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Indiana Wesleyan University at a Glance

Founded: 1920

Mission Statement: Indiana Wesleyan University is a Christ-centered academic community committed to changing the world by developing students in character, scholarship and leadership.

President: David W. Wright, Ph.D.

Enrollment: With close to 14,000 students, IWU has the largest student enrollment in the Council for Christian Colleges and Universities and among private institutions in the state of Indiana.

Denominational Affiliation: The Wesleyan Church

Accreditation: Higher Learning Commission (see accreditation (p. 25) for complete listing)

Diversity of Learning: IWU serves a diverse student population through traditional and adult-centered on-site and online academic programs.

Academic Units: On July 1, 2009, Indiana Wesleyan University instituted a new structure built around the following principal academic units:

The College of Arts and Sciences (CAS) serves undergraduate and graduate residential and commuter students on the main Marion campus. CAS is comprised of five schools, which offer more than 70 majors in a traditional semester format. CAS also houses the John Wesley Honors College and the Graduate Counseling Program. Approximately 2,500 students are enrolled.

<http://www.indwes.edu/Academics/CAS>

The College of Adult and Professional Studies (CAPS) offers convenient adult-focused undergraduate and graduate programs at regional education centers throughout Indiana, Kentucky and Ohio, and online. Programs are available in Business, Communication, Computer Science, Counseling, Criminal Justice, Education, Leadership, Liberal Arts, Psychology, Social Work, and Ministry. CAPS enrolls over 7,000 students.

<http://www.indwes.edu/Academics/CAPS>

The School of Nursing (SON) includes the divisions of Pre-licensure, Post-licensure, and Graduate Nursing. The School of Nursing offers bachelor's, master's, and doctoral programs. Several delivery systems (residential/traditional, blended, and online) are utilized in The School of Nursing which currently enrolls over 2,300 students.

<http://www.indwes.edu/Academics/School-of-Nursing>

The School of Health Sciences: This principal academic unit at Indiana Wesleyan University offers graduate programs in public health, athletic training, and occupational therapy and an undergraduate program in occupational therapy. The School is committed to interprofessional teaching, scholarship, research, and clinical practice, seeking to improve health and quality of life, especially in underrepresented communities, through a Christ-centered ministry of healing.

<http://www.indwes.edu/Academics/School-of-Health-Sciences/>

Wesley Seminary at Indiana Wesleyan University: With over 400 students enrolled in the Master of Divinity (in both English and Spanish), Master of Arts in Ministry, Master in Practical Theology, and Doctorate in Ministry, the first seminary belonging to The Wesleyan Church serves ministers from nearly 40 denominations in over 10 countries.

<http://seminary.indwes.edu>

The Graduate School provides oversight of qualifications for graduate faculty, standards for curriculum development and policies that govern all graduate programs.

<http://www.indwes.edu/Academics/The-Graduate-School>

Rankings: IWU is consistently ranked in the top tier of Midwest Regional Universities in “Best Colleges” published by U.S. News and World Report. U.S. News and World Report also commonly reports IWU as an “A+ School for B Students” and a “Best Value School” and in 2011 listed IWU as an “Up-and-Comer” institution for having made “promising and innovative changes in the areas of academics, faculty, student life, campus, or facilities.” The Best Christian Workplaces Institute included IWU on its 2009 list of certified Best Christian Workplaces in America. In a similar survey conducted by *The Chronicle of Higher Education*, IWU was named one of America’s Great Colleges to Work For.

Education and Service Centers: IWU currently offers classes for adults at the following education centers and in other locations throughout the region. This list continues to grow as the university expands into new territories.

Indiana	Kentucky	Florida	Illinois	Ohio
Fort Wayne	Florence	Miami	Naperville*	Cincinnati
Greenwood	Lexington			Cleveland (Independence)
Indianapolis North	Louisville			Columbus
Indianapolis West				Dayton
Kokomo				
Marion				
Merrillville				

*Online Enrollment Service Center

Online Courses: IWU offers a wide range of degree programs in online format.
<http://www.indwes.edu/Admissions/Online/Online-Delivery/>

Principal Academic Units

College of Adult and Professional Studies

DeVoe School of Business (p. 182)

- Undergraduate Business Programs (p. 348)
- Graduate Business Programs (p. 376)
- Doctoral Business Programs (p. 391)

School of Educational Leadership (p. 484)

- Associate Degree Programs (p. 491)
- Bachelor Degree Programs (p. 493)
- Master of Education (p. 497)
- Master of Science (p. 503)
- Transition to Teaching Certificate Program (p. 525)
- School Administration Certificate Program (p. 515)
- Education Specialist Program (p. 515)
- Teaching Certificate Programs (p. 521)

School of Service and Leadership (p. 433)

- Department of Behavioral Sciences (p. 434)
- Department of Public Services (p. 455)
- Department of Religion (p. 467)
- Department of Leadership Studies (p. 477)

Division of Liberal Arts (p. 397)

- Certificate Programs - Undergraduate (p. 397)
- Certificate Programs - Graduate (p. 398)
- Associate Degree Programs (p. 401)
- Bachelor Degree Programs (p. 419)

College of Arts and Sciences (p. 34)

School of Arts and Humanities (p. 112)

- Art Division (p. 112)
- Communication and Theatre Division (p. 125)
- Modern Language and Literature Division (p. 145)
- Music Division (p. 160)

School of Theology and Ministry (p. 278)

- Practical Theology Division (p. 280)
- Religious and Ministerial Studies Division (p. 302)

School of Social and Behavioral Sciences and Business (p. 173)

- Behavioral Sciences Division (p. 173)
- Business Division (p. 182)
- Social Sciences Division (p. 189)
- Graduate Counseling Division (p. 204)

School of Teacher Education (p. 215)

- Elementary Education Department (p. 218)
- Secondary Education Department (p. 227)
- Special Education Department (p. 243)

School of the Physical and Applied Sciences (p. 245)

- Health and Human Performance Division (p. 245)
- Natural Sciences Division (p. 258)
- Mathematics and Computer Information Sciences Division (p. 270)

School of Health Sciences (p. 643)

- Occupation Therapy Assistant (p. 662)
- Master of Science in Athletic Training (Post Professional) (p. 665)
- Occupational Therapy Doctorate (p. 671)
- Master of Public Health (p. 668)

School of Nursing (p. 533)

- Division of (p. 537)Pre-licensure Nursing (p. 537)
- Division of Post-licensure Nursing (p. 547)
- Division of Masters Nursing (p. 575)
- Division of Doctoral Nursing (p. 614)

Wesley Seminary at Indiana Wesleyan University (p. 675)

- Master of Arts (p. 696)
- Master of Divinity (p. 715)
- Doctor of Ministry (p. 732)

The Graduate School (p. 738)

Education and Service Centers

Service Centers

INDIANA

Fort Wayne Education Center

8211 West Jefferson Boulevard
Fort Wayne, Indiana 46804

260-918-1230, 866-248-2435, 866-498-4968

Fax: 260-918-1219

<http://www.indwes.edu/Fort-Wayne/>

Greenwood Education Center

1500 Windhorst Way
Greenwood, Indiana 46143

317-859-3101, 866-498-4968

Fax: 317-859-3105

<http://www.indwes.edu/Greenwood/>**Indianapolis Education Center**

3777 Priority Way South Drive
Indianapolis, Indiana 46240

317-574-3980, 800-456-5327, 866-498-4968

Fax: 317-818-4883

<http://www.indwes.edu/Indianapolis-North/>**Indianapolis Education Center West**

6325 Digital Way, Suite 222
Indianapolis, Indiana 46278

317-713-6150, 800-456-5327, 866-498-4968

Fax: 317-713-1607

<http://www.indwes.edu/Indianapolis-West/>**Kokomo Education Center**

1916 East Markland Avenue
Kokomo, Indiana 46901

765-868-7305, 866-728-0431, 866-498-4968

Fax: 765-452-0742

<http://www.indwes.edu/Kokomo/>**Marion Education Center**

1900 West 50th Street
Marion, Indiana 46953

765-677-2652, 800-621-8667, 866-498-4968

Fax: 765-677-1411

<http://www.indwes.edu/Marion/>**Merrillville Education Center**

8415 Georgia Street
Merrillville, Indiana 46410

219-769-5100, 866-498-4968

Fax: 219-769-5104

<http://www.indwes.edu/Merrillville/>**KENTUCKY****Florence Education Center**

600 Meijer Drive, Suite 200
Florence, Kentucky 41042

859-372-8780

Fax: 859-372-8790

<http://www.indwes.edu/Florence/>

Lexington Education Center

2530 Sir Barton Way, Suite 200
Lexington, Kentucky 40509

859-519-3000, 866-498-4968

Fax: 859-519-3006

<http://www.indwes.edu/Lexington/>

Louisville Education Center

1500 Alliant Avenue
Louisville, Kentucky 40299

502-261-5000

Fax: 502-261-5009

<http://www.indwes.edu/Louisville/>

OHIO

Cincinnati Education Center

9286 Schulze Drive
West Chester, Ohio 45069

513-881-3600, 866-498-4968

Fax: 513-881-3607

<http://www.indwes.edu/Cincinnati/>

Cleveland Education Center

4100 Rockside Road
Independence, Ohio 44131

216-525-6160

Fax: 216-525-6169

<http://www.indwes.edu/Cleveland-Independence/>

Columbus (Ohio) Education Center

3455 Mill Run Drive, Suite 550
Hilliard, Ohio 43026

614-529-7550

Fax: 614-529-7579

<http://www.indwes.edu/Columbus-OH/>

Dayton Education Center

2912 Springboro West Road
Moraine, Ohio 45439

937-298-4401, 866-498-4968

Fax: 937-298-4406

<http://www.indwes.edu/Dayton/>

Service Centers

ILLINOIS

Naperville Service Center

1979 McDowell Road, Suite 111
Naperville, Illinois 65063

331-213-2000, 866-876-5327

Fax: 331-472-4375

<http://www.indwes.edu/>

FLORIDA

Miami Service Center

13024 S.W. 120th Street
Miami, Florida 33186

305-378-8700

Fax: 305-232-5832

<http://www.indwes.edu/>

Communication with the University

College of Adult and Professional Studies

Address:

Indiana Wesleyan University
College of Adult and Professional Studies
1900 West 50th Street
Marion, Indiana 46953-9393
<http://www.indwes.edu/Academics/CAPS>
<http://myIWU.indwes.edu>
(current students)

Administration:

Vice President for Academic Affairs, CAPS
765-677-1569

College of Arts and Sciences

Address:

Indiana Wesleyan University
College of Arts and Sciences
4201 South Washington Street
Marion, Indiana 46953-4974
<http://www.indwes.edu/Academics/CAS>
<https://myiwu.indwes.edu> (current students)

General Information:

Switchboard
765-674-6901; 866-GO-TO-IWU
geninfo@indwes.edu

Administration:
The Academic Affairs Office
765-677-2493

School of Health Sciences

Address:
Indiana Wesleyan University
School of Health Sciences
Ott Hall of Sciences and Nursing
4201 South Washington Street
Marion, Indiana 46953-4974
<http://www.indwes.edu/Academics/School-of-Health-Sciences>
<http://myIWU.indwes.edu>
(current students)

Administration:
Dean, School of Health Sciences
765-677-2035

School of Nursing

Address:
Indiana Wesleyan University
School of Nursing
Ott Hall of Sciences and Nursing
4201 South Washington Street
Marion, Indiana 46953-4974
<http://www.indwes.edu/Academics/School-of-Nursing>
<http://myIWU.indwes.edu>
(current students)

Administration:
School of Nursing, Vice-President of Academic Affairs
765-677-1578

Wesley Seminary at Indiana Wesleyan University

Address:
Indiana Wesleyan University
Wesley Seminary at Indiana Wesleyan University
4201 South Washington Street
Marion, Indiana 46953-4974

<http://seminary.indwes.edu>
<http://myIWU.indwes.edu>
 (current students)

Administration:

Academic Dean of Wesley Seminary
 765-677-1241

The Graduate School

Address:

Indiana Wesleyan University
 4201 South Washington Street
 Marion, Indiana 46953-9393
<http://www.indwes.edu/Academics/The-Graduate-School>
<http://myIWU.indwes.edu>
 (current students)

Administration:

Dean, The Graduate School
 765-677-1138

World Changing Aims

Mission: Indiana Wesleyan University is a Christ-centered academic community committed to changing the world by developing students in character, scholarship, and leadership.

A World Changer is a servant leader who exhibits the following:

1. Knowledge

- a. Basics of the Christian Faith: A knowledge of the basic themes and truths of the Old and New Testaments and the basic beliefs of Christianity, an awareness of Bible-based morality and social responsibility, and a reasoned understanding of a Christian worldview and the meaning of salvation as expressed in evangelical Christianity.
- b. Liberal Arts Foundation: A solid grasp of the general studies that have been associated with a liberal arts education.
- c. Competency in a Discipline: Competency in at least one major discipline of the university curriculum.
- d. Integration of Knowledge: The integration of knowledge with the Christian faith and across academic disciplines.
- e. Leadership Understanding: Knowledge of the key components and dynamics essential to effective servant-minded leadership in any setting that leads to positive world changing outcomes.

2. Skills

- a. Creativity: Making connections between various bodies of information.
- b. Critical Thinking: Analyzing information in order to determine the validity of competing truth claims, and to solve problems.
- c. Communication Skills: Reading critically, writing clearly, and communicating effectively.
- d. Self-discipline: Demonstrating habits of correction or regulation of oneself for the sake of improvement.
- e. Leadership: Taking action to effect change by mobilizing others to accomplish a shared vision.

3. Dispositions (Beliefs and Attitudes)

- a. Commitment to Truth: A commitment to the search for Truth as revealed in the Bible and in God's created order.

- b. Lifelong Learning: A commitment to discovering and processing information in preparation for a life of learning.
- c. Human Worth: The belief that God created all life and therefore all people have worth.
- d. Inclusion: The willingness to interact with persons of different perspectives and cultures without surrendering a commitment to truth.
- e. Stewardship: The belief that the created order is a trust from God and a commitment to the wise use of all the resources of life.
- f. Life Calling: The confidence of an overriding purpose for one's life based on a relationship to God, an understanding of self, and a personal response to the needs of the world.
- g. Agents of Change: A commitment to change the world for Christ.
- h. Servanthood: A commitment to meet the needs of others before one's own self interests.

Strategic Profile

Core Values

The primary value for Indiana Wesleyan University is Christlikeness. The challenge to follow Christ compels us to pursue a personal and professional lifestyle of

1. Commitment.
2. Leadership.
3. Service.
4. Stewardship.
5. Innovation.
6. Diversity.

Mission

Indiana Wesleyan University is a Christ-centered academic community committed to changing the world by developing students in character, scholarship and leadership.

Charge for Indiana Wesleyan University

Indiana Wesleyan University will prepare each student to become a world changer. We will accomplish this by drawing students into an integrated experience of intellectual challenge, spiritual growth and leadership development. Thus we will

1. Call students to Christian character.
2. Expect academic excellence.
3. Equip them for success in their vocations.
4. Mentor them in leadership.
5. Prepare them for service.

Statement of Faith

We believe... in God the Father, the Son and the Holy Spirit.

We believe... that Jesus Christ, the Son, suffered in our place on the cross, that He died but rose again and that He now sits at the Father's right hand until He returns to judge all men at the last day.

We believe... in the Holy Scriptures as the inspired and inerrant Word of God.

We believe... that by the grace of God, every person has the ability and responsibility to choose between right and wrong, and that those who repent of their sin and believe in the Lord Jesus Christ are justified by faith.

We believe... that God not only counts believers as righteous, but that He makes them righteous; freeing them of sin's dominion at conversion, purifying their hearts by faith and perfecting them in love at entire sanctification, and providing for their growth in grace at every stage of their spiritual life, enabling them through the presence and power of the Holy Spirit to live a victorious life.

Accreditation

Indiana Wesleyan University is accredited by the ...

1. Higher Learning Commission (HLC); 230 South LaSalle Street, Suite 7-500, Chicago, IL 60604; phone: 312-263-0456 and 1-800-621-7440; <http://www.hlcommission.org>

In addition, specific programs are accredited by the ...

1. Council for the Accreditation of Educator Preparation (CAEP), formerly National Council for Accreditation of Teacher Education (NCATE); 1140 19th St NW, Suite 400, Washington, DC 20036; phone: 202-223-0077; <http://caepnet.org/>. (Teacher Education)
2. Commission on Collegiate Nursing Education (CCNE); 655 K St NW, Suite 750, Washington, DC 20001; phone: 202-887-6791; <http://www.aacnnursing.org/CCNE>. (Nursing)
3. Council for Accreditation of Counseling and Related Educational Programs (CACREP); 1001 North Fairfax Street, Suite 510, Alexandria, VA 22314; phone: 703-535-5990; <https://www.cacrep.org/>. (Graduate Counseling: Clinical Mental Health Counseling; Marriage and Family Counseling/Therapy; School Counseling)
4. Council on Social Work Education (CSWE); 1701 Duke Street, Suite 200, Alexandria, VA 22314; phone: 703-683-8080; <https://www.cswe.org/>. (Social Work)
5. Commission on Accreditation of Athletic Training Education (CAATE); 6850 Austin Center Blvd., Suite 100, Austin, TX 78731-3184; phone: 512-733-9700; Toll Free: 844-GO-CAATE (844-462-2283) <https://www.caate.net/>. (Athletic Training)
6. National Association of Schools of Music (NASM); 11250 Roger Bacon Drive, Suite 21, Reston, VA 20190-5248; phone: 703-437-0700; <https://nasm.arts-accredit.org/>. (Music)
7. Commission on Accreditation of Allied Health Education Programs (CAAHEP); 25400 US Highway 19 North, Suite 158, Clearwater, FL 33763; phone: 727-210-2350; <https://www.caahep.org/>. (Exercise Science)
8. Association of Theological Schools Commission on Accrediting (ATS); 10 Summit Park Drive, Pittsburgh, PA 15275-1110; phone: 412-788-6505; <https://www.ats.edu/>. (Seminary programs)
9. American Music Therapy Association (AMTA); 8455 Colesville Road, Suite 1000, Silver Spring, MD 20910; phone: 301-589-3300; <https://www.musictherapy.org/>. (Music Therapy)
10. Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE); 112 South Alfred Street, Alexandria, VA 22314-3016; phone: 703-253-0473; <https://www.cswe.org/> (Marriage and Family Counseling/Therapy)
11. National Addiction Studies Accreditation Commission (NASAC); 1001 N. Fairfax Street, Suite 201, Alexandria VA 22314; phone: 800-548-0497; <https://nasacaccreditation.org/>. (Addictions Counseling)
12. Accreditation Council for Occupational Therapy Education (ACOTE); 4720 Montgomery Lane, Suite 200, Bethesda, MD. 20814-3449; 301-652-6611 x2042; <https://www.aota.org/education-careers/accreditation.aspx>. (Occupational Therapy)
13. Council on Education for Public Health (CEPH); Applicant Status; 1010 Wayne Avenue, Suite 220, Silver Spring, MD 20910; 202-789-1895; [https://ceph.org.](https://ceph.org/) (Public Health)
14. Accreditation Council for Business Schools and Programs (ACBSP); 11520 West 119th St, Overland Park, KS 66213; 913-339-9356; <https://www.acbsp.org/>. (Business programs in the College of Adult and Professional Studies)

The university has approvals from the Indiana Department of Education, Indiana State Board of Nursing, Kentucky Council on Postsecondary Education and Ohio Board of Regents. The university is a member of NC-SARA, the National Council for State Authorization Reciprocity Agreements, and has approvals or exemptions from all states from which it enrolls online students.

Nondiscrimination in University Programs

Indiana Wesleyan University (IWU) is committed to equal opportunity in employment and education. Indiana Wesleyan admits students and employs individuals of any race, sex, color, disability or national or ethnic origin. These have access to all the rights, privileges, programs and activities generally made available to students or employees at the university. IWU does not discriminate on the basis of race, sex, color, national or ethnic origin, disability, age or marital status in the administration of its educational policies, scholarship and loan programs, and athletic and other administered programs. Inquiries or complaints should be addressed on the appropriate form to the Office of the Provost, Indiana Wesleyan University.

Academic Freedom

Students and faculty of the academic community that forms Indiana Wesleyan University are encouraged both to explore and discuss ideas freely and fully and also to be fully responsible to the university mission, seeking to integrate all aspects of a Christian worldview under the Lordship of Jesus Christ. Faith mandates and illuminates learning; learning clarifies and expands faith.

Right Reserved to Change

The right is reserved to change any of the rules and regulations of the university at any time, including those relating to admission, instruction and graduation. The right to withdraw curricula and specific courses, alter course content, change the calendar, and impose or increase fees is similarly reserved. All such changes are effective at such times as the proper authorities determine and may apply not only to prospective students but also to those already enrolled in the university.

Disability Services

IWU is committed to providing equal access to students with disabilities. Further information related to specific processes for seeking assistance and services can be located in the student's area of study (College of Arts and Sciences, College of Adult and Professional Studies, School of Nursing, School of Health Sciences, or Wesley Seminary at Indiana Wesleyan University.)

Students who believe that they have experienced discrimination on the basis of a disability can seek resolution by following the steps as outlined in the Grievance and Appeal Policy (Non-academic).

Records, Rights and Privacy

The university complies with the Family Educational Rights and Privacy Act of 1974 and as it appears in final form in June 1976, with subsequent amendments. This law protects the rights of students to review their own records and to challenge any of the content of the record. Students may request access to their records from the following offices:

1. Permanent grade records (transcripts) for all students are kept in the Marion Campus Registrar's Office.
2. Records are maintained by the Registrar's Office, the Office of Student Services, the Accounting Offices, and the Offices of Financial Aid.

The law also protects students from the unlawful disclosure of information about their academic performance, personal campus discipline, or financial status.

The law allows the disclosure of five classes of "directory information" as follows:

1. Name, address, telephone number, dates of attendance, and class.
2. Previous institution(s) attended, major field of study, awards, honors, degree(s) conferred, including dates.
3. Past and present participation in officially recognized sports and activities, physical factors (height and weight) of athletes, date and place of birth.
4. Schedule of classes.
5. Photograph.

A student may request in writing that one or all of the five categories of directory information be restricted from publication. In no case will grade, discipline, or financial information be disclosed except in keeping with the law.

Requests are filed with either the Registrar's Office or the Office of Student Services.

Safety Policies and Campus Crime Statistics

IWU Safety Policies can be accessed at <https://www.indwes.edu/about/student-consumer-information/safety> and includes crime statistics on certain reportable crimes, as well as policies concerning alcohol and drug use, crime reporting and prevention, sexual assault and other related matters. Anyone wishing a paper copy of the policies may contact the Office of Institutional Research at 765-677-1566.

Drug Abuse Prevention

Drug abuse in the United States has become a major problem, and students at Indiana Wesleyan University are not immune. If you need assistance with a drug abuse problem, we encourage you to seek help at your local community drug abuse prevention center. To talk to someone in a strictly confidential atmosphere, please feel free to contact The Center for Student Success (800-332-6901) at our Marion campus. All conversations are private and will not affect your attendance at the university.

If you would like to talk to someone outside Indiana Wesleyan University, please feel free to call one of the following numbers, or a hospital or treatment center in your area:

1. The National Cocaine Hotline, 800-COCAINE, 800-262-2463.
2. National Institute on Drug Abuse, 5600 Fishers Lane, Room 10A-30, Rockville, MD 20857, 800-662-HELP, 800-662-4357.

Alcohol, Illegal Drugs, and Firearms

Alcoholic beverages, illegal drugs, and firearms are not permitted on Indiana Wesleyan University premises, including rented classrooms and any building or parts of buildings owned or operated by Indiana Wesleyan University. Refusal to comply may result in dismissal from the university.

Tobacco Usage Prohibited

Students are to refrain from using tobacco products in all Indiana Wesleyan University classrooms, including rented classrooms and any building or parts of buildings owned or operated by Indiana Wesleyan University. Refusal to comply may result in dismissal from the university.

Technology - Acceptable Use Policy

Indiana Wesleyan University (IWU) provides technology systems for the purposes of educating university students, promoting academic research, communicating with university constituents, and administering the daily business of IWU. It is the desire of IWU that technology systems provided by the university be used in a manner that reflects the goals and mission of Indiana Wesleyan. These policies have been established to promote an environment that is safe and secure for all constituents and encourage students to act in a professional and responsible manner.

Technology Equipment:

Technology equipment provided by the university is the property of IWU, and as such IWU retains the right to remove, reallocate, or change equipment at its discretion. No information residing on any computer hardware owned by IWU should be considered private and therefore is subject to review by university staff.

Reporting abuses of technology equipment is expected as it assists the university in providing functional equipment and services to the IWU community.

Computer and Network Access:

Students shall not access files or retrieve any digitally stored information unless authorized to do so. Students shall not attempt to gain access to any entity via electronic means without authorization. Examples of activities that are inappropriate include; attempting to gain unauthorized access to computers or networks owned and or operated by another person or group; and use of an account on a shared computer or network other than the one assigned to the user.

Internet Usage:

Inappropriate use of the Internet to access sites such as pornography, gambling, illegal downloads of content, and hate speech is outside of legitimate academic research and is therefore prohibited. IWU monitors and filters all internet activity conducted on university equipment and systems and will, at its discretion, use evidence gathered for disciplinary actions if necessary.

Email:

1. Email account creation / account termination

- Email accounts are created when a student enrolls for classes at IWU. The accounts are maintained while the student is actively taking classes.
- Accounts will be terminated for inappropriate use, after graduation, or termination of their enrollment.

2. Accessing email

- Email access is achieved via a university supported Web browser. These include MS Explorer, Firefox, and Safari.
- Only users for which an email account has been created are approved to use the Indiana Wesleyan University email system.
- Students are required to protect their user name and password and NEVER share this confidential information.
- Students should never allow someone else to use their email account for sending or receiving email unless under direct supervision of them. By granting access, the student assumes responsibility of any and all activities of the guest user.

3. Proper and Ethical Use of Email

- The email system exists to enhance the communication abilities of the Indiana Wesleyan University community. It should be used for purposes that enhance communication and reflect our desire to be Christ-like.
- Appropriate Content
 - At any time and without prior notice, Indiana Wesleyan University administration reserves the right to examine email, personal file directories and other information stored on Indiana Wesleyan University computers. This examination helps to ensure compliance with internal policies, supports the performance of internal investigations and assists with the management of Indiana Wesleyan University information systems. As such, the Vice President for Information Technology or any of his/her assigned representatives may monitor the content of email. Use of the email system constitutes acceptance of such monitoring.
 - This policy should be read and interpreted in conjunction with all other Indiana Wesleyan University policies including but not limited to policies prohibiting harassment, discrimination, offensive conduct or inappropriate behavior. Students are expressly prohibited from using email for any unethical purposes, including but not limited to pornography, violence, gambling, racism, harassment or any illegal activity. Further, transmitting any message that may be perceived as containing derogatory, obscene, profane, lewd, harassing or inflammatory images or remarks about an individual or group's race, color religion, national origin, age, disability, gender or other protected class status is strictly prohibited, and is subject to corrective action.
 - Indiana Wesleyan University reserves the right to use email filtering/spam blocking technologies in an effort to minimize unsolicited bulk email. As a result, there may be instances where legitimate email may be inadvertently blocked or quarantined. In such cases, the office of Information Technology will make every effort to correct those situations.

4. Email messages cannot be considered private and may be monitored by university personnel. Such messages may be subject to disclosure to outside third parties, including the court system and law enforcement agencies, under certain circumstances. Please be aware that email messages are not encrypted and can be viewed by anyone with the intention, ability, and equipment to do so.

Copyright:

Students are responsible to comply with copyright laws and applicable licenses that apply to software, files, documents, messages and other material they wish to download or copy. Proprietary materials belonging to entities other than the student should not be transmitted on the university's email system or via the university's Internet connection. All students obtaining access to any material prepared or created by another company or individual must respect any attached copyrights and may not copy, retrieve, modify or forward such copyrighted materials, except with written permission of the lawful owner. Students receiving electronic files via the Indiana Wesleyan University's email system or Internet connection should ensure the sender is the lawful owner or has obtained the necessary license.

Use of Indiana Wesleyan University Identity:

The Indiana Wesleyan University name, seal, logo, telephone numbers or address are reserved for official university business and may not be used for any other purpose including electronically (fax, Internet, etc.) in advertising or for non-university sponsored events without explicit written permission.

Exclusive Property:

All equipment, services and technologies provided to students as part of Indiana Wesleyan University's computer system constitute the exclusive property of Indiana Wesleyan University. Similarly, all information composed, transmitted, received or stored via the IWU computer system is also considered the property of Indiana Wesleyan University. As such, all stored information is subject to disclosure to management, law enforcement and other third parties, with or without notice to the student.

Policy Remedies:

Individuals found to be in violation of any part of the policy will be subject to disciplinary action up to and including dismissal from the university. Any known or suspected violations of this or any other university policy should be reported immediately to the office of the Vice President for Student Development and the Vice President for Information Technology.

Responsible Conduct of Research

Indiana Wesleyan University is committed to the highest level of integrity and ethical behavior in the development, implementation, collection, evaluation, and dissemination of information related to research. IWU is also committed to the avoidance of research misconduct. The University follows the codes established by the Office of Research Integrity (ORI), and the Office of Human Research Protections (OHRP), and provides education to students, personnel, and research affiliates on the codes and practices of RCR and on the consequences of misconduct as per appropriate principal academic unit policies.

Non-Academic Appeal Policy

A student may seek recourse from any university non-academic program or employment-related dispute or alleged discrimination on the basis of race, national origin, color, sex, disability, or age, including alleged violation of Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments Acts of 1972, Section 504 of the Rehabilitation Act of 1973, or other state or federal legislation.

A student who wishes to file such an appeal must first contact the person or department concerned to resolve the dispute informally. Such contact must occur within 30 days of the incident that generates the dispute.

All non-academic grievance and appeals will be reported to the human resource department. Since the appeal process is a private university administrative process, legal counsel or representation is not appropriate.

The complainant will be notified of results throughout the process.

Honesty, Cheating, Plagiarism and Forgery

Academic dishonesty is inconsistent with scholarship and the pursuit of knowledge and Christian character. Thus, Indiana Wesleyan University expects students to be honest in all academic work and with all university records. Incidents of cheating, plagiarism, falsification of any university documents or any other dishonest action will be investigated and judged by the appropriate academic leader. It is the responsibility of each student to be aware of policies regulating academic conduct including definitions of academic dishonesty, the possible sanctions, and the appeals process.

Coursework

Students are expected to exhibit honesty in the classroom, in homework and on quizzes and tests. Each instructor should define what constitutes honest work in a specific course. Any deviation from ordinary standards, such as the permitted use of notes for an examination or an "open book" test, should be stated clearly by the instructor.

Cheating is defined as the use or attempted use of unauthorized materials or receiving unauthorized assistance or communication during any academic exercise. Examples of cheating include:

1. Submitting work for academic evaluation that is not the student's own.

2. Copying answers from another student during an examination.
3. Using prepared notes or materials during an examination.
4. Permitting another student to copy one's work.
5. Plagiarism – see below for definition
6. Falsification.
7. Other misrepresentations of academic achievement submitted for evaluation or a grade.
8. The submission of papers or other work that one has submitted in a previous class or classes without appropriate citation and/or permission of the instructor.
9. Facilitating the academic dishonesty of others. Examples include, but are not limited to, uploading work to a tutoring website or sharing work with friends, roommates, and classmates.

The Prentice Hall Reference Guide (2006) indicates, “To plagiarize is to include someone else’s writing, information, or idea in a paper and fail to acknowledge what you took by indicating whose work it is” (p. 292). In other words, it is not giving credit where credit is due. Plagiarism is both a moral and ethical offense and sometimes a legal one.

Examples of plagiarism include:

1. Copying another person's actual words without the use of quotation marks, source citation, or footnotes.
2. Presenting another person's ideas or theories in your own words without citing the source.
3. Failing to acknowledge contribution and collaboration from others.
4. Using information that is not common knowledge without citing the source.
5. Submitting downloaded papers or parts of papers, "cutting and pasting," or paraphrasing or copying information from Internet sources without proper acknowledgment of a source.

Sanctions

Because the matter of cheating cumulatively leads to dismissal, faculty are required to report each case to the appropriate university administrators who in turn reports the case to the academic leader of the specific college/school. Evidence must be in hand before any action will be taken to confront and accuse a student of cheating.

Any student apprehended and charged with cheating, including plagiarism, during his or her college matriculation, shall receive the following discipline:

1. First incident of cheating: no credit (i.e., no points given) in paper, assignment, or exam.
2. Second incident of cheating: failure in the course involved.
3. Third incident of cheating: dismissal from the university.
4. Students in graduate programs or graduate courses are expected to understand clearly the nature of cheating and are subject to dismissal from the university for any egregious act of academic dishonesty or cheating, without the need to follow the steps listed above.
5. Discovery of any dishonest action for students who have been awarded an IWU degree may result in rescinding of said degree without the need to follow the steps listed above.

A student who is not satisfied with the disciplinary action may follow the grievance and appeal policies of the appropriate academic unit.

University Records: Falsifying or forging any university record or using unauthorized access to any university system is considered a dishonest action and is subject to review and possible sanctions. Incidents of such will be investigated and judged by the appropriate academic leader. It is the responsibility of each student to be aware of policies regulating academic conduct including definitions of academic dishonesty, the possible sanctions, and the appeals process.

Falsification of Academic Records or University Documents: Falsification of academic records or documents includes but is not limited to altering any documents affecting academic records; forging signatures; or falsifying information of an official document such as a grade report, ID card, financial receipt, or any other official university letter or communication. This includes information downloaded (printed) from student information available via Web (online) services.

Unauthorized Access to Computerized Academic or Administrative Records or Systems: Unauthorized access to computerized academic or administrative records or systems means viewing or altering the university's computer records without authorization; copying or modifying the university's computer programs or systems without authorization; releasing or dispensing information gained through unauthorized access; or interfering with the use or availability of computer systems information.

Students who are found to have falsified university documents or participated in unauthorized access to computerized academic or administrative records or systems are subject to the following sanctions:

Sanctions:

1. Dismissal from the university for a single incident.
2. Discovery of any dishonest action for students who have been awarded an IWU degree may result in rescinding of said degree.
3. The university may consider legal action for any individual found to have participated in these actions.

A student who is not satisfied with the disciplinary action may follow the grievance and appeal policies of the appropriate academic unit.

Transcripts

The student's official transcript is prepared by the Indiana Wesleyan University Registrar's Office and will show the course, grade, credit and dates of instruction for each course, placing them in the appropriate academic levels of undergraduate, graduate, or doctoral. Requests for transcripts of coursework at Indiana Wesleyan University must conform to the Privacy Act of 1974, which requires that all transcript requests be submitted through the ordering service with the student's signature, for protection of the student's confidentiality. A transcript is official only when it bears the university seal.

It is university policy not to release a transcript if the student has any financial holds on their record or if he or she is delinquent on any loan received through Indiana Wesleyan University. A \$5 fee is charged for each transcript, with an additional \$2.50 Parchment ordering free. Payment must be provided, along with a complete address to which the transcript is to be delivered. Please provide a current address if request is to be sent to student's home. Transcript requests can be accessed by visiting <http://www.indwes.edu/Academics/Registrar/Transcript> and submitting the request through the ordering service.

Enrollment Limitations

Students may only be full-time enrolled in one IWU college due to financial and academic credit implications and may not switch back and forth between the term and non-term programs. Specific guidelines must be met prior to enrolling in courses in various colleges. Thorough review with Financial Aid and Accounting offices as well as advisors and Office of Student Services or Residential Academic Services should be made before pursuing this option. Students who plan to change from programs and degrees in one college to programs and degrees in another should carefully examine the ability to apply courses from one program to another. Please visit the Office of Student Services and Residential Academic Services for more information.

Policy on Academic Credentials and Programs

This policy applies to all academic units of the university.

Indiana Wesleyan University awards academic credentials (degrees and certificates) to students who complete defined programs of study. Each credential is defined in terms of a set of essential learning outcomes, which may include discipline-specific and general education outcomes, as well as credit hour and other specifications. Each program of study for a particular credential maps the credential learning outcomes to a series of credit-bearing courses.

As appropriate, given the learning outcomes and alignment of involved programs and courses, credits may be shared between academic credentials and sub-credentials awarded coevally, within the following boundaries.

1. The student must fulfill all of the requirements for any credential awarded.

2. Credits may be shared between a major and a minor, as long as the minor includes at least 15 unique credit hours unshared with any other major or minor.
3. Credits may be shared between two minors, as long as each minor includes at least 15 unique credit hours unshared with any other major or minor.
4. Credits may be shared between two undergraduate majors as long as there are 51 unique (unduplicated) credit hours between the two majors.
5. Credits may be shared between two graduate majors as long as two thirds of the credits in each major are unique (unduplicated).
6. Up to three credit hours may be shared between a certificate and a minor.
7. Up to six credit hours may be shared between a certificate and a major (undergraduate or graduate).
8. A major or minor may be added to a previously awarded baccalaureate degree. The student must complete all of the course requirements for the major or minor and a minimum of nine new credits hours must be earned. New general education requirements need not be met to post an additional major or minor. Students adding a major or minor are not eligible to participate in commencement ceremonies again. The additional major or minor will be posted to the transcript only on one of the conferral dates.

As appropriate, given the learning outcomes and alignment of involved programs and courses, credits applied to a previously-awarded IWU academic credential may be applied, without surrender of the prior credential, to another IWU academic credential within the following boundaries.

1. The student must fulfill all of the requirements for any credential awarded.
2. For credits from a prior IWU academic credential to be applied to a second IWU academic credential, the second academic program must be started within ten years of the awarding of the first credential. Exceptions must be approved by the dean (or equivalent) of the school sponsoring the academic program of the second credential. Individual academic programs may specify more strict credit-age limits if warranted by the discipline.
3. The credits from a previously-awarded undergraduate certificate may be applied to fulfill the requirements of an associate's degree or a bachelor's degree.
4. Up to 6 credits from a previously-awarded associate's degree or bachelor's degree may be applied to fulfill the requirements of an undergraduate certificate.
5. The credits from a previously-awarded associate's degree may be applied to fulfill the requirements of a different associate's degree, as long as each credential has at least 25% unique credits.
6. The credits from a previously-awarded associate's degree may be applied to fulfill the requirements of a bachelor's degree.
7. The credits from a previously-awarded bachelor's degree may be applied to fulfill the requirements of a different bachelor's degree, as long as each credential has at least 25% unique credits.
8. The credits from a previously-awarded bachelor's degree or undergraduate certificate may be applied to fulfill the requirements of a master's degree, limited by the provisions of the Undergraduate and Graduate Credit Crossover Policy.
9. The credits from a previously-awarded graduate certificate or post-masters certificate may be applied to fulfill the requirements of a master's degree.
10. The credits from a previously-awarded graduate certificate or post-masters certificate may be applied to fulfill the requirements of a doctor's degree.
11. Credits from a previously-awarded master's degree or doctor's degree may be applied to fulfill up to 1/3 of the requirements of a graduate certificate.
12. The credits from a previously-awarded master's degree may be applied to fulfill the requirements of a different master's degree, as long as each credential has at least 50% unique credits.
13. The credits from a previously-awarded master's degree may be applied to fulfill the requirements of a doctor's degree, as long as the doctor's degree has at least 50% unique credits.
14. The credits from a previously-awarded doctor's degree may be applied to fulfill the requirements of a different doctor's degree, as long as each credential has at least 50% unique credits.

Graduate Credit Transfer Policy

The policy applies to all graduate programs that accept transfer students at Indiana Wesleyan University.

Transfer of credit will be considered for graduate work completed at institutions accredited by an accrediting agency recognized by the Council for Higher Education Accreditation (CHEA), provided the courses meet institutional requirements and are appropriate for the student's planned and approved program. Any culminating project (e.g., capstone, research, thesis, etc.), clinical, or practicum requirement associated with a graduate program must be taken at Indiana Wesleyan University.

Individual academic units may establish higher standards/conditions as is appropriate for their respective disciplines or accrediting bodies. A minimum grade of "B" may be considered for transfer. No more than 30% of the graduate degree may be transferred in from another institution. The learning outcomes must align and have been completed within the past seven years. Minimal conditions governing the transfer of earned graduate credits to other course work include:

- Each PAU shall determine the amount of time acceptable of completed work that is eligible for credit transfer.
- Only graduate courses in which a student has earned a grade of "B" or better may be considered for transfer credit.
- Hours of credit may be transferred, but grades earned in courses taken at another institution do not transfer and are not used in computing the student's graduate GPA at Indiana Wesleyan University.
- When a graduate course is taken at another university on a credit/no credit or pass/fail option, hours of "credit" or "pass" are not accepted as transferable unless approved by the appropriate academic unit.
- For graduate certificate programs, no more than 30% can be transferred into the certificate program.

Occasionally, graduate students will begin their course of study at another institution with no plans to transfer to IWU, but find themselves displaced by a closing institution and unable to complete their degree. In an effort to support displaced students IWU will allow a greater number of transfer credits for graduate programs. All courses will be evaluated by the appropriate academic department. Where applicable transfer credits will be applied to meet IWU degree requirements. A displaced student is an actively enrolled student in degree program offered by an institution that is closing.

Displaced graduate students will be allowed to transfer in up to 75% of program requirements. All transfer credit will be reviewed by the academic department to determine if and how it applies to degree requirements.

- For programs with 18 credit hours - Displaced transfer students will be required to take 4 credits from IWU
- For programs with 24 credit hours - Displaced transfer students will be required to take 6 credits from IWU
- For programs with 30 credit hours - Displaced transfer students will be required to take 7 credits from IWU
- For programs with 33 credit hours - Displaced transfer students will be required to take 8 credits from IWU
- For programs with 36 credit hours - Displaced transfer students will be required to take 9 credits from IWU
- For programs with 42 credit hours - Displaced transfer students will be required to take 10 credits from IWU

Doctoral Exception:

IWU will allow displaced doctoral students to transfer in up to 75% of their course work. The student must complete at least 15 graduate credit hours at IWU, plus the comprehensive exam and/or final project/dissertation, if applicable.

Undergraduate and Graduate Credit Crossover Policy

Undergraduate credits from IWU or other colleges or universities that are taken at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA) (see Transfer of Credit Policy (p. 47) for current accrediting agencies), or hold appropriate international accreditation, may be used to fulfill requirements of IWU graduate programs under specified conditions. When permitted by the design of the program, undergraduate credits from upper level courses may be counted toward the requirements of a

graduate degree or certificate when the undergraduate course or courses sufficiently accomplish the learning outcomes of a course in the graduate program. The course(s) must have been completed within the past five years and must reflect current knowledge and best practices. No more than 25% of the total credit requirements for the graduate degree or certificate may be completed through undergraduate credits. Undergraduate courses in which a student has earned a “B” or better may be considered for graduate credit. Dual counting of credits requires approval by the appropriate program leader, in consultation with a graduate level content expert, as well as approval by the University Registrar, and Financial Aid Office if applicable. The program leader will make the final decision as to the applicability of the course to fulfill program learning outcomes. Established limitations on the number of credits that may be transferred into the graduate program remain in effect.

Graduate level credits from IWU or other colleges or universities that are regionally accredited, accredited by the Association for Biblical Higher Education (ABHE), or hold appropriate international accreditation, may be used to fulfill requirements of IWU undergraduate programs under specified conditions. When permitted by the design of the program, graduate credits may be counted toward the requirements of an undergraduate degree or certificate when the graduate course or courses sufficiently accomplish the learning outcomes of a course in the undergraduate program. The course(s) must have been completed within the past five years and must reflect current knowledge and best practices. No more than 25% of the total credit requirements for the undergraduate major, minor, or certificate may be completed through graduate credits. Though exceptions may be approved by program directors, graduate courses in which a student has earned a “B” or better may be considered for undergraduate credit. Dual counting of credits requires approval by the appropriate program leader, in consultation with a graduate level content expert, as well as approval by the University Registrar, and Financial Aid Office if applicable. The program leader will make the final decision as to the applicability of the course to fulfill program learning outcomes. Established limitations on the number of credits that may be transferred into the undergraduate program remain in effect.

College of Arts and Sciences

Welcome to the College of Arts and Sciences. We invite you to join us as we explore the enduring questions that people have asked across time. For us, these questions begin with “Who is God calling you to be?” As you discern the answer to this question, we encourage you to discover what you are called to do, what you need to learn to live out your calling, and how you can engage the world in a way that glorifies God and promotes justice, righteousness and mercy. To pursue answers to these questions and discover your life calling, we encourage you to investigate our academic programs (p. 100), connect with our faculty members, explore how our community can nourish your Christian commitment, and learn how opportunities for leadership and service are waiting for you at IWU.

Communication with the College of Arts and Sciences and Pre-licensure Nursing

Address	4201 South Washington Street Marion, Indiana 46953-4974
General Information	Switchboard: 765-674-6901; 866-GO-TO-IWU; admissions@indwes.edu
Administration	CAS - Academic Affairs: 765-677-2493 SON - Academic Affairs: 765-677-1578
Admissions	Undergraduate: 866-GO-TO-IWU or call 765-677-6507 (Admissions Call Center);admissions@indwes.edu
Campus Police & Parking	Emergencies: 765-677-4911 Parking: 765-677-2109 campus.police@indwes.edu

Student Account Services, CAS	Billing/Cashier: 765-677-2411 CAS: CAS-StudentAccounts@indwes.edu
Life Calling & Career Development	765-677-2520; Life Coaching, Pre-declared Advising, Career Guidance, Jobs Search, Internship Search, Resume help, Graduate school preparation: lifecallingcareer@indwes.edu
Housing	765-677-2746; housing@indwes.edu
Student Engagement	765-677-2061; SGA, Clubs & Orgs, Student Activities, Adventure Learning, TREK (New Student Orientation), FYI, Excused Absence: Studentengagement@indwes.edu
Health Center	765-677-2206 (phone); 765-677-2849 (fax); healthcenter@indwes.edu
Financial Aid	765-677-2116; Scholarships and Financial Assistance: finaids@indwes.edu
Registration & Academic Services	765-677-2590; Registration, Course Information: RAS@indwes.edu
Registrar's Office	765-677-2131; Transcripts, Diplomas, Academic Records, and VA certification: registrar@indwes.edu
The Center for Student Success: Student Support Services	765-677-2257; Counseling, Disability Services, TRIO SSS Program at center4success@indwes.edu; The Den (academic and tutoring support) at theDen@indwes.edu ; TRIO Upward Bound 765-677-2935
School of Nursing	765-677-2812; Pre-licensure Nursing (p. 534)

Instructional Facilities

Indiana Wesleyan has up-to-date classrooms, well-equipped laboratories, and studio spaces for academic use. The following buildings serve as academic resources:

Adult and Graduate Studies Administrative Building (AGS)

Located at the intersection of 50th Street and State Road 37, this building houses administrative offices for the College of Adult and Professional Studies and the graduate schools and programs in Nursing, Counseling and Ministry. In addition, there are four classrooms and a counseling clinic.

APS Educational Centers

The College of Adult and Professional Studies has educational centers in Marion, Fort Wayne, Kokomo, Columbus, Indianapolis, Merrillville, and Greenwood, Indiana; Florence, Lexington, and Louisville, Kentucky; and Cincinnati, Cleveland, Columbus, and Dayton, Ohio. See Education and Service Centers (p. 18) for detailed listing.

Barnes Student Center

IWU's Barnes Student Center is the central hub of the Marion campus - bringing students, employees, and guests into an innovative facility designed intentionally to foster building community. With over 199,000 square feet, this building houses Baldwin Dining, Chick-fil-a, Mario's Pizza, Wilbur's Wings, convenience store, bookstore, McConn Coffee house, art gallery, Globe Theater, banquet rooms, Life Calling & Integrative Learning, Student Accounts, Financial Aid, Registration & Academic Services, Health Center, Post Office, and the Center for Student Success.

Beard Arts Center (BAC)

This classroom building, named after Lee and Edna Beard, houses the Division of Art, art studios, art galleries, and four classrooms.

Botany Glen

This tract of land is a designated nature preserve where biology and botany classes can explore creation in a living laboratory. Botany Glen is an experiential learning classroom and training center for the IWU community and constituents.

Burns Hall of Science and Nursing (BHSN)

This facility includes classrooms and laboratories for science, health sciences, and nursing, the state-of-the-art Nursing Simulation Lab, and Porter Auditorium.

Center Hall (CS)

This building provides classroom and studio space for students and faculty who are studying in the field of art, as well as a few general purpose classrooms and a 24-7 Study Room.

Chapel Auditorium

Built in 2010, the Chapel Auditorium is a 3,900 seat, 75,000 square feet venue used for weekly chapel services, concerts, guest speakers, academic ceremonies, and graduation services.

College Wesleyan Church (CWC)

College Wesleyan Church is an independent but cooperating agency with the university. Occasionally classrooms are scheduled in this facility located on the main campus.

Elder Hall (ELDR)

This building houses the Division of Behavioral Sciences, the Division of Modern Language and Literature, and the Division of Communication and Theatre, including audio and video studios and WIWU-FM and WIWU-TV 51.

Goodman Hall (GMN)

This classroom building houses 5 classrooms and divisional offices for the Division of Education.

Indiana Wesleyan University Canadian Campus

A 100-acre outdoor classroom on St. Joseph Island is located 40 miles east of Sault St. Marie, Ontario. The grounds include a modern log lodge with dining facilities and insulated log cabins for accommodations.

Jackson Library (JLB)

This state-of-the-art, 79,000-square-foot library is named after alumnus and benefactor Dr. Lewis A. Jackson. Dr. Jackson, a 1939 Indiana Wesleyan University (then Marion College) graduate, trained the “Tuskegee Airmen” during WWII, became a university president in 1970, and was a life-long entrepreneur. This uniquely designed library contains leading-edge technology. Student Internet connections are located conveniently throughout the library. Over 20 miles of voice and data cable were laid in the floors and walls, connecting its 700 outlets to IWU’s information network.

John Wesley Administration Building

The John Wesley Administration Building, which opened in 1894, is the only building that remains from the original campus. A major renovation of the building was completed in 2003. The building houses offices for the president and the university Advancement Department, along with a meeting room for the university’s Board of Trustees.

Maxwell Center for Business and Leadership (MAX)

The Maxwell Center is a spacious, state-of-the-art facility that meets a variety of needs. The 63,000-square-foot building contains six classrooms. It houses the Admissions Office, Business Affairs, Human Resources, Print Shop, Registrar’s Office, the university Information Technology Department, and offices for the Division of Social Science, as well as the Division of Business for Residential Education students.

Noggle Christian Ministries Center (NCMC)

This classroom and faculty office building is the home office for the School of Theology and Ministry.

Ott Hall of Sciences and Nursing

This 110,000-square-foot building houses the administrative and faculty offices, as well as classrooms and labs for the School of Nursing, the School of Physical and Applied Sciences, and the School of Health Sciences. It includes research space for faculty and students, a greenhouse, cadaver lab, and other specialized learning space. Collaborative spaces encourage and facilitate inter professional development. Ott Hall and Burns Hall are connected by a three-story atrium that promotes community among faculty and students.

Outdoor Athletic Complex

The Outdoor Athletic Complex serves athletic and intramural competition. It includes an indoor sports complex, track, two baseball fields, two softball fields, and three soccer fields. The main venues are lighted. Complementing the outdoor complex is a concession/public use facility. This building also serves as an athletic training facility and officials’ changing room.

Phillippe Performing Arts Center (PPAC)

This building houses the Tom and Joan Phillippe Chapel-Auditorium, the RCA Theater, the Joan Phillippe Music Building, and the Herman Baker Recital Hall. The music wing includes teaching studios, practice rooms, a piano laboratory, and three classrooms.

Recreation and Wellness Center (RWC)

The 120,000-square-foot indoor facility includes the Robert R. Luckey Gymnasium, a natatorium, racquetball courts, recreation activity center, weight room, fitness room, elevated track, locker facilities, classrooms, a lab area, office area, and a state-of-the-art athletic training facility.

Wesley Seminary at IWU

The facility’s international design and furnishings reflect its theme, “The World is my Parish” (John Wesley), and the facility tells the story of the Seminary’s values. It includes four classrooms of various sizes, office areas, a prayer room and a common gathering space. Its ellipse shape embraces an outdoor amphitheater.

Academic Calendar - CAS and SON Pre-licensure Nursing

Academic Year 2019-2020

New Student Orientation	August 24-September 1
Fall Semester Classes Begin	September 3
Last Day to Add a Class for Fall Semester	September 6
Last Day to Drop a Class for Fall Semester	September 13
Fall Break	October 18
Last Day to Withdraw from a Class for Fall Semester	November 8
Thanksgiving Recess	November 27-29
Final Examinations*	December 10-12
Commencement	December 14
Spring Semester Classes Begin	January 6
Last Day to Add a Class for Spring Semester	January 10
Last Day to Drop a Class for Spring Semester	January 17
Martin Luther King Day - No Classes	January 20
Day of Common Learning - No Classes	February 11
Spring Break	March 2-6
New Student Registration	March 17
Last Day to Withdraw from a Class for Spring Semester	March 20
Easter Recess	April 10-13
Day of Common Learning - Celebration of Scholarship - No Classes	April 16
Final Examinations*	April 21-23
Baccalaureate	April 24
Commencement	April 25
May Term	April 29-May 21
Summer 1 Term	April 29-July 31
Last Day to Add or Drop a Class for May Term	April 30
Last Day to Add a Class for Summer 1 Term	May 7
Last Day to Withdraw from a Class for May Term	May 15
Last Day to Drop a Class for Summer 1 Term	May 14

New Student Registration (tentative)	May 16
Summer Session I	May 26-June 26
Last Day to Add or Drop a Class for Summer Session I	May 27
New Student Registration (tentative)	June 13
Last Day to Withdraw from a Class for Summer Session I	June 17
Summer Session II	June 29-July 31
Last Day to Add or Drop a Class for Summer Session II	June 30
Last Day to Withdraw from a Class for Summer 1 Term	July 3
Last Day to Withdraw from a Class for Summer Session II	July 21
Commencement	August 8

Academic Year 2020-2021 (Dates below may be subject to change)

New Student Orientation	August 29 - September 5
Fall Semester Classes Begin	September 8
Last Day to Add a Class for Fall Semester	September 11
Last Day to Drop a Class for Fall Semester	September 18
Fall Break	October 23
Last Day to Withdraw from a Class for Fall Semester	November 13
Thanksgiving Recess	November 25-27
Final Examinations*	December 15-17
Commencement	December 19
Spring Semester Classes Begin	January 11
Last Day to Add a Class for Spring Semester	January 15
Last Day to Drop a Class for Spring Semester	January 22
Martin Luther King Day - No Classes	January 18
Day of Common Learning - No Classes	February 16

Spring Break	March 1-5
New Student Registration	March 13
Last Day to Withdraw from a Class for Spring Semester	March 26
Easter Recess	April 2-5
Day of Common Learning - Celebration of Scholarship - No Classes	April 22
Final Examinations*	April 27-29
Baccalaureate	April 30
Commencement	May 1
May Term	May 5-May 27
Summer 1 Term	May 5-August 6
Last Day to Add or Drop a Class for May Term	May 6
Last Day to Add a Class for Summer 1 Term (Full Summer)	May 12
Last Day to Withdraw from a Class for May Term	May 20
Last Day to Drop a Class for Summer 1 Term (Full Summer)	May 19
New Student Registration (tentative)	May 22
Summer Session I	June 1-July 2
Last Day to Add or Drop a Class for Summer Session I	June 2
New Student Registration (tentative)	June 19
Last Day to Withdraw from a Class for Summer Session I	June 23
Summer Session II	July 6-August 6
Last Day to Add or Drop a Class for Summer Session II	July 7
Last Day to Withdraw from a Class for Summer 1 Term	July 9
Last Day to Withdraw from a Class for Summer Session II	July 28
Commencement	August 14

Cancellation of Classes: Announcements are made over radio stations WBAT-1400 AM, WCJC-99.3 FM, WGOM-860 AM, WMRI-106.9 FM, and WWKI-100.5 FM - Kokomo.

***NOTE:** **Students may not miss classes or examinations to leave early for vacation.**

Policies and General Information - College of Arts and Sciences and Pre-licensure Nursing

Students pursuing majors in the College of Arts and Sciences or in Pre-licensure Nursing are subject to all the policies and procedures as defined in this portion of the catalog. Additionally, students enrolled in the College of Arts and Sciences or the School of Nursing Pre-licensure Nursing program may have additional requirements and policies governed by those areas. Students should have conversations with the administration in those areas for further direction.

Admission

Indiana Wesleyan University welcomes applications for admission from any academically qualified person who wishes to participate in the Indiana Wesleyan University community and mission. Admission is based on the careful review of all credentials presented by an applicant, and in no case is admission unlawfully denied due to race, ethnicity, citizenship, national origin, disability, religion, or sex.

Address all application information for IWU-Marion programs (CAS and SON) to Indiana Wesleyan University, Admissions Office, 4201 South Washington Street, Marion, Indiana 46953. Call toll-free 1-866-468-6498, or direct to the Admissions Office at 765-677-6507 (English) or 765-677-4050 (Español). Email address: admissions@indwes.edu; Internet: www.indwes.edu.

Undergraduate students are admitted to the University in one of the following categories:

Regular – Based on high school grade-point average, SAT/ACT scores or college GPA. Students admitted in this category are eligible for academic scholarships.

Foundations – Students whose GPA and/or standardized test scores are below the required levels. Students in this category may be required to take preparatory courses in reading, study skills, and writing.

All foundationally admitted students are required to enroll and complete a section of LFC 101 - Foundations for College Success in their first semester of coursework at IWU. This is a one credit course that guides, equips, and empowers students toward success.

Unclassified – Students who are taking no more than two courses and are not admitted to a program of study. Students in this category may register for up to 6 credit hours per semester. A maximum of 18 credit hours may be taken under this status. This status does not constitute admission to a university program.

Prospective students are encouraged to visit the campus. Visits should be scheduled through the Office of Admissions. Overnight, on-campus lodging for prospective students is available on select days during the academic year and may be reserved in advance through the Admissions Office. Call 1-866-468-6498 or direct to the Admissions Office at 765-677-6507 (English) or 765-677-4050 (Español); Email address: admissions@indwes.edu. Internet: www.indwes.edu.

First-year Admission

Interested students are encouraged to apply for admission at the close of their junior year in high school or early part of their senior year. Applications are accepted throughout the senior year of high school. The application, high school transcript, and test scores (SAT or ACT) are necessary for an admission decision. In some cases, an essay and recommendation are required. A tuition deposit is required prior to registering for classes and is fully refundable until May 1.

An admission decision may be made before the end of the student's high school career if an official high school transcript has been provided. In this event a final high school transcript or a certification of graduation will be required before the student may begin classes at IWU.

Completed applications with a high school GPA or test scores below minimum thresholds may be admitted into the Foundations program. Viable candidates for admission should have a minimum of each of the following: 8 credits in language arts (equivalent to 4 years); 6-8 credits in mathematics (equivalent to 3-4 years); 6 credits in science (equivalent to 3 years); 6 credits in social studies (equivalent to 3 years); 4 credits in foreign language (equivalent to 2 years); 2 credits in health, physical education, safety (equivalent to 1 year); and 4-6 credits from other courses offered (equivalent to 2-3 years). Applicants who do not meet the requirements for regular admission may request special consideration.

Applicants may make arrangements at their local high school counseling office to take the SAT or ACT in the junior year or as early as possible in the senior year. Applicants who are unable to present SAT or ACT scores can make special arrangements with The Center for Student Success at the IWU-Marion campus to be tested for institutional ACT.

Individuals not receiving a high school diploma must take either the Test Assessing Secondary Completion (TASC) or the General Education Development Exam (GED) and achieve satisfactory scores to be considered for admission.

Transfer Student Admission

A transfer student is defined as a student who has attempted 12 or more college credit hours post-high school graduation. Transcripts of all college work must be submitted with other admission credentials at the time of application to the Indiana Wesleyan University Admissions Office. All transcripts must be sent directly from the office of the registrar at the college or university attended. Once transcripts (and other test scores and academic documents) have been received, IWU is not permitted to release copies of those documents back to the student or any other party. Prior to orientation, students are also required to have a form (Transfer Information Form) completed from the last institution attended verifying that the student left the college in good academic and social standing. *All undergraduate students must complete their last 30 credit hours at IWU before the IWU graduation.*

Readmission

An undergraduate student who has previously been enrolled at IWU-Marion and has ended enrollment for any length of time, without an approved leave of absence, must reapply. Application for re-enrollment must be made through the Admissions Office. Re-admitted students who are not enrolled for one academic year or longer must meet the requirements of the governing academic catalog for the re-enrollment date. Any student who attended other institutions of higher learning must submit official transcripts of all work completed before a readmission decision can be made and a Transfer Information Form before the student may begin classes. All transcripts must be sent directly from the office of the registrar at the college or university attended.

Transition Student Admission

A transition student is defined as a student who begins an education through IWU-National & Global and transitions to IWU-Marion to continue a degree. Transition students must fulfill all admission requirements required of transfer applicants. IWU-National & Global will provide IWU-Marion Undergraduate Admissions with transcripts from any institution attended prior to enrollment with IWU-National & Global. If a student has attended an institution since departing IWU-National & Global, the student must submit an official college transcript from any/all institutions attended since leaving IWU-National & Global and have the Transfer Information Form completed by the last institution attended. If the last institution attended is IWU-National & Global, the Transfer Information Form is not required. Students are not required to submit an IWU transcript for consideration of admission as this coursework is accessible to the IWU-Marion Transfer Team.

International Student Admission

Indiana Wesleyan University is authorized under federal law to enroll nonimmigrant alien students. It is recommended that interested students contact the Admissions Office as early as possible (preferably one year in advance) as there are usually delays in preparing visas, passports, and transcripts. All application forms, documents, test scores, and payments must be received by July 1 of the year of intended study.

Students who do not speak English as their first and primary language must take the Test of English as a Foreign Language (TOEFL) or The International English Language Testing System (IELTS) prior to admission to the University*.

Admission scores follow:

- TOEFL score of 54 to 65 - admission requires enrollment in two semesters of ESL
- TOEFL score of 66 to 78 - admission requires enrollment in one semester of ESL
- TOEFL score of 79 - admission without ESL requirement
- IELTS score of less than 6.5 - admission reflective of subscores requires enrollment in one or two semesters of ESL
- IELTS score of 6.5 for undergraduate and 7.0 for graduate programs - admission without ESL requirement

*Waiver Qualifications:

- Attended the last four full years at a U.S. high school.

- Attended the last four full years in an international educational institution where English is the principal language of instruction; institution may be required to provide verification.
- Earned an SAT Reading Test subscore of at least 27.
- Earned ACT English and Reading scores of at least 20.
- Earned a bachelor's degree or higher from an accredited U.S. institution.

College transcripts for schools outside the United States should be evaluated by a credential evaluation service like ECE (www.ece.org), WES (www.wes.org), or one that is approved by NACES (www.naces.org/members.html).

Before the immigration form I-20 can be sent, students from all countries except Canada must send the University money the equivalent to the first semester's tuition, room, and board. Students from all countries including Canada must send to the University (a) a letter of financial commitment with certified bank statements indicating sufficient funds for attendance; and (b) proof of health insurance coverage in the U.S. or approximately \$1200 for one year of insurance premium (must be renewed annually).

Contact the Admissions Office for specific admissions procedures.

Re-enrollment - Graduate Programs

A graduate student in CAS who has not been enrolled for more than two semesters must re-apply through the Admissions Office. Any student who attended other institutions of higher learning must submit a Transfer Information Form completed by the last college attended and official transcripts of all work completed before a re-admission decision can be made. All transcripts must be sent directly from the office of the registrar at the college or university attended.

Wildcat Academy (High School Students/Dual Credit)

Qualified high school students are offered the opportunity to enroll in onsite or online courses taught through IWU Marion under the Wildcat Academy program. A student must have maintained a 3.0 average GPA on a 4.0 scale in high school classes and be recommended by a high school counselor or principal to qualify. A qualified student may begin taking one 100-level course in the fall semester of his/her junior year, and up to 6 credit hours of 100-level courses per semester throughout the duration of his/her high school career. A student may take a maximum of 16 credit hours through this program. To maintain satisfactory academic progress and continue in the Wildcat Academy program, students must earn a grade of C or higher for each course completed. Students must submit an application for each term they wish to enroll in a course in the Wildcat Academy. Costs include an application fee and a cost per credit hour and are due prior to enrollment.

This information is located at www.indwes.edu/undergraduate/wildcat-academy. Students must be registered by the first day of classes. Note: Student qualification, enrollment and financial arrangements made with high schools teaching courses outside of the IWU-Marion campus are outlined in the associated Memorandum of Understanding.

Unclassified Student Admission

A student who is not pursuing a university degree and wants to take individual courses for personal development may be admitted as an unclassified student. A maximum of 6 credit hours per semester and a total of 18 credit hours may be completed with this status. This does not constitute admission to a University program and the University does not maintain degree audits for this classification. Unclassified students who subsequently wish to pursue a degree program must apply for regular admission status and at that time will receive a degree audit of the chosen major. Information on degree programs is available in the Registration and Academic Services office.

Guest students from other colleges should have the approval of their home institution. By special arrangement, high school students may register with unclassified status while meeting requirements for high school graduation.

Students admitted with an unclassified status may wish to audit courses. Students must comply with all unclassified and audit requirements. Auditing does not constitute admission to a university program. Audit students who subsequently wish to pursue a degree program must apply for regular admission status. By special arrangement, high school students may register with audit status.

Professional Programs (Acceptance into Majors)

Certain majors, such as athletic training, teacher education, nursing, social work, and music or art therapy, require acceptance into the program. Admission to the University does not necessarily imply admission into these professional programs. Departments may have specific requirements that must be met at different levels of the program. A student will be assigned a

status of "pre-" added to the major until these specific requirements are met. For more information regarding acceptance into the chosen major, please see the appropriate School or Division section.

Orientation, Registration and Credit Options

New Student Orientation

All entering undergraduate students are required to participate in New Student Orientation. This orientation is designed to connect, prepare, and allow for a deeper understanding of IWU.

Entrance Examinations

New students may re-take the institutional ACT if they do not have the required minimum ACT or SAT scores to waive the reading and math competencies. Students should inquire in the Center for Student Success office for more information.

Registration Procedures for New and Returning Students

New Student Registration (NSR) occurs in the spring and summer for fall enrollment and by individual appointment for spring enrollment. Once new students are notified by the Admissions Office of their acceptance to Indiana Wesleyan University, the Admission's Office will send information about registration procedures and the appropriate time to come to the campus for advisement in the selection of courses and registration.

Returning students may register for the fall semester and summer sessions in the spring and summer. Registration for the spring semester and May term occurs in the fall. All students are expected to complete their registration during the time set by the Director of Registration & Academic Services for advanced registration or at the specific time established for this purpose in the current calendar. Detailed instructions for registration will be provided on MyIWU portal at <https://myiwu.indwes.edu/RAS>. Arrangements for financial payment, in accord with one of the approved plans for university charges, must be made in advance or at the time of registration. All students must be registered by the first day of classes in any term.

Transfer Advising

The transfer advisor in Registration & Academic Services helps new transfer students with transfer credits and advising, as well as negotiating their new experience at Indiana Wesleyan University.

Academic Advising - CAS and Pre-licensure Nursing

Every student is personally responsible to meet all requirements, including but not limited to stated competencies, grade-point indexes, specified courses, total numbers of credits in each stated area of study, and total number of credits for the degree program identified in the catalog at the time of enrollment.

A faculty advisor is assigned to each student, is available at registration periods for advisement on program requirements, and is required to approve the student's registration. Each student has access to their academic record and degree/major requirements via the Internet and portal.

Schedule Changes and Withdrawals

Add/Drop

Students' class schedules are expected to be permanent.

Fall/Spring

Add:

The last date to add a course is the first Friday of classes for fall and spring terms.

For students enrolled in the graduate counseling program, the last date to add or drop a course is the second Friday after the first day of the Fall and Spring terms.

Drop:

the last date to drop a course is the second Friday after the start of classes for the fall and spring terms.

Students who need to switch a course section (such as ENG-180-82A to ENG-180-82B) during the drop period may do so with the approval of their advisor with an Add/Drop Form.

Summer term Add/Drop:

For May term and Summer I (S1) and II (S2) sessions, the last date to add or drop a course is the second day of classes.

For Summer Term (S1T) the last day to add a class is the end of the first week. The last day to drop a class for the Summer Term (S1T) is the end of the second week of classes. Any desired change in audit registrations follow the same deadlines as previously identified. All drop/add requests made thereafter require a General Academic Petition with the approval of the corresponding Academic Advisor and Division Chair.

Withdrawing from Classes

Up until the tenth week of the semester (5/7 or 71% of semester classes), students may withdraw from a course with a grade of "W." This should be done only after consultation with academic advisors, the Registration & Academic Services office, and the Financial Aid Office, as reduction of course load below 12 credits may affect eligibility for athletics, scholarships, or financial aid. After the tenth week of the semester, students may not withdraw from classes without total withdrawal from the university. Failing work at time of official withdrawal after the tenth week of the semester may be counted as "F" in grade-point average.

Withdrawing from the University

By the 13th week of classes, students desiring to voluntarily withdraw from all classes at the university must submit a Total Withdrawal form available at the Registration & Academic Services office and online at <https://myiwu.indwes.edu/RAS/Forms>. This form must be completed and filed with the Registration & Academic Services (RAS) office before the student leaves campus. No refunds will be made by the Student Account Services, CAS, until the Director of RAS certifies that the withdrawal procedure has been completed. A student failing to complete proper withdrawal remains a student and will be charged as such and receive a grade at the end of the semester. Students in university housing who fail to check out of their rooms properly will be subject to an administrative charge.

Any undergraduate student who is dismissed from the College of Arts and Sciences by Life Calling and Integrative Learning or the School of Nursing Pre-Licensure Nursing by the Associate Dean, Pre-Licensure Nursing will be administratively withdrawn from all classes.

Academic Administrative Withdrawal Policy - CAS

If a student registers for a course but does not attend any class sessions of that course by the last day to drop classes, the registration may be cancelled by the CAS Academic Executive Dean or designee and/or the Director of Registration & Academic Services or designee.

If a student, due to lack of attendance, cannot achieve passing grades in their courses, **with or without applicable campus support and/or reasonable accommodation(s)**, the CARE Team, the Center for Student Success, and/or the Academic Standing Subcommittee of the Enrollment Management Committee may recommend to the CAS academic dean or designee and/or the Director of Registration & Academic Services that the student be administratively withdrawn from the institution during the Academic Semester and will receive a "W" in all classes. Students should be aware that this action (administrative withdrawal) may have an impact on financial aid, enrollment issues related to verification for insurance, athletic competition, and access to some IWU facilities.

Intent to Depart

Students who intend to depart from the university for the subsequent semester(s) should complete the Notification of Student Intent to Depart form. Students should inform the Registration & Academic Services office by completing and filing this form available at: <https://myiwu.indwes.edu/RAS/Forms>.

Leave of Absence

Full-time degree seeking students may request a Leave of Absence (LOA) in certain circumstances to preserve their current catalog rights and possibly provide positive implications for financial obligations such as loan repayment, and health and car insurance.

Types of Leave of Absence:

1. Medical Leave of Absence - LOA petition must be accompanied by a statement from a medical care provider verifying the need for the LOA.
2. Personal Leave of Absence - petition must include a plan for addressing personal or family issues that lead to the successful completion of the student's academic program.
3. Planned Educational Leave of Absence - petition must include plans for enriching educational goals that lead to the successful completion of the student's academic program. These plans can include participation in non IWU-supported study abroad experiences, no IWU-supported internships, or short term missions or service programs.

Leave of Absence petitions are available in the Registration & Academic Services office and must be completed and approved before the "drop" deadline for the term in which the LOA is requested. Medical and certain unplanned for LOA requests may be considered retroactively or after the "drop" deadline based on the individual circumstances. LOA appeals must be filed and approved by the Dean of the school in which the student's major is under before the end of the term for which the LOA is requested.

A Leave of Absence will not be approved for students who are subject to academic dismissal or student conduct dismissal.

Students who do not return to Indiana Wesleyan University by the end of their approved LOA will be considered to have withdrawn from IWU at the end of their last term of regular enrollment.

International students should work with the international student coordinator in the Admissions Office when contemplating a planned LOA as there are Bureau of Citizenship and Immigration Services regulations regarding the status of international students.

In order to maintain catalog rights under the LOA petition, students must receive prior approval from the Registration & Academic Services office for coursework taken at other institutions for transfer to IWU. Failure to do so could result in failure of the coursework to transfer, or loss of current catalog rights.

Students on LOA may not participate in or be registered for any IWU coursework during the LOA time period including incomplete courses, independent learning contracts, and online courses.

Student work positions, divisional stipends, and leadership positions are not guaranteed upon return and must be reapplied for.

It is unlikely that there will be any financial aid benefit for the student who takes LOA. All questions regarding financial aid must be discussed with the student's financial aid counselor.

Students should consult with Student Account Services, CAS and the Financial Aid Office to discuss any financial ramifications of a LOA.

Returning from a Leave of Absence:

A student may choose to return from a LOA earlier than planned but must return on the first day of classes for the semester. When students return from a LOA, either on time or early, they may request reinstatement through the Admissions Office by completing the re-enrollment form before the first day of new term. Students must notify the Registration & Academic Services office of their intent to return before the end of the term previous to the expected date of return. Undergraduate students who are on Academic or Citizenship Probation status when they take a LOA will return with the same status.

Study Abroad students who use a LOA to attend unaffiliated programs should be aware that there is no guarantee of academic credit at IWU and must apply for such under transfer policy guidelines.

Military Leave of Absence

The Higher Education Opportunity Act enacted on August 13, 2008, states that a university may not deny admission or readmission to a service member for reasons relating to that service. The service member qualifies if the school is given notice of absence for service, the cumulative length of absence does not exceed five years, and the student gives notice of his or her intent to return.

Indiana Wesleyan University complies with this act with the following:

Academic:

- Students are not required to reapply and are not charged a readmission fee upon return.
- Students are reenrolled at the same academic status (program enrollment status, number of completed credit hours, academic standing) before deployment. Students may return under the catalog that was in effect before deployment. Students may find differences in their programs or the catalog if the programs are no longer offered, or changes have occurred due to external accrediting bodies, licensing board or other external agencies.
- Leave time does not count toward the total time required to earn the degree.
- Students will be promptly reenrolled in the next class or classes in a program, will qualify for priority/early registration, and may not be denied re-enrollment in a class based on class size.

Financial: Students are required to complete a Military Leave of Absence Request. When the request is approved, students' accounts will be adjusted as necessary.

Financial Aid: Indiana Wesleyan University is committed to assisting military students in navigating the impact that active duty will have on financial aid. It is important that each student have conversations with the Financial Aid office to ensure proper paperwork and processes are covered as it relates to a leave of absence.

Students with federal financial aid, federal loan obligations, or military tuition assistance must contact their lenders and/or the military education office to ascertain their loan repayment status or repayment of tuition assistance during the leave of absence.

Transfer of Credit Policy

To earn a degree from IWU, undergraduate students must take the last 30 semester hours of course credit needed to fulfill degree requirements at IWU. Students pursuing transfer course options toward the end of their college career should seek assistance from Registration & Academic Services to ensure they are in compliance with this policy.

Credit is granted for work with a satisfactory grade ("C" or above), in a 100 level or higher course, taken at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA). Currently this includes the following accrediting agencies:

- Accreditation Commission for Education in Nursing (ACEN)
- Accrediting Council for Independent Colleges and Schools (ACICS)
- Association for Biblical Higher Education (ABHE)
- Association of Advanced Rabbinical and Talmudic Schools (AARTS)
- Association of Theological Schools Commission on Accrediting (ATS)
- Distance Education Accreditation Commission (DEAC)
- Higher Learning Commission (HLC)
- Middle States Commission on Higher Education (MSCHE)
- New England Commission of Higher Education (NECHE)
- Northwest Commission on Colleges and Universities (NWCCU)
- Southern Association of Colleges and Schools Commission on Colleges (SACS-COC)
- Transnational Association of Christian Colleges and Schools (TRACS)
- Western Association of Schools and Colleges – Accrediting Commission for Community and Junior Colleges (WASC–ACCJC)
- Western Association of Schools and Colleges – Senior College and University Commission (WASC–SCUC)

Programmatic accreditation may impact transferability of specific courses into the major. If there is no applicable course at IWU or within the student's major, the credits may be applied as elective credit. Additionally, programmatic restrictions may determine how courses are equated.

Credit hours accepted in transfer are recorded as part of the student's official academic record. Once transcripts (and other test scores and academic documents) have been received, IWU is not permitted to release copies of those documents back to the student or any other party. All graded qualified coursework transferred and transcribed are used solely in the calculation of the honors GPA. Quarter credits are converted to semester credits using the two-thirds conversion ratio. The university registrar is responsible to approve the transferability of all credits.

Indiana Wesleyan University accepts official transcripts from the American Council on Education (ACE) located in Washington, D.C. ACE evaluates and provides credit recommendations for educational offerings for a significant number of corporate universities and other extra-institutional learning providers.

Credit through examination (CLEP, DSST, AP, institutional examinations) or assessed learning is not accepted in transfer from another institution's transcript. Credit through examination is awarded through Indiana Wesleyan University with official test scores from an official testing center. Credit from nontraditional learning by life experience is awarded through the IWU's assessed learning process.

Transcripts from international institutions - may need to be sent to an external agency for evaluation and determination of transferable credits, degrees, and GPA. If this external review is necessary, students are responsible for the initiation of this evaluation and for any fees incurred during the process. Applications for this service are available to the student through the university.

Policy on Academic Credentials and Programs

This policy applies to all academic units of the university.

Indiana Wesleyan University awards academic credentials (degrees and certificates) to students who complete defined programs of study. Each credential is defined in terms of a set of essential learning outcomes, which may include discipline-specific and general education outcomes, as well as credit hour and other specifications. Each program of study for a particular credential maps the credential learning outcomes to a series of credit-bearing courses.

As appropriate, given the learning outcomes and alignment of involved programs and courses, credits may be shared between academic credentials and sub-credentials awarded coevally, within the following boundaries.

1. The student must fulfill all of the requirements for any credential awarded.
2. Credits may be shared between a major and a minor, as long as the minor includes at least 15 unique credit hours unshared with any other major or minor.
3. Credits may be shared between two minors, as long as each minor includes at least 15 unique credit hours unshared with any other major or minor.
4. Credits may be shared between two undergraduate majors as long as there are 51 unique (unduplicated) credit hours between the two majors.
5. Credits may be shared between two graduate majors as long as two thirds of the credits in each major are unique (unduplicated).
6. Up to three credit hours may be shared between a certificate and a minor.
7. Up to six credit hours may be shared between a certificate and a major (undergraduate or graduate).
8. A major or minor may be added to a previously awarded baccalaureate degree. The student must complete all of the course requirements for the major or minor and a minimum of nine new credits hours must be earned. New general education requirements need not be met to post an additional major or minor. Students adding a major or minor are not eligible to participate in commencement ceremonies again. The additional major or minor will be posted to the transcript only on one of the conferral dates.

As appropriate, given the learning outcomes and alignment of involved programs and courses, credits applied to a previously-awarded IWU academic credential may be applied, without surrender of the prior credential, to another IWU academic credential within the following boundaries.

1. The student must fulfill all of the requirements for any credential awarded.
2. For credits from a prior IWU academic credential to be applied to a second IWU academic credential, the second academic program must be started within ten years of the awarding of the first credential. Exceptions must be approved by the dean (or equivalent) of the school sponsoring the academic program of the second credential. Individual academic programs may specify more strict credit-age limits if warranted by the discipline.
3. The credits from a previously-awarded undergraduate certificate may be applied to fulfill the requirements of an associate's degree or a bachelor's degree.
4. Up to 6 credits from a previously-awarded associate's degree or bachelor's degree may be applied to fulfill the requirements of an undergraduate certificate.
5. The credits from a previously-awarded associate's degree may be applied to fulfill the requirements of a different associate's degree, as long as each credential has at least 25% unique credits.
6. The credits from a previously-awarded associate's degree may be applied to fulfill the requirements of a bachelor's degree.
7. The credits from a previously-awarded bachelor's degree may be applied to fulfill the requirements of a different bachelor's degree, as long as each credential has at least 25% unique credits.
8. The credits from a previously-awarded bachelor's degree or undergraduate certificate may be applied to fulfill the requirements of a master's degree, limited by the provisions of the Undergraduate and Graduate Credit Crossover Policy.
9. The credits from a previously-awarded graduate certificate or post-masters certificate may be applied to fulfill the requirements of a master's degree.
10. The credits from a previously-awarded graduate certificate or post-masters certificate may be applied to fulfill the requirements of a doctor's degree.
11. Credits from a previously-awarded masters's degree or doctor's degree may be applied to fulfill up to 1/3 of the requirements of a graduate certificate.
12. The credits from a previously-awarded master's degree may be applied to fulfill the requirements of a different master's degree, as long as each credential has at least 50% unique credits.
13. The credits from a previously-awarded master's degree may be applied to fulfill the requirements of a doctor's degree, as long as the doctor's degree has at least 50% unique credits.
14. The credits from a previously-awarded doctor's degree may be applied to fulfill the requirements of a different doctor's degree, as long as each credential has at least 50% unique credits.

Undergraduate and Graduate Credit Crossover Policy

Undergraduate credits from IWU or other colleges or universities that are taken at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) (see Transfer of Credit Policy (p. 47) for current accrediting agencies), or hold appropriate international accreditation, may be used to fulfill requirements of IWU graduate programs under specified conditions. When permitted by the design of the program, undergraduate credits from upper level courses may be counted toward the requirements of a graduate degree or certificate when the undergraduate course or courses sufficiently accomplish the learning outcomes of a course in the graduate program. The course(s) must have been completed within the past five years and must reflect current knowledge and best practices. No more than 25% of the total credit requirements for the graduate degree or certificate may be completed through undergraduate credits. Undergraduate courses in which a student has earned a "B" or better may be considered for graduate credit. Dual counting of credits requires approval by the appropriate program leader, in consultation with a graduate level content expert, as well as approval by the University Registrar, and Financial Aid Office if applicable. The program leader will make the final decision as to the applicability of the course to fulfill program learning outcomes. Established limitations on the number of credits that may be transferred into the graduate program remain in effect.

Graduate level credits from IWU or other colleges or universities that are at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) (see Transfer of Credit Policy (p. 47) for current accrediting agencies), or hold appropriate international

accreditation, may be used to fulfill requirements of IWU undergraduate programs under specified conditions. When permitted by the design of the program, graduate credits may be counted toward the requirements of an undergraduate degree or certificate when the graduate course or courses sufficiently accomplish the learning outcomes of a course in the undergraduate program. The course(s) must have been completed within the past five years and must reflect current knowledge and best practices. No more than 25% of the total credit requirements for the undergraduate major, minor, or certificate may be completed through graduate credits. Though exceptions may be approved by program directors, graduate courses in which a student has earned a "B" or better may be considered for undergraduate credit. Dual counting of credits requires approval by the appropriate program leader, in consultation with a graduate level content expert, as well as approval by the University Registrar, and Financial Aid Office if applicable. The program leader will make the final decision as to the applicability of the course to fulfill program learning outcomes. Established limitations on the number of credits that may be transferred into the undergraduate program remain in effect.

Graduate Credit Transfer Policy

The policy applies to all graduate programs that accept transfer students at Indiana Wesleyan University.

Transfer of credit will be considered for graduate work completed at institutions accredited by an accrediting agency recognized by the Council for Higher Education Accreditation (CHEA), provided the courses meet institutional requirements and are appropriate for the student's planned and approved program. Any culminating project (e.g., capstone, research, thesis, etc.), clinical, or practicum requirement associated with a graduate program must be taken at Indiana Wesleyan University.

Individual academic units may establish higher standards/conditions as is appropriate for their respective disciplines or accrediting bodies. A minimum grade of "B" may be considered for transfer. No more than 30% of the graduate degree may be transferred in from another institution. The learning outcomes must align and have been completed within the past seven years. Minimal conditions governing the transfer of earned graduate credits to other course work include:

- Each PAU shall determine the amount of time acceptable of completed work that is eligible for credit transfer.
- Only graduate courses in which a student has earned a grade of "B" or better may be considered for transfer credit.
- Hours of credit may be transferred, but grades earned in courses taken at another institution do not transfer and are not used in computing the student's graduate GPA at Indiana Wesleyan University.
- When a graduate course is taken at another university on a credit/no credit or pass/fail option, hours of "credit" or "pass" are not accepted as transferable unless approved by the appropriate academic unit.
- For graduate certificate programs, no more than 30% can be transferred into the certificate program.

Occasionally, graduate students will begin their course of study at another institution with no plans to transfer to IWU, but find themselves displaced by a closing institution and unable to complete their degree. In an effort to support displaced students IWU will allow a greater number of transfer credits for graduate programs. All courses will be evaluated by the appropriate academic department. Where applicable transfer credits will be applied to meet IWU degree requirements. A displaced student is an actively enrolled student in degree program offered by an institution that is closing.

Displaced graduate students will be allowed to transfer in up to 75% of program requirements. All transfer credit will be reviewed by the academic department to determine if and how it applies to degree requirements.

- For programs with 18 credit hours - Displaced transfer students will be required to take 4 credits from IWU
- For programs with 24 credit hours - Displaced transfer students will be required to take 6 credits from IWU
- For programs with 30 credit hours - Displaced transfer students will be required to take 7 credits from IWU
- For programs with 33 credit hours - Displaced transfer students will be required to take 8 credits from IWU
- For programs with 36 credit hours - Displaced transfer students will be required to take 9 credits from IWU
- For programs with 42 credit hours - Displaced transfer students will be required to take 10 credits from IWU

Doctoral Exception:

IWU will allow displaced doctoral students to transfer in up to 75% of their course work. The student must complete at least 15 graduate credit hours at IWU, plus the comprehensive exam and/or final project/dissertation, if applicable.

Credit Options

Classroom Study

The most common way to earn credit in the College of Arts and Sciences/School of Nursing is by registering in the semester programs of the university, attending classes under the instruction of a university professor, submitting the required work, and passing the required examinations.

Online

The College of Arts and Sciences offers online course options for undergraduate students during May and Summer Sessions. Students should talk to their advisor and check the Schedule of Classes for those terms for details.

Transfer

Students who have attended other regionally accredited colleges or universities may transfer credit toward their education at IWU. Transcripts of all other university work must be submitted directly to the Indiana Wesleyan University Registration and Academic Services office from the office of the registrar at the college or university previously attended. Transcripts delivered by hand or received from another party are not official and cannot be used for purposes of transfer work.

Credit taken by correspondence from a regionally accredited institution may be applied toward a degree at Indiana Wesleyan University, for a maximum of 12 semester hours accepted.

Credits from unaccredited schools, colleges and universities and from schools/colleges/universities not accredited by recognized accredited agencies—such as proprietary business schools, vocational/technical schools, or other single purpose institutions may be assessed individually for possible credit. The number of credits transferable from such institutions will be limited to two years (62 semester hours).

Credits earned from international institutions will need to be evaluated by having official transcripts sent to Registration & Academic Services in English. External evaluators are the Educational Credential Evaluators (ECE) and the National Association of Credential Evaluation Services (NACES) may be required before Registration & Academic Services can evaluate the transcript. For more information about this organization, please visit their website (<https://www.ece.org/>) or (<http://www.naces.org>).

CLEP/DSST Examinations

Credit through examination (CLEP/DANTES/Advanced Placement) may only be awarded with official test scores from an official testing center and an Indiana Wesleyan University individual assessment. The maximum number of credits awarded for all credit through various examinations (CLEP, DANTES, AP, AICE, etc.) and prior learning shall be limited to a total of 40 semester hours for the baccalaureate degrees and 18 semester hours for the associate degrees, and ordinarily will not be applied to upper-division requirements in the major (junior and senior levels). It is the responsibility of the student to obtain approval from the appropriate division for the application of credits to the majors.

Examinations can be scheduled through The Center for Student Success (CSS) after approval from the Registration & Academic Services office. A \$25 per credit hour transcription fee will be assessed, in addition to the CSS testing fee. Select CLEP examinations are recognized by the university for credit; however, the College of Arts and Sciences does not accept all CLEP tests, including the College Composition CLEP test.

Advanced Placement, International Baccalaureate, AICE Cambridge

Select Advanced Placement (AP) courses are evaluated as subequivalent to university freshman-level courses and appropriate credit will be given for grades of 3 or above (see RAS website).

Incoming freshmen who, prior to their enrollment at Indiana Wesleyan University, pass the AP Spanish Language Exam with a minimum score of 4 will receive credit for SPA-237 and SPA-238. Students who pass the AP Spanish Language Exam with a minimum score of 3 will be awarded credit for SPA-117 and SPA-118. AP credit for these courses will not meet intercultural competency.

Credit may be awarded for successful completion of some courses through the International Baccalaureate (IB) programs or AICE Cambridge courses. The maximum number of credits awarded for all credit through various examinations (CLEP, DANTES, AP, AICE, etc.) and prior learning shall be limited to a total of 40 semester hours for the baccalaureate degrees and 18 semester hours for the associate degrees, and ordinarily will not be applied to upper-division requirements in the major (junior and senior levels). Scores of 5 or higher are required for such credit to be accepted for IB and a passing score for AICE

Cambridge based on a course by course evaluation. Credit may only be awarded with official scores and an IWU individual assessment.

Assessment – Prior Learning/Portfolio

Credit from non-traditional learning by life experience may only be awarded with an Indiana Wesleyan University individual prior learning assessment. Credit will be determined through the assessment and approval process. Students with life experience education may have developed a body of information equivalent to university-level learning. This may be work experience, hours earned at non-accredited institutions, or other non-transcribed learning. After a student has been admitted into a major and has accumulated at least 12 classroom credits, assessment of such learning may be attempted. The maximum number of credits awarded for all credit through various examinations (CLEP, DANTES, AP, AICE, etc.) and prior learning shall be limited to a total of 40 semester hours for the baccalaureate degrees and 18 semester hours for the associate degrees, and ordinarily will not be applied to upper-division requirements in the major (junior and senior levels). Guidelines and fees information is available in the Registration and Academic Services office.

Independent Learning Contract

The academic independent learning contract will be reserved for those special studies that a student desires to pursue that are not available through any of the courses in our catalog. Independent learning contracts are a privilege extended to degree-seeking junior and senior students. The student contracts with a faculty member, who then helps construct the syllabus and who meets with the student at least once a week to make sure they are staying on track. The student pays an extra fee (\$100/credit).

Undergraduate students who have earned a 3.0 cumulative GPA, have met the university writing competency requirement, have completed all course prerequisites, and have earned a minimum of 60 credit hours may apply for independent learning. Undergraduate students on academic probation may not participate in independent learning. Students who wish to take an independent learning course should work closely with the professor of the course and Registration and Academic Services to complete the specific paperwork and comply with the following:

- No more than six credit hours may be earned by independent learning during the student's academic career at IWU.
- No more than one independent learning course may be taken per semester.
- Courses with a 180 number may not be taken by independent learning.
- Students may not take an incomplete grade in an independent learning course.
- Independent learning may not be used to repeat a failing course.

All coursework is expected to be completed by the end of the semester in which the course is attempted. If medical or other extenuating circumstances arise that prevent a student from completing all coursework in that semester, a professor may, at his or her discretion, award a grade of "I" (incomplete). See full incomplete policy for additional information at <https://myiwu.indwes.edu/RAS/IncompleteGradePolicyandContract>.

Additionally, students may pursue completion of studies through the additional types of courses as follows:

- Alternative course offering are courses that are in the catalog, but that are not on the schedule because the course did not fill or was not planned for this semester. It might also be needed for a student who has two required courses that are both offered only at the same time. The student would need to present compelling justification for why they could not just wait and take the course at a later time. There would be no extra fee to the student.
- Special topics course is often a new course that a department is running as a trial to determine demand. A course number of 396 in a specific subject code, titled Special Topics in that subject, is available for students to pursue with appropriate approvals.
- Faculty/student research course. Every subject has a course number of 495 and a course title of Research in "specific subject". These are faculty/student cooperative research projects in which the faculty and student are working together.

Audit

A student who has been accepted into an Indiana Wesleyan University degree program or as an unclassified student may choose to audit specified courses as follows:

- Audit registration is allowed on a space available basis. Undergraduate students may not register under this category until after the first day of class and must have the approval of the class instructor.
- The current audit fee per credit hour must accompany the registration.

- Auditing a course gives one the right to attend the course. No credit or letter grade is given. The course will be indicated as an "AU" on the student's IWU transcript.
- The student auditing the course is not expected to participate in classroom or study group assignment or to complete homework, quizzes, or tests.
- The faculty for the course is under no obligation to grade any work an auditing student chooses to submit or to give feedback on progress.
- The materials required for the course are optional for auditing students.
- The student must meet course prerequisites or be approved by the appropriate administrator of the specific college/school.
- No change may be made from audit to credit, or credit to audit after registration closes.
- Forms for admission to audit classes are available in the Admissions Office.

Global Engagement Office

As an educational institution, Indiana Wesleyan University has been rooted *locally* in Marion, IN for nearly a century, but our scope also extends *nationally* and *internationally* as we seek to be a truly great Christian university serving the world.

Established on the IWU-Marion campus in 2012, the Global Engagement Office embodies IWU's mission and global vision by:

- (1) *Facilitating Education Abroad Programs for Students, Faculty, and Staff;*
- (2) *Facilitating Education and Exchange Programs for International Students and Scholars;* and (3) *Facilitating Strategic Global Initiatives that Enlarge our Scope as an Academic Institution.*

(1) Facilitating Education Abroad Programs for Students, Faculty, and Staff

Education Abroad programs are approved according to academic policies, procedures, and structures, and they are reviewed regularly to ensure that learning outcomes are being met appropriately. Education Abroad programs are also approved by the Risk Management Office to ensure international travel, health, and safety precautions are being followed. IWU adheres to the standards of good practice for education abroad as defined by the Forum on Education Abroad (www.forumea.org). For more specific information regarding Education Abroad programs, policies, and procedures, contact the Global Engagement Office.

Education abroad programs include:

- *Travel Classes:*
Courses taught by IWU faculty that take place in an international location
- *Intercultural Fieldtrips:*
Off-campus credit-bearing experiences led by IWU faculty as part of a semester-long course
- *International Internships, Student Teaching, and Practicum Experiences:*
Independent experiences that fulfill program requirements in an international location
- *Global Service Learning Teams:*
Opportunities to serve and learn with a team led by IWU faculty/staff in an international location (not credit-bearing, but may satisfy the "Intercultural Experience" general education requirement)
- *Summer/Semester Abroad Programs:*
A series of credit-bearing courses that are taken in an international location under the guidance of IWU faculty and/or affiliate program providers. The following are approved Summer/Semester Abroad Programs:
 - American Studies Program (Washington, D.C.) - www.bestsemester.com/asp
 - Australia Studies Center (Brisbane, Australia and New Zealand) - www.bestsemester.com/asc
 - Au Sable Institute for Environmental Studies (Great Lakes and Pacific Rim) - www.ausable.org
 - Azusa Pacific University (Los Angeles, CA) - www.apu.edu/laterm
 - BCA Barcelona (Barcelona, Spain) - www.bcanet.org
 - Contemporary Music Center (Nashville, TN) - www.bestsemester.com/cmc

- Creation Care Study Program (Belize, Central America, New Zealand) - www.creationcsp.org
- Ecuador Semester - Taylor University (Cuenca, Ecuador) - www.taylor.edu
- Gordon College in Orvieto (Orvieto, Italy) - www.gordon.edu/inorvieto
- Houghton in Tanzania (Tanzania, Africa) - www.houghton.edu
- Irish Studies Program - Taylor University (Greystones, Ireland) - www.taylor.edu
- IWU Haiti Program – School of Nursing (La Gonave, Haiti) – www.indwes.edu
- IWU Summer in Israel – School of Theology and Ministry – www.indwes.edu
- IWU Zambia Program – School of Nursing (Choma, Zambia) - www.indwes.edu
- The King’s College NYC Semester Program (New York, NY) – www.tkc.edu/nycs
- L.A. Film Studies Center (Hollywood, CA) - www.bestsemester.com/lafsc
- Latin American Studies Program (San José, Costa Rica) - www.bestsemester.com/lasp
- LCC International University (Klaipeda, Lithuania) - www.lcc.lt/study-abroad-lithuania
- Middle East Studies Program (Amman, Jordan) - www.bestsemester.com/mesp
- Nashville Contemporary Music Center (Nashville, TN) - www.bestsemester.com/locations-and-programs/india
- Oxford Summer Programme (Oxford, England) - www.bestsemester.com/osp
- Scholar's Semester in Oxford (Oxford, England) - www.bestsemester.com/sso
- Trinity Christian College Semester in Spain (Sevilla, Spain) - www.semesterinspain.org
- Uganda Studies Program (Mukona, Uganda) - www.bestsemester.com/usp

(2) Facilitating Education and Exchange Programs for International Students and Scholars

As an emerging global Christian university, the residential campus of IWU in Marion, IN is increasingly becoming a place where international students and scholars desire to reside in order to pursue their academic goals. In an effort to support these students and scholars, the Global Engagement Office collaborates with divisions, schools, offices, and student organizations on the residential campus in a number of ways, including: international student/faculty/staff recruitment and retention efforts; international student advising; strategic partnership development with international schools; and sponsoring/advising globally focused student organizations. In addition to these strategic efforts, the Global Engagement Office also facilitates the following international student and scholar programs:

- *Cultural Immersion Program:*
A cultural exchange experience for international high school students that takes place on the IWU-Marion campus
- *Bridge Program* (www.indwes.edu/academics/cas/bridge-program):
A first year language program for international college students
- *Semester Abroad @ IWU Program:*
A cross-cultural learning experience for international college students on the IWU-Marion campus
- *Visiting Scholars Program:*
Opportunities for international educators to engage in professional development and interaction with faculty on the IWU-Marion campus

(3) Facilitating Strategic Global Initiatives that Enlarge our Scope as an Academic Institution

In addition to the programs noted above, the Global Engagement Office is also involved with global initiatives that enlarge our scope, foster a global mindset, and enable us to serve the global church.

- *Lumen Research Institute:*
A global collective of Christian scholars who pursue questions of social concern through collaborative and interdisciplinary research efforts (www.lumenresearchinstitute.org)

- *Global Classroom Initiative:*
Connecting students/faculty in Grant County high school classrooms with educational partners in classrooms around the world
- *Teach Abroad China:*
A cooperative effort among educational entities seeking to enhance the quality of English teaching and learning in the Chinese school system
- *Global Gap Year Initiative:*
A one-year education abroad experience for IWU students focused on life calling, career exploration, cultural awareness, and the development of character, scholarship, and leadership

Cooperative Programs

Indiana Wesleyan University cooperates with various business, church, educational, and social agencies in the community and beyond to make special facilities available to enrich the programs offered to students.

Taylor University and Indiana Wesleyan University cooperate by allowing certain courses (a limit of one per fall or spring semester) to be available for full time students from both institutions. Although there is no extra charge for the courses in this exchange, the students are responsible for their own transportation between campuses and for payment of any fees beyond tuition. Students make take a total of four classes through this program. Please contact the Registrar's Office for details.

LeTourneau University and Indiana Wesleyan University participate in an articulation agreement guaranteeing that students who satisfactorily complete the stated requirements at IWU will be admitted as engineering students at LeTourneau University with academic credit for their IWU courses. For additional information see the School of Physical and Applied Sciences.

Transfer Advising

The transfer advisor helps new transfer students with transfer credits and advising, as well as negotiating their new experience at Indiana Wesleyan University.

Academic Policies

Academic Terms - CAS and SON Pre-licensure Nursing

The regular academic year consists of a fall semester and a spring semester. Fall and spring semesters consist of 13 weeks of schedule classes and a two hour comprehensive final exam. As a general rule, a credit hour includes a minimum of 42 hours of coursework with 1/3 being classroom or equivalent instruction and 2/3 being outside course engagement. On average a three credit hour course requires a minimum of 126 hours of work. An equivalent amount of work is required for non-classroom credits. An undergraduate student is classified as full time when enrolled for 12-17 credit hours in a semester. Graduate students are classified as full time when enrolled for 9 credit hours in a semester.

Undergraduate students who wish to register for more than 17 credit hours must meet the following criteria:

- To enroll for 18 credit hours, the student must have a 2.75 GPA.
- To enroll for 19 credit hours, the student must have a 3.0 GPA.
- To enroll for 20 hours, the student must have a 3.5 GPA.

Special sessions include:

- May Term (MA) - three weeks. May term courses are offered at discounted rates in an approximately three-week period immediately following the spring graduation. Most May courses are three credits but a maximum of four credits may be earned. Two credit hours in May is considered full time. A maximum of four credits may be earned.
- Summer Session 1 (S1) - five weeks. Three semester hours of credit is considered full time. A maximum of four credits may be earned.
- Summer Session 2 (S2) - five weeks. Three semester hours of credit is considered full time. A maximum of four credits may be earned.
- Summer1Term (S1T) - 13 weeks. Six semester hours is considered full time. A maximum of twelve credits may be earned.

Students may earn a maximum total of 17 CAS/SON credit hours during the summer terms (May, S1, S2 and S1T).

Classification

Undergraduate CAS and Pre-licensure Nursing students enrolled for 12 hours or more are considered full time. All students having met regular entrance requirements are classified by the university registrar. Classification is based on the following scale:

Freshman	0-28 Semester Hours Completed
Sophomore	29-59 Semester Hours Completed
Junior	60-89 Semester Hours Completed
Senior	90 or more Semester Hours Completed
Graduate	For semester-based graduate programs, full time is nine hours.

Grading and Evaluation - CAS and SON Pre-licensure Nursing

A letter grade is used to evaluate coursework. For the purpose of determining scholastic standing and awarding honors, grade points are granted according to the letter grades and semester hours of credit. The grade-point average (GPA) is the number of quality points earned divided by the number of credit hours attempted.

Grade	Quality Point	Definition
A	4.0	Superior
A-	3.7	
B+	3.3	
B	3.0	Above average
B-	2.7	
C+	2.3	Average
C	2.0	
C-	1.7	
D+	1.3	Failure/Also given for all unofficial withdrawals
D	1.0	
F	.0	
WF	.0	Failing work at time of official withdrawal after the tenth week of the semester and is counted as "F" in grade-point average

The following grades are not figured into the student's grade-point average:

W	Passing work at time of official withdrawal
I	Incomplete
CR	Credit
NC	No Credit
AU	Audit
NA	No Audit

Dean's List

At the end of fall and spring semesters, a dean's list for undergraduate students only in CAS and SON Pre-licensure Nursing is collected that includes all students who have passed a minimum of 12 semester hours with a grade-point average of 3.5 or higher. All 12 hours must be passed with a letter grade other than "CR." Students are notified by the Deans for this achievement.

Incomplete Courses

All course work is expected to be completed by the end of the semester in which the course is attempted. If medical or other extenuating circumstances arise that prevent a student from completing all course work in that semester, a professor may, at his or her discretion, award a grade of "I" (incomplete).

Criteria for awarding an incomplete grade:

1. Incapacitating illness which prevents a student from attending classes for a minimum period of two weeks
2. A death in the immediate family
3. Change in work schedule as required by employer
4. Judicial obligations
5. Other **emergencies** deemed appropriate by the instructor

Students may be asked to supply documentation of the problem.

No more than 1/3 of the course work may be left to complete and the student must be passing the class at the time the incomplete grade is awarded. Any incomplete extended beyond the end of the next term must be approved by the Dean of the governing school. Once an incomplete grade has been awarded, the student cannot withdraw from the class. Students may not register for new courses for subsequent semesters if more than 12 hours of undergraduate or 6 hours of graduate incompletes remain on a transcript. Students who have an incomplete on file are not eligible to participate in graduation ceremonies. The entire incomplete policy is available at <https://myiwu.indwes.edu/RAS/Forms>.

Repeating Courses

A student may repeat once any course in which a grade below "C" ("C-," "D+," "D," "F," or "NC") was previously earned. Some specific graduate level courses are identified as repeatable and can be repeated if a student earns a grade higher than "C" but below the level required for that specific course. Whenever a course is repeated, the last grade and credits earned replace the previous grade in computing the student's grade-point average (GPA). All entries, however, remain a part of the student's permanent academic record. Duplicate credit hours are not given for two or more passing efforts. A course taken in a classroom format may not be repeated for a grade through independent learning, credit-by-examination, by assessment of prior learning, by transfer of credit, or online or through College of Adult & Professional Studies.

If a student is retaking a course that has a corresponding lab requirement, the lab requirement must be taken.

Since a course may be repeated once, failure to achieve a satisfactory grade in a required course after two attempts may result in ineligibility to complete the major in which the course was repeated.

Grade Reporting

At the midpoint of fall and spring semester, grades for undergraduate students below "C" are reported to the Director of Registration & Academic Services. Students and their campus support system (Academic Advisor, Resident Director, Faculty, etc.) are notified. In addition this information is available to the advisors for counseling purposes. Mid-semester grades are not recorded in any way on the student's permanent record. Final grades are posted and accessible through their IWU Portal after final grades are submitted and verified by the Director of Registration & Academic Services.

Grade Changes

A final grade cannot be changed after it has been verified by the Registration & Academic Services office unless there has been an error in calculation or assignment. Faculty may submit grade changes only in the case of faculty error within 30 days of the final grade due date. In the event a non-routine change of grade becomes necessary, a written recommendation must be submitted by the faculty member to the school Dean who will determine the validity of the recommendation.

Transcripts

The student's official transcript is prepared by the Indiana Wesleyan University Registrar's Office and will show the course, grade, credit and dates of instruction for each course in all levels of study. Transcripts will include undergraduate and graduate work with the GPA divided into undergraduate and graduate calculations. Requests for transcripts of coursework at Indiana Wesleyan University must conform to the Privacy Act of 1974, which requires that all transcript requests be submitted with a signature by the student, for protection of the student's confidentiality. A transcript is official only when it bears the university seal or is electronically delivered with a proof of authenticity attached to the transcript.

It is university policy not to release a transcript if the student has any financial holds on their record or if he or she is delinquent on any loan received through Indiana Wesleyan University. A \$5 fee is charged for each transcript, with an additional \$2.50 Parchment ordering fee. Payment must be provided, along with a complete address to which the transcript is to be delivered. Please provide a current address if request is to be sent to student's home. Transcript requests can be accessed by visiting <http://www.indwes.edu/Academics/Registrar/Transcript> and submitting the request through the ordering service.

GPA Requirements

The following table indicates the cumulative grade-point averages (GPA) that will result in the application of academic sanctions. The table also indicates term grade-point averages that may result in students receiving a letter of academic warning.

Students enrolled in the School of Nursing residential programs should also review GPA requirements established in the SON portion of the catalog for further GPA requirements and established policies on academic standing.

Classification	Academic Warning	Academic Probation	Academic Suspension*	Academic Dismissal*
First semester Freshman	1.80 - 2.00	1.00 - 1.79		0.00 - 0.99
Continuing Freshman 0-28 credits	1.80 - 2.00	1.70 - 1.79	1.50 - 1.69	0.00 - 1.49
29-44 credits	<2.00 any term	1.80 - 1.89	1.70 - 1.79	0.00 - 1.69
45-89 credits	<2.00 any term	1.90 - 1.99	1.80 - 1.89	0.00 - 1.79
90 + credits	<2.00 any term			0.00 - 1.99

*Students suspended or dismissed based upon their GPA may appeal this status following directions included in their suspension or dismissal letter.

The sequence of levels of achievement is allowed in order to help students accommodate the graduation requirement of 2.0 for most programs (students should be aware that some programs require more than this minimum for graduation).

Academic Warning

Academic Warning is a courtesy notification to the student. The purpose is to make students aware that their recent term GPA, if repeated in future terms, could lead to cumulative GPA that would result in Academic Suspension, Academic Dismissal and loss of Financial Aid.

Probation

Students who fall below the minimum GPA levels indicated above and are allowed to remain at the university will be placed on "academic probation". Undergraduate students will discuss appropriate number of enrolled credit hours with Director of CSS and Director of RAS, must meet all requirements made by the Academic Standing Sub-committee, and are ineligible for most extracurricular activities. No student is entitled to more than one semester on probation. Any second semester on probation may result in academic suspension or dismissal and require the student to appeal to the Academic Standing Sub-Committee.

Students who fall below the minimum GPA levels indicated above and have been placed on "academic probation" status are ineligible to participate in campus leadership or represent the university unless such participation is connected with a credit bearing course required in the student's **current** major area of study. Ineligibility for participation includes, for example, cheer team, club teams, extramural teams, intercollegiate athletics, music performance groups, ministry teams, student organization officer, and theatre productions/performances. Students on academic probation are not eligible to enroll in courses offered through IWU-National & Global.

Most student leadership positions have requirements in addition to the minimum above. Please reference *IWU Student Handbook* at <https://myiwu.indwes.edu/directory/ResLife/Forms>.

Certain organizations have requirements in addition to the minimum above.

Suspension

Undergraduate students suspended for academic reasons may reapply through Admissions after one semester away. Readmission is not guaranteed; however, all applications will be reviewed by the Academic Standing Sub-committee. Students must complete the following to be considered for readmission:

1. Must attend a regionally accredited college.
2. Must complete 12 semester credit hours of coursework numbered at 100 or above (not developmental courses) with a "C" or above. (Note: It is recommended that, when possible, these courses not include those previously taken at IWU so that if a student is readmitted, courses with C- or below can be repeated, if appropriate, at IWU to improve the IWU GPA.)
3. Must earn a minimum of 2.2 cumulative GPA on a 4.0 scale.
4. Fulfill all other readmission requirements.

Dismissal

Undergraduate students dismissed for academic reasons may reapply through Admissions after two semesters away. Readmission is not guaranteed; however, all applications will be reviewed by the Academic Standing Sub-committee. Students must complete the following to be considered for readmission:

1. Must attend a regionally accredited college.
2. Must complete 12 semester credit hours of coursework numbered at 100 or above (not developmental courses) with a "C" or above. (Note: It is recommended that, when possible, these courses not include those previously taken at IWU so that if a student is readmitted, courses with C- or below can be repeated, if appropriate, at IWU to improve the IWU GPA.)
3. Must earn a minimum of 2.2 cumulative GPA on a 4.0 scale.
4. Fulfill all other readmission requirements.

Attendance Policy - CAS and SON Pre-licensure Nursing

Attendance is essential to the philosophy of learning, character formation, and post-college life preparation at IWU. CAS undergraduate and SON Pre-licensure students are expected to attend all sessions of classes for which they are registered. A student failing to attend classes and not withdrawing officially may receive a grade of "F."

Students may be administratively withdrawn from any registered class that is not attended by the last day to drop a class in any term. Please see Academic Administrative Withdrawal policy.

Students are not allowed to attend classes for which they are not registered.

Faculty are required to keep an accurate record of student attendance for pedagogical and legal reasons. All faculty must check class lists carefully during the first and second weeks of the semester to ensure their accuracy. All discrepancies must be reported to Registration & Academic Services (see Class Enrollment Policy, Faculty Handbook).

Individual faculty must publish their attendance policy in their syllabus and should adhere to it consistently for all students in the class. Given that some medical conditions and challenges (e.g. physical health, mental health, and disabilities) may not easily align with university-approved excused absences criteria, faculty should work with the student regarding class attendance to reach an appropriate resolution, provided the student notifies the faculty member ahead of time. (The standard practice for class attendance has been to offer excuses up to one weeks' equivalent of classes.) Beyond this recommended minimum, faculty may be as rigid or lax as they choose on this matter so long as they keep accurate attendance records.

Online Attendance Policy (IWU-Marion)

Fall/Spring Online Courses: During the fall/spring term, a student will be considered as having attended the course when they complete a requirement for the course (posting, assignment, etc.). Non-attendance is reported at the end of week one and week two of the fall and spring terms. Any student who has not completed a requirement or notified the Faculty of their intended participation will be reported as not attended. Faculty are required to report non-attendance by the last day to drop.

Policies for Absences

Students pursuing an excused absence from class should first consult with their individual professors prior to the absence to request class absences or ascertain possible penalty. Undergraduate students may pursue excused absences for limited reasons; graduate students should consult their relevant graduate program for applicable attendance policies. Students are responsible directly to the instructor for all classes missed and to see that all work is made up. Students missing more than 20% of total seat time due to lack of attendance (unexcused absence) may be administratively withdrawn from that course or fail the course due to nonattendance. The Instructor of the course may inform that a student be administratively withdrawn to the Office of Student Engagement of Life Calling and Integrative Learning. In the case the student is administratively withdrawn, the Office of Student Engagement of Life Calling and Integrative Learning will notify the student and RAS.

Tier 1: Excused Absences without Academic Penalty

1.A. Excused Absences for Personal and Family Emergencies:

University-approved excused absences may be given by the Office of Student Engagement of Life Calling and Integrative Learning in CAS and the Associate Dean of the School of Nursing, Pre-licensure Nursing** for absences from classes or chapel due to emergency medical care, hospitalization, the death of a first-degree relative or primary guardian, or other emergencies. To request an excused absence for personal and family emergencies, students should submit the request form within a reasonable time frame and with appropriate supporting documentation to the Office of Student Engagement. If a personal or family emergency absence request is approved, professors will be notified. Students are not to be penalized for these approved absences. Form: Located on the Portal under “Top Forms”

Tier 2: Conditionally Excused Absences without Academic Penalty*

Tier 2.A. University Sponsored Performances and Competitions

Students who represent the university through select university-sponsored activities, such as academic performance ensembles, athletic competitions, and university-sponsored World Impact Trips, will be excused from class. Requesting faculty are responsible for generating the electronic notifications forms to distribute to other faculty, within the first two weeks of the semester. If individual faculty are not notified via e-mail within the first two weeks, faculty members will not be required to excuse these requests. Students are excused for performances or competitions only, not to attend practices or rehearsals. (See Athletic Attendance Policy for full details.)

2.B. Field Trips and On-Campus Academic Experiences

To request an excused absence for an academic field trip, class trip, or on-campus academic experience, the requesting faculty must submit electronic notification forms to individual faculty instructors within the first two weeks of the semester. The field trips/experiences must be identified in the course syllabus as required. If alternative dates for the field trip/ experience are available, students should select the optimally non-conflicting date. If individual faculty members are not notified via e-mail within the first two weeks, faculty members will not be required to excuse these requests.

When registering for classes, please note that laboratory courses may or may not be able to provide a make-up activity.

***As delegated by the Academic Affairs Office*

Tier 3: Faculty-Determined Excused Absences

3.A. University Sponsored Activities and Club/Organizational Activities

Students participating in student clubs or organizations may appeal for up to one excused absence per semester for each course (evening courses excluded) in order to participate in an approved activity. Requests for the student to be excused must come from the faculty advisor of the student organization on the prescribed electronic form and include a written justification based upon the IWU mission. This request must be made at least two weeks prior to the activity and submitted electronically directly to the instructing faculty members. Faculty members may excuse these requests but are not obligated to do so.

3.B. Professional Development Days

Students in their final two semesters at IWU may receive permission from their professors to miss each class up to two times for graduate school interviews, job interviews or fairs, and other professional development opportunities that are closely aligned with supporting their immediate, post-graduation future. To receive an excused absence, a student must submit a request with supporting documentation to their individual faculty members at least two weeks in advance of the absence. Faculty members are encouraged to support these excused absence requests but are not obligated to do so.

Form: Located on the Portal under “Top Forms”

ADDITIONAL NOTE: Accommodations for Medical Conditions

Disability Services oversees “attendance accommodation” for a student facing an ongoing medical condition that is regulated by ADA (disabilities) or Title IX (pregnancy) guidelines. Disability Services is responsible for contacting the instructor to discuss the need for absences and the impact of the absences on course objectives and activities. Disability Services will draft an agreement with the faculty member and the student regarding these absences.

Final Examination Policy

A final examination is required in each course. It should be comprehensive in nature, requiring the student to use the accumulated knowledge and skills of the whole course. The two hours of final examination are scheduled as part of the total hours required in the semester. Although certain kinds of courses such as clinicals, practica, student teaching, studio instruction, and seminars may be exempted from final examinations, students must still plan to meet for instruction in the scheduled time. Alternative activities in such courses should be described in the course syllabus.

Scheduled final examination times are expected to be adhered to with rare exceptions.

In the event a student has three or more final exams scheduled on one day, arrangements can be made with the professor no less than one week prior to change the exam or exams that fall in the middle. Whenever possible, the rescheduled exam should be given at a time later than the originally scheduled period. If three or more exams fall on the final day of exams, it is then acceptable to move the middle exam(s) to one of the other final exam days. Request forms for moving an exam may be obtained from the portal on the registration page.

If a student or an entire class requires a makeup examination due to an emergency, the exam must be given at a time later than the scheduled period. This may mean that the student(s) may need to request an "Incomplete" in the course until the exam has been submitted.

If a student requires an examination be moved to an earlier time for other reasons, the student must request a written exception be issued by the appropriate Associate Dean/Dean. Under normal circumstances, students may not take final examinations early.

Honesty, Cheating, Plagiarism, and Forgery

Academic dishonesty is inconsistent with scholarship and the pursuit of knowledge and Christian character. Thus, Indiana Wesleyan University expects students to be honest in all academic work and with all university records. Incidents of cheating, plagiarism, falsification of any university documents or any other dishonest action will be investigated and judged by the appropriate academic leader. It is the responsibility of each student to be aware of policies regulating academic conduct including definitions of academic dishonesty, the possible sanctions, and the appeals process.

Coursework

Students are expected to exhibit honesty in the classroom, in homework and on quizzes and tests. Each instructor should define what constitutes honest work in a specific course. Any deviation from ordinary standards, such as the permitted use of notes for an examination or an “open book” test, should be stated clearly by the instructor.

Cheating is defined as the use or attempted use of unauthorized materials or receiving unauthorized assistance or communication during any academic exercise. Examples of cheating include:

1. Submitting work for academic evaluation that is not the student's own.
2. Copying answers from another student during an examination.
3. Using prepared notes or materials during an examination.
4. Permitting another student to copy one's work.
5. Plagiarism – see below for definition
6. Falsification.
7. Other misrepresentations of academic achievement submitted for evaluation or a grade.
8. The submission of papers or other work that one has submitted in a previous class or classes without appropriate citation and/or permission of the instructor.
9. Facilitating the academic dishonesty of others. Examples include, but are not limited to, uploading work to a tutoring website or sharing work with friends, roommates, and classmates.

The Prentice Hall Reference Guide (2006) indicates, "To plagiarize is to include someone else's writing, information, or idea in a paper and fail to acknowledge what you took by indicating whose work it is" (p. 292). In other words, it is not giving credit where credit is due. Plagiarism is both a moral and ethical offense and sometimes a legal one.

Examples of plagiarism include:

1. Copying another person's actual words without the use of quotation marks, source citation, or footnotes.
2. Presenting another person's ideas or theories in your own words without citing the source.
3. Failing to acknowledge contribution and collaboration from others.
4. Using information that is not common knowledge without citing the source.
5. Submitting downloaded papers or parts of papers, "cutting and pasting," or paraphrasing or copying information from Internet sources without proper acknowledgment of a source.

Sanctions

Because the matter of cheating cumulatively leads to dismissal, faculty are required to report each case to the appropriate university administrators who in turn reports the case to the academic leader of the specific college/school. Evidence must be in hand before any action will be taken to confront and accuse a student of cheating.

Any student apprehended and charged with cheating, including plagiarism, during his or her college matriculation, shall receive the following discipline:

1. First incident of cheating: no credit (i.e., no points given) in paper, assignment, or exam.
2. Second incident of cheating: failure in the course involved.
3. Third incident of cheating: dismissal from the university.
4. Students in graduate programs or graduate courses are expected to understand clearly the nature of cheating and are subject to dismissal from the university for any egregious act of academic dishonesty or cheating, without the need to follow the steps listed above.
5. Discovery of any dishonest action for students who have been awarded an IWU degree may result in rescinding of said degree without the need to follow the steps listed above.

A student who is not satisfied with the disciplinary action may follow the grievance and appeal policies of the appropriate academic unit.

University Records: Falsifying or forging any university record or using unauthorized access to any university system is considered a dishonest action and is subject to review and possible sanctions. Incidents of such will be investigated and judged by the appropriate academic leader. It is the responsibility of each student to be aware of policies regulating academic conduct including definitions of academic dishonesty, the possible sanctions, and the appeals process.

Falsification of Academic Records or University Documents: Falsification of academic records or documents includes but is not limited to altering any documents affecting academic records; forging signatures; or falsifying information of an official document such as a grade report, ID card, financial receipt, or any other official university letter or communication. This includes information downloaded (printed) from student information available via Web (online) services.

Unauthorized Access to Computerized Academic or Administrative Records or Systems: Unauthorized access to computerized academic or administrative records or systems means viewing or altering the university's computer records without authorization; copying or modifying the university's computer programs or systems without authorization; releasing or dispensing information gained through unauthorized access; or interfering with the use or availability of computer systems information.

Students who are found to have falsified university documents or participated in unauthorized access to computerized academic or administrative records or systems are subject to the following sanctions:

Sanctions:

1. Dismissal from the university for a single incident.
2. Discovery of any dishonest action for students who have been awarded an IWU degree may result in rescinding of said degree.
3. The university may consider legal action for any individual found to have participated in these actions.

A student who is not satisfied with the disciplinary action may follow the grievance and appeal policies of the appropriate academic unit.

Petition, Appeals, and Grievances (Academic)

During a student's academic career, there may be occasion to file an academic petition, an appeal or a grievance. (Information on non-academic appeals or grievances can be found in the University catalog or on the portal at <http://myiwu.indwes.edu/directory/casfaculty/documents/grievance%20and%20appeal%20non%20academic.pdf>).

Petition: A petition is used to request an exception to an academic policy. Academic petitions are available at the RAS Office located in the student center or at <https://myiwu.indwes.edu/directory/RAS/forms>.

Appeal: An appeal is used either to request a change in grade or to appeal the decision of a petition.

Grievance: An academic policy grievance involves those situations in which a student believes that the university has not followed published policies regarding an academic decision or discrimination based on race, national origin, color, sex, disability, or age including Title VI, Title IX, and Section 504.

A student who has an appeal or a grievance related to a course grade or policy should follow these procedures below for resolution.

Students must begin with the awareness that the university follows generally accepted college and university practice in the development of academic policies, the operation of classrooms, and use of grading techniques. Indiana Wesleyan University allows its instructors some leeway in implementation of generally accepted practices.

Appeal of Grade

If the student feels that an instructor has not followed his or her own published grading policy or if the student feels there is an error in grade calculation, the student is encouraged to begin the informal procedure, outlined below. However, at any point in time the student may choose to end the informal process, and initiate the formal procedure. The procedures for both processes are outlined below.

A. Informal Procedure

1. Within 15 school days of receiving the grade, the student should contact the professor requesting a full explanation of the grade given and the basis for making the grade. If the student's appeal has merit, the professor may decide to submit a change of grade to the Registration & Academic Services (RAS) Office.
2. If the student is unhappy with this outcome, the student may request a review with the Division Chair of the academic unit that offers the course in question. If the complaint involves the chairperson then the academic dean of the school in which

the course is offered will conduct the review. If the complaint involves the academic dean then the Provost will conduct the review.

3. The Division Chair or academic dean will notify the faculty member of the review and seek to mediate the dispute through the following steps:
 - Informal discussion of the facts of the case between all parties seeking resolution will occur within 10 working days of the appeal.
 - If the faculty member's stated policy for calculating the grade has not been followed, the Division Chair will insist that it be followed and a change in course grade submitted by the professor if appropriate.
 - If the dispute is about a grade on a specific paper or an examination, the Division Chair will request that the professor re-evaluate the paper, according to the rubric, or the examination to examine the grade given and make a change in course grade if appropriate. If upon completion of the informal process, the student is not satisfied with the decision, the formal procedure may be initiated.

B. Formal Procedure

1. If not initiated earlier, students must begin the formal procedure within 10 working days of receiving the Informal decision. Formal Academic Grievance/Grade Appeal forms are available in Academic Affairs Office.
2. If the dispute is over a grade received on a specific project or examination, within 5 working days, the academic dean will request a second reading of the specific paper, and the grading rubric, or examination, by two faculty members with knowledge in the academic discipline. The faculty members will submit their evaluations to the academic dean within 10 working days. If the dispute is over a course grade, the academic dean will review the course information including but not limited to the course syllabus, grading policies and grade calculations.
3. Once the academic dean receives all information, they will make a judgment within the next 10 days, as to whether the grade has been miscalculated by more than one full grade. If so, the grade may then be changed by the academic dean. The decision of the academic dean will be final in all grade appeals. If the complaint involves the academic dean then the Executive dean will conduct the review.

The complainant will be notified of results at each step of the grade appeal process. All documentation related to the complaint will be reported to the Academic Affairs Office where all files will be kept.

Academic Grievance

If a student believes that the university has not followed published policies regarding academic decisions or has been discriminated against based on race, national origin, color, sex, disability, or age, including Title VI, Title IX, and Section 504, the student is encouraged to begin the informal procedure, outlined below. However, at any point in time, the student may choose to end the informal process and initiate the formal procedure. The procedures for both processes are outlined below. In cases involving allegations of discrimination against a University employee, students may also contact the Human Resources Department at extension 2117, and for sex discrimination cases, the University's Title IX Coordinator at extension 2175.

A. Informal Procedure

1. If comfortable, the student should contact the faculty member with whom they have a grievance for a full explanation of the university policy, or the federal or state policy, and how the policy was followed. If the university policy has been followed, that should resolve the complaint.
2. If the complaint is not satisfactorily resolved, the student may request a hearing with the division chairperson. (If the grievance involves the division chairperson, the grievance will be referred to the academic dean of the school.)
3. If the complaint is not satisfactorily resolved with the division chairperson, the student may request a hearing with the academic dean of the school.
4. If the complaint is not satisfactorily resolved with the academic leader informally, the formal procedure may be initiated.

B. Formal Procedure

1. If not initiated earlier, the complainant may begin the formal procedure by submitting a written grievance form. Written grievance forms must be submitted no later than 30 days after the decision from the informal procedure. Formal Academic Grievance forms are available in the CAS Academic Affairs Office or the RAS Office.

2. The student may then make a request a hearing, to take place within 15 working days, with the appropriate academic dean of the school or Executive Dean to review the formal grievance.
3. If the complaint is not satisfactorily resolved, the student may then request a hearing, to take place within 15 working days, with the Academic Affairs Council of the university.

The decision of the Academic Affairs Council will be made within 15 working days of such a request and will be final in all academic policy disputes.

The complainant will be notified of results at each step of the grievance process. All documentation related to the complaint will be reported to the Academic Affairs Office where all files will be kept.

Because grievance and appeal processes are private university administrative hearings, legal counsel or representation is inappropriate.

Academic Requirements

Students pursuing majors in the College of Arts and Sciences or in Pre-licensure Nursing are expected to complete all academic requirements pertaining to their major. Additional requirements may be identified by specific divisions or programs and students should contact those areas for further information.

Degrees Offered

Indiana Wesleyan University confers the following degrees in the College of Arts and Sciences and School of Nursing Pre-licensure Division:

- Associate of Arts (A.A.)
- Associate of Science (A.S.)
- Bachelor of Arts (A.B./B.A.)
- Bachelor of Science (B.S.)
- Bachelor of Fine Arts (B.F.A.)
- Bachelor of Science in Nursing (B.S.N.)
- Bachelor of Social Work (B.S.W.)
- Bachelor of Music (B.Mus.)
- Master of Arts (M.A.)
- Master of Practical Theology (M.P.T.H.)

Degree Requirements - CAS and Pre-licensure Nursing

College of Arts and Sciences (CAS) and Pre-licensure Nursing

To earn a degree from Indiana Wesleyan University, undergraduate students must take the last 30 semester hours of course credit needed to fulfill degree requirements at IWU. A minimum of nine hours of course credit from any major or minor must also be earned at IWU. Students with incompletes are not eligible to participate in graduation ceremonies. The clinical experience required of medical technology majors, or a semester away in a university-approved program, is accepted as in residence.

Associate Degree

1. Completion of 62 semester hours (some majors may have additional hours to meet the requirement).
2. Cumulative GPA of 2.0 or higher
3. Completion of at least 24 semester hours in the major area with a GPA of 2.0 or higher; major requirements as prescribed by each department must be met.
4. Completion of general education requirements. If a student chooses to have multiple majors, the degree designation is based upon the first major.

Bachelor's Degree

1. Completion of at least 124 semester hours (some majors may have additional hours to meet the requirement).
2. Cumulative GPA of 2.0 or higher

3. Completion of the designated semester hours in the major area with a major GPA of 2.25 or higher or as required by the major. Additional requirements as prescribed by each department must also be met.
4. Completion of general education requirements. If a student chooses to have multiple majors, the degree designation is based upon the first major.

Master's Degree

Please see the Graduate School for requirements for specific majors at this degree level.

Catalog Governing Graduation

Students must fulfill all university and departmental requirements for the catalog under which he or she was enrolled.

Students may meet the graduation requirements as stated in the university catalog under which they enrolled, provided they maintain continuous enrollment and make normal progress toward a degree so that the degree may be earned within a maximum of six years. **If they withdraw from Indiana Wesleyan University, the graduation requirements, as stated in the catalog under which they resume enrollment, will apply.** Students moving from one principle academic unit to another must meet requirements as stated in the catalog that is current at the time they make such changes. Students may at any time change from an earlier catalog to a subsequent current catalog, but must meet all requirements for graduation of that catalog. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Undergraduate Degrees and Majors Offered

Majors — A.S. and A.A. Degrees

Most programs leading to the A.S. or A.A. degree require 24 hours in the major subject. Each department offering these degrees specifies the required courses. Each major designates the degree.

Majors — B.S., B.S.N., B.Mus., B.S.W., B.F.A., and A.B./B.A. Degrees

A major will consist of at least a minimum of 40-48 hours of approved courses. Some programs may require more than 48 hours when required for accreditation standards, the Guild, or Graduate School. Each major specifies the designated course requirements.

A minimum of 12 hours in the major must be in courses above the sophomore level. A grade-point average of 2.25 or higher, or as defined in each major, must be earned in courses specified in the major. More than one major may be taken.

Students should make application for admission to the major by the end of the sophomore year in most cases.

Minors

Students may also take a minor subject as noted in each department. A minor will consist of a minimum of 18-24 hours in the subject area. Each department offering the minor may specify required courses. A grade-point average of 2.0 or higher, or as defined in each minor, must be earned in courses specified in the minor. No more than three hours may be shared between a minor and a certificate. A minor must include a minimum of 15 unduplicated hours between it and all other majors or minors.

Certificates

A certificate will consist of at least 12 hours with no more than three hours duplicated with a minor and no more than six hours duplicated with a major.

Second Majors

A second major may be declared with Registration and Academic Services by any current student. A student must earn a minimum of 51 unique (unduplicated hours) between the two majors. No more than six hours of credit may be shared between a major and a certificate. The student may select which major is considered the first major when the degrees of those majors are different. A minor must include a minimum of 15 unduplicated hours between it and all other majors or minors.

After graduating with a baccalaureate degree, a student may add a major by completing the requirements of the major subject as listed in the current catalog. If no additional coursework in the proposed added major have been taken within 10 years of graduation, a minimum number of nine new credits in the major are required. New general education requirements will not need to be met to post an additional major. Students adding a second major are not eligible to participate in graduation again. The second major can only be posted at one of the conferral dates.

Second Degrees

If an Indiana Wesleyan University graduate wishes to return to the university to earn a **second degree at the same degree level**, he or she may do so if pursuing a different degree and major. All current requirements for the second degree must be met, including general education requirements, and at least 30 additional semester (IWU) hours must be taken.

To have this opportunity, a student must make application to Registration & Academic Services at the beginning of the semester in which the second major/degree will be completed.

Late declaration of a major, double majoring, or the addition of a minor may delay the date of graduation.

Majors and Minors

Undergraduate

(Minor is indicated as MNR in the chart below.)

Accounting	MNR	AS	BA
Actuarial Science	MNR		
Addictions Counseling			BS
Addictions Studies	MNR	AS	
Adolescent Ministries	MNR	AS	
Applied Music			AB
Art Education			BS
Art History	MNR		
Athletic Training			BS
Bible	MNR		
Biblical History and Geography	MNR		
Biblical Languages	MNR		
Biblical Literature	MNR	AA	AB
Biblical and Theological Studies			AB
Biochemistry			BS
Biochemistry Pre-med			BS
Biology	MNR	AS	BS
Biology Education			BS
Biology Pre-med			BS
Business Administration	MNR	AS	BA
Ceramics	MNR		
Chemistry	MNR	AS	AB, BS

Chemistry Education			BS
Chemistry Pre-med			BS
Children's Ministries	MNR	AS	BS
Christian Education	MNR	AS	BS
Christian Foundations	MNR		
Christian Ministries	MNR	AS	AB, BS
Church Music	MNR		AB
Coaching Education	MNR		
Community Development	MNR		BS
Computer Information Systems			BS
Computer Science	MNR	AS	BS
Criminal Justice	MNR		BS
Design for Social Impact	MNR		AB, BFA
Economics	MNR		BS
Education--Elementary			BS
Exceptional Needs	MNR		
Language Arts	MNR		
Mathematics	MNR		
Science	MNR		
World Language and Culture	MNR		
Education--Elementary/Exceptional Needs Double Major			BS
Education--Exceptional Needs			BS
Education--Secondary			BS
English Education		5-12	

Mathematics Education		5-12	
Music Education		P-12	
Physical and Health Education		5-12, P-12	
Science Education		5-12	
Social Studies Education		5-12	
Spanish Education		P-12	
TESOL Education		P-12	
Theatre Education		P-12	
Visual Arts Education		5-12, P-12	
English	MNR		AB
English Education			BS
Entrepreneurship			BA
Exercise Science			BS
Finance			BA
Fine Arts	MNR		
General Studies		AS	BS
Global Ministries	MNR		AB
Graphic Design	MNR		AB
Health Promotion and Wellness	MNR		
History	MNR		AB
Human Communication Studies	MNR		BS, AB
Illustration	MNR		AB

Intercultural Studies	MNR	AS	BS
International Relations	MNR		BS
Journalism	MNR		BS, AB
Management			BA
Marketing			BA
Mathematics	MNR		BS
Mathematics Education			BS
Mathematics - Interdisciplinary			BS
Media Communication	MNR		BS, AB
Medical Technology			BS
Military Leadership	MNR		
Music	MNR		
Music Composition			BMus
Music Education			BS
Music Therapy			AB
Nursing			BSN
Painting	MNR		
Performance			BMus
Philosophy	MNR		
Philosophy and Theology			AB
Photography	MNR		AB, BFA
Physical and Health Education			BS

Physics	MNR	BS
Political Science	MNR	BS
Political Science Pre-law		BS
Pre-art Therapy		BS
Printmaking	MNR	
Psychology	MNR	BS
Recreation and Camp Administration		BS
Science Education		BS
Shakespeare in Performance	MNR	
Social Studies		BS
Social Studies Education		BS
Social Work		BSW
Sociology	MNR	
Songwriting		AB
Spanish	MNR	AB
Spanish Education		BS
Sports Management		BS
Sports Media		BS
Sports Ministries		BS
Statistics	MNR	
Strategic Communication		BS, BA
Studio Arts		AB

TESOL (Teaching English to Speakers of Other Languages)	MNR		AB
TESOL Education			BS
Theatre	MNR		BS, BA
Theology	MNR		
TTN - Transition to Nursing (Accelerated 2nd degree)			BSN
Urban Ministries	MNR		
User Experience Design			BFA
Visual Communication Design			BFA
World Languages	MNR		
Worship Arts			BS
Worship Ministries			BS
Worship Studies	MNR		
Worship Studies and Music Ministry			AB
Writing	MNR		AB
Youth Ministries	MNR	AS	BS

Other Programs

Bible

Honors Humanities	Not a stand-alone major
Honors Humanities Minor	Partnered with a stand-alone major
Intercultural Studies	
Pastoral Ministries	Not a stand-alone major
Pre-engineering Program	
Pre-medical Science	Not a stand-alone major
Pre-occupational Therapy	Not a stand-alone major

ENG-119 Effective Writing – Required based on SAT/ACT exam scores (SAT RW 430 or below, RSAT WL & RSAT R below 25, or ACTE 18 or below). This requirement may also be waived by a transfer course or AP score that equates to ENG 120, Research Writing.

Math Requirement – Demonstrated by one of the following: Math SAT greater than or equal to 440, or RSAT greater than or equal to 480, or Math ACT greater than or equal to 19, or earning a "C" or better in MAT-101. Students may retake the SAT in the Center for Student Success (fees apply). Students (including transfer students) must fulfill this requirement within their first 30 hours. Students who have not fulfilled this requirement within their first 30 hours will not be allowed to enroll in courses at IWU unless they are also enrolled in MAT-101.

	A.A.	A.S.
Humanities (ENG-180/HST-180/MUS-180/PHL-180 and FYE requirement)	12	6
Biblical Literature and Theology (BIL/REL and THE-101)	9	6
English (ENG-120/Grade of "C")	3	3
Language and Literature (CHI/COM/ENG/FRE/GRE/HBR/SPA)	3	0
Physical Education (PHE-101 and one additional PHE course numbered 102-139)	2	2
Social Science (ECO/HST/POL/PSY/SOC)	3	3
Science and Mathematics (BIO/CHE/CIS/EAR/MAT-103 or above/PHY/SCI)	3	3
	35	23

Competency and Preparatory Requirements - Bachelor's Degree

Supporting Requirements (0-6 hours)

At the time students enroll at IWU, they will be informed whether it is necessary to take any of the following preparatory courses:

ENG-119 Effective Writing – Required based on SAT/ACT exam scores (SAT RW 430 or below, RSAT WL & RSAT R below 25, or ACTE 18 or below). This requirement may also be waived by a transfer course or AP score that equates to ENG 120, Research Writing.

Math Requirement – Demonstrated by one of the following: Math SAT greater than or equal to 440, or RSAT greater than or equal to 480, or Math ACT greater than or equal to 19, or earning a "C" or better in MAT-101. Students may retake the SAT in the Center for Student Success (fees apply). Students (including transfer students) must fulfill this requirement within their first 30 hours. Students who have not fulfilled this requirement within their first 30 hours will not be allowed to enroll in courses at IWU unless they are also enrolled in MAT-101.

Competency Requirements (0-9 hours)

Courses taken to satisfy any of the following competencies must be passed with a grade of "C" or better. Any course identified as meeting a university competency must be passed with a minimum grade of "C."

Writing Competency Requirement (0-3 hours)

Demonstrated by one of the following: Successful completion of English Composition (ENG-120) or AP Credit. Students with Advanced Standing in English (SAT RW of 670 or above, RSAT WL 36 or above, or ACTE of 29 or above) must successfully

complete one of the following courses (WRI-165, WRI-234, WRI-281, WRI-282). Requirement must be met within the first 30 hours of coursework.

Communication Competency Requirement (0-3 hours)

Demonstrated by successful completion of Principles of Communication (COM-100) or when specified by the student's major, completing specific course/competency requirements. It is recommended that this requirement be met within the first 60 hours of any degree program.

Intercultural Experience (IE) Competency Requirement (0-3 hours)

Requirement may be met by taking an approved course. Some majors have designated a specific course; other majors allow the student to select from a university approved list. Some courses will involve travel. They may not be met by CLEP, AP Credit, or transfer credit. The following courses meet the General Education Intercultural Competency requirement **for students in majors that allow them to select from a university approved list only**: ART-476, ACC/BUS-390, BIO-325, CHI-117, CHI-118, CHI-237, CHI-238, ENG-239, GEO-202, HNR-375, HST-380, INT-124, INT-220, INT-322, INT/COM-280, LDR-265, NUR-400 with 400L, PHE-248, PHL-248, POL-232, PSY-291/ADC-291, REL-240, SOC-210, SOC-225, TSL-203, TSL-385, WRI-370, WOR-238.

In addition, the Global Engagement Office oversees many experiences which may also be approved to fulfill this requirement, including a student portfolio option for students whose upbringing or a previous course or experience may satisfy this requirement.

General Education Requirements - Bachelor's Degree

Major Requirements: 40-60+

Each major has a specified list of courses and requirements. The number of required credits ranges from 40 to the maximum of 60, unless there are strong extenuating circumstances and an exemption has been made due to outside accreditation requirements or as passed by the Academic Affairs Council. Some of the major requirements overlap with general education requirements. Students should consult the requirements for their majors before registering for any courses. Students are responsible for registering for the proper courses and should heed the advice of their advisors.

Placement Testing

Before registering for French or Spanish courses, placement testing is required for all students who have previously taken French or Spanish at the high school level.

Music Large/Small Ensembles

Students will be allowed to count up to 8 credits toward graduation from courses numbered MUS-177-MUS-179, MUS-185-MUS-188, MUS-192-MUS-199, and to take no more than one per semester.

General Education Requirements

The general education requirements provide a common experience for all students; therefore, the courses ENG-180, HST-180, MUS-180, PHL-180, and New Student Orientation (NSO)/First Year Experience (FYE) requirement must be completed at Indiana Wesleyan University and are not eligible as transfer credit once the student is enrolled. These courses target specific outcomes desired of all graduates in accordance with IWU's mission and are required of all students as a designed common experience component.

All students must complete the current complement of 180 courses (ENG-180, MUS-180, HST-180, PHL-180) within the first four semesters of their academic program.

Core Requirements

NSO/FYE Requirement

New Student Orientation and First Year Experience courses are designed to connect students to the IWU community, to prepare them for their experiences here, and to begin developing an understanding of IWU's mission and philosophies of General Education and Life Calling. In these ways, these two interconnected programs seek to foster student success and flourishing by aiding in a smooth transition to college and by guiding students into the pursuit of truth for lives of service as Christ's ambassadors of reconciliation in a broken world. All students are required to participate in NSO and FYE during their first semester.

Humanities Core (12 hours)

ENG-180	Humanities World Literature	3
HST-180	Humanities World Civilization	3
MUS-180	Humanities Fine Arts	3
PHL-180	Humanities Philosophy	3

These courses are built on the model of a basic focus on seven major historical periods: Great Age of the Greeks, Greco-Roman World, Medieval Era, Renaissance and Reformation, Rise of Modern Empire and Age of Enlightenment, Nineteenth Century, and Twentieth Century. John Wesley Honors College students may meet this requirement by taking four semesters of HNR-100.

Biblical Literature and Theology (9 hours)

Two courses in biblical literature (one from the New Testament and one from the Old Testament) and THE-101 Theology of Christian Life.

Advanced Writing or Literature (3 hours)

One course in writing (WRI) above 120 or literature (ENG) above 200 EXCEPT for ENG-140, ENG-141, ENG-170, ENG-201, ENG-241, ENG-352, ENG-383, ENG-455 and WRI-210, COM-223, WRI-360, WRI-356, WRI-475.

Health and Wellness (2 hours)

Students may take two PHE Activity courses in one semester. The courses must be taken sequentially (i.e., one must meet in the first half of the term; the other must meet in the second half of the term). Students may add the second class up until the day the class starts if there are openings in the class, and the drop/add slip is signed by the professor of the class.

PHE-101	Concepts of Health and Wellness	1
PHE-102-	One PHE Activity Course	1

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Social Science (9 hours)

Three courses - No more than one from any of the following areas:

ECO	Economics	3
HST	History	3
POL	Political Science	3
PSY	Psychology	3
SOC	Sociology	3

Science/Mathematics (7 hours)

Lab science	4
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Mathematics (MAT-104, MAT-107, MAT-111, MAT-112, MAT-113, MAT-130, MAT-204, MAT-223, MAT-253, MAT-254, MAT-255 or MAT-305) **or**

Computer (CIS-117, CIS-121, CIS-122, CIS-125 or CIS-126) or	3
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CLEP Test (College Mathematics, College Algebra, or Calculus) **or**

AP Exam (Calculus or Statistics)

Indiana Statewide Transfer General Education Core (STGEC)

Indiana Wesleyan University participates voluntarily in the Indiana STGEC program in order to serve students who begin their studies at other schools; however, we recognize significant benefit to completing general education courses at IWU, rather than elsewhere. The IWU general education curriculum is integrated with the Christian narrative of our relationship with God and his creation. It leads us to love God more fully and more deeply. "As an expression of the love of God, general education in the liberal arts has as its end the love of God, neighbor, self, and creation that leads to human flourishing and the flourishing of creation, developing students to pursue, engage, and apply God's truth ever more effectively as Christ's ambassadors of reconciliation in a broken world (2 Cor 5:17-20)." (*Reconciling Truth Through Love: A Philosophy of General Education*, IWU College of Arts and Sciences, 2014)

The Indiana STGEC is a block of 30 credit hours, defined individually by each participating Indiana educational institution, that fulfills six specific general education competencies. Participating schools agree to certify transferring students who have

completed the core and to honor the certification of other schools regarding transfer students. A student completing the core at any participating institution is counted as having completed the core at every other participating institution, even though the courses are not identical. Completion of local STGEC requirements will be validated and documented by the institution or campus of enrollment. A full explanation is available at: http://www.in.gov/che/files/STGEC_FAQs_6.25.13.pdf

The STGEC core constitutes a portion of the entire IWU general education curriculum. Students transferring in with STGEC certification are still required to fulfill the remainder of the general education curriculum. The following table details the IWU general education courses not included in the STGEC core.

IWU General Education Requirements Beyond the STGEC Core

	CAS/SON	Credits
New Student Orientation (with FYE)*		0
Intercultural Experience		0-3
Biblical Literature		6
Theology		3
Total		9-12**

*In the first semester at IWU, a student must take one of the courses above with an FYE (First Year Experience) designation. The NSO experience is part of the FYE course.

**The combination of the STGEC courses and these additional courses must total a minimum of 42 General Education hours for CAS and SON. If that number of hours has not been achieved in the combination of the two, students may choose to take any course(s) in the IWU General Education package that they have not already taken. Transfer students should work with their academic advisors to find which course(s) would be best.

Acceptance of STGEC certification is separate from the acceptance of transfer-in courses, credits, and grades, which is governed by separate university policy as detailed in the university catalog. It is conceivable that an incoming student whose completion of the core included courses with grades below a C could bring in certification of the completed core but transfer in fewer than 30 credits of general education courses. Such students will be required to complete the appropriate additional general education requirements as listed in the table above, fulfill all requirements of their chosen major(s), and accumulate the required minimum number of credits for graduation through a combination of general education, major, and elective courses. In addition, completion of the STGEC does not add to, subtract from, or alter any other degree requirements, including major, minor, or certificate requirements. Students must, therefore, work closely with an advisor to determine what relationship, if any, exists between requirements for general education and other degree requirements.

The IWU courses that fulfill the STGEC core are listed in the following table (for students transferring from IWU):

STGEC Outcome	CAS/SON	Credits
Written communication	<ul style="list-style-type: none"> • ENG-120 • Advanced writing 	3-6
Speaking and Listening	<ul style="list-style-type: none"> • COM-100 • Course(s) specified my major to fulfill COM requirement 	3
Quantitative Reasoning	<ul style="list-style-type: none"> • Mathematics or Computer 	3

Scientific Ways of Knowing		4
	• Lab science	
Humanistic and Artistic Ways of Knowing		9-12
	• ENG-180	
	• HST-180	
	• MUS-180	
	• PHL-180	
	• Advanced literature	
Social and Behavioral Ways of Knowing		6-9
	• One each from two or three of the following: ECO, HST, POL, PSY, SOC	
Total (must be reached to fulfill the STGEC requirements)		31

Graduation Requirements and Procedures

Application for graduation must be made one year before the expected graduation date. Application forms are available in the Registration and Academic Services office and at <https://myiwu.indwes.edu/RAS/Forms>. The application form must be completed and signed by all academic advisors. A student may complete his/her requirements at midyear, in the spring, or in the summer. Commencement exercises are held in December, April, and August and conferral of degrees happens on these commencement dates as well as the second Friday in October, February, and June. Students who have been conferred on a non-graduation ceremony date may walk at the following ceremony. Notification of participation in ceremonies will need to be made to the Registration and Academic Services office at the time the graduation application is submitted. Only those completing all requirements by August and December are eligible to participate in the August and December commencements, respectively. Undergraduate IWU-Marion residential students whose graduation is conditional upon May or summer school attendance may be granted the right to special participation in the spring commencement exercises before all graduation requirements have been met. In this case, the degree will be awarded after all degree requirements have been completed. Students with incompletes are not eligible to participate in any graduation ceremonies.

Total Credits Needed for Graduation (124 semester hours)

- Completion of 124 semester hours; however, some majors may result in the student earning greater than 124 credit hours by graduation.
- Cumulative GPA of 2.0 or higher
- Completion of the designated semester hours in the major area with a GPA of 2.25 or higher as required by the major. Additional requirements as prescribed by each department must also be met.
- Completion of all general education requirements

Attendance at graduation exercises is required. Petitions for the “in absentia” granting of degrees must be approved by the university registrar.

Students may receive one degree only per commencement. A student who is enrolled in two majors with different degrees may select which major is considered the first major so that the appropriate degree will be awarded at the ceremony. Students

meeting requirements for more than one degree must apply for and participate in two different ceremonies. Any university-approved dual degree program is an exception to this policy.

Academic Honors - CAS and Pre-licensure Undergraduate Candidates

Academic Honors are awarded at commencement to baccalaureate degree candidates with the identified grade point averages listed below. Academic Honors are not awarded to associate's or master's degree students. Academic Honors are based upon the Honors grade point average (GPA). It should be noted that Honors GPA includes transfer grades and as a result may differ from a student's cumulative GPA. For students enrolled in undergraduate programs at the Marion campus, academic Honors listed in the commencement program are based on all IWU academic work completed one semester prior to the student's final semester and all transfer work. Academic Honors listed on the official transcript and diploma will reflect all applicable academic work at the time of conferral. Academic Honors are awarded based on the following criteria:

1. A minimum of 80 graded hours from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education (formerly the Accrediting Association of Bible Colleges).
2. A minimum of 40 graded hours must be from Indiana Wesleyan University.
3. The student's current Honors GPA, as listed on the student's degree audit, which includes transfer grades.

Baccalaureate degree candidates will be awarded Honors as follows:

1. GPA of 3.5 - 3.69 - "cum laude" (with honors)
2. GPA of 3.7 - 3.89 - "magna cum laude" (with high honors)
3. GPA of 3.9 - 4.0 - "summa cum laude" (with highest honors)

Diplomas - CAS, SON Pre-licensure Nursing

Diplomas are mailed approximately two to four weeks after the conferral of degrees. Diplomas indicate degree earned, date of degree, and academic honors. A student's financial account must be settled in order to receive a transcript or diploma.

Student Life and the Co-curriculum

Purpose

The Indiana Wesleyan University mission statement emphasizes the development of students in character, scholarship, and leadership. The emphasis of the Co-curriculum team is to help students achieve growth in the environment outside of the formal academic setting. We desire to walk alongside students as they discover their life calling, help to guide them on their journey, and develop skills that will help them to fulfill their calling. We recognize that curricular and co-curricular learning must be integrated for transformational learning, and we work to create experiences and an environment in which every student can grow.

Academic, Counseling, Disability and Testing Services

The Center for Student Success (CSS) offers services to guide, equip, and empower students. These services are designed around a Christ-centered student growth model to encourage student success in the classroom and in life. Academic services include training in study skills, organization, and time management. Support is also provided to discuss basic skills necessary for achieving higher levels of academic performance. These services are provided within CSS and The DEN. The DEN is located in the lower level of the Jackson Library. The DEN offers tutoring and walk-in academic support. Tutoring is available in large group or small group formats depending on the course. Walk-in support is provided in content specific areas, and general academic study skills. Tutoring services are not guaranteed in all courses. An attempt is made to provide tutoring in all basic education and many specialized courses. Tutoring helps to strengthen a student's basic academic skills and course content knowledge so that he/she experiences improved academic development. Tutors are IWU students recommended by faculty, trained by professional staff, and paid to assist their fellow students. The program is beneficial for the students as well as the faculty. Individual appointments for academic study skills and executive functioning skills may be made in CSS.

Testing services in CSS include the ACT, MAT, CLEP, MCCI, testing accommodations (see "Disability Services") and counseling assessments. Tests are scheduled individually.

The CSS also houses a federally funded TRIO SSS program for Residential Campus Undergraduate and SON pre-licensure students that offers a range of services. The main goal of the program is to provide additional support services necessary to

increase college retention and graduation. The program is open to first generation students, low-income students, and students with disabilities.

Counseling services focus on assisting each student in developing skills, abilities, and potential within the academic, social, spiritual, physical, and emotional climate of the campus. Counseling is provided by licensed professional counselors or supervised interns. All counseling is confidential. Personal counseling includes support for psychological and emotional issues, as well as behavioral transitions.

For students with disabilities who are enrolled in any IWU program the CSS works to make programs and facilities available in a non-arbitrary and beneficial manner. The Director of Accessibility and Accommodations is responsible for receiving a request for academic or physical accommodations. The director will work with the student to obtain and review the required documentation and will assign reasonable accommodation based on documentation that supports the student's request. Academic accommodations include, but are not limited to, alternative testing environments, note-taking services, recording lectures, books in alternate format, and adaptive technology.

Athletics

The Indiana Wesleyan University athletic program is an integral part of the institution's total education program, subject to the same aims, policies, and objectives as other institutional programs. The four core values of the Department of Intercollegiate Athletics are Spiritual Growth, Academic Excellence, Leadership Development, and Athletic Excellence.

The Wildcat men compete in intercollegiate football, soccer, tennis, cross-country, basketball, baseball, golf, and track and field. Memberships are held in the NAIA (National Association of Intercollegiate Athletics) and the Crossroads League. Associate membership is held in the NCCAA (National Christian College Athletic Association).

The Wildcat women compete in intercollegiate soccer, tennis, golf, cross-country, volleyball, basketball, softball, track and field, and swimming & diving. Memberships are held in the NAIA (National Association of Intercollegiate Athletics) and the Crossroads League. Associate membership is held in the NCCAA (National Christian College Athletic Association). Our co-ed competitive cheer team is also a member of the NAIA (National Association of Intercollegiate Athletics).

The physical education and intramural sports departments provide vital programs to the students as well. Lifetime sport participation is emphasized in the physical education instruction program, while the intramural sports program allows students to pursue leisure time needs and interests in an organized and competitive manner.

Career Development

The Career Development team at Indiana Wesleyan University celebrates students' God-given uniqueness by holistically developing and equipping them with the resources to make informed career decisions, ultimately enabling them to live a life of purpose and stewardship.

The Career Development team offers innovative and intentional programming to align with students' development. Freshmen are guided in the discovery and defining of their life calling through coaching, assessments (Clifton Strengths, The Strong Interest Inventory, Myers-Briggs Type Indicator), and experiential learning (job shadowing, on-campus employment, informational interviews). The CD team helps sophomore students cultivate experiences that align with their respective passions and connects them with professional networks (internships, networking events, field trips, LinkedIn). Juniors are encouraged to pursue leadership positions in on or off campus employment, student organization, research committee, or other co-curricular involvement, as continued personal discovery and professional development. Seniors work with the CD team's employer relations personnel to navigate post-graduate plans, complete applications, and learn about additional ways that they can secure meaningful work (job fairs, employer recruitment at the Career kiosk, Handshake job board).

The Career Development team serves students in the complex preparation of resumes, interviewing skills, professional dress, branding, and job search. For easy-access help, stop by the Career Kiosk in the Barnes Student Center. To schedule a one-on-one appointment, call the Life Calling and Career office at 765-677-2520.

Commuter Students

Commuter students are recognized as full members of the IWU community. Such status comes with the same privileges and responsibilities expected of all students.

Additionally, commuter students receive the same services and opportunities as other students on campus. IWU also recognizes the unique needs of this student group and there are some additional things the institution has been intentional to provide in efforts to ensure the success and full participation of commuter students. Specifically, the Barnes Student Center has a lounge designed for commuter students with a kitchen, lockers, lounge furniture, and tables for group studying. Finally, the university

has designated a staff member as a point of contact for commuter students who have questions or concerns. Questions concerning commuter students may be directed to Life Calling & Integrative Learning Office (Commuters@indwes.edu).

Student Conduct and Community Standards

As part of the Division of Life Calling and Integrative Learning, the Office of Student Conduct & Community Standards aspires to guide, equip, and empower students toward the pursuit of their life calling. We desire for our students to be in the most advantageous situations to thrive during their college experience. Toward those ends, the Office of Student Conduct helps to create a conducive living and learning environment by upholding the values and standards of the IWU community and encourages students to act with character and integrity in all areas. Community Standards & University Policies, along with an outline of the Student Conduct Process can be found in the Student Handbook located on the IWU Portal.

Drug Abuse Prevention

Drug abuse in the United States has become a major problem, and students at Indiana Wesleyan University are not immune. If you need assistance with a drug abuse problem, we encourage you to seek help at your local community drug abuse prevention center. To talk to someone in a strictly confidential atmosphere, please feel free to contact The Center for Student Success (800-332-6901) at our Marion campus. All conversations are private and will not affect your attendance at the university.

If you would like to talk to someone outside Indiana Wesleyan University, please feel free to call one of the following numbers, or a hospital or treatment center in your area:

- National Institute on Drug Abuse, 5600 Fishers Lane, Room 10A-30, Rockville, MD 20857, 800-662-HELP, 800-662-4357.

Food

You will find a variety of campus dining options located in the Barnes Student Center. The food service contractor provides well-balance meals at reasonable cost. Dietary options are available throughout our facility. Individuals with more serious dietary restrictions may contact the food service for consultation. These students' meals are prepared to the specifications of each student's dietary needs.

A standard meal plan is automatically part of a resident student's room and board contract. Residents may dine in the Baldwin dining room, an all-you-can-eat self-serve buffet. Baldwin offers a variety of food choices for Breakfast, Lunch and Dinner. Featuring cuisines from around the world including traditional Mid-west and American, Asian, Mexican, Soup and Salad, Deli and Spread, Demonstration Made-To-Order, Grill and Pizza, Rotisserie, Desserts, Cereals and Vegan stations. Students also have the option of conversion meals honored in our Wildcat Express Food Court. The food court houses seven restaurants including Chick-fil-A, 42nd Street Deli, Brick Yard Grill, Mexican, Wild Wok, Mario's Pizza and Grinders and Wilbur's Wild Wings. The Wildcat Express also offers a single Grab-n-Go option for our busy students.

Students also have the opportunity to use their meal plan points in our Trader James Convenience store located in the Barnes Student Center. Trader James features a wide variety of food, snacks, beverages and personal items. Trader James also offer a variety of dietary sensitive item such as gluten free products.

Commuter Students are encouraged to eat their meals in Baldwin dining room or the Wildcat Express Food Court. Commuter students are able to purchase meal plans, these are located online through the IWU Housing site. Commuter students may also purchase points, which are applied as a declining balance system to their ID cards for ease of convenience. Commuter students who apply points Purchases of \$100 or more will receive a bonus of 25% to their account. These points may be purchased points from the food service located in the Barnes Student Center office suite 160.

Health Services

All students are required to provide a completed Health Form, including proof of immunity, to the IWU Wildcat Health Clinic by July 15th of their incoming year, or December 1st if beginning the spring semester. See the Wildcat Health Clinic portal page for updated list of required and recommended vaccines. Evidence of immunization is provided through one of the following options:

- Completed and signed Immunization Form by the student's medical provider
- An immunization record from a high school, college, or university
- A copy of local health department immunization record
- An immunization record maintained by the student or parent (cannot be a baby book record)

The IWU Wildcat Health Clinic provides a full range of care and is staffed by registered nurses, a nurse practitioner, and a part-time physician. The Wildcat Health Clinic serves students on a walk-in basis by a registered nurse or by appointment with the nurse practitioner and the physician. There is a fee to see the nurse practitioner and the physician, which can be billed to the student's insurance or paid by students.

IMPORTANT: All students need to provide their own health insurance. Health insurance is strongly encouraged for all students.

Information Desk - Marion Campus

The Information Desk, located on the first floor of the Barnes Student Center, is the best location on campus to find details regarding phone numbers, campus events, and campus offices. Phone 765-677-4636 for more information.

Life Coaching

Through personalized dialogue and assessment tools, life coaches help students discover their unique God-given design, develop a sense of life calling, and become equipped with fundamental life skills for future personal and professional development. This is a free service offered to all CAS students. Life Coaching appointments can be made in the Life Calling and Career Office on the second floor of Barnes Student Center by calling 765-677-2520.

New Student Orientation

All entering full-time undergraduate students are required to participate in an orientation conducted at the beginning of the semester or program. This orientation is designed to acquaint students with the university programs and services available from the various offices.

Performing Arts

The Phillippe Performing Arts Center (PPAC) hosts performances by the IWU Music Division and IWU Theatre Guild. Performances are open to the campus community and the public.

This mission remains focused on a higher goal: to experience the limitless, wondrous creativity of how God is revealed to us through ministry in the arts.

Pre-Declared Student Advising

The Pre-declared classification has been established by Indiana Wesleyan University for students who enter IWU with the desire to explore academic majors and related careers before committing to a major program of study. Life Calling and Integrative Learning provides academic advising to these students.

Through individual appointments, workshops, and the Life Calling course (LFC-150), Life Calling and Integrative Learning assists Pre-declared students with the following:

1. Developing a sense of purpose and calling as a basis for making life decisions.
2. Selecting and scheduling courses.
3. Establishing and evaluating academic goals.
4. Understanding and navigating university academic policies and procedures.
5. Exploring academic majors and related careers.
6. Declaring a major.
7. Connecting with additional university programs and resources.

Publications

Staff positions on *The Sojourn* (the student-run campus news outlet) and *GrantConnected.net* (the student-run community news outlet) are available for students interested in writing, editing, photography, video, audio, web design, and graphic design. Paid positions are available for students.

The Sojourn and *GrantCOnnected.net* are published online and cover many aspects of campus and community life through accurate and investigative reporting.

The *Caesura* is a literary magazine published each spring that features the creative writing and visual art of students.

Recreation

The mission of the Department of Campus Recreation is to provide a wide variety of quality recreation, sports, fitness, and leisure activities that will increase the overall wellness of the campus community and to provide dynamic programming that enhances leadership and social development in an environment that is fair, safe, and Christ-centered.

All enrolled students (resident and commuters) as well as faculty, staff, administrators, and their spouses are eligible to participate in activities sponsored by the Department of Campus Recreation.

Activities include, but are not limited to: intramural sand volleyball, flag football, dodgeball, racquetball, inner-tube water polo, soccer, volleyball, basketball, campus golf, disc golf, 5k fun run, and bowling.

Students, faculty, staff and administrators also have access to a state-of-the-art recreation and wellness facility.

Residential Learning

The Residential Learning program at Indiana Wesleyan University is designed to provide each resident with the opportunity to grow not only academically but also socially and spiritually. The most successful students after graduation have mastered not only their course of study but have developed other areas of their lives, becoming well-rounded and balanced. With this in mind, the residence hall becomes much more than a place to sleep and study. It is a community of learning that helps students more effectively grow into the image of Christ. Our hope is that students will find the residence halls a place where individuals will join together as a family to learn from one another.

The Residential Learning program is administered by the Dean for Residential Learning. Each residence hall or area has a trained professional resident director (RD) living in the hall. Each living unit (approximately 35 students) has a specially selected and trained undergraduate resident assistant (RA). Residents are challenged and supported through the growth process by the RA who plans regular activities and programs, including spiritual growth opportunities for residents. The Resident Hall Chaplain provides additional spiritual support and guidance for residents.

The Residential Learning program at IWU provides a developmental approach for housing students. Resident students begin their stay on campus in traditional residence halls with more support and accountability. As they grow developmentally and in their independence, upper division students may transition into more independent-style living if qualifications are met.

Traditional Halls: Housing freshman through senior students in a traditional hallway: Beckett Hall (F), Reed Hall (F), Martin Hall (F), Evans Hall (F), Carmin Hall (F), South Hall (M), and Hodson Hall (M).

Upper Division Halls:

Suite Style: Open to sophomores and above, students live in suites of 4 or 8 students. Suites have private lounge space: Scripture Hall (F) and Kem Hall (M).

Apartment Style: Juniors and seniors may apply to live in apartment-style living areas, which have lounges and a kitchenette: Townhouses and Lodges.

Married Housing: University Court offers duplex apartments in a community for married students.

Prospective students interested in attending IWU and living on campus may complete an online housing application after submitting an enrollment deposit as part of the admission process. Room assignments will be made according to the date the enrollment deposit is paid.

Returning students who wish to reserve a room must complete an online Returning Student Application. Students may self-select a room online during housing selection, according to procedures outlined by the Housing Office.

Housing Exemption: Undergraduate students 16-22 years of age are required to live in University undergraduate housing unless they are married, are the legal guardian of a minor, are taking less than 9 onsite (not online) credit hours, or living with a legal guardian within 60 miles of the Marion campus of Indiana Wesleyan University. Students who meet these criteria are eligible for exemption and may complete an Off-Campus Housing Application.

A Housing Exemption Appeal process is available to students desiring to live off-campus for financial reasons, mental/physical/emotional health needs, or other extenuating personal circumstances.

Housing Eligibility: New or readmitted students enrolling in a traditional undergraduate academic program at Indiana Wesleyan University must be under the age of 25 at the time of initial enrollment to qualify to live in University undergraduate housing. New or readmitted students 25 years of age or older who are interested in living in University undergraduate housing may complete an Age Limit Exception Request to apply for eligibility. Returning students who are already living in or approved to live in University undergraduate housing at the time of their 25th birthday qualify to remain in University undergraduate housing until they graduate from IWU or separate from the University.

Continuous Graduate Housing: Students residing in University undergraduate housing may elect to extend housing eligibility if continuing in a residential graduate program the following semester. Students meeting the continuous enrollment criteria should contact the Director of Housing to inquire about availability.

The residence halls and apartments are closed during Thanksgiving, Christmas, and Spring Break vacations. There is no food service offered during these periods. During these times students must secure their own housing and food arrangements. Residential Learning will assist students who are having difficulty securing break housing.

Safety Policies and Campus Crime Statistics

IWU Safety Policies can be accessed at <http://www.indwes.edu/safety> and includes crime statistics on certain reportable crimes, as well as policies concerning alcohol and drug use, crime reporting and prevention, sexual assault and other related matters. Anyone wishing a paper copy of the policies may contact the Office of Institutional Research at 765-677-1566.

Spiritual Life

Providing spiritual growth opportunities for students has been a hallmark of Indiana Wesleyan University from its beginning. Students are introduced to many different growth opportunities. This includes what takes place in the classroom, where faculty integrates faith and learning and have a vital interest in the spiritual life of students.

Providing chapel for students is another spiritual growth opportunity. Chapel is held Monday, Wednesday, and Friday throughout the semester and on Tuesday during special emphasis weeks. Chapel is a time for the university community to join together for worship and growth. Being able to attend Chapel is a wonderful opportunity and privilege.

Chapel attendance is expected of all students, and required for all resident students. It is also required for all full-time commuting students under 23 years of age with classes both immediately before AND immediately after the Chapel period. (e.g., if a student has M,W,F classes at 8:55AM and 11:15AM, then that student is required to attend the chapel service offered on those days. Conversely, if the student has a class at 8:55am and their next class is not until 12:20PM, that student is eligible for a chapel exemption). NOTE: no student is automatically exempt from chapel attendance based on age or class schedule; ALL commuter students must complete a Chapel Exemption form for each semester in order to be officially exempted. Excessive absences must be made up. See the *Student Handbook* (<http://www.indwes.edu/Life-At-IWU/IWU-Student-Handbook>) for details.

Residence halls also provide spiritual growth opportunities. Halls have weekly devotional times and students are encouraged to join a small group where Scripture memorization, accountability, prayer, and Bible study occur.

Soul-search adventure discipleship trips take students into God's creation to grow from lessons learned through camping, rock-climbing, trekking, and similar experiences.

Christian service teams minister in area churches, family camps, and youth camps through music, sermons, drama, and testimonies. The University Chorale, Wind Ensemble, and music teams travel extensively, ministering through Christian music. IWU, through World Impact, also plans and promotes several short-term mission trips through the year. A student can also find opportunities to serve through local community ministry organizations, churches and on-campus student organizations.

Spiritual growth and service opportunities are offered to students to help them to grow deeper in their relationship with God and for them to have a better understanding of how they can better serve Him and humankind with their gifts and talents.

Student Center

The Barnes Student Center is the community center of the university for all members of the university family--students, faculty, administration, alumni, and guests. It represents a well-considered plan for the community life of the university.

The Barnes Student Center provides for the services, conveniences, and amenities that the members of the university family need in their daily life on campus and for getting to know and understand one another through informal association outside the classroom.

The Barnes Student Center is part of the university educational process. It provides a social and recreational program, aiming to make free time activity a cooperative factor with study in education. Its goal is the development of persons as well as intellects.

Student Engagement

The Student Engagement office works with both new and continuing students in their pursuit of a successful academic experience, especially by promoting a smooth transition to collegiate life and by coordinating support mechanisms for students. The Associate Dean for Student Engagement also coordinates the campus-wide use of Aviso to connect students to campus resources and services that will enable them to thrive.

Student Life and Activities

Student organizations and other activities provide co-curricular and extracurricular opportunities on campus in leadership and personal growth. Students are encouraged to participate in a variety of campus student organizations and activities with the intent to develop leadership skills as well as grow spiritually. The following groups and activities are designed to meet students' needs and interests:

Student Government Association

The Indiana Wesleyan University Student Government Association (SGA) represents students in matters of self-government and problems of mutual interest to the student body and the university. Student Government is comprised of an executive board (president and cabinet), representatives for academic divisions, and representatives from student organizations. The Indiana Wesleyan University Student Government Association represents the concerns of the students to the university administration and selects students to sit as members on university faculty committees.

Student Activities Council

The Student Activities Council (SAC) consists of student coordinators who organize campus activities. SAC activities are designed to promote spiritual growth, develop and maintain school spirit, and provide fun and meaningful programs for students, faculty, staff, and the IWU community. Activities planned by the council range in interest, appeal, and complexity. Traditional events include Homecoming activities, dances, Family Weekend, SAC Weekend, and Spotted Cow Music Festival. The purpose of the Student Activities Council is to provide opportunities for students to interact socially, spiritually, and intellectually outside of the classroom.

Student Organizations

IWU proudly offers many opportunities for students to be involved in extracurricular activities. More than 30 student organizations are organized and run by students and are designed to meet a variety of interests. Student organizations represent interests in academic, social issues, recreation and student publications. Other student leadership opportunities exist in the New Student Orientation Program. For a listing of specific organizations, please visit Engage at <http://www.indwes.edu/engage>.

Office of Intercultural Learning and Engagement

The mission of the Office of Intercultural Learning and Engagement (OILE) is to nurture a culturally responsive and inclusive learning community for all students, faculty, and staff of Indiana Wesleyan University's residential campus. As we advance our mission by being a purposeful reconciliatory agent building Godly bridges between all university constituents, our work also focuses on cultural enrichment responsiveness across the curricular and co-curricular facets of university life. As such, we intentionally collaborate with partners across campus to inform, inspire, and invite learning opportunities for all. We aspire for Kingdom principles and perspectives to inform university policy on responsiveness to the ways we use pedagogy and praxis in ushering transformational learning outcomes.

Among our many initiatives on campus, we specifically boost efforts in multicultural equity, intercultural promotion and understanding, domestic and international diversity, advocacy for the underrepresented, assessment, and institutional responsiveness. We consult with faculty, staff, and students to facilitate seminars, workshops, conferences, and other experiential learning opportunities that raise awareness regarding many of the aforementioned issues—locally, nationally, and globally. We believe curriculum development via intercultural classroom engagement fosters a campus climate of

cultural responsiveness. As such, we collaborate with offices in both academic and student support divisions in order to create spaces of belonging, giving voice for all.

The Office of Intercultural Learning and Engagement operates in three functional ways to serve the Indiana Wesleyan University student, faculty, and staff yet primarily provides a comprehensive “one-stop-shop” for inclusive learning opportunities, multicultural equity and access across the university.

Department of Intercultural Learning and Development

The Department of Intercultural Learning and Development serves the IWU-Marion campus by exploring avenues for curricular responsiveness and professional development of intercultural interest to all students, faculty, and staff. This department also provides intercultural seminars, trainings, and workshops to aid in the overall multicultural enrichment and intercultural proficiency throughout the entire campus. In addition, we collaborate with the CAS General Education Committee by facilitating the *Intercultural Effectiveness Scale (IES)** online assessment for all courses and experiences that satisfy the Intercultural Experience General Education requirement and provide assistance to faculty on how to utilize the *IES* online assessment in their classrooms. For the number of courses and experiences that satisfy the Intercultural Experience General Education requirement, the use of the *IES*, as well as the *Intercultural Experience Rubric* provide systematic ways to measure a student’s capacity to identify her/his own cultural patterns, compare and contrast them with others, and adapt empathically and flexibly as needed.

The *IES* was developed to evaluate the competencies critical to interacting effectively with people who are from cultures other than our own. The competencies assessed by the *IES* are equally applicable to evaluating how well people work effectively with people who are different from them (gender, generation, ethnic group, religious affiliation, and so forth). Focusing on three dimensions of intercultural effectiveness: Continuous Learning; Interpersonal Engagement; and Hardiness, an overall intercultural effectiveness score and report is generated, for the individual that takes it. This report includes analyses of the dimension scores, explanations of scoring profiles, and personal development planning for intercultural effectiveness. Faculty members are responsible for debriefing *IES* reports with their students and for incorporating the *Intercultural Experience Rubric* into their courses/experiences. For more information about the *IES* online assessment, go to: www.kozaigroup.com. Alongside administering the *IES*, some of our initiatives include:

- Council for Inclusive Excellence
- Campus Equity Response Team
- Intercultural Experience Courses/General Education
- Ad Hoc CAS Faculty Committee on Student Retention and Success
- Faculty, Staff and Student C.R. equipping
- Curricular and co-curricular development and collaboration

Department of Multicultural Access Programs (MAP)

The Department of Multicultural Access Programs (MAP) creates initiatives to increase access and positively impact the success of incoming and current underrepresented groups (students of color, first generation college students, and low-income students) at IWU.

MAP coordinates the following initiatives that promote college access and graduation success of underrepresented and underserved groups of students. Some of our initiatives include:

- Pre-College Programming
 - IWU Near You
 - Parent University
 - Multicultural Student Access/Support Programs
 - The Luther Lee Scholas (LLS)
 - Multicultural Endowed Scholars (MES)
 - Ongoing research on Access and Equity for underrepresented and underserved students in higher education

Department of Intercultural Student Engagement

The Department of Intercultural Student Engagement uses a model of Cultural Responsiveness to plan initiatives and programming in order to create a sense of belonging and meet the needs of Indiana Wesleyan University's diverse student population while engaging the greater community as a whole with themes of reconciliation, diversity, equity, justice, and inclusion. Some of our initiatives include:

- International Student Association (ISA) – A student organization for missionary kids, third culture kids, and international students that aims to facilitate transition, create spaces of belonging, support, and engagement through informal interactions and formal planned programming such as:
 - Transition to American College Living (TACL)
 - “Intercultural” Local Field Trips
 - Weekly ISA dinners
 - Monthly Cultural Dinners
 - Semester retreats
 - Mentoring Program
 - Host Family Initiative
- Intercultural Ambassadors – A student leadership program anchored in the commission given in 2 Corinthians 5:12-21, in which “Christ reconciled us to himself and gave us the ministry of reconciliation.” These student leaders engage reconciliatory community building initiatives centering on themes of diversity, equity, and justice. Annual, semester, and weekly learning opportunities and programming include:
 - Workshops on Inclusive Practices
 - Coffee Talks
 - Passport to Culture
 - Love Revolution Week
 - Film Festivals
 - His & Her Story
 - Common Day of Learning: Courageous Conversations

Financial Information - College of Arts and Sciences

Tuition and Fees

It has always been the intent of Indiana Wesleyan University to keep the benefits of education within the financial possibilities of all who wish to attend. This is done by charging the student less than the actual cost and by using numerous financial assistance programs.

Tuition

Tuition charges include all academic services, except those that require special fees, as listed on the Student Account Services Account Information Brochure.

Charges are based on the total number of credit hours per semester. The same rate applies to day and night classes. Special rates may apply to May term and Summer Sessions.

Students taking six or more credit hours may qualify for financial aid and should contact the Financial Aid Office.

The total cost of tuition depends on the total number of credit hours (either day or night classes) taken per semester, as follows (for the 2019/2020 school year):

Number of Credit Hours	Cost Per Semester
1	\$579
2	1,158

3	1,737
4	2,317
5	2,896
6	5,855
7	6,831
8	7,806
9	8,782
10	9,758
11	10,734
12 - 17	13,648

Credit hours above 17 per semester will be charged at \$976 per credit hour.

Fees

Art Studio Courses and Graphics	\$75 per course
BIO-396 Fee	\$200 per course
Intercultural Engagement Fee	\$15 per course
Medical Laboratory Technology	\$30 per semester
New Student Orientation Fee	\$210 per new student
PHE-135 Fee	\$98 per course
PSY-150 Fee	\$32 per course
PSY-290 Fee	\$25 per course
PSY-291 Fee	\$125 per course
ADC-291 Fee	\$125 per course
ATR-196 Fee	\$25 per course
PHE-347L	\$300 per course
MUS-342 Fee	\$125 per course
MUS-442 Fee	\$125 per course
Nursing/Clinical Fee	\$40 per credit hour
Nursing/Lab Fee	\$75 per course
Nursing ATI Testing Fee	\$1,329
Testing fees will be assessed to student accounts on a semester basis. Please contact the Nursing office to determine if you will have a testing fee for the current semester.	
Private Lessons - 1/2 hour	\$175 per semester

Private Lessons - 1 hour	\$300 per semester
Senior Recital	\$200 per course
Student Teaching Fee	\$25 per credit hour
Practicum Fee	\$25 per credit hour
Independent Learning Fee	\$100 per credit hour
Transcript Fee	Varies per request
Music Uniform Fee	\$30 per semester
Cross-cultural Student Teaching Fee	\$300
Athletic Training Program Fee	\$355 total for traditional 4 year student
Annual TB Test	\$10
Physical Examination	\$30
Criminal Background Check	\$30
Audit (Record is made)	\$25 per credit hour
Credits-in-Escrow	\$50 per credit hour (Onsite)
Wildcat Academy	\$150 per credit hour (Online)
Natural Lab Science Fee	Varies by course
Graduate Student Graduation Fee	\$85

Examination/Assessment Fees

Portfolio Fee	\$150
Life Experience	\$35 per credit hour
Other Assessment	\$40 per credit hour
Credit by Examination	\$25 per credit hour

Room Cost

Room charges for the 2019/2020 school year are \$2,221 per semester. This cost covers the periods of time while school is in session, per the approved university calendar.

Summer Housing Charges - There is a charge for all students living in campus housing. One may contact the Student Account Services, CAS, for the charge for summer. Arrangements for summer housing must be made in the Life Calling & Integrative Learning Office.

Meal Plan Cost

Full meal charges for the 2019/2020 school year are \$2,163 per semester.

The above charges cover the time when school is in session, per the approved university calendar. No refunds will be given for meals missed unless approved by Student Development. All arrangements for meal plans must be made in the Life Calling & Integrative Learning.

Freeze Room and Board: Room and board will be frozen at entry level through the enrollment at IWU providing:

1. Student has paid all tuition, fees, and room and board charges by the due dates listed for both the fall and spring semester for the prior academic year.
2. The student must remain full-time each semester of each subsequent year.
3. The student must abide by available payment methods. Late payment of the school bill will be cause for forfeiture of this benefit.

4. The student must elect the full meal plan each semester and live on campus consecutive semesters.

If you lose the room and board freeze

1. If the student misses the freeze one year, the student may gain it back the next year by paying each semester by the due date for both fall and spring and then it will be frozen the next year at the prior year's rate.

The freeze discount takes effect at the beginning of the student's third semester on campus and will be credited to the student's account upon meeting the above requirements.

Estimated Costs

	2019-2020 Per Semester	2019-2020 Per Academic Year
Tuition (full-time student)	\$13,648	\$27,296
Room (would not apply to commuter students)	2,221	4,442
Board - Full Meal Plan (would not apply to commuter students)	2,163	4,326
Total	\$18,032	\$36,064

(\$13,648 per semester for a full-time commuting student)

Special fees, books, supplies, travel, and personal expenses are additional.

Payment Terms

Students enrolled in Fall Semester 2019 must have an approved payment plan in place, or pay their bill in full by **July 31, 2019**. Likewise, students enrolled in Spring Semester 2020 must have an approved payment plan in place, or pay their bill in full by **December 15, 2019**. Exceptions to these deadlines are possible only if financial aid is still pending, *as long as all requested information has been submitted*. If all requested documents have not been submitted to the Financial Aid Office by July 31st or December 15th, *the remaining balance is due immediately*.

Payment Options

You may choose one, all, or any combination of the following:

PLAN ONE: Pay net amount due by July 31st for the fall semester or by December 15th for the spring semester. Net amount due represents total charges, less any scholarships, grants, or campus-administered loans confirmed by the Financial Aid Office. IWU accepts VISA, DISCOVER, MASTERCARD and AMERICAN EXPRESS. Online payments may be paid through the secure student portal by selecting 'Pay on My Account' located in the student account information. Please note: Effective July 1, 2014 a 2.5% convenience fee will be assessed with all credit card payments.

PLAN TWO: Pay net amount using any Federal Direct Loan or Parent PLUS loan. All paperwork must be received in the Financial Aid Office by July 1 for the fall or December 15 for the spring. **THIS IS VERY IMPORTANT!**

PLAN THREE: Enroll in a tuition payment plan that spreads net amount due over each semester. IWU partners with Official Payments to offer the multiple tuition payment plans noted in the chart below. Spring tuition payment plans can be arranged at the same time as fall tuition payment plans or immediately prior to spring semester.

Payment Plan	Payment Plan Enrollment Dates	1st Payment Due Date
FALL		
6 month plan	5/01/2019 to 6/30/2019	6/10/2019
5 month plan	5/01/2019 to 7/31/2019	7/10/2019
4 month plan	5/01/2019 to 9/04/2019	8/10/2019
SPRING		
6 month plan	5/01/2019 to 1/07/2020	12/10/2019
5 month plan	5/01/2019 to 1/07/2020	12/10/2019
4 month plan	5/01/2019 to 1/07/2020	12/10/2019

Refund of Tuition

Registration is an agreement between the student and the university. If a student withdraws, a refund may be given, depending upon the period of time that has elapsed from the beginning of the semester. Refunds apply to those completely withdrawing from school, not to those who drop a course.

Notice about Withdrawal

Students must contact the Registration and Academic Services Office to withdraw from classes if they are unable to secure funding for their college expenses. The Registration and Academic Services Office must be notified before the first two weeks of the semester in order to receive 100% refund. If a student does not formally withdraw through the Registration and Academic Services Office, grades of "F" will be given for the semester. The following table reflects the percentage/amount of refund allowable to those who completely withdraw from school.

Tuition and Fee	Tuition Refund	Room Refund
During the first week	100%	75%
During the second week	100%	50%
During the third week	75%	25%
During the fourth week	50%	-0-
During the fifth week	25%	-0-

No refunds after the fifth week.

*Special fees, such as private lesson fees, are refundable according to the same percentages as tuition.

Refund of Meal Plan

Board charges are pro-rated each day based on date of total withdrawal. No board refunds will be given after December 1 for the fall semester or April 1 for the spring semester.

Scholarships and other forms of financial aid are taken into consideration when refunds are calculated and are pro-rated according to program restrictions.

Appeal Process

A written appeal may be submitted to Student Account Services. The charges being appealed will be reviewed and voted on by the Appeals Committee. Students will receive a written response once the committee has come to a decision.

Financial Aid

General Information - CAS and Pre-licensure Nursing Financial Aid

The role of financial aid at Indiana Wesleyan University is to help make a quality Christian education affordable to each and every student.

Criteria for Aid: All full-time, admitted students attending Indiana Wesleyan University Marion campus will be considered for institutional aid. Students are not required to file the FAFSA to receive academic scholarships, but are encouraged to file in order to be eligible for grants based upon financial need. For the purposes of student financial aid, "need" is defined as the difference between the total cost of education and the amount a family may be expected to contribute toward that education (as defined by the FAFSA). Federal, state, and institutional financial aid are intended to assist those students who have not already earned a first baccalaureate degree.

Types of Aid: Student financial aid can be classified under four major headings: scholarships, grants, loans, and work programs.

Scholarships and grants are both forms of aid that do not have to be repaid. The term "scholarship" usually is applied to an award that recognizes academic achievement or promise. Grants are typically based on financial need.

Loans and work programs are forms of self-help aid. Student loans often contain desirable features such as deferred payments during periods of schooling, low interest rates, interest subsidies, or provisions for working off the loan obligation through

future service in a particular profession. Work assignments connected with the student aid program consist of part-time jobs which are typically on-campus.

Applying for Aid: All students desiring financial aid must submit the Free Application for Federal Student Aid (FAFSA) by April 15th. It is available on the Web at fafsa.gov. After evaluation by the Financial Aid Office, this information is used to determine the kinds and amounts of need-based aid for which the student qualifies.

Calendar for Financial Aid

April 15 - Deadline for all students to file the Free Application for Federal Student Aid (FAFSA).

August 1 - Deadline for financial aid forms, documents, and loan applications.

August 15 - Deadline to make payment arrangements.

Awarding of Aid: Once application forms begin to arrive in the Financial Aid Office, notices are sent to make applicants aware of any missing forms or to request additional information that may be required. Additional documents must be provided by the date specified in the letter. Without these documents, financial aid can be accurately awarded. All financial forms are thoroughly reviewed, and the Financial Aid Office communicates with the student or parents to resolve any significant questions. When the financial aid award has been made, the student is notified via the Financial Aid Award Letter or email notification.

The aid package offered to an applicant consists of a combination of scholarships, grants, loans, or work, depending upon the recipient's aid eligibility. If an aid package includes certain kinds of federal assistance, the sum total of the individual need-based awards cannot exceed the student's calculated financial need. Also, the total of awards that apply only to tuition/fees is limited to the amount of standard tuition/fee charges. While student aid awards are committed for the whole school year, just one-half the amount of each scholarship, grant, or loan is applied to the student's account each semester.

Failure to register at the beginning of a semester, or enrollment for fewer than the required number of credit hours, automatically cancels all awards for the semester. A financial aid recipient who officially withdraws from the university or drops below the required number of credit hours during the refund period of a semester will have an adjustment made in the student aid package. Copies of the university's Packaging Policy are available upon request.

Institutional financial aid cannot exceed a student's direct cost. This includes academic scholarships, athletic scholarships, endowed scholarships, grants, and awards.

Some forms of Indiana State Aid require students to complete 30 credit hours per year for full renewal. If you have questions please contact the Financial Aid Office.

Requirements for Receiving Aid: In order to qualify for all federal funds with the exception of a Federal Pell Grant, a student must be enrolled at least half-time. A student is classified as half-time if registration is for a minimum of six credit hours per semester or a total of six credit hours during the summer sessions. Institutional and state scholarships and grants, however, require full-time enrollment (a minimum of 12 credit hours per semester). In addition, Pell Grant, FSEOG, state aid programs, and most forms of institutional aid require that the student does not have a previous baccalaureate degree. Financial aid recipients are required to maintain satisfactory progress toward a degree in their chosen course of study. The institutional Satisfactory Academic Progress Policy outlines the specific details of this requirement. Any student receiving an institutional grant award is expected to maintain an acceptable citizenship record.

Satisfactory Academic Progress

Students must make Satisfactory Academic Progress (SAP) towards earning a degree as stipulated below to receive financial aid at IWU from all institutional, federal and state student aid grants, Work Study and loan programs as well as tuition waivers. Some additional grants and scholarships may also use part or all of the SAP standards as minimum criteria for funding eligibility.

REVISED effective September 2017	Undergraduate Programs		
	1-28	29-44	45-up
Total Hours Earned and Recognized by IWU for Degree Consideration from All institutions	1-28	29-44	45-up
Minimum Cumulative GPA	1.80	1.90	2.00
Minimum Pass Rate Percentage of Total Hours Successfully Completed (Measured as Hours Earned ÷ Hours Attempted)	67%	67%	67%

Maximum Total Credit Hours or Time Allowed to Complete Current Primary Degree Requirements	150% of the specific degree programs published length
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Satisfactory Academic Progress will be measured at the end of each semester. Students who fail to meet the minimum policy standards will be placed on SAP Suspension. Aid eligibility will resume when the student raises his or her cumulative academic measurements to the required levels or has a SAP Appeal approved. SAP suspension may be appealed if unusual and/or mitigating circumstances affected academic progress. Such circumstances may include a severe illness or injury to the student or an immediate family member, the death of a student's relative, student activation into military service or other circumstances as deemed appropriate for consideration by the SAP Appeals Committee.

To appeal, the student must submit a legible letter, a completed SAP Appeal Form and supporting documentation to the IWU Financial Aid Office. These must explain in detail why the student failed to meet the minimum academic standards, what unusual and/or mitigating circumstances contributed to the failure and how his or her situation has changed to allow the student to meet SAP requirements by the next calculation. Appeals must be received by the Financial Aid Office no later than 15 business days before the end of the term for which reinstatement is desired. We highly encourage students to appeal before the term or semester begins. A committee will review the appeal and will notify the student in writing of their decision. If an appeal is approved, the student will temporarily regain financial aid eligibility. Continuation of eligibility will be contingent upon the student demonstrating improved academic merit achievement as outlined by the SAP appeals committee through their Academic Plan.

Scholarships and Grants

National Merit Finalist/Semifinalist Scholarship

National Merit Scholarship Qualifying Test finalists and semifinalists are eligible to receive a National Excellence Scholarship award but are not eligible for other IWU academic scholarships. The National Excellence Scholarship is \$15,000 and includes students who are National Merit Semi-Finalists or Finalists, National Achievement recipients or in the National Hispanic Recognition Program.

The student must be an entering freshman, submit a copy of the National Merit Certificate, have a 3.5 high school GPA, and enroll full-time each semester. National Merit Scholarships are renewable for up to eight consecutive semesters. To renew, students must be enrolled full-time (at least 12 credit hours fall and spring semesters) and must achieve a 3.2 minimum cumulative GPA. These credits must be completed by the end of May term each year. National Merit Scholarships are not available for enrollment in summer sessions, nor will credits earned or GPA achieved in summer sessions count toward eligibility requirements until the following fall or spring calculation. If lost, the scholarship may be reinstated following completion of the next fall or spring term. If a student loses his or her National Merit award due to academic performance, the semester in which the student did not receive the award is still counted toward the total 8 semesters of eligibility.

Academic Awards

Academic awards are available to new first-time freshmen based upon their excellence in their high school studies as shown by their standardized test scores and high school grade point average. These two measures of academic achievement combine to place students into eligibility for the following award levels.

Academic Awards 2018-2019

\$14,000/yr.*	Heritage's Scholarship
\$12,000/yr.*	President's Scholarship
\$10,000/yr.*	Dean's Scholarship
\$8,000/yr.*	Faculty Scholarship
\$6,000/yr.*	Achievement Award
\$4,000/yr.*	Recognition Award

*Must maintain scholarship-specific GPA requirement for renewal.

Transfer Academic Scholarship

A full-time transfer student who has attended at least one full-time semester (at least 12 credit hours) at an approved college or university may qualify with a minimum transfer GPA of at least 3.0 on a 4.0 scale. A GPA on transfer work from more than one college or university will be calculated using a weighted average. A student with less than 12 credit hours must meet the

requirements for the freshman Academic Scholarship. It is the student's responsibility to submit the necessary transcripts and test scores at the time of application for admission to Indiana Wesleyan University.

Transfer Academic Scholarships are renewable for students who enroll full-time (at least 12 credit hours fall and spring semesters) and achieve a 3.0 minimum cumulative GPA. Credits must be completed by the end of May term each year to count towards the GPA minimum. Transfer Academic Scholarships are not available for enrollment in summer sessions, nor will credits earned or GPA achieved in summer sessions count toward eligibility requirements until the following fall or spring calculation. If lost, the scholarship may be reinstated following completion of the next fall or spring term, if eligibility requirements are met; however, recipient will have fewer semesters of eligibility remaining. Transfer Academic Scholarships are available for renewal for a total of six semesters.

Transfer Academic Scholarship

GPA/GED	AMOUNT
3.8 - 4.0	\$10,000 Premier Scholars Scholarship (3.2 Renewal)
3.5 - 3.79	\$8,000 Distinguished Scholars Scholarship (3.0 Renewal)
3.25 - 3.49	\$7,000 Prominent Scholars Scholarship (3.0 Renewal)
3.249 - 3.0	\$6,000 Acclaimed Scholars Scholarship (3.0 Renewal)
2.0 - 2.99	\$4,000 University Scholars Scholarship (3.0 Renewal)

Grant County Leadership Scholarship

Funds for these awards are made available through a trust given to Indiana Wesleyan University in memory of Henry M. and Anna Shugart. Awards are given annually to graduates of Grant County, Indiana, high schools who have attained at least a 3.50 cumulative GPA (on a 4.00 scale) and possess positive leadership and citizenship traits. The award amount is \$2,000 per year for four years to entering freshmen, full-time students only. Students must apply through the high school guidance office by the announced filing deadline. The student must maintain a 3.50 cumulative GPA to renew the scholarship.

Athletic Service Grant

Several awards are granted each year to both men and women participating in intercollegiate athletics. Awards are made upon recommendation of coaches of the individual sports.

Music Scholarship

Scholarships are available by audition to qualified full-time students majoring in music. Contact the Division of Music for additional information.

Art Scholarship

Scholarships are available to qualified full-time students majoring in art. Contact the Division of Art for additional information.

Theatre Scholarship

Scholarships are available to qualified full-time students. Contact the Division of Communication and Theatre for additional information.

Church Matching Scholarship Program

Indiana Wesleyan University will match a local church's contribution to its Matching Church Scholarship Fund up to a maximum of \$1,000 per undergraduate student attending our residential campus. We will match up to \$1,500 for Wesleyan churches. To qualify, the church must file an application with the Church Relations Office prior to the first day of classes each academic year.

Indiana Foundation for Home Schooling Scholarship

A \$1000 award is available to a home schooled student participating in the IFHS graduation ceremony. Students must submit an application and have a minimum cumulative GPA of 3.0 with SAT score of 1000 or an ACT score of 21. Scholarship renewable by maintaining a 3.0 cumulative GPA.

IWU Triangle Scholarship

The IWU Triangle Scholarship was developed to ensure select students from Grant, Blackford, Howard, Miami, and Wabash counties have access and added incentive to attend college locally. The amount of this award will vary based on student demographic information, financial need, and funding available. Eligible students are packaged with this award based on information received from the FAFSA and the admissions application.

Frank O'Bannon State Grant Program - Indiana Residents Only

The Commission for Higher Education (CHE) administers this grant program based on financial need. Potential recipients must submit the FAFSA and have it received at the federal processor by April 15th. Recipients must be full-time students. Awards vary and are dependent on the type of diploma received and state funding. Full renewal requires the student to complete at least 30 credit hours a year. An increased award is available for students who complete at least 39 credit hours per year.

Indiana 21st Century Scholars Program - Indiana Residents Only

Potential recipients applied in their 7th or 8th grade year to be part of the program and fulfilled a pledge of good citizenship. Recipients must submit their FAFSA and have it received at the federal processor by April 15th annually. The student must also enroll full-time in an approved Indiana institution. Full renewal requires the student to complete at least 30 credit hours each year.

Family Tuition Grant

The grant will be \$1,000 toward tuition only for the younger sibling who is a full-time undergraduate student from the same family attending the residential campus (the Transition to Nursing Program does not qualify). The definition of family is meant in the traditional, not extended sense. This could be any combination of husband/wife/father/mother/unmarried dependent sons or daughters. It is intended to assist families where two or more "living under the same roof" are attending Indiana Wesleyan University on a full-time basis in traditional programs of study on our residential campus.

Pastor Dependent Grant

A recipient must be a dependent undergraduate child of a full-time ordained minister serving in a local church during the academic year in which the award is granted. The student must enroll full-time; the amount is \$1,800 per academic year.

Federal PELL Grant

Any U.S. citizen who does not have a baccalaureate degree can apply for a Pell grant by completing the FAFSA. Awards are based on financial need and range from \$595-\$5,730 for the 2017-2018 academic year.

Federal Supplemental Educational Opportunity Grant (FSEOG)

These awards range from \$100 to \$4,000 per year, depending upon financial need and funding received by IWU. Recipients must also be eligible for the Federal Pell Grant.

Indiana Wesleyan University Grant

Funds provided by IWU available to students who file a timely FAFSA and meet eligibility criteria. Amount varies based on student's calculated need, other financial aid received, and funding available.

Shugart Grant

Funds for this award are made available through a trust given to Indiana Wesleyan University in memory of Henry M. and Anna Shugart. Recipients must reside in Indiana and file a FAFSA that is received by the federal processor by April 15th. Amount varies based on student's calculated need, other financial aid received, and funding level.

Wesleyan Student Aid

Acknowledging its Wesleyan heritage, Indiana Wesleyan University supports our relationship to The Wesleyan Church and eagerly seeks to enroll increased numbers of Wesleyan students. The following financial aid programs have been developed to assist Wesleyan students in furthering their education at Indiana Wesleyan University.

Wesleyan Student Grant

This award of \$1,000 is given to all Wesleyan students who regularly attend a Wesleyan Church in his/her home community.

Wesleyan Missionary Dependent Grant

The award amount is 50 percent of tuition for up to eight semesters. The recipient must demonstrate financial need, reside on campus, be a full-time undergraduate student, and apply for all other forms of federal and state financial aid. Parent(s) must serve full-time under direct appointment of the Global Partners or Wesleyan Native American Ministries during the academic

year in which the award is received. The recipient may NOT also receive the Out-of-State Wesleyan Grant, the International Wesleyan Grant, or the Wesleyan Pastor Dependent Grant.

Out-of-State Wesleyan Grant

This award is available to full-time students who regularly attended a Wesleyan Church outside the state of Indiana immediately prior to enrolling at Indiana Wesleyan University. The award of \$2,000 is given only to full-time, undergraduate, U.S. resident students.

Wesleyan Pastor Dependent Grant

A recipient must be a dependent undergraduate child of a full-time ordained minister serving in a local Wesleyan church during the academic year in which the award is granted. The student must enroll full-time; the amount is 50 percent of tuition and will be provided through the combination of all scholarships and grants from federal, state and institutional programs, excluding academic honors, athletic awards, Campus Challenge and Wesleyan Bible Bowl awards.

Campus Challenge/Wesleyan Bible Bowl (WBB) Scholarship

The recipient must submit the original scholarship certificates to the Financial Aid Office prior to fall enrollment. Awards earned or certificates submitted AFTER that time may be available for use in future academic years. Full-time students may use up to \$1,000 per academic year (divided one-half each semester) UNLESS the current certificates held total in excess of \$4,000, in which case the student may use one-fourth of the total per academic year. Recipients must also attend full-time.

John Wesley Scholarship

Accepted Wesleyan undergraduate students must submit an application prior to the deadline to the Admissions Office to be considered for this award. This award is provided by various donors to allow funding for students who may otherwise be unable to attend IWU. Award amounts vary based on funds available and the scholarship committee's determination of the student's need for the scholarship.

International Wesleyan Grant

International students attending IWU may be awarded a \$3,000 grant. The grant is renewable for up to eight semesters of eligibility and student must remain enrolled full-time each semester. Eligibility for any academic merit scholarship supersedes and replaces this award. Not eligible to receive the Wesleyan Canadian Grant in addition to this award. Eligibility ends when first bachelor's degree is earned.

Wesleyan Ministerial Loan/Grant

The Wesleyan Church and Indiana Wesleyan University cooperate in providing Ministerial Loan Grants for full-time junior and senior Christian ministries students who are members of The Wesleyan Church. Indiana Wesleyan University cooperates with The Wesleyan Church and local districts in providing funds for graduate students as well. Juniors may receive \$4,000 per year, while seniors may receive \$6,000 per year from the university. In addition, The Wesleyan Church provides funds per credit hour as available to assist with educational expenses. Students, including transfer students, must complete one full year at IWU before becoming eligible for the IWU portion. The funds are subject to all policies and procedures governing university financial aid. A separate application is required each semester by the announced deadline.

Conditions of eligibility for both undergraduate and graduate ministerial aid are as follows:

1. Student must regularly attend a local Wesleyan church of the North American General Conference.
2. Examination and approval as a licensed ministerial student by the District Board of Ministerial Development prior to the beginning of the semester in which the loan/grant is to be received.
3. Cumulative grade-point average of 2.0 or higher.
4. Admission to the appropriate undergraduate or graduate Christian ministries or youth ministries major (See School of Theology and Ministry).
5. Approval by the director of financial aid.

Each award is issued as a loan with separate promissory notes to be signed for repayment of the denominational and university shares. However, recipients who later serve The Wesleyan Church under district appointment have the privilege of canceling 20 percent of the total loan obligation for each year of full-time service rendered. Those who are employed otherwise will repay their loan(s) over a period of five years with an annual interest rate of 10 percent. Further information about the operation of

this program can be found online at the Wesleyan headquarters Web page <http://www.wesleyan.org> or secured by writing the Department of Education and the Ministry of The Wesleyan Church, P.O. Box 50434, Indianapolis, Indiana 46250-0434.

Loans

IWU Student Loan

Awards in this institutional loan program range from \$200 - \$3,000 per academic year to students whose parent has been denied the Parent PLUS Loan and who demonstrate financial need. Repayment of principal and interest begins after the student is enrolled less than part-time. Interest is charged at a fixed rate of 8.75%.

Typical Repayment of Loans

Total Loan Amount	Number of Payments	Monthly Payment	Total Interest Charges	Total Repaid
\$4500	120	\$56.40	\$2267.43	\$6767.43
\$9000	120	\$112.79	\$4534.58	\$13535.58
\$15000	120	\$187.99	\$7558.82	\$22558.82

Due to the large number of loan accounts, the inherent complexities of the federal Perkins Loan program, and the new importance of loan repayments, Indiana Wesleyan University has contracted with University Accounting Service, Milwaukee, Wisconsin, to handle the billing and collection functions for all federal Perkins Loans and IWU Student Loans administered by the university.

Federal Direct Loan

Direct Loans are need-based and/or non-need-based loans for which a student applies through the Direct Loan Program. Repayment begins six months after the student ceases to be at least a half-time student and is typically spread over a period of up to 10 years. Deferments are available if the student meets certain conditions. Dependent freshmen may borrow up to \$5,500 per academic year, sophomores may borrow up to \$6,500, and juniors and seniors may borrow up to \$7,500, based on financial need. The total amount of undergraduate loans may not exceed \$31,000. All students must file the Free Application for Federal Student Aid to qualify for a Direct Loan.

Students with financial need may qualify for a 4.45 percent interest rate subsidized Direct Loan, which means the government is paying or subsidizing the interest while the student is in school. Students without financial need qualify for the unsubsidized Direct Loan at 4.45 percent interest, in which their interest is not paid by the government. Students may pay the interest monthly while in school, or the lender will capitalize the accrued interest each year causing the loan to increase more rapidly.

In order to help each student meet the August 15 payment expectation, the Financial Aid Office recommends that all applicable e-paperwork (Master Promissory Note, Federal Entrance Counseling and Federal Direct Loan Request) be completed and submitted prior to July 1 each year.

Typical Repayment of Unsubsidized Direct Loans

Total Loan Amount	Number of Payments	Monthly Payment	Total Interest Charges	Total Repaid
\$5500	120	\$57.43	\$1391.03	\$6891.03
\$10500	120	\$109.63	\$2655.90	\$13155.90
\$15000	120	\$156.62	\$3793.96	\$18793.96
\$23000	120	\$240.15	\$5817.43	\$28817.43

Federal PLUS (Parent Loan for Undergraduate Students)

Parents may borrow funds through this program to assist with their child(ren)'s educational expenses. The limit is the cost of education per child minus other financial aid. The interest rate is a fixed 7.00 percent. Borrowers must be creditworthy and can begin repayment upon disbursement of the funds or request a deferment until the student is no longer enrolled full-time.

Work Programs

Federal Work-Study Program

Many student work assignments on the campus fall within the scope of the Federal Work-Study Program (FWS). Students average 10 hours per week during the academic year and from 15-40 hours per week during periods of non-enrollment. The pay

rate is minimum wage for most positions on campus. A student is eligible for a FWS position if there is sufficient financial need and Work-Study is listed as one of the types of financial aid the student has been awarded. Please note that the award amount listed by financial aid is an estimate of earnings and not a guarantee. All students must find a job on campus and their earnings will be tied to hours worked and wage of position held. All student employees must complete the Immigration and Naturalization Service's I-9 Form and must be issued a Work Authorization.

Indiana Wesleyan University Employment

A limited number of campus jobs are assigned to students who do not qualify for the Federal Work-Study Program. In such cases, the institution pays all of the student's wages, and the earnings are paid directly to the student with the intent of paying the student's account. Pay rates are also at minimum wage.

Right to Know

A student has the right to know...

1. What financial assistance is available, including information on all federal, state, and institutional financial aid programs.
2. The deadlines for submitting applications for each of the financial aid programs available.
3. The cost of attending the institution and the school's refund policy.
4. The criteria used by the institution to select financial aid recipients.
5. How the school determines your financial need. This process includes how costs for tuition and fees, room and board, travel, books and supplies, personal and miscellaneous expenses, etc., are considered in your budget.
6. What resources (such as parental contribution, other financial aid, your assets, etc.) are considered in the calculation of your need.
7. How much of your financial need, as determined by the institution, has been met.
8. An explanation of the various programs in your student aid package. If you believe you have been treated unfairly, you may request reconsideration of the award that was made to you.
9. What portion of the financial aid you received must be repaid, and what portion is grant aid. If the aid is a loan, you have the right to know what the interest rate is, the total amount that must be repaid, the payback procedures, the length of the time you have to repay the loan, and when repayment is to begin.

Responsibilities

It is your responsibility to...

1. Review and consider all information about the school's program before you enroll.
2. Complete all application forms accurately and submit them on time to the right place.
3. Pay special attention to and accurately complete your application for student aid. Errors can result in long delays in your receipt of financial aid. Intentional misreporting of information on application forms for federal financial aid is a violation of law and is considered a criminal offense subject to penalties under the U.S. Criminal Code.
4. Return all additional information, verification, corrections, and/or new information requested by either the Financial Aid Office or the agency to which you submitted your application.
5. Read and understand all forms that you are asked to sign and keep copies of them.
6. Accept responsibility for all agreements you sign.
7. Notify the lender of changes in your name, address, or school status if you have a loan.
8. Perform in a satisfactory manner the work that is agreed upon in accepting a university Work Study award.
9. Know and comply with the deadlines for application or reapplication for aid.
10. Know and comply with your school's refund procedures.

Withdrawal and Impact on Financial Aid

Students who receive financial aid (federal, state, or institutional aid) and withdraw from classes during the semester are potentially subject to a review of their financial aid eligibility. The impact on a student's awards will depend on

1. When the student withdrew from a class or classes.
2. Whether the student withdrew from one or more classes, but remained enrolled or if the student completely withdrew from all classes.
3. Type of financial aid awarded.
4. Changes to the charges on the student's account.

Students need to talk with their financial aid counselor prior to withdrawing from any course(s) so that he/she can make an informed decision regarding the financial impact of the withdraw and understand how it could impact the future eligibility of some types of aid.

The following sections provide an overview of the impact of withdraws based on the type of aid received:

Federal Aid (Title IV)

Students who receive federal Title IV financial aid (Pell Grant, FSEOG, Perkins Loan, Federal Work-Study, or Direct Subsidized or Unsubsidized Loans) and who completely withdraw from all classes during the semester are subject to the Return of Title IV Funds calculation. This calculation does not apply to a student who withdraws from one or more classes but remains enrolled in one or more classes.

The calculation is based on the number of calendar days in the term compared to the number of days elapsed when the withdrawal is completed. Based on the percentage of the term completed, the student is allowed to retain a similar percentage of the federal Title IV financial aid. The remainder of the funds is to be returned to the federal programs. The school will determine how much of the federal funds are to be returned by the school and how much, if any, is to be returned by the student.

Funds will be returned in the following order if the student received money from the fund:

- Federal Unsubsidized Direct Loan
- Federal Subsidized Direct Loan
- PLUS
- Pell Grant
- FSEOG

If the funds the student must repay need to be returned to the federal grant programs, the student will only have to repay 50 percent of the required grant. Students will be given 45 days to repay any grant monies owed. After 45 days, the student will be placed in a federal grant overpayment status and will be ineligible to receive federal funds, at any school, until the grant is repaid. Loan monies owed will become subject to the loan promissory note signed by the student.

Here is an example of how a calculation might work: If there are 100 calendar days in the term (excluding any breaks of five or more days) and the student withdraws on the 25th day, 25 percent of the term has elapsed. This means that 75 percent of the federal funds must be returned. If the student received \$5,000 in federal Title IV aid, the \$3,750 must be returned. If the school retained all of the funds to pay for school charged expenses, then the school will return all of the funds. If some of the funds were disbursed to the student, then the student may have to repay some of the funds also.

Institutional Aid

The institutional aid a student receives will follow the same guidelines as provided in the federal aid section above, except that institutional aid is limited to the amount of institutional charges after any adjustments are made based on the withdraw.

Indiana State Aid

The Commission for Higher Education (CHE) has a refund period that consists of the first four weeks of each academic term. If a student withdraws from one or more classes and thus is not classified as a full-time student at the end of the CHE refund period, the student is not eligible for any of their state grant funds. If a student withdraws from one or more classes after the CHE refund period, the impact on the student's state grants will depend on any adjustment of charges made on the student's account. Completing fewer than 30 credits each year can also negatively impact future eligibility of some state grants.

Additionally, withdrawal from a course may have an impact on completion rate, which can affect SAP standing. Please contact the Financial Aid Office at 765-677-2116 if you have any questions regarding the impact of a withdrawal on your student financial aid.

Financial Information - Other

A student may not register for the next semester, term, or session or receive a transcript unless all charges are paid in full.

The university is not responsible for the loss of personal property on campus.

Students are accountable for materials and equipment issued to them. Damage to property must be paid for by those responsible.

The university does not have health insurance for students and will not be responsible for any health-related charges.

Financial Aid - Further Information

For further information regarding financial aid opportunities, contact the Financial Aid Office, Indiana Wesleyan University, Marion, Indiana 46953. Phone 765-677-2116.

Areas of Study and Subject Codes

Areas of Study

Pre-declared Studies

John Wesley Honors College

Honors Humanities
Honors Humanities Minor

School of Arts and Humanities

Art

Art Education
Art History Minor
Ceramics Minor
Design for Social Impact
Design for Social Impact Minor
Design Thinking Certificate
Fine Arts Minor
Graphic Design
Graphic Design Minor
Illustration
Illustration Minor
Painting Minor
Photography
Photography Minor
Pre-art Therapy
Printmaking Minor
Studio Arts Major
User Experience Design
Visual Communication Design

Communication and Theatre

Human Communication Studies
Human Communication Studies Minor
Journalism
Journalism Minor
Media Communication
Media Communication Minor
Shakespeare in Performance Minor

Sports Media
Strategic Communication
Strategic Communication Minor
Theatre
Theatre Minor
Theatre Education

Modern Language and Literature

English
English Education
English Minor
Spanish
Spanish Education
Spanish Minor
TESOL (Teaching English to Speakers of Other Languages)
TESOL Certificate
TESOL Education
TESOL Minor
World Languages Minor
Writing
Writing Minor

Music

Applied Music
Church Music
Church Music Minor
Music Composition
Music Education
Music Minor
Music Therapy
Performance
Songwriting
Worship Studies and Music Ministry

School of Theology and Ministry

Practical Theology Division

Adolescent Ministries
Adolescent Ministries Minor
Children's Ministries
Children's Ministries Minor
Christian Education
Christian Education Minor
Christian Ministries
Christian Ministries Minor
Community Development
Community Development Minor
Global Ministries
Global Ministries Minor
Kern Leadership Program
Practical Theology
Spiritual Care
Sports Ministries
Urban Ministries Minor
Worship Arts
Worship Ministries

Worship Studies Minor
Worship Studies and Music Ministry
Youth Ministries
Youth Ministries Minor

Religious and Ministerial Studies Division

Bible Minor
Biblical History and Geography Minor
Biblical and Theological Studies
Biblical Languages Minor
Biblical Literature
Christian Foundations Minor
Christian Theology
Intercultural Studies
Intercultural Studies Minor
Philosophy and Theology
Philosophy Minor
Studies in Israel
Theology Minor

School of Social and Behavioral Sciences and Business

Behavioral Sciences

Addictions Counseling
Addictions Studies Minor
Addictions Studies
Child Advocacy Certificate
Criminal Justice
Criminal Justice Minor
Pre-art Therapy
Psychology
Psychology Minor
Social Work
Sociology Minor

Business

Accounting
Accounting Minor
Business Administration
Business Administration Minor
Entrepreneurship
Finance
Management
Marketing

Social Sciences

Economics
Economics Minor
History
History Minor
International Relations
International Relations Minor
Political Science
Political Science Minor
Political Science Pre-law

Social Studies and Social Studies Education

Graduate Counseling

Addictions Counseling Certificate
Clinical Addictions Counseling
Clinical Mental Health Counseling
Community Care
Marriage and Family Counseling/Therapy
Post Master's Certificate
Professional Coaching Certificate
School Counseling
Student Development Administration
Student Development Administration Certificate

School of Teacher Education

Elementary Education
Exceptional Needs Education
Secondary Education

School of the Physical and Applied Sciences

Health and Human Performance

Athletic Training
Coaching Education Minor
Exercise Science
Health Promotion and Wellness Minor
Military Leadership Minor
Physical and Health Education
Pre-occupational/Physical Therapy
Recreation and Camp Administration
Sports Management
Sports Ministries

Natural Sciences

Biology
Biology Minor
Biology Education
Biochemistry
Chemistry
Chemistry Minor
Chemistry Education
Medical Technology
Physics
Physics Minor
Pre-medical Sciences

Mathematics and Computer Information Sciences

Actuarial Science Minor
Computer Information Systems
Computer Science
Computer Science Minor
Mathematics
Mathematics - Interdisciplinary

Mathematics Minor
Mathematics Education
Pre-engineering Program
Statistics Minor

School of Nursing

Pre-licensure Nursing

Nursing
Transition to Nursing (Accelerated, 2nd degree)

Undergraduate Subject Codes

ACC	Accounting
ADC	Addictions Counseling
ADM	Administration
ART	Art
ATR	Athletic Training
BIL	Biblical Literature
BIO	Biology
BUS	Business
CDV	Community Development
CED	Christian Education
CHE	Chemistry
CHI	Mandarin Chinese
CIS	Computer and Information Sciences
COM	Communication
CRJ	Criminal Justice
DES	Design
DNE	Dance
EAR	Earth Science
ECO	Economics
EDS	Special Education
EDU	Education
ENG	English
ENT	Entrepreneurship
ESL	English: A Second Language
FIN	Finance

FRE	French
GEO	Geography
GLM	Global Ministries
GRE	Greek
HBR	Hebrew
HNR	Honors College
HST	History
ICD	International and Community Development
INR	International Relations
INT	Intercultural Studies
LANG	Language
LAT	Latin
LDR	Leadership
LFC	Life Calling
LIT	Literature
MAT	Mathematics
MKG	Marketing
MLT	Medical Laboratory Technology
MNG	Management
MSC	Military Science
MUS	Music
NES	Near Eastern Studies
NUR	Nursing
PAT	Pre-art Therapy
PHE	Physical Education
PHL	Philosophy
PHO	Photography
PHY	Physics
PMD	Pre-medical Sciences
POL	Political Science
PSY	Psychology
REC	Recreation Management
REL	Religion

SCI	Science
SOC	Sociology
SPA	Spanish
SPM	Sports Management
SWK	Social Work
THE	Theology
THR	Theatre
TSL	TESOL
UNV	University Studies
WOR	Worship
WRI	Writing
YTH	Youth Ministries

Graduate Subject Codes

BIBL	Bible
CED	Christian Education
CHST	Church History
CNS	Counseling
REL	Religion
SDC	Student Development Counseling
THEO	Theology
WOR	Worship

Numbering of Courses

The course number has significance in the following ways:

000-099 Preparatory Courses (Limited number applied toward graduation)

100-199 Courses ordinarily taken in the freshman year

200-299 Courses ordinarily taken in the sophomore year

300-399 Courses ordinarily taken in the junior year

400-499 Courses ordinarily taken in the senior year

500-999 Courses ordinarily taken for graduate/doctoral credit

General Studies Program

Purpose

The purpose of the program in general studies is to provide a general college education. General Studies is unique in that it is a stand-alone major but cannot have additional majors or minors. The major is General Studies. There is no departmental major, although a concentration of 30 credits must be completed in one subject area. The program in general studies is open to any student who meets general admission requirements to the university and is housed within Registration & Academic Services (RAS). In partnership with faculty from the concentration area, a RAS advisor will be assigned for the General Studies program.

General Studies - B.S.

Requirements for B.S. degree

Completion of the general education requirements--B.S. degree: (48-54 credits)

Concentration in one subject area (30 credits)

With GPA of 2.25 (9 credits must be taken at IWU)

See subject areas below

Upper level, 300-400 courses (18 credits)

Electives (22-28 credits)

Total credits for graduation (124 credits)

Art	courses with ART, DES, or PHO prefixes
Business	courses with ACC, BUS, ENT, FIN, MKG, or MNG prefixes
Communications	courses with COM or THR prefixes
Mathematics and Computer Sciences	courses with CIS or MAT prefixes
Modern Languages and Literature	courses with CHI, ENG, FRE, SPA, TSL, or WRI prefixes
Music	courses with MUS prefixes
Behavioral Sciences	courses with ADC, CNS, CRJ, PSY, SOC, SDC, or SWK prefixes
Social Sciences	courses with ECO, GEO, HST, INR, or POL prefixes
Teacher Education	courses with EDS or EDU prefixes and discipline specific concentrations
Health and Human Performance	courses with ATR, PHE, or REC prefixes
Natural Sciences	courses with BIO, CHE, EAR, PHY, PMD, or SCI prefixes
Nursing	courses with NUR prefixes
Theology and Ministry	courses with BIL, CED, CDV, GRE, HBR, INT, LAT, MIN, PHL, REL, THE, WOR, or YTH prefixes

General Studies - A.S.

Requirements for A.S. degree

Completion of the general education requirements--A.S. degree: (23 credits)

See general education associate degree requirements (p. 73)

Concentration in one subject area (15 credits)

With GPA of 2.00 (9 credits must be taken at IWU)

Electives (24 credits)**Total credits for graduation (62 credits)**

Art	courses with ART, DES, or PHO prefixes
Business	courses with ACC, BUS, ENT, FIN, MKG, or MNG prefixes
Communications	courses with COM or THR prefixes
Mathematics and Computer Sciences	courses with CIS or MAT prefixes
Modern Languages and Literature	courses with CHI, ENG, FRE, SPA, TSL, or WRI prefixes
Music	courses with MUS prefixes
Behavioral Sciences	courses with ADC, CNS, CRJ, PSY, SOC, SDC, or SWK prefixes
Social Sciences	courses with ECO, GEO, HST, INR, or POL prefixes
Teacher Education	courses with EDS or EDU prefixes and discipline specific concentrations
Health and Human Performance	courses with ATR, PHE, or REC prefixes
Natural Sciences	courses with BIO, CHE, EAR, PHY, PMD, or SCI prefixes
Nursing	courses with NUR prefixes
Theology and Ministry	courses with BIL, CED, CDV, GRE, HBR, INT, LAT, MIN, PHL, REL, THE, WOR, or YTH prefixes

John Wesley Honors College (JWHC)

The John Wesley Honors College (JWHC) is an international community of Christian liberal learning at IWU that seeks to glorify God through the creative pursuit of academic excellence and spiritual formation.

JWHC students are a select group of bright and ambitious students who take seriously Christ's command to love God with all one's heart, soul and intellect. They desire, above all, to use their gifts and talents to make a difference in the world for Christ. Such students recognize that, in whatever career they choose to enter, a rigorous liberal arts education will foster the sort of intellectual skills and virtues necessary to achieve this goal. The JWHC provides a learning environment in which such students can thrive and prepare to pursue lives well-lived in service to Church and society.

Through smaller, inquiry-based, discussion-oriented classes, JWHC students engage their studies with extraordinary self-investment and creativity. The honors curriculum's focus on depth and relevance means that JWHC students spend less time on busy work and more time engaging primary sources, learning through hands-on experiences, and grappling with the enduring significance of course material for their life and faith. JWHC students are challenged to ask tough questions, to enrich their understanding of life's complexities, and to reflect critically on the relevance of their faith to contemporary issues. The JWHC also offers numerous co-curricular opportunities, both on and off campus, that allow students to connect these learning experiences to the broader world in which they live.

Ultimately, the JWHC strives to produce graduates who can compete intellectually with the best and brightest of their peers globally. But perhaps more importantly, the JWHC aims to nurture graduates who are adept at drawing faith, learning and career into an integrated life calling.

Students participate in the JWHC either as John Wesley Scholars, Luther Lee Scholars, or Mary C. Dodd Honors Students. John Wesley and Luther Lee Scholars enter the Honors College as freshmen and pursue an Honors Humanities major (p. 109), which fulfills their general education requirements. Mary C. Dodd Honors Students join the Honors College as sophomores or juniors and pursue an Honors Humanities minor (p. 110), much of which overlaps with their University general education requirements. Students are chosen to participate in these curricular programs through a highly selective application process.

Honors Humanities - B.A.

Honors Humanities is a rigorous interdisciplinary major that satisfies the general education requirements for John Wesley and Luther Lee Scholars. By completing the Honors Humanities major, John Wesley and Luther Lee Scholars fulfill IWU's general education requirements and competency and proficiency requirements for graduation with a bachelor's degree.

The Honors Humanities major may not be taken as a stand-alone major. Honors Humanities is offered as a complementary major that provides interdisciplinary preparation for a more holistic and meaningful engagement of a particular field of study.

Admission to the Honors Humanities major is only open to students enrolled in the John Wesley or Luther Lee Scholars programs. Successful completion of the Honors Humanities major is a requirement for graduation from IWU with honors distinction as a John Wesley or Luther Lee Scholar. Students must maintain a 3.5 cumulative GPA and a 3.0 GPA in their coursework in the Honors Humanities major.

Required Major Courses (43-48 credits)

Christian Liberal Learning and Life Calling (18 credits)

HNR-170	LLC Seminar I: What Is Truth?	3
HNR-177	LLC Seminar II: What Is the Good Life?	3
HNR-270	LLC Seminar III: What Is Humanity?	3
HNR-277	LLC Seminar IV: What Is Beauty?	3
HNR-375	LLC Seminar V: Who is our Neighbor?	3
HNR-475	LLC Capstone: How Then Shall We Live?	3

Interdisciplinary Humanities (19 credits)

HNR-180	Foundations of Christian Tradition	3
HNR-185	Rhetoric and the Sacramental Imagination	3
HNR-280	Wisdom, Culture, and Justice Through the Ages I	3
HNR-285	Great Texts in Context I	2
HNR-380	Wisdom, Culture, and Justice Through the Ages II	3
HNR-385	Great Texts in Context II	2
HNR-480	Advanced Topics in Interdisciplinary Humanities	3
	or	
HNR-325	Honors Research Tutorial	3

While students are encouraged to take both HNR-325 and HNR-480, they are only required to enroll in one of these two courses for the major.

Honors Practica in Christian Calling (0-5 credits)

HNR-130	Honors Practicum in Christian Calling I: Practices of the Faithful - Called to Love	0 to 1
HNR-135	Honors Practicum in Christian Calling II: Practices of the Faithful Called to Create	0 to 1
HNR-230	Honors Practicum in Christian Calling III: Habits of Faithfulness in One's Life Calling	0 to 1
HNR-330	Servant Leadership for Redemptive Communities II	0 to 1

HNR-430 Servant Leadership Capstone 0 to 1

Honors Scholarship Concentration in Major Area of Study (6 hours)

John Wesley Scholars in School of Arts & Humanities; School of Social, Behavioral Science, and Business; School of Theology & Ministry; School of Teacher Education; School of Nursing; Division of Mathematics

HNR-350 Honors Seminar in Faith and 1 to 3
Scholarship
HNR-497 Honors Scholarship Project I 1 to 3
HNR-498 Honors Scholarship Project II 1 to 3
HNR-499 Honors Scholarship Presentation 0 to 1

John Wesley Scholars in Division of Natural Sciences

HNR-350 Honors Seminar in Faith and 1 to 3
Scholarship
BIO-495 Research in Biology 1 to 4
or
CHE-495 Research in Chemistry 1 to 4
or
PHY-495 Research in Physics 1 to 4
HNR-499 Honors Scholarship Presentation 0 to 1

The Honors Scholarship Project (Research, Service Learning, Creative) is completed over the course of two semesters. Students decide with their faculty mentors how the 3-credit requirement will be distributed across the two semesters. Students may petition to pursue an HSP of more than 3 credits (up to 6 credits). If a student's disciplinary major includes a research capstone experience, the HSP will overlap with this project. If not, the HSP will still apply as an upper-divisional elective within a student's disciplinary major.

Additional Required Courses (15 credits)

Social Science Electives (6 credits)

ECO/POL/INR One Elective Course from
ECO/POL/INR
SOC/PSY One Elective Course from SOC/PSY

Health and Wellness (2 credits)

PHE-101 Concepts of Health and Wellness 1
PHE-102- One PHE Activity Course 1
139

Science/Mathematics (7 credits)

Lab Science 4
MAT/CIS Mathematics OR Computer Course 3

Mathematics course at or above MAT-103 excluding MAT-108 and MAT-110

Computer course at or above CIS-110 excluding CIS-450

Writing Competency

Demonstrated by successful completion of Rhetoric and the Sacramental Imagination (HNR-185).

Communication Competency

Demonstrated by successful completion of Honors Scholarship Presentation (HNR-499).

Intercultural Competency

Demonstrated by successful completion of LLLC Seminar: Who is our Neighbor? (HNR-375).

Honors Humanities Minor

The Honors Humanities minor is an interdisciplinary engagement of the fundamental questions of human existence for the purpose of contextualizing and enriching one's studies in a particular academic discipline.

Admission to the Honors Humanities minor is limited to students who have enrolled in the Mary C. Dodd Honors program. Mary C. Dodd Honors students must complete all of the CAS general education requirements for graduation with a bachelor's degree. Many of the courses in the Honors Humanities minor may be applied toward certain CAS general education requirements. Successful completion of the Honors Humanities minor is a requirement for graduation from IWU as a Mary C. Dodd Honors Student. Students must maintain a 3.5 cumulative GPA and a 3.0 GPA in their coursework in the Honors Humanities minor.

Honors Humanities Minor (23-25 credits)

Christian Liberal Learning and Life Calling (9 credits)

HNR-170	LLLC Seminar I: What Is Truth?	3
HNR-475	LLLC Capstone: How Then Shall We Live?	3

Choose at least one of the following courses:

HNR-270	LLLC Seminar III: What Is Humanity?	3
HNR-277	LLLC Seminar IV: What Is Beauty?	3
HNR-375	LLLC Seminar V: Who is our Neighbor?	3

Interdisciplinary Humanities (8 credits)

HNR-180	Foundations of Christian Tradition	3
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Choose at least five credits from the following courses:

HNR-185	Rhetoric and the Sacramental Imagination	3
HNR-210	Honors Colloquia	1 to 3
HNR-280	Wisdom, Culture, and Justice Through the Ages I	3
HNR-285	Great Texts in Context I	2
HNR-310	Honors Colloquia	1 to 3
HNR-325	Honors Research Tutorial	3
HNR-380	Wisdom, Culture, and Justice Through the Ages II	3
HNR-385	Great Texts in Context II	2
HNR-410	Honors Colloquia	1 to 3
HNR-480	Advanced Topics in Interdisciplinary Humanities	3

Honors Practica in Christian Calling (0-2 credits)

HNR-130	Honors Practicum in Christian Calling I: Practices of the Faithful - Called to Love	0 to 1
HNR-430	Servant Leadership Capstone	0 to 1

Honors Scholarship Concentration in Major Area of Study (6 hours)

Mary C. Dodd Honors Students in School of Arts & Humanities; School of Social, Behavioral Science, and Business; School of Theology & Ministry; School of Teacher Education; School of Nursing; Division of Mathematics

HNR-350	Honors Seminar in Faith and Scholarship	1 to 3
HNR-497	Honors Scholarship Project I	1 to 3
HNR-498	Honors Scholarship Project II	1 to 3
HNR-499	Honors Scholarship Presentation	0 to 1

Mary C. Dodd Honors Students in Division of Natural Sciences

HNR-350	Honors Seminar in Faith and Scholarship	1 to 3
BIO-495	Research in Biology	1 to 4
	or	
CHE-495	Research in Chemistry	1 to 4
	or	
PHY-495	Research in Physics	1 to 4
HNR-499	Honors Scholarship Presentation	0 to 1

The Honors Scholarship Project (Research, Service Learning, Creative) is completed over the course of two semesters. Students decide with their faculty mentors how the 3-credit requirement will be distributed across the two semesters. Students may petition to pursue an HSP of more than 3 credits (up to 6 credits). If a student's disciplinary major includes a research capstone experience, the HSP will overlap with this project. If not, the HSP will still apply as an upper-divisional elective within a student's disciplinary major.

School of Arts and Humanities

Vision: The School of Arts and Humanities is an interdisciplinary community devoted to the incarnation of Christ's truth through language and the arts. Our desire is to participate in the reconciliation of all creation to God.

The **mission** of the School is to develop students in the exploration and communication of truth and beauty in God's world through language and the arts. The central goal of the faculty of this school is to inspire students to show their love for God with their whole heart, soul, *mind* and strength. The faculty of this school are integral to fulfilling the liberal learning objectives of the College of Arts and Sciences, providing for students introductions to art, modern languages, literature, music, theatre, and communication, as well as helping students to meet writing and public speaking competencies. The School of Arts and Humanities houses the Divisions of Art, Communication & Theatre, Modern Language & Literature, and Music. These four divisions offer 34 majors: these include 27 majors in the disciplines of art, communication, English, foreign language, music, TESOL, theatre; five majors offered in conjunction with the School of Teacher Education; and two majors (art therapy and music therapy) offered in conjunction with the Division of Behavioral Sciences.

Division of Art + Design

Purpose

We offer art students a learning environment which blends design, art making, and creativity with career development and Christ centered social engagement.

Mission

The Division of Art + Design is a flourishing Christ centered community of artists, designers, students, and scholars dedicated to serving others. Our art professors are devoted to working alongside students, helping them successfully develop as artists, designers, and followers of Christ.

Programs

- Design for Social Impact BFA (p. 114)
- Photography BFA (p. 115)
- User Experience Design BFA (p. 115)
- Visual Communication Design BFA (p. 116)
- Design for Social Impact (p. 117)
- Graphic Design (p. 118)
- Illustration (p. 119)
- Photography (p. 120)
- Art Education in cooperation with Education Division (p. 122)

- Pre-art Therapy in cooperation with Behavioral Science Division (p. 122) (p. 121)
- Studio Arts - with concentrations in Painting, Printmaking/Drawing, Ceramics, or Sculpture (p. 121)

Also available are the following **minors**:

- Art History (p. 122)
- Ceramics (p. 123)
- Design for Social Impact (p. 117)
- Fine Arts (p. 123)
- Graphic Design (p. 123)
- Illustration (p. 124)
- Painting (p. 124)
- Photography (p. 124)
- Printmaking (p. 124)

Also available is the following **certificate**:

- Design for Social Impact (p. 125)

Admission to an Art and Design Major

Declaration of Art and Design major(s) is made through the Residential Academic Services Office. Students are encouraged to declare their major when making application to the university or during their first semester registration. Students are accepted into art major(s)/minor(s) on a conditional basis until successful completion of the mid-point review. For Art Studio Courses and Graphics, a \$75 fee will be assessed.

Mid-Point Review

Permission to continue a specific major(s) in the Division of Art + Design takes place during the second semester of the sophomore year (an exception would be transfer students from another institution or major).

Requirements for transfer students will be considered on an individual basis. Transfer students must make arrangements through the coordinator of their major(s) for a portfolio review.

Failure to complete and pass the mid-point review may prevent students from registering for additional art courses, result in probation, or withdrawal from the Art and Design major(s).

Academic Requirements

Students must maintain a minimum GPA of 2.5 in their declared major(s) or minor(s) and complete each course required by the major(s)/minor(s) with a "C" or above. Failure to do so will require repeating the course(s) or withdrawing from the major(s)/minor(s).

Senior Exhibit

A senior art exhibit is mandatory for all students majoring in the Graphic Design, Illustration, Photography, and/or Studio Art B.A. programs. The senior exhibit is designed to give exhibition experience to the studio artist while showcasing his/her academic and creative accomplishments. Work submitted for the senior exhibit will be reviewed by the art faculty prior to acceptance.

Exiting Senior Assessment

A formal assessment process is required and must be successfully completed by all graduating seniors. As a part of this process, each graduating student must submit a digital portfolio to be assessed and archived within the Division of Art + Design. Major/minor exiting requirements may be obtained from the Art office.

Equipment and Supplies

Laptops, software, cameras, equipment, and supply lists are available through the Division of Art + Design website for each program.

Design for Social Impact - B.F.A.

Requirements (70 credits)

Art & Design Foundation Courses

ART-101	Ideation/Interpretation 1	3
ART-111	OBS/REP 1: Empirical Drawing	3
ART-131	Ideation/Interpretation 2	3
ART-133	Color	3

Design Core Courses

DES-101	DC1: Fundamentals Design Studio	3
DES-151	DC2: Human Centered Design	3
DES-201	DC3: User Experience Design	3
DES-202	DC4: Typography	3
DES-203	DC5: History of Design	3

Studios

DES-253	Social Innovation	3
DES-254	Placemaking Design	3
DES-303	Structures	3
DES-304	DSI 3: Advanced Placemaking Design	3
DES-352	Grant Writing and Fundraising	3
DES-353	Sustainable Design	3
DES-402	DSI 7: Environmental Design	3
DES-451	Design for Social Entrepreneurship	3

BFA Portfolio Review & Application

DES-257	BFA Portfolio Review	1
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Professional Practicum

ART-491	Senior Portfolio	3
DES-452	Professional Design Internship	3

Design for Social Impact Thesis

DES-405	Thesis Design Studio 1	3
DES-455	Thesis Design Studio 2	3

Art History Requirement

ART-261	Survey of Western Art History I	3
ART-262	Survey of Western Art History II	3

Required Workshops

DES-100	Workshop Studio 1: Score, Cut, Fold, and Chop	
DES-150	Workshop Studio 2: Print and Proof	
DES-200	Workshop Studio 3: Prototyping	
DES-250	Workshop Studio 4: Portfolio Building	
DES-300	Workshop Studio 5: Photo for Production	
DES-350	Workshop Studio 6: Motion	
DES-400	Workshop Studio 7: Art Direction and Project Management	
DES-450	Workshop Studio 8: Freelance and Design Marketplace	

Photography - B.F.A.

Requirements (70 credits)

Photo Core (40 credits)

PHO-110	Photo I	3
ART-245	Composition and Storyboarding	3
PHO-220	Photo Tech I	3
PHO-290	Photo Midpoint Review	1
PHO-270	Documentary Photography	3
PHO-310	Photo II	3
PHO-360	Motion I	3
PHO-320	Photo Tech II	3
PHO-370	Alternative Photographic Processes	3
PHO-460	Motion II	3
PHO-470	Concept-Based Photography	3
PHO-480	Business Practices for Photographers	3
PHO-490	Senior Thesis Project	3

Major Elective (3 credits)

ART-478	Art Internship	3 to 9
	or	
ART-492	Interior Design Portfolio and Professional Practices	3

Foundations (12 credits)

ART-111	OBS/REP 1: Empirical Drawing	3
ART-101	Ideation/Interpretation 1	3
ART-131	Ideation/Interpretation 2	3
ART-133	Color	3

Art History + Criticism (15 credits)

ART-381	Art History I	3
ART-382	Art History II	3
PHO-261	History of Photography	3
ART-286	Critical Theory in Art	3
PHO-461	Contemporary Issues in Photography	3

Workshops (0 credits)

PHO	Photo Workshop	
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Must repeat 6 times.

User Experience Design - B.F.A.

Requirements (70 credits)

Art & Design Foundation Courses

ART-101	Ideation/Interpretation 1	3
ART-111	OBS/REP 1: Empirical Drawing	3
ART-131	Ideation/Interpretation 2	3
ART-133	Color	3

Design Core Courses

DES-101	DC1: Fundamentals Design Studio	3
DES-151	DC2: Human Centered Design	3
DES-201	DC3: User Experience Design	3
DES-202	DC4: Typography	3
DES-203	DC5: History of Design	3

Studios

DES-255	User Research Methods	3
DES-256	Information Architecture	3
DES-302	Identity Design Studio	3
DES-305	Interface Design	3
DES-354	Interaction Design	3
DES-355	Advanced Web Programming	3
DES-403	Product Design	3
DES-451	Design for Social Entrepreneurship	3

Other Courses

CIS-122	Introduction to Web Programming	3
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BFA Portfolio Review & Application

DES-257	BFA Portfolio Review	1
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Professional Practicum

ART-491	Senior Portfolio	3
DES-452	Professional Design Internship	3

User Experience Design Thesis

DES-405	Thesis Design Studio 1	3
DES-455	Thesis Design Studio 2	3

Art History Requirement

ART-261	Survey of Western Art History I	3
ART-262	Survey of Western Art History II	3

Required Workshops

DES-100	Workshop Studio 1: Score, Cut, Fold, and Chop	
DES-150	Workshop Studio 2: Print and Proof	
DES-200	Workshop Studio 3: Prototyping	
DES-250	Workshop Studio 4: Portfolio Building	
DES-300	Workshop Studio 5: Photo for Production	
DES-350	Workshop Studio 6: Motion	
DES-400	Workshop Studio 7: Art Direction and Project Management	
DES-450	Workshop Studio 8: Freelance and Design Marketplace	

Visual Communication Design - B.F.A.

Requirements (70 credits)

Art & Design Foundation Courses

ART-101	Ideation/Interpretation 1	3
ART-111	OBS/REP 1: Empirical Drawing	3
ART-131	Ideation/Interpretation 2	3
ART-133	Color	3

Design Core Courses

DES-101	DC1: Fundamentals Design Studio	3
DES-151	DC2: Human Centered Design	3
DES-201	DC3: User Experience Design	3
DES-202	DC4: Typography	3
DES-203	DC5: History of Design	3

Studios

DES-251	Making Meaning	3
DES-252	Advanced Typography Studio	3
DES-301	Form and Function Studio	3
DES-302	Identity Design Studio	3
DES-305	Interface Design	3
DES-351	Service and Research Design	3
DES-401	Information and Visualization Design	3
DES-451	Design for Social Entrepreneurship	3

Other Courses

CIS-122	Introduction to Web Programming	3
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BFA Portfolio Review & Application

DES-257	BFA Portfolio Review	1
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Professional Practicum

ART-491	Senior Portfolio	3
DES-452	Professional Design Internship	3

Visual Communication Design Thesis

DES-405	Thesis Design Studio 1	3
DES-455	Thesis Design Studio 2	3

Art History Requirement

ART-261	Survey of Western Art History I	3
ART-262	Survey of Western Art History II	3

Required Workshops

DES-100	Workshop Studio 1: Score, Cut, Fold, and Chop	
DES-150	Workshop Studio 2: Print and Proof	
DES-200	Workshop Studio 3: Prototyping	
DES-250	Workshop Studio 4: Portfolio Building	
DES-300	Workshop Studio 5: Photo for Production	
DES-350	Workshop Studio 6: Motion	
DES-400	Workshop Studio 7: Art Direction and Project Management	
DES-450	Workshop Studio 8: Freelance and Design Marketplace	

Design for Social Impact - B.A.

Requirements (48 credits)

Required Courses (48 credits)

ART-101	Ideation/Interpretation 1	3
ART-111	OBS/REP 1: Empirical Drawing	3
ART-131	Ideation/Interpretation 2	3
ART-133	Color	3
ART-311	Critical Theory in Art	3
ART-261	Survey of Western Art History I	3

ART-262	Survey of Western Art History II	3
ART-201	Human Centered Design 1	3
ART-240	Placemaking Design	3
ART-301	Structures	3
ART-265	Sustainable Design	3
ART-205	Social Innovation	3
ART-340	Grant Writing and Fundraising	3
ART-365	Design and Community Development	3
ART-471	Senior Project 1	3
ART-472	Senior Project 2	3

6 Hours of Foreign Language

Foreign Language requirement - all students will be required to take 6 hours of a foreign language at the college level (three hours of which will satisfy the intercultural competency requirement). The following exceptions and guidelines will be used to implement the 6-hour foreign language requirement:

- Students for whom English is a second language will be exempt from the 6-hour foreign language requirement.
- Students who have completed four years of a high school foreign language with no grade below a "C" will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to four semesters of a single language (Intermediate 2) will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to three semesters of a single language (Intermediate 1) will be exempt from 3 hours of the 6-hour foreign language requirement and will satisfy the other 3 hours by completing the Intermediate 2 course.
- Students will be allowed to transfer college credit hours to satisfy the foreign language requirement.

Graphic Design - B.A.

Requirements (51-53 credits)

Required Courses (45-47 credits)

ART-101	Ideation/Interpretation 1	3
ART-111	OBS/REP 1: Empirical Drawing	3
ART-120	OBS/REP 2: Empirical Drawing	3
ART-131	Ideation/Interpretation 2	3
ART-133	Color	3
PHO-110	Photo I	3
ART-260	Web Design I	3
ART-273	Introduction to Computer Graphics	3
ART-280	Visual Communications--Graphic Design	3
ART-281	Commercial Layout and Design	3
ART-375	Typography	3
PHO-310	Photo II	3
ART-436	Computer Illustration	3
ART-473	Advanced Graphics	3
ART-490	Senior Exhibit - Art	0 to 2
ART-491	Senior Portfolio	3

Choose two art history courses from the following: (6 credits)

ART-261	Survey of Western Art History I	3
ART-262	Survey of Western Art History II	3
ART-383	Early Renaissance	3
ART-384	High Renaissance	3
ART-385	Baroque Art	3

ART-386	Nineteenth Century Art	3
ART-387	Modern Art	3
ART-476	Art Enrichment	3

6 Hours of Foreign Language

Foreign Language requirement - all students will be required to take 6 hours of a foreign language at the college level (three hours of which will satisfy the intercultural competency requirement). The following exceptions and guidelines will be used to implement the 6-hour foreign language requirement:

- Students for whom English is a second language will be exempt from the 6-hour foreign language requirement.
- Students who have completed four years of a high school foreign language with no grade below a "C" will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to four semesters of a single language (Intermediate 2) will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to three semesters of a single language (Intermediate 1) will be exempt from 3 hours of the 6-hour foreign language requirement and will satisfy the other 3 hours by completing the Intermediate 2 course.
- Students will be allowed to transfer college credit hours to satisfy the foreign language requirement.

Illustration - B.A.

Requirements (48-50 credits)

Required Courses (42-44 credits)

ART-101	Ideation/Interpretation 1	3
ART-111	OBS/REP 1: Empirical Drawing	3
ART-131	Ideation/Interpretation 2	3
ART-133	Color	3
ART-245	Composition and Storyboarding	3
PHO-110	Photo I	3
ART-273	Introduction to Computer Graphics	3
ART-331	Representational Painting	3
ART-380	The History of American Illustration	3
ART-374	Illustration I	3
ART-436	Computer Illustration	3
ART-474	Illustration II	3
ART-477	Thematic Illustration III	3
ART-490	Senior Exhibit - Art	0 to 2
ART-491	Senior Portfolio	3

Choose two art history courses from the following: (6 credits)

ART-261	Survey of Western Art History I	3
ART-262	Survey of Western Art History II	3
ART-383	Early Renaissance	3
ART-384	High Renaissance	3
ART-385	Baroque Art	3
ART-386	Nineteenth Century Art	3
ART-387	Modern Art	3
ART-476	Art Enrichment	3

6 Hours of Foreign Language

Foreign Language requirement - all students will be required to take 6 hours of a foreign language at the college level (three hours of which will satisfy the intercultural competency requirement). The following exceptions and guidelines will be used to implement the 6-hour foreign language requirement:

- Students for whom English is a second language will be exempt from the 6-hour foreign language requirement.

- Students who have completed four years of a high school foreign language with no grade below a "C" will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to four semesters of a single language (Intermediate 2) will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to three semesters of a single language (Intermediate 1) will be exempt from 3 hours of the 6-hour foreign language requirement and will satisfy the other 3 hours by completing the Intermediate 2 course.
- Students will be allowed to transfer college credit hours to satisfy the foreign language requirement.

Photography - B.A.

Requirements (58 credits)

Foundations (12 credits)

ART-101	Ideation/Interpretation 1	3
ART-111	OBS/REP 1: Empirical Drawing	3
ART-131	Ideation/Interpretation 2	3
ART-133	Color	3

Art History + Criticism (12 credits):

ART-261	Survey of Western Art History I	3
ART-262	Survey of Western Art History II	3
ART-311	Critical Theory in Art	3
PHO-261	History of Photography	3

Photo Core (34 credits)

PHO-110	Photo I	3
ART-245	Composition and Storyboarding	3
PHO-220	Photo Tech I	3
PHO-290	Photo Midpoint Review	1
PHO-270	Documentary Photography	3
PHO-310	Photo II	3
PHO-320	Photo Tech II	3
PHO-360	Motion I	3
PHO-370	Alternative Photographic Processes	3
PHO-470	Concept-Based Photography	3
PHO-480	Business Practices for Photographers	3
PHO-490	Senior Thesis Project	3

Workshops (0 credits)

Photo Workshop (Take 4 times)

6 Hours of Foreign Language

Foreign Language requirement - all students will be required to take 6 hours of a foreign language at the college level (three hours of which will satisfy the intercultural competency requirement). The following exceptions and guidelines will be used to implement the 6-hour foreign language requirement:

- Students for whom English is a second language will be exempt from the 6-hour foreign language requirement.
- Students who have completed four years of a high school foreign language with no grade below a "C" will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to four semesters of a single language (Intermediate 2) will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to three semesters of a single language (Intermediate 1) will be exempt from 3 hours of the 6-hour foreign language requirement and will satisfy the other 3 hours by completing the Intermediate 2 course.

- Students will be allowed to transfer college credit hours to satisfy the foreign language requirement.

Studio Arts - B.A.

Common Core (48 credit hours)

Foundations Classes (24 Credit Hours)

ART-101	Ideation/Interpretation 1	3
ART-111	OBS/REP 1: Empirical Drawing	3
ART-120	OBS/REP 2: Empirical Drawing	3
ART-131	Ideation/Interpretation 2	3
ART-311	Critical Theory in Art	3
ART-261	Survey of Western Art History I	3
ART-262	Survey of Western Art History II	3
ART-387	Modern Art	3

Concentrations (12 credits)

12 unduplicated hours within a specific art studio concentration: Ceramics, painting, printmaking/drawing, or sculpture.

Ceramics Concentration

Requirements List

ART-241	Ceramics I	3
ART-343	Ceramics II	3
ART-441	Ceramics III	3
ART-442	Ceramics IV	3
	or	
ART-251	Sculpture I	3

Painting Concentration

Requirements List

ART-331	Representational Painting	3
ART-332	Abstract Painting	3
ART-346	Painting From Life	3
ART-431	Contemporary Painting	3

Printmaking/Drawing Concentration

Requirements List

ART-266	Printmaking I	3
ART-366	Printmaking II	3
ART-331	Representational Painting	3
ART-466	Printmaking III	3

Sculpture Concentration

Requirements List

ART-251	Sculpture I	3
ART-351	Sculpture II	3
ART-228	Metalsmithing I	3
ART-241	Ceramics I	3

Studio Art Classes (12 credits)

4 unduplicated Studio Art classes from the following.

5 of the 12 hours must be from ART-490 Senior Exhibit and ART-491 Senior Portfolio.

Requirements List

ART-131	Ideation/Interpretation 2	3
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ART-133	Color	3
ART-241	Ceramics I	3
ART-343	Ceramics II	3
ART-441	Ceramics III	3
ART-442	Ceramics IV	3
ART-251	Sculpture I	3
ART-351	Sculpture II	3
ART-230	Stained Glass I	3
ART-228	Metalsmithing I	3
ART-331	Representational Painting	3
ART-332	Abstract Painting	3
ART-346	Painting From Life	3
ART-431	Contemporary Painting	3
ART-266	Printmaking I	3
ART-366	Printmaking II	3
ART-466	Printmaking III	3
ART-490	Senior Exhibit - Art	0 to 2
ART-491	Senior Portfolio	3

6 Hours of Foreign Language

Foreign Language requirement - all students will be required to take 6 hours of a foreign language at the college level (three hours of which will satisfy the intercultural competency requirement). The following exceptions and guidelines will be used to implement the 6-hour foreign language requirement:

- Students for whom English is a second language will be exempt from the 6-hour foreign language requirement.
- Students who have completed four years of a high school foreign language with no grade below a "C" will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to four semesters of a single language (Intermediate 2) will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to three semesters of a single language (Intermediate 1) will be exempt from 3 hours of the 6-hour foreign language requirement and will satisfy the other 3 hours by completing the Intermediate 2 course.
- Students will be allowed to transfer college credit hours to satisfy the foreign language requirement.

Art Education Major

See the education section of the catalog for a list of specific courses required for Art Education.

Pre-art Therapy Major

See the behavioral sciences section of the catalog for a list of specific courses required for Pre-art Therapy (p. 176).

Theatre Education Major

See the education section of the catalog for a list of specific courses required for Theatre Education.

Art History Minor

Requirements (24 hours)

Required Course

MUS-180	Humanities Fine Arts	3
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Choose any one course from the following:

HST-201	World Civilization to 1500	3
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HST-202	World Civilization after 1500	3
HST-395	Renaissance and Reformation	3

Choose six art history courses from the following:

ART-261	Survey of Western Art History I	3
ART-262	Survey of Western Art History II	3
ART-383	Early Renaissance	3
ART-384	High Renaissance	3
ART-385	Baroque Art	3
ART-386	Nineteenth Century Art	3
ART-387	Modern Art	3
ART-390	The Arts and Christian Worship	3
ART-476	Art Enrichment	3

Ceramics Minor

Requirements (18 hours)

Select 2 unduplicated courses for a total of 6 hours from the following courses

ART-228	Metalsmithing I	3
ART-230	Stained Glass I	3
ART-251	Sculpture I	3
ART-351	Sculpture II	3
ART-441	Ceramics III	3
ART-442	Ceramics IV	3

Required Courses

ART-101	Ideation/Interpretation 1	3
ART-131	Ideation/Interpretation 2	3
ART-241	Ceramics I	3
ART-343	Ceramics II	3

Design for Social Impact Minor

Requirements 24 hours

Required Courses

ART-101	Ideation/Interpretation 1	3
ART-111	OBS/REP 1: Empirical Drawing	3
ART-201	Human Centered Design 1	3
ART-205	Social Innovation	3
ART-240	Placemaking Design	3
ART-265	Sustainable Design	3
ART-301	Structures	3
ART-340	Grant Writing and Fundraising	3

Fine Arts Minor

Requirements (18 hours)

Required Courses

ART-101	Ideation/Interpretation 1	3
ART-111	OBS/REP 1: Empirical Drawing	3

Select any 4 unduplicated courses with an ART prefix at the 200, 300, or 400 level for a total of 12 credits

Graphic Design Minor

Requirements (18 hours)

Required Courses

ART-101	Ideation/Interpretation 1	3
ART-273	Introduction to Computer Graphics	3
ART-260	Web Design I	3
ART-280	Visual Communications--Graphic Design	3
ART-281	Commercial Layout and Design	3
ART-375	Typography	3

Illustration Minor

Requirements (18 hours)

Select two unduplicated courses for a total of 6 hours from the following courses

ART-331	Representational Painting	3
ART-332	Abstract Painting	3
ART-380	The History of American Illustration	3
ART-133	Color	3
ART-477	Thematic Illustration III	3

Required Courses

ART-111	OBS/REP 1: Empirical Drawing	3
ART-245	Composition and Storyboarding	3
ART-374	Illustration I	3
ART-474	Illustration II	3

Painting Minor

Requirements (18 hours)

Required Courses

ART-111	OBS/REP 1: Empirical Drawing	3
ART-331	Representational Painting	3
ART-332	Abstract Painting	3
ART-346	Painting From Life	3

Select any 2 unduplicated courses with an ART prefix at the 200, 300, or 400 level for a total of 6 credits.

Photography Minor

Requirements (18 hours)

Required Courses

ART-101	Ideation/Interpretation 1	3
PHO-110	Photo I	3
PHO-310	Photo II	3

Select three unduplicated courses for a total of 9 hours from the following courses

PHO-270	Documentary Photography	3
PHO-370	Alternative Photographic Processes	3
PHO-320	Photo Tech II	3
PHO-220	Photo Tech I	3
PHO-470	Concept-Based Photography	3

Printmaking Minor

Requirements (18 hours)

Required Courses

ART-101	Ideation/Interpretation 1	3
ART-111	OBS/REP 1: Empirical Drawing	3
ART-266	Printmaking I	3
ART-366	Printmaking II	3
ART-331	Representational Painting	3
ART-466	Printmaking III	3

Design Thinking Certificate

Requirements

Requirements List

ART-101	Ideation/Interpretation 1	3
ART-201	Human Centered Design 1	3
ART-205	Social Innovation	3
ART-240	Placemaking Design	3

Communication and Theatre Division

The Division of Communication and Theatre equips Christ-centered communicators, grounded in theory, scholarship and professional skills, who give voice to stories that impact culture. The division offers five majors: Human Communication Studies (p. 127), Journalism (p. 131), Media Communication (p. 135), Strategic Communication (p. 139) and Theatre (p. 142). A new Shakespeare in Performance minor (p. 145) is also offered in an effort to provide students with theoretical knowledge, practical experience, and professional relationships necessary to influence the professional theatre culture. Each major provides students with a strong foundation in communication theory and practice; knowledge and skills in utilizing contemporary images, methods and media; opportunities to apply knowledge and skills in hands-on, professional settings; and an understanding of how their storytelling can impact contemporary culture – all within a Christian worldview.

Communication and Theatre Organizations and Opportunities

The Division of Communication and Theatre provides a variety of opportunities and organizations to supplement its academic offerings:

1. **WIWU-TV:** Students gain practical experience by working for this 24-hour digital television station, housed in the Division of Communication and Theatre's media facilities. Students work with staff professionals on local news magazine shows, live athletic events, community telethons, and IWU cultural and worship events.
2. ***The Sojourn*:** Students experience the satisfaction of applying their knowledge and skills, working as a team, and collecting published work by writing for *The Sojourn*, IWU's award-winning campus newspaper, in print and online. The student-managed *Sojourn* awards stipends for all editors, business and distribution managers, and photography staff.
3. **WIWU-FM:** Student managers operate an FCC licensed radio station with the assistance of a faculty advisor. Students serve as on-air announcers as required in various radio courses. WIWU-FM (94.3, The Fortress) broadcasts to all of Marion and Grant County with contemporary Christian music and local programming.
4. **Theatre:** The theatre program provides at least four productions each year – one faculty-directed and one student-directed production in both the fall and spring semesters. Recent productions include *Freud's Last Session: Love, Marriage, and a Baby Carriage*; *The Pirates of Penzance*; *The 39 Steps*; *Macbeth*; *Trumbo*; and *Into the Woods*.
5. **Indiana Wesleyan Theatre Guild:** Each fall, in conjunction with the theatrical productions, all IWU students are invited to interview for roles (actors, technicians, production managers) in the Guild. Guild members meet periodically to promote the theatre and aid in its advancement as well as participate in community service projects. Involvement in theatre productions does not require Guild membership.
6. **PRSSA:** The fully accredited IWU Chapter of the Public Relations Student Society of America allows students to gain valuable out-of-classroom experience and knowledge in public relations and to develop relationships with working professionals and students in chapters across the country.

7. Indiana Collegiate Press Association and Associated College Press: The division is active in both journalism organizations, and students and faculty advisors attend annual workshops and conventions. *The Sojourn* earns numerous awards from both annually.
8. GrantConnected.net is a digital news site focused on Grant County news and information. Student journalists report on stories of interest to the broader community and present their work through online platforms and in multimedia forms including photos, audio, and video.
9. Hoosier Shakes: An emerging professional theatre in Marion, Hoosier Shakes presents annual seasons of Shakespeare plays with acting and production apprenticeships available for IWU students, who work alongside seasoned professionals and alumni.
10. American Shakespeare Center Consortium: Students benefit from an extraordinary partnership with the American Shakespeare Center in Staunton, Virginia, for professional, on-campus residences, productions and workshops, training and networking on-site in Staunton, and through a variety of other ASC people and resources meant to help bridge the gap between academic study and professional work.

CCCU BestSemester Program Options

Students who wish to attend a CCCU BestSemester Program must visit the Global Studies Office and their academic advisor very early in the process of their considerations. Students approved to attend must be in good standing with Student Development, may not be on disciplinary probation, must have at least a 2.75 GPA, and must have earned a minimum of 30 credits at IWU.

American Studies Program

Communication students interested in public policy issues, advocacy, government or politics may participate in this interdisciplinary internship/seminar program based in Washington, D.C. Students develop an appreciation for how biblical faith relates to thinking critically about public policy and marketplace issues. They also experience responsible Christ-centered service in their personal and public vocations, whatever their career paths or walks of life.

Los Angeles Film Studies Center

This program, based in Hollywood, California, involves a study of the film industry from a Christian perspective and provides students with hands-on experience and internships in the entertainment business. The program is an intensive one-semester immersion into film studies during which the student may earn 16 credit hours.

Contemporary Music Center

This interdisciplinary off-campus study program in Nashville, Tennessee, provides an opportunity for young musicians, engineers and aspiring music executives. Designed as an artists' community, the program seeks to develop artists, technicians and music executives with a Christ-centered vision for music content, production and delivery.

Human Communication Studies - B.A.

Requirements (46 credits)

Division Core (12 credits)

COM-105	Communication in Context	1
COM-329	Media and Society	3
COM-340	Communication Theory	3
COM-479	Communications Senior Seminar I	1
COM-480	Communications Senior Seminar II	3

Choose one Communication Lab

COM-116J	Communication Lab-Journalism	1
COM-116P	Communication Lab-Public Relations	1
COM-116R	Communication Lab-Radio	1
COM-116T	Communication Lab-Theatre	1
COM-116V	Communication Lab-Television	1

Each section of COM-116 may be repeated up to 8 times.

Major Requirements (16 credits)

COM-227	Research Methods in Communication	3
COM-280	Intercultural Communication	3
COM-300	Communication Research Practicum	1 to 2
COM-321	Persuasion	3
COM-352	Interpersonal Communication	3
COM-370	Symbols and Imaging	3

COM-300 may be repeated up to 8 times.

Electives (12 credits)

COM-209	Small Group Communication	3
COM-233	Principles of Public Relations	3
COM-326	Conflict Communication	3
COM-366	Organizational Communication	3
COM-445	Communication Internship	3

Cognate (6 credits)

Choose 6 units at 200 level or above from SOC, PSY, or POL with Division approval.

Foreign Language (6 credits)

Foreign Language requirement - all students will be required to take 6 hours of one foreign language at the college level. (For students taking Mandarin Chinese courses, three hours of Mandarin Chinese will satisfy the Intercultural Experience requirement. However, Spanish and French courses currently do not meet the intercultural Experience requirement.) The following exceptions and guidelines will be used to implement the 6-hour foreign language requirement:

- Students for whom English is a second language will be exempt from the 6-hour foreign language requirement.
- Students who have completed four years of high school foreign language with no grade below a "C" will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to four semesters of a single language (Intermediate 2) will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to three semesters of a single language (Intermediate 1) will be exempt from 3 hours of the 6-hour foreign language requirement and will satisfy the other 3 hours by completing the Intermediate 2 course.
- Students will be allowed to transfer college credit hours to satisfy the foreign language requirement.

Human Communication Studies - B.S.

Purpose

The Human Communication Studies major provides comprehensive preparation in communication theory and practice. Graduates are prepared for a wide variety of careers and graduate education.

Students must receive a "C" or higher for all courses within their major. Any grade below a "C", including "C-" must be repeated with a "C" or higher to graduate with a Communication/Theatre major.

Requirements (46 credits)

Division Core (12 credits)

COM-105	Communication in Context	1
COM-329	Media and Society	3
COM-340	Communication Theory	3
COM-479	Communications Senior Seminar I	1
COM-480	Communications Senior Seminar II	3

Choose one Communication Lab:

COM-116J	Communication Lab-Journalism	1
COM-116P	Communication Lab-Public Relations	1

COM-116R	Communication Lab-Radio	1
COM-116V	Communication Lab-Television	1
COM-116T	Communication Lab-Theatre	1

Each section of COM-116 may be repeated up to 8 times.

Major Requirements (16 credits)

COM-227	Research Methods in Communication	3
COM-280	Intercultural Communication	3
COM-352	Interpersonal Communication	3
COM-370	Symbols and Imaging	3
COM-321	Persuasion	3
COM-300	Communication Research Practicum	1 to 2

COM-300 may be repeated up to 8 times.

Electives (12 credits)

Choose 12 units:

COM-209	Small Group Communication	3
COM-233	Principles of Public Relations	3
COM-366	Organizational Communication	3
COM-326	Conflict Communication	3
COM-445	Communication Internship	3

Cognate (6 credits)

Choose six units at 200 level or above from SOC, PSY or POL with Division approval.

Human Communication Studies Minor

Requirements (19 credits)

Division Core (7 credits)

COM-105	Communication in Context	1
COM-329	Media and Society	3
COM-340	Communication Theory	3

Minor Requirements (12 credits)

COM-209	Small Group Communication	3
	or	
COM-352	Interpersonal Communication	3
COM-227	Research Methods in Communication	3
COM-321	Persuasion	3
	or	
COM-370	Symbols and Imaging	3
COM-326	Conflict Communication	3
	or	
COM-366	Organizational Communication	3

Sports Media - B.S.

Requirements

Division Core

COM-105	Communication in Context	1
COM-116	Communication in Action Practicum	1
COM-329	Media and Society	3
COM-340	Communication Theory	3

COM-479	Communications Senior Seminar I	1
COM-480	Communications Senior Seminar II	3

Major Core

COM-201	Public Relations Practicum	1
COM-211	Introduction to Mass Communication	3
COM-224	Introduction to Newswriting	3
COM-233	Principles of Public Relations	3
COM-363	Media Law and Ethics	3
COM-356	Sports TV Production	3
COM-445	Communication Internship	3

COM 201 Assigned to work PR for IWU Athletics

Media Tools

4 credit hours, choose 2 of the following:

COM-112	Introduction to Multimedia Storytelling	2
COM-113	Introduction to TV Production	2
COM-114	Intro to Radio Broadcasting	2

Media Practicums

1 credit hour from the following options:

COM-200	Journalism Practicum	1
COM-220	Radio Practicum	1
COM-240	Television Practicum	1 to 2

Media Electives

9 credit hours, choose 3 of the following:

COM-223	Digital Media Arts	3
COM-322	Broadcast Journalism	3
COM-365	Broadcast Performance	3
COM-373	Digital Journalism	3
COM-422	Television News	3

Sports Cognate

6 credit hours, choose 2 of the following:

PHE-350	Ethics and Character Development in Sport	3
PHE-352	Sport Law and Risk Management	3
PHE-354	Sports Management	3
PHE-420	Sports Marketing, Promotion, and Fund Raising	3

Journalism - B.A.

The Journalism major is designed to provide students with broad interdisciplinary knowledge and practical skills for professional positions in media, news and information. Each student completes a sequence of courses intended to develop practical skills, focused on writing and technology, related to a potential career area. In addition, students select twelve credit hours in one of three concentrations based on their area of interest:

Broadcast: This concentration focuses journalistic preparation on television and radio broadcast outlets and professional techniques for news production and on-air performance.

Digital: This concentration supplements news writing background and skills with experience in multiple media outlets. Through courses in media writing and production, students gain hands-on experience in online news, blogging, podcasts, television, and radio.

Students must receive a "C" or higher for all courses within their major. Any grade below a "C", including "C-" must be repeated with a "C" or higher to graduate with a Communication/Theatre major.

The program provides all students with opportunities to gain practical experience appropriate to their interest through *The Sojourn*, GrantCOnnected.net, WIWU-TV51, WIWU-FM, *Caesura*, and *Legacy*.

Requirements (47 credits)

Division Core (12 credits)

COM-105	Communication in Context	1
COM-329	Media and Society	3
COM-340	Communication Theory	3
COM-479	Communications Senior Seminar I	1
COM-480	Communications Senior Seminar II	3

Choose one Communication Lab:

COM-116P	Communication Lab-Public Relations	1
COM-116R	Communication Lab-Radio	1
COM-116V	Communication Lab-Television	1
COM-116T	Communication Lab-Theatre	1

Each section of COM-116 may be repeated up to 8 times.

Major Requirements (20 credits)

COM-112	Introduction to Multimedia Storytelling	2
COM-200	Journalism Practicum	1
COM-211	Introduction to Mass Communication	3
COM-224	Introduction to Newswriting	3
COM-363	Media Law and Ethics	3
COM-373	Digital Journalism	3
COM-445	Communication Internship	3

COM-200: Must be taken 3 times and may be repeated up to 8 times.

Concentrations (Choose one) (14-15 credits)

Broadcast

Required (12 credits)

COM-113	Introduction to TV Production	2
COM-200	Journalism Practicum	1
COM-220	Radio Practicum	1
COM-240	Television Practicum	1 to 2
COM-322	Broadcast Journalism	3
COM-422	Television News	3

COM-200 must be taken twice.

Electives (3 credits)

Choose 3 units from:

COM-214	Radio Production	3
COM-223	Digital Media Arts	3
COM-250	Media Scriptwriting	3
COM-365	Broadcast Performance	3
POL-200	State and Local Government and Politics	3

Digital

Required (9 credits)

COM-200	Journalism Practicum	1
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COM-483	Advanced Newswriting and Reporting	3
DES-101	DC1: Fundamentals Design Studio	3

COM-200 can be taken 3 times and may be repeated up to 8 times

Electives (6 credits)

Choose 6 units from:

COM-233	Principles of Public Relations	3
COM-321	Persuasion	3
WRI-353	Magazine Writing	3
POL-200	State and Local Government and Politics	3

Foreign Language (6 credits)

Foreign Language requirement - all students will be required to take 6 hours of one foreign language at the college level. (For students taking Mandarin Chinese courses, three hours of Mandarin Chinese will satisfy the Intercultural Experience requirement. However, Spanish and French courses currently do not meet the intercultural Experience requirement.) The following exceptions and guidelines will be used to implement the 6-hour foreign language requirement:

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Journalism - B.S.

The Journalism major is designed to provide students with broad interdisciplinary knowledge and practical skills for professional positions in media, news and information. Each student completes a sequence of courses intended to develop practical skills, focused on writing and technology, related to a potential career area. In addition, students select twelve credit hours in one of three concentrations based on their area of interest:

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Students must receive a "C" or higher for all courses within their major. Any grade below a "C", including "C-" must be repeated with a "C" or higher to graduate with a Communication/Theatre major.

The program provides all students with opportunities to gain practical experience appropriate to their interest through *The Sojourn*, GrantCOnnected.net, WIWU-TV51, WIWU-FM, *Caesura*, and *Legacy*.

Requirements (47 credits)

Division Core (12 credits)

COM-105	Communication in Context	1
COM-329	Media and Society	3
COM-340	Communication Theory	3
COM-479	Communications Senior Seminar I	1
COM-480	Communications Senior Seminar II	3

Choose one Communication Lab:

COM-116P	Communication Lab-Public Relations	1
COM-116R	Communication Lab-Radio	1
COM-116V	Communication Lab-Television	1
COM-116T	Communication Lab-Theatre	1

Each section of COM-116 may be repeated up to 8 times.

Major Requirements (20 credits)

COM-112	Introduction to Multimedia Storytelling	2
COM-200	Journalism Practicum	1
COM-211	Introduction to Mass Communication	3
COM-224	Introduction to Newswriting	3
COM-363	Media Law and Ethics	3
COM-373	Digital Journalism	3
COM-445	Communication Internship	3

COM-200: Must be taken 3 times and may be repeated up to 8 times.

Concentrations (Choose one) (14-15 credits)

Broadcast**Required (12 credits)**

COM-113	Introduction to TV Production	2
COM-200	Journalism Practicum	1
COM-220	Radio Practicum	1
COM-240	Television Practicum	1 to 2
COM-322	Broadcast Journalism	3
COM-422	Television News	3

COM-200 must be taken twice.

Electives (3 credits)

Choose 3 units from:

COM-214	Radio Production	3
COM-223	Digital Media Arts	3
COM-250	Media Scriptwriting	3
COM-365	Broadcast Performance	3
POL-200	State and Local Government and Politics	3

Digital**Required (9 credits)**

COM-200	Journalism Practicum	1
COM-483	Advanced Newswriting and Reporting	3
DES-101	DC1: Fundamentals Design Studio	3

COM-200 can be taken 3 times and may be repeated up to 8 times

Electives (6 credits)

Choose 6 units from:

COM-233	Principles of Public Relations	3
COM-321	Persuasion	3
WRI-353	Magazine Writing	3
POL-200	State and Local Government and Politics	3

Journalism Minor

Requirements (19 credits)

Division Core (7 credits)

COM-105	Communication in Context	1
COM-329	Media and Society	3
COM-340	Communication Theory	3

Minor Requirements (9 credits)

COM-112	Introduction to Multimedia Storytelling	2
COM-200	Journalism Practicum	1
COM-211	Introduction to Mass Communication	3
COM-224	Introduction to Newswriting	3

COM-200 may be repeated up to 8 times.

Electives - Choose 3 units from: (3 credits)

COM-223	Digital Media Arts	3
COM-322	Broadcast Journalism	3
COM-363	Media Law and Ethics	3
COM-373	Digital Journalism	3
COM-422	Television News	3
COM-483	Advanced Newswriting and Reporting	3

Media Communication - B.A.

The Media Communication major has the dual purpose of preparing students for career opportunities in the various areas of media (e.g., television, radio, online) and giving them the broad education necessary to achieve success in this rapidly changing industry. Among the diverse possibilities afforded by media work (online, television, film, radio, print, etc.) are content areas and skills all students should master, including history and structures, writing, and production.

Concentrations:

Production: This concentration recognizes the broader career prospects and leadership opportunities for the student working "behind-the-scenes" in media careers. Courses emphasize off-camera, non-performance aspects of media and theatrical production.

Performance: This concentration is for students wishing to appear on-mic or on-camera in the "talent" positions of media work. It offers specialized training, such as "broadcast performance," but also recognizes the commonalities in performance skills and thus allows coursework in public speaking and acting.

Film: This concentration allows the student to focus on the media skills and practices of the entertainment industry through the Los Angeles Film Studies Center of the Council for Christian Colleges and Universities. The student must be accepted into the competitive LAFSC program and complete the concentration in residence at the center.

Students must receive a "C" or higher for all courses within their major. Any grade below a "C", including "C-" must be repeated with a "C" or higher to graduate with a Communication/Theatre major.

Requirements (48-49 credits)

Division Core (12 credits)

COM-105	Communication in Context	1
COM-329	Media and Society	3
COM-340	Communication Theory	3
COM-479	Communications Senior Seminar I	1
COM-480	Communications Senior Seminar II	3

Choose one Communication Lab:

COM-116J	Communication Lab-Journalism	1
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COM-116P	Communication Lab-Public Relations	1
COM-116T	Communication Lab-Theatre	1

Each section of COM-116 may be repeated up to 8 times.

Major Requirements (18 credits)

COM-112	Introduction to Multimedia Storytelling	2
COM-113	Introduction to TV Production	2
COM-114	Intro to Radio Broadcasting	2
COM-211	Introduction to Mass Communication	3
COM-250	Media Scriptwriting	3
COM-363	Media Law and Ethics	3
COM-445	Communication Internship	3

Writing Electives (Choose one) (3 credits)

COM-224	Introduction to Newswriting	3
THR-251	Principles of Script Analysis	3
COM-331	Public Relations Writing and Publicity	3

Division Electives (Choose two) (6 credits)

COM-227	Research Methods in Communication	3
COM-233	Principles of Public Relations	3
COM-280	Intercultural Communication	3
THR-362	Scriptwriting	3
COM-366	Organizational Communication	3
COM-370	Symbols and Imaging	3
COM-321	Persuasion	3
COM-464	Media Management	3

Concentrations (Choose one) (9 credits)

Production

Choose 9 units from:

COM-214	Radio Production	3
COM-220	Radio Practicum	1
COM-240	Television Practicum	1 to 2
THR-272	Stagecraft	3
COM-314	Studio Production	3
COM-322	Broadcast Journalism	3
COM-364	Field Production	3
COM-422	Television News	3
DES-101	DC1: Fundamentals Design Studio	3

COM-220 must be taken twice for credit and may be repeated up to 8 times.

Performance

Choose 9 units from:

COM-214	Radio Production	3
COM-220	Radio Practicum	1
THR-226	Voice and Movement	3
COM-240	Television Practicum	1 to 2
THR-252	Beginning Acting	3
COM-322	Broadcast Journalism	3
COM-365	Broadcast Performance	3
COM-422	Television News	3

COM-220 must be taken twice for credit and may be repeated up to 8 times.

Film* - 10 credits****Required**

LAFSC	Hollywood Production Workshop	4
LAFSC	Faith and Artistic Dev. in Film	3
LAFSC	Internship: Inside Hollywood**	6

Electives* (Choose one)**

LAFSC	Narrative Storytelling	3
LAFSC	Professional Screenwriting	3
LAFSC	Professional Acting for Cam	3
LAFSC	Independent Film Study	3

*Film concentration requires acceptance to Los Angeles Film Studies Center (LAFSC).

**Film studies concentration students complete LAFSC Internship (6) instead of COM-445 (reduces net -3)

***LAFSC elective will count for one division elective and reduce total hours required for major (reduces net - 3)

Foreign Language (6 credits)

Foreign Language requirement - all students will be required to take 6 hours of one foreign language at the college level. (For students taking Mandarin Chinese courses, three hours of Mandarin Chinese will satisfy the Intercultural Experience requirement. However, Spanish and French courses currently do not meet the intercultural Experience requirement.) The following exceptions and guidelines will be used to implement the 6-hour foreign language requirement:

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- Students will be allowed to transfer college credit hours to satisfy the foreign language requirement.

Media Communication - B.S.

The Media Communication major has the dual purpose of preparing students for career opportunities in the various areas of media (e.g., television, radio, online) and giving them the broad education necessary to achieve success in this rapidly changing industry. Among the diverse possibilities afforded by media work (online, television, film, radio, print, etc.) are content areas and skills all students should master, including history and structures, writing, and production.

Concentrations:

Production: This concentration recognizes the broader career prospects and leadership opportunities for the student working "behind-the-scenes" in media careers. Courses emphasize off-camera, non-performance aspects of media and theatrical production.

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Students must receive a "C" or higher for all courses within their major. Any grade below a "C", including "C-" must be repeated with a "C" or higher to graduate with a Communication/Theatre major.

Requirements (48-49 credits)

Division Core (12 credits)

COM-105	Communication in Context	1
COM-329	Media and Society	3
COM-340	Communication Theory	3
COM-479	Communications Senior Seminar I	1
COM-480	Communications Senior Seminar II	3

Choose one Communication Lab:

COM-116J	Communication Lab-Journalism	1
COM-116P	Communication Lab-Public Relations	1
COM-116T	Communication Lab-Theatre	1

Each section of COM-116 may be repeated up to 8 times.

Major Requirements (18 credits)

COM-112	Introduction to Multimedia Storytelling	2
COM-113	Introduction to TV Production	2
COM-114	Intro to Radio Broadcasting	2
COM-211	Introduction to Mass Communication	3
COM-250	Media Scriptwriting	3
COM-363	Media Law and Ethics	3
COM-445	Communication Internship	3

Writing Electives (Choose one) (3 credits)

COM-224	Introduction to Newswriting	3
COM-251	Principles of Script Analysis	3
COM-331	Public Relations Writing and Publicity	3

Division Electives (Choose two) (6 credits)

COM-227	Research Methods in Communication	3
COM-233	Principles of Public Relations	3
COM-280	Intercultural Communication	3
COM-362	Scriptwriting	3
COM-366	Organizational Communication	3
COM-370	Symbols and Imaging	3
COM-321	Persuasion	3
COM-464	Media Management	3

Concentrations (Choose one) (9 credits)

Production

Choose 9 units from:

COM-214	Radio Production	3
COM-220	Radio Practicum	1
COM-240	Television Practicum	1 to 2
THR-272	Stagecraft	3
COM-314	Studio Production	3
COM-322	Broadcast Journalism	3
COM-364	Field Production	3
COM-422	Television News	3
DES-101	DC1: Fundamentals Design Studio	3

COM-220 must be taken twice for credit and may be repeated up to 8 times.

Performance

Choose 9 units from:

COM-214	Radio Production	3
COM-220	Radio Practicum	1
COM-226	Voice and Movement	3
COM-240	Television Practicum	1 to 2
THR-252	Beginning Acting	3
COM-322	Broadcast Journalism	3
COM-365	Broadcast Performance	3
COM-422	Television News	3

COM-220 must be taken twice for credit and may be repeated up to 8 times.

Film* - 10 credits****Required**

LAFSC	Hollywood Production Workshop	4
LAFSC	Faith and Artistic Dev. in Film	3
LAFSC	Internship: Inside Hollywood**	6

Electives* (Choose one)**

LAFSC	Narrative Storytelling	3
LAFSC	Professional Screenwriting	3
LAFSC	Professional Acting for Cam	3
LAFSC	Independent Film Study	3

*Film concentration requires acceptance to Los Angeles Film Studies Center (LAFSC).

**Film studies concentration students complete LAFSC Internship (6) instead of COM-445 (reduces net -3)

***LAFSC elective will count for one division elective and reduce total hours required for major (reduces net - 3)

Media Communication Minor**Requirements (20 credits)****Division Core (7 credits)**

COM-105	Communication in Context	1
COM-329	Media and Society	3
COM-340	Communication Theory	3

Minor Requirements (10 credits)

Choose 2 (4 credits)

COM-112	Introduction to Multimedia Storytelling	2
COM-113	Introduction to TV Production	2
COM-114	Intro to Radio Broadcasting	2

Required (6 credits)

COM-211	Introduction to Mass Communication	3
COM-250	Media Scriptwriting	3

Electives (Choose one) (3 credits)

COM-214	Radio Production	3
COM-223	Digital Media Arts	3
COM-314	Studio Production	3
COM-322	Broadcast Journalism	3
COM-365	Broadcast Performance	3
COM-373	Digital Journalism	3
COM-422	Television News	3

COM-464 Media Management 3

Strategic Communication - B.A.

The Strategic Communication major addresses the broad principles of communication that apply to organizational leadership and public relations engagement. It can prepare graduates for careers in public relations firms, advertising agencies, health care organizations, educational institutions, social service organizations, retail and manufacturing, financial institutions, government agencies, lobbying, and sports and entertainment industries. Grounded in the strengths of the division's core classes, the strategic communication curriculum develops students' practical skills and perspectives through coursework in theory, technique, and application of skills in partnership with nonprofit and on-campus organizations, and local media outlets.

Concentrations:

Public Relations: This concentration prepares students in the professional practices of the public relations industry. Students gain expertise in strategic planning, writing, promotion and publicity, graphic design, and media tools and techniques.

Organizational Communication: This concentration creates opportunities to evaluate and prioritize communication with internal and external constituencies of an organization. It applies traditional interpersonal and group communication skills in an organizational, structural context.

Students must receive a "C" or higher for all courses within their major. Any grade below a "C", including "C-" must be repeated with a "C" or higher to graduate with a Communication/Theatre major.

Requirements (46 credits)

Division Core (12 credits)

COM-105	Communication in Context	1
COM-329	Media and Society	3
COM-340	Communication Theory	3
COM-479	Communications Senior Seminar I	1
COM-480	Communications Senior Seminar II	3

Choose one Communication Lab:

COM-116J	Communication Lab-Journalism	1
COM-116R	Communication Lab-Radio	1
COM-116V	Communication Lab-Television	1
COM-116T	Communication Lab-Theatre	1

Each section of COM-116 may be repeated up to 8 times.

Major Requirements (20 credits)

COM-233	Principles of Public Relations	3
COM-227	Research Methods in Communication	3
COM-366	Organizational Communication	3
COM-370	Symbols and Imaging	3
COM-321	Persuasion	3
COM-300	Communication Research Practicum	1 to 2
	or	
COM-201	Public Relations Practicum	1
COM-445	Communication Internship	3

COM-201 must be taken two times but may be repeated up to 8 times.

COM-300 may each be repeated up to 8 times.

Concentrations (Choose one)

Public Relations Concentration (15 credits)

COM-112	Introduction to Multimedia Storytelling	2
COM-201	Public Relations Practicum	1
COM-224	Introduction to Newswriting	3

COM-331	Public Relations Writing and Publicity	3
COM-431	Public Relations Campaigns and Cases	3
DES-101	DC1: Fundamentals Design Studio	3

COM-201 may be repeated up to 8 times.

Organizational Communication Concentration (15 credits)

LDR-200	Foundations of Leadership	3
COM-209	Small Group Communication	3
COM-280	Intercultural Communication	3
MNG-210	Management Principles	3
COM-326	Conflict Communication	3

Foreign Language (6 credits)

Foreign Language requirement - all students will be required to take 6 hours of one foreign language at the college level. (For students taking Mandarin Chinese courses, three hours of Mandarin Chinese will satisfy the Intercultural Experience requirement. However, Spanish and French courses currently do not meet the intercultural Experience requirement.) The following exceptions and guidelines will be used to implement the 6-hour foreign language requirement:

- Students for whom English is a second language will be exempt from the 6-hour foreign language requirement.
- Students who have completed four years of high school foreign language with no grade below a "C" will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to four semesters of a single language (Intermediate 2) will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to three semesters of a single language (Intermediate 1) will be exempt from 3 hours of the 6-hour foreign language requirement and will satisfy the other 3 hours by completing the Intermediate 2 course.
- Students will be allowed to transfer college credit hours to satisfy the foreign language requirement.

Strategic Communication - B.S.

The Strategic Communication major addresses the broad principles of communication that apply to organizational leadership and public relations engagement. It can prepare graduates for careers in public relations firms, advertising agencies, health care organizations, educational institutions, social service organizations, retail and manufacturing, financial institutions, government agencies, lobbying, and sports and entertainment industries. Grounded in the strengths of the division's core classes, the strategic communication curriculum develops students' practical skills and perspectives through coursework in theory, technique, and application of skills in partnership with nonprofit and on-campus organizations, and local media outlets.

Concentrations:

Public Relations: This concentration prepares students in the professional practices of the public relations industry. Students gain expertise in strategic planning, writing, promotion and publicity, graphic design, and media tools and techniques.

Organizational Communication: This concentration creates opportunities to evaluate and prioritize communication with internal and external constituencies of an organization. It applies traditional interpersonal and group communication skills in an organizational, structural context.

Students must receive a "C" or higher for all courses within their major. Any grade below a "C", including "C-" must be repeated with a "C" or higher to graduate with a Communication/Theatre major.

Requirements (46 credits)

Division Core (12 credits)

COM-105	Communication in Context	1
COM-329	Media and Society	3
COM-340	Communication Theory	3

COM-479	Communications Senior Seminar I	1
COM-480	Communications Senior Seminar II	3

Choose one Communication Lab:

COM-116J	Communication Lab-Journalism	1
COM-116R	Communication Lab-Radio	1
COM-116V	Communication Lab-Television	1
COM-116T	Communication Lab-Theatre	1

Each section of COM-116 may be repeated up to 8 times.

Major Requirements (20 credits)

COM-233	Principles of Public Relations	3
COM-227	Research Methods in Communication	3
COM-366	Organizational Communication	3
COM-370	Symbols and Imaging	3
COM-321	Persuasion	3
COM-300	Communication Research Practicum	1 to 2
	or	
COM-201	Public Relations Practicum	1
COM-445	Communication Internship	3

COM-201 must be taken 2 times but may be repeated up to 8 times.

COM-300 may each be repeated up to 8 times.

Concentrations (Choose one)**Public Relations Concentration (15 credits)**

COM-112	Introduction to Multimedia Storytelling	2
COM-201	Public Relations Practicum	1
COM-224	Introduction to Newswriting	3
COM-331	Public Relations Writing and Publicity	3
COM-431	Public Relations Campaigns and Cases	3
DES-101	DC1: Fundamentals Design Studio	3

COM-201 may be repeated up to 8 times.

Organizational Communication Concentration (15 credits)

LDR-200	Foundations of Leadership	3
COM-209	Small Group Communication	3
COM-280	Intercultural Communication	3
MNG-210	Management Principles	3
COM-326	Conflict Communication	3

Strategic Communication Minor**Requirements (20 credits)****Division Core (7 credits)**

COM-105	Communication in Context	1
COM-329	Media and Society	3
COM-340	Communication Theory	3

Minor Requirements (13 credits)

COM-201	Public Relations Practicum	1
COM-326	Conflict Communication	3
	or	

COM-321	Persuasion	3
COM-233	Principles of Public Relations	3
COM-331	Public Relations Writing and Publicity	3
COM-366	Organizational Communication	3

COM-201 may be repeated up to 8 times.

Theatre - B.A.

The Theatre major is designed for students eager to become better theatrical performers, producers and technicians who glorify God by delivering modern parables. Building on the theoretical strengths of the division's core classes, the Theatre major further develops students with practical skills and perspectives through their coursework in writing, performance and creative production, as well as a full university production schedule of plays and musicals.

Concentrations:

Performance: Students in the performance concentration will be exposed to a wide variety of traditional and contemporary acting methods and directing practices. Artists in the performance concentration will culminate their work with a senior performance or directing assignment.

Technical: Students in the production concentration will be exposed to the fundamental principles of stage design (sets, lights, costumes, props, hair/makeup, and sound), technical production, and stage management. Artists in the production concentration will culminate their work with a senior project in either stage management, design (sets, costumes, lights, makeup/hair, or sound), or technical direction.

Students must receive a "C" or higher for all courses within their major. Any grade below a "C", including "C-" must be repeated with a "C" or higher to graduate with a Communication/Theatre major.

Requirements (53-55 credits)

Division Core (12 credits)

COM-105	Communication in Context	1
COM-329	Media and Society	3
COM-340	Communication Theory	3
	or	
COM-370	Symbols and Imaging	3
THR-479	Communications Senior Seminar I	1
THR-480	Communications Senior Seminar II	3

Choose one Communication Lab:

COM-116J	Communication Lab-Journalism	1
COM-116P	Communication Lab-Public Relations	1
COM-116R	Communication Lab-Radio	1
COM-116V	Communication Lab-Television	1

Each section of COM-116 may be repeated up to 8 times.

Major Requirements (32-34 credits)

THR-251	Principles of Script Analysis	3
THR-252	Beginning Acting	3
THR-272	Stagecraft	3
THR-315	Principles of Stage Directing	3
THR-317	Theatre History and Dramatic Literature I	3
THR-318	Theatre History and Dramatic Literature II	3
THR-367	Stage Design for Theatre II	3
THR-368	Theatre Management	3
THR-301	Theatre Practicum	1 to 3
ENG-360	Modern Drama	3

	or		
ENG-361	Shakespeare		3
THR-445	Communication Internship		3

THR-301 must be taken twice but may be repeated up to 8 times.

Concentrations (Choose one) (9 credits)

Performance

Required (6 credits)

THR-226	Voice and Movement		3
THR-355	Advanced Acting		3

Electives (3 credits)

Choose one:

MUS-100	Applied Study - Non-Majors		1
MUS-114	Class Voice		1
THR-310	Stage Design for Theatre I		3
THR-362	Scriptwriting		3
COM-365	Broadcast Performance		3

*MUS 100 - Complete 3 semesters

**MUS 114 - Complete 3 credits

Technical

Required (6 credits)

THR-310	Stage Design for Theatre I		3
ART-111	OBS/REP 1: Empirical Drawing		3
	or		
ART-101	Ideation/Interpretation 1		3

Electives (3 credits)

Choose one:

COM-214	Radio Production		3
THR-226	Voice and Movement		3
THR-355	Advanced Acting		3
THR-362	Scriptwriting		3

Foreign Language (6 credits)

Foreign Language requirement - all students will be required to take 6 hours of one foreign language at the college level. (For students taking Mandarin Chinese courses, three hours of Mandarin Chinese will satisfy the Intercultural Experience requirement. However, Spanish and French courses currently do not meet the intercultural Experience requirement.) The following exceptions and guidelines will be used to implement the 6-hour foreign language requirement:

- Students for whom English is a second language will be exempt from the 6-hour foreign language requirement.
- Students who have completed four years of high school foreign language with no grade below a "C" will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to four semesters of a single language (Intermediate 2) will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to three semesters of a single language (Intermediate 1) will be exempt from 3 hours of the 6-hour foreign language requirement and will satisfy the other 3 hours by completing the Intermediate 2 course.
- Students will be allowed to transfer college credit hours to satisfy the foreign language requirement.

Theatre - B.S.

The Theatre major is designed for students eager to become better theatrical performers, producers and technicians who glorify God by delivering modern parables. Building on the theoretical strengths of the division's core classes, the Theatre major further develops students with practical skills and perspectives through their coursework in writing, performance and creative production, as well as a full university production schedule of plays and musicals.

Concentrations:

Performance: Students in the performance concentration will be exposed to a wide variety of traditional and contemporary acting methods and directing practices. Artists in the performance concentration will culminate their work with a senior performance or directing assignment.

Technical: Students in the production concentration will be exposed to the fundamental principles of stage design (sets, lights, costumes, props, hair/makeup, and sound), technical production, and stage management. Artists in the production concentration will culminate their work with a senior project in either stage management, design (sets, costumes, lights, makeup/hair, or sound), or technical direction.

Students must receive a "C" or higher for all courses within their major. Any grade below a "C", including "C-" must be repeated with a "C" or higher to graduate with a Communication/Theatre major.

Requirements (53-55 credits)

Division Core (12 credits)

COM-105	Communication in Context	1
COM-329	Media and Society	3
COM-340	Communication Theory	3
	or	
COM-370	Symbols and Imaging	3
THR-479	Communications Senior Seminar I	1
THR-480	Communications Senior Seminar II	3

Choose one Communication Lab:

COM-116J	Communication Lab-Journalism	1
COM-116P	Communication Lab-Public Relations	1
COM-116R	Communication Lab-Radio	1
COM-116V	Communication Lab-Television	1

Each section of COM-116 may be repeated up to 8 times.

Major Requirements (32-34 credits)

THR-251	Principles of Script Analysis	3
THR-252	Beginning Acting	3
THR-272	Stagecraft	3
THR-301	Theatre Practicum	1 to 3
THR-315	Principles of Stage Directing	3
THR-317	Theatre History and Dramatic Literature I	3
THR-318	Theatre History and Dramatic Literature II	3
THR-367	Stage Design for Theatre II	3
THR-368	Theatre Management	3
THR-445	Communication Internship	3
ENG-360	Modern Drama	3
	or	
ENG-361	Shakespeare	3

THR-301 must be taken twice but may be repeated up to 8 times.

Concentrations (Choose one) (9 credits)

Performance**Required (6 credits)**

THR-226	Voice and Movement	3
THR-355	Advanced Acting	3

Electives (3 credits)

Choose one:

MUS-100	Applied Study - Non-Majors	1
MUS-114	Class Voice	1
THR-310	Stage Design for Theatre I	3
THR-362	Scriptwriting	3
COM-365	Broadcast Performance	3

*MUS 100 - Complete 3 semesters

**MUS 114 - Complete 3 credits

Technical**Required (6 credits)**

THR-310	Stage Design for Theatre I	3
ART-111	OBS/REP 1: Empirical Drawing	3
	or	
ART-101	Ideation/Interpretation 1	3

Electives (3 credits)

Choose one:

COM-214	Radio Production	3
THR-226	Voice and Movement	3
THR-355	Advanced Acting	3
THR-362	Scriptwriting	3

Theatre Minor

Requirements (20 credits)

Division Core (7 credits)

COM-105	Communication in Context	1
COM-329	Media and Society	3
COM-370	Symbols and Imaging	3
	or	
COM-340	Communication Theory	3

Minor Requirements (7 credits)

THR-301	Theatre Practicum	1 to 3
THR-252	Beginning Acting	3
THR-272	Stagecraft	3

THR-301 may be repeated up to 8 times.

Electives (6 credits)

Choose two

THR-226	Voice and Movement	3
THR-251	Principles of Script Analysis	3
THR-310	Stage Design for Theatre I	3
THR-317	Theatre History and Dramatic Literature I	3

THR-318	Theatre History and Dramatic Literature II	3
COM-336	Special Topics in Communication and Theatre	0 to 3
THR-355	Advanced Acting	3
THR-367	Stage Design for Theatre II	3
THR-368	Theatre Management	3

Shakespeare in Performance Minor

Requirements (19 hours)

Required Courses

THR-355	Advanced Acting	3
ENG-361	Shakespeare	3
HST-312	Medieval Civilization	3
	or	
HST-341	History of England to 1688	3
THR-367	Stage Design for Theatre II	3
COM-379	Shakespeare in Performance	1 to 2
THR-301	Theatre Practicum	1 to 3

COM-379: Requires course fee at American Shakespeare Center Academia

THR-301: Two consecutive classes taken in May term for 3 credits each

Modern Language and Literature Division

The Division of Modern Language and Literature is devoted to the incarnation of God's truth through language, literature, and culture. Our desire is to cultivate the study of language in all its varied forms as active participants in the reconciliation of all creation to God.

The faculty members in the division are committed to developing Christian scholars who explore all facets of the spoken and written word – strong leaders faithful to their calling to use language responsibly, creatively, effectively and joyfully, to the glory of God.

The division offers seven majors: English (p. 145), English Education (p. 147), Spanish (p. 149), Spanish Education (p. 152), TESOL (p. 153) (Teaching English to Speakers of Other Languages), TESOL Education (p. 156) and Writing (p. 157). The division also offers five minors: English (p. 147), Writing (p. 159), TESOL (p. 156), Spanish, and World Languages (p. 153) (Spanish, French, and Mandarin Chinese). Students prepare both theoretically and practically for a personal and professional life that recognizes language and literature as among God's great gifts.

The Division of Modern Language and Literature offers general education classes for all students in reading, writing, literature, language study, Spanish, French, and Mandarin Chinese. It operates both a language lab and a writing center, featuring appropriate technology and tutoring. It sponsors trips abroad open to all students, oversees the student publication *Caesura*, and arranges for speakers and performers in the areas of language and literary arts. It promotes the love of language arts and the deliberate study and use of careful, powerful language in the IWU community and in God's world.

English - A.B.

The major in English is designed to provide students with a broad, liberal arts background, an in-depth study of literature and language, a developing understanding of the human condition, and proficiency in effective communication, both written and oral. The major leads to a wide variety of professional opportunities, whether the graduate looks toward higher education, business, industry, government, law, medicine, social service or editing. It is an excellent basis for graduate studies not only in English but also in other areas, particularly when combined with a second major such as Philosophy, History or Religion. The education major in English is further designed to add training and specific professional experience to the liberal arts major (see education section (p. 228) of the catalog).

Foreign Language Requirement (3-12 credits)

All majors will achieve language competency in a modern foreign language in one of the following ways:

1. Achieve a score of 3 on the College Board Advanced Placement examination - to earn 3 credits for Beginning 1 and take Beginning 2, Intermediate 1, and Intermediate 2; achieve a score of 4 on the College Board Advanced Placement Examination to earn 6 credits for Beginning 1 and Beginning 2, and take Intermediate 1 and Intermediate 2; or achieve a score of 5 on the College Board Advanced Placement examination to earn 9 credits for Beginning 1, Beginning 2, and Intermediate 1, and take Intermediate 2.
2. Achieve a score of 5, 6, or 7 on an International Baccalaureate Higher Education Level foreign language exam (equivalent to 12 credit hours)¹;
3. Take the placement test in a language previously studied (Chinese, French, or Spanish) in order to *place into* the highest-level language course at IWU for which the student is qualified. The student will take the placement test within the first two years of study at IWU²; and continue language study; subsequent courses will vary, depending on the level of language placement. The basic requirement is four courses in a given language through the FL 238 level or a single advanced (300-)³ level course (please see specific details as listed below);
4. Pass the CLEP exam in French, German, or Spanish through the Intermediate I level **and** take Intermediate II (238) level course⁴ prior to the first semester of junior year or prior to the completion of SPA 349. Students are advised to take the placement exam prior to registering for the CLEP exam;
5. Pass the ACTFL (American Council on the Teaching of Foreign Languages) Oral Proficiency Interview (OPI), Writing Proficiency (WPT), Reading Proficiency (RPT) **and** Listening Proficiency (LTP) exams or other proficiency exam approved by the Division of Modern Language and Literature at the **intermediate-mid level** for languages **not** taught in the Foreign Language Department at Indiana Wesleyan University. Students who desire such testing must make this request via the Foreign Language Department during his or her first academic year at Indiana Wesleyan and take the exams on the dates listed on the exam schedule.⁵ Students may not take the exam in a language once they have begun to study the language at the university level. (including transfer credit or study abroad). Proficiency exams may only be taken twice in a particular language. There are fees associated with each exam and students will be responsible for paying all fees⁶;
6. Pass the DELE Spanish proficiency exam at the B1 level (http://chicago.cervantes.es/en/diplomas_spanish/diplomas_dele_register_spanish.htm), pass the DELF French proficiency exam at the B1 level (<https://www.afchicago.org/delf-dalf>), or pass the HSK Mandarin proficiency exam at the B1 level (<http://www.iupui.edu/~china/courses/chinese-proficiency-test/>). Students who desire such testing must make this request via the Foreign Language Department during his or her first academic year at Indiana Wesleyan and take the exams on the dates listed on the official exam schedule.⁷ Students may not take the exam in a language once they have begun to study the language at the university level (including transfer credit or study abroad). Proficiency exams may only be taken twice in a particular language. There are fees associated with each exam and students will be responsible for paying all fees⁸;
7. Earn 12 credits in a foreign language not previously studied. Students may choose between languages currently taught at Indiana Wesleyan University Marion Campus (Chinese, French, or Spanish.);
8. Native speakers of a language other than English may fulfill the requirement by providing proof of proficiency in that language by successful completion of a proficiency exam approved by Foreign Language faculty at the B1 level (see application form). If a student is a native speaker of a language other than English, he/she will likely profit most from either beginning or continuing study of an additional language;
9. Students with a documented learning disability which affects his or her ability to process language may petition the Center for Student Success for alternative arrangements for preapproved Foreign Language Substitution courses which meet the Indiana Wesleyan University language requirement. Petitions must include recent documentation from a qualified learning disabilities specialist showing evidence of this language-specific disability and be submitted prior to or during the spring semester of their sophomore year.

Please visit the Division of Modern Language and Literature for the Requirement Pathways for Language Courses at IWU.

¹ For further information regarding Advanced Placement Credit, please visit: https://www.indwes.edu/undergraduate/admissions/transfer-students/_files/iwu-ap-2016-2017.pdf

² By the fall semester of junior year.

³ 100 level: Beginning I-117, Beginning II-118; 200 level: Intermediate I-237, Intermediate II-238; 300 level: Advanced I-347, Advanced II-349.

⁴ For more information regarding CLEP credits and Indiana Wesleyan equivalents please visit: https://www.indwes.edu/undergraduate/admissions/transfer-students/_files/iwu-clep-test-2016-2017.pdf

⁵ Please click the following link <https://www.languagetesting.com> for further information regarding the ACTFL exams, prices, and test dates.

⁶ Please click the following link <https://www.languagetesting.com> for further information regarding the ACTFL exams, prices, and test dates.

⁷ Please review links for specific dates and exam fees.

⁸ Fees vary depending on exam.

Requirements (40-52 credits)

Major Requirements - Core Courses (12 credits - all required)

ENG-220	Approaches to Literary Analysis	3
WRI-234	Advanced Writing	3
ENG-315	Literary Theory and Criticism	3
ENG-481	English Capstone	3

NOTE: ENG/WRI double majors will choose either ENG-481 or WRI-481.

Linguistics (3 credits)

ENG-352	History of English Language	3
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Literature in Context Courses (9 credits - choose 3 of 4)

ENG-301	British Literature I - Medieval to 1800	3
ENG-302	British Literature II - 1800 to Present	3
ENG-306	American Literature I - Pre-Columbian to 1865	3
ENG-307	American Literature II - 1865 to Present	3

Literature Seminars (3 Credits)

ENG-490	Literature in Cultural Diversity	3
	or	
ENG-495	Literature in Gender Diversity	3

Seminar Electives in English (6 Credits at the 310-400 level)

English, Writing, Education, TESOL electives (7 credits at 165 level or higher, with exception of ENG-180)

English Minor

Requirements (24 credits)

Required Courses (24 credits)

ENG-220	Approaches to Literary Analysis	3
	Four ENG courses at 300/400 level	12
ENG-180	Humanities World Literature	3

English Education Major

See the education section of the catalog for a list of specific requirements for the English Education (p. 228) major.

Foreign Language Requirement (3-12 credits)

All majors will achieve language competency in a modern foreign language in one of the following ways:

1. Achieve a score of 3 on the College Board Advanced Placement examination to earn 3 credits for Beginning 1, and take Beginning 2, Intermediate 1, and Intermediate 2; achieve a score of 4 on the College Board Advanced Placement Examination to earn 6 credits for Beginning 1 and Beginning 2, and take Intermediate 1 and Intermediate 2; or achieve a score of 5 on the College Board Advanced Placement examination to earn 9 credits for Beginning 1, Beginning 2, and Intermediate 1, and take Intermediate 2.

2. Achieve a score of 5, 6, or 7 on an International Baccalaureate Higher Level foreign language exam (equivalent to 12 credit hours)¹;
3. Take the placement test in a language previously studied (Chinese, French, or Spanish) in order to *place into* the highest-level language course at IWU for which the student is qualified. The student will take the placement test within the first two years of study at IWU² and continue language study and; subsequent courses will vary, depending on the level of language placement. The basic requirement is four courses in a given language through the FL 238 level or a single advanced (300-)³ level course (please see specific details as listed below);
4. Pass the CLEP exam in French, German, or Spanish through the Intermediate I level **and** take an Intermediate II (238) level course⁴ prior to the first semester of junior year or prior to the completion of SPA 349. Students are advised to take the placement exam prior to registering for the CLEP exam;
5. Pass the ACTFL (American Council on the Teaching of Foreign Languages) Oral Proficiency Interview (OPI), Writing Proficiency (WPT), Reading Proficiency (RPT) **and** Listening Proficiency (LTP) exams or other proficiency exam approved by the Division of Modern Language and Literature at the **intermediate-mid level** for languages **not** taught in the Foreign Language Department at Indiana Wesleyan University. Students who desire such testing must make this request via the Foreign Language Department during his or her first academic year at Indiana Wesleyan and take the exams on the dates listed on the exam schedule.⁵ Students may not take the exam in a language once they have begun to study the language at the university level - (including transfer credit or study abroad). Proficiency exams may only be taken twice in a particular language. There are fees associated with each exam and students will be responsible for paying all fees⁶;
6. Pass the DELE Spanish proficiency exam at the B1 level (http://chicago.cervantes.es/en/diplomas_spanish/diplomas_dele_register_spanish.htm), pass the DELF French proficiency exam at the B1 level (<https://www.afchicago.org/delf-dalf>), or pass the HSK Mandarin proficiency exam at the B1 level (<http://www.iupui.edu/~china/courses/chinese-proficiency-test/>). Students who desire such testing must make this request via the Foreign Language Department during his or her first academic year at Indiana Wesleyan and take the exams on the dates listed on the official exam schedule.⁷ Students may not take the exam in a language once they have begun to study the language at the university level (including transfer credit or study abroad). Proficiency exams may only be taken twice in a particular language. There are fees associated with each exam and students will be responsible for paying all fees⁸;
7. Earn 12 credits in a foreign language not previously studied. Students may choose between languages currently taught at Indiana Wesleyan University Marion Campus (Chinese, French, or Spanish.);
8. Native speakers of a language other than English may fulfill the requirement by providing proof of proficiency in that language by successful completion of a proficiency exam approved by Foreign Language faculty at the B1 level (see application form). If a student is a native speaker of a language other than English, he/she will likely profit most from either beginning or continuing study of an additional language;
9. Students with a documented learning disability which affects his or her ability to process language may petition the Center for Student Success for alternative arrangements for preapproved Foreign Language Substitution courses which meet the Indiana Wesleyan University language requirement. Petitions must include recent documentation from a qualified learning disabilities specialist showing evidence of this language-specific disability and be submitted prior to or during the spring semester of their sophomore year.

Please visit the Division of Modern Language and Literature for the Requirement Pathways for Language Courses at IWU.

¹ For further information regarding Advanced Placement Credit, please visit: https://www.indwes.edu/undergraduate/admissions/transfer-students/_files/iwu-ap-2016-2017.pdf

² By the fall semester of junior year.

³ 100 level: Beginning I-117, Beginning II-118; 200 level: Intermediate I-237, Intermediate II-238; 300 level: Advanced I-347, Advanced II-349.

⁴ For more information regarding CLEP credits and Indiana Wesleyan equivalents please visit: https://www.indwes.edu/undergraduate/admissions/transfer-students/_files/iwu-clep-test-2016-2017.pdf

⁵ Please click the following link <https://www.languagetesting.com> for further information regarding the ACTFL exams, prices, and test dates.

⁶ Please click the following link <https://www.languagetesting.com> for further information regarding the ACTFL exams, prices, and test dates.

⁷ Please review links for specific dates and exam fees.

⁸ Fees vary depending on exam.

English Courses (39-51 credits)

Major Requirements - Core Courses (12 credits - all required)

ENG-220	Approaches to Literary Analysis	3
WRI-234	Advanced Writing	3
WRI-390	Teaching Writing: Composition Theory, Pedagogy, and Practice	3
ENG-481	English Capstone	3

NOTE: ENG/WRI double majors will choose either ENG-481 or WRI-481.

Young Adult Literature (3 credits)

EDU-265	Young Adult Literature	3
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Literature in Context Courses (9 Credits - choose 3 of 4)

ENG-301	British Literature I - Medieval to 1800	3
ENG-302	British Literature II - 1800 to Present	3
ENG-306	American Literature I - Pre-Columbian to 1865	3
ENG-307	American Literature II - 1865 to Present	3

Literature Seminars (9 credits)

ENG-490	Literature in Cultural Diversity	3
	or	
ENG-495	Literature in Gender Diversity	3
	Seminar Electives in English (6 credits at the 310-400 level)	6

Linguistics (6 credits)

ENG-241	Studies in English Grammar	3
ENG-352	History of English Language	3

Spanish - A.B.

The Spanish major is designed to help students develop proficiency in the communication, cultures, connections and communities important to the language. Because of the large Spanish-speaking population in the United States, opportunities for multilingual professionals are increasing. The IWU Spanish major equips students to be world changers through the power of the Spanish language. The education major in Spanish is further designed to add training and specific professional experience to the liberal arts major (see education section (p. 237) of the catalog).

Requirements (42-47 credits)

Language (15-18 credits)

SPA-117	Beginning Spanish I	3
SPA-118	Beginning Spanish II	3
SPA-237	Intermediate Spanish I	3
SPA-238	Intermediate Spanish II	3
SPA-347	Advanced Spanish I Conversation I	3
SPA-349	Advanced Spanish II	3

Students are required to pass SPA-349 with a minimum grade of "C" before advancing to other 300 or 400 level upper-division classes.

The foreign language coordinator or the division chair may, however, grant some students permission to take another upper-division class at the same time that they are taking SPA-349.

Students may not elect to take SPA-117, SPA-118, SPA-237, or SPA-238 after successfully completing SPA-347, SPA-349, or any other upper-level course, but may pursue CLEP credit prior to completing SPA-349.

CLEP Policy

Students may CLEP SPA-117, SPA-118, or SPA-237 for credit. However, students must CLEP these courses prior to completing SPA-349 or with approval of the foreign language coordinator to receive credit for their major or minor.

AP Policy

Incoming freshmen who, prior to their enrollment at Indiana Wesleyan University, pass the AP Spanish Language Exam with a minimum score of 3 will receive credit for SPA-117. Students who pass the AP Spanish Language Exam with a minimum score of 4 will be awarded credit for SPA-117 and SPA-118. Students who pass the AP Spanish Language Exam with a score of 5 will be awarded credit for SPA-117, SPA-118, and SPA-237. AP credit for these courses will not meet intercultural competency.

Spanish Electives (9-12 credits)

SPA-348	Culture and Civilization of Latin America	3
SPA-354	Latin American History	3
SPA-357	Spanish Linguistics and Phonology	3
SPA-365	Special Topics in Hispanic Studies	3 to 9
SPA-370	Hispanic Culture and Language Studies	3
SPA-371	Hispanic Culture in the U.S.	3
SPA-372	Culture and Civilization of Spain	3
SPA-420	Advanced Spanish Grammar	3
SPA-457	Survey of Spanish Literature	3
SPA-458	Survey of Spanish American Literature	3
SPA-461	Contemporary Spanish Literature	3
SPA-462	Spanish Short Stories	3
SPA-465	Special Topics in Spanish Literature	3 to 9

Foreign Study Experience

Students may transfer a 300 or 400 level course taken abroad that focuses on the history, culture or literature of a Spanish-speaking country or the theory or practical use of the Spanish language. Courses must be taught in Spanish and be from an approved, accredited program.

If a student decides not to pursue CLEP credit prior to completing SPA-349, he or she must study abroad in Seville, Spain, for one semester in order to earn the remaining credits and graduate in 4 years.

All Spanish Majors and Minors are strongly encouraged to study abroad through IWU-sponsored or IWU-approved programs during their junior year.

Students should consult with the Foreign Language Coordinator, the Global Engagement Office, as well as their faculty advisor before taking courses abroad to ensure that they are appropriate.

Prerequisite: SPA-349, junior standing, and approval from the Foreign Language Coordinator.

Senior Seminar (3 credit)

SPA-470	Spanish Capstone	3
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Prerequisite: SPA 349, junior standing and approval from the Foreign Language Coordinator.

Cognate (12 credits)

Choose from one of the following fields:

Second Foreign Language

History

Religion

Intercultural Studies

Or another field approved by the division such as TESOL, Business, Education (Elementary, Secondary, Special, etc.), Political Science, Pre-law, Criminal Justice, Social Work, Art, or Nursing.

Spanish Minor

Spanish Language Option Requirements (18-21 credits)

Spanish Language (18-21 credits)

SPA-117	Beginning Spanish I	3
SPA-118	Beginning Spanish II	3
SPA-237	Intermediate Spanish I	3
SPA-238	Intermediate Spanish II	3
SPA-347	Advanced Spanish I Conversation I	3
SPA-349	Advanced Spanish II	3
	or	
INT-322	Intercultural Internship	3 to 9

Students are required to pass SPA-349 with a minimum grade of "C" before advancing to other 300 or 400 level upper-division classes.

The foreign coordinator or the division chair may, however, grant some students permission to take another upper-division class at the same time that they are taking SPA-349.

Students may not elect to take SPA-117, SPA-118, SPA-237, or SPA-238 after successfully completing SPA-347, SPA-349, or any other upper-level courses, but may pursue CLEP credit prior to completing SPA-349.

CLEP Policy

Students may CLEP SPA-117, SPA-118, or SPA-237 for credit. However, students must CLEP these courses prior to completing SPA-349 or with approval of the foreign language coordinator to receive credit for their major or minor.

AP Policy

Incoming freshmen who, prior to their enrollment at Indiana Wesleyan University, pass the AP Spanish Language Exam with a minimum score of 3 will receive credit for SPA-117. Students who pass the AP Spanish Language Exam with a minimum score of 4 will be awarded credit for SPA-117 and SPA-118. Students who pass the AP Spanish Language Exam with a score of 5 will be awarded credit for SPA 117, SPA 118, and SPA 237. AP credit for these courses will not meet intercultural competency.

In order for students to enroll in INT-322, they must have completed SPA-347. Students will be placed in a Spanish speaking country for at least 3 weeks. Placement will be approved by the Foreign Language Coordinator and cooperating faculty member from Intercultural Studies.

Hispanic Studies Option Requirements (18 to 24 Credits): Language and Culture (6-12 credits in Spanish language, 6-12 credits in culture)

SPA-117	Beginning Spanish I	3
SPA-118	Beginning Spanish II	3
SPA-237	Intermediate Spanish I	3
SPA-238	Intermediate Spanish II	3
SPA-347	Advanced Spanish I Conversation I	3
SPA-349	Advanced Spanish II	3

Students are required to pass SPA-349 with a minimum grade of "C" before advancing to other 300 or 400 level upper-division classes.

The foreign coordinator or the division chair may, however, grant some students permission to take another upper-division class at the same time that they are taking SPA-349.

Students may not elect to take SPA-117, SPA-118, SPA-237, or SPA-238 after successfully completing SPA-347, SPA-349, or any other upper-level courses, but may pursue CLEP credit prior to completing SPA-349.

CLEP Policy

Students may CLEP SPA-117, SPA-118, or SPA-237 for credit. However, students must CLEP these courses prior to completing SPA-349 or with approval of the foreign language coordinator to receive credit for their major or minor.

AP Credits Policy

Incoming freshmen who, prior to their enrollment at Indiana Wesleyan University, pass the AP Spanish Language Exam with a minimum score of 3 will receive credit for SPA-117. Students who pass the AP Spanish Language Exam with a minimum score of 4 will be awarded credit for SPA-117 and SPA-118. Students who pass the AP Spanish Language Exam with a score of 5 will be awarded credit for SPA-117, SPA-118, and SPA-237. AP credit for these courses will not meet intercultural competency.

INT-322 Prerequisite

INT-322 course is an option for Intercultural Studies majors only, because they will have completed all other prerequisites needed in order to take INT-322. In order for students to enroll in INT-322, they must have also completed SPA-347. Students will be placed in a Spanish speaking country for at least 3 weeks. Placement will be approved by the Foreign Language Coordinator and cooperating faculty member from Intercultural Studies.

Foreign Study Experience Policy

If a student decides not to pursue CLEP credit prior to completing SPA-349, he or she must study abroad in Seville, Spain, for one semester in order to earn the remaining credits and graduate in 4 years.

All Spanish Majors and Minors are strongly encouraged to study abroad through IWU-sponsored or IWU-approved programs during their junior year.

Students should consult with the Foreign Language Coordinator, the Global Engagement Office, as well as their faculty advisor before taking courses abroad to ensure that they are appropriate.

Prerequisite: SPA-349, junior standing, and approval from the Foreign Language Coordinator.

Spanish Language Courses

SPA-117	Beginning Spanish I	3
SPA-118	Beginning Spanish II	3
SPA-237	Intermediate Spanish I	3
SPA-238	Intermediate Spanish II	3
SPA-347	Advanced Spanish I Conversation I	3
SPA-349	Advanced Spanish II	3
INT-322	Intercultural Internship	3 to 9

Spanish Electives (6-12 credits)

SPA-348	Culture and Civilization of Latin America	3
SPA-354	Latin American History	3
SPA-357	Spanish Linguistics and Phonology	3
SPA-365	Special Topics in Hispanic Studies	3 to 9
SPA-370	Hispanic Culture and Language Studies	3
SPA-371	Hispanic Culture in the U.S.	3
SPA-372	Culture and Civilization of Spain	3
SPA-420	Advanced Spanish Grammar	3
SPA-457	Survey of Spanish Literature	3
SPA-458	Survey of Spanish American Literature	3
SPA-461	Contemporary Spanish Literature	3
SPA-462	Spanish Short Stories	3
SPA-465	Special Topics in Spanish Literature	3 to 9

Spanish Education Major

See the education section of the catalog for a list of specific requirements for the Spanish Education (p. 237) major.

World Languages Minor

Requirements (18-24 credits)

Linguistics (3 credits)

ENG-170 Introduction to Linguistics 3

Language of Emphasis (9-15 credits)

0-6 credits must be at the 200 level* 0-6

9 credits must be at the 300-400 level 9

(Options include CHI-347 and CHI-365)

* Students can waive all or part of the 6-credit requirement by one of the following means:

1. Demonstrating intermediate-level proficiency on the MLL-designated placement exam for the language of emphasis.
2. Gaining approval of the language instructor designated by the division chair to assess proficiency in the language of emphasis.
3. Gaining exam (e.g., AP exam or CLEP exam) or transfer credit at the intermediate level.

** Students cannot take language courses at a level lower than the one they placed into by placement exam or than those they received credit for from AP, CLEP, or transfer.

***Students can take CHI-365 up to 9 credits.

Electives - Any Combination of Courses from the Following (6 credits):

Additional courses in the language of emphasis (including 100 level**)

Courses in a different foreign language (at any level)

The following courses:

INT-220	Intercultural Relationships	3
CDV-240	Urban Anthropology	3
INT-315	Christianity in Intercultural Contexts	3
INT-402	Contemporary Global Issues	3
NUR-400	Transcultural Nursing	2
NUR-400L	Transcultural Nursing-Practicum	1

TESOL - A.B.

TESOL – Teaching English to Speakers of Other Languages

The TESOL major provides specialized instruction in the theory and skills of teaching second language acquisition, equipping students to change the world in a tangible way. The TESOL curriculum includes a rigorous core that covers language/linguistics, language acquisition, TESL/TEFL theory, assessment practices, and cultural awareness and experience. Graduates with a TESOL major should be prepared to teach English to adult speakers of other languages around the world. The education major in TESOL is further designed to add training and specific experience in elementary and secondary schools (see TESOL Education (p. 239) of the catalog).

Foreign Language Requirement (3-12 credits)

All majors will achieve language competency in a modern foreign language in one of the following ways:

1. Achieve a score of 3 on the College Board Advanced Placement examination to earn 3 credits for Beginning 1, and take Beginning 2, Intermediate 1, and Intermediate 2; achieve a score of 4 on the College Board Advanced Placement Examination to earn 6 credits for Beginning 1 and Beginning 2, and take Intermediate 1 and Intermediate 2; or achieve a score of 5 on the College Board Advanced Placement examination to earn 9 credits for Beginning 1, Beginning 2, and Intermediate 1, and take Intermediate 2.

2. Achieve a score of 5, 6, or 7 on an International Baccalaureate Higher Level foreign language exam (equivalent to 12 credit hours)¹;

3. Take the placement test in a language previously studied (Chinese, French, or Spanish) in order to *place into* the highest-level language course at IWU for which the student is qualified. The student will take the placement test within the first two years of study at IWU², and continue language study, subsequent courses will vary, depending on the level of language placement. The basic requirement is four courses in a given language through the FL 238 level or a single advanced (300-)³ level course (please see specific details as listed below);

4. Pass the CLEP exam in French, German, or Spanish through the Intermediate I level **and** take an Intermediate II (238) level course⁴ prior to the first semester of junior year or prior to the completion of SPA 349. Students are advised to take the placement exam prior to registering for the CLEP exam;

5. Pass the ACTFL (American Council on the Teaching of Foreign Languages) Oral Proficiency Interview (OPI), Writing Proficiency (WPT), Reading Proficiency (RPT) **and** Listening Proficiency (LTP) exams or other proficiency exam approved by the Division of Modern Language and Literature at the **intermediate-mid level** for languages **not** taught in the Foreign Language Department at Indiana Wesleyan University. Students who desire such testing must make this request via the Foreign Language Department during his or her first academic year at Indiana Wesleyan and take the exams on the dates listed on the exam schedule.⁵ Students may not take the exam in a language once they have begun to study the language at the university level (including transfer credit or study abroad). Proficiency exams may only be taken twice in a particular language. There are fees associated with each exam and students will be responsible for paying all fees⁶;

6. Pass the DELE Spanish proficiency exam at the B1 level (http://chicago.cervantes.es/en/diplomas_spanish/diplomas_dele_register_spanish.htm), pass the DELF French proficiency exam at the B1 level (<https://www.afchicago.org/delf-dalf>), or pass the HSK Mandarin proficiency exam at the B1 level (<http://www.iupui.edu/~china/courses/chinese-proficiency-test/>). Students who desire such testing must make this request via the Foreign Language Department during his or her first academic year at Indiana Wesleyan and take the exams on the dates listed on the official exam schedule.⁷ Students may not take the exam in a language once they have begun to study the language at the university level (including transfer credit or study abroad). Proficiency exams may only be taken twice in a particular language. There are fees associated with each exam and students will be responsible for paying all fees⁸;

7. Earn 12 credits in a foreign language not previously studied. Students may choose between languages currently taught at Indiana Wesleyan University Marion Campus (Chinese, French, or Spanish.);

8. Native speakers of a language other than English may fulfill the requirement by providing proof of proficiency in that language by successful completion of a proficiency exam approved by Foreign Language faculty at the B1 level (see application form). If a student is a native speaker of a language other than English, he/she will likely profit most from either beginning or continuing study of an additional language;

9. Students with a documented learning disability which affects his or her ability to process language may petition the Center for Student Success for alternative arrangements for preapproved Foreign Language Substitution courses which meet the Indiana Wesleyan University language requirement. Petitions must include recent documentation from a qualified learning disabilities specialist showing evidence of this language-specific disability and be submitted prior to or during the spring semester of their sophomore year.

Please visit the Division of Modern Language and Literature for the Requirement Pathways for Language Courses at IWU.

¹ For further information regarding Advanced Placement Credit, please visit: https://www.indwes.edu/undergraduate/admissions/transfer-students/_files/iwu-ap-2016-2017.pdf

² By the fall semester of junior year.

³ 100 level: Beginning I-117, Beginning II-118; 200 level: Intermediate I-237, Intermediate II-238; 300 level: Advanced I-347, Advanced II-349.

⁴ For more information regarding CLEP credits and Indiana Wesleyan equivalents please visit: https://www.indwes.edu/undergraduate/admissions/transfer-students/_files/iwu-clep-test-2016-2017.pdf

⁵ Please click the following link <https://www.languagetesting.com> for further information regarding the ACTFL exams, prices, and test dates.

⁶ Please click the following link <https://www.languagetesting.com> for further information regarding the ACTFL exams, prices, and test dates.

⁷ Please review links for specific dates and exam fees.

⁸ Fees vary depending on exam.

Requirements (42-54 credits)

Intercultural (3 credits)

INT-220	Intercultural Relationships	3
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English/TESOL (21 credits)

ENG-170	Introduction to Linguistics	3
ENG-241	Studies in English Grammar	3
TSL-203	TESOL Theoretical Foundations	3
TSL-305	Second Language Acquisition	3
TSL-350	TESOL Assessment and Testing	3
TSL-450	English Grammar Pedagogy	2
TSL-471	Research Seminar	2
TSL-481	TESOL Capstone	1

TESOL Methods and Practicum (6 credits)

EDU-382TE	Methods of Teaching Sr High/Jr High/ Middle School Teaching English to Speakers of Other Languages	3 to 4
TSL-385	Practicum in TESOL	3

Foreign Language (0-12 credits)

	Foreign language	0-12
	or	
	demonstration of intermediate-level competency	

Electives (12 credits)

(Choose at least one course from three of the following areas below.)

Language Studies

ENG-352	History of English Language	3
TSL-368	Special Topics in TESOL	3
WRI-165	English Language and Composition	3
WRI-210	Theories and Methods of Writing Consultancy	0 to 1
	Any foreign language course (in addition to competency requirement)	3-6

Other Courses

TSL-260	TESOL Internship	1 to 3
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Global Studies

INT-315	Christianity in Intercultural Contexts	3
INT-350	Transformational Development Principles	3
INT-302	Contemporary Global Issues	3
CDV-240	Urban Anthropology	3
PHL-248	Religions of the World	3
SOC-225	Cultural Anthropology	3

Communication

COM-112	Introduction to Multimedia Storytelling	2
THR-226	Voice and Movement	3
COM-280	Intercultural Communication	3
COM-326	Conflict Communication	3
THR-362	Scriptwriting	3
COM-370	Symbols and Imaging	3

COM-352 Interpersonal Communication 3

TESOL Minor

Requirements (24-36 credits)

Intercultural (3 credits)

INT-220 Intercultural Relationships 3

English/TESOL (15 credits)

ENG-170 Introduction to Linguistics 3

ENG-241 Studies in English Grammar 3

TSL-203 TESOL Theoretical Foundations 3

TSL-305 Second Language Acquisition 3

TSL-350 TESOL Assessment and Testing 3

TESOL Methods and Practicum (6 credits)

EDU-382TE Methods of Teaching Sr High/Jr High/ Middle School Teaching English to Speakers of Other Languages 3 to 4

TSL-385 Practicum in TESOL 3

Foreign Language (0-12 credits)

Foreign language 0-12
or
demonstration of intermediate-level competency

TESOL Education Major

See the education section of the catalog for a list of specific requirements for this elementary/secondary TESOL Education (p. 239) major.

Foreign Language Requirement (3-12 credits)

All majors will achieve language competency in a modern foreign language in one of the following ways:

1. Achieve a score of 3 on the College Board Advanced Placement examination to earn 3 credits for Beginning 1, and take Beginning 2, Intermediate 1, and Intermediate 2; achieve a score of 4 on the College Board Advanced Placement Examination to earn 6 credits for Beginning 1 and Beginning 2, and take Intermediate 1 and Intermediate 2; or achieve a score of 5 on the College Board Advanced Placement examination to earn 9 credits for Beginning 1, Beginning 2, and Intermediate 1, and take Intermediate 2.
2. Achieve a score of 5, 6, or 7 on an International Baccalaureate Higher Level foreign language exam (equivalent to 12 credit hours)¹;
3. Take the placement test in a language previously studied (Chinese, French, or Spanish) in order to *place into* the highest-level language course at IWU for which the student is qualified. The student will take the placement test within the first two years of study at IWU² and continue language study; subsequent courses will vary, depending on the level of language placement. The basic requirement is four courses in a given language through the FL 238 level or a single advanced (300-)³ level course (please see specific details as listed below);
4. Pass the CLEP exam in French, German, or Spanish through the Intermediate I level **and** take an Intermediate II (238) level course⁴ prior to the first semester of junior year or prior to the completion of SPA 349. Students are advised to take the placement exam prior to registering for the CLEP exam;
5. Pass the ACTFL (American Council on the Teaching of Foreign Languages) Oral Proficiency Interview (OPI), Writing Proficiency (WPT), Reading Proficiency (RPT) **and** Listening Proficiency (LTP) exams or other proficiency exam approved by the Division of Modern Language and Literature at the **intermediate-mid level** for languages **not** taught in the Foreign Language Department at Indiana Wesleyan University. Students who desire such testing must make this request via the Foreign

Language Department during his or her first academic year at Indiana Wesleyan and take the exams on the dates listed on the exam schedule.⁵ Students may not take the exam in a language once they have begun to study the language at the university level (including transfer credit or study abroad). Proficiency exams may only be taken twice in a particular language. There are fees associated with each exam and students will be responsible for paying all fees⁶;

6. Pass the DELE Spanish proficiency exam at the B1 level (http://chicago.cervantes.es/en/diplomas_spanish/diplomas_dele_register_spanish.htm), pass the DELF French proficiency exam at the B1 level (<https://www.afchicago.org/delf-dalf>), or pass the HSK Mandarin proficiency exam at the B1 level (<http://www.iupui.edu/~china/courses/chinese-proficiency-test/>). Students who desire such testing must make this request via the Foreign Language Department during his or her first academic year at Indiana Wesleyan and take the exams on the dates listed on the official exam schedule.⁷ Students may not take the exam in a language once they have begun to study the language at the university level (including transfer credit or study abroad). Proficiency exams may only be taken twice in a particular language. There are fees associated with each exam and students will be responsible for paying all fees⁸;

7. Earn 12 credits in a foreign language not previously studied. Students may choose between languages currently taught at Indiana Wesleyan University Marion Campus (Chinese, French, or Spanish.);

8. Native speakers of a language other than English may fulfill the requirement by providing proof of proficiency in that language by successful completion of a proficiency exam approved by Foreign Language faculty at the B1 level (see application form). If a student is a native speaker of a language other than English, he/she will likely profit most from either beginning or continuing study of an additional language;

9. Students with a documented learning disability which affects his or her ability to process language may petition the Center for Student Success for alternative arrangements for preapproved Foreign Language Substitution courses which meet the Indiana Wesleyan University language requirement. Petitions must include recent documentation from a qualified learning disabilities specialist showing evidence of this language-specific disability and be submitted prior to or during the spring semester of their sophomore year.

Please visit the Division of Modern Language and Literature for the Requirement Pathways for Language Courses at IWU.

¹ For further information regarding Advanced Placement Credit, please visit: https://www.indwes.edu/undergraduate/admissions/transfer-students/_files/iwu-ap-2016-2017.pdf

² By the fall semester of junior year.

³ 100 level: Beginning I-117, Beginning II-118; 200 level: Intermediate I-237, Intermediate II-238; 300 level: Advanced I-347, Advanced II-349.

⁴ For more information regarding CLEP credits and Indiana Wesleyan equivalents please visit: https://www.indwes.edu/undergraduate/admissions/transfer-students/_files/iwu-clep-test-2016-2017.pdf

⁵ Please click the following link <https://www.languagetesting.com> for further information regarding the ACTFL exams, prices, and test dates.

⁶ Please click the following link <https://www.languagetesting.com> for further information regarding the ACTFL exams, prices, and test dates.

⁷ Please review links for specific dates and exam fees.

⁸ Fees vary depending on exam.

Writing - A.B.

The liberal arts major in Writing is designed to prepare students to become outstanding communicators with a high level of proficiency in the use of the written word. The major stresses both the artistic joy of composition and the practical application of writing skills to communication challenges in everyday life. Graduates may elect to pursue careers as writers, editors or communications consultants, or may wish to apply their expertise in education, business or the ministry. With its strong liberal arts emphasis, a Writing major is recommended as an excellent professional degree program. Majors graduate with a range of writing experience in various genres, with exposure to modern composition theory, and with training in the practical application of rhetoric to life. While the program requires a comprehensive study and practice of writing, it also encourages the student to discover his or her best voice and style.

Foreign Language Requirement (3-12 credits)

All majors will achieve language competency in a modern foreign language in one of the following ways:

1. Achieve a score of 3 on the College Board Advanced Placement examination to earn 3 credits for Beginning 1 and take Beginning 2, Intermediate 1 and Intermediate 2; achieve a score of 4 on the College Board Advanced Placement Examination to earn 6 credits for Beginning 1 and Beginning 2, and take Intermediate 1 and Intermediate 2; or achieve a score of 5 on the College Board Advanced Placement examination to earn 9 credits for Beginning 1, Beginning 2, and Intermediate 1, and take Intermediate 2.
2. Achieve a score of 5, 6, or 7 on an International Baccalaureate Higher Level foreign language exam (equivalent to 12 credit hours)¹;
3. Take the placement test in a language previously studied (Chinese, French, or Spanish) in order to *place into* the highest-level language course at IWU for which the student is qualified. The student will take the placement test within the first two years of study at IWU² and continue language study; subsequent courses will vary, depending on the level of language placement. The basic requirement is four courses in a given language through the FL 238 level or a single advanced (300-)³ level course (please see specific details as listed below);
4. Pass the CLEP exam in French, German, or Spanish through the Intermediate I level **and** take and Intermediate II (238) level course⁴ prior to the first semester of junior year or prior to the completion of SPA 349. Students are advised to take the placement exam prior to registering for the CLEP exam;
5. Pass the ACTFL (American Council on the Teaching of Foreign Languages) Oral Proficiency Interview (OPI), Writing Proficiency (WPT), Reading Proficiency (RPT) **and** Listening Proficiency (LTP) exams or other proficiency exam approved by the Division of Modern Language and Literature at the **intermediate-mid level** for languages **not** taught in the Foreign Language Department at Indiana Wesleyan University. Students who desire such testing must make this request via the Foreign Language Department during his or her first academic year at Indiana Wesleyan and take the exams on the dates listed on the exam schedule.⁵ Students may not take the exam in a language once they have begun to study the language at the university level (including transfer credit or study abroad). Proficiency exams may only be taken twice in a particular language. There are fees associated with each exam and students will be responsible for paying all fees⁶;
6. Pass the DELE Spanish proficiency exam at the B1 level (http://chicago.cervantes.es/en/diplomas_spanish/diplomas_dele_register_spanish.htm), pass the DELF French proficiency exam at the B1 level (<https://www.afchicago.org/delf-dalf>), or pass the HSK Mandarin proficiency exam at the B1 level (<http://www.iupui.edu/~china/courses/chinese-proficiency-test/>). Students who desire such testing must make this request via the Foreign Language Department during his or her first academic year at Indiana Wesleyan and take the exams on the dates listed on the official exam schedule.⁷ Students may not take the exam in a language once they have begun to study the language at the university level (including transfer credit or study abroad). Proficiency exams may only be taken twice in a particular language. There are fees associated with each exam and students will be responsible for paying all fees⁸;
7. Earn 12 credits in a foreign language not previously studied. Students may choose between languages currently taught at Indiana Wesleyan University Marion Campus (Chinese, French, or Spanish.);
8. Native speakers of a language other than English may fulfill the requirement by providing proof of proficiency in that language by successful completion of a proficiency exam approved by Foreign Language faculty at the B1 level (see application form). If a student is a native speaker of a language other than English, he/she will likely profit most from either beginning or continuing study of an additional language;
9. Students with a documented learning disability which affects his or her ability to process language may petition the Center for Student Success for alternative arrangements for preapproved Foreign Language Substitution courses which meet the Indiana Wesleyan University language requirement. Petitions must include recent documentation from a qualified learning disabilities specialist showing evidence of this language-specific disability and be submitted prior to or during the spring semester of their sophomore year.

Please visit the Division of Modern Language and Literature for the Requirement Pathways for Language Courses at IWU.

¹ For further information regarding Advanced Placement Credit, please visit: https://www.indwes.edu/undergraduate/admissions/transfer-students/_files/iwu-ap-2016-2017.pdf

² By the fall semester of junior year.

³ 100 level: Beginning I-117, Beginning II-118; 200 level: Intermediate I-237, Intermediate II-238; 300 level: Advanced I-347, Advanced II-349.

⁴ For more information regarding CLEP credits and Indiana Wesleyan equivalents please visit: https://www.indwes.edu/undergraduate/admissions/transfer-students/_files/iwu-clep-test-2016-2017.pdf

⁵ Please click the following link <https://www.languagetesting.com> for further information regarding the ACTFL exams, prices, and test dates.

⁶ Please click the following link <https://www.languagetesting.com> for further information regarding the ACTFL exams, prices, and test dates.

⁷ Please review links for specific dates and exam fees.

⁸ Fees vary depending on exam.

Requirements (42 credits)

Required Courses (12 credits)

WRI-230	Sentence Strategies	3
WRI-234	Advanced Writing	3
WRI-235	Creative Writing	3
WRI-481	Writing Capstone	3
	or	
ENG-481	English Capstone	3

ENG-481: ENG/WRI double majors only

Literature Electives (except ENG-180) (12 credits)

Electives in WRI-200 (or above) or the following COM courses: (18 credits)

COM-223	Digital Media Arts	3
COM-224	Introduction to Newswriting	3
COM-331	Public Relations Writing and Publicity	3
THR-362	Scriptwriting	3
COM-483	Advanced Newswriting and Reporting	3
COM	COM course by divisional permission	3

Writing 2nd Major (Taken only as a second major) (30 credits)

WRI-230	Sentence Strategies	3
WRI-234	Advanced Writing	3
WRI-235	Creative Writing	3
WRI-481	Writing Capstone	3
	or	
ENG-481	English Capstone	3

ENG-481: ENG/WRI double majors only

Literature Electives (except ENG-180) (9 credits)

	Writing Elective (at 300 or higher)	3
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One Writing Elective (at 300 or higher) (3 credits)

Electives in WRI-200 (or above) or the following COM courses: (6 credits)

COM-223	Digital Media Arts	3
COM-224	Introduction to Newswriting	3
COM-331	Public Relations Writing and Publicity	3
THR-362	Scriptwriting	3
COM-483	Advanced Newswriting and Reporting	3
COM	COM course by divisional permission	3

Writing Minor

Requirements (24 credits)

Required Courses (24 credits)

WRI-235	Creative Writing	3
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WRI-234	Advanced Writing	3
	or	
WRI-281	Art of Argument	3
	or	
WRI-282	Writing in the Workplace	3
	Two WRI courses at 300/400 level	6
ENG-180	Humanities World Literature	3
	and/or	
	COM courses listed in the Writing	
	A.B. major	

TESOL Certificate

Gainful Employment

Requirements

The TESOL Certificate is available for current IWU undergraduates who are not TESOL majors, TESOL Education Majors, TESOL minors, or Elementary Education majors with TESOL concentration.

Earning the certificate requires completion of the following courses and internship.

Required Courses

ENG-170	Introduction to Linguistics	3
TSL-203	TESOL Theoretical Foundations	3
TSL-305	Second Language Acquisition	3
TSL-350	TESOL Assessment and Testing	3
EDU-382TE	Methods of Teaching Sr High/Jr High/ Middle School Teaching English to Speakers of Other Languages	3 to 4

EDU-382TE must be taken for 4 credits.

Practicum Experience

TSL-260	TESOL Internship	1 to 3
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Writing Center

The Ink Well, the university writing center, seeks to assist the student body with every stage of the writing process through consultations with trained student writing consultants. It provides employment and experience in peer consultancy to many students both within and outside of our division.

The Ink Well supports IWU's mission to develop students in scholarship by providing them with tools to enhance academic excellence and by equipping them to be successful in their vocations.

Language Lab

The Language Link, the university language lab, offers Rosetta Stone online tutorial services in both Spanish and French. Along with this service, students can request tutoring help from a student tutor in Spanish, French, and Mandarin Chinese.

Music Division

Purpose

The Division of Music is committed to preparing men and women to be the best possible musicians who recognize that all gifts and talents are from God, to be cultivated to their highest potential for humble service to God and others. Since 1994, Indiana Wesleyan University Division of Music has been an accredited member of the National Association of Schools of Music

(NASM) <http://nasm.arts-accredit.org> or 703-467-0700. Music scholarships are available for Music majors by audition. Contact the division for applications.

General Education Competencies

Students in this major meet the general education competencies by taking the approved standard courses.

Admission to the Music Major

Permission to declare a music major at IWU is neither automatic nor assumed merely because a student wants to study music. Students must demonstrate a degree of aptitude and preparedness, both academically and musically. Those conditions can be met by the following means:

1. Academic readiness can be demonstrated by completing a placement exam in music theory. If students are not prepared for the exam, equivalency can be met by taking MUS-160, Introduction to Music Theory, and earning a grade of "C" or above.
2. Performance readiness can be proven by an audition before selected music faculty or by submitting an audio or video recording of pieces showing appropriate levels of accomplishment.
3. Audition for the music faculty. Two pieces in contrasting styles must be performed in the student's applied area. One additional piece may be performed in a second applied area. No taped accompaniments; an accompanist will be provided if needed.
4. All students are required to submit three letters of reference from former music teachers, from music directors, or from other musicians who can verify the student's readiness to study music at the collegiate level.
5. Music Therapy majors are required to go through an interview process as there are a limited number of Music Therapy majors accepted in the program each year.

This policy applies to both transfer students and entering freshmen. Students living a considerable distance from Marion may be accepted as provisional majors pending an audition/interview following arrival on campus.

If an applicant fails in any of the above requirements but still wishes to be admitted as a major, the status of provisional music major will be granted. The student will be expected to re-audition and successfully complete MUS-160 at the end of the first semester of study. Upon satisfactory completion, the applicant will be classified as a music major.

Admission to Upper-divisional Studies

Admission to upper-level studies is granted by the music faculty through the Upper-divisional Hearing. This consists of a performance and written examination in which the candidate's applied and academic progress is evaluated, and the candidate is questioned regarding content of courses completed and progress toward career goals. An overall grade-point average of 2.75 is required for admission to upper-divisional studies and no grade below a "C" in any music class.

Other Requirements for All Music Majors

- MUS-200 Recital Attendance (seven semesters)
- Class Piano Requirements
- Large Ensemble Participation (participation in large ensemble each semester)
- Upper Divisional Hearing
- Young Performer Series Recital (see requirements)
- Departmental Recital Participation (varies with different programs)

Applied Music - A.B.

The major in Music with an emphasis in Applied Music prepares the student for graduate study or private studio teaching. It may be effectively combined with other majors such as Christian Ministries, Christian Worship, or Christian Education. Emphasis may be choral (C), instrumental (I), or general (G).

Requirements (50-58 credits)

Required Core Courses (40-44 credits)

MUS-101-401	Applied Music	7
MUS-160	Introduction to Music Theory (Prerequisite for Music Theory I)	2

MUS-162	Music Theory I	3
MUS-261	Music Theory II	3
MUS-264	Music Theory III	3
MUS-164	Ear Training I	2
MUS-263	Ear Training II	2
MUS-266	Ear Training III	1
MUS-265	Form and Analysis	2
MUS-285	Beginning Conducting	2
MUS-371	Music History and Literature I	3
MUS-372	Music History and Literature II	3
MUS-442	Senior Recital - Music Majors	2
MUS-490	Senior Seminar	2
	Ancient or Modern Language	3

Additional Required Core Course for Vocal Emphasis only

MUS-125	Diction for Singers 1	2
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Additional Required Core Course for Keyboard Emphasis only

MUS-248	Keyboard Literature	2
MUS-119	Keyboard Skills	2

Additional Required Core Course for Instrumental Emphasis Only

MUS-375	Symphonic Literature	2
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Electives selected from the following (8 credits):**Instrumental Emphasis (8 Credits)**

MUS-100	Applied Study - Non-Majors	1
MUS-114	Class Voice	1
MUS-186	Chamber Music	0 to 1
MUS-248	Keyboard Literature	2
MUS-275	Introduction to Computer Applications in Music	1
MUS-286	Advanced Conducting	2
MUS-290	Jazz Improvisation	1
MUS-300	Arranging	1
MUS-366	Song Literature	2

MUS-100 may be repeated up to two credits.

Vocal Emphasis (8 Credits)

MUS-100	Applied Study - Non-Majors	1
MUS-167	Opera Workshop	0 to 3
MUS-225	Diction for Singers 2	2
MUS-248	Keyboard Literature	2
MUS-275	Introduction to Computer Applications in Music	1
MUS-280	Choral Techniques	2
MUS-286	Advanced Conducting	2
MUS-365	Vocal Pedagogy	2
MUS-366	Song Literature	2
MUS-375	Symphonic Literature	2

MUS-100 may be repeated up to two credits.

Piano Emphasis (8 Credits)

MUS-100	Applied Study - Non-Majors	1
MUS-186	Chamber Music	0 to 1

MUS-245	Piano Pedagogy I	2
MUS-246	Piano Pedagogy II	2
MUS-275	Introduction to Computer Applications in Music	1
MUS-286	Advanced Conducting	2
MUS-290	Jazz Improvisation	1
MUS-375	Symphonic Literature	2

MUS-100 and MUS-186 may be repeated up to two credits.

General emphasis applied music majors must add the following:

	Four semesters of secondary applied	4
	Large ensemble in secondary area	2
MUS-280	Choral Techniques	2
	Instrumental Techniques	2

Piano Proficiency (2-8 credits)

Competency through Level III
(instrumental)
or
Level IV (vocal)

Applied Music

Applied music (private study) is offered in voice, piano, organ, and all brass, woodwind, percussion, and string (including guitar) instruments. All applied study requires a private lesson fee.

Church Music - A.B.

The major in Music with an emphasis in Church Music prepares the student to be a minister of music or a worship arts director in the evangelical church. The program has a choral/vocal emphasis; therefore, most students will study voice as their applied major. There may be some other options; i.e., if the student is a keyboard major, 3 hours will be in keyboard and 1 hour in voice, and the required ensemble will be choral.

If an instrumentalist desires a church music major, 3 hours will be on the instrument and 1 hour in voice. The required ensemble will be divided between instrumental and choral. The student may elect to take additional semesters in any ensemble or applied study.

Requirements (46-54 credits)

Required Core Courses (38-40 credits)

MUS-101- 201	Major Applied Studies	4
MUS-160	Introduction to Music Theory	2
MUS-162	Music Theory I	3
MUS-175	Chapel Ensemble	0 to 1
MUS-261	Music Theory II	3
MUS-164	Ear Training I	2
MUS-263	Ear Training II	2
MUS-254	Music Ministry Leadership and Administration	3
MUS-354	Music Ministry Philosophy and Practice	3
MUS-280	Choral Techniques	2
MUS-285	Beginning Conducting	2
MUS-371	Music History and Literature I	3
	or	
MUS-372	Music History and Literature II	3

MUS-450	Church Music Practicum	2
MUS-490	Senior Seminar	2
WOR-235	Worship	2
WOR-235P	Worship Practicum	1
WOR-325	Centuries of Song	3

Electives selected from the following (6 credits):

MUS-124	Guitar Techniques	1
MUS-264	Music Theory III	3
MUS-265	Form and Analysis	2
MUS-266	Ear Training III	1
MUS-275	Introduction to Computer Applications in Music	1
MUS-286	Advanced Conducting	2
MUS-300	Arranging	1
MUS-442	Senior Recital - Music Majors	2
	or	
MUS-445	Church Music Senior Project	2
THE-233	Christian Theology I	3
REL-469	Pastoral Care and Counseling	3

Piano Proficiency (2-8 credits)

- Competency through Level IV (vocal/instrumental)
- Competency through Keyboard Skills (piano)

Musical Organization and Ensemble

Participation is by arrangement with the music faculty. Four credits in ensemble may be counted toward a degree. Music majors must participate in an ensemble of their major area each semester (excluding semester of student teaching). General majors must also spend one year (2 semesters) in a major ensemble of their second applied area.

In the event that an instrumentalist plays a non-traditional ensemble instrument, such as guitar, the ensemble will be determined by consultation with the division chair.

Students must follow the specific requirements of their ensemble director. Each student is expected to participate for the entire year.

Church Music Minor

The minor provides preparation for work in the music program of a local church. It may be combined with a variety of majors.

Requirements (21-23 credits)**Required Courses (19 credits)**

MUS-160	Introduction to Music Theory	2
MUS-162	Music Theory I	3
MUS-164	Ear Training I	2
MUS-254	Music Ministry Leadership and Administration	3
MUS-285	Beginning Conducting	2
MUS-354	Music Ministry Philosophy and Practice	3
MUS-111-211	Applied Study (3 semesters)	3
MUS-200	Recital Attendance (4 semesters)	
MUS-300	Arranging	1

Large Ensemble Participation (2 semesters)

MUS-175 Chapel Ensemble (2 semesters)
MUS 111-211: 3 semesters

MUS-200: 4 semesters

Large Ensemble Participation: 2 semesters

MUS-175: 2 semesters

Piano Proficiency (2-4 credits)

Competency through Level II

Music Composition - B. Mus.

This program will prepare the student in the liberal arts tradition for graduate school, further study in composition, or as a private teacher of music theory and composition.

Requirements (83 credits)

Required Core Courses (46 credits)

MUS-102P	Applied Study Perfor-Level 1	2
MUS-160	Introduction to Music Theory	2
MUS-162	Music Theory I	3
MUS-164	Ear Training I	2
MUS-180	Humanities Fine Arts	3
MUS-202P	Applied Study Perfor- Level 2	2
MUS-261	Music Theory II	3
MUS-263	Ear Training II	2
MUS-264	Music Theory III	3
MUS-266	Ear Training III	1
MUS-265	Form and Analysis	2
MUS-275	Introduction to Computer Applications in Music	1
MUS-302P	Applied Study Perfor Level 3	2
MUS-371	Music History and Literature I	3
MUS-372	Music History and Literature II	3
MUS-402P	Applied Study Perfor-Level 4	2
MUS-442	Senior Recital - Music Majors	2
MUS-490	Senior Seminar	2
MUS-342P	Junior Recital	2

Supportive Courses in Music (37 credits)

Required Courses (16 credits)

MUS-105	Class Piano Level I	2
MUS-165	Class Piano II	2
MUS-205	Class Piano Level III	2
MUS-305	Class Piano Level IV	2
MUS-119	Keyboard Skills	2
MUS-268	Counterpoint	2
MUS-285	Beginning Conducting	2
MUS-318	Orchestration	2

Ensembles – Choose seven from the following (7 credits):

Major Ensembles:

MUS-182	Piano Ensemble	0 to 1
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MUS-192	University Chorale	0 to 1
MUS-193	University Singers	0 to 1
MUS-194	Chamber Singers	0 to 1
MUS-196	Wind Ensemble	0 to 1
MUS-198	Orchestra	0 to 1

Minor Ensembles:

MUS-173	Handbell Ensemble	0 to 1
MUS-174	Women's Chorus	0 to 1
MUS-175	Chapel Ensemble	0 to 1
MUS-177	Clarinet Quartet	0 to 1
MUS-178	Saxophone Quartet	0 to 1
MUS-179	Woodwind Quintet	0 to 1
MUS-181	Guitar Ensemble	0 to 1
MUS-183	IWU Jazz Combo	0 to 1
MUS-184	World Music Ensemble	0 to 1
MUS-185	Flute Ensemble	0 to 1
MUS-186	Chamber Music	0 to 1
MUS-189	Honors Brass Quintet	0 to 1
MUS-195	Percussion Ensemble	0 to 1
MUS-197	Jazz Ensemble	0 to 1

Secondary Instrument (4 credits)

MUS-111	Applied Study - (music Minors)	1
MUS-112	Applied Study - (music Minors)	1
MUS-211	Applied Study - (music Minors)	1
MUS-212	Applied Study - (music Minors)	1

Music Elective hours selected from the following (9 credits):

MUS-280	Choral Techniques	2
MUS-281	Woodwind Techniques	2
MUS-282	String Techniques	2
MUS-283	Percussion Techniques	2
MUS-284	Brass Techniques	2
MUS-286	Advanced Conducting	2
MUS-300	Arranging	1

Music Education Major

See the education section of the catalog for a list of specific courses required for Music Education (p. 230) major.

Music Therapy - A.B.

Music therapy is an evidenced based health profession that uses music and musical experiences implemented by a trained music therapist to maintain or change a person's functioning level in a variety of health domains. The Music Therapy program is designed to train students to use musical, clinical and personal skills to help meet identified needs in their clients.

Requirements (95 credits)

Studies in Music Therapy and Clinical Foundations (39 credits)

MUS-104	Foundation and Principles of Music Therapy	3
MUS-206	Music Therapy Methods and Techniques	3

MUS-207	Music Therapy With Various Populations	3
MUS-209	Assessment and Evaluation Techniques For Music Therapy	2
MUS-219	Music Therapy Practicum I	1
PSY-250	Developmental Psychology	3
PSY-276	Psychology of the Exceptional Learner	3
MUS-307	Influence of Music on Behavior	2
MUS-308	Psychology of Music	2
MUS-319	Music Therapy Practicum II	1
MUS-329	Music Therapy Practicum III	1
PSY-366	Psychology of Abnormal Behavior	3
MUS-405	Internship in Music Therapy	3
MUS-406	Research in Music Therapy	2
MUS-419	Music Therapy Practicum IV	1
PSY-485	Theories of Counseling	3
PSY-487	Techniques of Counseling	3
Studies in Music (48-59 credits)		
MUS-160	Introduction to Music Theory	2
MUS-162	Music Theory I	3
MUS-164	Ear Training I	2
MUS-184	World Music Ensemble	0 to 1
MUS-200	Recital Attendance	
MUS-261	Music Theory II	3
MUS-263	Ear Training II	2
MUS-264	Music Theory III	3
MUS-265	Form and Analysis	2
MUS-266	Ear Training III	1
MUS-275	Introduction to Computer Applications in Music	1
MUS-285	Beginning Conducting	2
MUS-300	Arranging	1
MUS-371	Music History and Literature I	3
MUS-372	Music History and Literature II	3
MUS-383	Elementary Music Methods for Music Education Majors	2
MUS-490	Senior Seminar	2
	Required Large Ensembles	4
Applied Studies in voice, piano, and guitar:		
MUS-101	Applied Study - Level I (majors)	1
MUS-201	Applied Study- Level II (majors)	1
MUS-301	Applied Study-Level III (majors)	1
MUS-342P	Junior Recital	2
If applied instrument is Voice:		
MUS-305	Class Piano Level IV	2
MUS-283	Percussion Techniques	2
MUS-111	Applied Study - (music Minors)	1
MUS-124	Guitar Techniques	1
If applied instrument is Piano:		
MUS-114	Class Voice	1
MUS-119	Keyboard Skills	2
MUS-283	Percussion Techniques	2

MUS-111	Applied Study - (music Minors)	1
MUS-124	Guitar Techniques	1

If applied instrument is Brass, Woodwind, String, Percussion, or Guitar:

MUS-114	Class Voice	1
MUS-305	Class Piano Level IV	2
MUS-283	Percussion Techniques	2
MUS-111	Applied Study - (music Minors)	1
MUS-124	Guitar Techniques	1

Performance - B. Mus.

This program will prepare the student in the liberal arts tradition for graduate school, for further study in performance, or as a private teacher.

Requirements (79-85 credits)

Major Area (43 credits)**Applied Music Courses (required in primary instrument or voice) (18 credits)**

MUS-102P	Applied Study Perfor-Level 1	2
MUS-202P	Applied Study Perfor- Level 2	2
MUS-302P	Applied Study Perfor Level 3	2
MUS-342P	Junior Recital	2
MUS-402P	Applied Study Perfor-Level 4	2
MUS-442	Senior Recital - Music Majors	2
MUS-490	Senior Seminar	2

Foreign Language (3 credits)

FRE-117	Beginning French I	3
FRE-118	Beginning French II	3
FRE-237	Intermediate French I	3
FRE-238	Intermediate French II	3
SPA-117	Beginning Spanish I	3
SPA-118	Beginning Spanish II	3
SPA-199T	College Spanish I	3
SPA-237	Intermediate Spanish I	3
SPA-238	Intermediate Spanish II	3

Pedagogy Courses (6 credits)**For Piano Majors:**

MUS-186	Chamber Music	0 to 1
MUS-245	Piano Pedagogy I	2
MUS-246	Piano Pedagogy II	2

For Voice Majors:

MUS-125	Diction for Singers 1	2
MUS-225	Diction for Singers 2	2
MUS-365	Vocal Pedagogy	2

For Instrumental Majors:

MUS-286	Advanced Conducting	2
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Small Ensembles (4 credits):

MUS-176	Tuba/Euphonium Quartet	0 to 1
MUS-177	Clarinet Quartet	0 to 1
MUS-178	Saxophone Quartet	0 to 1
MUS-179	Woodwind Quintet	0 to 1
MUS-181	Guitar Ensemble	0 to 1
MUS-185	Flute Ensemble	0 to 1
MUS-186	Chamber Music	0 to 1
MUS-187	Trombone Ensemble	0 to 1
MUS-189	Honors Brass Quintet	0 to 1
MUS-195	Percussion Ensemble	0 to 1

Ensemble Courses (participation required for 7 semesters in residence) (10 credits)**Major Ensembles:**

MUS-182	Piano Ensemble	0 to 1
MUS-192	University Chorale	0 to 1
MUS-193	University Singers	0 to 1
MUS-194	Chamber Singers	0 to 1
MUS-196	Wind Ensemble	0 to 1
MUS-198	Orchestra	0 to 1

Minor Ensembles: (minimum of 4 semesters required for piano majors - may not exceed more than 40% of ensemble participation)

MUS-167	Opera Workshop	0 to 3
MUS-173	Handbell Ensemble	0 to 1
MUS-174	Women's Chorus	0 to 1
MUS-175	Chapel Ensemble	0 to 1
MUS-176	Tuba/Euphonium Quartet	0 to 1
MUS-177	Clarinet Quartet	0 to 1
MUS-178	Saxophone Quartet	0 to 1
MUS-179	Woodwind Quintet	0 to 1
MUS-181	Guitar Ensemble	0 to 1
MUS-183	IWU Jazz Combo	0 to 1
MUS-184	World Music Ensemble	0 to 1
MUS-185	Flute Ensemble	0 to 1
MUS-186	Chamber Music	0 to 1
MUS-187	Trombone Ensemble	0 to 1
MUS-189	Honors Brass Quintet	0 to 1
MUS-190	Opera and Musical Theater	0 to 3
MUS-195	Percussion Ensemble	0 to 1
MUS-197	Jazz Ensemble	0 to 1
MUS-199	Brass Choir	0 to 1

Elective Music Courses (6 credits)

MUS-114	Class Voice	1
MUS-111	Applied Study - (music Minors)	1
MUS-112	Applied Study - (music Minors)	1
MUS-186	Chamber Music	0 to 1
MUS-211	Applied Study - (music Minors)	1
MUS-212	Applied Study - (music Minors)	1
MUS-280	Choral Techniques	2
MUS-281	Woodwind Techniques	2
MUS-282	String Techniques	2

MUS-283	Percussion Techniques	2
MUS-284	Brass Techniques	2
MUS-286	Advanced Conducting	2
MUS-287	Marching Band Techniques	1
MUS-290	Jazz Improvisation	1
MUS-300	Arranging	1

Supportive Courses in Music (36-42 credits)

Theory, Ear Training and Musicianship Courses (23 credits)

MUS-160	Introduction to Music Theory	2
MUS-162	Music Theory I	3
MUS-164	Ear Training I	2
MUS-261	Music Theory II	3
MUS-263	Ear Training II	2
MUS-264	Music Theory III	3
MUS-266	Ear Training III	1
MUS-265	Form and Analysis	2
MUS-268	Counterpoint	2
MUS-275	Introduction to Computer Applications in Music	1
MUS-285	Beginning Conducting	2

History and Literature Courses (11 credits)

MUS-180	Humanities Fine Arts	3
MUS-371	Music History and Literature I	3
MUS-372	Music History and Literature II	3

For Piano Majors:

MUS-248	Keyboard Literature	2
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For Voice Majors:

MUS-366	Song Literature	2
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For Other Instrument Majors:

MUS-375	Symphonic Literature	2
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Piano Proficiency (2-8 credits)

For Piano Majors (2 credits):

MUS-119	Keyboard Skills	2
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For Vocal Majors (8 credits):

MUS-105	Class Piano Level I	2
MUS-165	Class Piano II	2
MUS-205	Class Piano Level III	2
MUS-305	Class Piano Level IV	2

For Other Instrumental Majors (8 credits):

MUS-105	Class Piano Level I	2
MUS-165	Class Piano II	2
MUS-205	Class Piano Level III	2
MUS-305	Class Piano Level IV	2

Songwriting - A.B.

Requirements

Electives Chosen From

MUS-265	Form and Analysis	2
MUS-285	Beginning Conducting	2
MUS-275	Introduction to Computer Applications in Music	1
MUS-300	Arranging	1
WOR-325	Centuries of Song	3
	Piano/Guitar Proficiency	2-8

Studies in Music

MUS-160	Introduction to Music Theory	2
MUS-162	Music Theory I	3
MUS-164	Ear Training I	2
WRI-235	Creative Writing	3
ENG-242	Literature and Ideas	3
	or	
LIT-242	Literature and Ideas	3
MUS-261	Music Theory II	3
MUS-263	Ear Training II	2
MUS-134	Songwriting 1	3
MUS-230	Theology of Lyric	2
MUS-234	Songwriting 2	3
MUS-102S	Songwriting Lab 1	2
MUS-202S	Songwriting Lab 2	2
MUS-302S	Songwriting Lab 3	2
MUS-402S	Songwriting Lab 4	2
WRI-358	Poetry	3
ENG-374	American Poetry	3
MUS-371	Music History and Literature I	3
	or	
MUS-372	Music History and Literature II	3
MUS-490	Senior Seminar	2
MUS-200	Recital Attendance	

Worship Studies and Music Ministry - A.B.

Requirements (32 credits)

Music Theory and Practice (20 credits)

MUS-101- 201	Major Applied Studies	4
MUS-160	Introduction to Music Theory	2
MUS-162	Music Theory I	3
MUS-164	Ear Training I	2
MUS-261	Music Theory II	3
MUS-263	Ear Training II	2
MUS-285	Beginning Conducting	2
MUS-305	Class Piano Level IV	2

Church Music (12 credits)

MUS-254	Music Ministry Leadership and Administration	3
MUS-354	Music Ministry Philosophy and Practice	3
MUS-450	Church Music Practicum	2

MUS-175	Chapel Ensemble	0 to 1
WOR-325	Centuries of Song	3
Subtotal: 63		

Double Major (30 credits)

Worship Arts majors are required to double major in Music Ministry.

Worship Arts Requirements (30 credits)

Ministry Core

REL-200	Introduction to Ministry	1
REL-270	Evangelism and Discipleship	3
REL-390	Ministerial Placement and Persistence	1
REL-490	Practical Theology Capstone	1
BIL-202	Inductive Bible Study	3
BIL-333	Biblical Foundations of Worship	3
THE-233	Christian Theology I	3

Practical Theology (PRT)

WOR-235	Worship and	2
WOR-235P	Worship Practicum	1
WOR-238	Ethnodoxology in Christian Ministry	0 to 1
WOR-322	Worship Throughout the Christian Year	3
WOR-325	Centuries of Song	3
WOR-333	History and Philosophy of Worship	3
WOR-436	Church Rituals	1
WOR-438	Discipling Worshipers	2

Music Minor

The Music minor is designed for the student with a major in another discipline who has an interest in music. The curriculum strengthens and enriches the music background.

Requirements (18-20 credits)

Required Courses (16 credits)

MUS-160	Introduction to Music Theory	2
MUS-162	Music Theory I	3
MUS-164	Ear Training I	2
MUS-371	Music History and Literature I	3
	or	
MUS-372	Music History and Literature II	3
MUS-111- 212	Applied Studies	4
MUS-285	Beginning Conducting	2
MUS-200	Recital Attendance (4 semesters) Large Ensemble Participation (4 semesters) Young Performer Series Recital (during final semester of applied study)	

Piano Proficiency (2-4 credits)

Competency through Level II

School of Social and Behavioral Sciences and Business

The purpose of the School of Social and Behavioral Sciences and Business is to nurture students' God-given calling to one of the disciplines represented by the divisions. This is accomplished through exploration and study in the science and practice of human relationships. The faculty are all committed Christians and highly qualified professionals who are scientist-practitioners in their areas of specialization, and excel as scholars. Faculty often collaborate with students on projects involving research or professional practice. The School is comprised of four divisions. The divisions are Social Sciences, Behavioral Sciences, Business, and Graduate Counseling. Students in this school have the opportunity to work in 18 undergraduate majors and 10 undergraduate minors, including a cross-disciplinary minor with Latin American and Iberian Studies. They can also earn two-year associate degrees in Addictions Counseling, Accounting, and Business Administration. The Division of Graduate Counseling offers six graduate majors.

Behavioral Sciences Division

The Behavioral Sciences Division offers the following majors and minors. Some majors require criminal background checks. The fees for these checks are the responsibility of the student.

Addictions Counseling - B.S.

Purpose

The addictions counseling program mission is to develop professionals who understand the bio-psycho-social-spiritual correlates of substance use disorders and are capable of facilitating appropriate interventions with affected individuals, families and communities. The courses are intended to establish a solid understanding of the dynamics of addiction as well as the evidence-based clinical practices used to treat these disorders. Students will become knowledgeable of the current scientific literature and the diverse perspectives on the nature and treatment of addictions. The program seeks to balance didactic and experiential learning opportunities. The program also partners with other majors for helping professionals. Students majoring in Psychology, Criminal Justice, Social Work, Sociology, Nursing, or Education will likely find addictions courses helpful in preparing to meet the needs of the populations that they will encounter in their professional endeavors. The program prepares students to meet the requirements for license as alcohol and drug counselors in Indiana and many other states as well as meeting nationally established standards. Students should review their specific state requirements and guidelines.

The addictions counseling program seeks to emphasize Christian commitment and compassionate service in a manner that resonates with the "heart" of the University and our world-changing focus. The addictions counseling major promotes development in the areas of Christian character, critical thinking, oral/written communication, analytical reasoning, scholarship, and the awareness of diversity issues. Successful graduates will evidence a comprehensive understanding of addictive behavior, the capacity to facilitate effective client interventions, and a commitment to ethical standards, cultural sensitivity, and a Christian worldview.

Admission to the Major

Students should apply to the major before taking any course above the ADC 200 level and must have completed or be currently enrolled in ADC-210 and ADC-212. Admission to the major requires completion of an application, and a formal interview with the Addictions Counseling Committee. The Addictions Counseling Committee reserves the right to deny any student admission to the major who fails to demonstrate adequate academic, personal, or pre-professional effectiveness.

Continuation of the Major

Students should maintain a 2.5 cumulative GPA and a 3.0 GPA in Addictions. Failure to do so may necessitate repeating courses or withdraw from the Addictions major. Students must also demonstrate appropriate pre-professional readiness before being placed in a field practicum placement.

Requirements

The addictions counseling major consists of 30 hours in addictions, 12 hours in psychology and 3 hours in sociology for a total of 45 credit hours. Students in this major meet the general education competencies by taking the approved standard courses.

Requirements (45 credits)

Required Courses

ADC-210	Addictions Theory	3
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ADC-212	Psychopharmacology	3
ADC-291	Urban Encounter for the Helping Profession	1
ADC-310	Addictions Counseling Skills	3
ADC-320	Theory and Practice of Group Counseling	3
ADC-330	Counseling Addicted and Dysfunctional Family Systems	3
ADC-458	Addiction Programs and Professional Development	3
ADC-461	Addictions Counseling Practicum I	2 to 3
ADC-462	Addictions Counseling Practicum II	3
ADC-463	Addictions Counseling Practicum III	3
PSY-250	Developmental Psychology	3
	or	
PSY-251	Child Development	3
	or	
PSY-252	Adolescent Growth and Development	3
PSY-322	Physiological Psychology	3
PSY-366	Psychology of Abnormal Behavior	3
PSY-370	Theories of Personality	3
SOC-210	Intergroup Relations	3

Select 3 courses

ADC-411	Addictions Seminar-Prevention	1
ADC-412	Addictions Seminar-Eating Disorders	1
ADC-413	Addictions Seminar-Sexual Addictions	1
ADC-414	Addictions Seminar-Pathological Gambling	1

3 + 2 Option**Required Courses**

CNS-501	Human Growth and Development	3
CNS-502	Multicultural Counseling	3

Addictions Studies Minor

The Addictions Studies minor consists of 24 credit hours with 18 hours in addictions, 3 hours in psychology, and 3 hours in sociology.

Requirements (24 credits)**Addictions Required Courses (18 credits)**

ADC-210	Addictions Theory	3
ADC-212	Psychopharmacology	3
ADC-310	Addictions Counseling Skills	3
ADC-320	Theory and Practice of Group Counseling	3
ADC-330	Counseling Addicted and Dysfunctional Family Systems	3
ADC-458	Addiction Programs and Professional Development	3

Psychology Required Course (3 credits)

PSY-366	Psychology of Abnormal Behavior	3
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Sociology Required Course (3 credits)

SOC-210	Intergroup Relations	3
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Addictions Studies - A.S.

Associate Degree in Addiction Studies

This degree is intended for those who plan to pursue pre-professional and support positions in the addictions field. It is anticipated that these individuals will work under the supervision of physicians, nurses, psychologists, and social workers. The academic requirements of this degree are commensurate with the Addictions Studies Minor (p. 174). A bachelor's degree is strongly recommended for those who wish to become counselors.

Criminal Justice - B.S.

Purpose

The curriculum of the Criminal Justice major is designed to give the student an opportunity to prepare for a position in law enforcement, probation and other court services, corrections, or one of the many other agencies connected with the criminal justice system.

The Criminal Justice major gives the student an understanding of the three areas that comprise the criminal justice system: law enforcement, the courts, and corrections. A major objective of the program is to provide a biblical Christian response to three basic questions: What conduct is (or should be) prohibited by law? How is it determined that a person is guilty of such conduct? What is (or should be) done with those who are found guilty?

The practicum program gives senior students on-site experience through placement with one of many agencies, including police and sheriff departments, probation departments, prosecutor's office, and other agencies.

The Criminal Justice major is an excellent preparation for pre-law students, as well as those interested in graduate studies in criminal justice. The major is often combined with another discipline, allowing a student to graduate with a double major. Sociology, political science, psychology, business, history, and addictions counseling are excellent combinations with criminal justice.

Requirements

A major consists of 41 hours.

Requirements (41 credits)

Required Core Courses (20 credits)

CRJ-181	Introduction to Criminal Justice	3
BIO-109	Forensic Science (with Lab)	4
CRJ-202	Introduction to Corrections	3
CRJ-246	Criminology	3
CRJ-268	Crisis Intervention	3
CRJ-485	Practicum in Criminal Justice	3
CRJ-490	Criminal Justice Senior Seminar	1

Criminal Justice Electives (21 credits)

Any other courses with a CRJ prefix. A minor in CRJ consists of 24 credit hours in selected CRJ courses.

General Education Competencies

Students in this major meet the general education competencies by taking the approved standard courses.

A double major or minor is recommended. Recommended majors/minors include: Spanish, Addictions, Psychology, Social Work, Leadership.

Criminal Justice Minor

Requirements (18-24 credits)

Course subject codes of CRJ must be used to meet the 18-24 requirements for this minor. A grade-point average of 2.0 or higher, or as defined in each minor, must be earned in courses specified in the minor. No more than three hours may be shared

between a minor and a certificate. A maximum of six hours of credit may be shared between a minor and a major if permitted by the programs of study. A minor must include at least 15 unduplicated hours in any other major or minor.

Pre-art Therapy - B.S

Pre-art Therapy Major

This program is designed for students interested in applying art skills and counseling skills together in a therapy setting. It is a pre-graduate program with courses in two fields.

The undergraduate major in Pre-art Therapy would include 30 hours in psychology and 30 hours in art with the following designated courses:

Requirements (60 credits)

Art Courses (30 credits)

ART-101	Ideation/Interpretation 1	3
ART-111	OBS/REP 1: Empirical Drawing	3
ART-120	OBS/REP 2: Empirical Drawing	3
ART-131	Ideation/Interpretation 2	3
ART-241	Ceramics I	3
ART-343	Ceramics II	3
ART-331	Representational Painting	3
ART-332	Abstract Painting	3
ART-251	Sculpture I	3

ART-121, ART-221, ART-224, ART-324, ART-241, and ART-331: Courses required prior to "mid-point review."

Choose one course in Art History:

ART-381	Art History I	3
ART-382	Art History II	3
ART-383	Early Renaissance	3
ART-385	Baroque Art	3
ART-386	Nineteenth Century Art	3
ART-387	Modern Art	3
ART-476	Art Enrichment	3

Additional art courses recommended:

ART-133	Color	3
ART-281	Commercial Layout and Design	3
ART-351	Sculpture II	3
ART-441	Ceramics III	3

Psychology Courses (30 credits)

PSY-150	General Psychology	3
PSY-152	General Psychology II	3
PSY-250	Developmental Psychology	3
	or	
PSY-251	Child Development	3
	or	
PSY-252	Adolescent Growth and Development	3
PSY-355	Research Methods for the Behavioral Sciences	3
PSY-366	Psychology of Abnormal Behavior	3
PSY-370	Theories of Personality	3
PSY-485	Theories of Counseling	3
PSY-487	Techniques of Counseling	3
	or	
PSY-385	Psychology Practicum	2 to 3

Additional electives recommended:

PSY-210	Introduction to Art Therapy	3
PSY-225	Learning and Motivation	3
PSY-322	Physiological Psychology	3
PSY-371	Family Systems Therapy	3
PSY-380	Cognitive-Behavioral Counseling	3
PSY-390	Psychology Seminar	1

Psychology - B.S.

Purpose

The courses in the Psychology major have been designed to give the student a broad base and solid foundation in several areas of psychology to provide the student with many career options. Students may choose to pursue careers in mental health, school guidance, clinical psychology, family counseling, teaching, or human resources, or further graduate study. A strong emphasis is made in integrating principles of Christianity and psychology with practical applications.

General Education Competencies

Students in these majors meet the general education competencies by taking the approved standard courses, including options of COM-352 and MAT-305.

Admission to the Psychology Major

Admission to the Psychology major requires a formal screening process separate from initial declaration of intent to major in Psychology. The process includes successfully passing PSY-290 with a grade of "C" or above, completion of an application and an essay, plus an interview with the Psychology Committee after completion of seven hours of lower-level psychology courses.

Continuation in the Psychology Major

Students must maintain a 2.5 cumulative GPA and a 2.5 academic GPA in their coursework in the Psychology major. Failure to do so may necessitate repeating courses or withdrawal from the Psychology major.

Personal Qualities

Students must evidence emotional stability and adherence to a lifestyle representative of the Christian principles on which Indiana Wesleyan University is established.

The Psychology Department faculty reserves the right to request the withdrawal of any student who in its judgment fails to satisfy the psychology requirements of relationship skills, mental and social fitness, physical health, and quality of academic performance.

Requirements for Single Majors (48-49 credits)

Required Core Courses (39-40 credits)

PSY-150	General Psychology	3
PSY-152	General Psychology II	3
PSY-225	Learning and Motivation	3
	or	
PSY-327	Learning and Cognition	3
PSY-290	Psychology Seminar	1
PSY-291	Urban Encounter for the Helping Profession	1
PSY-250	Developmental Psychology	3
	or	
PSY-251	Child Development	3
	or	
PSY-252	Adolescent Growth and Development	3
PSY-322	Physiological Psychology	3
MAT-305	Statistics for Social Sciences	3

PSY-355	Research Methods for the Behavioral Sciences	3
PSY-360	Social Psychology	3
PSY-366	Psychology of Abnormal Behavior	3
PSY-390	Psychology Seminar	1
PSY-370	Theories of Personality	3
	or	
PSY-485	Theories of Counseling	3
PSY-385	Psychology Practicum	2 to 3
PSY-493	Integration of Psychology and Christianity	3

PSY-250: Strongly recommended.

MAT-305: Counts as general education MAT requirement for Psychology majors.

Electives (9 credits)

PSY Elective	3
Behavioral Science Electives	6

Elective Options Recommended

PSY-250	Developmental Psychology	3
PSY-251	Child Development	3
PSY-252	Adolescent Growth and Development	3
PSY-370	Theories of Personality	3
PSY-485	Theories of Counseling	3
PSY-371	Family Systems Therapy	3
ADC-320	Theory and Practice of Group Counseling	3
PSY-210	Introduction to Art Therapy	3
PSY-380	Cognitive-Behavioral Counseling	3
CRJ-268	Crisis Intervention	3
ADC-212	Psychopharmacology	3
PSY-487	Techniques of Counseling	3
PSY-490	Senior Capstone	1
PSY-475	Special Topics	1 to 3
PSY-473	Supervised Practicum	1 to 3
PSY-471	Faculty/Student Collaborative	1 to 3
	Research Psychology: Research	
PSY-495	History and Systems of Psychology	3

Requirements for Double Majors (42-43 credits)

Required Core (39-40 credits)

Psychology Electives (3 credits)

Psychology Minor

The Psychology minor (or teaching minor public school certification) may be earned by meeting the following requirements:

Minor Requirements (24 credits)

Child Life Specialization

This specialization will require a Psychology or Social Work major and the following elective courses.

Psychology majors have many elective options to take with their major. This concentration in Child Life requires the following electives to their major. Many PSY majors take these classes on a regular basis as electives but in this specialization, these will be 5 of their electives.

- Per the Child Life Council, students wishing to sit for the Child Life Specialist Certification Examination after January 2019 and before 2022 must fulfill the following requirements:
- Hold a minimum of a bachelor's degree in any field of study
- Complete 10 college courses in the following areas with the minimum number of courses for each category listed in the parenthesis:
 - Child Life (1)
 - Child Development (2)
 - Family Systems (1)
 - Therapeutic Benefits of Play (1)
 - Loss/Bereavement of Death/Dying (1)
 - Research (1)
 - Additional courses in Child Life or related content area (3)

Requirements

Required

PSY-315	Child Life	3
PSY-371	Family Systems Therapy	3
PSY-355	Research Methods for the Behavioral Sciences	3
SOC-410	Sociology Seminar	3

Electives

PSY-250	Developmental Psychology	3
PSY-251	Child Development	3
PSY-252	Adolescent Growth and Development	3

Recommended

PSY-385	Psychology Practicum	2 to 3
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Social Work - B.S.W.

Mission Statement

The mission of the Social Work program is to prepare social work students for generalist entry-level practice and provide opportunities for students to become world changers who have a desire to integrate personal faith and learning to maximize one's ability to be of service to one's fellow human beings.

Core Competencies

Upon completion of the Social Work program at Indiana Wesleyan University, students will be able to demonstrate the following core competencies within the framework of the generalist model of social work practice:

- Provide opportunities for the integration of Christian principles within the context of professional social work values and ethics.
- Demonstrate ethical and professional behavior.
- Engage in diversity and difference in social practice.
- Advance human rights and social, economic, and environmental justice.
- Engage in practice-informed research and research-informed practice.
- Engage in policy practice.
- Engage, Assess, Intervene, Evaluate with individuals, families, groups and organizations.

Students wishing to continue graduate education may be eligible for advanced standing at many graduate schools of social work. Graduates of the Social Work program are eligible to become full members of the National Association of Social Workers (NASW) and National Association of Christian Social Workers (NACSW). Indiana Wesleyan University's Social Work program is accredited by the Council on Social Work Education (CSWE); phone 703-683-8080.

Throughout the curriculum, theory and practice are integrated through a variety of classroom experiences and agency settings. Students are required to become active within the community in a variety of capacities throughout the program. Students are required to complete 90 volunteer hours prior to field placement. The senior field placement involves working 32 hours per week in a social service agency under the supervision of a professional social worker. According to CSWE the field placement is the signature pedagogy of Social Work program professional development.

General Education Competencies

Students in this major meet the general education competencies by taking the approved standard courses.

Requirements (70 credits)

Required Courses

BIO-106	Environment and Society	4
	or	
BIO-111	Anatomy and Physiology I	4
ECO-211	Introduction to Economics	3
POL-200	State and Local Government and Politics	3
PSY-150	General Psychology	3
SOC-150	Introduction to Sociology	3
SOC-152	Social Problems	3
SOC-210	Intergroup Relations	3
SOC-482	Social Research	3
SWK-170	Introduction to Social Work	3
SWK-335	Social Welfare Organization	3
SWK-336	Social Policy	3
SWK-342	Human Behavior and the Social Environment I	3
SWK-343	Human Behavior and the Social Environment II	3
MAT-305	Statistics for Social Sciences	3
SWK-355	Social Work Practice I	3
SWK-356	Social Work Practice II	3
SWK-357	Social Work Practice III	3
SWK-366	Social Work Field Placement I	3 to 6
SWK-370	Social Work Field Placement Seminar I	3
SWK-466	Social Work Field Placement II	6 to 9
SWK-470	Social Work Field Placement Seminar II	3

MAT-305: Counts as general education math course for Social Work majors with a grade of "C" or above.

BIO-106, ECO-211, POL-200, PSY-150, SOC-150 and SOC-152: Counts as required general education courses for Social Work majors with a grade of "C" or above.

BIO-111: Students with a double major in Psychology should choose this option.

Entrance Requirements

Along with submission of an application and SAT or ACT scores to the director of admissions, the student must declare social work as his or her choice of major. High school courses which provide a good foundation for the study of social work include social studies, sociology, psychology, American government, economics, English, writing, and communications.

Admission to the Social Work Program

The admission of students to the Social Work program is a formal process separate from the initial declaration of Social Work as a major. The process includes successful completion of the Introduction to Social Work course and completion of 45 credit hours with a cumulative grade-point average of 2.5 at the time of application to the program. The student will then be interviewed by the Social Work Admissions Committee made up of Social Work Faculty and Community Advisory Board members. Based on the interview, letters of reference, and other application materials, the committee decides whether to grant admission into the program. Any unfavorable decision may be appealed by following the grievance procedures on file in the department and student handbook.

Admission to Field Placement Internships

During the second semester of the junior year, each student is required to complete a Social Work Field Practicum Application. Students will be interviewed by the Director of Field Instruction and committee. Students are required to complete 90 hours of volunteer experience prior to being accepted into the Field Placement experience. This documentation is submitted along with the Field Practicum Application. Field Placement options are discussed and a tentative plan is created for Field Placement based on the student's interest and needs.

Continuation in the Social Work Program

The social work faculty reserves the right to request the withdrawal of any student whose academic performance, social fitness, and mental or physical health make it inadvisable to continue in the program. All decisions regarding continuation in the program are based on the recommendations of the Social Work Admissions Committee.

Students who receive a grade of less than a "C" in any course required for the social work major must repeat the course. Students must maintain an overall grade-point average of 2.5 and a 2.7 in the major. Most social work courses are offered only one semester a year, so a delay in graduation of one or two semesters may occur. A senior must present a grade-point average of 2.7 in the field placement experience and a cumulative grade-point average of 2.5 in order to graduate. Juniors or seniors who fall below this grade-point average will be placed on probation for the following semester. Failure to raise the grade-point average to 2.5 could then result in dismissal from the program.

In order to graduate, students must pass their final portfolio presentation given their spring semester of their senior year.

Sociology Minor

Requirements (24 credits)

No more than three hours may be shared between a minor and a certificate. A maximum of six hours of credit may be shared between a minor and a major if permitted by the programs of study. A minor must include at least 15 unduplicated hours in any other major or minor. A certificate will consist of at least 12 hours with no more than three hours duplicated with a minor and no more than six hours duplicated with a major.

Required Courses (12 credits)

SOC-150	Introduction to Sociology	3
SOC-152	Social Problems	3
SOC-200	Marriage and Family	3
SOC-225	Cultural Anthropology	3

Electives from the following (12 credits):

SWK-170	Introduction to Social Work	3
PSY-250	Developmental Psychology	3
	or	
PSY-251	Child Development	3
	or	
PSY-252	Adolescent Growth and Development	3
SOC-210	Intergroup Relations	3
SOC-246	Criminology	3
CED-354	Working With Children	3
COM-352	Interpersonal Communication	3
SOC-360	Social Psychology	3

Electives that also comprise the Child Advocacy Studies Certificate

SWK-205	Child Maltreatment	3
SWK-250	Global Child Advocacy Issues	3
SWK-340	Sociology of Child Poverty	3
CRJ-452	Interpersonal Violence	3

Other classes to be approved by Sociology Director and Division Chair.

Child Advocacy Studies Certificate

Program Description

The Child Advocacy Studies certificate is designed as a supplemental certificate program sponsored within the Behavioral Sciences Division to provide students with education specifically focused on developing knowledge to respond to child maltreatment. The certificate focuses on developing students' understanding of the numerous factors that lead to child maltreatment, and of existing responses to incidents of child maltreatment, in order that they may work more effectively within systems and institutions that respond to these incidents. The certificate will prepare students studying to become social workers, law enforcement professionals, nurses, educators, pastors, and youth leaders who work with maltreated children to understand and respond with knowledge to the issues surrounding child maltreatment. The systematic training will also support and enhance the education that is required for these various professionals. This interdisciplinary, ethical, and culturally sensitive content provides "professionals in training" working with children a common knowledge base for responding to child maltreatment. This certificate will also become a resume enhancement as students enter the helping professions.

Requirements (12 credits)

Required Courses

SWK-250	Global Child Advocacy Issues	3
SWK-340	Sociology of Child Poverty	3
SWK-205	Child Maltreatment	3
CRJ-452	Interpersonal Violence	3
	or	
SWK-452	Interpersonal Violence	3

DeVoe Division of Business**Mission**

The mission of the DeVoe Division of Business is to equip business students to become world changers in their chosen profession. It is our profound desire to graduate students who are prepared and eager to impact the world for the cause of Christ.

Curriculum

The curriculum combines theory and practice, is built upon a Christian liberal arts foundation, and emphasizes the need to apply Christian principles to the workplace. Business students graduate with the knowledge and skills they need to succeed.

Degrees Available**Bachelor of Arts**

The four-year Bachelor of Arts (B.A.) degree is available in six majors: Accounting (p. 184), Business Administration (p. 186), Entrepreneurship (p. 187), Finance (p. 187), Management (p. 188) and Marketing (p. 189).

The Bachelor of Arts degree offered by the DeVoe Division of Business includes a foreign language requirement. All students will be required to take 6 hours of a foreign language at the college level. The following exceptions and guidelines will be used to implement the 6-hour foreign language requirement:

- Students for whom English is a second language will be exempt from the 6-hour foreign language requirement.
- Students who have completed four years of a high school foreign language with no grade below a "C" will be exempt from the 6-hour foreign language requirement.

- Students who pass a foreign language competency test at a level equivalent to four semesters of a single language (Intermediate 2) will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to three semesters of a single language (Intermediate 1) will be exempt from 3 hours of the 6-hour foreign language requirement and will satisfy the other 3 hours by completing the Intermediate 2 course.
- Students will be allowed to transfer college credit hours to satisfy the foreign language requirement.

Only students who do not have a major in the DeVoe Division of Business may select a minor in Accounting or Business Administration.

Associate of Science

The two-year Associate of Science (A.S.) degree is available in Accounting (p. 185) and Business Administration (p. 186). The two-year degree is not available in Entrepreneurship, Finance, Management or Marketing.

Double Majors

A student may double major in any two of the six majors by completing the specific requirements of each major. Students with double majors within the DeVoe Division of Business must complete a minimum of 66 unique DeVoe Division of Business credit hours (75 unique credit hours if one of the two majors is Accounting). Outside of the 36-hour core, no course can be used to satisfy a requirement in both majors.

Other double majors are possible by combining the study of one of the six divisional majors with any major, such as (but not limited to) Art, Communications, Computer Information Systems, Criminal Justice, Economics, English, History, Leadership, Mathematics, Music, Political Science, Psychology, Sociology, or Sports Management.

If the student combines the Business Administration major with a major outside the DeVoe Division of Business, the requirement to have 12 hours of 300-400 level courses within the DeVoe Division of Business will be satisfied by 12 hours of 300-400 level courses from the other major. This provision applies only if the Business Administration major is the only major the student has within the DeVoe Division of Business.

Admission to Division Guidelines and Criteria

Before being admitted to the division, students will be classified as pre-majors (e.g., Pre-Business Administration). After admittance, students will be classified according to their major(s) (e.g., Business Administration). Admission to the division is required before students are allowed to take 300-400 level courses within the DeVoe Division of Business. (An exception is made for Accounting majors who may take 300 level accounting courses before they have been admitted to the division.)

Admission to the division is neither automatic nor assumed simply because a student wants to study in the division. To be admitted to the division, students must demonstrate a degree of knowledge and preparedness. Students must satisfy the following criteria before applying to the division:

1. Complete 40 total credit hours.
2. Complete all of the following courses:
 - BUS-100 Foundations of Business
 - ACC-201 Accounting Principles I
 - ACC-202 Accounting Principles II
 - ECO-212 Microeconomics
 - ECO-213 Macroeconomics
 - MNG-210 Management Principles
 - MKG-210 Marketing Principles
3. Have a **2.5** overall GPA and a **2.5** GPA within the DeVoe Division of Business.
4. Have a minimum grade of "C" in all courses required for a major and minor degree.
5. Satisfy the General Education Requirements for **writing competency, mathematics** and **communication**.

6. Submit a portfolio (work from the courses listed above to include a résumé and at least one showcase piece of work or project from a course listed above).
7. Submit an individual admission essay (an essay prompt is provided by the division).
8. Complete a division interview.

Students who satisfy the above criteria must complete an **Application for Admission to the Division** and submit it to the business faculty advisor. If the above requirements have been met, the application will be approved unless there is a problem that needs to be discussed with the Division Chair. The DeVoe Division of Business faculty reserves the right to deny admission to the major to any student who fails to satisfy the behavioral expectations outlined in the student handbook.

Transfer students who satisfy substantially all of the above criteria may petition the DeVoe Division of Business to be admitted to the division. The same holds true for IWU students with a major outside the DeVoe Division of Business who add or change their major to one that is offered in the division.

To continue in the DeVoe Division of Business, students must maintain an overall 2.5 GPA and a 2.5 GPA in the division. Students must also have a minimum grade of "C" in all courses required for a major and minor degree. Failure to do so may necessitate repeating courses (university policy allows a course to be repeated once) or withdrawal from the division. Note: If a student has questions regarding action taken by the DeVoe Division of Business he or she has the right to appeal the action through established procedure in the IWU Catalog.

Transfer Credit

Credit for all courses in the major transferred from other schools must be approved by the DeVoe Division of Business. Students currently enrolled as majors in the division may not transfer any courses into the division for credit without prior written approval from the division. Following are the guidelines for transfer credit:

1. The DeVoe Division of Business will accept 100-200 level courses taken at other institutions for IWU 100-200 level courses, so long as the courses have been approved by the instructor in the discipline.
2. The DeVoe Division of Business will not accept 100-200 level courses taken at other institutions to satisfy IWU DeVoe Division of Business upper level course requirements.
3. The DeVoe Division of Business will waive BUS-100 for any transfer student, who transfers in at least 12 hours of business courses, but the division will not waive the credits — the student will substitute the 3 hours of credits with a course recommended by the advisor or Division Chair.
4. Transfer students pursuing the B.A. degree in one of the six majors in the DeVoe Division of Business must complete a minimum of 18 credit hours from the IWU DeVoe Division of Business. Transfer students pursuing the A.S. degree or minor in Business Administration must complete a minimum of 9 credit hours from the IWU DeVoe Division of Business.

General Education Competencies

Students in the DeVoe Division of Business must meet the general education competencies by taking the approved standard courses. In regards to courses offered in the DeVoe Division of Business, the intercultural experience requirement may be met by successfully completing either ACC-390 or BUS-390.

Accounting - B.A.

Requirements (60-75 credits)

Common Core (36 credits)

BUS-100	Foundations of Business	3
BUS-101	Business Ethics	3
ACC-201	Accounting Principles I	3
ACC-202	Accounting Principles II	3
ECO-212	Microeconomics	3
ECO-213	Macroeconomics	3
MKG-210	Marketing Principles	3
MNG-210	Management Principles	3
BUS-210	Business Law	3
FIN-210	Managerial Finance	3

BUS-320	Business Statistics	3
BUS-452	Strategic Management	3

Major Requirements (15 credits)

ACC-311	Intermediate Financial Accounting and Reporting I	3
ACC-312	Intermediate Financial Accounting And Reporting II	3
ACC-341	Managerial Cost Accounting I	3
ACC-371	Federal Income Tax I	3
ACC-423	Auditing	3

Major Electives (6 credits)

Choose two of the following:

ACC-342	Managerial Cost Accounting II	3
ACC-372	Federal Income Tax II	3
ACC-451	Advanced Accounting	3

Experiential Application (3-15 credits)

Choose one of the following:

ACC-381	Accounting Internship	1 to 3
ACC-490	Accounting Full-Time Internship	9 to 15

Note: If the student chooses ACC381, three credit hours must be completed. The student may take ACC381 for 1 or 2 credit hours in a given semester, but to satisfy the Experiential Application requirement, a total of 3 credit hours must be completed. If the student has a second major in the DeVoe Division of Business, BUS390 International Business may be taken to satisfy the Experiential Application requirement for the second major.

Accounting Minor

*A minor in Accounting is available by completing the same requirements as for the two-year associate degree, Accounting - A.S. (p. 185)

Transfer students must complete a minimum of 9 credit hours from the IWU Division of Business.

Only students who do not have a major in the Division of Business may select a minor in Accounting.

Accounting - A.S.

Requirements (24 credits)**Common Core (18 credits)**

BUS-100	Foundations of Business	3
ACC-201	Accounting Principles I	3
ACC-202	Accounting Principles II	3
ECO-212	Microeconomics	3
ECO-213	Macroeconomics	3
BUS-210	Business Law	3

Minor Electives (6 credits)

Choose two of the following:

ACC-311	Intermediate Financial Accounting and Reporting I	3
ACC-312	Intermediate Financial Accounting And Reporting II	3
ACC-341	Managerial Cost Accounting I	3
ACC-342	Managerial Cost Accounting II	3

ACC-371	Federal Income Tax I	3
ACC-372	Federal Income Tax II	3

Business Administration - B.A.

Requirements (51 credits)

Common Core (36 credits)

BUS-100	Foundations of Business	3
BUS-101	Business Ethics	3
ACC-201	Accounting Principles I	3
ACC-202	Accounting Principles II	3
ECO-212	Microeconomics	3
ECO-213	Macroeconomics	3
MKG-210	Marketing Principles	3
MNG-210	Management Principles	3
BUS-210	Business Law	3
FIN-210	Managerial Finance	3
BUS-320	Business Statistics	3
BUS-452	Strategic Management	3

Major Electives (12 credits)

300-400 level courses taken within the Division of Business. (If the student has another major outside the Division of Business and Business Administration is the student's only major in the Division of Business, this requirement will be satisfied by 12 hours of 300-400 level courses from the other major.)

Experiential Application (3 credits)

BUS-382	Business Administration Internship	1 to 3
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Note: The student may take BUS382 for 1 or 2 credit hours in a given semester, but to satisfy the Experiential Application requirement, a total of 3 credit hours must be completed. If the student has a second major in the DeVoe Division of Business, BUS/ACC390 International Business may be taken to satisfy the Experiential Application requirement for the second major.

Business Administration Minor

*A minor in Business Administration is available by completing the same requirements as for the two-year associate degree, Business Administration - A.S. (p. 186)

Transfer students must complete a minimum of 9 credit hours from the DeVoe Division of Business.

Only students who do not have a major in the DeVoe Division of Business may select a minor in Business Administration.

Business Administration - A.S.

Requirements (24 credits)

Common Core (15 credits)

BUS-100	Foundations of Business	3
ACC-201	Accounting Principles I	3
ACC-202	Accounting Principles II	3
ECO-212	Microeconomics	3
ECO-213	Macroeconomics	3

Minor Requirements (6 credits)

MKG-210	Marketing Principles	3
MNG-210	Management Principles	3

One elective course from the following areas (3 credits):

ACC		3
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BUS	3
ENT	3
FIN	3
MKG	3
MNG	3

Entrepreneurship - B.A.

Requirements (51 credits)

Common Core (36 credits)

BUS-100	Foundations of Business	3
BUS-101	Business Ethics	3
ACC-201	Accounting Principles I	3
ACC-202	Accounting Principles II	3
ECO-212	Microeconomics	3
ECO-213	Macroeconomics	3
MKG-210	Marketing Principles	3
MNG-210	Management Principles	3
BUS-210	Business Law	3
FIN-210	Managerial Finance	3
BUS-320	Business Statistics	3
BUS-452	Strategic Management	3

Major Requirements (12 credits)

ENT-340	Entrepreneurship & New Venture Creation	3
ENT-341	Organizational Intrapreneurship	3
ENT-455	Entrepreneurial Planning and Strategy	3
MNG-324	Small Business Management	3

Experiential Application (3 credits)

ENT-483	Entrepreneurship Internship	1 to 3
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Note: The student may take ENT483 for 1 or 2 credit hours in a given semester, but to satisfy the Experiential Application requirement, a total of 3 credit hours must be completed. If the student has a second major in the DeVoe Division of Business, BUS/ACC390 International Business may be taken to satisfy the Experiential Application requirement for the second major.

Finance - B.A.

Requirements (51 credits)

Common Core (36 credits)

BUS-100	Foundations of Business	3
BUS-101	Business Ethics	3
ACC-201	Accounting Principles I	3
ACC-202	Accounting Principles II	3
ECO-212	Microeconomics	3
ECO-213	Macroeconomics	3
MKG-210	Marketing Principles	3
MNG-210	Management Principles	3
BUS-210	Business Law	3
FIN-210	Managerial Finance	3
BUS-320	Business Statistics	3
BUS-452	Strategic Management	3

Major Requirements (9 credits)

FIN-330	Investments	3
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FIN-383	Real Estate Investment and Marketing	3
FIN-440	Financial Management	3

Major Electives (3 credits)

Choose one of the following:

FIN-430	Investment Management	3
FIN-450	Investment Services: Series 7	3
ACC-311	Intermediate Financial Accounting and Reporting I	3
ACC-312	Intermediate Financial Accounting And Reporting II	3
ACC-341	Managerial Cost Accounting I	3
ACC-342	Managerial Cost Accounting II	3
ACC-371	Federal Income Tax I	3
ACC-372	Federal Income Tax II	3
ECO-444	Money and Banking	3

Experiential Application (3 credits)

FIN-384	Finance Internship	1 to 3
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Note: The student may take FIN384 for 1 or 2 credit hours in a given semester, but to satisfy the Experiential Application requirement, a total of 3 credit hours must be completed. If the student has a second major in the DeVoe Division of Business, BUS/ACC390 International Business may be taken to satisfy the Experiential Application requirement for the second major.

Management - B.A.**Requirements (51 credits)****Common Core (36 credits)**

BUS-100	Foundations of Business	3
BUS-101	Business Ethics	3
ACC-201	Accounting Principles I	3
ACC-202	Accounting Principles II	3
ECO-212	Microeconomics	3
ECO-213	Macroeconomics	3
MKG-210	Marketing Principles	3
MNG-210	Management Principles	3
BUS-210	Business Law	3
FIN-210	Managerial Finance	3
BUS-320	Business Statistics	3
BUS-452	Strategic Management	3

Major Requirements (9 credits)

MNG-324	Small Business Management	3
MNG-328	Human Resource Management	3
MNG-443	Organizational Behavior	3

Major Electives (3 credits)

Choose one of the following:

BUS-310	Business Communications	3
MNG-334	Production and Operations Management	3

Experiential Application (3 credits)

MNG-385	Management Internship	1 to 3
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Note: The student may take MNG385 for 1 or 2 credit hours in a given semester, but to satisfy the Experiential Application requirement, a total of 3 credit hours must be completed. If the student has a second major in the DeVoe Division of Business, BUS/ACC390 International Business may be taken to satisfy the Experiential Application requirement for the second major.

Marketing - B.A.

Requirements (51 credits)

Common Core (36 credits)

BUS-100	Foundations of Business	3
BUS-101	Business Ethics	3
ACC-201	Accounting Principles I	3
ACC-202	Accounting Principles II	3
ECO-212	Microeconomics	3
ECO-213	Macroeconomics	3
MKG-210	Marketing Principles	3
MNG-210	Management Principles	3
BUS-210	Business Law	3
FIN-210	Managerial Finance	3
BUS-320	Business Statistics	3
BUS-452	Strategic Management	3

Major Requirements (6 credits)

MKG-348	Service Marketing	3
MKG-424	Strategic Marketing	3

Major Electives (6 credits)

Choose two of the following:

MKG-346	Consumer Behavior	3
MKG-353	Selling and Relationship Management	3
MKG-357	Advertising and Promotion	3
MKG-370	Digital Marketing	3
MKG-398	Marketing Research	3
MKG-444	Branding	3
FIN-383	Real Estate Investment and Marketing	3

Experiential Application (3 credits)

MKG-386	Marketing Internship	1 to 3
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Note: The student may take MKG386 for 1 or 2 credit hours in a given semester, but to satisfy the Experiential Application requirement, a total of 3 credit hours must be completed. If the student has a second major in the DeVoe Division of Business, BUS/ACC390 International Business may be taken to satisfy the Experiential Application requirement for the second major.

Social Sciences Division

The Division of Social Sciences consists of two departments, which are the Department of History and Political Science and the Department of Economics, and offers seven majors: Economics (p. 191); History (p. 193); International Relations (p. 195); Political Science (p. 198); Political Science Pre-Law (p. 200); Social Studies (p. 202); and Social Studies Education (p. 235). Minors in Economics (p. 192), History (p. 194), International Relations (p. 197), and Political Science (p. 199) are also offered.

Majors in the Division of Social Sciences are designed to enable students to develop an integrated perspective and an analytical understanding of the world and its various institutional components. Herein division majors are intended to foster discernment of present realities and trends, and greater understanding of global contemporary patterns from the perspective of biblical presuppositions and a biblical Christian worldview.

Students majoring in Division programs are encouraged to consider double-majoring, completing a second program (outside or within the Division) within a four-year period. Frequently selected combinations are noted under each major. Careful advising and course planning is necessary, in close consultation with academic advisors. In addition to meeting all requirements for both majors, students must be able to show that they meet the university requirement for a double major: a minimum of 30 credit hours of credit in each of two specific areas with a minimum of 51 unduplicated credit hours. Regarding *minors*, IWU requires that a minimum of 15 credit hours counting toward each minor be "unduplicated," that is, not needed to complete the student's other major(s) or minor(s).

Note that students majoring in History, Social Studies or Social Studies Education, or minoring in History, should complete HST-185 and HST-190 instead of HST-180. All other division students generally take HST-180 to meet the general education humanities history requirement. Any student may choose this substitution.

General Education Competencies

Please note that students for whom any division major is their **second** major will graduate with the degree designated by their **first** major (B.S. or A.B.) and will meet their intercultural experience and communication requirements as specified by their **first** major.

All other students, for whom a major in this division is their **first** major, are required to complete COM-100, Principles of Communication to meet their communication competency. They are also required to fulfill their intercultural experience requirement as follows: Economics majors are required to complete any approved standard course. (Note that the list of approved standard courses includes several courses offered by the division*: GEO-202, HST-230, HST-231, POL-232, HST-355, HST-370, and POL-371). International Relations majors are required to complete POL-232. Political Science, Political Science Pre-Law, Social Studies Education and Social Studies majors are required to complete GEO-202. History majors are required to complete three credit hours of modern language study or GEO-202, HST-230, HST-231, HST-355, or HST-370.

*Course titles of the intercultural experience courses listed above are as follows: GEO-202 Political and Cultural Geography; HST-231 National Latin America; HST-355 History of Mexico; HST-230 Colonial Latin America; POL-232 Comparative Politics; HST-370 International Cultural Studies; POL-371 International Studies.

General Education Degree Requirements

Students who have selected as their **first** major Economics, International Relations, Political Science or Political Science Pre-Law will graduate with a B.S. To complete their B.S., students will be required to complete four credit hours of any lab science and three credit hours in math or CIS, which also count toward their general education requirements.

Students majoring in Social Studies Education or Social Studies will graduate with a B.S. They will be required to complete four credits hours of a lab science and three additional credit hours in math, which also count toward their general education requirements. In selecting these courses, students majoring in Social Studies Education need the approval of both the Education Division and the History and Political Science Department.

Students majoring in History (as their **first** major) will graduate with an A.B. They will need to satisfy the following language requirement: Proficiency in a non-native language at the intermediate level may be met by showing four years of high school foreign language with no grade below a "C," satisfactorily passing a language examination rated for the intermediate level of proficiency, or taking two years of college foreign language.

Advanced Placement

Students majoring in Economics, History, International Relations, Political Science, Political Science Pre-Law, Social Studies, or Social Studies Education can receive Advanced Placement Credit for courses as follows:

Advanced Credit Exam	Minimum Score	Semester Hours	IWU Equivalent
Comparative Government & Politics	4	3	POL232
Comparative Government & Politics	3	3	UNDI
Human Geography	4	3	GEO202
Government & Politics - United States	4	3	POL100
Government & Politics - United States	3	3	UNDI
History - European	3	3	UNDI

History - United States	4	3	HIST211 or HIST212
History - United States	3	3	UNDI
Macroeconomics	4	3	ECO213
Microeconomics	4	3	ECO212
Psychology	4	3	PSY150
Statistics	4	3	MAT112

UNDI - credit is not assigned to a specific course but does count toward the overall college degree as an elective.

Economics - B.S.

Purpose

The Department of Economics has designed the Economics major to prepare students for careers in business, financial services, government or teaching, and for students planning to pursue a graduate degree in Economics or a related discipline. Career opportunities for students majoring in Economics include financial analyst, investment broker, banker, economics researcher, market forecaster, government analyst, and with further study, university teacher. (Economics majors desiring to teach economics in the secondary schools need to take a double major in Economics and Social Studies Education.)

The Economics major often serves as a companion double major with Business, Finance, Marketing, Political Science, Pre-Law, History, International Relations, Social Studies Education or Mathematics.

General Education Competencies

Please refer to the general education requirements and competencies section under the Division of Social Sciences (p. 189).

Requirements

A major in Economics includes 30 credit hours of economics and a cognate area of 10 credit hours, which may be additional courses in economics or a grouping directed in any one of the following areas: accounting, business administration, communications, computer information systems, criminal justice, entrepreneurship, finance, history, management, marketing, mathematics, political science, psychology, social work, or other majors as accepted and approved by the department.

Students whose **first** major is Economics must take ECO-322 Research Design and Methods and the senior capstone courses ECO-498 Economics Seminar/Research and ECO-499 Economics Seminar/Presentation.

Requirements (40 credits)

Required Courses (18 credits)

ACC-201	Accounting Principles I	3
MAT-305	Statistics for Social Sciences	3
	or	
BUS-320	Business Statistics	3
ECO-212	Microeconomics	3
ECO-213	Macroeconomics	3
ECO-306	Intermediate Microeconomics	3
ECO-307	Intermediate Macroeconomics	3
	Economics Electives	12
	Cognate	10

Electives (12 credits)

MAT-253	Calculus I	4
MAT-254	Calculus II	4
ECO-270	Comparative Economic Systems	3
ECO-275	Economics of Poverty	3

ECO-305	Entrepreneurship	3
ECO-320	American Economic History	3
ECO-315	Urban Economics and Policy	3
ECO-322	Research Design and Methods in Political Science and Economics	3
ECO-340	Globalization and Economic Development	3
ECO-350	Law and Economics	3
ECO-365	Public Administration and Finance	3
ECO-444	Money and Banking	3
ECO-454	International Economics	3
ECO-463	Economic Thought	3
ECO-483	Economics Practicum	1 to 4
ECO-498	Economics Seminar - Research	2
ECO-499	Economics Seminar - Presentation	1

ECO-322, ECO-498 and ECO-499: Required for students taking Economics as their first major.

Cognate (10 credits)

Economics Minor

Requirements (24 credits)

Required Courses (18 credits)

ACC-201	Accounting Principles I	3
MAT-305	Statistics for Social Sciences	3
	or	
BUS-320	Business Statistics	3
ECO-212	Microeconomics	3
ECO-213	Macroeconomics	3
ECO-306	Intermediate Microeconomics	3
ECO-307	Intermediate Macroeconomics	3

Electives (6 credits)

ECO-270	Comparative Economic Systems	3
ECO-275	Economics of Poverty	3
MAT-253	Calculus I	4
MAT-254	Calculus II	4
ECO-305	Entrepreneurship	3
ECO-320	American Economic History	3
ECO-315	Urban Economics and Policy	3
ECO-322	Research Design and Methods in Political Science and Economics	3
ECO-340	Globalization and Economic Development	3
ECO-350	Law and Economics	3
ECO-365	Public Administration and Finance	3
ECO-444	Money and Banking	3
ECO-454	International Economics	3
ECO-463	Economic Thought	3
ECO-483	Economics Practicum	1 to 4
ECO-498	Economics Seminar - Research	2
ECO-499	Economics Seminar - Presentation	1

ECO-322, ECO-498 and ECO-499: Required for students taking Economics as their first major.

History - A.B.

[Note: **Students for whom History is their **first** major will graduate with an A.B. degree. However, students with History as a **second** major will graduate with the degree designated by their **first** major, whether an A.B. or B.S. For a listing of **first** major History A.B. degree requirements, see the Division of Social Sciences (p. 189) overview. As stated in that paragraph, A.B. degree requirements do not apply to students for whom History is a second major.]

Purpose

The History major is offered by the Department of History and Political Science. The History major is chosen by students who have a variety of interests and objectives. It offers excellent preparation toward teaching, research, journalism, Christian ministries and graduate study. (History majors desiring to teach in secondary schools need to major in History and Social Studies Education. The History major combined with a major in Philosophy/Religion serves as excellent pre-seminary preparation. Also, the History major often serves as a companion double major with Accounting, Art, Biblical Literature, Biology, Business Administration, Christian Ministries, Communication Studies, Computer Information Systems, Criminal Justice, Economics, English, Intercultural Studies, International Relations, Mathematics, Music, Political Science, Political Science Pre-Law, Psychology, Philosophy and Theology, Social Studies, Social Work, Spanish or Writing. The department also offers a 24-credit hour History minor (p. 194).

General Education Competencies

Please refer to the general education requirements and competencies section under the Division of Social Sciences (p. 189).

Requirements

A major in History includes 33 credit hours of History and a cognate area of 9 credit hours, which may be additional courses in History or a grouping directed in any one of the following suggested areas: accounting, art, biblical literature, biology, business administration, Christian ministries, communication studies, computer information systems, criminal justice, economics, English, geography, intercultural studies, international relations, mathematics, music, political science, psychology, philosophy and theology, social studies, social work, Spanish, writing, or as directed by the department.

In place of HST-180, students majoring in History, Social Studies and Social Studies Education, or minoring in History, should complete HST-185 and HST-190. Students majoring in History are required to take a minimum of 12 credit hours of upper-division courses (numbered 300 or higher) offered by the department.

The specific social studies requirements for a History/Social Studies teaching major (Social Studies Education) are detailed under the Social Studies/Social Studies Education major (p. 202).

Requirements (42 credits)

Required Courses (12 credits)

HST-185	Foundations of Civilization to 1648	3
HST-190	The West and the World after 1648	3
HST-290	Making History: Historians, Historical Techniques and Historiography	3
HST-450	History Research Seminar	3

Regional Studies: three courses from the following: (9 credits)

HST-211	American Civilization to 1865	3
HST-212	American Civilization after 1865	3
HST-230	Colonial Latin America	3
HST-231	National Latin America	3

Electives-as approved by the Division (12 credits)

HST-103	Recent History and Politics	3
HST-211	American Civilization to 1865	3
HST-212	American Civilization after 1865	3
HST-230	Colonial Latin America	3
HST-231	National Latin America	3
HST-250	Contemporary Affairs	1

CON-253	Contemporary Economic Problems: Free to Choose	2 to 3
HST-220	Topics in History	3
HST-295	Portraits	1 to 3
HST-300	Western/American Intellectual and Social History	3
HST-301	American Foreign Relations	3
HST-302	American Political Parties	3
HST-312	Medieval Civilization	3
HST-320	American Economic History	3
HST-321	History of the Muslim-Christian Encounter	3
HST-341	History of England to 1688	3
HST-342	History of England 1688 - Present	3
HST-355	Modern Mexico	3
HST-361	History of Russia and Eastern Europe	3
HST-370	International Cultural Studies	3
HST-380	History of Middle East and North Africa	3
HST-381	History of East Asia	3
HST-395	Renaissance and Reformation	3
HST-400	American Constitutional History	3
HST-442	World War II	3
HST-475	Independent Learning in History	1 to 3
HST-499	History Honors	3

Cognate (9 credits)**Language Proficiency**

NOTE: Students majoring in History (as their **first** major) will graduate with an A.B. They will be required to satisfy the following language proficiency requirement:

Proficiency in a non-native language at the intermediate level may be met by showing four years of high school foreign language with no grade below a "C," satisfactorily passing a language examination rated for the intermediate level of proficiency, or taking two years of college foreign language.

Declaring and Maintaining a History Major

In order to pursue History as a first or second major, students need to consult with the coordinator of the Department of History and Political Science and then declare a History major in the Registrar's Office. Students majoring or minoring in History must maintain no less than a 2.25 GPA in the History major/minor.

Transfer Credit

A maximum of 15 credit hours in history may be transferred toward the major.

History Minor**Requirements (24 credits)****Required Courses (9 credits)**

HST-185	Foundations of Civilization to 1648	3
HST-190	The West and the World after 1648	3
HST-290	Making History: Historians, Historical Techniques and Historiography	3

Regional Studies (9 credits)

Choose three courses from the following:

HST-211	American Civilization to 1865	3
HST-212	American Civilization after 1865	3
HST-230	Colonial Latin America	3
HST-231	National Latin America	3

Electives (6 credits)

HST	Two courses from list of electives with at least one numbered 300 level or above	
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International Relations - B.S.

The International Relations major offered by the Department of History and Political Science is designed for students interested in gaining an understanding of world politics and global affairs. Students will be introduced to important areas of study within the field of international relations including foreign policy analysis, global governance, international political economy, and international peace and conflict. The department also offers a 21-credit hour International Relations minor (p. 197).

Purpose

The International Relations major enables students to develop a theoretical and practical understanding of global politics and contemporary international affairs. International Relations majors will be equipped with the necessary knowledge and skill for professional careers in government agencies, international organizations, domestic and international non-governmental organizations, and diplomacy. Students completing the major will also be prepared to pursue teaching, research and graduate studies in international relations, and global public policy. Students majoring in International Relations should consider complementing their preparation with another major or minor in Business, Communication Studies, Economics, History, Intercultural Studies, International and Community Development, Criminal Justice, Philosophy and Theology, TESOL, or Writing.

General Education

Students majoring in International Relations will complete the following General Education requirements and competencies with the listed courses. Where no course is specified, students are free to choose courses that meet the university requirements.

Communication Competency: COM-100 (division requirement)

Intercultural Competency: POL-232 (core requirement)

Math Requirement: MAT-112 or equivalent (pre-requisite for Research Methods)

Social Sciences: POL-100 (pre-requisite for some upper division POL and HST courses), ECO-213 (core requirement)

Overview

The International Relations major requires a core program of 33 credit hours and a 12 credit hour cognate. The core of the program consists of required courses focusing on International Relations concepts and skill formation. The cognate can be a group of courses from a second major or a minor. Otherwise, the cognate credit hours must be completed from major electives, selected by students for professional preparation or personal enrichment. Depending on their career goals, students are encouraged to consider gaining proficiency in a foreign language at the intermediate level.

Requirements (45 credits)

Common Core (15 credits)

Courses listed at the 100 or 200 level should be taken in the freshman/sophomore years. Courses 300 and above should be taken in the junior/senior years.

POL-100	American Government	3
POL-215	Foundations of Political Science	3
ECO-213	Macroeconomics	3
POL-322	Research Design and Methods in Political Science and Economics	3
POL-471	Political Science/International Relations Capstone	3

Lower-Division Courses (6 credits)

POL-230	World Politics	3
POL-232	Comparative Politics	3

Upper-Division Courses (12 credits)

A minimum of 12 credit hours of upper-division courses (numbered 300 or higher) offered by the department, and selected from the following:

ECO-454	International Economics	3
HST-301	American Foreign Relations	3
INR-332	International Peace and Security	3
INR-375	Foreign Policy Analysis	3
INR-432	Global Governance	3
POL-354	Foreign Governments	3

Cognate or Major Electives (12 credits)

Twelve credit hour cognate (group of courses from a second major or a minor) OR any courses listed below not previously taken. If the student does not have a second area of study, the major electives must be completed from the courses below.

Major Electives for International Relations Majors only:

CRJ-322	Terrorism and Counter-Terrorism	3
HST-230	Colonial Latin America	3
HST-231	National Latin America	3
HST-355	Modern Mexico	3
HST-361	History of Russia and Eastern Europe	3
HST-380	History of Middle East and North Africa	3
HST-381	History of East Asia	3
HST-442	World War II	3
FRE-117	Beginning French I	3
FRE-118	Beginning French II	3
FRE-237	Intermediate French I	3
FRE-238	Intermediate French II	3
CHI-117	Beginning Mandarin Chinese I	3
CHI-118	Beginning Mandarin Chinese II	3
CHI-237	Intermediate Mandarin Chinese I	3
CHI-238	Intermediate Mandarin Chinese II	3
SPA-117	Beginning Spanish I	3
SPA-118	Beginning Spanish II	3
SPA-237	Intermediate Spanish I	3
SPA-238	Intermediate Spanish II	3

Major Electives for all International Relations, Political Science and Political Science Pre-Law Majors, unless already part of required courses:

ECO-270	Comparative Economic Systems	3
ECO-315	Urban Economics and Policy	3
ECO-340	Globalization and Economic Development	3
ECO-365	Public Administration and Finance	3
ECO-454	International Economics	3
GEO-202	Political and Cultural Geography	3
HST-300	Western/American Intellectual and Social History	3
HST-301	American Foreign Relations	3
HST-302	American Political Parties	3

HST-400	American Constitutional History	3
INR-332	International Peace and Security	3
INR-375	Foreign Policy Analysis	3
INR-432	Global Governance	3
MAT-204	Applied Statistics I	3
MAT-304	Applied Statistics II	3
MAT-305	Statistics for Social Sciences	3
POL-200	State and Local Government and Politics	3
POL-220	Issues in Political Science	3
POL-230	World Politics	3
POL-232	Comparative Politics	3
POL-350	Political Science Practicum	1 to 3
POL-354	Foreign Governments	3
POL-365	Religion and Politics	3
POL-367	Political Thought	3
POL-371	International Studies	3
POL-399H	Honors College Thesis-Political Science	3
POL-401	Political Science Travel Seminar	3
POL-475	Independent Learning in Political Science	1 to 3

Declaring and Maintaining an International Relations Major

In order to pursue International Relations as a first or second major, students need to consult with the coordinator of the Department of History and Political Science and then declare the major in the Residential Academic Services Office. Students majoring in International Relations should strive to maintain a 3.0 or higher cumulative GPA.

International Relations Minor

The International Relations minor enables students with an interest in global engagement to enhance their primary major. This companion program is designed to accommodate students who are not able to complete a full double major, but who see the relevance of international relation in their major course of study. Students interested in graduate study should consider a full major in the discipline.

Requirements (21 credits)

Common Core: (6 credits)

POL-100	American Government	3
POL-215	Foundations of Political Science	3

Lower-Division Courses: (6 credits)

POL-230	World Politics	3
POL-232	Comparative Politics	3

Upper-Division Courses (9 credits)

A minimum of 9 credit hours of upper-division courses (numbered 300 or higher) offered by the department, and selected from the following:

ECO-454	International Economics	3
HST-301	American Foreign Relations	3
INR-332	International Peace and Security	3
INR-375	Foreign Policy Analysis	3
INR-432	Global Governance	3
POL-354	Foreign Governments	3

Political Science - B.S.

Purpose

The Political Science major, offered by the Department of History and Political Science, enables students to develop skills in both theoretical and practical analysis, understanding, and evaluation of the changing nature, form, and function of governing arrangements, political processes, and the civil-social order. The major is designed to prepare students for one of the numerous careers in domestic government service and political organizations. Additionally, the Political Science major offers preparation toward teaching, research and graduate study for advanced degrees in political science and law (see Political Science Pre-Law (p. 200) section). (Political Science majors desiring to teach in secondary schools need to take a double major in Political Science and Social Studies Education.) The Political Science major often serves as a companion double major with Business, Communication Studies, Criminal Justice, Economics, English, History, Intercultural Studies, Mathematics, Psychology, Philosophy and Theology, Social Studies, Social Work, or Writing.

General Education Competencies

Students majoring in Political Science will complete the following General Education requirements and competencies with the listed courses. Where no course is specified, students are free to choose courses that meet the university requirements.

Communication Competency: COM-100 (division requirement)

Intercultural Competency: GEO-202 (core requirement)

Math Requirement: MAT-112 or equivalent (pre-requisite for Research Methods)

Social Sciences: POL-100 (pre-requisite for some upper division POL and HST courses), ECO-213 (core requirement)

Overview

The Political Science major consists of 33 credit hours in political science and a cognate area of 12 credit hours. The core of the program consists of required courses focusing on fundamental political science concepts and skill formation. The cognate can be a group of courses from a second major or a minor. Otherwise, the cognate credit hours must be completed from major electives, selected by students for professional preparation or personal enrichment.

Requirements (45 credits)

Common Core (15 credits)

Courses listed at the 100 or 200 level should be taken in the freshman/sophomore years. Courses 300 and above should be taken in the junior/senior years.

POL-100	American Government	3
POL-215	Foundations of Political Science	3
ECO-213	Macroeconomics	3
POL-322	Research Design and Methods in Political Science and Economics	3
POL-471	Political Science/International Relations Capstone	3

Lower-Division Courses (6 credits)

POL-200	State and Local Government and Politics	3
GEO-202	Political and Cultural Geography	3

Upper-Division Courses (12 credits)

A minimum of 12 credit hours of upper-division courses (numbered 300 or higher) offered by the department and selected from the following:

HST-301	American Foreign Relations	3
HST-400	American Constitutional History	3
POL-354	Foreign Governments	3
POL-355	American Political Processes	3
POL-365	Religion and Politics	3
POL-367	Political Thought	3

Cognate or Major Electives (12 credits)

Twelve credit hour cognate (group of courses from a second major or a minor) OR any courses listed below not previously taken. If the student does not have a second area of study, the major elective must be completed from the courses below:

Major Electives for all International Relations, Political Science and Political Science Pre-Law Majors, unless already part of required courses:

ECO-270	Comparative Economic Systems	3
ECO-315	Urban Economics and Policy	3
ECO-340	Globalization and Economic Development	3
ECO-365	Public Administration and Finance	3
ECO-454	International Economics	3
GEO-202	Political and Cultural Geography	3
HST-300	Western/American Intellectual and Social History	3
HST-301	American Foreign Relations	3
HST-302	American Political Parties	3
HST-400	American Constitutional History	3
INR-332	International Peace and Security	3
INR-375	Foreign Policy Analysis	3
INR-432	Global Governance	3
MAT-204	Applied Statistics I	3
MAT-304	Applied Statistics II	3
MAT-305	Statistics for Social Sciences	3
POL-200	State and Local Government and Politics	3
POL-220	Issues in Political Science	3
POL-230	World Politics	3
POL-232	Comparative Politics	3
POL-350	Political Science Practicum	1 to 3
POL-354	Foreign Governments	3
POL-365	Religion and Politics	3
POL-367	Political Thought	3
POL-371	International Studies	3
POL-399H	Honors College Thesis-Political Science	3
POL-401	Political Science Travel Seminar	3
POL-475	Independent Learning in Political Science	1 to 3

Declaring and Maintaining a Political Science Major

In order to pursue Political Science as a first or second major, students need to consult with the coordinator of the Department of History and Political Science and then declare a Political Science major in the Registrar's Office. Students majoring in Political Science need to achieve no less than a 2.5 GPA in the major to graduate with a Political Science degree.

Political Science Minor**Purpose**

The Political Science minor enables students with an interest in domestic politics to enhance their primary major. This companion program is designed to accommodate students who are not able to complete a full double major, but who see the relevance of government and politics to their major course of study. Students interested in graduate study should consider a full major in the discipline.

Requirements (21 credits)

Common Core (6 credits)

POL-100	American Government	3
POL-215	Foundations of Political Science	3

Lower-Division Courses (6 credits)

POL-200	State and Local Government and Politics	3
GEO-202	Political and Cultural Geography	3

Upper-Division Courses (9 credits)

A minimum of 9 credit hours of upper-division courses (numbered 300 or higher) offered by the department and selected from the following:

HST-301	American Foreign Relations	3
HST-400	American Constitutional History	3
POL-354	Foreign Governments	3
POL-355	American Political Processes	3
POL-365	Religion and Politics	3
POL-367	Political Thought	3

Political Science Pre-Law - B.S.

The Political Science Pre-Law major, offered by the Department of History and Political Science, enables students to develop skills in both theoretical and practical analysis, understanding, and evaluation of the American federal system of jurisprudence and the constitutional nature of the civil-social order, in preparation for the Law School Admissions Test (LSAT).

Purpose

Students majoring in Political Science Pre-Law students are trained in the fundamentals of political science while receiving additional preparation in the foundations of American legal processes and procedures. Elective courses are designed to prepare students for specializations in legal studies. Additionally, students majoring in Political Science Pre-Law are encouraged to take a second major. The following companion majors are frequently chosen by Pre-Law students: Business, Criminal Justice, Economics, English, History, Psychology, Philosophy and Theology, Social Work, and Writing.

General Education

Students majoring in Political Science Pre-Law will complete the following General Education requirements and competencies with the listed courses. Where no course is specified, students are free to choose courses that meet the university requirements.

Communication Competency: COM-100 (division requirement)

Intercultural Competency: GEO-202 (core requirement)

Math Requirement: MAT-112 or equivalent (pre-requisite for Research Methods)

Social Sciences: POL-100 (pre-requisite for some upper division POL and HST courses), ECO-213 (core requirement)

Overview

The Political Science Pre-Law major consists of 36 credit hours in political science and related fields and a cognate of 12 credit hours. The core of the program consists of required courses focusing on fundamental political and legal concepts and skill formation. The cognate can be a group of courses from a second major or a minor. Otherwise, the cognate credit hours must be completed from major electives, selected by students for professional and LSAT preparation or personal enrichment.

Requirements (48 credits)

Common Core (15 credits)

Courses listed at the 100 or 200 level should be taken in the freshman/sophomore years. Courses 300 and above should be taken in the junior/senior years.

POL-100	American Government	3
POL-215	Foundations of Political Science	3

ECO-213	Macroeconomics	3
POL-322	Research Design and Methods in Political Science and Economics	3
POL-471	Political Science/International Relations Capstone	3

Lower-Division Courses (9 credits)

POL-291	Introduction to Law	3
GEO-202	Political and Cultural Geography	3
POL-200	State and Local Government and Politics	3

Upper-Division Courses (12 credits)

A minimum of 12 credit hours of upper-division courses (numbered 300 or higher) offered by the department and selected from the following:

HST-301	American Foreign Relations	3
HST-400	American Constitutional History	3
POL-354	Foreign Governments	3
POL-355	American Political Processes	3
POL-365	Religion and Politics	3
POL-367	Political Thought	3

Cognate or Major Electives (12 credits)

Twelve credit hour cognate (group of courses from a second major or a minor) OR any courses listed below not previously taken. If the student does not have a second area of study, the major elective must be completed from the courses below:

Major Electives for Pre-Law Majors only:

BUS-210	Business Law	3
BUS-311	Advanced Business Law	3
CRJ-358	Criminal Law	3
CRJ-472	Court Procedures	3
PHL-285	Logic	3
POL-275	Pre-Law Tutorial Study	0 to 1

Students majoring in Political Science Pre-Law must sign up for POL-275 for 0 credits each semester. They may opt to take the tutorial for 1 credit in the semester the Law School Admission Test (LSAT) is completed.

Major Electives for all International Relations, Political Science and Political Science Pre-Law Majors, unless already part of required courses:

ECO-270	Comparative Economic Systems	3
ECO-315	Urban Economics and Policy	3
ECO-340	Globalization and Economic Development	3
ECO-365	Public Administration and Finance	3
ECO-454	International Economics	3
GEO-202	Political and Cultural Geography	3
HST-300	Western/American Intellectual and Social History	3
HST-301	American Foreign Relations	3
HST-302	American Political Parties	3
HST-400	American Constitutional History	3
INR-332	International Peace and Security	3
INR-375	Foreign Policy Analysis	3
INR-432	Global Governance	3
MAT-204	Applied Statistics I	3

MAT-304	Applied Statistics II	3
MAT-305	Statistics for Social Sciences	3
POL-200	State and Local Government and Politics	3
POL-220	Issues in Political Science	3
POL-230	World Politics	3
POL-232	Comparative Politics	3
POL-350	Political Science Practicum	1 to 3
POL-354	Foreign Governments	3
POL-365	Religion and Politics	3
POL-367	Political Thought	3
POL-371	International Studies	3
POL-399H	Honors College Thesis-Political Science	3
POL-401	Political Science Travel Seminar	3
POL-475	Independent Learning in Political Science	1 to 3

Declaring and Maintaining a Political Science Pre-Law Major

Pre-Law students need to consult with the Department of History and Political Science coordinator/Pre-Law advisor and then declare a Political Science Pre-Law major in the Residential Academic Services Office. Pre-Law students are expected to maintain no less than a 3.0 GPA in the Political Science Pre-Law major to graduate with the degree.

Social Studies - B.S. and Social Studies Education - B.S.

Purpose

The Social Studies major is offered by the Department of History and Political Science. The Social Studies major serves primarily as preparation toward teaching social studies in the senior high/junior high/middle schools and also serves as preparation for research and graduate study. Students desiring certified teaching credentials need to declare a Social Studies Education (SSE) major. (See also the Education (p. 235) section of the catalog.) A major in Social Studies Education (SSE) with a minor in Psychology is an excellent combination for those desiring to take a master's degree in counseling and guidance in order to become guidance counselors in the secondary schools. Social Studies Education (SSE) majors often earn a second major in Economics, History, International Relations, or Political Science.

The Social Studies (SOS) major may be taken without teaching requirements by students who desire a broad exposure to the different fields of social science. This major often serves as a companion double major with Economics, History, International Relations and Political Science.

General Education Competencies

Completed in consultation with the School of Teacher Education (if SSE) and in reference to the general education requirements and competencies section under the Division of Social Sciences (p. 189).

Major Requirements

The Social Studies Education (SSE) major is 51-57 credit hours and the non-teaching Social Studies (SOS) major is 48 credit hours. The major includes required and elective courses in six social science disciplines: History, Geography, Government, Economics, Psychology and Sociology. Students majoring in either of these programs must complete one year of world history survey (rather than HST 180), one year of regional history survey, and three credit hours of upper-level history electives; American Government, Comparative Politics or World Politics, and six credit hours of political science electives, at least three credit hours of which must be upper-level. Students majoring in SOS will take nine credit hours in one of the following areas: Economics, Sociology, or Psychology as listed below. In order to meet teacher certification requirements, students majoring in SSE will follow a three-discipline or four discipline plan as listed in the Education section of the catalog. SSE majors are required to take an upper-division scholarship quality elective under both the *Historical Perspective* requirement (or HST290 may meet this requirement) and the *Government* requirement. Both the HST and POL upper-division scholarship quality courses will be determined by the SSE content supervisor in coordination with the School of Teacher Education.

Requirements for the Social Studies (non-education) major (48 credits)

Foundation Course (3 credits)

MAT-112 General Statistics 3

Required (27 credits)

Historical Perspectives (12 credits)

HST-185 Foundations of Civilization to 1648 3
 HST-190 The West and the World after 1648 3
 HST-290 Making History: Historians,
 Historical Techniques and
 Historiography 3
 HST Elective (300 or 400 level) 3

Choose any two of the following four courses:

HST-211 American Civilization to 1865 3
 HST-212 American Civilization after 1865 3
 HST-230 Colonial Latin America 3
 HST-231 National Latin America 3

Government (12 credits)

POL-100 American Government 3
 POL-232 Comparative Politics 3
 or
 POL-230 World Politics 3
 POL-322 Research Design and Methods in
 Political Science and Economics 3
 or
 ECO-322 Research Design and Methods in
 Political Science and Economics 3
 POL Elective 3
 POL Elective (300 or 400 level) 3

Geography (3 credits)

GEO-202 Political and Cultural Geography 3

Choose ONE of the following (Economics, Sociology, or Psychology) (9 credits):

Economics (9 credits)

ECO-212 Microeconomics 3
 ECO-213 Macroeconomics 3
 ECO Elective (300 or 400 level) 3

Sociology (9 credits)

SOC-150 Introduction to Sociology 3
 SOC-210 Intergroup Relations 3
 SOC Elective 3
 SOC Elective 3
 SOC Elective (300 or 400 level) 3

Psychology (9 credits)

PSY-150 General Psychology 3
 PSY Elective 3
 PSY Elective 3
 PSY Elective (300 or 400 level) 3

Electives

Depending on program configuration, take 3-4 upper-division classes from chosen disciplines.

Social Studies Courses	36
Social Studies Electives	12
Electives	24
TOTAL:	124

Declaring and Maintaining a Social Studies Major

In order to pursue a non-teaching Social Studies (SOS) major, students need to consult with the coordinator of the Department of History and Political Science and then declare a Social Studies (SOS) major in the Registrar's Office. Students majoring in Social Studies must maintain no less than a 2.25 GPA.

Declaring and Maintaining a Social Studies Education Major

Students desiring certification to teach social studies in the senior high/junior high/middle schools (grades 5-12) must take a Social Studies Education (SSE) major. In order to pursue a Social Studies Education (SSE) major, students need to consult with the coordinator of the Department of History and Political Science and with the director of secondary education in the School of Teacher Education and then declare a Social Studies Education (SSE) major in the Registrar's Office. Students majoring in Social Studies Education (SSE) must maintain no less than a 2.75 cumulative GPA and no less than a 3.00 major GPA in social studies education.

See the Education section of the catalog for a list of specific courses required for the Social Studies Education Major.

Graduate Counseling Division

Mission Statement

The Division of Graduate Counseling is dedicated to training high-quality professionals who are competent to work with diverse populations within their area of specialization. The faculty is dedicated to training and mentoring students within an integrated understanding of Christian faith and professional practice with emphasis on student academic, professional and cultural competence.

Program Descriptions

The following statements reflect the outcomes of the specific program offered by the Indiana Wesleyan University Division of Graduate Counseling:

1. Students will demonstrate mastery in each of the core areas of counseling competency:
 - a. Professional Counseling Orientation and Ethical Practice
 - b. Social and Cultural Diversity
 - c. Human Growth and Development
 - d. Career Development
 - e. Counseling and Helping Relationships
 - f. Group Counseling and Group Work
 - g. Assessment and Testing
 - h. Research and Program Evaluation
2. Students will display professional dispositions suitable for the counseling profession and their particular specialization.
3. Students will demonstrate an ability to integrate faith with the practice of their profession.
4. Students will demonstrate proficiency in oral and written communication skills.
5. Students will demonstrate competency in their specific program of specialization. Please see program descriptions below for specific outcomes.

The programs at Indiana Wesleyan University are accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP) (5999 Stevenson Ave., Alexandria, VA 22304, 703-823-9800). CACREP is an independent agency recognized by the Council for Higher Education Accreditation to accredit Master's and doctoral degree programs in the counseling-related professions. The accreditation runs through October 31, 2021. The Marriage and Family

Counseling/Therapy program is also accredited through the Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE). The School Counseling program is accredited by the National Council of Accreditation for Teacher Education (NCATE). The Clinical Mental Health Counseling is offered in traditional onsite, online, and blended formats. School Counseling is offered online and blended. Marriage and Family Counseling/Therapy is offered onsite only.

The Clinical Mental Health Counseling program requires 60 semester hours, the Marriage and Family Counseling/Therapy program requires 60 semester hours, and the School Counseling program requires 48 semester hours. Each of these majors require a supervised practicum and internships. These programs are designed to fulfill the academic requirements for licensure in all 50 states. Students are responsible to insure that their specific program of study meets the requirements for the specific state for which they plan to seek licensure.

The Division of Graduate Counseling also offers majors in Community Care (p. 208), Clinical Addictions Counseling (p. 207) and Student Development Administration (p. 212). The Master of Arts with a major in Community Care is a 36-hour, non-licensure track counseling-related degree that prepares nonprofessional people helpers to work with persons seeking assistance non-clinical life circumstance concerns, holistic wellness, and prevention within communities. The purpose and goal of the Clinical Addictions Counseling major is to educate students and returning professionals in the competency and practice of addictions sciences. This 48-hour major seeks to be a world-class program of "science to service" with a relevant Christian perspective of hope and healing. The program is accredited by the National Addiction Studies Accreditation Commission (NASAC). Upon completion of the degree, students will be eligible to take the NAADAC/IAAP exam for the national Master Addiction Counselor (MAC) and state Indiana Certified Addictions Counselor I or II (ICAC I, II) licensure.

The M.A. in Student Development Administration prepares students for careers in the student development professions in the settings of higher education. This 36-hour program uses a student-focused approach by applying skills and techniques in order to build and maintain life-impacting relationships with college students. The program follows the Professional Competency Areas for Student Affairs Practitioners established by the ACPA (College Student Educators International) and NASPA (Student Affairs Administrators in Higher Education) associations. This program can be completed entirely online or in combination with available onsite courses on the Marion and Indianapolis-West campuses.

Students with a master's degree with a major in counseling who do not meet the requirements for Indiana state licensure may complete the academic requirements through Indiana Wesleyan University's Division of Graduate Counseling through Certificate programs or, in some cases, admission as an Unclassified student. See Certificate Programs (p. 213). Those interested in this option should call 765-677-2970 or 866-468-6498 for more information.

Admission to Graduate Studies in Counseling

The admission requirements are:

1. A baccalaureate degree from an accredited college or university, or an institution accredited by the Association for Biblical Higher Education.
2. An undergraduate grade point average of at least 3.0 on a 4.0 scale from the baccalaureate degree-granting institution at which at least 30 hours was completed.
3. Six semester hours in undergraduate psychology of which three semester hours must be in Abnormal Psychology.
4. Six semester hours in Bible (Old and New Testament) or passage of the Bible exam administered by the Division of Graduate Counseling.
Students who lack prerequisite undergraduate coursework may be admitted on a conditional basis. All prerequisites must be completed within the first twelve hours of coursework.
5. The Graduate Record Exam (GRE) is required for those applicants with undergraduate cumulative GPAs of less than 3.25. The test must have been taken within five years of application to the program. A typewritten autobiography, philosophy of counseling, and supplemental application. Verbal (V) score of at least 146/400 (new/old scoring) is required. Successful graduate coursework may be substituted for the GRE.
6. An official transcript from each undergraduate and graduate institution attended.
7. A criminal background check.
8. Three recommendations – at least one from a professor and one from a supervisor/professional.
9. Applicants whose application documents demonstrate potential for success in the Graduate Program in Counseling will be invited to participate in a personal interview.

*The graduate admissions committee retains the right to waive an admission requirement for special circumstances.

Student Progression Policy for the Division of Graduate Counseling

Students are evaluated by faculty upon completion of their initial nine hours of graduate study. This evaluation includes: current GPA, performance on specific courses and assignments in relation to stated student learning outcomes, written and communication skills, and overall style of interactions with faculty, staff, and peers within the program. In addition, students are evaluated by a core faculty member prior to the beginning of the practicum class. This evaluation includes: ability to perform a basic listening skills sequence and establishment of therapeutic relationships, appropriate responses to supervision, and basic conceptualization of clients in their caseloads. Students are evaluated again during their final internship. This evaluation includes: evaluation of the student's counseling skills including assessment, diagnosis, and treatment of clients, record keeping, information and referral, and familiarity with professional activities and resources. These evaluations are used to identify specific strengths and weaknesses and readiness to enter the counseling field. In addition, students must successfully complete comprehensive exams for the core curriculum, program, and multicultural proficiency.

To remain in good standing within the program, students are expected to maintain specific academic and professional standards. Students must maintain a cumulative GPA of at least 3.0. Furthermore, all course grades must be "C" or above. Students whose cumulative GPA falls below 3.0 will be placed on academic probation. Furthermore, students may be suspended from the program if their cumulative GPA is not 3.0 or above upon completion of the following semester.

Students may choose to not register for one semester and remain in good standing. However, if a student does not register for two or more consecutive semesters, he or she will be considered inactive. In such cases, students must seek readmission in order to resume work in the program.

Coursework, practicum and internships provide both students and faculty opportunities to determine "professional goodness-of-fit." In addition to assessing academic performance, faculty utilize these times to evaluate students' suitability for the counseling profession. Students who do not possess characteristics deemed as essential for counselors will be asked to develop, in collaboration with faculty, remedial plans of correction. Such plans might include referrals for individual counseling to address specific identified issues. In cases where remedial plans are unsuccessful or inappropriate, the student will be asked to withdraw from the program. In such cases, career services will be made available to assist such persons in finding a more appropriate vocational direction.

Students admitted to the Graduate Studies in Counseling at Indiana Wesleyan University are expected to behave in a professional and ethical manner. Failure to conform to acceptable standards of behavior in classes, practicum or internships is considered cause for disciplinary action, which may include educative advisory or warning, development and implementation of a remedial plan, or dismissal from the program. Once admitted to the program, non-academic cause for disciplinary action includes, but is not limited to:

1. Behavior that is prohibited under the ethical standards and practices of the American Counseling Association (ACA), American Mental Health Counselors Association (AMHCA), NAADAC/IAAP, American Association of Marriage and Family Therapy (AAMFT), American School Counselors Association (ASCA) National Association of Student Personnel Association (NASPA), Association of College Personnel Administrators (ACPA) and/or the Counselor Licensure laws in the state of Indiana.
2. Indecent or malicious behavior and disrespect directed toward instructors, supervisors, administrators or fellow students; use of profanity or verbal/physical intimidation toward others; failure to follow reasonable instructions; or any form of sexual harassment.
3. Use of deceit or fraud, academic or otherwise, to gain admission to or in any activity within the program.
4. Conviction of a felony (eg. offenses involving possession, sale or consumption of a controlled substance, sexual transgression).
5. Conviction for a misdemeanor offense committed during or related to the practice of any counseling procedure or activity.

Blended Program Policy

The Online Course Policy for Onsite Students, unless otherwise specified by the program of study, does not allow onsite students to integrate online courses into their program of study. This is in accordance with accreditation and online seat availability.

The Onsite Course Policy for Online Students allows the blending of onsite coursework for online students.

Program Change Policy

It is rare that a student will begin a specific degree program and then request to switch to another. Furthermore, these types of requests are often discouraged from being done mid-semester. However, if a student believes an extraordinary circumstance exists that require the immediate change in program, the following steps outline the Program Change Policy.

1. The student must inquire about such changes through the student's advisor in writing.
2. The student must provide appropriate documentation outlining the reason for the request. Students are advised to review the requirements for the new program (i.e. length of program, transfer of courses, course offerings, etc.) prior to contacting the new advisor.
3. The student's advisor will provide all documentation to the Division of Graduate Counseling for review. Please allow 30 days after submission of all documents to hear back from your current advisor about the Division's decision. Please note these requests are still under the discretion of the Division of Graduate Counseling. A number of factors may be considered in the approval process, such as nature of the request, i.e. extenuating circumstances, program availability, etc.

Please be advised COAMFTE Accreditation Standards does not allow MFT students to take more than two non-core courses online. Additionally, at this time Marriage and Family Therapy program does not have an online component.

Admission to Student Development Administration

The admission requirements are:*

1. A baccalaureate degree from an accredited college or university, or an institution accredited by the Association for Biblical Higher Education.
2. An undergraduate grade point average of at least 3.0 on a 4.0 scale from the baccalaureate degree-granting institution at which at least 30 hours was completed.
3. Six semester hours in psychology of which three semester hours must be in Life Span Development or Developmental Psychology (preferred) or Abnormal Psychology.
4. Six semester hours in Bible (Old and New Testament). Students may take any of the undergraduate courses at Indiana Wesleyan University and be admitted on a conditional basis until all prerequisites are satisfactorily completed.
5. A completed application form for admission to the IWU Student Development Administration program.
6. An official transcript from each undergraduate and graduate institution attended.
7. Three recommendations – at least one from a professor and one from a supervisor/professional.
8. Applicants whose application documents demonstrate potential for success in Student Development Administration will be invited to participate in a personal interview.

*The graduate admissions committee retains the right to waive an admission requirement for special circumstances.

Prerequisites for Student Development Administration

The following prerequisites must be completed before completing 12 semester hours of student development courses:

1. Six semester hours in Psychology, which must include three hours of Developmental Psychology (preferred) or Abnormal Psychology.
2. Six semester hours in Bible (Old and New Testament), or passage of the Departmental Bible exam.

Clinical Addictions Counseling

Mission Statement

The Graduate Clinical Addictions Counseling program endeavors to train entry level practitioners in understanding and healing the destructive nature of various addictions. Through academic rigor, using related healing arts and sciences, with integrated Christian thought, is dedicated to bring forth addiction professionals with knowledge and application of healing skills to reclaim, redeem, restore, and repurpose healthy individuals and families in body, mind, and soul to one another and God.

Requirements (48 credits)

A student who has completed the Clinical Addictions Counseling program should, with graduate-level competency, be able to:

1. Students will articulate a clear, accurate understanding of Addiction counselor professional identity.
2. Students will demonstrate knowledge of the fundamental domains in addiction counseling (i.e., foundations; theories of counseling, prevention, and intervention, advocacy; assessment; research & evaluation; and diagnosis).
3. Students will demonstrate skills and practices of addiction counseling in the delivery of behavioral health services (e.g., assessment, diagnosis, treatment, termination, documentation, & ethical practice).
4. Students will deliver addiction counseling services with multicultural competence and sensitivity.
5. Students will demonstrate ability to apply relevant research and evaluation models in practice of addiction counseling.
6. Students will demonstrate ability to integrate faith with addiction counseling practice in clinically appropriate, sensitive, and ethical manner.

Core Courses

CNS-502	Multicultural Counseling	3
CNS-503	Theory and Techniques in the Helping Relationship	3
CNS-504	Theory and Techniques in Group Counseling	3
CNS-506	Appraisal of Individuals and Families	3
CNS-507	Research and Evaluation of Methods and Practice	3
CNS-508	Legal, Ethical and Professional Issues	3
CNS-509	Integration of Christian Faith in Professional Counseling	3
CNS-511	Issues in Addiction Recovery	3
CNS-512	Psychopharmacology	3
CNS-533	Psychopathology	3
CNS-535	Theories and Treatment of Addiction	3
CNS-545	Counseling Addicted Families	3

Clinical Experiences

CNS-550D	Supervised Practicum - Addictions Counseling	3
CNS-551D	Supervised Internship - Addictions Counseling and	3
CNS-552D	Supervised Internship - Addictions Counseling	3
	Elective	3

For fulfillment of the academic requirements for LMHC licensure in the state of Indiana, the following additional courses must be successfully completed: CNS-501, CNS-505, CNS-522, CNS-523, and CNS-524.

Community Care

Mission Statement

The mission of the M.A. in Community Care program is to provide a Christ-centered, academic community that enhances the services provided by students in diverse vocational contexts.

Requirements (36 credits)

Core Courses

CNS-501	Human Growth and Development	3
CNS-502	Multicultural Counseling	3

CNS-503	Theory and Techniques in the Helping Relationship	3
CNS-504	Theory and Techniques in Group Counseling	3
CNS-505	Theory and Techniques in Career Counseling	3
CNS-507	Research and Evaluation of Methods and Practice	3
CNS-509	Integration of Christian Faith in Professional Counseling	3
CNS-511	Issues in Addiction Recovery	3
CNS-524	Ecological Counseling and Prevention	3
CNS-541	Foundations of Marriage and Family Therapy	3
	Electives	6

Clinical Mental Health Counseling

Mission Statement

It is the mission of the M.A. in Clinical Mental Health Counseling program to provide a Christ-centered academic community that facilitates the professional and personal development of students to become competent providers of exceptional clinical mental health services to individuals and their related systems within relevant ecological contexts.

Requirements (60 credits)

A student who has completed the Clinical Mental Health program should, with graduate-level competency, be able to:

1. Students will articulate a clear, accurate understanding of CMHC professional identity.
2. Students will demonstrate knowledge of the fundamental domains in clinical mental health counseling (i.e., foundations; counseling prevention, and intervention, diversity & advocacy; assessment; research & evaluation; and diagnosis).
3. Students will demonstrate skills and practices of clinical mental health counseling in the delivery of mental health services (e.g., assessment, diagnosis, treatment, termination, documentation, & ethical practice).
4. Students will deliver mental health services with multicultural competence and sensitivity.
5. Students will demonstrate ability to apply relevant research and evaluation models in practice of clinical mental health counseling.
6. Students will demonstrate ability to integrate faith with clinical mental health counseling practice in clinically appropriate, culturally sensitive, and ethical manner.

Core Courses

CNS-501	Human Growth and Development	3
CNS-502	Multicultural Counseling	3
CNS-503	Theory and Techniques in the Helping Relationship	3
CNS-504	Theory and Techniques in Group Counseling	3
CNS-505	Theory and Techniques in Career Counseling	3
CNS-506	Appraisal of Individuals and Families	3
CNS-507	Research and Evaluation of Methods and Practice	3
CNS-508	Legal, Ethical and Professional Issues	3
CNS-509	Integration of Christian Faith in Professional Counseling	3

Clinical Experiences

CNS-550A	Supervised Practicum - Clinical Mental Health Counseling	3
CNS-551A	Supervised Internship - Clinical Counseling	3
CNS-552A	Supervised Internship - Clinical Counseling	3

CNS-554 is no longer required by CACREP or the Indiana CMHC Licensure Board. Students are permitted to select a course from a list of suggested course alternatives as a substitute. The program advisor will assist students in identifying a suitable alternative course.

Specialization Courses

CNS-511	Issues in Addiction Recovery	3
CNS-522	Foundations in Clinical Mental Health Counseling	3
CNS-523	Assessment and Intervention in Clinical Mental Health	3
CNS-524	Ecological Counseling and Prevention	3
CNS-533	Psychopathology	3
	Electives (9)	9

Marriage and Family Counseling/Therapy

Mission Statement

The MFC/T Program is committed to training entry level professionals whose clinical skills are informed by diverse theoretical traditions, ethical integrity, and sensitivity to diverse populations of individuals, couples, and families.

Requirements (60 credits)

A student who has completed the MFC/T program should, with graduate-level competency, be able to:

1. Students will demonstrate knowledge of theories and treatment of individuals, couples, and families from a systemic perspective.
2. Students will demonstrate skills and practices of individual, couple, and family therapy.
3. Students will demonstrate skills and practices of individual, couple, and family therapy through a multicultural lens.
4. Students will demonstrate ability to integrate faith with individual, couple, and family therapy in a clinically appropriate manner.
5. Students will demonstrate ability to apply relevant research and evaluation models in the practice of individual, couple, and family therapy.
6. Students will practice individual, couple, and family therapy in an ethical manner with professional integrity.

Minimum length 2 1/2 years; Maximum length 6 years

Core Courses

CNS-501	Human Growth and Development	3
CNS-502	Multicultural Counseling	3
CNS-503	Theory and Techniques in the Helping Relationship	3
CNS-504	Theory and Techniques in Group Counseling	3
CNS-505	Theory and Techniques in Career Counseling	3
CNS-506	Appraisal of Individuals and Families	3
CNS-507	Research and Evaluation of Methods and Practice	3

CNS-508	Legal, Ethical and Professional Issues	3
CNS-509	Integration of Christian Faith in Professional Counseling	3

Clinical Experiences

CNS-550	Supervised Practicum	3
CNS-551M	Supervised Internship - Marriage and Family Therapy	3
CNS-552M	Supervised Internship - Marriage and Family Therapy	3
CNS-554M	Advanced Supervised Internship Marriage and Family Therapy	3

Specialization Courses

CNS-520	Sexuality, Intimacy and Gender	3
CNS-533	Psychopathology	3
CNS-541	Foundations of Marriage and Family Therapy	3
CNS-542	Major Models of MFT I: Theory Assessment, and Application	3
CNS-543	Major Models of MFT II: Theory, Assessment, and Application	3
CNS-546	Major Models of MFT III: Theory, Assessment, and Application Elective	3

School Counseling

Mission Statement

Indiana Wesleyan University Graduate School Counseling Program prepares future professional school counselors in knowledge, skills, and best practices of school counseling, with Christ-like servant leadership to effectively work with culturally diverse students, faculty, and families.

Requirements (48 credits)

A student who has completed the School Counseling program should, with graduate-level competency, be able to:

1. Students will demonstrate knowledge of the foundations of school counseling.
2. Students will evaluate comprehensive school counseling programs with the use of appropriate data.
3. Students will demonstrate comprehensive school counseling by synthesizing professional skills and interactions.
4. Students will integrate cultural competence and responsiveness, in the practice of school counseling, to promote education equity and social justice.

Core Courses

CNS-501	Human Growth and Development	3
CNS-502	Multicultural Counseling	3
CNS-503	Theory and Techniques in the Helping Relationship	3
CNS-504	Theory and Techniques in Group Counseling	3
CNS-505	Theory and Techniques in Career Counseling	3
CNS-506	Appraisal of Individuals and Families	3
CNS-507	Research and Evaluation of Methods and Practice	3
CNS-508	Legal, Ethical and Professional Issues	3

CNS-509	Integration of Christian Faith in Professional Counseling	3
Clinical Experiences		
CNS-550S	Supervised Practicum - School Counseling	3
CNS-551S	Supervised Internship - School Counseling	3
CNS-552S	Supervised Internship - School Counseling	3
Specialization Courses		
CNS-519	Theories and Techniques of School Counseling I	3
CNS-527	Child and Adolescent Development and Treatment	3
CNS-529	Theories and Techniques of School Counseling II Elective	3
Elective		
Choose 1 Divisional Course, including the six new courses to be written or rewritten		
CNS-538	Theory and Practice of Play Therapy	3
SDC-530	Social Justice in Action	3
CNS-555	Academic Counseling and Classroom Management	3
CNS-556	P-12 College, Career, and Life Preparedness	3
CNS-557	Mental Health Issues in School Counseling P-12	3
CNS-558	Trauma and Grief in Counseling	3

Student Development Administration

Mission Statement

The SDA Program is committed to providing students with knowledge in the theory and practice of student development as well as critical counseling-related skills to effectively serve, understand, and communicate with college students.

Requirements (36 credits)

A student who has completed the Student Development Administration program should, with graduate-level competency, be able to:

1. Students will articulate a clear, accurate understanding of the Student Development profession.
2. Students will demonstrate knowledge of the ethical and legal considerations specifically related to the practice of student development.
3. Students will understand the knowledge, skills, and attitudes that connect the history, philosophy, and values to one's professional practice.
4. Students will gain awareness of student development theories as they relate to the formative needs of college and university students.
5. Students will demonstrate knowledge of the challenges and opportunities of working with diverse populations.
6. Students will explore the concepts of organizational culture, budgeting, and finance in higher education.
7. Students will demonstrate competence in counseling and coaching group formation skills and systems techniques.

8. Students will develop the ability to use, design, conduct, and analyze qualitative and quantitative assessment, evaluation, or research projects.

Counseling Core Classes (12 credits)

CNS-502	Multicultural Counseling	3
CNS-503	Theory and Techniques in the Helping Relationship	3
CNS-504	Theory and Techniques in Group Counseling	3
CNS-507	Research and Evaluation of Methods and Practice	3

Student Development Core Classes (19 credits)

SDC-501	History of Higher Education	2
SDC-509	Administration and Finance in Higher Education	3
SDC-510	The College Student	3
SDC-515	Career Counseling for Student Development	3
SDC-518	Legal and Ethical Issues in Student Development	2
SDC-551	Supervised Internship - Student Development	3
SDC-552	Supervised Internship - Student Development	3

Electives (5 credits)

SDC-520	Foundations of Professional Coaching	3
SDC-525	Special Topics in Student Life Administration	0 to 3
SDC-532	Life Calling	3
CNS-506	Appraisal of Individuals and Families	3
CNS-520	Sexuality, Intimacy and Gender	3
CNS-544	Graduate Capstone Project	3
CNS-559	Thesis Project	3

Certificate Programs

The Graduate Studies in Counseling programs offer certificates to persons seeking specialized academic preparation in Addictions Counseling, Student Development Administration, and Professional Coaching, but who do not desire or require degree completion at Indiana Wesleyan University.

Objectives of Certificate Programs:

1. Students will demonstrate proficiency in their selected area of specialization (e.g., School Counseling, Clinical Mental Health Counseling, Addictions Counseling, Marriage and Family Counseling/Therapy).
2. Student meets learning objectives specified in his/her plan of study.

Addictions Counseling Certificate

An Addictions Counseling Certificate is available for students presently enrolled in non-IWU graduate counseling programs and whose program does not offer sufficient coursework in addictions counseling. Such students can enroll in the Addictions Certificate Program and obtain specialized training in addictions counseling to enhance their academic training to better meet their professional goals. Gainful Employment Disclosure

Admission Requirements for Addictions Counseling Certificate include:

1. A baccalaureate degree from an accredited college or university, or an institution accredited by the Association for Biblical Higher Education.

2. An undergraduate GPA of at least 3.0 on a 4.0 scale from the baccalaureate degree-granting institution at which at least 30 semester hours was completed.
3. A completed application form for admission to the IWU Graduate Studies in Counseling Certificate Program.
4. If graduate work has been attempted, all transcripts must be submitted, and a minimum GPA of 3.0 earned.
5. A letter clearly stating reason(s) for seeking admission into the certificate program.
6. In those cases where the applicant is seeking to fulfill requirements for any licensure/certification, identification of a specific plan of study for any license/certification process is the responsibility of the applicant.

Exit Requirements include:

1. Successful completion of all coursework identified on certificate plan of study.
2. All course grades at or above level of "C."
3. Overall cumulative GPA of 3.0.

Requirements

Addictions Counseling Certificate – Required Courses:

CNS-511	Issues in Addiction Recovery	3
CNS-512	Psychopharmacology	3
CNS-533	Psychopathology	3
CNS-535	Theories and Treatment of Addiction	3
CNS-545	Counseling Addicted Families	3

Graduate Certificate in Student Development Administration

Gainful Employment

Requirements

Graduate Certificate in Student Development Administration

SDC-501	History of Higher Education	2
SDC-509	Administration and Finance in Higher Education	3
SDC-510	The College Student	3
SDC-515	Career Counseling for Student Development	3
SDC-518	Legal and Ethical Issues in Student Development	2
SDC-525	Special Topics in Student Life Administration	0 to 3
SDC-551	Supervised Internship - Student Development	3

SDC-525 must be taken for 2 credits.

Professional Coaching

Gainful Employment

Requirements

Professional Coaching Certificate

CNS-503	Theory and Techniques in the Helping Relationship	3
SDC-515	Career Counseling for Student Development	3

SDC-520	Foundations of Professional Coaching	3
SDC-522	Coaching and Self	3
SDC-524	Coaching and Systems	3
SDC-526	Coaching Applications - Experiential Methods	3
SDC-532	Life Calling	3

Post Master's Certificate

This certificate is for persons who have already attained a Master of Arts degree in a counseling-related program, but whose degree program and/or post-graduate clinical experiences do not meet specific state licensure or national certification requirements. In such cases, program faculty collaborate with the student to develop a specific program of study that seeks to fulfill the identified academic requirements. It is the responsibility of the student to provide evidence identifying the specific academic content or coursework required by the particular credentialing entity. This evidence is typically discovered through the student's consultation with the particular licensure/certification board. Gainful Employment

Admission Requirements include:

1. A master's degree from an accredited college or university, or an institution accredited by the Association for Biblical Higher Education.
2. A graduate GPA of at least 3.0 on a 4.0 scale from the graduate degree-granting institution from which at least 30 semester hours were completed.
3. A completed application form and all required documents for admission to the IWU Graduate Studies in Counseling Certificate Program.
4. A letter of intent clearly stating reason(s) for seeking admission into the certificate program.
5. In those cases where the applicant is seeking to fulfill requirements for any licensure/certification, identification of a specific plan of study (typically 15-18 credit hours) for any license/certification process is the responsibility of the applicant.
6. Students seeking licensure for Clinical Mental Health Counseling, Marriage & Family Therapy/Counseling, and Addictions Counseling, need to submit an application for licensure to the Professional Licensing Agency or respective state licensing board, and provide the letter received from the board specifying content area deficiencies.
7. If clinical hours (practicum and/or internship) are needed, the student must demonstrate evidence of entry-level proficiency in the delivery of counseling services. This is accomplished by presenting a recorded sample of the applicant's direct service to a client and a reference from a qualified supervisor. This tape and reference will be reviewed by the Graduate Counseling Director of Clinical Training and be considered in the admission process.

Exit Requirements include:

1. Successful completion of all coursework identified on certificate plan of study.
2. All course grades at or above level of "C."
3. Overall cumulative GPA of 3.0.

School of Teacher Education

Purpose

The School of Teacher Education (SoTE), in partnership with other departments in the University, offers professional education courses and programs designed to prepare students to become teachers of excellence for elementary and senior high/junior high/middle schools in both public and private school arenas. The faculty at Indiana Wesleyan University believes teacher education is a campus-wide responsibility. As a product of this cooperative perspective, the Teacher Education Program is a collaborative partnership between general education, subject matter, and professional education programs. The IWU Teacher Education Program is accredited by the Council for Accreditation of Educator Preparation (CAEP) and is a member of the American Association of Colleges for Teacher Education (AACTE).

Teacher Education Programs

Majors leading to teacher certification are available in three areas: elementary education, secondary education, and exceptional needs education. These majors include:

Elementary Education (K-6 Certification)

Elementary Education (p. 218)

Elementary Education/Exceptional Needs Education (p. 219)

Secondary Education (P-12 Certification)

Music Education: Choral

(p. 230)

Music Education: Instrumental

(p. 230)

Music Education: Choral, General, and Instrumental

(p. 230)

Physical and Health Education (p. 232)

Spanish Education (p. 237)

TESOL Education (p. 239)

Theatre Education (p. 241)

Visual Arts Education (p. 242)

Secondary Education (5-12 Certification)

Biology Education (p. 234)

Chemistry Education (p. 234)

English Education (p. 228)

Mathematics Education (p. 229)

Physical and Health Education (p. 232)

Social Studies Education (p. 235)

Science Education (Biology/Chemistry)

(p. 234)

Visual Arts Education (p. 242)

Exceptional Needs Education

Exceptional Needs: P-12 (p. 243)

The Intense Interventions Certification course sequence may be added to either the EXN major or the ELE/EXN double major.

Teacher Education Program

The courses in the Teacher Education Program provide a social, philosophical, psychological and historical framework in which students can develop a personal philosophy of teaching. The Indiana Wesleyan University Teacher Education Program's knowledge base model, "Teacher as Decision Maker," emphasizes decision-making within eight domains: (1) Content/subject matter expertise; (2) Personal development (morals and ethics); (3) Professional development; (4) Rights and responsibilities; (5) Methodology; (6) Management of time, classroom and behaviors; (7) Communication; and (8) Global and multicultural perspectives.

Admission to the Teacher Education Program

Students are eligible to make application for admission to the Teacher Education Program at the completion of 29 semester hours, including the completion of EDU-130 American Education. Additional requirements:

1. Cumulative GPA of 2.75 and a 3.0 in each teaching major, including teacher education courses. All professional education courses completed with a grade of C- or less must be repeated.
2. Meet basic skills competencies required by the Indiana Department of Education.
3. Formal application (available in the Teacher Education Office).
4. Dispositions, Attitudes and Proficiencies interview; reading and writing on demand assessments.

Students who are denied admission may follow the appeals process as outlined in the Teacher Education Program Handbook.

Admission to Student Teaching

The student teaching experience is a 16-week semester course in which students refine their skills gained throughout the Teacher Education Program. This capstone experience is composed of two eight-week placements (or one 16-week placement in special circumstances) in which students fully engage in teaching.

Cross-cultural Student Teaching Placements. With the approval of the Teacher Education Committee, students may opt for an eight-week experience in a local school and eight weeks in an overseas or cross-cultural placement. These student teaching placements are available, providing the pre-service teacher the opportunity for a more diverse global perspective on teaching.

Applications for student teaching must be submitted to the Teacher Education Office by November 1 of the year prior to the student teaching semester (12-15 months in advance of the student teaching experience). To qualify for the student teaching semester, the student must be fully accepted into the Teacher Education Program, have attained senior status, have completed the prerequisite professional courses, and have completed at least three-fourths of the hours required for the major.

Student teaching admission requirements:

1. Cumulative GPA of 2.75 and a 3.0 in each teaching major, including teacher education courses. (NOTE: College of Arts and Sciences GPA requirements apply at program completion and graduation.)
2. Formal application (available in the Teacher Education Office). The following documents must accompany the student teaching application.
3. Revised autobiography.
4. Revised philosophy of education.
5. Current degree audit and transcript.
6. Assessment of candidate readiness.
7. Lesson plan.

Once the above qualifications are met, the candidates' names are submitted to the divisions for review and to the Vice President for Student Development. The application is then voted upon for approval. Students denied admission to the student teaching semester, may appeal the decision through a process as outlined in the Teacher Education Program Handbook.

Once admitted, the student must exhibit professional demeanor both in university courses and in clinical field placements, and remain a positive role model for both the University and the Teacher Education Program.

Teacher Certification

Content-knowledge tests are required for teacher certification in the state of Indiana. The summary pass rate for all IWU program completers in 2017-2018 was 96%.

Documents for Indiana Teacher Certification should be filed with the Office of Teacher Education as soon after graduation as possible. Necessary information on the certification process is available in the Teacher Certification Office.

Integration of Faith and Learning

The eight domains of the Teacher as Decision Maker conceptual framework are integrated in the context of faith and learning as students discover the relationship between teaching and biblical principles.

The program integrates liberal arts education, content-specific coursework, and clinical field placements to provide the student with teaching situations that allow the theory presented within the University classroom to become applied knowledge within the world of the practitioner. All professors within the Teacher Education Program have had classroom experience and continue to work closely with current practicing teachers.

Field Placements

Field experiences for all education majors begin in the freshman year, with tutoring and mentoring activities in school-like settings. Sophomore-year experiences build on this foundation in area schools and classrooms. An observation and participation field experience is required of all elementary and secondary education majors in May of the freshman or sophomore year. (This experience is not a requirement of the TESOL major, the Exceptional Needs major, the Elementary Education/Exceptional Needs double major, and the Physical and Health Education major.) Junior-year field experiences require students to teach and spend up to 180 clock hours in classrooms in area schools.

Elementary Education (K-6 Certification)

Elementary Education - B.S. with Minors and Concentrations

General Education (43-46 credits)

Required Courses

THE-101	Theology of Christian Life	3
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Humanities Core (12 credits)

ENG-180	Humanities World Literature	3
HST-180	Humanities World Civilization	3
MUS-180	Humanities Fine Arts	3
PHL-180	Humanities Philosophy	3

Biblical Literature (6 credits)

BIL-101	Old Testament Survey	3
BIL-102	New Testament Survey	3

Advanced Writing or Literature

Advanced Writing or Literature met by EDU-365 Children's Literature.

Health and Wellness (2 credits)

PHE-101	Concepts of Health and Wellness	1
PHE	Activity Elective	1

Social Science and Psychology (9 credits)

PSY-150	General Psychology	3
HST-103	Recent History and Politics	3
	or	
HST-211	American Civilization to 1865	3
	or	
HST-212	American Civilization after 1865	3
SOC-150	Introduction to Sociology	3

Science/Mathematics (11 credits)

SCI-201	Integrated Earth/Life Science (with Lab)	4
	Physical Science Elective	4
MAT-111	Mathematics for Elementary Teachers	3

Competencies and Proficiencies (0-3 credits)

Writing Competency (ENG-120)	0-3
Speech Competency (EDU-290 + EDU-491)	
Intercultural Competency (EDU-290 + EDU-491)	

Elementary Education Courses (64-70 credits)

EDU-130	American Education	3
EDU-200	Educational Technology	1 to 2
EDU-295	Elementary School Observation/Participation (k-6)	1 to 3
EDU-245	Foundations of Literacy	3
EDU-271	Foundations in Early Childhood	3
EDU-290	Elementary Education in a Pluralistic Society	3

PHE-260	Health, Physical Activity, and Human Movement	3
PSY-251	Child Development	3
PSY-276	Psychology of the Exceptional Learner	3
Gray Block		
EDU-301	Management in the 21st Century Classroom	1
EDU-292	Fine Arts for Elementary Teacher	3
EDU-355	Social Studies Methods	3
EDU-365	Children's Literature	3
EDU-373	Elementary Field Experience - Gray	1 to 2
EDU-386	Assessment in Elementary Education	3
EDU-386P	Assessment in Elementary Education Practicum	0 to 1
Red Block		
EDU-302	ELL in the 21st Century Classroom	1
EDU-306	Mathematics Methods and Materials	3
EDU-354	Literacy Methods	3
EDU-356	Science Methods	3
EDU-391	Elementary Field Experience - Red Clinical	1 to 2
Student-Teaching:		
EDU-491	Supervised Student Teaching in Elementary School (K-6)	15
EDU-495	Student Teaching Seminar	1

Elementary majors may choose one of the following minors or concentrations to fulfill Indiana teacher certification requirements:

- Language Arts Minor for Elementary Education (p. 222)
- Mathematics Minor for Elementary Education (p. 222)
- Science Minor for Elementary Education (p. 222)
- World Language and Culture Minor for Elementary Education (p. 223)
- Exceptional Needs Minor for Elementary Education (p. 221)
- Mathematics Concentration (p. 224)
- Science Concentration (p. 225)
- Social Studies Concentration (p. 225)
- World Language and Culture Concentration (p. 226)
- Language Arts Concentration (p. 226)
- TESOL Concentration (p. 227)

Elementary Education/Exceptional Needs Double Major

General Education (43-46 credits)

Required Courses

THE-101	Theology of Christian Life	3
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Humanities Core (12 credits)

ENG-180	Humanities World Literature	3
HST-180	Humanities World Civilization	3
MUS-180	Humanities Fine Arts	3
PHL-180	Humanities Philosophy	3

Biblical Literature (6 credits)

BIL-101	Old Testament Survey	3
BIL-102	New Testament Survey	3

Advanced Writing or Literature

Advanced Writing or Literature met by EDU-365 Children's Literature.

Health and Wellness (2 credits)

PHE-101	Concepts of Health and Wellness	1
PHE	Activity Elective	1

Social Science and Psychology (9 credits)

PSY-150	General Psychology	3
HST-103	Recent History and Politics	3
	or	
HST-211	American Civilization to 1865	3
	or	
HST-212	American Civilization after 1865	3
SOC-150	Introduction to Sociology	3

Science/Mathematics (11 credits)

SCI-201	Integrated Earth/Life Science (with Lab)	4
	Physical Science Elective	4
MAT-111	Mathematics for Elementary Teachers	3

Competencies and Proficiencies (0-3 credits)

Writing Competency (ENG-120)	0-3
Speech Competency (EDU-290 + EDU-491)	
Intercultural Competency (EDU-290 + EDU-491)	

Elementary/Exceptional Needs Courses (79-82 credits)

EDU-130	American Education	3
EDU-200	Educational Technology	1 to 2
EDS-215	Teaching and Learning in Inclusive Settings	3
EDU-245	Foundations of Literacy	3
EDU-271	Foundations in Early Childhood	3
EDU-290	Elementary Education in a Pluralistic Society	3
PHE-260	Health, Physical Activity, and Human Movement	3
PSY-251	Child Development	3
EDS-350	Assessment in Special Education	3

EDS-350P	Assessment in Special Education Practicum	0 to 1
EDS-361	Behavior Management in Special Education	3
EDS-370	Public Policy and Special Education	3
EDS-381	Methods for Teaching Children With Exceptional Needs	3
EDS-382	Methods for Teaching Adolescents With Exceptional Needs	3
EDS-385	Special Education Practicum I	2
EDS-386	Special Education Practicum II	1

Red Block

EDU-302	ELL in the 21st Century Classroom	1
EDU-306	Mathematics Methods and Materials	3
EDU-354	Literacy Methods	3
EDU-356	Science Methods	3
EDU-391	Elementary Field Experience - Red Clinical	1 to 2

Gray Block

EDU-301	Management in the 21st Century Classroom	1
EDU-292	Fine Arts for Elementary Teacher	3
EDU-355	Social Studies Methods	3
EDU-365	Children's Literature	3
EDU-373	Elementary Field Experience - Gray	1 to 2

Student Teaching

EDU-491	Supervised Student Teaching in Elementary School (K-6)	15
EDU-495	Student Teaching Seminar	1

The Intense Intervention Certification course sequence may be added to the ELE/EXN double major.

Elementary Minors

Exceptional Needs Minor

Exceptional Needs Minor

Required Courses (20-21 credits)

EDS-215	Teaching and Learning in Inclusive Settings	3
EDS-350	Assessment in Special Education	3
EDS-350P	Assessment in Special Education Practicum	0 to 1
EDS-361	Behavior Management in Special Education	3
EDS-370	Public Policy and Special Education	3

EDS-381	Methods for Teaching Children With Exceptional Needs	3
EDS-382	Methods for Teaching Adolescents With Exceptional Needs	3
EDS-385	Special Education Practicum I	2

Language Arts Minor for Elementary Education (21 credits)

Required Courses (18 credits)

EDU-265	Young Adult Literature	3
ENG-170	Introduction to Linguistics	3
ENG-220	Approaches to Literary Analysis	3
ENG-241	Studies in English Grammar	3
ENG-306	American Literature I - Pre- Columbian to 1865	3
	or	
ENG-307	American Literature II - 1865 to Present	3
WRI-234	Advanced Writing	3
	or	
WRI-235	Creative Writing	3

Choose one additional course above ENG-200 or WRI-200 (3 credits)

Excluding ENG-201, ENG-352, ENG-399, ENG-455, ENG-481, English Capstone, WRI-356, WRI-399, and WRI-481

Mathematics Minor for Elementary Education (22-25 credits)

Required Courses (9 credits)

MAT-111	Mathematics for Elementary Teachers	3
MAT-211	Mathematics for Elementary Teachers II	3
MAT-204	Applied Statistics I	3
	or	
MAT-112	General Statistics	3

Choose one of the following: (3-4 credits)

MAT-120	College Algebra/Trigonometry	4
MAT-223	Introduction to Mathematics Via Discrete Processes	3
MAT-253	Calculus I	4

Choose one of the following: (3-4 credits)

CIS-121	Introduction to Programming	3
CIS-122	Introduction to Web Programming	3
CIS-125	Introduction to Computer Sciences I	4

Math Electives (6-8 credits)

Math electives should be selected to bring the total to at least 22 credits. Electives may be any course numbered above MAT-200.

Science Minor for Elementary Education (19-21 credits)

Required Courses (4 credits)

PHY-120	Physical Science	4
	and	
PHY-120L	Physical Science Lab	

Choose one of the following: (4 credits)

BIO-100	Introduction to Biology	4
	and	
BIO-100L	Introductory Biology Lab	
BIO-125	Principles of Biology	4

Choose one of the following: (4-5 credits)

CHE-110	Introduction to Chemistry	4
	and	
CHE-110L	Introduction to Chemistry Lab	
CHE-125	General Chemistry I	5
	and	
CHE-125L	General Chemistry I Lab	

BIO/CHE/PHY Electives: Choose two of the following: (7-8 credits)

BIO-102	Human Biology	4
	and	
BIO-102L	Human Biology Laboratory	
BIO-105	Heredity and Disease	4
	and	
BIO-105L	Heredity and Disease Lab	
BIO-106	Environment and Society	4
	and	
BIO-106L	Environment and Society Lab	
BIO-107	Crops and Society	4
BIO-108	Introductory Field Biology	4
BIO-109	Forensic Science (with Lab)	4
CHE-104	Chemistry and Artists' Colors	4
	and	
CHE-104L	Chemistry and Artists' Colors Lab	
CHE-105	Exploring Chemistry	4
	and	
CHE-105L	Exploring Chemistry Lab	
CHE-120	Introduction to Organic and Biological Chemistry	4
	and	
CHE-120L	Introduction to Organic and Biological Chemistry Lab	
CHE-232	Fundamentals of Environmental Chemistry	3
EAR-132	Earth Science (with Lab)	4
PHY-140	Astronomy	3
	and	
PHY-140L	Astronomy Lab	1

World Language and Culture Minor for Elementary Education (18-30 credits)

World Language: Spanish**Prerequisite (Need determined by placement test) (0-6 credits)**

SPA-117	Beginning Spanish I	3
SPA-118	Beginning Spanish II	3

Required Courses (3-9 credits)

SPA-237	Intermediate Spanish I	3
SPA-238	Intermediate Spanish II	3
SPA-347	Advanced Spanish I Conversation I	3

Choose one of the following: (3 credits)

SPA-457	Survey of Spanish Literature	3
SPA-458	Survey of Spanish American Literature	3
SPA-462	Spanish Short Stories	3
SPA-465	Special Topics in Spanish Literature	3 to 9
SPA-461	Contemporary Spanish Literature	3

TESOL (6 credits)

ENG-170	Introduction to Linguistics	3
TSL-203	TESOL Theoretical Foundations	3

Intercultural (6 credits)

SOC-225	Cultural Anthropology	3
INT-220	Intercultural Relationships	3

SOC-225: Counts as general education sociology requirement

Students who meet the language prerequisites and/or intermediate-level language course requirements prior to declaring the World Language and Culture minor must take additional Spanish literature courses from the elective list sufficient to increase the total number of hours to a minimum of 18.

Elementary Concentrations**Mathematics Concentration (15-17 credits)**

Required Courses (6 credits)

MAT-211	Mathematics for Elementary Teachers II	3
MAT-204	Applied Statistics I	3

Choose one of the following: (3-4 credits)

MAT-130	Applied Calculus	3
MAT-223	Introduction to Mathematics Via Discrete Processes	3
MAT-253	Calculus I	4

Choose one of the following: (3-4 credits)

CIS-121	Introduction to Programming	3
CIS-122	Introduction to Web Programming	3
CIS-125	Introduction to Computer Sciences I	4

Math Electives (3 credits)

Math electives should be selected to bring the total to at least 15 credits. Electives may include any course numbered above MAT-200.

Science Concentration (15-17 credits)

Choose one of the following: (4 credits)

BIO-100	Introduction to Biology and	4
BIO-100L	Introductory Biology Lab	
BIO-125	Principles of Biology	4

Choose one of the following: (4-5 credits)

CHE-110	Introduction to Chemistry and	4
CHE-110L	Introduction to Chemistry Lab	
CHE-125	General Chemistry I	5
	and	
CHE-125L	General Chemistry I Lab	

BIO/CHE/PHY Electives: Choose two of the following: (7-8 credits)

BIO-102	Human Biology and	4
BIO-102L	Human Biology Laboratory	
BIO-105	Heredity and Disease and	4
BIO-105L	Heredity and Disease Lab	
BIO-106	Environment and Society and	4
BIO-106L	Environment and Society Lab	
BIO-107	Crops and Society	4
BIO-108	Introductory Field Biology	4
BIO-109	Forensic Science (with Lab)	4
CHE-104	Chemistry and Artists' Colors and	4
CHE-104L	Chemistry and Artists' Colors Lab	
CHE-105	Exploring Chemistry and	4
CHE-105L	Exploring Chemistry Lab	
CHE-120	Introduction to Organic and Biological Chemistry and	4
CHE-120L	Introduction to Organic and Biological Chemistry Lab	
CHE-232	Fundamentals of Environmental Chemistry	3
EAR-132	Earth Science (with Lab)	4
PHY-140	Astronomy and	3
PHY-140L	Astronomy Lab	1

Social Studies Concentration (15 credits)

Political Science (3 credits)

Choose one of the following:

POL-100	American Government	3
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POL-200	State and Local Government and Politics	3
POL-230	World Politics	3
POL-232	Comparative Politics	3

Sociology (3 credits)

Choose one of the following:

SOC-210	Intergroup Relations	3
SOC-225	Cultural Anthropology	3

History (3 credits)

Choose one of the following:

HST-103	Recent History and Politics	3
HST-190	The West and the World after 1648	3
HST-211	American Civilization to 1865	3
HST-212	American Civilization after 1865	3

Economics (3 credits)

Choose one of the following:

ECO-211	Introduction to Economics	3
ECO-212	Microeconomics	3
ECO-213	Macroeconomics	3

Geography (3 credits)

GEO-202	Political and Cultural Geography	3
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World Language and Culture Concentration (15-27 credits)

World Language: Spanish**Prerequisite (Need determined by placement test) (0-6 credits)**

SPA-117	Beginning Spanish I	3
SPA-118	Beginning Spanish II	3

Required Courses (3-9 credits)

SPA-237	Intermediate Spanish I	3
SPA-238	Intermediate Spanish II	3
SPA-347	Advanced Spanish I Conversation I	3

Choose one of the following: (3 credits)

SPA-457	Survey of Spanish Literature	3
SPA-458	Survey of Spanish American Literature	3
SPA-461	Contemporary Spanish Literature	3
SPA-462	Spanish Short Stories	3
SPA-465	Special Topics in Spanish Literature	3 to 9

TESOL (3 credits)

TSL-203	TESOL Theoretical Foundations	3
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Intercultural (6 credits)

SOC-225	Cultural Anthropology	3
INT-220	Intercultural Relationships	3

SOC-225: Counts as general education sociology requirement

Language Arts Concentration (15 credits)

Required Courses

ENG-220	Approaches to Literary Analysis	3
ENG-306	American Literature I - Pre-Columbian to 1865	3
	or	
ENG-307	American Literature II - 1865 to Present	3
ENG-241	Studies in English Grammar	3
WRI-234	Advanced Writing	3
	or	
WRI-235	Creative Writing	3
EDU-265	Young Adult Literature	3

TESOL Concentration

TESOL Concentration (15 credits)

Requirement Courses

ENG-170	Introduction to Linguistics	3
ENG-241	Studies in English Grammar	3
TSL-203	TESOL Theoretical Foundations	3
TSL-305	Second Language Acquisition	3
TSL-350	TESOL Assessment and Testing	3

Secondary Education (5-12, P-12 Certification)

Secondary Education - B.S.

General Education (42-48 credits)

Required Courses

THE-101	Theology of Christian Life	3
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Humanities Core (12 credits)

ENG-180	Humanities World Literature	3
HST-180	Humanities World Civilization	3
MUS-180	Humanities Fine Arts	3
PHL-180	Humanities Philosophy	3

Biblical Literature (6 credits)

BIL-101	Old Testament Survey	3
BIL-102	New Testament Survey	3

Advanced Writing or Literature (3 credits)

	Advanced Writing or Literature > 200	3
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Health and Wellness (2 credits)

PHE-101	Concepts of Health and Wellness	1
PHE	Activity Elective	1

Social Science and Psychology (9 credits)

PSY-150	General Psychology	3
SOC-150	Introduction to Sociology	3
	or	
SOC-210	Intergroup Relations	3
Elective	ECO, HST, or POL	3

SOC-150: does not meet intercultural competency

SOC-210: meets intercultural competency

Science/Mathematics (7 credits)

Lab Science	4
Math/CIS elective	3

Competencies and Proficiencies (0-6 credits)

Writing Competency	0-3
Speech Competency	
Intercultural Competency	0-3

English Education (5-12 Certification)

As an alternative to the regular English education course of study, students may choose a double major of English + secondary education. Students who are considering post-baccalaureate work in English following graduation instead of entering the teaching field immediately may want to choose this alternative. Both options — English education or English + teacher education — qualify the graduate for an Indiana teaching license in English.

Education Courses (35-36 credits)

EDU-130	American Education	3
EDU-200	Educational Technology	1 to 2
EDU-296	Secondary School Observation/ Participation	1 to 2
EDU-240	Educational Psychology	3
EDU-250	Principles of Teaching	3
PSY-276	Psychology of the Exceptional Learner	3
EDU-382EN	Methods of Teaching Senior High/Junior High/Middle School English	3
EDU-382C	Methods of Teaching Senior High/Junior High/Middle School Practicum	1
EDU-383P	Secondary Practicum P-12/5-12	1
EDU-490	Supervised Student Teaching in Senior/Junior High/Middle School (5- 12)	15
EDU-495	Student Teaching Seminar	1

English Courses (39-51 credits)

Major Requirements - Core Courses (12 credits - all required)

ENG-220	Approaches to Literary Analysis	3
WRI-234	Advanced Writing	3
WRI-390	Teaching Writing: Composition Theory, Pedagogy, and Practice	3
ENG-481	English Capstone	3

NOTE: ENG/WRI double majors will choose either ENG-481 or WRI-481.

Young Adult Literature (3 credits)

EDU-265	Young Adult Literature	3
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Literature in Context Courses (9 Credits - choose 3 of 4)

ENG-301	British Literature I - Medieval to 1800	3
ENG-302	British Literature II - 1800 to Present	3
ENG-306	American Literature I - Pre-Columbian to 1865	3
ENG-307	American Literature II - 1865 to Present	3

Literature Seminars (9 credits)

ENG-490	Literature in Cultural Diversity	3
	or	
ENG-495	Literature in Gender Diversity	3
	Seminar Electives in English (6 credits at the 310-400 level)	6

Linguistics (6 credits)

ENG-241	Studies in English Grammar	3
ENG-352	History of English Language	3

Foreign Language (0-12 credits)

Intermediate Competency in modern or ancient foreign language

Mathematics Education (5-12 Certification)

As an alternative to the regular mathematics education course of study, students may choose a double major of mathematics + secondary education. Students who are considering post-baccalaureate work in mathematics following graduation instead of entering the teaching field immediately may want to choose this alternative. Both options — mathematics education or mathematics + teacher education — qualify the graduate for an Indiana teaching license in mathematics.

Education Courses (37-38 credits)

EDU-130	American Education	3
EDU-296	Secondary School Observation/ Participation	1 to 2
EDU-240	Educational Psychology	3
EDU-250	Principles of Teaching	3
PSY-276	Psychology of the Exceptional Learner	3
EDU-324	Disciplinary Literacy	3
EDU-382MA	Methods of Teaching Senior High/Junior High/Middle School Math	3
EDU-382C	Methods of Teaching Senior High/Junior High/Middle School Practicum	1
EDU-383P	Secondary Practicum P-12/5-12	1
EDU-490	Supervised Student Teaching in Senior/Junior High/Middle School (5-12)	15
EDU-495	Student Teaching Seminar	1

Prerequisite: two years of high school algebra and a year of high school geometry.

Mathematics and Supporting Courses (49-52 credits)

Required Courses (39 credits)

MAT-223	Introduction to Mathematics Via Discrete Processes	3
MAT-231	Mathematics for Middle School Teachers	3
MAT-253	Calculus I	4
MAT-254	Calculus II	4
MAT-255	Calculus III	4
MAT-280	Linear Algebra	3
MAT-282	Transition to Advanced Mathematics	4
MAT-322	Mathematical Modeling I	3
MAT-333	Modern Geometry	3
MAT-344	Modern Abstract Algebra	3
MAT-481	History & Foundations of Mathematics	3
MAT-490	Math Senior Seminar	2

Choose one of the following: (3-4 credits)

MAT-204	Applied Statistics I	3
MAT-363	Mathematical Statistics I	4

Supporting Course (3-4 credits)

CIS-121	Introduction to Programming or	3
CIS-125	Introduction to Computer Sciences I	4

Choose one of the following: (4-5 credits)

BIO-125	Principles of Biology	4
CHE-110	Introduction to Chemistry	4
CHE-125	General Chemistry I	5
PHY-211	General Physics I	4
PHY-221	University Physics I	4

Music Education (P-12 Certification)

Education Courses (36-37 credits)

EDU-130	American Education	3
EDU-296	Secondary School Observation/ Participation	1 to 2
EDU-240	Educational Psychology	3
EDU-250	Principles of Teaching	3
PSY-276	Psychology of the Exceptional Learner	3
EDU-324	Disciplinary Literacy	3
EDU-382MU	Methods of Teaching Senior High/Junior High/Middle School Music	3
EDU-382C	Methods of Teaching Senior High/Junior High/Middle School Practicum	1
EDU-492	Supervised Student Teaching Sr High/Jr High/Middle School/Elementary (P-12)	15
EDU-495	Student Teaching Seminar	1

Music Courses

Music Major Core (45-52 credits)

MUS-101-401	Applied Music	7
MUS-442	Senior Recital - Music Majors	2
MUS-160	Introduction to Music Theory	2
MUS-162	Music Theory I	3
MUS-164	Ear Training I	2
MUS-261	Music Theory II	3
MUS-263	Ear Training II	2
MUS-264	Music Theory III	3
MUS-265	Form and Analysis	2
MUS-266	Ear Training III	1
MUS-274	Computer Applications for Music Educator	2
MUS-285	Beginning Conducting	2
MUS-286	Advanced Conducting	2
MUS-300	Arranging	1
MUS-371	Music History and Literature I	3
MUS-372	Music History and Literature II	3
MUS-383	Elementary Music Methods for Music Education Majors	2
MUS-383P	Elementary Music Practicum	1
MUS-490	Senior Seminar	2
MUS	Music Ensemble (Participation each semester)	0-7
MUS-200	Recital Attendance	

MUS-160 requirement may be met by competency test.

Piano (6-8 credits)

Competency through:

Instrumental: Class Piano Level III	6
Choral and General: Class Piano Level IV	8

Specialty Course (one of the following) (2 credits)

MUS-125	Diction for Singers I	2
MUS-245	Piano Pedagogy I	2
MUS-246	Piano Pedagogy II	2
MUS-365	Vocal Pedagogy	2
MUS-366	Song Literature	2
MUS-363	Instrumental Methods	2

Emphasis - Choose one of the following options:

Option 1 - Choral Emphasis (8 credits)

MUS-280	Choral Techniques	2
MUS-282	String Techniques	2
MUS-283	Percussion Techniques	2
MUS-281	Woodwind Techniques	2
	or	
MUS-284	Brass Techniques	2

Option 2 - Instrumental Emphasis (11-12 credits)

MUS-114	Class Voice	1
MUS-193	University Singers	0 to 1

MUS-281	Woodwind Techniques	2
MUS-282	String Techniques	2
MUS-283	Percussion Techniques	2
MUS-284	Brass Techniques	2
MUS-363	Instrumental Methods	2

In addition to the above courses, choose one of the following: (0-1 credits)

MUS-177	Clarinet Quartet	0 to 1
MUS-178	Saxophone Quartet	0 to 1
MUS-181	Guitar Ensemble	0 to 1
MUS-184	World Music Ensemble	0 to 1
MUS-185	Flute Ensemble	0 to 1
MUS-186	Chamber Music	0 to 1
MUS-187	Trombone Ensemble	0 to 1
MUS-188	Woodwind Ensemble	0 to 1
MUS-189	Honors Brass Quintet	0 to 1
MUS-195	Percussion Ensemble	0 to 1
MUS-197	Jazz Ensemble	0 to 1

Option 3 - Choral, General, Instrumental Emphasis (14-18 credits)

MUS-111	Applied Study - (music Minors)	1
MUS-112	Applied Study - (music Minors)	1
MUS-211	Applied Study - (music Minors)	1
MUS-212	Applied Study - (music Minors)	1
MUS-280	Choral Techniques	2
MUS-281	Woodwind Techniques	2
MUS-282	String Techniques	2
MUS-283	Percussion Techniques	2
MUS-284	Brass Techniques	2
MUS	Four semesters of secondary large ensemble	0-4

Physical and Health Education (5-12, P-12 Certification)**Education Courses (36 -38 credits)**

EDU-130	American Education	3
EDU-240	Educational Psychology	3
EDU-250	Principles of Teaching	3
PSY-276	Psychology of the Exceptional Learner	3
EDU-324	Disciplinary Literacy	3
EDU-382HE	Methods of Teaching Senior High/Junior High/Middle School Health Education	2 to 3
EDU-382PE	Methods of Teaching Sr High/Jr High/ Middle School Physical Education	2 to 3
EDU-382C	Methods of Teaching Senior High/Junior High/Middle School Practicum	1
EDU-490	Supervised Student Teaching in Senior/Junior High/Middle School (5-12) or	15

EDU-492	Supervised Student Teaching Sr High/Jr High/Middle School/Elementary (P-12) and	15
EDU-495	Student Teaching Seminar	1

EDU-382HE and EDU-382PE must be taken for 2 hours.

Physical and Health Education Courses

Required Biology Courses and Prerequisites (8 credits)

BIO-111	Anatomy and Physiology I	4
BIO-111L	Anatomy and Physiology I Lab	
BIO-112	Anatomy and Physiology II	4
BIO-112L	Anatomy and Physiology II Lab	

Physical and Health Education Major Core (44-48 credits)

Meets 5-12 certification requirements (28-31 credits)

PHE-155	Introduction to Physical Education, Sport, and Wellness	3
PHE-157	Rhythmics and Dance	2
PHE-229	Cardiopulmonary Resuscitation or Certification proof	1
PHE-230	CPR and First Aid or Certification proof	2
PHE-282	Motor Development	2
PHE-341	Team Sports	3
PHE-345	Individual/Dual Sports	3
PHE-371	Administration of Physical Education and Athletics	3
PHE-255	Scientific Aspects of Physical Education and Coaching	3
PHE-378	Tests and Measurements	3
PHE-385	Psychology of Motor Learning	3
PHE-423	Adapted Physical Activity	3

The following courses meet technology requirements (1-2 credits):

PHE-210	Computers & Technology in Physical Education and Sport or	1 to 2
EDU-200	Educational Technology	1 to 2

The following courses meet health education certification requirements (15 credits):

PHE-162	Personal Health	3
PHE-163	School Health and Safety	3
PHE-362	Nutrition for Health	3
PHE-365	Public and Community Health	3
PHE-366	Alcohol and Drug Education	3

P-12 Physical and Health Education Certification

Major Core + 4 hours

PHE-322	Elementary Physical Education	3
PHE-322P	Elementary Physical Education Practicum	1

Science Education (5-12 Certification)

Education Courses (38-39 credits)

EDU-130	American Education	3
EDU-200	Educational Technology	1 to 2
EDU-296	Secondary School Observation/ Participation	1 to 2
EDU-240	Educational Psychology	3
EDU-250	Principles of Teaching	3
PSY-276	Psychology of the Exceptional Learner	3
EDU-324	Disciplinary Literacy	3
EDU-382SC	Methods of Teaching Senior High/Junior High/Middle School Science	3
EDU-382C	Methods of Teaching Senior High/Junior High/Middle School Practicum	1
EDU-383P	Secondary Practicum P-12/5-12	1
EDU-490	Supervised Student Teaching in Senior/Junior High/Middle School (5- 12)	15
EDU-495	Student Teaching Seminar	1

Science Major Core (18 credits)

All Science Education Majors:

BIO-125	Principles of Biology	4
CHE-125	General Chemistry I	5
CHE-125L	General Chemistry I Lab	
CHE-126	General Chemistry II	5
CHE-126L	General Chemistry II Lab	
EAR-132	Earth Science (with Lab)	4

Dual Field Biology/Chemistry Major

Required Math and Prerequisite Courses (17 credits)

MAT-253	Calculus I	4
MAT-254	Calculus II	4
PHY-221	University Physics I	4
PHY-221L	University Physics I Lab	
PHY-222	University Physics II	5
PHY-222L	University Physics II Lab	

Biology/Chemistry Major Courses (33 credits)

BIO-201	Animal Biology	4
BIO-202	Plant Biology	4
BIO-213	Microbiology	4
BIO-213L	Microbiology Lab	
BIO-301	Ecology	3
BIO-351	Cellular Biology	3
CHE-235	Organic Chemistry I	4
CHE-235L	Organic Chemistry I Lab	
CHE-350	Analytical Chemistry	4
CHE-350L	Analytical Chemistry Lab	
CHE-430	Biological Chemistry I	3

CHE-440	Physical Chemistry I	3
BIO-490	Biology Senior Seminar	1
	or	
CHE-490	Chemistry Senior Seminar	1

Biology Education Major

Biology Major Courses (33-34 credits)

BIO-201	Animal Biology	4
BIO-202	Plant Biology	4
BIO-213	Microbiology	4
BIO-213L	Microbiology Lab	
BIO-301	Ecology	3
BIO-311	Mammalian Anatomy	4
BIO-312	General Physiology	4
BIO-351	Cellular Biology	3
BIO-330	Histology	3
	or	
BIO-411	Vertebrate Development	4
BIO-412	Genetics	3
BIO-490	Biology Senior Seminar	1

Chemistry Education Major

Required Math and Prerequisite Courses (17 credits)

MAT-253	Calculus I	4
MAT-254	Calculus II	4
PHY-221	University Physics I	4
PHY-221L	University Physics I Lab	
PHY-222	University Physics II	5
PHY-222L	University Physics II Lab	

Chemistry Major Courses (20-23 credits)

CHE-235	Organic Chemistry I	4
CHE-235L	Organic Chemistry I Lab	
CHE-236	Organic Chemistry II	4
CHE-236L	Organic Chemistry II Lab	
CHE-350	Analytical Chemistry	4
CHE-350L	Analytical Chemistry Lab	
CHE-440	Physical Chemistry I	3
CHE-450	Physical Chemistry II	3
CHE-490	Chemistry Senior Seminar	1
CHE-495	Research in Chemistry	1 to 4

Social Studies Education (5-12 Certification)

Education Courses (38-39 credits)

EDU-130	American Education	3
EDU-200	Educational Technology	1 to 2
EDU-296	Secondary School Observation/ Participation	1 to 2
EDU-240	Educational Psychology	3
EDU-250	Principles of Teaching	3
PSY-276	Psychology of the Exceptional Learner	3
EDU-324	Disciplinary Literacy	3

EDU-382SS	Methods of Teaching Sr High/Jr High/ Middle School Social Studies	3
EDU-382C	Methods of Teaching Senior High/Junior High/Middle School Practicum	1
EDU-383P	Secondary Practicum P-12/5-12	1
EDU-490	Supervised Student Teaching in Senior/Junior High/Middle School (5-12)	15
EDU-495	Student Teaching Seminar	1

Social Studies Courses

Foundation Courses

MAT-112	General Statistics	3
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Required:

Historical Perspectives (12 credits)

HST-211	American Civilization to 1865	3
HST-212	American Civilization after 1865	3
HST-290	Making History: Historians, Historical Techniques and Historiography	3
	HST Elective (300 or 400 level)	3

Government (12 credits)

POL-100	American Government	3
POL-232	Comparative Politics	3
	or	
POL-230	World Politics	3
POL-200	State and Local Government and Politics	3
POL	Elective (300-400 level): see "Scholarship List" requirement below	3

Geography

GEO-202	Political and Cultural Geography	3
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Content areas

Choose one of the following:

Economics (12 credits)

ECO-212	Microeconomics	3
ECO-213	Macroeconomics	3
	Elective	3
ECO	Elective (300-400 level)	3

Sociology (12 credits)

	SOC Elective	3
	SOC Elective	3
	SOC Elective	3
SOC	Elective (300-400 level)	3

Psychology (12 credits)

	PSY Elective	3
	PSY Elective	3
	PSY Elective	3
PSY	Elective (300-400 level)	3

Scholarship List Requirement: SSE majors are required to take an upper-division scholarship quality elective under both the Historical Perspectives requirement and the Government requirement. Both the HST and POL upper-division scholarship quality courses will be determined by the SSE content advisor in coordination with the School of Teacher Education.

Advanced Placement

Students majoring in Social Studies Education can receive Advanced Placement Credit for courses as follows:

Advanced Credit Exam	Minimum Score	Semester Hours	IWU Equivalent
Comparative Government & Politics	4	3	POL232
Comparative Government & Politics	3	3	UNDI
Human Geography	4	3	GEO202
Government & Politics-United States	4	3	POL100
Government & Politics-United States	3	3	UNDI
History-European	3	3	UNDI
History-United States	4	3	HST211
History-United States	4	3	HST212
History-United States	3	3	UNDI
Macroeconomics	4	3	ECO213
Microeconomics	4	3	ECO212
Psychology	4	3	PSY150
Statistics	4	3	MAT112

UNDI - credit is not assigned to a specific course but does count toward the overall college degree as an elective

Spanish Education (P-12 Certification)

Definition and Purpose

The Spanish Education major requires a core program in Spanish of 39-51 hours with a minimum of three credit hours in a Spanish-speaking country. A prerequisite of six hours of beginning Spanish or demonstration of beginning-level proficiency by examinations required. Student will also be required to fulfill the general education requirements and the professional education requirements for a teaching degree. The Spanish Education major will equip students with the knowledge, skills and experience necessary for becoming highly qualified Spanish teachers. The program requires that all graduating seniors function at the ADVANCED level of proficiency in Spanish as defined by the American Council on the Teaching of Foreign Languages (ACTFL) guidelines (intermediate – high is required by the state). The Spanish Education major will do the following: equip

students with a well-rounded understanding of Spanish grammar and Hispanic literature, history and culture; prepare them to teach using the best methods and technology available for second language acquisition; and require Spanish language and cultural immersion experience in the local community and overseas. Prerequisite: SPA-117 and SPA-118 or beginning-level competency by examination.

Education Courses (38-40 credits)

EDU-130	American Education	3
EDU-200	Educational Technology	1 to 2
EDU-296	Secondary School Observation/ Participation	1 to 2
EDU-240	Educational Psychology	3
EDU-250	Principles of Teaching	3
PSY-276	Psychology of the Exceptional Learner	3
EDU-324	Disciplinary Literacy	3
EDU-382	Methods of Teaching Senior High/ Junior High/Middle School Subjects or	3
EDU-382TE	Methods of Teaching Sr High/Jr High/ Middle School Teaching English to Speakers of Other Languages	3 to 4
EDU-382C	Methods of Teaching Senior High/Junior High/Middle School Practicum	1
SPA-380P	Elementary Spanish Education Practicum	1
EDU-492	Supervised Student Teaching Sr High/Jr High/Middle School/Elementary (P-12)	15
EDU-495	Student Teaching Seminar	1

Spanish Courses (39-51 credits)

Language Courses (18-21 credits)

ENG-170	Introduction to Linguistics	3
SPA-117	Beginning Spanish I	3
SPA-118	Beginning Spanish II	3
SPA-237	Intermediate Spanish I	3
SPA-238	Intermediate Spanish II	3
SPA-347	Advanced Spanish I Conversation I	3
SPA-349	Advanced Spanish II	3

Students are required to pass SPA-117, SPA-118, SPA-237, SPA-238, and SPA-347 with a minimum grade of "C" before advancing to the next level.

The foreign language coordinator may, however, grant some students permission to take another upper-division class at the same time that they are taking SPA-349.

CLEP Policy

Students may not elect to take SPA-117, SPA-118, SPA-237, or SPA-238 after successfully completing SPA-347, SPA-349, or any other upper-level course, but may pursue CLEP credit prior to completing SPA-349 or with the approval of the foreign language coordinator.

Students may CLEP SPA 117, SPA 118, or SPA 237 for credit. However, students must CLEP these courses prior to completing SPA 349 or with the approval of the foreign language coordinator to receive credit for their major or minor.

AP Policy

Incoming freshmen who, prior to their enrollment at Indiana Wesleyan University, pass the AP Spanish Language Exam with a minimum score of 4 will receive credit for SPA-237 and SPA-238. Students who pass the AP Spanish Language Exam with a minimum score of 3 will be awarded credit for SPA-117 and SPA-118. AP credit for these courses will not meet intercultural competency.

All Spanish Education majors must do the following prior to taking advanced level classes:

- Have a minimum cumulative GPA of 2.75 and a minimum GPA of 3.0 in the major.
- Take and pass the basic skills competency exam.
- Successfully complete the DAP interview.
- Successfully complete a "reading on demand" and "writing on demand" in Spanish.

Spanish Electives (18 credits)

SPA-348	Culture and Civilization of Latin America	3
SPA-354	Latin American History	3
SPA-357	Spanish Linguistics and Phonology	3
SPA-365	Special Topics in Hispanic Studies	3 to 9
SPA-370	Hispanic Culture and Language Studies	3
SPA-371	Hispanic Culture in the U.S.	3
SPA-372	Culture and Civilization of Spain	3
SPA-420	Advanced Spanish Grammar	3
SPA-457	Survey of Spanish Literature	3
SPA-458	Survey of Spanish American Literature	3
SPA-461	Contemporary Spanish Literature	3
SPA-462	Spanish Short Stories	3
SPA-465	Special Topics in Spanish Literature	3 to 9

Senior Seminar (3 credits)

SPA-470	Spanish Capstone	3
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Foreign Study Experience

Students may transfer a 300 or 400 level course taken abroad that focuses on the history, culture or literature of a Spanish-speaking country or the theory or practical use of the Spanish language for credit. Must be taught in Spanish and must be from an approved, accredited program.

If a student decides not to pursue CLEP credit prior to completing SPA 349, he or she must study abroad in Seville, Spain, for one semester in order to earn the remaining credits and graduate in 4 years. Students are highly encouraged to study abroad.

All Spanish Majors and Minors are strongly encouraged to study abroad through IWU-sponsored or IWU -approved programs during their junior year.

Students should consult with the Foreign Language Coordinator, the Global Engagement Office, as well as their faculty advisor before taking courses abroad to ensure that they are appropriate.

Prerequisite: SPA 349, junior standing, and approval from the Foreign Language Coordinator.

TESOL Education (P-12 Certification)

The TESOL Education major combines professional training with specialized instruction in the latest theoretical foundations for second-language acquisition, including methods and materials training and practicum experience designed specifically for the TESOL student. Students completing this program will meet all certification standards for public instruction in the state of Indiana (English as a New Language standards), and will acquire the theoretical foundations and skills necessary for effective second-language instruction for non-English speaking individuals around the world.

Education Courses (41-42 credits)

EDS-215	Teaching and Learning in Inclusive Settings	3
EDU-130	American Education	3
EDU-200	Educational Technology	1 to 2
EDU-250	Principles of Teaching	3
EDU-354	Literacy Methods	3
EDU-382TE	Methods of Teaching Sr High/Jr High/ Middle School Teaching English to Speakers of Other Languages	3 to 4
EDU-382C	Methods of Teaching Senior High/Junior High/Middle School Practicum	1
EDU-383P	Secondary Practicum P-12/5-12	1
EDU-492	Supervised Student Teaching Sr High/Jr High/Middle School/Elementary (P-12)	15
EDU-495	Student Teaching Seminar	1
PSY-251	Child Development	3
PSY-276	Psychology of the Exceptional Learner	3

EDU-382TE must be taken for 4 credits.

TESOL Courses (35-47 credits)

Intercultural (3 credits)

INT-220	Intercultural Relationships	3
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English/TESOL (20 credits)

ENG-170	Introduction to Linguistics	3
TSL-203	TESOL Theoretical Foundations	3
ENG-241	Studies in English Grammar	3
TSL-305	Second Language Acquisition	3
TSL-350	TESOL Assessment and Testing	3
TSL-450	English Grammar Pedagogy	2
TSL-471	Research Seminar	2
TSL-481	TESOL Capstone	1

Foreign Language (0-12 credits)

Foreign Language
or
demonstration of intermediate-level competency

Electives (12 credits)

Choose one from each of the first three areas and one from any of the remaining four areas:

Linguistics

ENG-352	History of English Language	3
TSL-368	Special Topics in TESOL	3
WRI-165	English Language and Composition	3
WRI-210	Theories and Methods of Writing Consultancy	0 to 1
	Any foreign language course (in addition to competency requirement)	3-6

Global Studies

ICD-240	Urban Anthropology	3
INT-315	Christianity in Intercultural Contexts	3
INT-350	Transformational Development Principles	3
INT-402	Contemporary Global Issues	3
PHL-248	Religions of the World	3
SOC-225	Cultural Anthropology	3

Communication

COM-112	Introduction to Multimedia Storytelling	2
COM-226	Voice and Movement	3
COM-280	Intercultural Communication	3
COM-326	Conflict Communication	3
COM-352	Interpersonal Communication	3
COM-362	Scriptwriting	3

Other Courses

TSL-260	TESOL Internship	1 to 3
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Theatre Education (P-12)

Education Courses (38 credits)

Education Courses

EDU-130	American Education	3
EDU-200	Educational Technology	1 to 2
EDU-296	Secondary School Observation/Participation	1 to 2
EDU-240	Educational Psychology	3
EDU-250	Principles of Teaching	3
EDU-324	Disciplinary Literacy	3
PSY-276	Psychology of the Exceptional Learner	3
EDU-382TH	Methods of Teaching Senior High/Junior High/Middle School Theatre	3
EDU-382C	Methods of Teaching Senior High/Junior High/Middle School Practicum	1
EDU-383P	Secondary Practicum P-12/5-12	1
EDU-490	Supervised Student Teaching in Senior/Junior High/Middle School (5-12)	15
EDU-495	Student Teaching Seminar	1

Theatre Courses

Division Core

THR-479	Communications Senior Seminar I	1
THR-480	Communications Senior Seminar II	3

Major Requirements

THR-251	Principles of Script Analysis	3
THR-252	Beginning Acting	3
THR-272	Stagecraft	3
THR-315	Principles of Stage Directing	3

THR-317	Theatre History and Dramatic Literature I	3
THR-318	Theatre History and Dramatic Literature II	3
THR-367	Stage Design for Theatre II	3
THR-368	Theatre Management	3
THR-301	Theatre Practicum	1 to 3
ENG-360	Modern Drama	3
ENG-361	Shakespeare	3
THR-226	Voice and Movement	3
THR-355	Advanced Acting	3
THR-310	Stage Design for Theatre I	3

Visual Arts Education (5-12, P-12 Certification)

Education Courses (36-37 credits)

EDU-130	American Education	3
EDU-296	Secondary School Observation/ Participation	1 to 2
EDU-240	Educational Psychology	3
EDU-250	Principles of Teaching	3
PSY-276	Psychology of the Exceptional Learner	3
EDU-324	Disciplinary Literacy	3
EDU-382VA	Methods of Teaching Senior High/Junior High/Middle School Visual Arts	3
EDU-382C	Methods of Teaching Senior High/Junior High/Middle School Practicum	1
EDU-490	Supervised Student Teaching in Senior/Junior High/Middle School (5-12)	15
	or	
EDU-492	Supervised Student Teaching Sr High/Jr High/Middle School/Elementary (P-12)	15
EDU-495	Student Teaching Seminar	1

Visual Arts Courses

Major Core (36 credits)

Two-Dimensional Design (21 credits)

ART-101	Ideation/Interpretation 1	3
ART-111	OBS/REP 1: Empirical Drawing	3
ART-120	OBS/REP 2: Empirical Drawing	3
PHO-110	Photo I	3
ART-266	Printmaking I	3
ART-273	Introduction to Computer Graphics	3
ART-331	Representational Painting	3

ART-101, ART-120 or ART-122, and ART-238: required prior to "mid-point review"

Three-Dimensional Design (9 credits)

ART-131	Ideation/Interpretation 2	3
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ART-241	Ceramics I	3
ART-251	Sculpture I	3

ART-131 and ART-251: required prior to "mid-point review"

Art History (6 credits)

Art History Electives	6
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Courses numbered between ART-381 and ART-387 or ART-476

5-12 Certification (37 credits)

Completion of major core	36
EDU-383P Secondary Practicum P-12/5-12	1

P-12 Certification (49 credits)

Major core + 13 hours

ART-371	Art for Elementary Teachers	3
ART-371P	Elementary Art Practicum	1
ART	Art Electives	9

Exceptional Needs Education (P-12 Certification)

Exceptional Needs Education - B.S.

The Exceptional Needs program is designed to train teachers to serve persons who require mild interventions (a Severe and Profound program is also available for students who wish to add this certification to their teaching license). It is consistent with new state standards that call for a major (rather than minor) in exceptional needs. The focus is also on a non-categorical approach. Graduates of the program have a(n):

1. Understanding of the provision of special education in the regular classroom environment.
2. Effective use of state-of-the-art methods in special education.
3. Knowledge of effective service delivery models for learners with disabilities.
4. Awareness of alternative resources for serving learners with disabilities.
5. Skill in working with families of learners with disabilities.
6. Skill in working with other professionals and agencies to assure quality programs.
7. Attitude of lifelong learning as a special education professional.

Four guiding principles are foundational to the exceptional needs program:

1. God created all persons, including persons with disabilities, and each is valuable (Psalm 139:13-16).
2. When included as part of society, persons with disabilities have something to offer (I Corinthians 12:12-26).
3. The task of the educator is to teach persons with or without disabilities to fulfill their role in society (I Thessalonians 5:14).
4. Acceptance of these individuals, as they are, is a primary and essential part of teaching (John 4:5-27).

A Severe and Profound program may be added to the Exceptional Needs major.

General Education (42-48 credits)

Required Courses

THE-101	Theology of Christian Life	3
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Humanities Core (12 credits)

ENG-180	Humanities World Literature	3
HST-180	Humanities World Civilization	3
MUS-180	Humanities Fine Arts	3
PHL-180	Humanities Philosophy	3

Biblical Literature (6 credits)

BIL-101	Old Testament Survey	3
BIL-102	New Testament Survey	3

Advanced Writing or Literature (3 credits)

Advanced Writing		
or		
Literature > 200		3

Health and Wellness (2 credits)

PHE-101	Concepts of Health and Wellness	1
PHE	Activity Elective	1

Social Sciences and Psychology (9 credits)

PSY-150	General Psychology	3
SOC-150	Introduction to Sociology	3
or		
SOC-210	Intergroup Relations	3
Elective	Taken from ECO, HST, or POL	3

SOC-150: Does not meet Intercultural Competency

SOC-210: Meets Intercultural Competency

Science/Mathematics (7 credits)

Lab Science		4
Math/CIS elective		3

Competencies and Proficiencies (0-6 credits)

Writing Competency		0-3
Speech Competency		
Intercultural Competency		0-3

Professional Core (38-39 credits)

EDU-130	American Education	3
EDU-200	Educational Technology	1 to 2
EDU-245	Foundations of Literacy	3
EDS-215	Teaching and Learning in Inclusive Settings	3
EDS-350	Assessment in Special Education	3
EDS-350P	Assessment in Special Education Practicum	0 to 1
EDS-361	Behavior Management in Special Education	3
EDS-370	Public Policy and Special Education	3
EDS-385	Special Education Practicum I	2
EDS-386	Special Education Practicum II	1
EDS-496	Supervised Student Teaching in Special Education	15
EDS-494	Student Teaching Seminar	1

P-12 Exceptional Needs Major (19 credits)

Add the following courses to the Professional Core:

EDU-240	Educational Psychology	3
EDU-250	Principles of Teaching	3

EDS-324	Literacy for the Adolescent With Exceptional Needs	3
EDS-354	Literacy Methods	4
EDS-381	Methods for Teaching Children With Exceptional Needs	3
EDS-382	Methods for Teaching Adolescents With Exceptional Needs	3

Intense Intervention (9 credits)

The Intense Intervention Concentration may be added to the EXN major by taking the following courses:

EDS-331	Critical Issues in Severe Disabilities	3
EDS-332	Community-Based Instruction, Supports, And Services	3
EDS-333	Interdisciplinary Collaboration	3

School of Physical and Applied Sciences

The School of Physical and Applied Sciences is a blend of disciplines producing students prepared to enter roles as teachers, researchers, administrators, health care providers, and valuable members of society in a broad variety of modalities. The titles of the three divisions demonstrate the spectrum of fields represented within SPAS:

Health and Human Performance Division (p. 245)

Natural Sciences Division (p. 258)

Mathematics and Computer Information Sciences Division (p. 270)

Each of these divisions contains a number of specialized departments or majors that allow students to prepare for careers serving God by serving those He created. Our focus on equipping students for life-long learning means that the time spent within SPAS results in the laying of a solid foundation on which all future learning can be built. The outstanding success of our graduates reflects the quality of the learning that has occurred during their time here.

Health and Human Performance Division

Majors

Athletic Training (p. 246)

Exercise Science (p. 249)

Physical and Health Education (p. 250)

Sports Management (p. 252)

Sports Ministries (p. 252)

Minors

Health Promotion & Wellness (p. 246)

Coaching Education (p. 256)

Military Leadership (p. 258)

Recreation and Camp Administration (p. **Error! Bookmark not defined.**)

Programs

Pre-Occupational Therapy (p. 253)

Pre-Physical Therapy (p. 253)

ROTC (p. 257)

Purpose

The Health and Human Performance Division at Indiana Wesleyan University prepares students to meet the ever increasing demands of society for professionally trained people in the areas of education, sports, fitness, health, recreation, management and athletics. Areas of development such as neuromuscular skill, organic fitness, intellectual awareness, social concern, emotional release, and spiritual formations will be emphasized. God created man as an integrated whole being, and the professionals in this division are afforded a great opportunity to reach all aspects of the whole person. Each individual will be challenged to develop professionally and in turn be prepared to serve others upon completion of the degree.

Admission to Majors

Admission to majors in the Health and Human Performance Division follow the procedures established for the university. Majors seeking Physical and Health Education teaching certification must apply for admission to teacher education through the Department of Education. Also see the Athletic Training and Exercise Science department for respective application process.

General Education Requirements (45-51 credits)

Most majors within the Health and Human Performance Division follow the traditional general education requirements. Recommended courses for specific areas are below. If this differs, the courses are identified under the specific major.

Health Promotion and Wellness Minor

Requirements (24 credits)

Required Courses

BIO-111	Anatomy and Physiology I	4
PHE-162	Personal Health	3
PHE-163	School Health and Safety	3
PHE-230	CPR and First Aid	2
PHE-362	Nutrition for Health	3
PHE-365	Public and Community Health	3
PHE-366	Alcohol and Drug Education	3
PHE-413	Health Promotion and Wellness Management	3

Athletic Training - B.S.

This bachelor's degree is designed to prepare the student for a career in the field of athletic training/sports medicine. The major can be completed in 8 semesters of study. The current route to become a BOC certified athletic trainer is through a CAATE accredited athletic training program. IWU's athletic training program (ATP) started in 1988 and is committed to program excellence. This is a competitive program and application alone does not guarantee admittance. Any student designating Athletic Training as their major is given a pre-athletic training major description which signifies their intent to apply to the professional program. The application process to this program is a two-term process. For a traditional student the application process should be started in the fall of the first year of declaring the major, with formal application being due on April 1 of the second term. Transfer students or students changing their major at spring semester are still eligible to apply to the program via

the spring semester and May term application process; applications are due by May 1 of the second term. A spring to fall term applicant will have their application due December 1 of the second term. Decisions for program acceptance or denial will be made by the athletic training faculty after the application process is completed and students will be notified by mail. The Athletic Training major received re-accreditation for 10 years by CAATE on November 8, 2017.

Students Changing Majors and Transfer Students

A prospective student must declare an interest in Athletic Training as a chosen field within his or her first year of study at IWU. A student beyond his or her freshman year at IWU (e.g., changing majors) will also be considered for the program; however, additional semesters of study may be necessary to satisfy the educational and clinical requirements for CAATE as well as IWU's Athletic Training Program. A transfer student may apply certain athletic training courses from another university/college toward our major if the course is acceptable to the ATP director (e.g., course content, credit hours, and description) and meets all transfer requirements by the Registrar's Office.

Athletic Training Program Application Procedure

All students applying to the IWU ATP must meet the technical standards of the program. Should accommodations need to be made for the student, the student must contact the athletic training program director and the Center for Student Success. The technical standards for our program are available on the athletic training website or from the athletic training faculty. Applications are available from the ATP director upon request. If a pre-athletic training student does not gain acceptance into the program on his or her initial application, he or she can repeat the application process one additional time or elect to change majors. The following criteria must be met to gain admittance into the athletic training program as an athletic training student:

1. A formal cover letter of application stating why you want to apply to the program and why you want to become a certified athletic trainer.
2. Completion of the Indiana Wesleyan University Athletic Training Program application, submission of 3 letters of recommendation, signed technical standards, interview with the athletic training faculty, and a minimum of 150 hours of clinical observation over two terms.
3. Completion of all prerequisite coursework with at least a 2.0 GPA (C) or above in each course. A student's overall GPA must be a 2.75 or higher.
4. Completion of two terms of attendance at Indiana Wesleyan University.
5. Commitment to the mission of the university as demonstrated by professional conduct. Apparent interest and motivation, as evidenced by work habits, promptness, etc. Athletic Training background through previous high school and/or college-level experience prior to application to the Athletic Training Program is desirable but not required.

Athletic Training Program Retention Policy

To remain in the Athletic Training program as an athletic training student, the student must achieve the standards listed below. Failure to meet these standards could result in probation or removal from the program.

1. Earn at least a 2.0 GPA (C) or above in all required courses within the major.
2. Earn at least a 2.75 cumulative GPA (B-).
3. Be in good standing with the university (e.g., no citizenship probation).
4. Participate in FERPA, OSHA, HIPAA and blood-borne pathogen training each academic year.
5. Complete a criminal background check through IWU prior to required clinical rotations.
6. Maintain BLS CPR-PR/AED certification while enrolled at IWU.
7. Show progress through clinical instruction and learning over time.
8. Show a professional attitude and character in all areas of athletic training, both academic and clinical.

Athletic Training Program Probation Policy

Any athletic training student within the program may be subject to a probationary status. A probationary status will be assigned if an athletic training student does not abide by the standards of the IWU Athletic Training program as identified in the ATP Student Handbook. The athletic training program director is the only authority that can administer a probationary status or remove a probationary status within this program. The athletic training program director and athletic training faculty may also remove athletic training students from the program for infractions of divisional and university policies. Athletic training

students may not accumulate clinical hours while on probation (university or program) but may progress through the Athletic Training major course sequence as advised and approved by the student's athletic training academic advisor.

Athletic Training Student Health Policy

Athletic training students must have the appropriate health forms and records on file with the athletic training program director to be considered for admittance to the Athletic Training Program. In addition, athletic training students will be required to have the following tests and vaccinations by the start of their first semester in the major (or in the process to receive the vaccinations - HBV):

1. **Tuberculin Skin Test:** If the TB test is positive, a chest x-ray must be done. A yearly TB test is required and written results are given to the athletic training program director to be added to that student's file. The athletic training student may have this test done at the IWU Health Center.
2. **Hepatitis B Vaccination:** Athletic training students are strongly encouraged to be vaccinated with the Hepatitis B vaccine (HBV). A sum of three injections in a six-month period is required for this vaccination. Each injection will vary in cost depending on where you obtain the vaccination. A waiver must be signed and in the athletic training student's permanent file if he or she chooses not to obtain the vaccination.
3. **Physical Examination:** Athletic training students will have a physical examination conducted by the team physician. If a student athlete is applying to the ATP, their pre-participation physical is acceptable for this requirement.

Requirements (69 credits)

Pre-Professional phase - PATH (Pre-Athletic Training) Prerequisites to the Athletic Training Program (11 credits)

BIO-111	Anatomy and Physiology I	4
BIO-112	Anatomy and Physiology II	4
PHE-101	Concepts of Health and Wellness	1
PHE-230	CPR and First Aid	2

Professional phase - ATH (Athletic Training) Core Curriculum of the Athletic Training Program (58 credits)

ATR-195	Introduction to Athletic Training	2
ATR-196	Athletic Training Clinical Education Experience I	1
ATR-197	Athletic Training Clinical Education Experience II	1
ATR-199	Athletic Training Practicum I	1
ATR-220	Therapeutic Modalities	3
ATR-225	Lower Extremity Evaluation and Assessment	2
ATR-226	Upper Extremity Evaluation and Assessment	2
ATR-231	Advanced Athletic Training	2
ATR-250	Muscle Testing and Joint Measurement	3
ATR-296	Athletic Training Clinical Education Experience III	1
ATR-297	Athletic Training Clinical Education Experience IV	1
ATR-299	Athletic Training Practicum II	1
ATR-332	Therapeutic Exercise and Rehabilitation I	2
ATR-333	Therapeutic Exercise and Rehabilitation II	2
ATR-350	Seminar in Athletic Training	1
ATR-396	Athletic Training Clinical Education Experience V	1
ATR-397	Athletic Training Clinical Education Experience VI	1

ATR-399	Athletic Training Practicum III	1
ATR-431	Evaluation/Recognition of Injuries/Cond Athletic Injuries	2
ATR-440	Pharmacology and Therapeutic Medications	2
ATR-450	Senior Seminar in Sports Medicine	2
ATR-492	Administration of Athletic Training	2
ATR-495	Athletic Training Practicum IV	1
ATR-496	Athletic Training Clinical Education Experience Vii	1
ATR-497	Athletic Training Clinical Education Experience Viii	1
PHE-225	Psychology of Sport and Exercise	3
PHE-264	Principles of Strength and Conditioning	3
PHE-286	Kinesiology	4
PHE-362	Nutrition for Health	3
PHE-370	Biomechanics	3
PHE-374	Physiology of Exercise	3

Athletic Training Major Requirements for Graduation

1. Athletic training students must complete, at a minimum, a clinical rotation for lower and upper extremity sports, a general medical rotation, and an equipment intensive rotation.
2. Athletic training students must complete the hour requirements for all clinical and practicum courses.
3. Athletic training students must gain initial BLS CPR-PR/AED certification and maintain that certification while at IWU.
4. Athletic training students must complete the clinical education instruction plan consistent with the learning over time model.

Exercise Science - B.S.

This program, mediated by CoAES (Committee on Accreditation for the Exercise Sciences) and accredited by CAAHEP (Commission on Accreditation of Allied Health Education Programs), is designed to prepare students for post-graduate academic pursuits in exercise science and specifically exercise physiology, cardiac/pulmonary/cancer rehabilitation, biomechanics, or fitness leadership. Students interested in continuing their education in physical or occupational therapy or becoming a physician's assistant would benefit from this exercise science program as well. The final purpose of this program design is to prepare students for certifications by professional organizations relative to exercise science, specifically the Certified Exercise Physiologist (EP-C) and other certifications by the American College of Sports Medicine (ACSM) or National Strength and Conditioning Association (NSCA). The Exercise Science major received re-accreditation for 10 years by CAAHEP on March 16, 2018.

Admission requirements to Exercise Science Program:

1. First time freshman
 - a. Complete PHE 170, BIO 111/111L, BIO 112/112L, PHE 101
 - b. Achieve sophomore status
 - c. Minimum major GPA 2.50, cumulative GPA 2.50
2. Transfer and all other students
 - a. Enroll and complete 7 credits in IWU exercise science major
 - b. Achieve sophomore status
 - c. Minimum major GPA 2.75, cumulative GPA 2.50

Once a student is admitted to the Exercise Science Program a \$300 program fee will be assessed in PHE-374L.

Continuation in Exercise Science Program:

1. Transfer students and students new to the major: Students must complete at least 50% (half) of their major courses at IWU.
2. Maximum number of semesters as a pre-exercise science major is 4 semesters.
3. Major GPA requirements: 2.75 in the major and 2.50 cumulative.

Exercise Science majors must take PHE-134 as their General Education activity course before PHE-379.

Requirements (53-57 credits)**Required Courses**

ATR-431	Evaluation/Recognition of Injuries/Cond Athletic Injuries	2
ATR-440	Pharmacology and Therapeutic Medications	2
BIO-112	Anatomy and Physiology II and	4
BIO-112L	Anatomy and Physiology II Lab	
CHE-120	Introduction to Organic and Biological Chemistry and	4
CHE-120L	Introduction to Organic and Biological Chemistry Lab or	
CHE-125	General Chemistry I and	5
CHE-125L	General Chemistry I Lab	
PHE-170	Introduction to Exercise Science	3
PHE-225	Psychology of Sport and Exercise	3
PHE-286	Kinesiology	4
PHE-352	Sport Law and Risk Management	3
PHE-365	Public and Community Health	3
PHE-370	Biomechanics	3
PHE-370L	Biomechanics Lab	1
PHE-374	Physiology of Exercise	3
PHE-374L	Physiology of Exercise Lab	1
PHE-379	Principles of Fitness Assessment	3
PHE-380	Principles of Exercise Prescription	2
PHE-383	Professional Experience I	1
PHE-413	Health Promotion and Wellness Management	3
PHE-415	Nutrition for Sport and Performance	4
PHE-483	Exercise Science Internship	1 to 4
PHE-485	Senior Research Seminar I	2
PHE-486	Senior Research Seminar II	1
PHE-487	Culminating Senior Experience	

Physical and Health Education (5-12, P-12 Certification)

The Physical and Health Education major at Indiana Wesleyan University is designed to prepare students to influence the lives of children and adolescents in the pre-K – 12 grade educational environments. While the psychomotor domain represents the primary focus, its relationship with the cognitive, affective, and spiritual domains are emphasized, as well. This is accomplished through a combination of theoretical knowledge and practical experiences.

Please see School of Teacher Education-Teacher Education Program for admission criteria.

Education Courses (35 credits)

EDU-130	American Education	3
EDU-240	Educational Psychology	3
EDU-250	Principles of Teaching	3
PSY-276	Psychology of the Exceptional Learner	3
EDU-324	Disciplinary Literacy	3
EDU-382HE	Methods of Teaching Senior High/Junior High/Middle School Health Education	2 to 3
EDU-382PE	Methods of Teaching Sr High/Jr High/ Middle School Physical Education	2 to 3
EDU-382C	Methods of Teaching Senior High/Junior High/Middle School Practicum	1
EDU-490	Supervised Student Teaching in Senior/Junior High/Middle School (5- 12)	15
	or	
EDU-492	Supervised Student Teaching Sr High/Jr High/Middle School/Elementary (P-12)	15
EDU-495	Student Teaching Seminar	1

Physical and Health Education Courses

Required Biology Courses and Prerequisites (8 credits)

BIO-111	Anatomy and Physiology I	4
BIO-111L	Anatomy and Physiology I Lab	
BIO-112	Anatomy and Physiology II	4
BIO-112L	Anatomy and Physiology II Lab	

Physical and Health Education Major Core (44-48 credits)**Meets 5-12 certification requirements (28-31 credits)**

PHE-155	Introduction to Physical Education, Sport, and Wellness	3
PHE-157	Rhythmics and Dance	2
PHE-230	CPR and First Aid	2
	or	
	Certification proof	
PHE-282	Motor Development	2
PHE-341	Team Sports	3
PHE-345	Individual/Dual Sports	3
PHE-371	Administration of Physical Education and Athletics	3
PHE-255	Scientific Aspects of Physical Education and Coaching	3
PHE-378	Tests and Measurements	3
PHE-385	Psychology of Motor Learning	3
PHE-423	Adapted Physical Activity	3

The following courses meet technology requirements (1-2 credits):

PHE-210	Computers & Technology in Physical Education and Sport	1 to 2
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	or	
EDU-200	Educational Technology	1 to 2

The following courses meet health education certification requirements (15 credits):

PHE-162	Personal Health	3
PHE-163	School Health and Safety	3
PHE-362	Nutrition for Health	3
PHE-365	Public and Community Health	3
PHE-366	Alcohol and Drug Education	3

P-12 Physical and Health Education Certification

Major Core + 4 hours

PHE-322	Elementary Physical Education	3
PHE-322P	Elementary Physical Education Practicum	1

Sports Management - B.S.

The opportunities for employment with a Sports Management major include a variety of related organizations in athletics, professional sports management, marketing, promotion, and fund raising. Related positions are available at the local, state, national and international levels.

Requirements (41 credits)

Required Courses

BUS-100	Foundations of Business	3
PHE-155	Introduction to Physical Education, Sport, and Wellness	3
PHE-210	Computers & Technology in Physical Education and Sport	1 to 2
PHE-225	Psychology of Sport and Exercise	3
PHE-230	CPR and First Aid	2
PHE-235	Professional Experience I	1
PHE-236	Professional Experience II	1
PHE-264	Principles of Strength and Conditioning	3
PHE-350	Ethics and Character Development in Sport	3
PHE-352	Sport Law and Risk Management	3
PHE-354	Sports Management	3
PHE-371	Administration of Physical Education and Athletics	3
PHE-420	Sports Marketing, Promotion, and Fund Raising	3
PHE-422	Sports Management Internship	3
REC-460	Facilities: Design, Planning, Maintenance, and Scheduling	3
PHE-480	Senior Seminar in Health and Human Performance	2

PHE-210 must be taken for 2 credits.

Sports Ministries - B.S.

Purpose

The Division of Health and Human Performance and the School of Theology and Ministry have created an interdisciplinary major in Sports Ministries. The purpose of this major is to prepare students professionally for service in church sports

ministries, sports camps, school sports ministries, youth sports ministries, sports chaplaincy, short and long term missions, individual sport coach training, and para-church sports ministries.

Requirements (48 credits)

Ministry Core (15 credits)

BIL-202	Inductive Bible Study	3
THE-233	Christian Theology I	3
REL-200	Introduction to Ministry	1
REL-270	Evangelism and Discipleship	3
REL-390	Ministerial Placement and Persistence	1
REL-490	Practical Theology Capstone	1
BIL	300/400 Advanced OT/NT	3

Practical Theology (PRT) (15 credits)

YTH-230	Programming Youth and Family Ministries and	2
YTH-230P	Programming Youth and Family Ministries Practicum	1
YTH-380	Advanced Studies in Youth and Culture	2
YTH-471	Pastoral Care and Counseling I: Children to Adulthood	2
REL-340	Models of Sports Ministry	3
CED-240	Teaching the Bible to Youth and Adults	3
	or	
REL-365	Homiletics I	3
REL-370	Introduction to Pastoral Care and Counseling	2

Health and Human Performance (HHP) (18 credits)

PHE-122	Active Recreation Games	1
PHE-225	Psychology of Sport and Exercise	3
PHE-235	Professional Experience I	1
PHE-236	Professional Experience II	1
PHE-350	Ethics and Character Development in Sport	3
	or	
PHE-354	Sports Management	3
	or	
PHE-371	Administration of Physical Education and Athletics	3
PHE-470	Sports Ministry Internship	3
REC-260	Recreation Leadership and Programming	3
	or	
REC-380	Camp Management	3
	or	
YTH-240	Camp and Retreat Ministries	3

Pre-Occupational/Physical Therapy Programs

The Health and Human Performance (HHP) division is one entry point for those students interested in Physical or Occupational Therapy. The Pre-OT and PT programs consist of a combination of courses taken in conjunction with the course requirements for any other university major. Common major choices include Exercise Science, Applied Health and Fitness, Biology,

Psychology or Athletic Training. These programs are designed to prepare students for application to a professional OT or PT program. It should be noted that these pre-programs do not meet all requirement for all PT or OT programs. Some schools may require different coursework; therefore as a student narrows their choice of graduate programs, it is imperative that the students identify the appropriate prerequisite requirements necessary. Students should work with their academic advisors to ensure they have met all of the necessary admissions requirements. The coursework for these two pre-professional programs is listed below.

Admission

Due to the high academic achievement that is required for admission to professional schools, there is an admission process for entry into the Pre-Occupational/Physical Therapy programs. Upon completion of the sophomore year, students interested in the Pre-Occupational/Physical Therapy programs must have a minimum GPA of 3.0 and interview with the Pre-Occupational/Physical Therapy advisor (this individual is usually the student's academic major advisor). It is essential that the GPA be maintained. Should a student's GPA fall below the 3.0 requirement, the student will be put on probation from the program and be given one semester to increase his or her GPA back into the acceptable range. If the GPA is not increased to a 3.0 or above, the Pre-OT/PT designation will be dropped from the degree audit. If the student is graduating in that semester, the Pre-OT/PT designation will be dropped from the degree audit and the diploma.

Reinstatement Back into the Program

If at a later date both of the GPAs are raised to the required level, the student can request reinstatement to the program by submitting a written request to the Pre-OT/PT Committee.

Transfer Students

Transfer students wishing to enter the Pre-OT/PT program will need to demonstrate that they meet the GPA requirements in core courses and overall completed courses based on applicable classes at previous accredited institutions. All subsequent decisions as to retention in the Pre-OT/PT program will be based on IWU courses only.

Requirements Pre-Physical Therapy Core (36 credits)

Requirements Pre-Physical Therapy Core (36 credits)

BIO-125	Principles of Biology	4
BIO-111	Anatomy and Physiology I	4
	and	
BIO-111L	Anatomy and Physiology I Lab	
	or	
BIO-311	Mammalian Anatomy	4
BIO-112	Anatomy and Physiology II	4
	and	
BIO-112L	Anatomy and Physiology II Lab	
	or	
BIO-312	General Physiology	4
MAT-204	Applied Statistics I	3
	or	
MAT-305	Statistics for Social Sciences	3
CHE-125	General Chemistry I	5
	and	
CHE-125L	General Chemistry I Lab	
CHE-126	General Chemistry II	5

	and	
CHE-126L	General Chemistry II Lab	
PHY-211	General Physics I	4
	and	
PHY-211L	General Physics Lab	
PHY-212	General Physics II	4
	and	
PHY-212L	General Physics Lab II	
PSY-150	General Psychology	3
SOC-150	Introduction to Sociology	3
PSY-250	Developmental Psychology	3

BIO-311 Mammalian Anatomy and BIO-312 General Physiology are two biology courses that would also meet most professional occupational therapy schools' prerequisites for admittance and can replace BIO-111 and BIO-112 as adequate substitutes for the program requirements.

Recommended Electives

ATR-220	Therapeutic Modalities	3
ATR-225	Lower Extremity Evaluation and Assessment	2
ATR-226	Upper Extremity Evaluation and Assessment	2
ATR-332	Therapeutic Exercise and Rehabilitation I	2
ATR-333	Therapeutic Exercise and Rehabilitation II	2
PHE-286	Kinesiology	4
MAT-113	College Algebra With Modeling	3
MAT-120	College Algebra/Trigonometry	4

Requirements Pre-Occupational Therapy Core (39-40 credits)

Pre-Occupational Therapy Core

BIO-111	Anatomy and Physiology I	4
	and	
BIO-111L	Anatomy and Physiology I Lab	
	or	
BIO-311	Mammalian Anatomy	4
BIO-112	Anatomy and Physiology II	4
	and	
BIO-112L	Anatomy and Physiology II Lab	
	or	
BIO-312	General Physiology	4
PHE-190	Medical Terminology	3
MAT-204	Applied Statistics I	3
	or	
MAT-305	Statistics for Social Sciences	3
PHY-211	General Physics I	4
	and	
PHY-211L	General Physics Lab	
SOC-150	Introduction to Sociology	3
	or	
SOC-210	Intergroup Relations	3
PSY-150	General Psychology	3
PSY-250	Developmental Psychology	3
PSY-366	Psychology of Abnormal Behavior	3
	Research Methods Course (2-3)	2-3

BIO-311 Mammalian Anatomy and BIO-312 General Physiology are two biology courses that would also meet most professional physical therapy schools' prerequisites for admittance and can replace BIO-111 and BIO-112 as adequate substitutes for the program requirements.

Recommended Electives

PHE-286	Kinesiology	4
CHE-120	Introduction to Organic and Biological Chemistry	4
PHE-370	Biomechanics	3
PHE-370L	Biomechanics Lab	1

Coaching Education Minor

Requirements (22 credits)

Choose at least 1 of the following:

(Sport Management majors MUST take PHE-385 or PHE-423)

PHE-225	Psychology of Sport and Exercise	3
PHE-264	Principles of Strength and Conditioning	3
PHE-352	Sport Law and Risk Management	3
PHE-385	Psychology of Motor Learning	3
PHE-423	Adapted Physical Activity	3

Required Courses (15 credits)

PHE-165	Principles/Problems of Coaching	3
PHE-230	CPR and First Aid	2
PHE-235	Professional Experience I	1
PHE-236	Professional Experience II	1
PHE-255	Scientific Aspects of Physical Education and Coaching	3
PHE-282	Motor Development	2
PHE-350	Ethics and Character Development in Sport	3

Choose two courses from the following (4 credits):

PHE-261	Coaching of Baseball and Softball	2
PHE-263	Coaching of Football and Basketball	2
PHE-274	Coaching of Cross Country/ Track and Field	2
PHE-276	Coaching of Soccer and Volleyball	2

General Physical Activity Courses

Courses PHE-101 – PHE-139 fulfill general education requirements. Course PHE-101, Concepts of Health and Wellness, is required. One other course must be selected to fulfill the requirement. Individuals with severely limited physical capabilities or working adult students may arrange with the Physical Education coordinator to take the Adult Fitness course. While only two courses are required, students may take up to a total of eight one-hour activity classes that can count toward their graduation hours.

PHE-101	Concepts of Health and Wellness	1
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A study of the values, components, development, and maintenance of fitness. Required of all students.

PHE-102	Adult Fitness	1
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A physical education course for those with limited physical capabilities or working adult students. By permission of instructor.

Other Physical Education Activity electives

PHE-103	Aerobic Exercise	1
PHE-105	Badminton	1
PHE-106	Basketball	1
PHE-110	Cycling	1
PHE-113	Walk, Jog, Run	1
PHE-114	Golf	1
PHE-115	Aqua Exercise	1
PHE-116	Horsemanship	1
PHE-117	Varsity Athletics	1
PHE-120	Backpacking	1
PHE-121	Racquetball	1
PHE-122	Active Recreation Games	1
PHE-124	Soccer	1
PHE-126	Swimming Skills	1
PHE-128	Lifeguarding	2
PHE-130	Tennis	1
PHE-131	Cross-Country Skiing	1
PHE-132	Volleyball	1
PHE-134	Weight Training	1
PHE-135	Introduction to Climbing	1

PHE-114, PHE-116, PHE-120, and PHE-131: fee required

PHE-117: may be repeated once in a second sport, course may only be taken during his or her sport's primary season of competition.

ROTC - U.S. Army Reserve Officers' Training Corps Program

Purpose

ROTC is offered on the IWU campus for those who sense a calling to serve our country in the military. The Department of Military Science offers qualified undergraduate and graduate students an opportunity to obtain a commission as a second lieutenant in the United States Army and to serve with the Active Army, Army National Guard or Army Reserves. Additionally, Military Science offers immersive learning experiences focused on preparing future leaders for the United States Army and managers for the corporate environment. Subjects offered in this program include the study of current military leadership, doctrine, rappelling, marksmanship, counseling, problem solving, managing resources, military history, and public speaking. All IWU students interested in studying military leadership may enroll in 100-level and 200-level classes without any obligation to enroll in the ROTC program.

Requirements (22 credits)

Required Courses

MSC-101	Introduction to Military Science	1
MSC-102	Introduction to Leadership	1
MSC-201	Leadership/Military Tactics	2
MSC-202	Leadership/Team Development	2
MSC-301	Military Leadership and Operations 1	3
MSC-302	Military Leadership and Operations 2	3
MSC-401	Leadership Challenges and Goal Setting	3
MSC-402	Transition to Lieutenant	3
MSC-499	Independent Study in Military Science	1 to 3

The 100-level meet once a week for one hour. The 200-level meets twice a week for two hours. The 300-level and 400-level classes meet twice a week for three hours each session. Two days are dedicated to classroom lecture and a combined lab meets

10 times each semester. The lab and field training exercises involve all contracted cadets and apply classroom lectures into hands-on leadership training scenarios.

Military Leadership Minor

The Military Leadership minor will enhance the principles of the U.S. Army's ROTC program by enabling students to expand their capabilities by providing them with the most effective tools for critical thinking, ethical and logical reasoning, an enhanced understanding of cross-cultural diversity, better communication skills, effective self-assessment and reflection techniques. Additionally, it will integrate specific theory and methodologies to help students understand leadership from a servant-leader paradigm that will give them a better perspective of the causes of world and national events and their implications on the military and society in general. This minor is open only to ROTC students.

Requirements (24 credits)

Required Courses (21 credits)

MSC-101	Introduction to Military Science	1
MSC-102	Introduction to Leadership	1
MSC-201	Leadership/Military Tactics	2
MSC-202	Leadership/Team Development	2
MSC-301	Military Leadership and Operations 1	3
MSC-302	Military Leadership and Operations 2	3
MSC-401	Leadership Challenges and Goal Setting	3
MSC-402	Transition to Lieutenant	3

Choose one of the following: (3 credits)

HST-211	American Civilization to 1865	3
HST-212	American Civilization after 1865	3
HST-442	World War II	3

Natural Sciences Division

The Natural Sciences Division offers the following majors and minors.

Biology Programs

- Biology - B.S. (p. 259)
- Biology Minor (p. 261)
- Biology - A.S. (p. 261)
- Biology Education (p. 261)
- Medical Technology - B.S. (p. 261)

Chemistry Programs

- Biochemistry - B.S. (p. 263)
- Chemistry - B.S. (p. 264)
- Chemistry Minor (p. 265)
- Chemistry - A.S. (p. 265)
- Chemistry - A.B. (p. 265)
- Chemistry Education (p. 266)

Physics Programs

- Physics Major - B.S. (p. 266)
- Physics Minor (p. 267)

Pre-Engineering Program

See the Mathematics section of the catalog for specific information regarding the Pre-Engineering program (p. 277).

Pre-Medical Science Programs

- Pre-Dentistry (p. 268)
- Pre-Medicine (Allopath/Osteopath)
(p. 268)

Pre-Optometry (p. 268)
 Pre-Pharmacy (p. 268)
 Pre-Physician Assisting (p. 268)
 Pre-Podiatry (p. 268)
 Pre-Public Health (p. 268)
 Pre-Speech Pathology/Audiology
 (p. 268)
 Pre-Veterinary Medicine (p. 268)

(p. 268)
 Pre-Chiropractic Medicine (p. 268)
 See the Health and Human Performance section for Pre-Chiropractic Medicine requirements or additional information listed in the Pre-Medical Science Program information under the Natural Sciences Division.

(p. 253)
 Pre-Occupational Therapy (p. 253)
 See the Health and Human Performance section for Pre-Occupational Therapy requirements.

(p. 253)
 Pre-Physical Therapy (p. 253)
 See the Health and Human Performance section for Pre-Physical Therapy requirements.

Biology Programs

The curricula of the Biology Department support the efforts of a wide range of career opportunities. In addition to providing general background for minors in Biology and developing scientific competence in its own majors, the Biology Department provides curricula for the pre-med program and support courses for other divisional majors with science requirements. We seek to prepare students who major in Biology for (1) graduate studies in biology; (2) entrance into related professional schools of medicine, dentistry, optometry, pharmacy, physical therapy, etc.; and (3) entry-level positions in related fields as laboratory assistants or technicians. The complete biology curricular outline is available upon request.

Related Curricula

The pre-medical program curricula and the nursing curricula may be found in the Natural Sciences and School of Nursing sections, respectively. In addition to the curriculum for majors, pre-meds, and pre-nursing students, the Biology Department provides science curriculum to prepare students in other majors like science education, careers in business, or other careers that may demand a knowledge of scientific information. The Biology Department also offers a four-year medical technology program in cooperation with affiliated hospitals.

Science Education majors will complete certain courses within the Biology major as one of the possible content areas leading toward teacher certification. Professionalization of this certification occurs in the Division of Education curricula with the choice of either the single field Biology major or the dual field Biology/Chemistry major. Other campus divisions of study will advise students into service courses that meet their needs for science training related to other career paths.

Biology - B.S.

Mission

The Biology Department at Indiana Wesleyan University is committed to the belief that all truth is God's truth. To that end, we endeavor to instill students with biological knowledge, technical skill, and a Judeo-Christian disposition, empowering them to positively impact the world around them.

Requirements for the Biology major (B.S.)

A major in Biology requires 52 hours of coursework (42 hours in biology and 10 hours in chemistry). Only courses numbered 125 and above may be applied toward the major or a minor in biology. All prerequisite courses require a grade of "C" or better. Students are not allowed to register for classes with numbers > 300 if their GPA is below 2.5.

To begin taking classes toward the Biology major, students must be eligible to take ENG-120 and have achieved the following:
 Math SAT 480 or above (or MAT-120)

ACT Math score of 21 or above (or MAT-120)

Standards Required to Enter the Gateway Courses:

BIO-125 and CHE-125 are the first courses taken in the major. The standards required to take each of these courses are as follows:

BIO-125 - Completion of BIO-100 with a grade of "C" or better **OR** Math SAT 480 or above; **OR** CHE-110 with a grade of "C" or better.

CHE-125 - Completion of CHE-110 with a grade of "C" or better **OR** one year of high school chemistry and one of the following acceptable scores: Math SAT (480 or above) or RSAT Math (510 or above); or ACT Math (21 or above).

Requirements (52-57 credits)

Biology Core (30 credits)

BIO-125	Principles of Biology	4
BIO-201	Animal Biology	4
BIO-202	Plant Biology	4
BIO-301	Ecology	3
BIO-311	Mammalian Anatomy	4
BIO-312	General Physiology	4
BIO-351	Cellular Biology	3
BIO-412	Genetics	3
BIO-490	Biology Senior Seminar	1

BIO-125: Gateway Course

Chemistry Core (10 credits)

CHE-125	General Chemistry I	5
CHE-126	General Chemistry II	5

CHE-125: Gateway Course

Biology Electives (Choose five totaling 12-17 credits)

BIO-204	Ornithology	3
BIO-213	Microbiology	4
BIO-220	Field Biology and Natural History	3
BIO-302	Entomology	3
BIO-303	Marine Ecology	3
BIO-317	Advanced Crops and Society	4
BIO-325	Sustainable Tropical Agriculture	4
BIO-330	Histology	3
BIO-396	Advanced Topics in Biology	1 to 3
BIO-411	Vertebrate Development	4
BIO-432	Molecular Biology	4
BIO-440	Immunology	3
BIO-495	Research in Biology	1 to 4
CHE-430	Biological Chemistry I	3
CHE-432	Biological Chemistry II	4
Au Sable or CC	courses above 200	

BIO-495: only 2 credits maximum apply toward major or minor

Highly recommended for those planning to apply to medical or graduate schools in sciences

CHE-235	Organic Chemistry I and	4
CHE-236	Organic Chemistry II	4
PHY-211	General Physics I	4

	and	
PHY-212	General Physics II	4
	or	
PHY-221	University Physics I	4
	and	
PHY-222	University Physics II	5
MAT-253	Calculus I	4
MAT-204	Applied Statistics I	3

Biology Minor

Requirements (24 credits)

Required Courses

BIO-125	Principles of Biology	4
BIO-201	Animal Biology	4
	Additional BIO electives at or above the 200 level	15
BIO-490	Biology Senior Seminar	1

(All prerequisite courses require a grade of "C" or better.)

Biology Courses at Au Sable Institute

Indiana Wesleyan University is a participating university affiliated with Au Sable Institute for Environmental Studies near Mancelona, Michigan. The institute is located in the north woods country of Michigan's Lower Peninsula. Its property fronts on a 215-acre oligotrophic lake and is surrounded on three sides by thousands of acres of state forests. The human and natural resources available to students through the Institute's programs in teaching and research are extensive and outstanding. Students interested in an outdoor/environmental emphasis in their major should ask their advisor about planning for this opportunity.

Indiana Wesleyan University students enrolling in these courses are eligible for fellowships and grants-in-aid when recommended by the Indiana Wesleyan/Au Sable Institute faculty representative.

Students registering at IWU for courses offered at Au Sable will use the current corresponding Au Sable course numbers. Complete, up-to-date course listings are available online. For more information: <http://www.ausable.org>.

Biology - A.S.

Associate of Science

The Associate of Science degree requirements are the same as the Biology minor (p. 261).

Biochemistry Major

The Indiana Wesleyan University Chemistry Department offers a Bachelor of Science degree in Biochemistry (p. 263).

Biology Education Major

See the education section of the catalog for specific requirements for the Biology Education (p. 234) major.

Medical Technology - B.S.

Purpose

The Indiana Wesleyan University Biology Department offers a four-year Bachelor of Science Medical Technology (MTE) program. The student is prepared to perform medical laboratory tests that reveal the presence or absence of abnormalities of the blood and other body fluids.

Program graduates are eligible to take the appropriate national registry examination and are qualified for employment in hospital laboratories, government medical laboratories, medical research laboratories, clinics, and health care centers.

General Education Competencies

Students in this major meet the general education competencies by taking the approved standard courses.

Standards Required to Enter the Gateway Courses:

BIO-125 and CHE-125 are the first courses taken in the major. The standards required to take each of these courses are as follows:

BIO-125 - Completion of BIO-100 with a grade of "C" or better **OR** Math SAT 480 or above; **OR** CHE-110 with a grade of "C" or better.

CHE-125 - Completion of CHE-110 with a grade of "C" or better **OR** one year of high school chemistry and one of the following acceptable scores: Math SAT (480 or above) or RSAT Math (510 or above); or ACT Math (21 or above).

Requirements

A Bachelor of Science degree with a major in Medical Technology (MTE) requires a minimum of three years of university study and a full year of clinical experience in an approved hospital. Indiana Wesleyan University will accept 12 months of clinical experience successfully completed in a hospital-based medical technology program or clinical laboratory science program that is accredited by NAACLS (National Association of Accreditation for Clinical Laboratory Sciences). This 12-month clinical experience is taken instead of the senior year at Indiana Wesleyan University and is considered equivalent to 32 semester hours of work in the major area of concentration. (It is the student's responsibility to gain admission to this hospital-based program. Said hospital may have health and program requirements that must be met at the student's own cost and expense.) When all specific requirements for the degree are met, including the 12 months of hospital experience, candidates will be awarded the Bachelor of Science degree and will be eligible to take the national registry examination of the ASCP (American Society of Clinical Pathologists) and/or the NCA (National Certification Agency).

Requirements (39-40 credits)

Required Courses

BIO-125	Principles of Biology	4
BIO-213	Microbiology	4
BIO-311	Mammalian Anatomy	4
BIO-312	General Physiology	4
BIO-440	Immunology	3
CHE-125	General Chemistry I	5
CHE-126	General Chemistry II	5
CHE-235	Organic Chemistry I	4
CHE-236	Organic Chemistry II	4
	or	
CHE-430	Biological Chemistry I	3
MAT-112	General Statistics	3

BIO-125 and CHE-125: Gateway Course

Additional recommended courses are as follows:

BIO-351	Cellular Biology	3
BIO-412	Genetics	3

Affiliated Hospitals-Medical Technology Program:

IU Health Methodist Hospital CLS Program

Parkview Health System, Inc., Fort Wayne, Indiana

Saint Margaret Mercy Healthcare Centers, Hammond, Indiana

Chemistry Programs

Purpose

The Chemistry major is designed to provide the student with a general background in chemistry and to develop skills so that one is prepared for (1) graduate studies in chemistry; (2) entrance into professional schools such as medicine, dentistry, optometry, pharmacy, or veterinary medicine; (3) entry-level positions in chemical research laboratories or environmental control laboratories; and (4) chemistry teaching positions.

General Education Competencies

The general education speech and intercultural requirements can be met by enrolling in COM-100, Principles of Communication, and any intercultural activity approved by the general education committee. For chemistry majors/minors, a grade of "C" is required in all chemistry and required cognate courses. Non-majors must obtain a grade of "C" in all prerequisite coursework. Only courses numbered 125 or higher will be counted toward the major or minor.

Biochemistry - B.S.

Purpose

Biochemistry is an exciting, cutting-edge field which directly works with the biomolecules needed for life's processes. The Biochemistry major is designed to integrate the Christian perspective into a rigorous background and training in biochemistry and to develop skills so that the student is well prepared for a wide variety of options in chemistry and the life sciences. The primary options include (1) entrance into graduate school to obtain a master's or Ph.D. degree in biology, biochemistry, chemistry, molecular biology, pharmacology, or the biomedical sciences — an option that prepares the student for a research and/or teaching career; (2) entrance into professional schools such as medicine, dentistry, optometry, pharmacy, or veterinary medicine; (3) entry-level positions in biochemical and related discipline research laboratories in academia or the pharmaceutical industry; and (4) entrance into a combined degree program such as an M.D.-Ph.D. program — an option that prepares the student for a clinical research and/or teaching career.

For students wishing to complete the Biochemistry major as part of a Pre-Med program curriculum, it is advised that they have extremely strong aptitudes in math and chemistry. Students choosing this path must successfully complete the rigorous Biochemistry core plus complete key electives from the Biology major offerings in order to prepare for the professional school admission tests. These key electives typically include BIO-311, BIO-312, BIO-412, BIO-213, and BIO-440. As a result, completing the Biochemistry major with a competitive GPA for professional school admission requires exceptional abilities. Medical and other health care professions schools **do not** look upon a Biochemistry degree with more favor than a Biology or Chemistry degree. Instead, nationally standardized admissions test scores (e.g., the MCAT, DAT, and GRE) and GPA are given priority in admission decisions. These factors should be considered very carefully before pursuing the Biochemistry major/Pre-Med program path.

Bachelor of Science Requirements

A Bachelor of Science degree in Biochemistry requires 68 hours of coursework in the Division of Natural Sciences and the Division of Mathematics and Computer Information Sciences. A grade of "C" or better is required for all courses. The following courses must be included in the major:

Standards Required to Enter the Gateway Courses:

BIO-125 and CHE-125 are the first courses taken in the major. The standards required to take each of these courses are as follows:

BIO-125 - Completion of BIO-100 with a grade of "C" or better **OR** Math SAT 480 or above; **OR** CHE-110 with a grade of "C" or better.

CHE-125 - Completion of CHE-110 with a grade of "C" or better **OR** one year of high school chemistry and one of the following acceptable scores: Math SAT (480 or above) or RSAT Math (510 or above); or ACT Math (21 or above).

Requirements (68 credits)

Required Courses (47 credits)

CHE-125	General Chemistry I	5
CHE-126	General Chemistry II	5
CHE-235	Organic Chemistry I	4
CHE-236	Organic Chemistry II	4
CHE-330	Inorganic Chemistry	3
CHE-350	Analytical Chemistry	4

CHE-430	Biological Chemistry I	3
CHE-432	Biological Chemistry II	4
CHE-440	Physical Chemistry I	3
CHE-490	Chemistry Senior Seminar	1
BIO-495	Research in Biology	1 to 4
	or	
CHE-495	Research in Chemistry	1 to 4
MAT-112	General Statistics	3
	or	
MAT-204	Applied Statistics I	3
BIO-351	Cellular Biology	3
BIO-432	Molecular Biology	4

CHE-125: Gateway Course

CHE-495: only two credits maximum apply toward major or minor

Prerequisite Courses (21 credits)

MAT-253	Calculus I	4
MAT-254	Calculus II	4
PHY-221	University Physics I	4
PHY-222	University Physics II	5
BIO-125	Principles of Biology	4

BIO-125: Gateway Course

Chemistry - B.S.

The Bachelor of Science B.S. degree in Chemistry is designed for majors who plan to pursue graduate level work in chemistry, biochemistry, medicine, or related interdisciplinary areas. This degree requires 52 hours of coursework, which is met by taking a minimum of 35 hours in chemistry and 17 hours of cognate (prerequisite) courses listed below. The following courses in chemistry must be included in the major:

Standards Required to Enter the Gateway Courses:

CHE-125 is the first course taken in the major. The standards required to take this course are completion of CHE-110 with a grade of "C" or better **OR** one year of high school chemistry and one of the following acceptable scores: Math SAT (480 or above) or RSAT Math (510 or above); or ACT Math (21 or above).

Requirements (52 credits)

Chemistry (35 credits)

CHE-125	General Chemistry I	5
CHE-126	General Chemistry II	5
CHE-235	Organic Chemistry I	4
CHE-236	Organic Chemistry II	4
CHE-330	Inorganic Chemistry	3
CHE-350	Analytical Chemistry	4
CHE-440	Physical Chemistry I	3
CHE-450	Physical Chemistry II	3
CHE-461	Physical Chemistry Lab	1
CHE-490	Chemistry Senior Seminar	1
CHE-495	Research in Chemistry	1 to 4

CHE-125: Gateway Course

CHE-495: only two credits maximum apply toward major (B.S.; A.B.) or minor

Cognate (17 credits)

MAT-253	Calculus I	4
MAT-254	Calculus II	4

PHY-221	University Physics I	4
PHY-222	University Physics II	5

Students seeking a Bachelor of Science degree are strongly advised to add additional cognate coursework from the following:

MAT-255	Calculus III	4
MAT-353	Differential Equations	3
BIO-125	Principles of Biology	4

Chemistry - A.B.

The Bachelor of Arts A.B. degree is designed for those science majors who plan to pursue science-related careers in medicine or an entry-level position in industry. This degree requires 45 hours of coursework, which is met by taking 26 hours in chemistry and 19 hours in required cognate courses.

Standards Required to Enter the Gateway Courses:

CHE-125 is the first course taken in the major. The standards required to take this course are completion of CHE-110 with a grade of "C" or better **OR** one year of high school chemistry and one of the following acceptable scores: Math SAT (480 or above) or RSAT Math (510 or above); or ACT Math (21 or above).

Requirements (45 credits)

Chemistry (26 credits)

CHE-125	General Chemistry I	5
CHE-126	General Chemistry II	5
CHE-235	Organic Chemistry I	4
CHE-236	Organic Chemistry II	4
CHE-350	Analytical Chemistry	4
CHE-440	Physical Chemistry I	3
	or	
	an elective approved by department	3
CHE-490	Chemistry Senior Seminar	1

CHE-125: Gateway Course

Cognate (19 credits)

MAT-253	Calculus I	4
PHY-221	University Physics I	4
PHY-222	University Physics II	5
	Any foreign language	6

Students seeking a Bachelor of Arts degree are also strongly advised to add additional cognate coursework from the following:

MAT-254	Calculus II	4
BIO-125	Principles of Biology	4

[Note: for the A.B. major CHE-450, CHE-461, CHE-495, and MAT-254 are not required. They are replaced by 6 hours of a foreign language, which will meet the intercultural requirement if taken at IWU.]

Chemistry - A.S.

The Associate of Science degree requirements are the same as the Chemistry Minor (p. 265).

Chemistry Minor

The Associate of Science degree or the Chemistry minor requires a minimum of 24 hours of coursework in chemistry.

Standards Required to Enter the Gateway Courses:

CHE-125 is the first course taken in the minor. The standards required to take this course are completion of CHE-110 with a grade of "C" or better OR one year of high school chemistry and one of the following acceptable scores: Math SAT (480 or above) or RSAT Math (510 or above); or ACT Math (21 or above).

Requirements (24 credits)

Required Courses

CHE-125	General Chemistry I	5
CHE-126	General Chemistry II	5
CHE-235	Organic Chemistry I	4
CHE-236	Organic Chemistry II	4
CHE-350	Analytical Chemistry	4
CHE-490	Chemistry Senior Seminar	1
CHE	Electives at or above the 200 level	1-4

CHE-125: Gateway Course

Chemistry Education Major

See the education section of the catalog for specific requirements for a Science Education (p. 234) major.

Physics Programs

Physics Major - B.S.

The B.S. degree in Physics is intended for those entering graduate or professional schools in engineering and medicine. It is also excellent preparation for entry-level careers in physics, engineering and other allied fields. The Physics Major program will prepare students for employment in a wide variety of jobs in the field of STEM (Science, Technology, Engineering and Math). The program gives students a broad and deep level of physical insight, critical and analytical thinking, mathematical and computational facility, and experimental ability. This major may be combined with other programs such as Pre-Med or education for those students intending on a career in the medical profession or teaching.

B.S. Degree Requirements: A total of 58 credit hours of physics, mathematics, and chemistry are required. A minimum of 38 credit hours must be in physics. In addition, 20 credit hours are required in selected mathematics and chemistry courses. At the discretion of the Physics Department, a student's four-year plan of study may include taking upper level physics coursework in conjunction with Taylor University classes. Access to these courses will be available either through internet-based technology or personal transportation. Taylor University is approximately 20 minutes away by car. Due to differences in academic calendars between IWU and Taylor University, fall semester courses will be preferentially (but not exclusively) selected and will require physics majors to start Taylor courses approximately one week earlier than their corresponding IWU courses. Taylor U. courses will not be transcribed as transfer courses but as IWU courses at Taylor U.; therefore, these courses will not represent a challenge to the policy requiring the last 30 hours must be taken at IWU. Students are responsible for any additional fees and/or transportation costs to and from Taylor U.

Plan of Study:

Physics Core Required Courses (38 credits)

PHY-221	University Physics I and	4
PHY-221L	University Physics I Lab	
PHY-222	University Physics II and	5
PHY-222L	University Physics II Lab	
PHY-230	Electronics	4
PHY-270	Modern Physics	3
PHY-311	Analytical Mechanics	3
PHY-321	Thermodynamics/Statistical Mechanics	3
PHY-325	Mathematical Methods of Physics	3
PHY-331	Electromagnetism I	3

PHY-351	Quantum Mechanics I	3
PHY-385	Advanced Physics Laboratory/Measurements	4
PHY-490	Physics Senior Seminar	1
PHY-495	Research in Physics	1 to 4

PHY 321 may be taught together with IWU CHE 440 Physical Chemistry I.

PHY 490 taken with CHE 490 Chemistry Senior Seminar.

Note: Only two credits of Research in Physics may count toward the B.S. degree.

Required Courses in Chemistry and Mathematics (20 credits)

CHE-125	General Chemistry I	5
	and	
CHE-125L	General Chemistry I Lab	
MAT-253	Calculus I	4
MAT-254	Calculus II	4
MAT-255	Calculus III	4
MAT-353	Differential Equations	3

Recommended Courses (0-5 credits)

CHE-126	General Chemistry II	5
	and	
CHE-126L	General Chemistry II Lab	

Physics Electives (0-13 credits)

The courses below are not part of the 58 hours required in the major; however, they will be offered to allow students further specialization of their degree program.

PHY-361	Introduction to Health and Medical Physics	3
PHY-341	Waves and Optics	3
PHY-440	Astrophysics	3
PHY-488	Special Topics in Physics	1 to 4
PHY-475	Independent Learning-Physics	0 to 1

Physics Minor

A Physics minor provides an in-depth study of several major areas of physics, enabling students in different disciplines to understand and apply underlying principles. The problem-solving skills developed through the study of physics are as important as the conceptual understanding of the nature of physical quality.

A minor in Physics requires satisfactory completion ("C" or better) of at least 24 credit hours taken from the courses listed below.

Requirements (24 credits)

Required Courses (22 credits)

PHY-221	University Physics I	4
PHY-222	University Physics II	5
PHY-311	Analytical Mechanics	3
PHY-321	Thermodynamics/Statistical Mechanics	3
PHY-331	Electromagnetism I	3
PHY-385	Advanced Physics Laboratory/Measurements	4

Electives (3 credits)

Choose one of the following:

CHE-440	Physical Chemistry I	3
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CHE-450	Physical Chemistry II	3
PHY-230	Electronics	4
PHY-341	Waves and Optics	3
PHY-351	Quantum Mechanics I	3
PHY-361	Introduction to Health and Medical Physics	3
PHY-495	Research in Physics	1 to 4

Pre-Engineering Program

See the Mathematics section of the catalog for specific information regarding the Pre-Engineering Program (p. 277).

Pre-Medical Science Programs

- Pre-Chiropractic Medicine*
- Pre-Dentistry
- Pre-Medicine (Allopath/Osteopath)
- Pre-Optometry
- Pre-Pharmacy
- Pre-Physician Assisting
- Pre-Podiatry
- Pre-Public Health
- Pre-Speech Pathology/Audiology
- Pre-Veterinary Medicine

A program in Pre-Medical Science consists of a combination of the Pre-Medical Science core courses AND the courses required for any other official university major. The Pre-Medical Science program leads to a Bachelor of Science degree and is designed to prepare the student for application to non-nursing health professional schools. Some professional schools may require additional coursework and/or observation experiences. Therefore, it is imperative that the students obtain the appropriate prerequisite requirements and related information from potential professional schools in a timely manner to allow them to work with their advisors to include these in their schedule. Also important to understand is that some types of professional schools (e.g. occupational therapy, physical therapy, physician assistant, and public health schools) do not require all of the pre-medical science core courses that IWU requires to meet the Pre-Med Program designation on IWU degree audits and diplomas. However, the IWU pre-medical core meets the rigorous standards of nearly all medical, dental, and veterinary medical schools in the United States.

Program Requirements

Because high academic achievement is required for admission to health professional schools, the Division of Natural Sciences has developed minimum criteria for the Pre-Med Program designation on IWU degree audits and diplomas. Upon completion of the freshman year, students interested in maintaining the Pre-Med designation must achieve a minimum Pre-Med Core course GPA of 3.2 and a cumulative GPA of 3.2, complete a prescribed essay, and interview with the Pre-Med Committee. The essay and interview are administered as part of the PMD-110 course (Preparing the Christian Health Professional, completed by the student in the spring of his or her freshman year). Students whose Pre-Med Core course or cumulative GPA drops below 3.2 are encouraged to investigate, with the help of their academic advisor, alternative career paths. If the student does not eventually achieve the minimum Pre-Med Core course as well as the cumulative GPAs, the Residential Academic Services Office will drop the Pre-Med designation from the degree audit and diploma on graduation.

Transfer Students

Transfer students wishing to have the Pre-Med Program designation on their degree audit and diploma will need to demonstrate that they meet the GPA requirements in core courses and overall completed courses based on applicable classes at previous accredited institutions. All subsequent decisions as to retention in the Pre-Med Program will be based on IWU courses only. These students should enroll in PMD-110 at their earliest opportunity.

General Education Requirements

Students in this major meet the general education competencies by taking the approved standard courses.

Pre-Med Core

Requirements Pre-Med Core (45 credits)

Strongly Recommended:

Strongly recommended Biology Core courses include BIO-201 Animal Biology, BIO-311 Mammalian Anatomy, BIO-312 General Physiology, BIO-351 Cellular Biology, and BIO-412 Genetics (totaling 18 credit hours).

CHE-432	Biological Chemistry II	4
	and	
CHE-432L	Biological Chemistry II Lab	
MAT-204	Applied Statistics I	3
MAT-253	Calculus I	4
BIO-495	Research in Biology	1 to 4
	or	
CHE-495	Research in Chemistry	1 to 4
	or	
PHY-495	Research in Physics	1 to 4
CHE-350	Analytical Chemistry	4
	and	
CHE-350L	Analytical Chemistry Lab	
BUS-100	Foundations of Business	3

Required Courses

BIO-125	Principles of Biology	4
BIO	Elective above 200 level	4
CHE-125	General Chemistry I	5
CHE-126	General Chemistry II	5
CHE-235	Organic Chemistry I	4
CHE-236	Organic Chemistry II	4
PHY-211	General Physics I	4
	and	
PHY-212	General Physics II	4
	or	
PHY-221	University Physics I	4
	and	
PHY-222	University Physics II	5
CHE-430	Biological Chemistry I	3
PMD-110	Preparing the Christian Health Professional	1
PSY-150	General Psychology	3
SOC-150	Introduction to Sociology	3
PMD-310	Perspectives in Scientific Reasoning	1

Check with the advisor on program-specific course requirements.

Pre-Chiropractic Medicine

See the Health and Human Performance Section for more information. Students can pursue Pre-Chiropractic Medicine as Exercise Science or as Athletic Training majors.

Pre-Occupational Therapy

See the Health and Human Performance section for Pre-Occupational Therapy (p. 253) requirements.

Pre-Physical Therapy

See the Health and Human Performance section for Pre-Physical Therapy (p. 253) requirements.

Mathematics and Computer Information Sciences Division

The Mathematics and Computer Information Sciences Division offers the following majors and minors.

Computer and Information Sciences Programs

- Computer Information Systems - B.S. (p. 271)
- Computer Science - B.S. (p. 272)
- Computer Science - A.S. (p. 273)
- Computer Science Minor (p. 272)

Mathematics Programs

- Mathematics - B.S. (p. 274)
- Mathematics Minor (p. 275)
- Actuarial Science Minor (p. 276)
- Statistics Minor (p. 276)
- Mathematics Interdisciplinary - B.S. (p. 273)
- Mathematics Education (p. 273)

Pre-engineering Program (p. 277)

Computer and Information Sciences Programs

- Computer Information Systems – B.S. (p. 271)
- Computer Science – A.S., B.S. (p. 272)

It is an exciting time to pursue the study of computers! It is difficult today to conceive of fields of human endeavor that have not been profoundly impacted by the growing use of computers throughout society. The computer's ability to store and process information has brought about amazing change in our daily lives and this will certainly continue in the coming years. The discipline of computing sciences itself has come of age. Beginning five decades ago as a specialization within mathematics or electrical engineering, computing has grown in scope and depth, having matured as a fully independent discipline in academics, with multiple fields of study and countless areas of emphases. Today, most projections reveal a future need for more computer oriented professionals than today's colleges and universities are supplying on a nationwide basis.

Here at IWU several programs of study in the computing sciences are offered to meet the career interests and God-given natural inclinations of different students. These are offered as two majors, Computer Science (CSC) and Computer Information Systems (CIS). Information systems are more on the applied side of the discipline, and a professional career in this field evokes an image of one whose work entails working with and around computers, but not necessarily centered in the business of computing. Computer science, by contrast, is more theoretical and lends itself to preparing for a career working directly in the computer industry. All computer majors consist of a common computing core, major specific requirements, an elective requirement within the topic of computing, and a senior year sequence. All of these majors prepare students to be problem solvers, helping to create and maintain software systems for the betterment of society.

Since Computer Information Systems (CIS) majors purpose to work in an industry or area of commerce that is not computer specific, CIS majors take a sequence of courses in an area of specialization. Students may elect to complete one of the approved course sequences in the disciplines of Business, Communications, Computer Graphics, or Internet Development, or to develop a personalized emphasis track in another discipline. Computer Science (CSC) majors complete a more demanding supporting course sequence in math and physics, and pursue computing theory to a greater depth.

Upper division courses specific to each major are available as electives to students majoring in other computing fields, along with other courses offered purely on an elective basis. All the majors develop an understanding of systematic problem-solving techniques and the systems approach to the design of solutions. Intentional focus is placed upon education, the training of the mind, rather than mere repetition of previously applied techniques. To that end, all computing majors are exposed to a variety of high level computer programming languages. All required courses require a grade of "C" or better, and all prerequisite courses must be passed with a grade of "C" or better to qualify for following courses. No student may take two majors or a major and a minor within the Computer and Information Sciences Department.

The senior year experience course sequence gives students firsthand experience in creating an entire system from start to finish, and also points the way forward for further scientific inquiry and self-guided learning. IWU computing alumni have consistently rated this experience as extremely beneficial in finalizing their preparation for a professional career.

Programming for class assignments is done on a variety computer equipment as well as through software freely available for installation on personally-owned machines. All of the computer classrooms and laboratories are served by both the wired campus computer network, and wireless network service. Additionally, each dormitory room has full connectivity to the campus network.

Recognizing that so much learning takes place outside of the classroom, faculty strive to develop personal relationships with the students and create scenarios that foster student interactions among themselves. These include social events, a student chapter of the professional society Association of Computing Machinery, and other opportunities to dialog with students in other majors across campus, as well as computing majors at other institutions. Across the curricula, students are encouraged towards professionalism, a view of their future not so much as one of employment, but as a career in computing, serving Jesus Christ by changing their world through technology.

General Education Competencies

Students in this major meet the general education competencies by taking the approved standard courses.

Computer Information Systems - B.S.

Requirements for CIS

The CIS major is designed as an applied major. Each student majoring in CIS takes a core of common courses, plus approved elective courses. Additionally, each student selects and completes a companion track in a complementary discipline. At present, designated tracks include business, communications, computer graphics, and Internet development. Additionally, a student may elect an independent track in another appropriate discipline and work with an academic advisor from that department to design a set of supporting courses in support of a CIS major.

Requirements (51-56 credits)

Required Courses (33-35 credits)

CIS-125	Introduction to Computer Sciences I	4
CIS-126	Introduction to Computer Sciences II	4
CIS-221	Data Structures	4
CIS-222	Object Oriented Programming	4
CIS-225	Systems Analysis	3
CIS-342	Computer Network Fundamentals	3
CIS-382	Database Programming Development	3
CIS-482	Senior Project I	2
CIS-492	Senior Project II	2
CIS-497	Practicum in Computer Information Sciences	1 to 3
MAT-223	Introduction to Mathematics Via Discrete Processes	3

Electives (6 credits)

CIS courses one class 200 and above
 CIS courses other class 300 and above

Choose one of the following tracks (12-15 credits)

Business Track Required Courses

ACC-201	Accounting Principles I	3
BUS-100	Foundations of Business	3
MKG-210	Marketing Principles	3
MNG-210	Management Principles	3

Communications Track Required Courses

COM-329	Media and Society	3
COM-352	Interpersonal Communication	3
COM	Two courses 200 or above	3

Graphics Design Track Required Courses

ART-101	Ideation/Interpretation 1	3
DES-101	DC1: Fundamentals Design Studio	3
DES-201	DC3: User Experience Design	3
DES-305	Interface Design	3

CIS Internet Development Track Required Courses

CIS-122	Introduction to Web Programming	3
CIS-250	Internet Programming	3
CIS-440	Advanced Internet Concepts	3
DES-201	DC3: User Experience Design	3
DES-305	Interface Design	3

Working with an advisor from another academic department, the student may design an appropriate set of courses from another discipline.

Computer Science - B.S.

Requirements for CSC

The CSC major is designed as an advanced major. Each student majoring in CSC takes a core of common courses, plus approved elective courses. Additionally, each student completes supporting courses in mathematics. The CSC major requires a greater depth of mathematics skill for the entering student.

Requirements (60 credits)

Required Core Courses (38 credits)

CIS-125	Introduction to Computer Sciences I	4
CIS-126	Introduction to Computer Sciences II	4
CIS-221	Data Structures	4
CIS-222	Object Oriented Programming	4
CIS-320	Introduction to Software Engineering	3
CIS-325	Analysis of Algorithms	3
CIS-336	Programming Languages	3
CIS-342	Computer Network Fundamentals	3
CIS-363	Concurrent Programming	3
CIS-482	Senior Project I	2
CIS-492	Senior Project II	2
CIS-497	Practicum in Computer Information Sciences	1 to 3

Electives (9 credits)

CIS courses one class 200 and above
CIS courses other classes 300 and above

CSC Cognate Courses (13 credits)

MAT-223	Introduction to Mathematics Via Discrete Processes	3
MAT-253	Calculus I	4
MAT-280	Linear Algebra	3
MAT-322	Mathematical Modeling I	3

Computer Science Minor

Requirements for CSC

A minor in computer science requires the courses listed below plus approved elective courses numbered 200 and above. A student may not take a CSC minor along with another computer major.

Requirements (24 credits)

Required Courses (15 credits)

CIS-125	Introduction to Computer Sciences I	4
CIS-126	Introduction to Computer Sciences II	4
CIS-221	Data Structures	4
	or	
CIS-222	Object Oriented Programming	4
CIS-225	Systems Analysis	3

Approved Electives numbered 200 or above (9 credits)

Computer Science - A.S.

Two-year Associate Degree

The requirements for an associate degree in Computer Science are the same as those listed for the Computer Science Minor (p. 272).

Mathematics Programs

Mathematics Education Major

See the education section of the catalog for specific requirements for the Mathematics Education (p. 229) major.

Mathematics - Interdisciplinary - B.S.

Purpose

The math-interdisciplinary major is designed for students planning to work in a non-teaching career. This flexible major is prompted by high demand for mathematicians able to solve challenging, ill-defined, large-scale and cross-disciplinary problems.

General Education Competencies

Students in this major meet the general education competencies by taking the approved standard courses.

Requirements

A mathematics-interdisciplinary major requires core math courses, electives, and supporting courses. Students are required to complete a major or minor in a related area and to do a practicum/internship (an independent learning course may be substituted if the student is unable to find a practicum placement).

Requirements (51-55 credits)

Required courses (37 credits)

MAT-204	Applied Statistics I	3
MAT-223	Introduction to Mathematics Via Discrete Processes	3
MAT-253	Calculus I	4
MAT-254	Calculus II	4
MAT-255	Calculus III	4
MAT-280	Linear Algebra	3
MAT-282	Transition to Advanced Mathematics	4
MAT-322	Mathematical Modeling I	3
MAT-353	Differential Equations	3

MAT-363	Mathematical Statistics I	4
MAT-490	Math Senior Seminar	2

Choose one of the following: (3 credits)

MAT-344	Modern Abstract Algebra	3
MAT-456	Elementary Real Analysis	3

Choose one of the following: Practicum/ Internship recommended (1-3 credits)

MAT-475	Independent Learning-Mathematics	1 to 3
MAT-485	Mathematics Internship	1 to 3
MAT-495	Research in Mathematics	1 to 4
	Practicum in area of minor	1-3

Choose one additional MAT elective above MAT-315 from the following: (3-4 credits)

MAT-324	Mathematical Modeling II	4
MAT-333	Modern Geometry	3
MAT-351	Financial Mathematics I	3
MAT-364	Mathematical Statistics II	3
MAT-373	Numerical Analysis	3
MAT-396	Advanced Studies in Mathematics	1 to 3
MAT-444	Advanced Algebra	3
MAT-446	Advanced Calculus	3
MAT-455	Point Set Topology	3
MAT-457	Complex Variables	3

Required Supporting Courses (7-8 credits)

CIS-121	Introduction to Programming	3
	or	
CIS-125	Introduction to Computer Sciences I	4
PHY-221	University Physics I	4

PHY-221: meets lab science requirement

Additional Requirement

Students are also required to complete either a second major (in any area) or a minor in one of the following areas:

- Accounting
- Actuarial Science
- Biology
- Business Administration
- Chemistry
- Computer Science
- Economics
- Physics
- Statistics

Mathematics - B.S.

Purpose

The major in Mathematics is intended to provide students a solid foundation for pursuing further study in mathematics or equipping students for careers in education, industry, or government. It also is flexible enough to be combined with a wide variety of other majors, thus enhancing career choices, or used as preparation for fields such as engineering, medicine, or industrial mathematics.

General Education Competencies

Students in this major meet the general education competencies by taking the approved standard courses.

Requirements (55-57 credits)**Required Courses (40 credits)**

MAT-223	Introduction to Mathematics Via Discrete Processes	3
MAT-253	Calculus I	4
MAT-254	Calculus II	4
MAT-255	Calculus III	4
MAT-280	Linear Algebra	3
MAT-282	Transition to Advanced Mathematics	4
MAT-344	Modern Abstract Algebra	3
MAT-353	Differential Equations	3
MAT-363	Mathematical Statistics I	4
MAT-456	Elementary Real Analysis	3
MAT-481	History & Foundations of Mathematics	3
MAT-490	Math Senior Seminar	2

Choose one of the following: (2-3 credits)

MAT-475	Independent Learning-Mathematics	1 to 3
MAT-495	Research in Mathematics	1 to 4

Choose one of the following: (3 credits)

MAT-444	Advanced Algebra	3
MAT-446	Advanced Calculus	3
MAT-455	Point Set Topology	3
MAT-457	Complex Variables	3

Choose one additional MAT elective from the following: (3-4 credits)

MAT-204	Applied Statistics I	3
MAT-322	Mathematical Modeling I	3
MAT-324	Mathematical Modeling II	4
MAT-333	Modern Geometry	3
MAT-364	Mathematical Statistics II	3
MAT-373	Numerical Analysis	3
MAT-396	Advanced Studies in Mathematics	1 to 3
MAT-444	Advanced Algebra	3
MAT-446	Advanced Calculus	3
MAT-455	Point Set Topology	3
MAT-457	Complex Variables	3

Required Supporting Courses (7-8 credits)

CIS-121	Introduction to Programming	3
	or	
CIS-125	Introduction to Computer Sciences I	4
PHY-221	University Physics I	4

PHY-221: meets lab science requirement

Mathematics Minor**Requirements**

As many professionals use mathematical concepts in their work, a minor in Mathematics combined with other majors is an excellent preparation for future careers or graduate studies in such areas as statistics, computer science, economics, or business.

Courses (23-25 credits)

Core Courses (17 credits)

MAT-223	Introduction to Mathematics Via Discrete Processes	3
MAT-253	Calculus I	4
MAT-254	Calculus II	4
MAT-280	Linear Algebra	3
MAT-322	Mathematical Modeling I	3

Electives (6-8 credits)

Two MAT courses numbered 204 or above 253

Actuarial Science Minor

Requirements

Due to the necessary mathematics background, the minor in Actuarial Science is intended for students completing a Mathematics or Mathematics-Interdisciplinary major. Students may count only four hours of the MAT courses in the core below as electives toward their Mathematics or Mathematics-Interdisciplinary major. Students from other majors would first need to take prerequisite mathematics courses in order to complete this minor.

Courses (20-28 credits)

Core Courses (8-10 credits)

MAT-351	Financial Mathematics I	3
MAT-363	Mathematical Statistics I	4
MAT-485	Mathematics Internship	1 to 3

Electives (12-18 credits)

Choose four electives from the following:

ACC-201	Accounting Principles I	3
ECO-212	Microeconomics	3
ECO-213	Macroeconomics	3
FIN-210	Managerial Finance	3
MAT-204	Applied Statistics I	3
MAT-304	Applied Statistics II	3
MAT-404	Introduction to Statistical Learning With R	3
MAT-364	Mathematical Statistics II	3
MAT-404	Introduction to Statistical Learning With R	3

Prerequisites for FIN-210 are BUS-100 and ACC-201.

Statistics Minor

A statistics minor combined with other majors is excellent preparation for careers or graduate studies in a variety of fields including actuarial science; economics and business; the life, physical, and computing sciences; medicine; and the social sciences. Nearly all these fields have an increasing amount of data being collected, and a developed ability to analyze and solve problems is valued in any discipline. The number of required classes for this minor is kept low to allow students to choose electives most helpful in their own major.

Requirements

A minor in Statistics requires the following courses.

Courses (21-24 credits)

Core Courses (6 credits)

MAT-304	Applied Statistics II	3
MAT-322	Mathematical Modeling I	3

Choose one of the following: (3 credits)

BUS-320	Business Statistics	3
MAT-204	Applied Statistics I	3
MAT-305	Statistics for Social Sciences	3
	or	
PSY-354	Statistics for Social Sciences	3
	or	
SWK-354	Statistics for Social Sciences	3

Choose one of the following: (3 credits)

ECO-322	Research Design and Methods in Political Science and Economics	3
	or	
POL-322	Research Design and Methods in Political Science and Economics	3
PSY-355	Research Methods for the Behavioral Sciences	3
	or	
SOC-355	Research Methods for the Behavioral Sciences	3
MAT-370	Statistical Research Design I	3
MAT-404	Introduction to Statistical Learning With R	3

Choose one of the following tracks:**Mathematics Major Track: (10-11 credits)**

MAT-363	Mathematical Statistics I	4
MAT-364	Mathematical Statistics II	3

Choose one of the following electives:

CIS-126	Introduction to Computer Sciences II	4
ECO-212	Microeconomics	3
ECO-213	Macroeconomics	3
FIN-210	Managerial Finance	3
MAT-324	Mathematical Modeling II	4

Non-mathematics Major Track: (9-12 credits)**Choose one of the following: (3-4 credits)**

CIS-121	Introduction to Programming	3
CIS-125	Introduction to Computer Sciences I	4

Choose one of the following: (3-4 credits)

MAT-130	Applied Calculus	3
MAT-253	Calculus I	4

Choose one of the following: (3-4 credits)

CIS-126	Introduction to Computer Sciences II	4
MAT-223	Introduction to Mathematics Via Discrete Processes	3

Pre-engineering Program

The pre-engineering program is a prescribed set of coursework completed in two years at Indiana Wesleyan University with the expectation that the student will subsequently transfer to an engineering school to finish a bachelor's degree in at most three more years.

Students who complete the IWU pre-engineering program have the option of applying for admission as a transfer student to another engineering school, or they may remain at IWU to complete a bachelor's degree in a related area such as mathematics, chemistry, or computer science. Students should consult carefully with their pre-engineering advisor to ensure they enroll in the proper courses. The pre-engineering program includes concentrated coursework in mathematics, chemistry, physics, writing, and speaking, as well as general education courses.

School of Theology and Ministry

The School of Theology and Ministry seeks to provide an environment that allows each student to discover and begin to carry out God's calling for his or her life. Here one finds a faculty second to none. All are committed Christ-followers who live under the authority of God's Word, have a high respect for the Church, and love students. Combined, they bring over two centuries of practical church and para-church experience to the classroom. Our students, who represent over 40 denominations, can choose from any of our 16 majors and 16 minors, even combining them in very useful ways. Our classes are biblically and theological solid, and very practical. We offer many courses and many perspectives. You will love IWU's state-of-the-art facilities, and your classroom experience will be enriched by the many on- and off-campus activities offered by the School of Theology and Ministry. You will even have the opportunity to spend a summer or a semester studying abroad.

School of Theology and Ministry Programs

We provide programs of preparation for a variety of ministerial and academic careers. Ministerial programs include Children's Ministries (p. 286), Christian Education (p. 287), Christian Ministries (p. 288), Worship Arts (p. 291), Worship Studies-Music Ministry (p. 293), Worship Ministries (p. 294), Global Ministries (p. 298), Community Development (p. 295), Sports Ministries (p. 252), Pastoral Ministries (p. 284), Bible (p. 307), and Youth Ministries (p. 300). Programs in religious studies include Biblical and Theological Studies (p. 304), Biblical Literature (p. 306), Intercultural Studies (p. 309), and Philosophy and Theology (p. 312). Minors are also available in Adolescent Ministries (p. 285), Biblical History and Geography (p. 307), Biblical Languages (p. 308), Bible (p. 307), Children's Ministries (p. 287), Christian Education (p. 288), Christian Ministries (p. 291), Christian Foundations (p. 308), Worship Studies (p. 294), Global Ministries (p. 298), Community Development (p. 297), Intercultural Studies (p. 311), Philosophy (p. 313), Theology (p. 313), Urban Ministries (p. 297) and Youth Ministries Minor (p. 301). Special programs include the Kern Ministry Program (p. 280) which offers both a bachelor's and a master's degree in Christian Ministries in five years, the Summer in Israel Program (p. 308) and other off-campus programs (see academic information section for a partial listing).

General Education Requirements

Students in these majors meet the general education competencies by taking the approved standard courses or meeting competencies except as otherwise noted.

Admission to Professional Majors

Admission to the majors within the Division of Practical Theology may require a formal screening process separate from the initial declaration of intent. The process includes the successful completion of the prescribed courses designated by each major. Students need to have a GPA of 2.25 cumulative and 2.5 in the coursework required for the major. Students must also file application forms including a written essay and references. In some cases a personal interview with school faculty may also be required. Enrollment in some advanced courses in the division is restricted to those admitted to these majors. A student needs to start the application to the major process by the end of their sophomore year (60 credit hours) and after the successful completion of the designated courses in his or her respective majors. Delay on this process will prohibit students from enrolling in advanced courses in their professional major.

Continuation in Professional Majors

Students must maintain a cumulative 2.25 GPA and a 2.50 academic GPA in coursework required for the major. Failure to do so may necessitate repeating courses or withdrawal from the major. The School of Theology and Ministry faculty reserves the right to request the withdrawal of any student who in its judgment fails to satisfy the standards of Christian character, moral integrity, and social fitness required for a professional minister.

Wesleyan Students

Students anticipating future service in The Wesleyan Church should include Wesleyan Church History/Discipline (REL-431) among their elective courses. The Christian Ministries and Pastoral Ministries majors are specifically designed to meet all the academic requirements for ordination in The Wesleyan Church. Any deviation from the course requirements should be approved in writing by both the Dean and the Executive Director of Education and Clergy Development for The Wesleyan Church. Students who are members of The Wesleyan Church should be in contact with their District Board of Ministerial Development (DBMD) prior to applying for admission to the professional majors.

Graduate Credits-in-Escrow

A senior who is currently enrolled at Indiana Wesleyan University and who is within the last semester of completing course requirements for the baccalaureate degree may, with the approval of the appropriate dean register for a maximum of two graduate courses per semester. Such students who desire to take additional graduate courses after earning the baccalaureate degree must follow the regular admission procedure.

Graduate courses may not be counted at Indiana Wesleyan University for both graduate and undergraduate requirements.

Advanced Standing with Credit

Graduates of undergraduate programs with relevant theological courses in Bible, theology, church history, and practical theology, and who enroll in the relevant graduate programs of the School of Theology and Ministry may receive advanced standing with credit on the basis of competence achieved in certain undergraduate courses. Advanced standing with credit may not exceed 25% of the total hours in the program. Advanced credit may be granted for the courses listed below under the following conditions:

1. The courses were taken at a regionally accredited or ABHE accredited institution. The School of Theology and Ministry reserves the right to determine whether or not courses are equivalent.
2. A student has received at least a "B" in the specific courses as indicated with at least one course on the 300 or 400 level and no course below the 200 level, and
3. The student successfully demonstrates competency of the required graduate course outcomes through either an oral or written assessment performed by a designated academic representative of the School of Theology and Ministry.

Required Undergrad Courses

BIL 510 Biblical Hermeneutics (3)

Two of the Following: BIL 202 Inductive Bible Study
 BIL 301 Pentateuch
 BIL 302 Historical Books
 BIL 305 Poetic Books
 BIL 307 Minor Prophets
 BIL 312 Johannine Literature
 BIL 314 Paul's Earlier Epistles
 BIL 315 Paul's Later Epistles
 BIL 317 Hebrews and General Epistles
 BIL 320 The Apocalyptic Literature
 BIL 434 Luke-Acts
 Any BIL 400 level book study

THE 500 Christian Doctrine (3)

Two of the following: THE 233 Theology I
 THE 310 Christology
 THE 311 Ecclesiology
 THE 333 Theology II: Salvation/Holiness
 THE 420 The Life and Legacy of Augustine of Hippo
 THE 428 The Theology of John Wesley
 REL 431 Wesleyan Church History/Discipline

REL 510 History of the Global Christian Church (3)

Two of the following: GLM 380 History of Christian Missions and Contextualization
 REL 382 History of the Christian Church

REL 384 History of the Christian Church in the Middle East
REL 392 History of Protestantism

REL 525 Spiritual Care and Counseling (3) Two of the following: REL 229 The Christian Life: Sustaining Spiritual Vibrancy throughout Life
YTH 471 Pastoral Care and Counseling I: Children to Adulthood
REL 472 Pastoral Care and Counseling II: Through the Aging Process

Practical Theology Division

Kern Leadership Program - B.S./A.B. to MPTTh/MA

The Kern Leadership Program is designed to better equip persons for a lifetime of ministry.

- Graduate with two degrees in five years, and to do so with less debt.
- Participate in programs and events designed for spiritual formation and leadership development.
- Receive additional coaching and mentoring in regards to your church placement and your 1st year in ministry.

Approved undergraduate programs for the Kern Leadership Program include the following majors/combination of majors:

- Children's Ministries + Pastoral Ministries (double major)
- Christian Education + Pastoral Ministries (double major)
- Christian Ministries (B.S. or A.B.)
- Community Development (Pastoral Ministry specialization) + Pastoral Ministries (double major)
- Global Ministries + Pastoral Ministries (double major)
- Youth Ministries + Pastoral Ministries (double major)
- Worship Ministries + Pastoral Ministries (double major)

Scholarships:

Students accepted to the program at the undergraduate level may be eligible to receive yearly, GPA-based loan-grant monies from IWU. Loans become grants as the graduate portion of the program is completed. Scholarships are also available to graduate students each semester.

Master of Practical Theology - MPTTh

Entry Requirements

Required Undergraduate GPA: 2.75

Ministerial competencies in the nine areas of study listed below:

- Bible
- Theology and Philosophy
- Discipleship Ministries
- Christian Education
- Contextualized Ministry
- Christian Worship
- Pastoral Care and Counseling
- Homiletics
- Church Leadership

Students are required to satisfy all nine competencies in the MPTTh Christian Ministries program. Competencies are satisfied by completing the designated undergraduate course(s) with a grade of C or higher - see chart below. Competencies not satisfied by undergraduate courses may be fulfilled by taking the designated graduate class. Students may not choose the graduate pathway to fulfill the competency requirements in more than two disciplines.

Competency	Undergraduate Pathway (C or higher)	Graduate Pathway	Program course(s) that requires competency to be fulfilled
Bible	BIL 101 Old Testament Survey (3) BIL 102 New Testament Survey (3)	BIL 500 Survey of the Bible (3)	BIL 510 Biblical Hermeneutics (3)
Theology and Philosophy	THE 101 Theology of Christian Life (3) PHL 180 Humanities Philosophy (3)	REL 500 Philosophy and Christian Thought (3)	THE 500 Christian Doctrine (3) REL 590 Philosophy for Ministry (2)
Discipleship Ministries	REL 270 Evangelism and Discipleship (3)	REL 521 Discipleship Ministries (2)	REL 575 Mentoring, Spiritual Direction, and Discipleship (3) REL 625 Corporate Spiritual Formation (2)
Christian Education	CED 255 Local Church Education (2)	CED 550 Educational Ministries (1)	CED 630 Christian Education of Children and Families (3) CED 635 Christian Education of Youth and Families (3)
Contextualized Ministry	REL 240 Ministry in Context (3)	REL 545 Contextualized Ministry (2)	REL 640 Multi-ethnic Ministry (2)
Christian Worship	WOR 235 Worship (2) WOR 436 Church Rituals (1)	WOR 530 Worship Pastor (2)	WOR 535 Leading Worship Renewal (3)
Pastoral Care & Counseling	REL 370 Pastoral Care & Counseling (2)	REL 520 Congregational Care (1)	REL 570 Strategic Pastoral Counseling (3)
Homiletics	REL 365 Homiletics I (3) REL 355 Homiletics 2 (2)/YTH 366 Preaching to Youth (2) REL 366P Preaching Practicum (1)	REL 565 Homiletics (3)	REL 665 Advanced Homiletics (3)
Church Leadership	REL 468 Church Leadership (3) OR CED 490 Leading Christian Education (3) OR CED 491	REL 560 Leading a	REL 680 Pastoral

Leading a Children's Ministry in a Local Church Church (2)
(3)

Leadership (3)

Degree Requirements (72-78 hours)

Religions and Ministerial Studies (RMS) (28 hours)

BIL-510	Biblical Hermeneutics	3
BIL-520	Hermeneutics for Ministry	3
BIL-525	Theologies of the Old and New Testament	3
BIL	Bible Elective	3
REL-510	History of the Global Christian Church	3
REL-531	American Christianity	2
REL-590	Philosophy for Ministry	2
THE-500	Christian Doctrine	3
THE-THE	Historical Theology/Church History Elective	3
THE	Systematic Theology Elective	3

Practical Theology (PRT) (44 hours)

REL-501	Formation in Christian Practices	1
REL-502	Formation through Spiritual Direction	1
REL-555	Practical Theology of Ministry	3
WOR-535	Leading Worship Renewal: Moving from Passive to Participatory Worship	3
REL-570	Strategic Pastoral Counseling	3
REL-575	Mentoring, Spiritual Direction, and Discipleship	3
CED-630	Christian Education of Children and Families	3
CED-635	Christian Education of Youth and Families	3
REL-601	Transition from Academy to Church	2
REL-602	Coached Ministry Apprenticeship 1	1 to 3
REL-603	Coached Ministry Apprenticeship 2	1 to 3
REL-625	Corporate Spiritual Formation	2
REL-640	Multi-Ethnic Ministry	2
REL-665	Advanced Homiletics	3
REL-670	Pastoral Care	3
REL-675	Mission and Church Health	2
REL-680	Pastoral Leadership	3
REL-695	Ministry Masters Capstone	1

*REL-602 and REL-603 should be taken for 1 credit hour in both the fall and spring semesters.

Spiritual Care - M.A.

Entry Requirements

Required Undergraduate GPA: 2.75

Required ministerial competencies in the four areas of study listed below:

- Bible
- Theology and Philosophy
- Discipleship Ministries

- Pastoral Care and Counseling

Students are required to satisfy all four competencies in the MA Spiritual Care program. Competencies are satisfied by completing the designated undergraduate course(s) with a grade of C or higher - see chart below. Competencies not satisfied by undergraduate courses may be fulfilled by taking the designated graduate class. Students may not choose the graduate pathway to fulfill the competency requirements in more than two disciplines.

*Pastoral Counseling requirement:

Six semester hours in undergraduate psychology of which three semester hours must be in Abnormal Psychology.

Competency	Undergraduate Pathway (C or Higher)	Graduate Pathway	Program Course that requires competency to be fulfilled
Bible	BIL 101 Old Testament Survey (3) BIL 102 New Testament (3)	BIL 500 Survey of the Bible (3)	BIL 510 Biblical Hermeneutics (3)
Theology and Philosophy	THE 101 Theology of Christian Life (3) PHL 180 Humanities Philosophy (3)	REL 500 Survey of Christian Thought (3)	THE 500 Christian Doctrine (3)
Discipleship Ministries	REL 270 Evangelism and Discipleship (3)	REL 521 Discipleship Ministries (2)	REL 575 Mentoring, Spiritual Direction, and Discipleship (3) REL 625 Corporate Spiritual Formation (2)
Pastoral Care & Counseling	REL 370 Pastoral Care & Counseling (2)	REL 520 Congregational Care (1)	REL 570 Strategic Pastoral Counseling (3)

Additional Ministerial competencies for the Congregational Formation Specialization:

Christian Education (Required)	CED 255 Local Church Education (2)	CED 550 Educational Ministries (1)	CED 630 Christian Education of Children and Families (3) CED 635 Christian Education of Youth and Families (3)
Christian Worship (Optional)	WOR 235 Worship (2) WOR 436 Church Rituals (1)	WOR 530 Worship Pastor (2)	WOR 535 Leading Worship Renewal (3)

Requirements (36-42 credits)

Core (24 credits)

Ministerial Studies

BIL-510	Biblical Hermeneutics	3
THE-500	Christian Doctrine	3
REL-555	Practical Theology of Ministry	3
REL-695	Ministry Masters Capstone	1

Spiritual Care

REL-501	Formation in Christian Practices	1
REL-502	Formation through Spiritual Direction	1
REL-525	Spiritual Care and Counseling	3

REL-570	Strategic Pastoral Counseling	3
REL-575	Mentoring, Spiritual Direction, and Discipleship	3
REL-670	Pastoral Care	3

Specializations (12 credits)**Pastoral Counseling**

CNS-504	Theory and Techniques in Group Counseling	3
CNS-506	Appraisal of Individuals and Families	3
CNS-508	Legal, Ethical and Professional Issues	3
CNS-522	Foundations in Clinical Mental Health Counseling	3

Congregational Formation

REL-602	Coached Ministry Apprenticeship 1	1 to 3
REL-603	Coached Ministry Apprenticeship 2	1 to 3
REL-625	Corporate Spiritual Formation	2
REL-675	Mission and Church Health	2

REL-602 and REL-603 should be taken for 1 credit hour in both the fall and spring semesters.

Choose 2 of 3

CED-630	Christian Education of Children and Families	3
CED-635	Christian Education of Youth and Families	3
WOR-535	Leading Worship Renewal: Moving from Passive to Participatory Worship	3

Pastoral Ministries 2nd Major

The pastoral ministries major must be taken with another ministry major offered by the School of Theology and Ministry. The following double major combinations are approved tracks for both Wesleyan ordination and the Kern Leadership Program.

- Children's Ministries + Pastoral Ministries
- Christian Education + Pastoral Ministries
- Community Development (Pastoral Ministry specialization) + Pastoral Ministries
- Global Ministries + Pastoral Ministries
- Youth Ministries + Pastoral Ministries
- Worship Ministries + Pastoral Ministries

Requirements (40-41 hours)

Practical Theology (PRT)

REL-240	Ministry in Context	3
CED-255	Local Church Education	2
CED-255P	Local Church Education Practicum	1
WOR-235	Worship	2
WOR-235P	Worship Practicum	1
	or	
WOR-238	Ethnodoxology in Christian Ministry	0 to 1
REL-365	Homiletics I	3
REL-366	Homiletics II	2
REL-366P	Preaching Practicum	1

REL-370	Introduction to Pastoral Care and Counseling	2
WOR-436	Church Rituals	1
Religious and Ministerial Studies (RMS)		
REL-380	History of Christian Missions Contextualization	3
	or	
REL-382	History of the Christian Church	2
	or	
REL-384	History of the Christian Church in the Middle East	3
REL-392	History of Protestantism	2
BIL	300/400 Advanced OT	3
BIL	300/400 Advanced NT	3
BIL	Bible Elective	3
THE-333	Theology II: Salvation/Holiness	3
Choose 1:		
PHL	Any PHL course except for 180	3
THE	Any THE course except for 233 or 333	3
REL-281	Jerusalem and Its People	1 to 3
REL-307	Race, Class, and Gender: Church and Society	3
REL-312	Hope and Suffering	3

Prescribed General Education

Choose 1:		
PSY-150	General Psychology	3
PSY-250	Developmental Psychology	3
PSY-251	Child Development	3
PSY-252	Adolescent Growth and Development	3

Adolescent Ministries - A.S.

Associate of Science

The Associate of Science degree is a two-year program that requires a 22-credit-hour concentration.

Adolescent Ministries Minor

A minor in Adolescent Ministries consists of the following 18 credit hours of carefully selected courses.

Requirements (18 credits)

Ministry Core

REL-200	Introduction to Ministry	1
REL-270	Evangelism and Discipleship	3

Practical Theology (PRT)

CED-240	Teaching the Bible to Youth and Adults	3
YTH-230	Programming Youth and Family Ministries	2
	and	
YTH-230P	Programming Youth and Family Ministries Practicum	1

YTH-380	Advanced Studies in Youth and Culture	2
Choose two Youth Ministry electives		
PHE-350	Ethics and Character Development in Sport	3
REL-340	Models of Sports Ministry	3
YTH-240	Camp and Retreat Ministries	3
	An approved elective	3

Children's Ministries - B.S.

Purpose

The Children's Ministries major is designed to prepare a student to serve in a church staff position such as a director of children's ministry. The Children's Ministries major also prepares students to serve in various para-church organizations (that serve the needs of children) as well as giving needed preparation for students who intend to seek employment in church-related pre-schools and day care centers. Students who plan to seek ordination in The Wesleyan Church or who plan to enroll in the MPT_h must double major in Pastoral Ministries.

General Education Requirements

Students in this major meet the general education requirements by taking REL-240.

Requirements (45 credits)

Ministry Core

REL-200	Introduction to Ministry	1
REL-270	Evangelism and Discipleship	3
REL-390	Ministerial Placement and Persistence	1
REL-490	Practical Theology Capstone	1
BIL-202	Inductive Bible Study	3
BIL	300/400 Advanced OT	3
THE-233	Christian Theology I	3

Practical Theology (PRT)

CED-255	Local Church Education and	2
CED-255P	Local Church Education Practicum	1
CED-230	Teaching the Bible to Children	3
CED-354	Working With Children	3
CED-361	Children's Ministry Practicum	1
CED-362	Children's Ministry Practicum	1
CED-363	Children's Ministry Practicum	1
CED-455	Christian Education in the Family	2
CED-491	Leading a Children's Ministry in a Local Church	3
REL-240	Ministry in Context	3
YTH-330	Theological Foundations of Youth and Family Ministries	3
REL-370	Introduction to Pastoral Care and Counseling	2
YTH-471	Pastoral Care and Counseling I: Children to Adulthood	2

Religious and Ministerial Studies

BIL	300/400 Advanced NT	3
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Children's Ministries - A.S.

Associate of Science

The Associate of Science degree is a two-year program that requires a 24-credit-hour concentration.

Children's Ministries Minor

A minor in Children's Ministries consists of 18 credit hours of carefully selected courses.

Requirements (18 credits)

Ministry Core

REL-200	Introduction to Ministry	1
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Practical Theology (PRT)

CED-255	Local Church Education and	2
CED-255P	Local Church Education Practicum	1
CED-230	Teaching the Bible to Children	3
CED-354	Working With Children	3
CED-360	Curriculum Theory and Development	3
CED-455	Christian Education in the Family	2
CED-491	Leading a Children's Ministry in a Local Church	3

Christian Education - B.S

Purpose

The Christian Education major consists of a program of 44 credit hours designed to prepare a student to serve in a church staff position such as a director of Christian education, director of children's ministry, or director of adult ministries. The Christian Education major also prepares students to serve in para-church organizations (such as Youth for Christ or Young Life) or in Christian camps, church-related child-care ministries, etc. The completion of this major does not fulfill all of the educational requirements for ordination in The Wesleyan Church.

General Education Requirements

Students in this major meet the general education requirements by taking REL-240 and PSY-250.

Requirements (44 credits)

Ministry Core

REL-200	Introduction to Ministry	1
REL-270	Evangelism and Discipleship	3
REL-390	Ministerial Placement and Persistence	1
REL-490	Practical Theology Capstone	1
BIL-202	Inductive Bible Study	3
BIL	Elective	3
THE-233	Christian Theology I	3

Practical Theology (PRT)

CED-255	Local Church Education and	2
CED-255P	Local Church Education Practicum	1
CED-230	Teaching the Bible to Children	3
CED-240	Teaching the Bible to Youth and Adults	3
REL-226	The Christian Life: Sustaining Spiritual Vibrancy	3
CED-357	Christian Education Practicum	1
CED-358	Christian Education Practicum	1

CED-359	Christian Education Practicum	1
CED-455	Christian Education in the Family	2
CED-490	Leading Christian Education	3
Religious and Ministerial Studies (RMS)		
BIL	300/400 Advanced OT	3
BIL	300/400 Advanced NT	3
Prescribed General Education		
PSY-250	Developmental Psychology	3

Christian Education - A.S.

Associate of Science

The Associate of Science degree is a two-year program that requires a 24-credit-hour concentration.

Christian Education Minor

A minor in Christian Education consists of 18 credit hours of carefully selected courses.

Requirements (18 credits)

Ministry Core

REL-200	Introduction to Ministry	1
CED-255	Local Church Education and	2
CED-255P	Local Church Education Practicum	1
CED-230	Teaching the Bible to Children	3
CED-240	Teaching the Bible to Youth and Adults	3
CED-360	Curriculum Theory and Development	3
CED-455	Christian Education in the Family	2
CED-490	Leading Christian Education	3

Christian Ministries - B.S.

Purpose

The major in Christian Ministries is the degree that contains the courses designed to prepare persons for pastoral ministry in the church. This is one of four majors which meet requirements for ordination in The Wesleyan Church; moreover, it is the primary major taken by students seeking ordination in other denominations. The major can be applied to either a Bachelor of Science or Bachelor of Arts degree. The requirements for both degrees are quite similar. Additional courses in ancient languages are required for the Bachelor of Arts degree. Students anticipating further education beyond the baccalaureate degree are encouraged to consider the Bachelor of Arts degree as the preferred option.

General Education Requirements

Students in this major meet the general education requirements by taking PSY-150 or 250, (REL-365, REL-366, and REL-366P) and REL-240.

Requirements (65 credits)

Ministry Core (15 credits)

REL-200	Introduction to Ministry	1
REL-270	Evangelism and Discipleship	3
REL-390	Ministerial Placement and Persistence	1
REL-490	Practical Theology Capstone	1
BIL-202	Inductive Bible Study	3
BIL	Elective	3

THE-233	Christian Theology I	3
Practical Theology (PRT) (28 credits)		
YTH-230	Programming Youth and Family Ministries and	2
YTH-230P	Programming Youth and Family Ministries Practicum	1
CED-255	Local Church Education and	2
CED-255P	Local Church Education Practicum	1
REL-240	Ministry in Context	3
WOR-235	Worship and	2
WOR-235P	Worship Practicum	1
REL-365	Homiletics I	3
REL-366	Homiletics II and	2
REL-366P	Preaching Practicum	1
REL-370	Introduction to Pastoral Care and Counseling	2
REL-468	Church Leadership	3
YTH-471	Pastoral Care and Counseling I: Children to Adulthood	2
REL-472	Pastoral Care and Counseling II: Through the Aging Process	2
WOR-436	Church Rituals	1
Religious and Ministerial Studies (RMS) (19 credits)		
REL-382	History of the Christian Church or	2
REL-384	History of the Christian Church in the Middle East	3
REL-392	History of Protestantism	2
THE-333	Theology II: Salvation/Holiness	3
BIL	300/400 Advanced OT	3
BIL	300/400 Advanced NT	3
Choose any 6 hours:		
REL-281	Jerusalem and Its People	1 to 3
REL-307	Race, Class, and Gender: Church and Society	3
PHL	Any PHL course except for 180	3
THE	Any THE course except for 233 or 333	3
General Education		
PSY-150	General Psychology or	3
PSY-250	Developmental Psychology	3

Christian Ministries - A.B.

Requirements (65 credits)

Ministerial Core (15 credits)

REL-200	Introduction to Ministry	1
REL-270	Evangelism and Discipleship	3

REL-390	Ministerial Placement and Persistence	1
REL-490	Practical Theology Capstone	1
BIL-202	Inductive Bible Study	3
BIL	Bible Elective	3
THE-233	Christian Theology I	3
Practical Theology (28 credits)		
REL-240	Ministry in Context	3
CED-255	Local Church Education and	2
CED-255P	Local Church Education Practicum	1
WOR-235	Worship and	2
WOR-235P	Worship Practicum	1
YTH-230	Programming Youth and Family Ministries and	2
YTH-230P	Programming Youth and Family Ministries Practicum	1
REL-365	Homiletics I	3
REL-366	Homiletics II and	2
REL-366P	Preaching Practicum	1
REL-370	Introduction to Pastoral Care and Counseling	2
YTH-471	Pastoral Care and Counseling I: Children to Adulthood	2
REL-472	Pastoral Care and Counseling II: Through the Aging Process	2
REL-468	Church Leadership	3
WOR-436	Church Rituals	1
Religious and Ministerial Studies (19 credits)		
REL-382	History of the Christian Church or	2
REL-384	History of the Christian Church in the Middle East	3
REL-392	History of Protestantism	2
BIL	300/400 Advanced OT	3
BIL	300/400 Advanced NT	3
THE-333	Theology II: Salvation/Holiness	3
HBR-201	Beginning Hebrew I or	3
GRE-201	Beginning Greek I	3
HBR-202	Beginning Hebrew II or	3
GRE-202	Beginning Greek II	3
Prescribed General Education (3 credits)		
PSY-150	General Psychology or	3
PSY-250	Developmental Psychology	3

Christian Ministries - A.S.

Associate Degrees

Associate degrees in Christian Ministries are two-year programs with a 24-credit-hour concentration identical to the Christian Ministries Minor (p. 291).

Christian Ministries Minor

A minor in Christian Ministries consists of 24 credit hours of courses specifically relating to professional preparation for pastoral or para-church ministry.

Requirements (24 credits)

Ministry Core

REL-200	Introduction to Ministry	1
REL-270	Evangelism and Discipleship	3

Practical Theology (PRT)

CED-255	Local Church Education and	2
CED-255P	Local Church Education Practicum	1
REL-240	Ministry in Context	3
WOR-235	Worship and	2
WOR-235P	Worship Practicum	1
REL-365	Homiletics I	3
REL-370	Introduction to Pastoral Care and Counseling	2
REL-468	Church Leadership	3

Religious and Ministerial Studies (RMS)

BIL-202	Inductive Bible Study	3
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Worship Arts - B.S.

Purpose

The Worship Arts major consists of a program of 47 credit hours. The core set of courses (31 credit hours) is taken in the School of Theology and Ministry; the remaining courses (16 credit hours) are taken within the division related to the student's area of emphasis. This program is designed to prepare a student to serve in a local church or other para-church ministry in worship leadership; it is also an excellent second major to enhance a student's training for other ministries. Students who plan to enroll in the MPTH Christian Ministries must take the Worship Ministries + Pastoral Ministries double majors.

General Education Requirements

Students in the Worship Arts major meet the general education requirements by taking WOR-238. The Worship Arts major fulfills general education by taking PSY-150 or 250, REL-365, REL-366 and REL-366P.

Requirements (47 credits)

Ministry Core

REL-200	Introduction to Ministry	1
REL-270	Evangelism and Discipleship	3
REL-390	Ministerial Placement and Persistence	1
REL-490	Practical Theology Capstone	1
BIL-202	Inductive Bible Study	3
BIL-333	Biblical Foundations of Worship	3
THE-233	Christian Theology I	3

Practical Theology (PRT)

WOR-235	Worship and	2
WOR-235P	Worship Practicum	1

WOR-238	Ethnodoxology in Christian Ministry	0 to 1
WOR-322	Worship Throughout the Christian Year	3
WOR-325	Centuries of Song	3
WOR-333	History and Philosophy of Worship	3
WOR-436	Church Rituals	1
WOR-438	Discipling Worshipers	2

WOR-238 must be taken for 1 credit for majors

Specializations

Music Leadership

MUS-192	University Chorale	0 to 1
	or	
MUS-193	University Singers	0 to 1
	or	
MUS-194	Chamber Singers	0 to 1
MUS-162	Music Theory I	3
	or	
MUS-160	Introduction to Music Theory and	2
MUS-192	University Chorale	0 to 1
	or	
MUS-193	University Singers	0 to 1
	or	
MUS-194	Chamber Singers	0 to 1
MUS-280	Choral Techniques	2
MUS-285	Beginning Conducting	2
WOR-330	Theology of Lyric	2
WOR-237	Media for Ministry	3
MUS	Electives	3

Media Communications

DES-101	DC1: Fundamentals Design Studio	3
	Media Communications electives	13

Visual Communication Design

ART-101	Ideation/Interpretation 1	3
DES-101	DC1: Fundamentals Design Studio	3
DES-201	DC3: User Experience Design	3
DES-202	DC4: Typography	3
DES-302	Identity Design Studio	3
REL-361	Christian Ministries Practicum	1

*Some courses require division chair approval in order to register.

Theatre

THR-252	Beginning Acting	3
THR-272	Stagecraft	3
WOR-237	Media for Ministry	3
	Theatre Electives	7

Creative Arts

DES-101	DC1: Fundamentals Design Studio	3
MUS-192	University Chorale	0 to 1
	or	
MUS-193	University Singers	0 to 1
	or	

MUS-194	Chamber Singers	0 to 1
MUS-162	Music Theory I	3
	or	
MUS-160	Introduction to Music Theory and	2
MUS-192	University Chorale	0 to 1
	or	
MUS-193	University Singers	0 to 1
	or	
MUS-194	Chamber Singers	0 to 1
WOR-237	Media for Ministry	3

Choose 1 of the following courses:

ART-101	Ideation/Interpretation 1	3
THR-252	Beginning Acting	3
THR-272	Stagecraft	3

Choose 3 elective hours relevant to your professional pursuits from the Division of Art + Design, Music, or Communication and Theatre.

Worship Studies and Music Ministry - A.B.

Requirements (31 credits)

Ministry Core

REL-200	Introduction to Ministry	1
REL-270	Evangelism and Discipleship	3
REL-390	Ministerial Placement and Persistence	1
REL-490	Practical Theology Capstone	1
BIL-202	Inductive Bible Study	3
BIL-333	Biblical Foundations of Worship	3
THE-233	Christian Theology I	3

Practical Theology (PRT)

WOR-235	Worship and	2
WOR-235P	Worship Practicum	1
WOR-238	Ethnodoxology in Christian Ministry	0 to 1
WOR-322	Worship Throughout the Christian Year	3
WOR-325	Centuries of Song	3
WOR-333	History and Philosophy of Worship	3
WOR-436	Church Rituals	1
WOR-438	Discipling Worshipers	2

WOR-238 must be taken for 1 credit for majors

Double Major (32 credits)

Worship Arts majors are required to double major in Music Ministry.

Music Ministry Requirements (32 credits)

Music Theory and Practice (20 credits)

MUS-101- 201	Major Applied Studies	4
MUS-160	Introduction to Music Theory	2
MUS-162	Music Theory I	3
MUS-164	Ear Training I	2

MUS-261	Music Theory II	3
MUS-263	Ear Training II	2
MUS-285	Beginning Conducting	2
MUS-305	Class Piano Level IV	2
Church Music (12 credits)		
MUS-254	Music Ministry Leadership and Administration	3
MUS-354	Music Ministry Philosophy and Practice	3
MUS-450	Church Music Practicum	2
MUS-175	Chapel Ensemble	0 to 1
WOR-325	Centuries of Song	3

Worship Ministries - B.S.

Requirements (47 credits)

Ministry Core

REL-200	Introduction to Ministry	1
REL-270	Evangelism and Discipleship	3
REL-390	Ministerial Placement and Persistence	1
REL-490	Practical Theology Capstone	1
BIL-202	Inductive Bible Study	3
BIL-333	Biblical Foundations of Worship	3
THE-233	Christian Theology I	3

Practical Theology

WOR-235	Worship	2
WOR-235P	Worship Practicum	1
WOR-238	Ethnodoxology in Christian Ministry	0 to 1
WOR-322	Worship Throughout the Christian Year	3
WOR-325	Centuries of Song	3
WOR-333	History and Philosophy of Worship	3
WOR-436	Church Rituals	1
WOR-438	Discipling Worshipers	2
CED-255	Local Church Education	2
CED-255P	Local Church Education Practicum	1
REL-365	Homiletics I	3
REL-370	Introduction to Pastoral Care and Counseling	2
YTH-471	Pastoral Care and Counseling I: Children to Adulthood	2
	or	
REL-472	Pastoral Care and Counseling II: Through the Aging Process	2
REL-468	Church Leadership	3

WOR-238 must be taken for 1 credit for majors

Religious and Ministerial Studies

BIL	300/400 Advanced OT/NT	3
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Worship Studies Minor

A minor in Worship Studies is designed to complement other majors within the division, particularly those majors that prepare students for local church, para-church, or intercultural ministries. It is also designed to serve those pursuing majors outside of the division who see themselves as active lay leaders of worship. The minor includes 20 hours.

Requirements (20 credits)

Ministry Core

REL-200	Introduction to Ministry	1
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Religious and Ministerial Studies (RMS)

BIL-333	Biblical Foundations of Worship	3
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Practical Theology (PRT)

WOR-235	Worship and	2
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WOR-235P	Worship Practicum	1
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WOR-238	Ethnodoxology in Christian Ministry	0 to 1
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WOR-322	Worship Throughout the Christian Year	3
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WOR-325	Centuries of Song	3
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WOR-333	History and Philosophy of Worship	3
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WOR-436	Church Rituals	1
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WOR-438	Discipling Worshipers	2
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WOR-238 must be taken for 1 credit for minors

Community Development - B.S.

Purpose

This major seeks to prepare students spiritually and with intellectual breadth to serve God and humanity as true world changers by equipping them with professional knowledge and skills for careers and graduate studies in community development (CDV).

The curriculum presents CDV in alignment with the generally accepted understanding of the field and primes students for graduate studies and employments in national and international relief and development agencies as well as in local church-based and community development organizations.

The basic premise of this major is that context determines content, thus worldviews shape the manner in which God's created resources are acknowledged, tended and utilized. This principle guides the way in which development programs approach the analysis and critique of the stewardship responsibilities of God's created resources in the local, national and global communities. Our students are therefore prompted to the biblical understanding of the world as God's creation and the role of the church in fulfilling the scriptural call for justice, peace and prosperity for all humanity.

General Education Requirements

Students in this major meet the general education requirements when taking REL-240, SOC-205 or SOC 250, ECO-213, BIO-107)

Requirements (47 credits)

Ministerial Core (12 credits)

REL-200	Introduction to Ministry	1
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REL-270	Evangelism and Discipleship	3
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INT-390	Intercultural Engagement Seminar	1
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	or	
REL-390	Ministerial Placement and Persistence	1

REL-490	Practical Theology Capstone	1
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BIL-202	Inductive Bible Study	3
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THE-233	Christian Theology I	3
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Practical Theology (PRT) (23 credits)

CDV-227	Transformational Development Principles	3
CDV-229	Community Development Management	3
BIL-252	Biblical Theology of Social Justice	3
REL-307	Race, Class, and Gender: Church and Society	3
INT-315	Christianity in Intercultural Contexts	3
REL-240	Ministry in Context	3
CDV-360	Development Internship	2 to 9
CDV-422	Leading Ministries in Diverse Contexts	3

Specializations (12 credits)

Choose one 12 hour specialization

Child Advocacy

SOC-205	Child Maltreatment	3
SOC-250	Global Child Advocacy Issues	3
SOC-340	Sociology of Child Poverty	3
CRJ-452	Interpersonal Violence	3

Design for Social Impact

ART-101	Ideation/Interpretation 1	3
DES-151	DC2: Human Centered Design	3
DES-253	Social Innovation	3
DES-352	Grant Writing and Fundraising	3

Economics

ECO-213	Macroeconomics	3
ECO-315	Urban Economics and Policy	3
ECO-340	Globalization and Economic Development	3
ECO-454	International Economics	3

Human Trafficking Studies

CDV-320	Issues in Human Trafficking	3
REL-312	Hope and Suffering	3
IPE-421	Trauma Informed Approaches	3
IPE-422	Ethics and Advocacy in Human Trafficking	3

*IPE courses are online and open to all students.

Global Ministries

GLM-320	Field Methods for Language Acquisition	3
GLM-380	History of Christian Missions and Contextualization	3
PHL-248	Religions of the World	3
SOC-225	Cultural Anthropology	3

Public and Global Health

BIO-107	Crops and Society	4
BIO-125	Principles of Biology	4
BIO-325	Sustainable Tropical Agriculture or	4

NUR-215	Global Health and	2
NUR-235	Perspectives on Poverty and Health	2
Pastoral Ministry		
CED-255	Local Church Education	2
CED-255P	Local Church Education Practicum	1
REL-370	Introduction to Pastoral Care and Counseling	2
WOR-238	Ethnodoxology in Christian Ministry	0 to 1
YTH-230	Programming Youth and Family Ministries	2
YTH-230P	Programming Youth and Family Ministries Practicum	1
BIL	300/400 Advanced OT/NT	3

Community Development Minor

Requirements (18 credits)

Core

CDV-227	Transformational Development Principles	3
BIL-252	Biblical Theology of Social Justice	3

Choose one of the following Specializations:

Human Trafficking Studies

REL-312	Hope and Suffering	3
CDV-320	Issues in Human Trafficking	3
IPE-421	Trauma Informed Approaches	3
IPE-422	Ethics and Advocacy in Human Trafficking	3

*IPE courses are online and open to all students.

Christian Non-Profit Ministries

CDV-229	Community Development Management	3
REL-240	Ministry in Context	3
REL-307	Race, Class, and Gender: Church and Society	3
INT-315	Christianity in Intercultural Contexts	3

Urban Ministries Minor

Requirements (18 credits)

Requirements

INT-220	Intercultural Relationships or	3
REL-240	Ministry in Context or	3
SOC-210	Intergroup Relations	3
CDV-240	Urban Anthropology	3
CDV-276	Models of Urban Ministry	3
CDV-365	Urban Ministries Internship	3 to 9
CDV-376	Urban Church Planting	3

CDV-488	Special Topics in Community Development	1 to 3
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Global Ministries - A.B.

Global Ministries is an interdisciplinary program designed to prepare students to serve in cross-cultural professional ministry. Students in the Global Ministries major meet the general education requirement by taking SOC-225 and INT-220.

Requirements (42 credits)

Ministry Core

REL-200	Introduction to Ministry	1
REL-270	Evangelism and Discipleship	3
INT-390	Intercultural Engagement Seminar	1
REL-490	Practical Theology Capstone	1
BIL-202	Inductive Bible Study	3
THE-233	Christian Theology I	3
BIL	300 OT/NT elective	3

Practical Theology (PRT)

REL-240	Ministry in Context	3
WOR-238	Ethnodoxology in Christian Ministry	0 to 1
GLM-315	Christianity in Intercultural Contexts	3
GLM-320	Field Methods for Language Acquisition	3
GLM-360	Global Ministry Internship	2 to 9
GLM-380	History of Christian Missions and Contextualization	3
GLM-422	Leading Ministries in Diverse Contexts	3

*WOR-238 must be taken for 1 credit for majors.

Religious and Min. Studies

INT-220	Intercultural Relationships	3
PHL-248	Religions of the World	3

Prescribed General Education

SOC-225	Cultural Anthropology	3
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GLM Major must earn a certificate, minor, or major in one of the following disciplines:

- Children's Ministries
- Christian Education
- Worship Arts/Worship Studies
- Community Development
- Urban Ministries
- Youth Ministries
- Business Administration
- Spanish
- TESOL

Global Ministries Minor

A Global Ministries minor consists of the following courses designed to prepare students to serve in intentional cross-cultural ministry alongside a chosen major area of study.

Requirements (20 credits)

Ministry Core

REL-200	Introduction to Ministry	1
REL-270	Evangelism and Discipleship	3

Practical Theology (PRT)

REL-240	Ministry in Context	3
WOR-238	Ethnodoxology in Christian Ministry	0 to 1
GLM-315	Christianity in Intercultural Contexts	3
GLM-380	History of Christian Missions and Contextualization	3

*WOR-238 must be taken for 1 credit for minors.

Religious and Min. Studies

INT-220	Intercultural Relationships	3
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Prescribed General Education

SOC-225	Cultural Anthropology	3
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Sports Ministries - B.S.

Purpose

The Division of Health and Human Performance and the Division of Practical Theology have created an interdisciplinary major in Sports Ministries. The purpose of this major is to prepare students professionally for service in church sports ministries, sports camps, school sports ministries, youth sports ministries, sports chaplaincy, short and long term missions, individual sport coach training, and para-church sports ministries. Students in this major meet the general education requirements by taking REL-365 (in conjunction with YTH-366 and REL-366P).

Requirements (48 credits)

Ministry Core (15 credits)

BIL-202	Inductive Bible Study	3
THE-233	Christian Theology I	3
REL-200	Introduction to Ministry	1
REL-270	Evangelism and Discipleship	3
REL-390	Ministerial Placement and Persistence	1
REL-490	Practical Theology Capstone	1
BIL	300/400 Advanced OT/NT	3

Practical Theology (PRT) (15 credits)

YTH-230	Programming Youth and Family Ministries and	2
YTH-230P	Programming Youth and Family Ministries Practicum	1
YTH-380	Advanced Studies in Youth and Culture	2
YTH-471	Pastoral Care and Counseling I: Children to Adulthood	2
REL-340	Models of Sports Ministry	3
REL-370	Introduction to Pastoral Care and Counseling	2

CED-240	Teaching the Bible to Youth and Adults	3
	or	
REL-365	Homiletics I	3
Health and Human Performance (HHP) (18 credits)		
PHE-122	Active Recreation Games	1
PHE-225	Psychology of Sport and Exercise	3
PHE-235	Professional Experience I	1
PHE-236	Professional Experience II	1
PHE-350	Ethics and Character Development in Sport	3
PHE-354	Sports Management	3
	or	
PHE-371	Administration of Physical Education and Athletics	3
PHE-470	Sports Ministry Internship	3
REC-260	Recreation Leadership and Programming	3
	or	
REC-380	Camp Management	3
	or	
YTH-240	Camp and Retreat Ministries	3

Youth Ministries - B.S.

Purpose

The major in Youth Ministries is designed for those who desire specialized training in the area of youth ministry. Students who plan to seek ordination in The Wesleyan Church or who plan to enroll in the MPTTh must take youth ministries + pastoral ministries double majors.

General Education Requirements

Students in the major meet the general education requirements by taking REL-365, YTH-366, REL-366P, REL-240.

Requirements (45 credits)

Ministerial Core

REL-200	Introduction to Ministry	1
REL-270	Evangelism and Discipleship	3
REL-390	Ministerial Placement and Persistence	1
REL-490	Practical Theology Capstone	1
BIL-202	Inductive Bible Study	3
BIL	300/400 Advanced OT	3
THE-233	Christian Theology I	3

Practical Theology (PRT)

YTH-230	Programming Youth and Family Ministries and	2
YTH-230P	Programming Youth and Family Ministries Practicum	1
CED-255	Local Church Education and	2
CED-255P	Local Church Education Practicum	1

REL-240	Ministry in Context	3
YTH-330	Theological Foundations of Youth and Family Ministries	3
REL-365	Homiletics I	3
YTH-380	Advanced Studies in Youth and Culture	2
REL-370	Introduction to Pastoral Care and Counseling	2
YTH-471	Pastoral Care and Counseling I: Children to Adulthood	2
REL-468	Church Leadership	3
Choose 1 Youth Ministry elective		
YTH-240	Camp and Retreat Ministries	3
REL-340	Models of Sports Ministry	3
CED-240	Teaching the Bible to Youth and Adults	3
YTH-425	Youth Ministry Internship	3 to 6
Religious and Ministerial Studies (RMS)		
BIL	300/400 Advanced NT	3

Youth Ministries - A.S.

Associate of Science

The Associate of Science degree is a two-year program that requires a 24-hour concentration.

Youth Ministries Minor

A Youth Ministries minor consists of the following 20 credit hours of courses specifically relating to professional ministry in parish or para-church settings.

Requirements (20 credits)

Ministry Core

REL-200	Introduction to Ministry	1
REL-270	Evangelism and Discipleship	3

Practical Theology (PRT)

CED-240	Teaching the Bible to Youth and Adults	3
	or	
REL-365	Homiletics I	3
YTH-230	Programming Youth and Family Ministries	2
	and	
YTH-230P	Programming Youth and Family Ministries Practicum	1
REL-370	Introduction to Pastoral Care and Counseling	2
YTH-330	Theological Foundations of Youth and Family Ministries	3
YTH-471	Pastoral Care and Counseling I: Children to Adulthood	2

Religious and Ministerial Studies (RMS)

BIL-202	Inductive Bible Study	3
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Religious and Ministerial Studies Division

Biblical and Theological Studies - M.A.

Entry Requirements

Required Undergraduate GPA: 2.75

Competencies in the two areas of study listed below:

- Bible
- Theology and Philosophy

Students are required to satisfy all of the competencies in the MA Biblical and Theological Studies program. Competencies are satisfied by completing the designated undergraduate course(s) with a grade of C or higher - see chart below. Competencies not satisfied by undergraduate courses may be fulfilled by taking the designated graduate class.

Competency	Undergraduate Pathway (C or Higher)	Graduate Pathway	Program course that requires competency to be fulfilled
Bible	BIL 101 Old Testament Survey (3) BIL 102 New Testament Survey (3)	BIL 500 Survey of the Bible (3)	BIL 510 Biblical Hermeneutics (3)
Theology and Philosophy	THE 101 Theology of Christian Life (3) PHL 180 Humanities Philosophy (3)	REL 500 Survey of Christian Thought (3)	THE 500 Christian Doctrine (3)

Requirements (36-42 credits)

Core (9 credits)

BIL-510	Biblical Hermeneutics	3
REL-510	History of the Global Christian Church	3
THE-500	Christian Doctrine	3

Biblical Studies (15 credits)

BIL-520	Hermeneutics for Ministry	3
BIL-525	Theologies of the Old and New Testament	3
BIL	OT Biblical Exegesis elective	3
BIL	NT Biblical Exegesis elective	3
BIL-581	Historical Contexts of Scripture	3
	or	
BIL-582	Old Testament World	3
	or	
BIL-583	New Testament World	3

Systematic Theology/Philosophy of Religion (6 credits)

Choose 2 of the following courses:

THE-589	Advanced Studies in the Doctrine of God	3
THE-589	Advanced Studies in Christology	3

THE-589	Advanced Studies in Pneumatology	3
THE-589	Contemporary Issues in Systematic Theology	3

Historical Theology/Church History (6 credits)

Choose 2 of the following courses:

THE-588	Advanced Studies in Patristics	3
THE-588	Advanced Studies in Medieval Church History	3
THE-588	Advanced Studies in the Reformation	3
THE-588	Advanced Studies in Modern Church History	3
REL-580	Faith and Politics of the Modern Middle East	3

Christian Theology - M.A.

Entry Requirements

Required Undergraduate GPA: 2.75

Competencies in the two areas of study listed below:

- Bible
- Theology and Philosophy

Students are required to satisfy all of the competencies in the MA Christian Theology program. Competencies are satisfied by completing the designated undergraduate course(s) with a grade of C or higher - see chart below. Competencies not satisfied by undergraduate courses may be fulfilled by taking the designated graduate class.

Competency	Undergraduate Pathway (C or Higher)	Graduate Pathway	Program course that requires competency to be fulfilled
Bible	BIL 101 Old Testament Survey (3) BIL 102 New Testament Survey (3)	BIL 500 Survey of the Bible (3)	BIL 510 Biblical Hermeneutics (3)
Theology and Philosophy	THE 101 Theology of Christian Life (3) PHL 180 Humanities Philosophy (3)	REL 500 Survey of Christian Thought (3)	THE 500 Christian Doctrine (3)

Requirements (60-66 credits)

Core (9 credits)

BIL-510	Biblical Hermeneutics	3
REL-510	History of the Global Christian Church	3
THE-500	Christian Doctrine	3

Systematic Theology/Philosophy of Religion (14 credits)

THE-589	Advanced Studies in the Doctrine of God	3
THE-589	Advanced Studies in Christology	3
THE-589	Advanced Studies in Pneumatology	3

THE-589	Contemporary Issues in Systematic Theology	3
REL-590	Philosophy for Ministry	2

Historical Theology/Church History (14 credits)

THE-588	Advanced Studies in Patristics	3
THE-588	Advanced Studies in Medieval Church History	3
THE-588	Advanced Studies in the Reformation	3
THE-588	Advanced Studies in Modern Church History	3
REL-531	American Christianity	2

Biblical Studies (12 credits)

BIL-520	Hermeneutics for Ministry	3
BIL-525	Theologies of the Old and New Testament	3
BIL	OT Biblical Exegesis elective	3
BIL	NT Biblical Exegesis elective	3

Research Language (3 credits)

Competency based credit

Thesis (2 credits)

REL-591	Thesis Project 1	1
REL-592	Thesis Project 2	1

Electives (6 credits)

BIL-581	Historical Contexts of Scripture	3
BIL-582	Old Testament World	3
BIL-583	New Testament World	3
BIL-588	Special Topics in Old Testament	3
BIL-590	Special Topics in New Testament	3
REL-580	Faith and Politics of the Modern Middle East	3
THE-588	Special Topics in Historical Theology/ Church History	3
THE-589	Special Topics in Systematic Theology	3
REL-595	Research Language	3

Biblical and Theological Studies - A.B.**Requirements (47 credits)****Core**

BIL-202	Inductive Bible Study	3
BIL-280	Lands of the Bible	3
	or	
BIL-380	Scripture in Context I	3
BIL	300/400 Advanced OT	3
BIL	300/400 Advanced NT	3
BIL	400 OT/NT Elective	3
PHL-248	Religions of the World	3
REL-382	History of the Christian Church	2
REL-392	History of Protestantism	2

THE-233	Christian Theology I	3
THE-333	Theology II: Salvation/Holiness	3
PHL-480	Philosophy and Religious Studies Capstone	1

Choose one of the following tracks

Ancient Languages

6 hours of language beyond 202 (HBR 422, GRE 422, LAT 320, 321)	6
Two languages at 201 and 202 level (GRE, HBR, LAT)	12

Biblical Studies

HBR-201	Beginning Hebrew I and	3
HBR-202	Beginning Hebrew II or	3
GRE-201	Beginning Greek I and	3
GRE-202	Beginning Greek II BIL Elective	3 6

Choose any 6 hours which have not already been taken

BIL	Elective	3-6
HBR-201	Beginning Hebrew I	3
HBR-202	Beginning Hebrew II	3
HBR-422	Hebrew Bible	3
GRE-201	Beginning Greek I	3
GRE-202	Beginning Greek II	3
GRE-422	Greek Bible	3
REL-281	Jerusalem and Its People	1 to 3

Bible Teaching

CED-240	Teaching the Bible to Youth and Adults	3
CED-360	Curriculum Theory and Development	3
EDU-250	Principles of Teaching	3
EDU-324	Disciplinary Literacy	3
PHL-282	Ethics	3
PSY-276	Psychology of the Exceptional Learner	3

ACSI certification requires supervised teaching plus a paper submission on "Biblical Philosophy of Christian Education" in addition to the major.

Theological Studies

GRE-201	Beginning Greek I and	3
GRE-202	Beginning Greek II or	3
LAT-201	Beginning Latin I and	3
LAT-202	Beginning Latin II	3
THE	Systematic Theology Elective	3
THE	Historical Theology Elective	3

Choose any 6 hours which have not already been taken

THE	Elective	3-6
PHL-282	Ethics	3

PHL-434	Philosophy of Religion	3
GRE-201	Beginning Greek I	3
GRE-202	Beginning Greek II	3
GRE-422	Greek Bible	3
LAT-201	Beginning Latin I	3
LAT-202	Beginning Latin II	3
LAT-320	Intermediate Latin I	3
LAT-321	Intermediate Latin II	3

Biblical Literature - A.B.

Purpose

A Biblical Literature major provides a complement to other majors at Indiana Wesleyan University. It enables a student to relate the Scriptures to aspects of life, whatever the planned profession. The Biblical Literature major also offers a good foundation for seminary studies. Some students who do not plan to be pastors desire a concentration of Bible courses in order to better serve churches in various capacities of teaching and spiritual leadership.

General Education Requirements

Students in this major meet the general education requirements by taking the approved standard courses.

Requirements (40 credits)

Required Courses (12 credits)

BIL-101	Old Testament Survey	3
BIL-102	New Testament Survey	3
BIL-202	Inductive Bible Study	3
GRE-201	Beginning Greek I	3
	or	
HBR-201	Beginning Hebrew I	3

Electives (18 credits)

BIL	Advanced Bible electives (balanced program in Old and New Testaments)	18
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Cognate (10 credits)

	In a field consistent with the student's vocational goals and approved by the student's advisor	10
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Advanced Bible electives: Including up to 9 hours of Greek or Hebrew beyond GRE-201 or HBR-201 if those 9 hours are not already counting toward a Biblical Languages minor; a balance of Old and New Testament courses should be maintained.

Biblical Literature - A.A.

Associate of Arts

The Associate of Arts degree is a two-year program that requires the following 27-hour concentration:

Requirements (27 credits)

Required Courses (21 credits)

BIL-101	Old Testament Survey	3
BIL-102	New Testament Survey	3
BIL-202	Inductive Bible Study	3
BIL	Advanced Bible Electives (including at least one course pertaining to each of the Old and New Testaments)	12

Advanced Bible Electives: Up to six hours of Greek and/or Hebrew may be counted toward degree requirements.

Electives (6 credits)

Elective courses offered by the School of Theology and Ministry	6
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Bible - Second Major

Requirements (30 credits)

Required Courses (18 credits)

BIL-101	Old Testament Survey	3
BIL-102	New Testament Survey	3
BIL-202	Inductive Bible Study	3
HBR-201	Beginning Hebrew I	3
	or	
GRE-201	Beginning Greek I	3
BIL	300/400 Advanced OT	3
BIL	300/400 Advanced NT	3

Electives

Choose 12 credits

BIL Elective, HBR 202, or GRE 202	3
BIL Elective, HBR 422, or GRE 422	3
BIL Elective, HBR 422, or GRE 422	3
BIL Elective or REL 281	3

Bible Minor

A minor in Bible consists of the following 18 hours of courses.

Requirements (18 credits)

Required Courses (9 credits)

BIL-101	Old Testament Survey	3
BIL-102	New Testament Survey	3
BIL-202	Inductive Bible Study	3

Electives (9 credits)

BIL	300/400 Advanced OT	3
BIL	300/400 Advanced NT	3

Any 3 additional hours with a BIL, HBR, or GRE prefix.

Biblical History and Geography Minor

Requirements (18 credits)

Biblical Studies Core (9 credits)

BIL-101	Old Testament Survey	3
BIL-102	New Testament Survey	3
BIL-280	Lands of the Bible	3
	or	
BIL-380	Scripture in Context I	3

Electives (Choose any 9 credits)**Near Eastern Studies**

NES-380	Israel-Palestine	1
REL-384	History of the Christian Church in the Middle East	3
BIL-381	Scripture in Context II	3
HST-380	History of Middle East and North Africa	3
NES-480	Archaeology of Syria-Palestine	3

Ancient Languages

HBR-201	Beginning Hebrew I	3
GRE-201	Beginning Greek I	3
LAT-201	Beginning Latin I	3
LAT-202	Beginning Latin II	3
GRE-202	Beginning Greek II	3
HBR-202	Beginning Hebrew II	3

Studies in the Holy Land

IWU's Summer in the Holy Land program is a three to five-week academic study (optional two-week extension). This program focuses on three areas of study: 1) the modern-day culture and politics of Israel and Palestine, 2) the geographical and historical settings of the Bible, and 3) the discipline of archaeology and its contributions to biblical studies.

Biblical Languages Minor

Requirements (18 credits)

Core Courses (12 credits)

HBR-201	Beginning Hebrew I	3
HBR-202	Beginning Hebrew II	3
GRE-201	Beginning Greek I	3
GRE-202	Beginning Greek II	3

Choose one of the following options: (6 credits)

HBR-422	Hebrew Bible	3
	or	
GRE-422	Greek Bible	3

Christian Foundations Minor

Students who have declared a major or a minor in the School of Theology and Ministry may NOT also declare a minor in Christian Foundations.

Degree Requirements (18 credits)

Christian Foundations (12-13 credits)

BIL-101	Old Testament Survey	3
BIL-102	New Testament Survey	3
THE-101	Theology of Christian Life	3
REL-401	A Christian Way of Life	0 to 1

Choose 1 of the following courses:

BIL-202	Inductive Bible Study	3
REL-226	The Christian Life: Sustaining Spiritual Vibrancy	3
REL-270	Evangelism and Discipleship	3
THE-233	Christian Theology I	3

Electives: (5-6 credits)

Complete 5-6 hours of electives in the school of Theology and Ministry. Elective hours must be 200 level or higher, and may include any of the following prefixes: BIL, CDV, CED, GLM, GRE, HBR, INT, LAT, NES, PHL, REL, THE, WOR, YTH.

Intercultural Studies - A.B.

Purpose

The Intercultural Studies major is designed to provide a core program of courses in intercultural issues, enabling students to pursue careers in business, church service, or government-related agencies in intercultural contexts in North America and abroad. Graduates of the program can expect to have intercultural skills and insight that will be valuable in any cross-cultural context.

General Education Requirements

Students in this major meet the general education requirement by taking INT-220 and SOC-225.

Major**Requirements (40 credits)**

Christian Foundations (10 credits)

BIL-101	Old Testament Survey	3
BIL-102	New Testament Survey	3
THE-101	Theology of Christian Life	3
REL-401	A Christian Way of Life	0 to 1

Intercultural Studies (21 credits)

INT-220	Intercultural Relationships	3
SOC-225	Cultural Anthropology	3
PHL-248	Religions of the World	3
REL-307	Race, Class, and Gender: Church and Society	3
INT-315	Christianity in Intercultural Contexts	3
INT-340	Intercultural Engagement	2
INT-390	Intercultural Engagement Seminar	1
SPA-238	Intermediate Spanish II	3
	or	
FRE-238	Intermediate French II	3
	or	
CHI-238	Intermediate Mandarin Chinese II	3
	or	
ESL-116	Academic English Listening and Speaking II	3
	or	
GLM-320	Field Methods for Language Acquisition	3

Electives

Choose any 9 credits

Language Studies

Up to nine hours of foreign language/ESL courses taken in addition to the language studies requirement above

Communications

COM-280	Intercultural Communication	3
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Community Development

CDV-227	Transformational Development Principles	3
CDV-320	Issues in Human Trafficking	3

Ministerial and Religious Studies

REL-240	Ministry in Context	3
BIL-252	Biblical Theology of Social Justice	3
GLM-380	History of Christian Missions and Contextualization	3

Social Sciences

POL-230	World Politics	3
HST-321	History of the Muslim-Christian Encounter	3

Sociology

SOC-210	Intergroup Relations	3
SOC-250	Global Child Advocacy Issues	3
SOC-340	Sociology of Child Poverty	3

Intercultural Studies B.S. (Second Major)

Requirements (31 credits + 1st Major)**Christian Foundations (10 credits)**

BIL-101	Old Testament Survey	3
BIL-102	New Testament Survey	3
THE-101	Theology of Christian Life	3
REL-401	A Christian Way of Life	0 to 1

Intercultural Studies (18 credits)

INT-220	Intercultural Relationships	3
SOC-225	Cultural Anthropology	3
INT-340	Intercultural Engagement	2
INT-390	Intercultural Engagement Seminar	1
PHL-248	Religions of the World	3
REL-307	Race, Class, and Gender: Church and Society	3
INT-315	Christianity in Intercultural Contexts	3

Electives (3 credits)

Choose any 3 credits from the following

Language Studies

Up to six hours of any foreign language/ESL course

GLM-320	Field Methods for Language Acquisition	3
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Communications

COM-280	Intercultural Communication	3
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Community Development

CDV-227	Transformational Development Principles	3
CDV-320	Issues in Human Trafficking	3

Ministerial and Religious Studies

REL-240	Ministry in Context	3
BIL-252	Biblical Theology of Social Justice	3

GLM-380	History of Christian Missions and Contextualization	3
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Social Sciences

POL-230	World Politics	3
HST-321	History of the Muslim-Christian Encounter	3

Sociology

SOC-210	Intergroup Relations	3
SOC-250	Global Child Advocacy Issues	3
SOC-340	Sociology of Child Poverty	3

Intercultural Studies - A.S.

Associate of Science

The Associate of Science degree in Intercultural Studies is a two-year program.

Requirements (24 credits)

Required Courses (18 credits)

INT-120	Introduction to Cross-Cultural Engagement	0 to 1
INT-340	Intercultural Engagement	2
	or	
INT-422	Intercultural Leadership for Transformation	3
INT-220	Intercultural Relationships	3
INT-302	Contemporary Global Issues	3
SOC-225	Cultural Anthropology	3
ENG-170	Introduction to Linguistics	3
PHL-248	Religions of the World	3
	or	
PHL-434	Philosophy of Religion	3

Electives (6 credits)

INT	INT electives	6
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Intercultural Studies Minor

Degree Requirements (19 credits)

Christian Foundations

THE-101	Theology of Christian Life	3
REL-401	A Christian Way of Life	0 to 1

Intercultural Studies

INT-220	Intercultural Relationships	3
SOC-225	Cultural Anthropology	3
PHL-248	Religions of the World	3
	or	
REL-307	Race, Class, and Gender: Church and Society	3
INT-315	Christianity in Intercultural Contexts	3

Electives

Any 3 hours not previously taken.

INT-340	Intercultural Engagement	2
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INT-390	Intercultural Engagement Seminar	1
PHL-248	Religions of the World	3
REL-307	Race, Class, and Gender: Church and Society	3
GLM-320	Field Methods for Language Acquisition	3
	Foreign Language or ESL course	3
	An approved study abroad course	3

Philosophy and Theology - A.B.

Purpose

Philosophy and Theology is the major to be taken by students anticipating seminary or other graduate studies. It may also serve as a second major to provide support in developing a Christian perspective and understanding.

General Education Requirements

Students in this major meet the general education requirements by taking the approved standard courses. (Optional: PHL 248)

Requirements (41 credits)

Philosophy

PHL-280	Ancient and Medieval Philosophy	3
PHL-282	Ethics	3
PHL-285	Logic	3
PHL-380	Modern and Contemporary Philosophy	3
PHL-434	Philosophy of Religion	3
PHL-480	Philosophy and Religious Studies Capstone	1

Systematic Theology

THE-233	Christian Theology I	3
THE-333	Theology II: Salvation/Holiness	3

Choose one of the following courses:

THE-310	Christology	3
THE-311	Ecclesiology	3
THE-487	Special Topics in Systematic Theology	1 to 3

Historical Theology

REL-382	History of the Christian Church	2
REL-392	History of Protestantism	2

Choose 1 of the following

THE-420	The Life and Legacy of Augustine Of Hippo	3
THE-428	The Theology of John Wesley	3
THE-488	Special Topics in Historical Theology/ Church History	1 to 3

Electives (Choose 2 additional courses)

PHL-248	Religions of the World	3
PHL-330	Philosophy and Theology in Film	3
PHL-488	Special Topics in Philosophy	1 to 3
THE-310	Christology	3
THE-311	Ecclesiology	3
THE-420	The Life and Legacy of Augustine Of Hippo	3

THE-428	The Theology of John Wesley	3
THE-487	Special Topics in Systematic Theology	1 to 3
THE-488	Special Topics in Historical Theology/ Church History	1 to 3

Supporting Courses

BIL-202	Inductive Bible Study	3
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Philosophy Minor

A minor in Philosophy consists of 18 credit hours.

Requirements (18 credits)

Philosophy Core (12 credits)

PHL-180	Humanities Philosophy	3
PHL-282	Ethics	3
PHL-380	Modern and Contemporary Philosophy	3
PHL-434	Philosophy of Religion	3

Electives (6 credits)

PHL-248	Religions of the World	3
PHL-280	Ancient and Medieval Philosophy	3
PHL-285	Logic	3
PHL-330	Philosophy and Theology in Film	3
PHL-488	Special Topics in Philosophy	1 to 3

Theology Minor

A minor in Theology consists of 19 credit hours.

Requirements (19 credit hours)

Systematic Theology

THE-101	Theology of Christian Life	3
THE-233	Christian Theology I	3
THE-333	Theology II: Salvation/Holiness	3

Historical Theology

REL-382	History of the Christian Church	2
REL-392	History of Protestantism	2

Electives (Choose 2 additional courses)

THE-310	Christology	3
THE-311	Ecclesiology	3
THE-313	Pneumatology	3
THE-420	The Life and Legacy of Augustine Of Hippo	3
THE-425	Patristic Theology	3
THE-428	The Theology of John Wesley	3
THE-487	Special Topics in Systematic Theology	1 to 3
THE-488	Special Topics in Historical Theology/ Church History	1 to 3

*School of Theology and Ministry majors must maintain 15 unique hours in order to minor in Theology.

College of Adult and Professional Studies (CAPS)

CAPS was created to serve the adult population with a variety of programs designed to meet the educational needs of specific adult audiences. It is Indiana Wesleyan University's desire to understand the special requirements of adults who are interested in earning an Associate, Bachelor's, Master's, Education Specialist, or doctoral degree, but who must also continue meeting their professional and personal commitments. The programs in the college are designed for working adults by combining theory with practical experience. CAPS is made up of the following: DeVoe School of Business (p. 347), Division of Liberal Arts (p. 397), School of Educational Leadership (p. 484), and School of Service and Leadership (p. 433).

College of Adult and Professional Studies at a Glance

Mission

For wisdom will enter your heart, and knowledge will be pleasant to your soul. Proverbs 2:10.

The College of Adult and Professional Studies of Indiana Wesleyan University is a Christ-centered academic community committed to changing the world by developing adult students in character, scholarship, and leadership.

Objectives

The College of Adult and Professional Studies will engage in its mission by:

- Providing educational opportunities in professional areas within the liberal arts tradition.
- Aiding students in extending the range and nature of careers available to them.
- Challenging students to develop leadership abilities.
- Encouraging students to develop in character.
- Providing students with a comprehensive yet practical education through an intensive curriculum that draws on resources, theories, and knowledge from various disciplines.
- Leading students in acquiring the skills required for effective critical thinking.
- Extending educational opportunities to people whose occupations, family responsibilities, or personal preferences do not permit them to spend major blocks of time "in residence" on campus.
- Helping students understand the importance of the application of Christian principles in a professional environment.
- Cultivating an appreciation for scholarship among students and faculty.

Foundations

CAPS was created to serve the adult population with a variety of programs designed to meet the educational needs of specific adult audiences. It is Indiana Wesleyan University's desire to understand the special requirements of adults who are interested in earning an undergraduate, graduate, or doctoral degree, but who must also continue meeting their professional and personal commitments. The programs in the college are designed for working adults by combining theory with practical experience. CAPS is made up of the following: DeVoe School of Business (p. 347), Division of Liberal Arts (p. 397), School of Educational Leadership (p. 484), and School of Service and Leadership (p. 433).

Mission of CAPS

For wisdom will enter your heart, and knowledge will be pleasant to your soul. Proverbs 2:10.

The College of Adult and Professional Studies of Indiana Wesleyan University is a Christ-centered academic community committed to changing the world by developing adult students in character, scholarship and leadership.

Objectives of CAPS

CAPS programs offer a challenging educational experience for adult learners. The curricular format is often accelerated, interaction among participants is emphasized, and project teams play an important role in the learning process. Instructors bring a combination of academic training and professional experience into the classroom. As working adults, CAPS students have significant skills and experience to draw from and to share.

To make the most of these unique programs, those enrolled should be aware of the foundational beliefs concerning the education of adult learners that administrators and the faculty of CAPS believe are crucial to the learning experience. The following elements make the CAPS programs work:

Adult students are motivated to learn. Adults who return to school after spending time in the work force are typically ready to give the effort needed to learn. Because of this, learning proceeds much more quickly, and faculty do not have to spend time urging students to attend to their work. Indeed, accustomed to excellence at work, adults often labor to reach that same level of quality in their academic pursuits.

Adults have learned self-discipline. As a result of being in the work force and managing the complexities of both professional and personal responsibilities, adults have developed a sense of discipline that serves them well in the CAPS Programs. Assignments can be completed—and completed well—within narrow time frames despite busy schedules and varied work, family, church, and community responsibilities.

Adults have broad life experiences. Learning theory indicates that students learn by relating abstractions to memories of past experiences. For this reason, a person who has experienced a work environment is better able to absorb theoretical concepts. Drawing on a broad background of experiential knowledge allows adults to quickly grasp ideas.

Adults desire relevance. If students relate to a current task or contemporary problem, their ears “perk up” and brains “switch to high gear.” Because working adults encounter situations where their learning may be applied daily, they are more motivated and better able to learn.

Adults have developed skill in independent learning. To succeed in life, adults, by necessity, have learned to gather information on their own and process it independently. Thus, CAPS can rely on them to grasp more knowledge and skills on their own in the context of structured group and independent activities without having to rely on an instructor as a “fountain” from which all information flows.

Adults learn best when they are personally involved. The more active people are in their own learning, the better the learning. If students are only called upon to passively listen to instructors, little learning occurs. When students interact in small groups, engage in role play, solve problems, prepare projects, and apply techniques in the workplace, their learning is deep and retention is long. For this reason, CAPS seeks to create situations for active learning.

Adults have many insights of their own. As individuals go through life, they gain new perspectives and insights based on the events which have occurred around them. When a group of adults with varied backgrounds and work experiences come together, the accumulated knowledge and wisdom can be overwhelming. To rely solely on one instructor’s thoughts for the content of a course would impoverish the educational experience. For this reason, discussion is highly valued in CAPS classes.

Adults can direct their learning to fill in gaps in their knowledge. Reading and research outside the classroom allow students to close the gaps between their current knowledge and the knowledge necessary to meet CAPS course objectives. Adults are able to recognize when there is still much to learn, and have the discipline and learning skills to focus on those areas where they need to concentrate most.

Adults learn well in groups. Group learning is widely recognized as an effective learning process. Peers tutor each other, there is emotional support, and friendships develop in groups, all of which results in a positive climate for learning. Ideas and learning that would not have occurred individually occur in groups, resulting in the creation of synergy. Weaknesses in one student are offset by the strengths of others. Teamwork, cooperation, and leadership skills are fostered within groups.

Faculty

Indiana Wesleyan University is a community of Christian scholars whose mission is to integrate faith into every aspect of life. Therefore, in selecting candidates, the institution seeks academically qualified professionals who enjoy a vital personal relationship with Jesus Christ, and who are excited by the prospect of integrating faith and learning. Four primary criteria are considered in the screening of candidates: Christian mission congruence, academic qualification, professional experience, and the ability to facilitate adult learning.

CAPS recruits, trains, and schedules Christian professionals whose academic qualifications and workplace experiences equip them to provide adult learners with a stimulating classroom environment. In doing so, CAPS maintains a quality faculty for all its programs.

CAPS employs a core of full-time faculty who are responsible for instruction and curriculum development in core discipline areas. These individuals also mentor and develop adjunct faculty in their fields of study.

All adjunct faculty candidates are screened through a rigorous hiring process which includes a series of interviews and an assessment session. Once approved, faculty are assigned to a mentor and attend orientation workshops.

CAPS provides opportunities for its full-time and adjunct faculty to regularly network with one another through faculty meetings, development workshops, and focus groups.

Communication

Address	Indiana Wesleyan University College of Adult and Professional Studies 1900 West 50th St Marion IN 46953-9393 http://www.indwes.edu/Academics/CAPS http://myIWU.indwes.edu
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Vice President for Academic Affairs - College of Adult and Professional Studies	765-677-1569
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Office of Student Services	765-677-2359
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Financial Aid Office	765-677-2516
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Accounting	765-677-2878
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Registrar's Office	765-677-2131
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DeVoe School of Business	765-677-1468
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School of Educational Leadership	765-677-1168
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School of Service and Leadership	765-677-2390
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Division of Liberal Arts	765-677-2385
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CAPS - Policies and Regulations

The right is reserved to change any of the rules and regulations of the university at any time, including those relating to admission, instruction, and graduation. The right to withdraw curricula and specific courses, alter course content, change the calendar, and impose or increase fees similarly is reserved. All such changes are effective at such times as the proper authorities determine and may apply not only to prospective students but also to those already enrolled in the university.

Academic - CAPS

Academic Calendar - Courses in the College of Adult and Professional Studies are offered under the semester hour system but in a non-traditional academic calendar and through a variety of innovative modalities. Each program consists of specific courses that are taught in a modular format. Online classes meet in an asynchronous environment through the university's learning management system.

Catalog Governing Graduation - Students must meet the graduation requirements as stated in the university catalog under which they enrolled.

- Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within a maximum of six years from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled.
- Students who withdraw from Indiana Wesleyan University for more than six months will meet the graduation requirements as stated in the catalog under which they resume enrollment.
- Students changing majors or programs must meet requirements as stated in the catalog that is current at the time they make such changes. The same holds true for students moving between schools and colleges.
- Students may at any time change from an earlier catalog to a subsequent current catalog, but must meet all requirements for graduation of that catalog. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Program Requirements -

- Students can only be enrolled in one program at a time.
- Students are required to complete the first course of the core program with a passing grade in order to maintain enrollment. Each school determines the passing grade required for the specific programs within that school.
- Certain programs allow transfer credits. Undergraduate programs require a minimum of 30 credit hours of core courses to be met at Indiana Wesleyan University.

Academic Advising

The purpose of academic advising is to support students from enrollment to completion of degree requirements. Advisors help students understand all degree requirements and options to meet those requirements. Advisors also assist students in understanding policies and procedures, and communicating with departments such as Financial Aid and Accounting.

An academic advising team is assigned to each individual student and advises that student throughout the duration of his or her academic program. Advisors are available to meet one-on-one with students face to face, through email, by phone, or via video conference.

It is important that students maintain contact with their academic advising team in order to ensure timely progression toward degree completion as well as appropriate scheduling for maximum financial aid benefit.

Academic Standing

Academic Probation - Students enrolled in a CAPS program will be placed on probation if their **core** GPA at any time falls below:

- 2.00 for the associate programs
- 2.25-2.75 for baccalaureate programs (see specific program for required GPA)
- 3.00 for graduate programs
- 3.25 for doctoral programs

Students will be placed on probation if their **cumulative** GPA at any time falls below:

- 2.00 for the associate
- 2.00-2.75 for baccalaureate programs (see specific program for required GPA)
- 3.00 for graduate programs
- 3.25 for the doctoral program

Students are given two consecutive courses to satisfactorily raise their GPA. The GPA is reviewed after the second course, and if it has been successfully raised, the probationary status is removed. Academic suspension will result if the student's GPA is not successfully raised.

Academic Suspension - Academic suspension will result if:

- A student fails to clear the academic probationary status within the probationary period of two consecutive courses.

- A student has taken a course twice and failed to achieve a satisfactory grade. When this occurs, the student is ineligible to reapply for admission into the program in which the course was repeated. (Exception: students may take ENG-140 and ENG-141 as many times as necessary to achieve a passing grade.)

In all cases, the suspension will occur once the grades have been recorded in the Registrar's Office. Students will be notified of the academic suspension in writing. Application for readmission may be made after six months. The application must be made in writing to the Dean of the specific school.

Doctoral students may have additional academic standing requirements for their specific program. Doctoral students should be sure and check for specific program requirements.

Academic Dismissal - Upon a second academic suspension in the same program, a student is dismissed from the university, and no longer eligible to earn a degree at that level. Students dismissed from an IWU associate's program may be admitted to IWU bachelor programs or higher at a later date if they meet the published admissions requirements. Students dismissed from an undergraduate program at IWU may be admitted to IWU graduate programs or higher at a later date if they meet the published admissions requirements. Students dismissed from a graduate program at IWU may be admitted to IWU doctoral programs at a later date if they meet the published admissions requirements. Student dismissed due to violation of the University Honesty, Cheating, Plagiarism, and Forgery Policy will not be admitted to any other IWU programs.

Admission and Registration

Indiana Wesleyan University welcomes applications for admission from any academically qualified person whose motivation is in keeping with the university's purposes. Admission is based on the careful review of all credentials presented by an applicant, but in no case is admission denied due to race, color, national origin, disability, religion, or sex.

Admission decisions are made without regard to disabilities. All prospective students are expected to present academic credentials that meet or exceed the minimum requirements for admissions. Prospective students with disabilities are not required to identify themselves to Admissions or Disability Services. However, those interested in receiving academic accommodations are encouraged to connect with Disability Services at 765-677-2257 or ADARrequest@indwes.edu as early as possible to allow for a review of documentation and the formulation of an accommodation plan.

Students are admitted in one of the following categories:

- **Regular** - Students who satisfactorily meet all requirements will be granted standard admission with no restrictions.
- **Probation** - A graduate student whose entering grade point average (GPA) falls below the minimum required by the program may be accepted on probation. Probationary status will be removed after the student has completed the first three courses of the core with a satisfactory GPA (3.0). In case of extended probation, the number of courses to be completed in order to change status will be determined by the Dean/Chair of the specific school/division. Any student failing to remove the probationary status will be academically suspended from the program.
- **Provisional** - Students whose files are incomplete may be accepted provisionally at the discretion of the Vice President for Student Services if it appears from the available documentation that eligibility for the program has been met. The student is given until the end of the first course to submit the required materials. Failure to meet the required deadline will result in the student being dropped from the roster and not being allowed to continue.
- **Unclassified** - Students not pursuing a university degree who want to take certain courses for special reasons may be accepted for a maximum of 18 hours of undergraduate work or 12 hours of graduate work. Students receiving an unclassified status must reapply for regular admission if they desire later to pursue a degree program.

International/Non-English Speaking Students - Students who do not speak English as their first and primary language must submit satisfactory scores from one of the following or meet one of the waiver qualifications prior to admission to the university*:

Admission scores follow:

- TOEFL score of 79 - admission
- IELTS score of 6.5 for undergraduate and 7.0 for graduate programs

*Waiver Qualifications

- Attended the last four full years at a U.S. high school.

- Attended the last four full years in an international educational institution where English is the principal language of instruction; institution may be required to provide verification.
- Earned an SAT Reading Test subscore of at least a 27.
- Earned ACT English and reading scores of at least 20.
- Earned a bachelor's degree or higher from an accredited U.S. institution.
- Earned an GRE Score of at least 290
- Earned an GMAT Score of at least 400

Before the immigration form I-20 can be sent, students from all countries except Canada must send the University the equivalent to the first term tuition. Students from all countries including Canada must send to the University (a) a letter of financial commitment with certified bank statements indicating sufficient funds for attendance; and (b) proof of health insurance coverage in the U.S.

Registration - Registration occurs at the beginning of the student's program. At this point, students are registered for all courses within the program. Therefore, if a student needs to miss an individual course/intensive visit, official withdrawal must be made through the Office of Student Services. Staff will work with the student to make arrangements to retake this class at a time that will minimize the impact on the student academic progress.

A student who has failed to make arrangements for the payment of tuition for a course will have registration in that course cancelled.

Alcohol, Illegal Drugs, and Firearms

Alcoholic beverages, illegal drugs, and firearms are not permitted on Indiana Wesleyan University premises, including rented classrooms and any building or parts of buildings owned or operated by Indiana Wesleyan University. Refusal to comply may result in dismissal from the university.

Attendance Policy

Because of the delivery method of adult and graduate programs, attendance is required and monitored. Students are expected to be present for on-site class sessions and participate in online activity. Absences are allowed as follows:

- Under emergency circumstances, a student may be allowed one absence in courses that are five class sessions or fewer in length. Students need to contact the faculty member regarding make up work.
- Under emergency circumstances, a student may be allowed two absences in courses that are six or more class sessions in length. Students need to contact the faculty member regarding make up work.
- Under emergency circumstances, a student may be allowed four absences in courses that are sixteen or more class sessions in length. Students need to contact the faculty member regarding make up work.

If a student exceeds the allowed absences and does not contact the Office of Student Services to officially withdraw before the last class session, the instructor is directed to issue the grade of "F." Students who never attend a class and do not withdraw will be administratively withdrawn from the course and from all subsequent courses. Students must then go through the normal readmittance process.

Students who must miss a course due to unavoidable circumstances must arrange for a withdrawal with the Office of Student Services prior to the beginning of the course. Students needing to withdraw while in a course may do so by arrangement with the Office of Student Services prior to the end of the course, but the regular refund and academic withdrawal policies apply.

Faculty members reserve the right to factor lateness, early departures, and class attendance into a student's grade, as long as it is addressed in the syllabus.

On-site Attendance Policy – The nature of the adult and graduate programs requires students to attend all class sessions. Class attendance records are maintained by the faculty member and submitted to the Office of Student Services.

- **Class Attendance Policy** – Students are expected to be present when class begins, and remain the entire workshop. To be counted present, a student must attend a total of three hours or more of a class that is four hours in length or four and one-half hours or more of classes that are six hours in length.
- **Project Team Policy** – Students are expected to participate in their project team activities.

Online Attendance Policy: Attendance is determined by activity during a workshop, either through discussions or submission of assignments. A student is reported absent for a workshop if there is not at least one submission (or posting) of an assignment or in a discussion forum assigned during that workshop.

See the Department of Leadership Studies (p. 477) for the specific attendance requirements of the doctoral program.

Audit of Courses

A student who has been accepted into an Indiana Wesleyan University degree program or as an unclassified student may choose to audit specified courses within a core program or electives as follows:

- Audit registration is allowed on a space available basis.
- The current audit fee (\$25 per credit hour) and the technology fee (\$85 per course) must accompany the registration.
- Auditing a course gives one the right to attend the course. No credit or letter grade is given. The course will be indicated as an "AU" on the student's IWU transcript.
- The student auditing the course is not expected to participate in classroom or project team assignments, or to complete homework, quizzes, or tests.
- The faculty member is under no obligation to grade any work an auditing student chooses to submit or to give feedback on progress.
- The materials required for the course are not provided. Students desiring textbooks must purchase them on their own.
- The student must meet course pre-requisites or be approved by the appropriate administrator of the specific college/school.
- No change may be made from audit to credit, or credit to audit, after registration closes.

Changing Programs or Majors

Students desiring to change programs or majors may do so by completing the change of program form found on the student portal (myiwu.indwes.edu). Change of programs will be processed under the following requirements:

- The student must be accepted into the new desired program.
- There must not be any current financial holds on the student's record.
- The requirements as stated in the current catalog will apply to the student's new program.

Computer Requirements

Students are expected to possess a computer throughout the duration of their program. Student computers must be able to run a supported browser and handle additional plug-ins as identified by the Learning Management System (LMS) company. Students should be able to produce, send, and receive documents that are compatible within the two most recent offerings of Microsoft Office to complete most of the assignments. IWU will offer support to students on only these two offerings of office software. Computer and Internet connection may need to be fast enough in some courses to watch streaming videos, participate in live meetings, upload large files, install software, and listen to audio lectures. In addition to these minimum expectations, participation in a CAPS course or program may entail additional computing and/or technology requirements.

Degree Requirements

Associate Degree

- Completion of foundational requirements, specified general education requirements, and core requirements.
- Cumulative GPA of 2.0 or higher.

Baccalaureate Degree

- Completion of 120 semester hours.
- Cumulative GPA of 2.0 or higher (2.5 for Social Work, 2.75 Early Childhood).
- Completion of core requirements with a GPA of 2.25 or higher (2.50 for Biblical Studies, 2.50 for Addictions Counseling, 2.70 for Social Work, 2.75 Early Childhood).

- Completion of 30 hours of general education requirements as specified.

Graduate Degree

- Completion of core requirements.
- Cumulative graduate GPA of 3.0 or higher.
- A grade of "C" or higher in each course. Some programs require a grade higher than a "C."

Doctorate Degree

- Completion of core requirements.
- Successful completion of the dissertation.
- Cumulative GPA of 3.25 or higher.
- A grade of "B-" or higher in each course.

See each program listing for individual program requirements.

In addition to the above, all degree candidates must settle all financial obligations in order to receive their diploma.

General Education Requirements - In addition to the regular core curriculum (major), a 30-credit general education core is required of all bachelor undergraduate students. Bachelor core courses that fall into general education categories may not be used to fulfill both the core requirement and the general education requirement.

Minors - Bachelor degree students may take a minor subject as noted in each department. Most minor programs require at least 18-24 hours in the subject area. Each department offering the minor may specify required courses. A grade point average of 2.0 or higher, or as defined in each minor, must be earned in courses specified in the minor. No more than three hours of credit may be shared between a minor and a certificate. A maximum of six hours of credit may be shared between a minor and a major if permitted by the programs of study.

Second Majors - A second major may be declared with the Office of Student Services by any current student. A student must earn a minimum of 51 unique (unduplicated hours) between the two majors. No more than six hours of credit may be shared between a major and a certificate. A maximum of six hours of credit may be shared between a minor and a major if permitted by the programs of study.

After graduating with a baccalaureate degree, a student may add a major by completing the requirements of the major subject as listed in the current catalog. If no additional coursework in the proposed added major have been taken within 10 years of graduation, a minimum number of nine new credits in the major are required. New general education requirements will not need to be met to post an additional major. Students adding a second major are not eligible to participate in graduation again.

Graduate students may add a second major by completing the requirements of the major subject as listed in the current catalog and completing a minimum of 15 additional credit hours past the first major. Students adding a second major are not eligible to participate in graduation again.

Second Degrees - If an Indiana Wesleyan University graduate wishes to return to the university to earn a **second degree at the same degree level**, he or she may do so if pursuing a different degree and major. All current requirements for the second degree must be met, including general education requirements, and at least 30 additional semester hours must be taken.

Expectations for Personal and Professional Conduct

Indiana Wesleyan University is a Christian university of higher education that upholds high standards of personal and professional conduct. Such standards include a classroom environment that promotes a positive learning environment and a professional instructional climate.

Students are expected to conduct themselves in a professional manner with respect for the rights of both students and faculty. The university or its representatives reserve the right to act in situations where student behavior violates established policy or detracts from the ability of students or faculty to function effectively in the classroom. Such action may include disciplinary procedures issued by the faculty or suspension from the program. (NOTE: All discussion room and live chat postings for online courses are recorded and can be reviewed at the discretion of the university.)

Only regularly enrolled students may attend class unless granted permission by an administrator and arrangements are made with the instructor.

Former Student Re-Enrollment

Students who have previously withdrawn from a program and have not attended classes for six months or more must complete an application for readmission from the Office of Student Services. Receipt of the application will initiate a review of the student's academic file to determine remaining requirements. A student who was academically suspended from an adult and graduate program may make application for readmission after six months. All students returning after six months or more will meet the graduation requirements as stated in the catalog under which they resume enrollment.

Former Indiana Wesleyan University students from the traditional programs who wish to apply to a program must go through the regular adult program admission procedure. Students who were academically suspended from the traditional campus and wish to apply to an adult program must meet the following criteria:

- All other program admission criteria met.
- At least two years have passed since the suspension OR the student has successfully completed 12 hours elsewhere.
- There are no other holds on the student's record.

General Education Requirements (AS Integrative Studies) and Student Learning Outcomes

General Education Requirements - For all concentrations within the Integrated Studies associate degree program, a 30-credit general education core is required which includes:

- Three semester credits in Biblical Studies.
- Six semester credits in English Written Communication.
- Three semester credits in English Oral Communication.
- Six semester credits in Social or Behavioral Sciences.
- Three semester credits in Mathematics.
- Three semester credits in Natural Sciences.
- Six semester credits in Arts and Humanities.

General Education Learning Outcomes

- **Christian Faith and Character** – Students can demonstrate character by expressing knowledge of Christian faith.
- **Written Communication** – Students can write clearly and effectively using language that is context and audience appropriate.
- **Oral Communication** – Students can communicate orally through well-prepared, purposeful presentations and interactions.
- **Quantitative Literacy** – Students can solve quantitative problems from a variety of authentic contexts presented in a variety of formats.
- **Critical Thinking** – Students can comprehensively analyze issues, ideas, artifacts, and events before accepting or formulating an opinion or conclusion.
- **Teamwork** – Students can collaboratively direct value-adding behaviors toward team objectives and tasks.
- **Digital Literacy** – Students can apply credible information from digital resources to answer questions, solve problems, and make decisions.

- **Scientific Ways of Knowing** – Students can apply scientific ways of knowing through observation and explanation using logical arguments and empirical standards.
- **Social, Behavioral, and Historical Ways of Knowing** – Students can apply social, behavioral, or historical ways of knowing to shape personal, civic, and global responsibilities.
- **Humanistic and Artistic Ways of Knowing** – Students can apply humanistic and artistic ways of knowing to analyze creative thought and forms of expression.

Indiana Statewide Transfer General Education Core (STGEC)

Indiana Wesleyan University participates voluntarily in the Indiana STGEC program in order to serve students who begin their studies at other schools. The Indiana STGEC is a block of 30 credit hours, defined individually by each participating Indiana educational institution, that fulfills six specific general education competencies. Participating schools agree to certify transferring students who have completed the core and to honor the certification of other schools regarding transfer students. A student completing the core at any participating institution is counted as having completed the core at every other participating institution, even though the courses are not identical.

Students presenting a transcript with completion of STGEC noted will meet all of the general education requirements stated above with the exception of three semester credits in Biblical Studies. A Bible course must be accepted in transfer or taken at Indiana Wesleyan University in order to fulfill this requirement.

General Education Requirements (AS) and Student Learning Outcomes

General Education Requirements - In addition to the regular core curriculum (major), a 24-credit general education core is required of associate students enrolled in IWU-National and Global education programs. This 24-credit general education core includes:

- Three semester credits in Biblical Studies.
- Six semester credits in English Written Communication.
- Three semester credits in English Oral Communication.
- Three semester credits in Social or Behavioral Sciences.
- Three semester credits in Mathematics.
- Three semester credits in Natural Sciences.
- Three semester credits in Arts and Humanities.

General Education Learning Outcomes

- **Christian Faith and Character** – Students can demonstrate character by expressing knowledge of Christian faith.
- **Written Communication** – Students can write clearly and effectively using language that is context and audience appropriate.
- **Oral Communication** – Students can communicate orally through well-prepared, purposeful presentations and interactions.
- **Quantitative Literacy** – Students can solve quantitative problems from a variety of authentic contexts presented in a variety of formats.
- **Critical Thinking** – Students can comprehensively analyze issues, ideas, artifacts, and events before accepting or formulating an opinion or conclusion.
- **Teamwork** – Students can collaboratively direct value-adding behaviors toward team objectives and tasks.

- **Digital Literacy** – Students can apply credible information from digital resources to answer questions, solve problems, and make decisions.
- **Scientific Ways of Knowing** – Students can apply scientific ways of knowing through observation and explanation using logical arguments and empirical standards.
- **Social, Behavioral, and Historical Ways of Knowing** – Students can apply social, behavioral, or historical ways of knowing to shape personal, civic, and global responsibilities.
- **Humanistic and Artistic Ways of Knowing** – Students can apply humanistic and artistic ways of knowing to analyze creative thought and forms of expression.

Indiana Statewide Transfer General Education Core (STGEC)

Indiana Wesleyan University participates voluntarily in the Indiana STGEC program in order to serve students who begin their studies at other schools. The Indiana STGEC is a block of 30 credit hours, defined individually by each participating Indiana educational institution, that fulfills six specific general education competencies. Participating schools agree to certify transferring students who have completed the core and to honor the certification of other schools regarding transfer students. A student completing the core at any participating institution is counted as having completed the core at every other participating institution, even though the courses are not identical.

Students presenting a transcript with completion of STGEC noted will meet all of the general education requirements stated above with the exception of three semester credits in Biblical Studies. A Bible course must be accepted in transfer or taken at Indiana Wesleyan University in order to fulfill this requirement.

General Education Requirements (BS) and Student Learning Outcomes

General Education Requirements - In addition to the regular core curriculum (major), a 30-credit general education core is required of all bachelor students enrolled in IWU-National and Global education programs. This 30-credit general education core includes:

- Three semester credits in Biblical Studies.
- Three semester credits in Biblical Studies/Philosophy/Religion.
- Six semester credits in English Written Communication.
- Three semester credits in English Oral Communication.
- Six semester credits in Social or Behavioral Sciences.
- Three semester credits in Mathematics.
- Three semester credits in Natural Sciences.
- Three semester credits in Arts and Humanities.

General Education Learning Outcomes

- **Christian Faith and Character** – Students can demonstrate character by expressing knowledge of Christian faith.
- **Written Communication** – Students can write clearly and effectively using language that is context and audience appropriate.
- **Oral Communication** – Students can communicate orally through well-prepared, purposeful presentations and interactions.
- **Quantitative Literacy** – Students can solve quantitative problems from a variety of authentic contexts presented in a variety of formats.

- **Critical Thinking** – Students can comprehensively analyze issues, ideas, artifacts, and events before accepting or formulating an opinion or conclusion.
- **Teamwork** – Students can collaboratively direct value-adding behaviors toward team objectives and tasks.
- **Digital Literacy** – Students can apply credible information from digital resources to answer questions, solve problems, and make decisions.
- **Scientific Ways of Knowing** – Students can apply scientific ways of knowing through observation and explanation using logical arguments and empirical standards.
- **Social, Behavioral, and Historical Ways of Knowing** – Students can apply social, behavioral, or historical ways of knowing to shape personal, civic, and global responsibilities.
- **Humanistic and Artistic Ways of Knowing** – Students can apply humanistic and artistic ways of knowing to analyze creative thought and forms of expression.

Indiana Statewide Transfer General Education Core (STGEC)

Indiana Wesleyan University participates voluntarily in the Indiana STGEC program in order to serve students who begin their studies at other schools. The Indiana STGEC is a block of 30 credit hours, defined individually by each participating Indiana educational institution, that fulfills six specific general education competencies. Participating schools agree to certify transferring students who have completed the core and to honor the certification of other schools regarding transfer students. A student completing the core at any participating institution is counted as having completed the core at every other participating institution, even though the courses are not identical.

Students presenting a transcript with completion of STGEC noted will meet all of the general education requirements stated above with the exception of three semester credits in Biblical Studies. A Bible course must be accepted in transfer or taken at Indiana Wesleyan University in order to fulfill this requirement.

Grade Appeal and Academic Policy Grievance

Indiana Wesleyan University follows generally accepted college and university practice in the development of academic policies, the operation of classrooms, and use of grading techniques. The university allows its instructors independence in following generally accepted practices. A student who wishes to appeal a course grade or an academic policy decision (including one believed to be discriminatory based on race, national origin, color, sex, disability, or age, including Title VI, Title IX, and Section 504), must abide by the procedures that follow.

Each stated time frame will be the ordinary process. More time may be necessary in the event of a lengthy investigation, hearing, illness, or other unforeseen circumstances. All grievances, with all documents, recommendations, and decisions, will be reported to the Associate Vice President for Academic Administration and Operations of the College of Adult and Professional Studies. Because the appeal process is a private university administrative process, legal counsel or representation is inappropriate.

Grade Appeal

A grade appeal involves only those situations in which a student believes that an instructor (a) has not followed fair grading practice or (b) has not followed his or her published grading policy. A student who wishes to appeal a grade based on one or both of these reasons must follow these procedures:

- The student must first contact the instructor for a full explanation of the grade given and the basis for making the grade.
- If there is no resolution, then the student may file a grade appeal request form, which can be obtained from the Regional Dean/Program Director or Chair. If a properly completed grade appeal request form is not received by the university within 30 days of the date the student's grade was sent, then the student will forfeit any further right to appeal.
- After the university receives the grade appeal request form, it will be forwarded to the instructor along with a faculty grade appeal response form.
- If the instructor agrees that the grade should be changed, the university will change the grade and notify the student.
- If the instructor does not agree that the grade should be changed, the university will notify the student and send a form that may be used by the student to request a review by the Academic Appeals Committee. If the university does not receive the form from the student within 15 days of the date the form was sent, then the student will forfeit any further right to appeal.

- Upon receipt of the request for committee review from the student, the matter will be brought to the next regularly scheduled Academic Appeals Committee meeting. (NOTE: The committee reserves the right to seek clarification from the student or the instructor). If the matter involves a member of the committee, then that individual will recuse himself/herself from deciding the appeal. The committee will notify the student of its decision, which will be final.

Academic Policy Grievance

An academic policy grievance involves those situations in which a student believes that the university has not followed published policies regarding an academic decision or discrimination based on race, national origin, color, sex, disability, or age, including Title VI, Title IX, and Section 504. A student who wishes to file an academic policy grievance must follow these procedures:

- Level 1 - The student must first contact the person who has made the decision for a full explanation of the policy and how the policy was followed. If the policy has been followed, then the student has no further recourse.
- Level 2 - If the policy was not followed or the student disputes the way in which the policy was applied, then the student may request that the matter be reviewed by the Regional Dean/Program Director or Chair by filing a form requesting such a review. This form may be obtained from the Regional Dean/Program Director or Chair. If the complaint involves the Regional Dean/Program Director or Chair, the student may request that the Associate Dean of the relevant school review the matter. If a properly completed form is not received by the university within 30 days of the date on which the event that gave rise to the complaint occurs, then the student will forfeit any further right to appeal. The Regional Dean/Program Director or Chair (or, if applicable, the Associate Dean of the relevant school) will notify the student of the decision.
- Level 3 - If the matter is not satisfactorily resolved, then the student may request that the Academic Appeals Committee review the matter by filing a form requesting a committee review. This form may be obtained from the Associate Vice President/Deputy Title IX Officer - IWU-National and Global. If the university does not receive a properly completed form within 15 days of the date on which the decision notice in level two was sent, then the student will forfeit any further right to appeal. The Academic Appeals Committee will notify the student of its decision, which will be final.

A student may seek recourse from any university nonacademic program or employment-related dispute, alleged discrimination on the basis of race, national origin, color, sex, disability, or age, including alleged violation of Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments Acts of 1972, Section 504 of the Rehabilitation Act of 1973, or other state or federal legislation. Further direction for this process can be found at Non-Academic Appeal Process (p. 29).

Grading and Evaluation

A letter grade is used in evaluating the work for a course. For the purpose of determining scholastic standing and awarding honors, grade points are granted according to the letter grades and semester hours of credit. The grade point average (GPA) is the number of quality points earned at IWU divided by the number of credit hours attempted at IWU.

Grade	Quality Points (per credit)
A	4.0
A-	3.7
B+	3.3
B	3.0
B-	2.7
C+	2.3
C	2.0
C-	1.7
D+	1.3
D	1.0
F	.0

The following grades are not figured into the GPA:

W
I
CR
NC
AU

Repeated Courses -A student may repeat once any undergraduate course in which a grade below "C" ("C-," "D+," "D," or "F") was previously earned. CAPS graduate students with a cumulative GPA below the minimum required by their program for graduation, may retake once, at their option, any class in which they earned below a "B-."

Whenever a course is repeated, the last grade and credits earned replace the previous grade in computing the student's grade point average (GPA). All entries, however, remain a part of the student's permanent academic record. Duplicate credit hours are not given for two or more passing efforts. Since a course may be repeated once, failure to achieve a satisfactory grade in a course after two attempts will result in academic suspension and ineligibility to complete the major in which the course was repeated.

Incomplete Grades - Students are expected to complete the course requirements by the last class session. There may be instances when crisis circumstances or events prevent the student from completing the course requirements in a timely manner. However, the issuance of an incomplete cannot be given if the student fails to meet the attendance requirements. In these rare situations, a grade of "I" (incomplete) may be issued but only after completing the following process:

- The student must request an "I" from the instructor.
- The instructor must obtain approval from the appropriate Regional Dean/Program Director/Program Chair/Division Chair.

Because "incompletes" are granted only for extenuating circumstances, the student's grade will not be penalized.

A student who receives an "incomplete" has 10 weeks from the ending date of the course to complete course requirements and turn them in to the instructor. If, at the end of the 10-week extension, the student has failed to complete the course requirements in order to receive a passing grade, the "incomplete" will become an "F." A student with more than one incomplete on record is subject to academic suspension.

Grade Reports - At the end of each course, the instructor submits grades for each student. Grade reports are available online to the student and indicate courses taken, credits received, and grades assigned.

Transcripts - The student's official transcript is prepared by the Indiana Wesleyan University Registrar's Office and will show the course, grade, credit, and dates of instruction for each course. Transcripts will include undergraduate and graduate work with the GPA divided into undergraduate and graduate calculations. Requests for transcripts of coursework at Indiana Wesleyan University must conform with the Privacy Act of 1974, which requires that all transcript requests be submitted in writing and signed by the student, for protection of the student's confidentiality. A transcript is official only when it bears the university seal.

It is university policy not to release a transcript if the student has any financial holds on their record or if he or she is delinquent on any loan received through Indiana Wesleyan University. A \$5 fee is charged for each transcript, with an additional \$2.50 Parchment ordering free. Payment must be provided, along with a complete address to which the transcript is to be delivered. Please provide a current address if request is to be sent to student's home. Transcript requests can be accessed by visiting <http://www.indwes.edu/Academics/Registrar/Transcript> and submitting the request through the ordering service.

Graduation

Graduation Ceremonies - IWU graduation ceremonies are held three times a year. Degrees are conferred and posted to the student's transcript on these dates. Three additional conferral dates are available in between the graduation ceremonies in which degrees may be conferred and posted to the student's transcript should all requirements be completed.

Eligible students are notified by the Office of Student Services of procedures and requirements concerning graduation.

Each student must complete an "Application for Graduation" provided by the Office of Student Services. This application indicates the student's intent to graduate and initiates the final evaluation of the student's academic record.

Students are also asked to inform the university as to whether they will be attending the ceremony. This allows the university to determine the number of tickets available for students who are attending. If a student cannot attend graduation due to unforeseen circumstances, the degree is still conferred; however, attendance at a future graduation is not an option.

Graduation Requirements - All requirements must be met and transcribed by the date established by the Office of Student Services (eight days prior to the commencement ceremony). Students taking internal or external coursework need to make sure that transcripts, grades, and scores can be received and transcribed by the deadline date.

Students may receive one degree only per commencement. Students meeting requirements for more than one degree must apply for and participate in two different ceremonies. Any university-approved dual degree program is an exception to this policy.

Students who have received a degree from IWU and have returned to meet requirements for an additional major at the same degree level will have the second major posted to their existing degree. The second major can only be posted at one of the three conferral dates, and students receiving the second major are not eligible to participate in another graduation ceremony.

Academic Honors (Baccalaureate Candidates) - Academic Honors are awarded at commencement to baccalaureate degree candidates with the identified grade point averages listed below. Academic Honors are not awarded to associate's or master's degree students. Academic Honors are based upon the Honors grade point average (GPA). It should be noted that the Honors GPA includes transfer grades and as a result may differ from a student's cumulative GPA. For student enrolled in undergraduate programs at the Marion campus, Academic Honors listed in the commencement program are based on all IWU academic work completed one semester prior to the student's final semester and all transfer work. Academic Honors listed on the official transcript and diploma will reflect all applicable academic work at the time of conferral. Academic Honors are awarded based on the following criteria:

- A minimum of 80 graded hours from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education (formerly the Accrediting Association of Bible Colleges).
- A minimum of 40 graded hours must be from Indiana Wesleyan University.
- The student's current Honors GPA, as listed on the student's degree audit, which includes transfer grades.

Baccalaureate degree candidates will be awarded Honors as follows:

- GPA of 3.5 or higher - "cum laude" (with honors).
- GPA of 3.7 or higher - "magna cum laude" (with high honors).
- GPA of 3.9 or higher - "summa cum laude" (with highest honors).

Diplomas - Diplomas are mailed after the conferment of degrees. Diplomas indicate degree earned, date of degree, and honors (bachelor's only). A student's financial account must be settled to receive a diploma.

Inclement Weather Procedures

The university is reluctant to postpone or cancel classes because the schedule is already very compressed and it is difficult to schedule make-up classes when needed. In order to make the most informed decisions possible, the university gathers information from the National Weather Service, State Police agencies, and site managers and personnel (when appropriate). Unfortunately, the university cannot make the decision based on an individual student's geographical situation and the driving distance to and from class. Students should be aware, however, that they are expected to use discretion and not to take unreasonable risks. If students choose not to attend class, they must notify their instructor and make appropriate arrangements for make-up work. Decisions to postpone or cancel classes will be announced by the university. Regional locations will be judged by the Regional Deans. In the event it becomes necessary for a Regional Dean to recommend to the Chancellor for IWU-National and Global campus a weather related or emergency closing or postponement for onsite classes, the appropriate Program Director will work with affected faculty and students to make up the missed class session through an online alternative class session by observing the following guidelines:

Instructors will contact students on the date class is cancelled with written requirements for making up the cancelled class session through an online alternative.

In the event an onsite class session is cancelled that is deemed significant to the specific program (e.g., program orientation, the first class session of a program, the last class session of a program, etc.), the Regional Dean will petition the appropriate academic leaders to arrange a new date to make up the cancelled class session prior to the next scheduled class session.

To satisfy attendance requirements and earn participation points (if applicable), all assignments associated with the cancelled class session must be submitted prior to the start of the next scheduled class session.

Postponement decisions for evening classes will be made by approximately 3:00 p.m. on the day of class. Decisions about Saturday classes will be made the evening before, when possible, but may be made during the early morning hours on the Saturday of class if necessary. No notification will be made unless classes are postponed or cancelled; information about postponements and/or cancellations will be announced on the university's Web site at <http://www.indwes.edu>. Announcements will also be posted on the student portal at <http://myIWU.indwes.edu> and on the class information phone line at 1-800-621-8667 ext. 2022.

Leave of Absence Policy

Indiana Wesleyan University understands there are life events that may require a student to modify class enrollment and schedules. The leave of absence policy is designed to allow students flexibility in their program enrollment to adjust to these life events. The leave of absence policy also extends to students the ability to make up any courses missed during the approved leave.

A student on an approved leave of absence will be considered enrolled at IWU and eligible for an in-school deferment for student aid loans. Federal financial aid and in-school deferment may be negatively impacted if a student fails to apply for the leave of absence or if the application is denied. **This impacts students who receive Title IV federal financial aid (Federal Pell Grants, Federal Supplemental Grants, Federal Stafford Subsidized or Unsubsidized Loans, Federal Parent Loans) or who want to have a federal student loan deferred from payment while in school.**

Students who will be out of attendance for a period of 29 days but no more than 180 should request a leave of absence. Students out of class for less than 29 days are not eligible for a leave of absence, and a recalculation on current financial aid will be done. Students who are not on federal financial aid programs or who do not have a federal loan in deferment are not required to request a leave of absence.

Students needing to make a change in their schedule need to contact the Office of Student Services to process the registration change. Schedule changes need to be completed before submitting the Leave of Absence Application. The Leave of Absence Application can be downloaded by going to the following link:

<https://myiwu.indwes.edu/directory/student-services/registration-changes/pages/default.aspx>. Students must request the leave within 21 days of initiating the registration change. The request for a leave of absence should be made prior to the date the leave is to start. The start date of the leave is the day after the last date of attendance in class.

An approved leave of absence must meet the following criteria: in the academic year the student has to be in attendance 2 weeks prior to applying for a leave, the request must be received within 21 days of the registration change; the request must be made prior to the start of the leave (first day of class); the reason for the request must be one approved by IWU's Leave of Absence Committee (military, medical, jury duty, loss of job, family emergency, employment emergency, transfer of coursework, passing pre-requisite requirement, changing programs, administrative cancellation of core classes, or other reasons as approved by the Leave of Absence Committee).

The leave of absence together with any additional leaves of absence must not exceed a total of 180 days in any 12-month period. Time in excess of 180 days will not be approved. A student may request an extension to a leave providing the request is made before the end of the leave, there are unforeseen circumstances which prevent the return from the leave, and the total number of days of approved leave do not exceed 180 in a 12-month period. A maximum of two leaves of absence are allowed during a 12-month period. Documentation is required for an extension on a leave. Documentation for each circumstance will vary; the student is required to provide whatever paperwork from a third party will attest to the circumstance outlined on the application form. Examples would include physicians' statements, letters from employers, letters from pastors or counselors, court documents, etc. Documentation is also required if a request is submitted after the 21 day deadline, and needs to address the reason for the delay in the submission of the request.

Failure to return from an approved leave of absence nullifies the approved leave and may have an impact on student loan repayment terms as well as the grace period. The first day of the leave will be reported as the beginning of the grace period for loan deferment. Students may return early from an approved leave of absence prior to the leave end date. The leave will be shortened according to the student's return date.

Students will not receive disbursements of Title IV student loan financial aid funds during the leave. Students are not deferred from making regularly scheduled payments to the Accounting Office for normal fees incurred. Any change in registration can impact current financial aid regardless of approval or denial of the leave of absence request. Questions about impact on current financial aid should be directed to the Financial Aid Office at 800-621-8667 ext. 2516. Students on an approved leave of absence will be reported as such and will be eligible for in-school deferment of previous loans. Students whose request for a leave of absence is denied will be reported as withdrawn and the grace period for loan repayment will go into effect.

Military Leave of Absence Policy

The Higher Education Opportunity Act enacted on August 13, 2008, states that a university may not deny admission or readmission to a service member for reasons relating to that service. The service member qualifies if the school is given notice of absence for service, the cumulative length of absence does not exceed five years, and the student gives notice of his or her intent to return.

Indiana Wesleyan University complies with this act with the following:

Academic:

- Students are not required to reapply and are not charged a readmission fee upon return.
- Students are readmitted at the same academic status (program enrollment status, number of completed credit hours, academic standing) before deployment. Students may return under the catalog that was in effect before deployment. Student may find differences in their programs or the catalog if the programs are no longer offered, or changes have occurred due to external accrediting bodies, licensing board or other external agencies.
- Leave time does not count toward the total time required to earn the degree.
- Students will be promptly readmitted in the next class or classes in a program, will qualify for priority/early registration, and may not be denied re-enrollment in a class based on class size.

Financial:

Students are required to complete a Military Leave of Absence Request. When the request is approved, students' accounts will be adjusted as necessary.

Financial Aid:

Indiana Wesleyan University is committed to assisting military students in navigating the impact that active duty will have on financial aid. It is important that each student have conversation with the Financial Aid office to ensure proper paperwork and processes are covered as it relates to a leave of absence.

Students with federal financial aid, federal loan obligations, or military tuition assistance must contact their lenders and/or the military education office to ascertain their loan repayment status or repayment of tuition assistance during the leave of absence.

Policy on Academic Credentials and Programs

This policy applies to all academic units of the university.

Indiana Wesleyan University awards academic credentials (degrees and certificates) to students who complete defined programs of study. Each credential is defined in terms of a set of essential learning outcomes, which may include discipline-specific and general education outcomes, as well as credit hour and other specifications. Each program of study for a particular credential maps the credential learning outcomes to a series of credit-bearing courses.

As appropriate, given the learning outcomes and alignment of involved programs and courses, credits may be shared between academic credentials and sub-credentials awarded coevally, within the following boundaries.

- The student must fulfill all of the requirements for any credential awarded.
- Credits may be shared between a major and a minor, as long as the minor includes at least 15 unique credit hours unshared with any other major or minor.
- Credits may be shared between two minors, as long as each minor includes at least 15 unique credit hours unshared with any other major or minor.
- Credits may be shared between two undergraduate majors as long as there are 51 unique (unduplicated) credit hours between the two majors.
- Credits may be shared between two graduate majors as long as two thirds of the credits in each major are unique (unduplicated).
- Up to three credit hours may be shared between a certificate and a minor.
- Up to six credit hours may be shared between a certificate and a major (undergraduate or graduate).
- A major or minor may be added to a previously awarded baccalaureate degree. The student must complete all of the course requirements for the major or minor and a minimum of nine new credits hours must be earned. New general education requirements need not be met to post an additional major or minor. Students adding a major or minor are not eligible

to participate in commencement ceremonies again. The additional major or minor will be posted to the transcript only on one of the conferral dates.

As appropriate, given the learning outcomes and alignment of involved programs and courses, credits applied to a previously-awarded IWU academic credential may be applied, without surrender of the prior credential, to another IWU academic credential within the following boundaries.

- The student must fulfill all of the requirements for any credential awarded.
- For credits from a prior IWU academic credential to be applied to a second IWU academic credential, the second academic program must be started within ten years of the awarding of the first credential. Exceptions must be approved by the dean (or equivalent) of the school sponsoring the academic program of the second credential. Individual academic programs may specify more strict credit-age limits if warranted by the discipline.
- The credits from a previously-awarded undergraduate certificate may be applied to fulfill the requirements of an associate's degree or a bachelor's degree.
- Up to 6 credits from a previously-awarded associate's degree or bachelor's degree may be applied to fulfill the requirements of an undergraduate certificate.
- The credits from a previously-awarded associate's degree may be applied to fulfill the requirements of a different associate's degree, as long as each credential has at least 25% unique credits.
- The credits from a previously-awarded associate's degree may be applied to fulfill the requirements of a bachelor's degree.
- The credits from a previously-awarded bachelor's degree may be applied to fulfill the requirements of a different bachelor's degree, as long as each credential has at least 25% unique credits.
- The credits from a previously-awarded bachelor's degree or undergraduate certificate may be applied to fulfill the requirements of a master's degree, limited by the provisions of the Undergraduate and Graduate Credit Crossover Policy.
- The credits from a previously-awarded graduate certificate or post-masters certificate may be applied to fulfill the requirements of a master's degree.
- The credits from a previously-awarded graduate certificate or post-masters certificate may be applied to fulfill the requirements of a doctor's degree.
- Credits from a previously-awarded masters's degree or doctor's degree may be applied to fulfill up to 1/3 of the requirements of a graduate certificate.
- The credits from a previously-awarded master's degree may be applied to fulfill the requirements of a different master's degree, as long as each credential has at least 50% unique credits.
- The credits from a previously-awarded master's degree may be applied to fulfill the requirements of a doctor's degree, as long as the doctor's degree has at least 50% unique credits.
- The credits from a previously-awarded doctor's degree may be applied to fulfill the requirements of a different doctor's degree, as long as each credential has at least 50% unique credits.

Project Teams

Global competition and accelerating change have challenged traditional notions of the corporate pyramid. Organizations seeking to improve quality and agility have replaced entire levels of management with self-managing work teams. For this reason, the skills needed for teamwork are at a premium in the workplace.

A team is essentially a small number of people with complementary skills, who are committed to a common purpose, a set of performance goals, and an approach to solving problems for which they hold themselves mutually accountable. But a team is more than just a collection of individuals. A true team develops an almost organic quality. The synergy produced through interaction involving a common goal should exceed what a group of individuals might achieve working independently. Thus, there is a significant difference between the product of a well-functioning team and the product of a work group where a piece of the problem is assigned to each individual.

Indiana Wesleyan University utilizes project teams and team projects in the curriculum because team process can enhance learning, especially in adult professionals. Students working in project teams are able to take on larger projects than they would be able to individually. This enables the university to present courses in a compressed format. Not only is learning enhanced

through this method, but students also have the opportunity to develop teamwork skills. We believe project teams are a vital component to the education our students receive.

Project teams are typically comprised of self-selected teams of three to five individuals who meet as needed for class assignment preparation, team projects, and team presentations.

Individuals who work effectively in teams are characterized by the following abilities:

- Able to take responsibility for the success of the entire team and not just their own success.
- Able to hold both themselves and the team accountable for mutually agreed-upon goals.
- Able to negotiate goals and ideas in a team setting.
- Skilled at listening.
- Skilled at building on the ideas of others in a creative fashion.
- Able to give constructive feedback and express emotions to others without damaging relationships.
- Able to trust others and foster trusted relationships.
- Value team process.
- Understand the dynamics of team process and team product in pursuit of collective goals.

Student Address/Email Information

Students should notify the Office of Student Services of any change of address, telephone number, or name so that proper records can be maintained. Name change requests require submission of appropriate documentation.

IWU Student Email Accounts - Upon acceptance, students are given an IWU student e-mail account. This is the only account used by IWU for communication with the student. It is extremely important that the student checks this account on a regular basis as important academic and financial information as well as university announcements will be shared in this way.

Transfer of Credit Policy

Credit is granted for work with a satisfactory grade taken at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA). Currently this includes the following accrediting agencies:

- Accreditation Commission for Education in Nursing (ACEN)
- Accrediting Council for Independent Colleges and Schools (ACICS)
- Association for Biblical Higher Education (ABHE)
- Association of Advanced Rabbinical and Talmudic Schools (AARTS)
- Association of Theological Schools Commission on Accrediting (ATS)
- Distance Education Accreditation Commission (DEAC)
- Higher Learning Commission (HLC)
-

Middle States Commission on Higher Education (MSCHE)

•

New England Commission of Higher Education (NECHE)

•

Northwest Commission on Colleges and Universities (NWCCU)

•

Southern Association of Colleges and Schools Commission on Colleges (SACS-COC)

•

Transnational Association of Christian Colleges and Schools (TRACS)

•

Western Association of Schools and Colleges – Accrediting Commission for Community and Junior Colleges (WASC–ACCJC)

•

Western Association of Schools and Colleges – Senior College and University Commission (WASC–SCUC)

The University Registrar is responsible for approving the transferability of all credits. Credit hours accepted in transfer are recorded, but quality points and grades are omitted and used only for the determination of graduating with honors at the Bachelor level. Once transcripts (and other test scores and academic documents) have been received, IWU is not permitted to release copies of those documents back to the student or any other party. All credits are accepted as semester credits. Quarter credits are converted to semester credits using the two-thirds conversion ratio.

Undergraduate Credit Transfer Policy

Credit is granted for work with a satisfactory grade ("C" or above), in a 100 level or higher course, provided the courses are applicable to the curriculum the student wishes to pursue at Indiana Wesleyan University. The following are exceptions to the transfer policy and credits earned are not counted toward the honors GPA:

- Indiana Wesleyan University accepts official transcripts from the American Council on Education (ACE) and the National College Credit Recommendation Service (NCCRS). ACE and NCCRS evaluate and provide credit recommendations for educational offerings for a significant number of corporate universities and other extra-institutional learning providers.
- Courses from non-accredited colleges and universities and from schools/colleges/universities not accredited at the same level, such as proprietary business schools, vocational/technical schools, or other single purpose institutions may be presented through the evaluation of assessed learning process. A maximum of 40 hours may be accepted through assessed learning, ACE, and/or NCCRS credit.

Credit through examination (CLEP, DSST, AP, institutional examinations) or assessed learning is not accepted in transfer from another institution's transcript. Credit through examination is awarded through Indiana Wesleyan University with official test scores from an official testing center. Credit from nontraditional learning by life experience is awarded through the IWU's assessed learning process. The Vice President of Student Services is responsible for the assessment of all nontraditional learning, and the University Registrar is responsible for approving the transcription of any credits that result.

Graduate Credit Transfer Policy

Transfer of credit will be considered for graduate work completed at institutions recognized by the Council for Higher Education Accreditation (CHEA), provided the courses meet institutional requirements and are appropriate for the student's planned and approved program. Any culminating project (e.g., capstone, research, thesis, etc.), clinical, or practicum requirement associated with a graduate program must be taken at Indiana Wesleyan University.

Individual academic units may establish higher standards/conditions as is appropriate for their respective disciplines or accrediting bodies. A minimum grade of "B" may be considered for transfer. No more than 30% of the graduate degree may be transferred in from another institution. The learning outcomes must align and have been completed within the past seven years. Minimal conditions governing the transfer of earned graduate credits to other course work include:

- Each PAU shall determine the amount of time acceptable of completed work that is eligible for credit transfer.

- Only graduate courses in which a student has earned a grade of "B" or better may be considered for transfer credit.
- Hours of credit may be transferred, but grades earned in courses taken at another institution do not transfer and are not used in computing the student's graduate GPA at Indiana Wesleyan University.
- When a graduate course is taken at another university on a credit/no credit or pass/fail option, hours of "credit" or "pass" are not accepted as transferable unless approved by the appropriate academic unit.
- For graduate certificate programs, no more than 30% can be transferred into the certificate program.

Credit hours accepted in transfer are recorded as part of the student's official academic record. Once transcripts (and other test scores and academic documents) have been received, IWU is not permitted to release copies of those documents back to the student or any other party.

Occasionally, graduate students will begin their course of study at another institution with no plans to transfer to IWU, but find themselves displaced by a closing institution and unable to complete their degree. In an effort to support displaced students IWU will allow a greater number of transfer credits for graduate programs. All courses will be evaluated by the appropriate academic department. Where applicable transfer credits will be applied to meet IWU degree requirements. A displaced student is an actively enrolled student in degree program offered by an institution that is closing.

For displaced graduate students we will allow them to transfer in up to 75% of program requirements. In effect, that substantially reduces the residency requirement.

- For programs with 18 credit hours - students will be required to take 4 credits from IWU
- For programs with 24 credit hours - students will be required to take 6 credits from IWU
- For programs with 30 credit hours - students will be required to take 7 credits from IWU
- For program with 33 credit hours - students will be required to take 8 credits from IWU
- For programs with 36 credit hours - students will be required to take 9 credits from IWU
- For programs with 42 credit hours - students will be required to take 10 credits from IWU

Doctoral Exception:

IWU will allow doctoral students to transfer in up to 75% of their course work - an effective residency of 15 credit hours plus the comprehensive final. IWU will not permit a student to transfer in if they only need to complete their dissertation.

Credit hours accepted in transfer are recorded as part of the student's official academic record. Once transcripts (and other test scores and academic documents) have been received, IWU is not permitted to release copies of those documents back to the student or any other party.

Transcripts from International Institutions

Transcripts from international institutions may need to be sent to an outside agency for evaluation and determination of transferable credits, degrees, and GPA. If this outside review is necessary, students are responsible for the initiation of this evaluation and for any fees incurred during the process.

Withdrawal/Change in Status

A student who finds it necessary to withdraw from the program or to take a temporary leave of absence is required to contact the Registration Change Counselor in the Office of Student Services to complete this process (registration.change@indwes.edu). Students must request the withdrawal from the Registration Change Counselor before the last class workshop. Failure to initiate an official withdrawal will result in a "No Credit" or an "F" grade for the student in those related courses.

A student who is temporarily withdrawing may request an individual leave of absence up to 180 days in a 12 month period. A student cannot request more than two leaves during a 12 month period, and the total number of days on leave may not exceed 180 days within a 12 month period. All leaves must be requested through the Office of Student Services.

If a student officially withdraws after a course has started, a grade of "W" will be assigned. A student who violates the attendance policy with the last workshop of a course will receive an "F" for the course.

Administrative withdrawals assigning a grade of "W" will also happen as follows:

- A student who violates the attendance policy prior to the last workshop of a course will be administratively withdrawn from the course.
- A student who never attends a course will be administratively withdrawn from not only that course but all subsequent courses.

Students withdrawing from the first course of a core program must withdraw from the entire program.

If, at a later time the student wishes to re-enter the program, a re-entry form must be submitted to the Office of Student Services. Students sitting out of a core program for more than 90 days are subject to a tuition increase upon returning. Students re-entering a core program after six months or more are subject to any changes in curriculum upon returning.

Any change in registration may have an impact on the student's financial aid. Students should always check with the financial aid office before initiating a registration change.

Ways to Earn University Credit toward a Degree

Students have several options for completing general education/elective requirements for a baccalaureate degree.

CLEP/DSST Examinations

Indiana Wesleyan University offers CLEP and DSST tests as an option for students needing to fulfill general education and elective credits for a baccalaureate degree. The CLEP (College Level Examination Program) examinations are offered by The College Board, a nonprofit membership organization that provides tests and other educational services for students, schools, and colleges. CLEP is the most widely accepted credit-by-examination program in the country. The DSST (DANTES Subject Standardized Tests) examinations, originally developed for military personnel, are offered by Prometric.

Students may take both CLEP and DSST examinations at Indiana Wesleyan University at all regional education centers. Upon receipt of the official test scores, Indiana Wesleyan University will award credit based on The American Council on Education recommendations.

Students desiring to take an examination will pay a registration fee to IWU and test fee to the company sponsoring the test. In addition, students who choose to take CLEP or DSST tests are assessed an IWU transcription fee of \$25 per credit hour satisfactorily completed. This applies to all CLEP/DSST credits which are placed on Indiana Wesleyan University records whether taken at Indiana Wesleyan University or accepted in transfer. Credit is not placed on the academic record until payment for the credits and the official transcript are received. Before taking a CLEP/DSST test, students should check with an academic advisor to ensure the test will apply toward degree completion plans.

The maximum number of credits awarded for all credit through various examinations (CLEP, DANTES, AP, AICE, etc.) and prior learning shall be limited to a total of 40 semester hours for the baccalaureate degrees and 18 semester hours for the associate degrees, and ordinarily will not be applied to upper-division requirements in the major (junior and senior levels). It is the responsibility of the student to obtain approval from the appropriate division for the application of credits to the majors.

Undergraduate Elective Offerings

The undergraduate elective program enables students to complete the credit requirements they may need for graduation. These electives include classes that satisfy general education requirements as well as elective credit. The elective classes are offered in key locations and in an online format and are scheduled to match the credit needs of our students. Most elective classes are "enrollment driven," which means there must be at least six students registered for the class to meet.

A complete listing of undergraduate electives is published twice yearly (normally in November and May). See the Undergraduate Electives listing for additional information or <http://www.indwes.edu/Adult-Graduate/Undergraduate-Electives/>.

Prior Learning Assessment

Indiana Wesleyan University provides an option for obtaining credit through experiences where college level learning has taken place, but was gained outside of the traditional college classroom setting. This option is called Prior Learning Assessment (PLA). IWU uses the principles and guidelines put forth by the Council for Adult and Experiential Learning (CAEL) who has served as a leader in the development and implementation of assessment for experiential learning since 1974.

Students are required to submit their documentation for PLA consideration through the IWU student portal. This documentation should clearly articulate a student's academically relevant, non-university learning. Students are responsible to develop their PLA submissions independently and follow the guidelines provided by the Coordinator of Prior Learning Assessment. After all required documentation is received, the information is sent to faculty members whose knowledge and expertise qualify them to evaluate learning gained through experience.

PLA submissions enable IWU to evaluate and assign university credit for the student's university level learning. No grades are assigned; only credit awarded.

The PLA submission is reviewed only by those who have an official reason for doing so: the PLA staff, faculty evaluators and accrediting association members. Any data received from the PLA process that may be made public will be generalized and will in no way be attributed to an individual unless the student provides a signed authorization. Students should not include any materials in the PLA submission that violate the legal and moral rights to privacy of other individuals.

The Indiana Wesleyan University Honesty, Cheating, Plagiarism, and Forgery Policy (p. 29) also apply to all Prior Learning Assessment submissions.

Undergraduate students accepted to or enrolled in any of the IWU-National and Global associate or baccalaureate degree programs are eligible to complete PLA. Graduate students may apply for PLA credit in approved graduate programs. Credit hours awarded may be counted toward general education, elective or select core requirements as applicable to the undergraduate degree or as specified for approved graduate programs.

The maximum number of credits awarded for all credit through various examinations (CLEP, DANTES, AP, AICE, etc.) and prior learning shall be limited to a total of 40 semester hours for the baccalaureate degrees and 18 semester hours for the associate degrees, and ordinarily will not be applied to upper-division requirements in the major (junior and senior levels). It is the responsibility of the student to obtain approval from the appropriate division for the application of credits to the majors.

Credit by Transfer

Students may transfer credit from another university to fulfill general education and elective requirements for applicable degrees. Credit can only be transferred from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) and for courses in which a grade of "C" or higher was earned. All credits are accepted as semester credits. Quarter credits are converted to semester credits using the two-thirds conversion ratio. Students should check with an academic advisor before planning to fulfill requirements in this way. See "Transfer of Credit Policy (p. 332)" for limitations on transfer work.

Undergraduate and Graduate Credit Crossover Policy

Undergraduate credits from IWU or taken at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) (see Transfer of Credit Policy (p. 332) for current accrediting agencies), or hold appropriate international accreditation, may be used to fulfill requirements of IWU graduate programs under specified conditions. When permitted by the design of the program, undergraduate credits from upper level courses may be counted toward the requirements of a graduate degree or certificate when the undergraduate course or courses sufficiently accomplish the learning outcomes of a course in the graduate program. The course(s) must have been completed within the past five years and must reflect current knowledge and best practices. No more than 25% of the total credit requirements for the graduate degree or certificate may be completed through undergraduate credits. Undergraduate courses in which a student has earned a "B" or better may be considered for graduate credit. Dual counting of credits requires approval by the appropriate program leader, in consultation with a graduate level content expert, as well as approval by the University Registrar, and Financial Aid Office if applicable. The program leader will make the final decision as to the applicability of the course to fulfill program learning outcomes. Established limitations on the number of credits that may be transferred into the graduate program remain in effect.

Graduate level credits from IWU or taken at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA), or hold appropriate international accreditation, may be used to fulfill requirements of IWU undergraduate programs under specified conditions. When permitted by the design of the program, graduate credits may be counted toward the requirements of an undergraduate degree or certificate when the graduate course or courses sufficiently accomplish the learning outcomes of a course in the undergraduate program. The course(s) must have been completed within the past five years and must reflect current knowledge and best practices. No more than 25% of the total credit requirements for the undergraduate major, minor, or certificate may be completed through graduate credits. Though exceptions may be approved by program directors, graduate courses in which a student has earned a "B" or better may be considered for undergraduate credit. Dual counting of credits requires approval by the appropriate program leader, in consultation with a graduate level content expert, as well as approval by the University Registrar, and Financial Aid Office if applicable. The program leader will make the final decision as to the applicability of the course to fulfill program learning outcomes. Established limitations on the number of credits that may be transferred into the undergraduate program remain in effect.

Financial Policies - CAPS

Financial Policies

Students are advised of financial obligations for their degree seeking (core) program during the registration process. Students are expected to meet these obligations according to the schedule. Any questions regarding payments or problems associated with making those payments should be directed to Student Account Services.

Students who have applied for financial aid are responsible for all tuition and fees in the event it is determined they are ineligible for financial aid, decline the financial aid, or withdraw from the program prior to completing the academic award period. Students receiving military or corporate assistance who have received prior approval from the university for direct billing are required to pay their share of tuition and fees and submit appropriate assistance documents by the assigned due date. The deferral program in no way relieves the student of the financial obligation to the university and the student retains full responsibility for ensuring that all tuition and fees are paid in full and in a timely manner.

Indiana Wesleyan University reserves the right to suspend students from class attendance for failure to meet financial obligations.

Indiana Wesleyan University reserves the right to change the tuition and fee schedule at any time. Students who remain registered making satisfactory academic progress shall have their tuition and fees guaranteed. Book fees and embedded resource fees are subject to change throughout a student's program. A \$50 late fee is charged each time a payment is received after the due date. There will be a fee charged for any check returned due to non-sufficient funds. If collection of tuition, book charges, and/or fees becomes necessary, all percentage-based costs of collection, court costs, and attorney fees are the responsibility of the student.

Financial Regulations for Individuals Covered by Chapter 31 or Chapter 33

For purposes of this policy, a covered individual is any individual who is entitled to educational assistance under Chapter 31, Vocational Rehabilitation and Employment, or Chapter 33, Post-9/11 GI Bill benefits.

Any covered individual may enroll in or attend a course of education during the period beginning on the date on which the individual provides a Certificate of Eligibility (COE) for entitlement to educational assistance under chapter 31 or 33 (A "Statement of Benefits" obtained from the Department of Veterans' Affairs (VA) website – eBenefits, or a VA Form 28-1905 for chapter 31 authorization purposes can substitute a Certificate of Eligibility) and ending on the earlier of the following dates:

- The date on which payment from VA is made to Indiana Wesleyan University (IWU)
- 90 days after the date IWU certified tuition and fees following the receipt of the certificate of eligibility

Indiana Wesleyan University will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under chapter 31 or 33.

IWU requires the following actions on the part of any covered individual:

- Submit the Certificate of Eligibility (COE) for entitlement to educational assistance no later than the first day of the course of education.
- Provide any additional information necessary to the proper certification of enrollment by IWU.
- All standard financial policies apply for any amount not covered by the Certificate of Eligibility (COE) – i.e. charges not covered, or percentage of fees in excess of the COE.

Refund Policies

Tuition and Technology Fee

Upon withdrawal from a course, tuition and the technology fee are prorated based on the date that the student requested the withdrawal as follows:

For courses consisting of 4-6 workshops

- If a student requests withdrawal during the first week of the course, all charges are forgiven except books and embedded resources.

- If a student requests withdrawal during the 2nd week of the course, tuition and tech fee are refunded 75%.
- If a student requests withdrawal during the 3rd week of the course, tuition and tech fee are refunded 50%.
- If the student requests withdrawal after the 3rd week, there is no refund.

For courses consisting of at least 7 workshops

- If a student requests withdrawal during the first week of the course, all charges are forgiven except books and embedded resources.
- If a student requests withdrawal during the 2nd week of the course, tuition and tech fee are refunded 90%.
- If a student requests withdrawal during the 3rd week of the course, tuition and tech fee are refunded 75%.
- If a student requests withdrawal during the 4th week of the course, tuition and tech fee are refunded 50%.
- If the student requests withdrawal after the 4th week, there is no refund.

Changes to a student's schedule may affect their financial aid. Call the Financial Aid Office for information.

Other Fees

Once attendance has been established in a course, any other fees associated with that course (not tuition or technology fee) are non-refundable.

Textbooks Shipped by Tree of Life

Refunds for textbook charges are issued at the sole discretion of Tree of Life, according to their established refund policies. To avoid unnecessary charges, students should return each rental textbook at the completion of each class

- When a student withdraws from a course, Tree of Life will supply the student with a prepaid label to return related materials as long as the student contacts Tree of Life Customer Support within 14 days of the course start date, ships the item within 5 business days of the contact, and the enrollment files reflect that the customer is no longer enrolled in this course (within 14 days of the start date). Upon receipt of the item, Tree of Life will refund the amount billed for the item minus shipping fees.
- Promptly contact Tree of Life for a Return Authorization for Credit for a course from which you have withdrawn.
- Refunds issued by Tree of Life will be applied as a credit to the student account.

Indiana Wesleyan University is not responsible for issuing refunds for Rentals not Returned, books not received, or books for withdrawn courses. All textbook issues should be immediately addressed with Customer Care at Tree of Life in order to receive the appropriate credit.

Regulations and Policies

In compliance with federal regulations for the student who has received financial aid, any amount due will be returned to the appropriate aid sources.

Students who are unable to complete a course or who receive an unsatisfactory grade for their specific program will be allowed to repeat that course with another group of students if arrangements are made with the Registration Change Counselor. Tuition and fees will be charged for repeating the course.

Decisions regarding refunds are made by Student Account Services, and in isolated cases, by the Financial Appeals Committee.

Indiana Wesleyan University will comply with any state mandated refund policies that govern refunds for students matriculating within the state in question. For a detailed listing of state-specific refund policies, please visit <http://www.indwes.edu/About/Student-Consumer-Information/State-Specific-Refund-Policies>.

Student Account Appeals

A written appeal may be submitted to Student Account Services. If the disputed charge cannot be reconciled with the accounting office, a written appeal can be submitted to studentaccountappeals@indwes.edu with all supporting documentation.

- All pertinent information will be obtained and compiled by the Appeals Committee.
- The disputed charge will be reviewed by the Appeals Committee.

- If necessary, an appeal may be reviewed by the Program Director.
- Appeals must be submitted within 6 months of the last date of attendance for the course in question.

All appeals will receive a response within 15 days after the written appeal has been received.

Financial Aid - CAPS

General Eligibility Requirements

In order to receive federal and/or state student financial aid, students must meet the following criteria:

- Must have completed the Free Application for Federal Student Aid (FAFSA) including signing all certifying statements.
- Must be a U.S. citizen or eligible noncitizen.
- Must have a valid Social Security number (with the exception of students from the Republic of the Marshall Islands, Federated States of Micronesia, or the Republic of Palau).
- Must be registered with Selective Service, if required.
- Must not be in default on a Title IV loan or owe a Title IV grant or loan overpayment.
- Must not have borrowed in excess of annual or aggregate Title IV loan limits.
- Must certify that they will use Title IV aid only to pay educational costs.
- Must not have enrolled in multiple institutions solely to obtain Title IV credit balance funds to pay expenses not educationally related.
- Must not have a disqualifying drug conviction.
- Must be enrolled as a regular student (cannot be unclassified) in an eligible degree or certificate program.
- Must maintain Satisfactory Academic Progress (SAP) as outlined in IWU's SAP Policy.
- Must show qualification to obtain a college education by having a high school diploma, GED certificate, or a high school education in a homeschool setting approved under state law.
- Must maintain enrollment in classes.

Per federal regulations, incarcerated students are not eligible for federal student financial aid. Incarcerated students or students who become incarcerated after receiving federal student financial aid funds should contact the Financial Aid Office.

Types of Student Financial Aid Available

The following types of student financial aid are available to persons enrolled as degree-seeking students who meet the eligibility criteria for the aid type. Complete fund profiles may be found online at <https://www.indwes.edu/Financial-Aid/Adult-and-Graduate/Types-of-Aid>.

Federal Pell Grant – is a federal need-based grant that does not require repayment. The Pell Grant is available only to undergraduate students who have not earned a bachelor's nor professional degree and who have not met their maximum lifetime eligibility, which is the equivalent of six school years. Recipients must complete the Free Application for Federal Student Aid (FAFSA) and show financial need. The award amount is based on the Expected Family Contribution found on the Student Aid Report, a student's enrollment status, the cost of attendance, and the number of credit hours a student will complete during the particular Pell award period. The maximum award amount for the 2019-2020 award year is \$6,145.

Federal Supplemental Educational Opportunity Grant (FSEOG) – is a federal grant that does not require repayment and is available to undergraduate students who have not earned a bachelor's nor professional degree. Eligibility is determined by answers provided on the FAFSA form with priority to Federal Pell Grant recipients. The maximum award amount for the 2019-2020 award year is \$400. Awards are made to eligible recipients until all funds have been exhausted.

Federal TEACH (Teacher Education Assistance for College and Higher Education) Grant – is a federal grant that, when all service obligations are met, does not have to be repaid. The grant provides up to \$3,764 per academic year to students in one of IWU's Masters of Education programs who intend to teach in a high-need field at a public or private elementary or secondary school that serves students from low-income families. Grant recipients must teach for at least four academic years within eight calendar years of completing the program of study for which the grant was received. For students who fail to

complete the service obligation, all amounts of TEACH grant funds received are converted to an unsubsidized Federal Direct Loan that must be repaid. Interest is charged from the date the grant(s) disbursed.

Indiana State Grant Aid – primarily consists of the Frank O’Bannon Grant, the 21st Century Scholarship, and the Adult Student Grant. Indiana grant recipients may take courses that meet at a site located within Indiana or online. Tuition reimbursement that a student receives may affect the amount of the state grant award. For the Frank O’Bannon Award, eligible students must be Indiana residents in an undergraduate program and attending full-time, eligible for federal student financial aid, whose FAFSA was received by the federal processor on or before the April 15 state filing deadline, and who demonstrate financial need as defined by the Indiana Commission for Higher Education, Division of Student Financial Aid. Students may take courses that meet at a site located within Indiana or online. The Frank O’Bannon award is a tuition- and fee- only grant. More details are available on the state website at <https://www.in.gov/che/4506.htm>.

For the 21st Century Scholarship, please refer to the state website at <https://scholars.in.gov> for the eligibility requirements and other details.

For the Adult Student Grant, please refer to the state website at <https://www.in.gov/che/4509.htm> for eligibility requirements and other details.

Students receiving Indiana grant awards are required to meet certain credit completion requirements to renew Indiana grant awards for subsequent years.

- For Frank O’Bannon Grant maximum award renewal, students must successfully complete (receive passing grades for) at least 30 credit hours during each state academic year (“on-time” renewal). Frank O’Bannon Grant students who successfully complete at least 24 credit hours each state academic year (“full-time” renewal) will remain eligible for the grant but will receive a lesser amount than a student who completes 30 credit hours.
- For 21st Century Scholarship renewal, students must successfully complete at least 30 credit hours each state academic year to renew eligibility for subsequent years.
- For Adult Student Grant renewal, students must successfully complete 18 credit hours in the state academic year to renew eligibility for subsequent years.

The Financial Aid Office continually seeks to establish the state grant academic year in a way that maximizes both current year eligibility and renewal possibilities for the next academic year.

Kentucky State Grant Aid –consists of the Kentucky Tuition Grant (KTG) and the College Access Program (CAP) Grant. Students must be Kentucky residents in an undergraduate program and eligible for federal student financial aid. Students whose FAFSA was received by the federal processor on or before the March 15 state filing deadline are given priority consideration for the KTG. Eligible students must be enrolled in 12 credit hours between July 1 and December 31 (fall term) and/or January 1 and June 30 (spring term). Students whose FAFSA was received by the federal processor on or before the March 15 state filing deadline and who demonstrate financial need as defined by the Commonwealth of Kentucky are given priority consideration for the CAP grant. Eligible students must be enrolled in 6-12 credit hours between July 1 and December 31 (fall term) and/or January 1 and June 30 (spring term). Students must be enrolled in at least 6 credit hours of courses for the term taken at a site located within Kentucky in order for online courses to count toward the credit hour requirement. Tuition reimbursement that a student receives may affect the amount of the state grant award.

Ohio State Grant Aid – is the Ohio College Opportunity Grant Program (OCOG). This program provides need-based tuition assistance to Ohio students from low to moderate-income families. Students must be Ohio residents in an eligible undergraduate program, eligible for federal student financial aid, and whose FAFSA was received by the federal processor on or before the October 1 state filing deadline. Eligible students must be enrolled in 12 credit hours between July 1 and December 31 (fall term) and/or January 1 and June 30 (spring term). The OCOG is a tuition only grant. Tuition reimbursement that a student receives may affect the amount of the state grant award.

William D. Ford Federal Direct Loan – is available to students who file the FAFSA and all other required student financial aid forms and who meet all federal criteria for eligibility. The maximum annual loan amounts for dependent students are \$5,500 for freshmen, \$6,500 for sophomores and \$7,500 for juniors and seniors. The maximum annual loan amounts for independent students are \$9,500 for freshmen, \$10,500 for sophomores, \$12,500 for juniors and seniors, and \$20,500 for graduate students. Lifetime maximum borrowing limits are \$57,500 for undergraduate programs and \$138,500 for graduate programs (including undergraduate borrowing). For undergraduate students who demonstrate financial need and who have not met their lifetime maximum borrowing limits, the federal government subsidizes loan interest for a portion of the total annual loan amount while the student is enrolled in school. Interest rates are set on July 1 each year and are fixed rates. For July 1, 2019, through June 30, 2020, the interest rate is 4.53% for subsidized and unsubsidized Direct Loans for undergraduate students. The interest rate is 6.08% for unsubsidized Direct Loans for graduate students.

A student's total financial assistance, including loans, may not exceed the calculated cost of attendance for the program. Students with unsubsidized loans may elect to make monthly interest payments to the lender or allow the accumulated interest to accrue until repayment, which begins six months after the student ceases to be enrolled as at least a half-time student. Upon graduation or termination of studies, the student is given a six-month grace period during which no interest or principal payments are due on subsidized loans and during which only interest accrues on the unsubsidized loans. The standard minimum monthly payment is \$50, but the amount varies based on the total amount of the outstanding loans upon which the student is paying and the type of repayment plan the student has chosen.

Undergraduate PLUS Federal Direct Loan – is a federal loan with a fixed 7.08% interest rate available to parents of dependent undergraduate students who have remaining cost of attendance not met by subsidized/unsubsidized William D. Ford Federal Direct Loans. This is a credit-based federal loan.

Graduate PLUS Federal Direct Loan – is a federal loan with a fixed 7.08% interest rate available to graduate students who have remaining cost of attendance not met by an unsubsidized William D. Ford Federal Direct Loans. This is a credit-based federal loan.

Military Preferred Tuition Discount – is a tuition discount to all active duty military personnel, National Guard, Reserves, retirees, veterans, spouses, surviving spouses, dependents with educational benefits, and DoD employees. Students must submit a discount application, available online at https://www.indwes.edu/adult-graduate/financial-aid/current_military_preferred_tuition_application_2019.pdf.

Educational Partner Discount – is a tuition discount given to students employed by one of IWU's educational partners. Students must submit a discount application, available from your program representative or by emailing N&Gdiscounts@indwes.edu.

Pastoral Discount – is a tuition discount offered to pastors who are taking courses in one of the approved ministry programs. For undergraduate students, a 50% tuition discount from all grant sources combined is given to Wesleyan pastors; a 30% tuition discount from all grant sources combined is given to non-Wesleyan pastors. Students must submit a discount application, available from your program representative.

Yellow Ribbon Award – is an award that does not have to be repaid and is available to eligible students who receive Chapter 33 GI Bill benefits. The amount eligible students receive reflects 50% of the tuition expenses that exceed the highest public in-state undergraduate tuition rate. The VA matches that contribution to cover fully the tuition costs.

Ministerial Student Aid Program – is a loan program administered by The Wesleyan Church through the Department of Education & The Ministry and is available to undergraduate and graduate students in an approved ministry program. The loan becomes a grant as the recipient serves The Wesleyan Church under a qualifying appointment. Applicants should understand that in requesting aid from this program they are applying for a loan, which must be either repaid or canceled through service. General eligibility requirements include, but are not limited to: local church membership, district approval, and enrollment form submission. For each year (September 1 through August 31) of full-time district appointment in The Wesleyan Church following studies, 20% of the loan is canceled once the service is rendered and reported. Cancellation cannot be given in the same church year that one receives loan-grant funds. Loan amounts for the 2019-2020 award year are \$60 per semester hour for junior and senior years of undergraduate study. More information may be found online at <https://www.wesleyan.org/ecd/loan-grant>.

Loan Repayment Chart

The following chart shows estimated monthly payment amounts based on a standard 10 year repayment plan. Learn more about current interest rates or other repayment plans online at www.studentaid.gov or www.finaid.org.

Interest Rate	5%	6.5%	8%
Amount Borrowed	Monthly Payment Amount		
\$5,500	\$58	\$62	\$67
\$8,500	\$90	\$97	\$103
\$15,000	\$159	\$170	\$182
\$20,000	\$212	\$227	\$243
\$30,000	\$318	\$341	\$364

\$40,000	\$424	\$454	\$485
\$50,000	\$530	\$568	\$607
\$60,000	\$636	\$681	\$728
\$70,000	\$742	\$795	\$850

How to Apply for Student Financial Aid

Students who wish to be considered for federal and/or state student financial aid must complete the Free Application for Federal Student Aid (FAFSA). Links to the application process online are provided at <https://www.indwes.edu/Financial-Aid/Adult-and-Graduate/Apply-For-Aid>:

- When completing the FAFSA (direct link is <https://fafsa.gov>) you must list IWU's Title IV Code, 001822, or IWU will not receive your FAFSA information from the federal processor.
- You must disclose any additional funding you will receive from employer reimbursement, vocational rehabilitation, or private scholarships to help pay for your education. To facilitate this requirement, complete the Other Aid Source Disclosure Form.
- If loans are desired, students must complete the Loan Entrance Counseling Session and William D. Ford Federal Direct Loan Master Promissory Note online (direct link is <https://studentloans.gov/>). You must have an established Federal Student Aid (FSA) ID and password in order to complete these items. It may be necessary to wait three days from the time you first create your FSA ID before trying to sign in to this website. For each item, you must enter "Indiana" in the School State field even if you attend classes in another state or online.
 - Entrance Counseling Session: Select Complete Loan Counseling (Entrance, Financial Awareness, Exit) from the menu, and on the next page click on the Start button next to Entrance Counseling (Required). Add IWU as a School to Notify and select the appropriate Student Type for your current degree pursuit (undergraduate or graduate).
 - Master Promissory Note: Click on Complete Loan Agreement (Master Promissory Note), from the menu and click the Start button next to MPN for Subsidized/Unsubsidized Loans from the next page.
 - The Financial Aid Office's standard practice is to originate federal student loans for the amount of a student's maximum eligibility. If you wish to have a lesser loan amount awarded than your maximum eligibility, complete the Reduced Loan Request form.

Once the above steps have been completed, be certain to:

- Quickly respond to requests for additional information from the Financial Aid Office. You may be asked, as required by federal regulations, to provide items for review in a process called Verification. Some items that may be requested are: a completed Verification Worksheet, a completed and notarized Identity and Statement of Educational Purpose Form, and a signed copy of your Federal Income Tax Return (and your spouse's or parents' as appropriate).
- Fully complete all forms. Forms filled out incorrectly or submitted to the wrong office or location could complicate your approval to begin classes or delay your student financial aid awards package.

How Eligibility is Determined and Student Financial Aid is Awarded

- All forms and information submitted online must be received in the Financial Aid Office before eligibility can be determined. In general, award amounts are based on a student's Expected Family Contribution found on the Student Aid Report, a student's enrollment status, the cost of attendance, and other estimated financial assistance. The Financial Aid Office will award a student for his or her maximum eligibility in scholarship, grant, and loan funds unless otherwise instructed in writing. Complete the Reduced Loan Request form to request a loan amount less than the maximum.
- Students in non-term programs must be scheduled for a full academic year, according to the academic year definition for the program in which the student is enrolled, or to degree completion for student financial aid to be awarded. Students in term-based program must be enrolled at least half-time for the term for federal loan funds to be disbursed. Any changes to planned enrollment may affect the amount and/or disbursement date(s) of aid for which the student may qualify.
- The Financial Aid Office will email notification to the IWU student email account that student financial aid has been awarded and is available for review online via the student portal at <https://myiwu.indwes.edu>. This secure website will indicate the types and amounts of aid for which the student qualifies. To decline all or a portion of the awarded aid, the

student must submit a written request to the Financial Aid Office or all awarded aid will disburse to the IWU student account, as appropriate. Complete the Reduced Loan Request form to request a loan amount less than the maximum. The student does not need to contact the Financial Aid Office to accept an awards package.

How and When Student Financial Aid is Disbursed

Federal Pell Grant is disbursed as a credit to the IWU student account in one payment per term/award period.

Federal SEOG is disbursed as a credit to the IWU student account in one payment per term/award period.

Federal TEACH Grant is disbursed as a credit to the IWU student account in one payment per term/award period.

Federal Direct Loans are disbursed as a credit to the IWU student account, generally in one payment per term/award period. For students in a non-term program format, the disbursement occurs 14-21 days after the start of the award period. For students in a term-based program format, the disbursement occurs 6 days after the start of the first class attended in the term.

Indiana State Grant Aid is disbursed as a credit to the IWU student account in one payment per state term. For students in a non-term program format, there are two state terms in the state academic year. For the Frank O'Bannon Grant and the 21st Century Scholarship, the first state term begins in the first 6-month timeframe where a student is enrolled full-time (at least 12 credit hours). The second 6-month state grant term begins immediately after the first. For students in a term-based program format, there are three or four state terms in the state academic year. The first state term begins in the first term where a student is enrolled full-time. Regardless of the program format, for students enrolled full-time on the 28th day of the state grant term, the earliest date state grant funds will be disbursed is on the 29th day of that term. For students not enrolled full-time on the 28th day of the state grant term but who later become enrolled full-time within that term, the earliest date state grant funds will be disbursed is on the last day of the course in which the student completes full-time enrollment for the term.

Kentucky State Grant Aid is disbursed as a credit to the IWU student account in one payment per state term.

Ohio State Grant Aid is disbursed as a credit to the IWU student account in one payment per state term.

Ministerial Student Aid is disbursed in the form of a check to the student three times a year (January, June, and September) from Wesleyan Headquarters for courses completed during the prior period.

All other types of aid are awarded and disbursement dates set as the necessary paperwork is received.

All financial aid forms and information submitted online must be received at least three weeks before a planned class start.

Applying for student financial aid does not remove responsibility for payment. If the funding is not received, the student must pay all outstanding balances immediately.

Satisfactory Academic Progress (SAP)

Students are expected to maintain Satisfactory Academic Progress toward the completion of their course of study. This includes:

- Enrolling in and attending class as well as completing assignments and projects.
- Earning at least the minimum GPA required to maintain good academic standing in the student's primary degree or certificate program.
- Earning passing grades in a minimum of 67% of all credit hours attempted.
- For undergraduate students, completing the program within 150% of the credit hours normally required to complete the course of study (e.g., if the program requires 120 credit hours to complete, then the student may attempt no more than 180 credit hours) or, for graduate students, within the maximum time allowed by the academic department to complete the degree.

Academic progress is reviewed after the end of each term/award period. Students who fail to make satisfactory academic progress will be placed onto SAP Warning or Suspension, as appropriate, per the policy requirements. Students with mitigating circumstances (which may include, but is not limited to, death in the family or grave illness of the student or close family member) may appeal termination of federal student financial aid eligibility due to failure to make academic progress by submitting a SAP Appeal Form, written explanation, and supporting documentation to the SAP Appeals Committee through the Financial Aid Office. The entire SAP Policy is available for review online at <https://www.indwes.edu/Financial-Aid/Adult-and-Graduate/Resources>.

Leaves of Absence, Withdrawals, and Return of Funds

A student may request leaves of absence through the Office of Student Services for breaks in attendance 180 days or less in any 12-month period. In the case there is an approved break between classes, a leave of absence will be reported to the lender, but no loan repayment will be required. If additional circumstances arise that prohibit the student from returning to class as scheduled, the student should contact the Financial Aid Office to discuss options. For a break between classes of more than 180 days in any 12-month period, the university is required to report non-enrollment information to the lender, and the student will be required to begin repayment of any student loans (see your loan promissory note for further information).

If a student finds it necessary to withdraw from the program, withdraw from a course or courses without an approved leave of absence, or take leaves of absence that exceed 180 days in a 12-month period, a federal student financial aid Return of Funds calculation will be performed. This calculation determines how much federal student financial aid has been earned and is based on the number of days attended during the term/payment period when the student withdraws. The amount of federal student financial aid funds to be returned by IWU to the funding source is based on the amount of those funds that the Return of Funds calculation determined were not earned by the student. The following is an example of the Return of Funds calculation:

- The student begins class on June 28 and the term/payment period runs until January 17.
- The student withdraws from the program on October 4.
- The term/payment period has 152 calendar days in it (not including break periods) and the student completed 86 days which is 56.6% of the payment period.
- The amount of the funds to be returned will be 43.4% of the federal student financial aid funds received.
- The portion of the federal student financial aid funds that the school must return is equal to the lesser of:
 - The institutional charges multiplied by the unearned percentage of your funds, or
 - The entire amount of excess funds.

The Financial Aid Office will determine the amount of the return of funds that is owed by IWU and the amount, if any, that is owed by the student. For any loan funds that are owed by the student, the student (or the parent for a Direct PLUS Loan) repays in accordance with the terms of the promissory note (e.g., scheduled payments are to be made to the holder of the loan over a period of time). A letter will be sent to the student indicating the results of the Return of Funds calculation and the amount of the return of funds, if any. The student will earn 100% of the federal student financial aid funds received for the term/payment period if the return of funds calculation shows the student completed 60% or more of the term/payment period. Additionally, state grant awards may be recalculated if the student drops below the minimum amount of credits and/or if tuition and fee charges must be revised as a result of the schedule change.

Funds will be returned to the federal student financial aid programs in the following order: unsubsidized Federal Direct Loan, subsidized Federal Direct Loan, Federal Perkins Loan, Federal Direct PLUS Loans, Federal Pell Grant, Federal SEOG, Federal TEACH Grant and other Title IV grants. The student will have 45 days to contact the Financial Aid Office to make arrangements to repay any federal grants that are owed by the student. Failure to make arrangements or to pay back the federal grants will mean the student is no longer eligible to receive federal student financial aid at any institution until full repayment.

The requirements for Title IV program funds when a student withdraws are separate from IWU's refund policy. Therefore, a student may still owe funds to the school to cover unpaid institutional charges. A student who requests the credit balance from his or her IWU student account and then makes registration changes may be required to repay funds to the university and/or to the student financial aid programs.

Student's Rights and Responsibilities

As a student, you have the right to know:

- What financial assistance is available, including information on all federal and state programs.
- The deadlines for submitting application for each of the student financial aid programs available.
- The cost of attending the school's programs and the school's refund policy.
- The criteria used by the institution to select financial aid recipients.

- How the school determines your financial need. This process includes how costs for tuition, fees, books, and living expenses are considered in your budget.
- What resources (such as employer reimbursement, other financial aid, etc.) are considered in the calculation of your need.
- How much of your financial need, as determined by the institution, has been met.
- An explanation of the various programs in your student financial aid package. If you believe you have been treated unfairly, you may request reconsideration of the award that was made to you.
- What portion of the student financial aid you received must be repaid, and what portion is grant aid. If the aid is a loan, you have the right to know the loan interest rate, the total amount that must be repaid, the payback procedures, the length of time you have to repay the loan, and when the repayment is to begin.

As a student, you are responsible to:

- Review and consider all information about the school's program before you enroll.
- Complete all required forms accurately and submit them in a timely manner to the correct address.
- Pay special attention to, and accurately complete, your FAFSA. Errors can result in delay of receipt of your student financial aid funds. Intentional misreporting of information on application forms for federal student financial aid is a violation of law and is considered a criminal offense subject to penalties under the U.S. Criminal Code.
- Return all additional information, verification, corrections, and/or new information requested by either the Financial Aid Office or the FAFSA central processor.
- Read and understand all the forms that you are asked to sign and keep copies of them.
- Accept responsibility for all agreements you sign.
- If you have a loan, notify the lender of changes in your name, address, or school status.
- Know and comply with the deadline for application or reapplication for aid.
- Know and comply with the school's leave of absence or withdrawal policy/procedures.
- Repay student loans in agreement with the loan promissory note.

Further Information

The Financial Aid Office staff is here to assist in any way possible. If you have questions about any information pertaining to student financial aid, please contact: Financial Aid Office, IWU -National and Global, Indiana Wesleyan University, 1900 West 50th Street, Marion, IN 46953-9393. Voice 800-621-8667 option 4, 765-677-2516, Fax 765-677-2030, Email IWUfinaid@indwes.edu.

CAPS - Services for Students

Academic Advising

The purpose of academic advising is to support students from enrollment to completion of degree requirements. Advisors help students understand all degree requirements and options to meet those requirements. Advisors also assist students in understanding policies and procedures, and communicating with departments such as Financial Aid and Accounting.

An academic advising team is assigned to each individual student and advises that student throughout the duration of his or her academic program. Advisors are available to meet one-on-one with students face to face, through email, by phone, or via video conference.

It is important that students maintain contact with their academic advising team in order to ensure timely progression toward degree completion as well as appropriate scheduling for maximum financial aid benefit.

Books and Materials

Indiana Wesleyan University's IWU-National and Global programming has been, in part, designed to serve the needs of busy, working, adult students. With this in mind, the required resource materials for our students are included with the program and

are supplied through IWU's chosen supplier and distributor, Tree of Life Bookstores. Some of these required resources are in digital form and can be accessed directly in the learning management system upon individual student registrations. Any non-digital resources will be shipped directly to students prior to each course. For any non-customized print materials that are not part of the first course of a program, students wishing to obtain these specific materials on their own, may contact the Tree of Life Bookstores for further information.

Please note: Any attempted return of materials are subject to policies and procedures as applied by Tree of Life Bookstores. Please contact Tree of Live Bookstores for details related to any possible return of materials.

Should it become necessary for a student to withdraw from a course, any course not completed before the specified time remaining on their access to the digital materials, additional charges may be applied. Hard copy resource materials should be returned immediately, if eligible, to avoid additional charges if/when the course is taken at a later date. If materials are not returned, and/or course is not completed, and course materials change in the time between withdrawal and re-entry, the student will be charged for new materials.

More information can be obtained by contacting Tree of Life Bookstores at 888-392-2930, 765-674-9530 ext. 1, or <http://www.treeoflifebooks.com/customerservices/>.

Chaplaincy Program

Spiritcare, the Chaplaincy Program for IWU National & Global Campus, is a ministry that seeks to care for the spiritual needs of adult students by providing Christ-centered support, resources, and services. This is done primarily through online and onsite classroom visits, structured devotionals, direct emails, and Portal content. The goal is to provide supportive opportunities for the growth of the complete person. On-site and online students have direct contact with a caring pastor shepherd. Spiritcare offers help, hope, and healing for students in crises. Chaplains can provide the following:

- Confidential and caring support for student and family members as requested.
- Spiritual guidance and prayer support.
- Intervention and support during life crises and emergencies.
- Referrals to Biblical, private counsel and support groups for special needs.
- An opportunity to be referred to a local pastor and a local church congregation for students seeking to grow in their faith.

Students may obtain additional information about the Spiritcare Chaplaincy Program through the student portal at myiwu.indwes.edu/Chaplaincy or by contacting the Office of Student Services at 800-621-8667 ext. 2359.

Note: Out of Christian love and concern for IWU National & Global students, IWU chaplains may be notified regarding student issues and needs in order to offer extra care. Chaplains may thus initiate contact with students to ascertain further needs.

Library Services

Off Campus Library Services provides both mediated and direct access to resources and services designed specifically for the adult student. The Jackson Library in Marion has thousands of materials via searchable databases, including both print and online journals; streaming media titles; print books and ebooks; and various formats of microform. These are all searchable via the secured Jackson Library databases. Small library collections are available at the Louisville campus, Ohio campuses at Cincinnati, Cleveland, Columbus, and Dayton, as well as the Indiana campuses at Greenwood, Indianapolis (two locations), and Merrillville, and include some reference books and full access to the library catalog and subscription-based journal and book indexes. Remote access is also available to all databases through the university login. Students can get personalized assistance from OCLS librarians at Cincinnati, Cleveland, Indianapolis, Louisville, Marion, and Merrillville campuses. Librarians assist with general paper editing especially as it pertains to use of the writing style of their degree program. OCLS can also help troubleshoot basic word processing and PowerPoint challenges.

The National and Global student or distance student can contact OCLS via e-mail, 800 telephone, or chat service. Online access to the Library Resource Guide is available from the OCLS Web page; OCLS Tools. All provided services are further described in this document. One on one or group instruction about the services and databases of OCLS or a writing style is available by special appointment.

The library is part of a consortium, Academic Libraries of Indiana, which includes access to most library collections of Indiana higher education institutions. If attending classes in Kentucky or Ohio, the regional OCLS librarian can inform students about opportunities in their area.

Services for Disabled Students

IWU Disability Services

The goal of disability services at Indiana Wesleyan University is to work cooperatively with students to help them reach their maximum academic, social, and personal potential. This is accomplished by integrating legal expectations, Indiana Wesleyan's standards of service, and Christ-like principles. The Director of Accessibility and Accommodations is a trained professional, responsible for determining accommodation eligibility and for coordinating office services for students with disabilities. The director works with the students, faculty, and staff to design and implement a plan of reasonable accommodations that allows for equal access to all areas of university life.

Equal Access

Indiana Wesleyan University is committed to inclusion and equal access of individuals with disabilities. Individuals will not be discriminated against on the basis of disability or be denied equal access and appropriate accommodation to the educational opportunities available at IWU.

“No otherwise qualified person with a disability in the United States shall, solely on the basis of disability, be denied access to, or the benefits of, or be subjected to discrimination under any program or activity in any institution receiving federal financial assistance.” –Section 504 of the Rehabilitation Act of 1973.

Admissions

Admission decisions are made without regard to disabilities. All prospective students are expected to present academic credentials that meet or exceed the minimum requirements for admissions.

Prospective students with disabilities are not required to identify themselves to the Admissions Office or the Director of Accessibility and Accommodations. However, those interested in receiving academic accommodations are encouraged to meet with, or contact, the Director of Accessibility and Accommodations as early as possible to allow for a review of documentation and the formulation of an accommodation plan.

Student Address/Email Information

Students should notify the Office of Student Services of any change of address, telephone number, or name so that proper records can be maintained. Name change requests require submission of appropriate documentation.

IWU Student Email Accounts - Upon acceptance, students are given an IWU student e-mail account. This is the only account used by IWU for communication with the student. It is extremely important that the student checks this account on a regular basis as important academic and financial information as well as university announcements will be shared in this way.

DeVoe School of Business

The DeVoe School of Business supports the university mission to be a Christ-centered institution of higher education and challenges our students to develop character, strengthen their scholarship, and enhance their leadership abilities. The School offers dynamic programs that adapt to the changing nature of knowledge, such as the impact of globalization and technology on the business field. Through extensive curriculum development and program assessment processes, our intensive curriculum builds on the knowledge our students bring to the classroom and helps shape them into lifelong learners. The School provides degree-oriented education opportunities to working adults when occupation and family responsibilities make it difficult to spend major blocks of time in residence on campus. With many of our alumni choosing to continue to reside in the communities we serve, our programs and graduates are a key component in workforce development.

Undergraduate Business Programs

The Undergraduate Business Programs offered are:

Associate of Science degree with majors in:

- Accounting (p. 348)
- Business (p. 350)
- Computer Information Technology (p. 353)

Bachelor of Science degree with majors in:

- Accounting (p. 354)
- Business Administration (p. 356)
- Business Administration with a specialization in Financial Planning (p. 358)
- Business Administration with a specialization in Human Resource Management (p. 359)
- Business Information Systems (p. 361)
- Healthcare Administration (p. 362)
- Hospitality Management (p. 364)
- Management (p. 365)
- Management - with a specialization in Human Resource Management (p. 367)
- Marketing - with a specialization in Digital Advertising, Promotion, and Branding (p. 369)
- Marketing - with a specialization in Marketing Analytics (p. 370)
- Marketing - with a specialization in Services and Non-Profit (p. 372)
- Marketing - with a specialization in Social Media (p. 373)

Additionally, the following minors are available for bachelor degree students.

- Accounting (p. 374)
- Information Technology (p. 375)
- Management (p. 375)

IWU reserves the right to move students to another date, location, or online if less than eight students are registered at a particular location.

Associate Degree Programs

AS - Accounting

The Associate of Science degree with a major in Accounting includes both accounting and general education courses. Students will gain fundamental skills needed for entry-level accounting positions and provides an excellent foundation for pursuing a Bachelor of Science degree with a major in Accounting or Business.

Upon completion of the program, students will be able to:

- Demonstrate ethical decision-making from a Christian worldview.
- Demonstrate a competency in the application of fundamental accounting and business principles.
- Develop foundational business and accounting analysis skills.
- Integrate a biblical framework that guides business and personal interactions.
- Demonstrate effective communication of ideas and facts.

- Apply information management skills to business decision-making.

This degree will provide students with the fundamental skills needed for entry level accounting positions.

This program provides a fundamental basis for students desiring to continue their education at IWU to complete a bachelor's degree in this discipline. The courses contained in this associate program will satisfy at least 24 hours out of the 30 general education hours required at the bachelor level and will also apply toward the 120 hour degree requirement.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Admission Requirements

The admission requirements for the associate degree programs offered through the College of Adult and Professional Studies are as follows:

- Proof of standard high school diploma or GED certification.
- Submission of all required items for the admissions process as outlined in the "application procedures" section of the application packet.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Courses must be approved by the DeVoe School of Business.
- Associate programs offered through the College of Adult and Professional Studies require a minimum of 15 credit hours of courses in the academic major to be taken at Indiana Wesleyan University.

Graduation Requirements

To graduate with an associate degree with a major in Accounting from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 60 semester hours.
- Completion of the core requirements with a GPA of 2.0 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 24 hours of general education requirements as specified (General Education Requirements (p. 323)).
- Payment of all tuition and fees is required in order to receive a diploma.

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Accounting (AS) - Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
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Core Courses

BIS-225	Software Tools	3
BUS-150	Personal Finance	3
BUS-105	Introduction to American Business	3
ECO-205	Basic Economics	3
ACC-210	Using Spreadsheets in Accounting	3
ACC-201	Accounting Principles I	3
ACC-202	Accounting Principles II	3
BUS-230	Foundations of Global Business	3

ACC-220	Payroll Accounting and Taxation	3
BUS-225	Legal Environment of Business	3
ACC-230	Business Taxation	3

Total Credit Hours: 0

AS - Business

The Associate of Science degree with a major in Business prepares students for entry level business positions and provides a foundation for completion of a baccalaureate degree in a business-related field. Instructional methods include lectures, seminars, workshop activities, simulations, and business case studies.

Upon completion of the program, students will be able to:

- Develop foundational business analysis skills.
- Apply global perspectives to business decision-making.
- Demonstrate effective communication of ideas and facts.
- Apply information management skills to business decision-making.
- Develop ethical solutions for business decision-making.
- Integrate a biblical framework that guides business and personal interactions.

The major in Business at Indiana Wesleyan University is designed to be a degree in general business and to provide a foundation for completion of a baccalaureate degree in a business-related field.

The courses in the program relate theory to practice. Instructional methods include lectures, seminars, workshop activities, and business case studies. Courses are primarily three credit hours, and each course is a required component of the program (core) and should be taken in sequence.

This program provides a fundamental basis for students desiring to continue their education at IWU to complete a bachelor's degree in this discipline. The courses contained in this associate program will satisfy at least 24 hours out of the 30 general education hours required at the bachelor level and will also apply toward the 120 hour degree requirement.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary

Admission Requirements

The admission requirements for the associate degree programs offered through the College of Adult and Professional Studies are as follows:

- Proof of standard high school diploma or GED certification.
- Submission of all required items for the admissions process as outlined in the "application procedures" section of the application packet.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Courses must be approved by the DeVoe School of Business.

- Associate programs offered through the College of Adult and Professional Studies require a minimum of 15 credit hours of courses in the academic major to be taken at Indiana Wesleyan University.

Graduation Requirements

To graduate with an associate degree with a major in Business from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 60 semester hours.
- Completion of the core requirements with a GPA of 2.0 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 24 hours of general education requirements as specified (General Education Requirements)
- Payment of all tuition and fees is required in order to receive a diploma.

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Business - Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
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Core Courses

BIS-225	Software Tools	3
BUS-150	Personal Finance	3
BUS-105	Introduction to American Business	3
ECO-205	Basic Economics	3
HRM-235	Project Management in Human Resources	3
BUS-225	Legal Environment of Business	3
ACC-203	Accounting for Business	3
MKG-220	Introduction to Marketing	3
BUS-301	Principles of Entrepreneurship	3
BUS-230	Foundations of Global Business	3
BUS-274	Business Case Study	3

AS - Business (Ohio)

The Associate of Science degree with a major in Business program is designed either to be a degree in general business or provide a foundation for completion of a baccalaureate degree in a business-related field. Instructional methods include lectures, seminars, workshop activities, simulations, and business case studies.

Upon completion of the program, students will be able to:

- Demonstrate an understanding of decision-making from a Christian worldview.
- Develop an academic foundation for the completion of a business-related baccalaureate degree.
- Develop a knowledge base that demonstrates exposure to liberal arts instruction.
- Integrate basic business principles, concepts, and skills.

The major in Business at Indiana Wesleyan University is designed to be a degree in general business and to provide a foundation for completion of a baccalaureate degree in a business-related field.

The courses in the program relate theory to practice. Instructional methods include lectures, seminars, workshop activities, and business case studies. Courses are primarily three credit hours, and each course is a required component of the program (core) and should be taken in sequence.

This program provides a fundamental basis for students desiring to continue their education at IWU to complete a bachelor's degree in this discipline. The courses contained in this associate program will include 36 hours of general education hours that will apply toward the bachelor level general education requirements as well as the 120 hour degree requirement.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary

Admission Requirements

The admission requirements for the associate degree programs offered through the College of Adult and Professional Studies are as follows:

- Proof of standard high school diploma or GED certification.
- Submission of all required items for the admissions process as outlined in the "application procedures" section of the application packet.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Courses must be approved by the DeVoe School of Business.
- Associate programs offered through the College of Adult and Professional Studies require a minimum of 15 credit hours of courses in the academic major to be taken at Indiana Wesleyan University.

Graduation Requirements

To graduate with an associate degree with a major in Business from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of the core requirements.
- Cumulative GPA of 2.0 or higher.
- A minimum grade of "C" must be achieved in ENG-140 (p. **Error! Bookmark not defined.**), and ENG-141 (p. **Error! Bookmark not defined.**). Failure to achieve a "C" in any of these courses will require repeating the course until a "C" is achieved. (The "repeated courses" policy as found in the Academic Information section does not apply in this case.)
- Payment of all tuition and fees is required in order to receive a diploma.

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Business (Ohio Onsite Students) - Program of Study

Core Courses

ENG-140 and ENG-141 must be passed with "C" or higher.

GEN-111	Foundations of Lifelong Learning	3
ENG-140	College Writing	3
BUS-150	Personal Finance	3
BUS-105	Introduction to American Business	3
ENG-141	Research and Writing	3
COM-115	Introduction to Human Communication	3
MAT-118	Quantitative Reasoning	3
ECO-205	Basic Economics	3
BIL-102	New Testament Survey	3
HST-102	American History II	3

BUS-225	Legal Environment of Business	3
PSY-150	General Psychology	3
FINA-180	Humanities Fine Arts	3
HRM-235	Project Management in Human Resources	3
MAT-112	General Statistics	3
ACC-203	Accounting for Business	3
EAR-130	Earth Science	3
PHY-101	Physical Science of Everyday Phenomena	3
BUS-230	Foundations of Global Business	3
BUS-274	Business Case Study	3

AS - Computer Information Technology

The Associate of Science degree with a major in Computer Information Technology is designed to provide the graduate with a foundation for success at an entry-level position in the information technology field and provides the basis for completion of a Bachelor's degree. Instructional methods include lectures, seminars, workshop activities, simulation, and physical manipulation of computer equipment.

Upon completion of the program, students will be able to:

- Demonstrate an understanding of ethical decision-making from a Christian worldview.
- Demonstrate a competency in the application of fundamental Computer Information Technology and business principles.
- Develop foundational business and Computer Information Technology analysis skills.
- Integrate a biblical framework that guides business and personal interactions.
- Demonstrate effective communication of ideas and facts.
- Apply information management skills to business decision-making.

The courses in the program relate theory to practice, but practical knowledge of the computer field is the primary objective of the computer courses in the core. Instructional methods include lectures, seminars, workshop activities, simulations, and physical manipulation of computer equipment. Courses are primarily three credit hours, and each course is a required component of the program (core) and should be taken in sequence.

This program provides a fundamental basis for students desiring to continue their education at IWU to complete a bachelor's degree in this discipline. The courses contained in this associate program will satisfy 24 hours out of the 30 general education hours required at the bachelor level and will also apply toward the 120 hour degree requirement.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Admission Requirements

The admission requirements for the associate degree programs offered through the College of Adult and Professional Studies are as follows:

- Proof of standard high school diploma or GED certification.
- Submission of all required items for the admissions process as outlined in the "application procedures" section of the application packet.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Courses must be approved by the DeVoe School of Business.
- Associate programs offered through the College of Adult and Professional Studies require a minimum of 15 credit hours of courses in the academic major to be taken at Indiana Wesleyan University.

Graduation Requirements

To graduate with an associate degree with a major in Computer Information Technology from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 60 semester hours.
- Completion of the core requirements with a GPA of 2.0 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 24 hours of general education requirements as specified (General Education Requirements).
- Payment of all tuition and fees is required in order to receive a diploma.

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Computer Information Technology - Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
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Core Courses

BUS-150	Personal Finance	3
BIS-225	Software Tools	3
CIT-112	Computer Information Technology	3
BUS-105	Introduction to American Business	3
CIT-140	Operating Systems Concepts	3
CIT-120	Introduction to Programming Concepts	3
CIT-262	Network Communications	3
CIT-260	Database Concepts	3
CIT-270	Basic Web Design and Development	3
CIT-272	Hardware and Software Troubleshooting	3
CIT-280	Project Management and Integration - Capstone	3

Total Credit Hours: 0

Bachelor Degree Programs

BS - Accounting

The Bachelor of Science degree with a major in Accounting is an academic program designed for working professionals employed in public or private organizations who are interested in completing a baccalaureate degree focusing on accounting theory, taxation, and auditing.

Upon completion of the program, students will be able to:

- Demonstrate an understanding of decision making from a Christian worldview.

- Demonstrate knowledge of current accounting principles, tax law, current auditing standards, and the use of accounting information by management.
- Develop critical thinking, problem solving, and communication skills.
- Apply accounting theory in a practical manner.
- Demonstrate technology skills necessary to solve accounting problems.

The first two courses, ACC-201 (Accounting Principles I) and ACC-202 (Accounting Principles II), are provided to those who wish to meet minimum credit hour entrance requirements and as optional refresher courses for those entering the program. The core program focuses on accounting theory emphasizing analytical skills, practical application, and problem solving. Accounting, taxation, and auditing issues faced by managers in a variety of business organizations are also addressed. The accounting curriculum is designed to provide working business professionals with the skills and knowledge necessary to transition into or advance within the general field of accounting.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Note: This degree provides an excellent foundation for students who anticipate pursuing their CPA certification. The courses offered in this program give broad coverage of all the major areas of competency needed to sit for the CPA exam. However, students will need to check with their state licensing board of accountancy for the specific requirements needed to make application to take the CPA examination. States require different application credentials and specifications, and Indiana Wesleyan University makes no promises, express or implied, that this degree alone will qualify graduates to sit for the CPA examination in any state.

Additionally, students will likely need to take a CPA review course (at their own expense) once they have completed the degree at Indiana Wesleyan University. Students cannot realistically expect to complete this degree at Indiana Wesleyan and immediately pass the CPA examination without first taking a CPA review course that prepares them for the intricate and specific questions that might appear on the CPA exam. It is up to each student to make arrangements to enroll in a CPA review course provided by the state in which the student plans to sit for the CPA examination. Indiana Wesleyan does not provide a CPA review course (or any licensing or continuing education courses) as part of the BS - Accounting program.

A minor in Accounting is available to a bachelor degree seeking student in the College of Adult and Professional Studies.

Accounting Minor (p. 374)

Admission Requirements

The admission requirements for Bachelor of Science degree with a major in Accounting offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.
- Evidence of knowledge equivalent to one semester of coursework in mathematics or statistics by meeting one of the following options:
 - Transferring in a mathematics or statistics course from another institution.
 - Taking a mathematics or statistics course from Indiana Wesleyan University.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".

- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Accounting from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements (p. 324)).
- Payment of all tuition and fees is required to receive a diploma.

Accounting (BS) - Program of Study

Prerequisite Courses

(must be completed before starting the core program)

ACC-201	Accounting Principles I	3
ACC-202	Accounting Principles II	3

Core Courses

MGT-302	Management and Leadership	3
FIN-210	Managerial Finance	3
ACC-311	Intermediate Financial Accounting and Reporting I	3
ACC-312	Intermediate Financial Accounting And Reporting II	3
ECO-330	Applied Microeconomics for Business	3
ADM-447	Business Law	3
ACC-341	Managerial Cost Accounting I	3
ACC-430	Accounting Ethics	3
ACC-423	Auditing	3
ADM-448	Strategic Planning	3
ACC-451	Advanced Accounting	3
ACC-371	Federal Income Tax I	3
ACC-372	Federal Income Tax II	3
ACC-491	Accounting Information Systems	3

Total Credit Hours: 0

BS - Business Administration

Students in the Bachelor of Science with major in Business Administration program will evaluate strategic solutions to organizational issues within diverse business and economic situations applying critical thinking, financial and managerial knowledge. Multiple communication media and technologies will be evaluated to design appropriate business strategies for organizational and global business conditions. Students will integrate biblical principles, and generate ethical solutions to business challenges.

Upon completion of the program, students will be able to:

- Evaluate an organization's current situation and formulate an appropriate strategy in response to organizational challenges.
- Integrate appropriate financial and quantitative methods to provide solutions within diverse global business and economic environments.
- Design appropriate strategies using multiple communication media to meet organizational goals.

- Apply appropriate technologies to meet changing business conditions.
- Develop ethical solutions for business opportunities using critical thinking.
- Integrate a biblical framework that guides interaction within the workplace.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

The admission requirements for Bachelor of Science degree with a major in Business Administration offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Business Administration from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements (p. 324)).
- Payment of all tuition and fees is required to receive a diploma.

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Business Administration - Program of Study

Core Courses

MGT-302	Management and Leadership	3
COM-325	Communication in Business	3
ADM-310	Applied Technology for Managers	3
MGT-445	Ethical and Legal Business Concepts	3
MKG-421	Foundations of Marketing	3
MGT-460	International Issues in Business	3
MGT-451	Quality and Project Decision-Making for Managers	3

ACC-201	Accounting Principles I	3
ACC-202	Accounting Principles II	3
STA-320	Business Statistics	3
ECO-330	Applied Microeconomics for Business	3
ECO-331	Applied Macroeconomics for Business	3
FIN-210	Managerial Finance	3
ADM-495	Seminar in Business	3

BS - Business Administration - Financial Planning Specialization

Students in the Bachelor of Science with a major in Business Administration with a specialization in Financial Planning will incorporate critical analysis to evaluate clients' objectives, needs, and values. They will use unique case studies to engage in the practice of recommending particular strategies within a broader financial plan. Students will test strategic solutions to organizational issues within diverse business and economic situations applying critical thinking derived from financial and managerial knowledge. Students will apply various digital communication strategies to convey complex financial concepts and financial plan recommendations with clients. Students will integrate biblical principles, evaluate and apply the Virtuous Business Model, and generate ethical solutions to business challenges within the personal financial planning disciplines.

Upon completion of the program, students will be able to:

- Explain the steps of the financial planning process.
- Analyze personal financial situations to create an effective financial plan.
- Communicate the financial plan using a variety of digital and paper media strategies.
- Evaluate an organization's current situation and formulate an appropriate strategy in response to organizational challenges.
- Integrate appropriate financial and quantitative methods to provide solutions within diverse global business and economic environments.
- Apply appropriate technologies to meet changing business conditions.
- Develop ethical solutions for business opportunities using critical thinking.
- Integrate biblical principles and the Virtuous Business Model to guide interactions within the workplace.

Admission Requirements

The admission requirements for the Bachelor of Science with a major in Business Administration with a specialization in Financial Planning offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Business Administration from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements (p. 323)).
- Payment of all tuition and fees is required to receive a diploma.

Business Administration - Financial Planning Specialization - Program of Study

Core Courses

MGT-302	Management and Leadership	3
COM-325	Communication in Business	3
ADM-310	Applied Technology for Managers	3
MGT-445	Ethical and Legal Business Concepts	3
MKG-421	Foundations of Marketing	3
MGT-460	International Issues in Business	3
MGT-451	Quality and Project Decision-Making for Managers	3
STA-320	Business Statistics	3
ACC-201	Accounting Principles I	3
ECO-330	Applied Microeconomics for Business	3
FIN-420	Introduction to Financial Planning	3
FIN-421	Risk Management Foundations	3
FIN-422	Biblically Based Investment Planning	3
FIN-423	Introduction to Income Tax Planning	3
FIN-424	Retirement and Benefits Planning	3
FIN-426	Creating the Financial Plan	3
FIN-427	Rethinking Wealth: Estate Planning and Wealth Transfer	3

BS - Business Administration - Human Resource Management Specialization

Students in the Bachelor of Science with major in Business Administration and a specialization in Human Resource Management program will evaluate strategic solutions to organizational issues within diverse business and economic situations applying critical thinking, financial and managerial knowledge. Multiple communication media and technologies will be evaluated to design appropriate business strategies for organizational and global business conditions. Students will integrate biblical principles, and generate ethical solutions to business challenges. The HR Specialization aligns with the recommended requirements for HR degree programs as outlined in the Society of Human Resource Management curriculum guidebook and templates.

Upon completion of the program, students will be able to:

- Evaluate an organization's current situation and formulate an appropriate strategy in response to organizational challenges.
- Integrate appropriate financial and quantitative methods to provide solutions within diverse global business and economic environments.
- Design appropriate strategies using multiple communication media to meet organizational goals.
- Apply appropriate technologies to meet changing business conditions.
- Develop ethical solutions for business opportunities using critical thinking.
- Integrate a biblical framework that guides interaction within the workplace.

- Fill the role of an educated HR professional.
- Demonstrate an alignment of knowledge and skills with Society of Human Resource Management (SHRM) standards for Human Resources Professionals.
- Complete the SHRM certification exam (per SHRM certification qualifications, i.e., work experience).

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

The admission requirements for Bachelor of Science degree with a major in Business Administration offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Business Administration and a specialization in Human Resource Management from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements (p. 324)).
- Payment of all tuition and fees is required to receive a diploma. (p. 354)

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Business Administration - HR Specialization - Program of Study

Core Courses

*NOTE: Students must take HRM-435 (p. **Error! Bookmark not defined.**), HRM-490 (p. **Error! Bookmark not defined.**), HRM-470 (p. **Error! Bookmark not defined.**), and HRM-494 (p. **Error! Bookmark not defined.**) prior to taking ADM-495.*

MGT-302	Management and Leadership	3
COM-325	Communication in Business	3
ADM-310	Applied Technology for Managers	3
MGT-445	Ethical and Legal Business Concepts	3
MKG-421	Foundations of Marketing	3
MGT-460	International Issues in Business	3

MGT-451	Quality and Project Decision-Making for Managers	3
ACC-201	Accounting Principles I	3
ACC-202	Accounting Principles II	3
STA-320	Business Statistics	3
ECO-330	Applied Microeconomics for Business	3
ECO-331	Applied Macroeconomics for Business	3
FIN-210	Managerial Finance	3
HRM-435	Human Resource Management	3
HRM-470	Managing Compensation and Benefits	3
HRM-490	Human Resource Development	3
HRM-494	Comprehensive Overview of Human Resource Management	3
ADM-495	Seminar in Business	3

BS - Business Information Systems

The Bachelor of Science degree with a major in Business Information Systems program is designed for working professionals who are employed in businesses or public organizations. The curriculum enables graduates to assist and lead in the planning, development, and operation of information systems. Such systems are used to streamline and automate processes, solve problems, and provide communication channels. The program stresses skill development in the areas of analytical thinking, communication, object-oriented programming, database management systems, networking, security, and Web development, with an emphasis on developing the skills necessary for successfully implementing and supporting computer and information systems. The program also helps develop the skills necessary to serve as a liaison between management and information technology departments.

Upon completion of the program, students will be able to:

- Demonstrate an understanding of decision making from a Christian worldview.
- Demonstrate knowledge of a broad set of technical skills used in business information systems.
- Develop critical thinking, problem solving, and communication skills.

Also, it is **strongly recommended** that students have a working knowledge of the Windows operating system as well as word processing and spreadsheet applications.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

A minor in Information Technology is available to a bachelor degree seeking student in the College of Adult and Professional Studies.

Information Technology Minor (p. 375)

Admission Requirements

The admission requirements for Bachelor of Science degree with a major in Business Information Systems offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Business Information Systems from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements (p. 324)).
- Payment of all tuition and fees is required to receive a diploma.

Business Information Systems - Program of Study

Core Courses

MGT-302	Management and Leadership	3
BIS-216	Information Systems and Project Management	3
COM-325	Communication in Business	3
BIS-220	Analytical Thinking and Problem Solving	3
BIS-320	Managerial Relational Database Systems	3
MKG-421	Foundations of Marketing	3
ACC-310	Accounting Decisions for Managers	3
BIS-344	Visual Basic .Net Programming	4
BIS-346	Java Programming	4
BIS-324	Networking, Systems & Security	4
BIS-353	Web Application Development	4
BIS-460	Business Systems Analysis and Design Seminar	4

Total Credit Hours: 0

BS - Healthcare Administration

Students in the Bachelor of Science degree with a major in Healthcare Administration program evaluate solutions and strategies for complex problems and opportunities within the healthcare industry, evaluate personal management capabilities and design a plan for lifelong growth, and integrate critical analysis with healthcare administration disciplines. Students will apply ethical standards in decision making and strategy development, create appropriate communication strategies to achieve organizational goals, and integrate a biblical framework into the practice and standards that guides interactions within the healthcare industry. The assessment of technologies for implementation in healthcare organizations will be featured throughout the program.

Upon completion of the program graduates will be able to:

- Evaluate solutions and strategies for complex problems and opportunities within the healthcare industry.
- Evaluate personal management capabilities and design a plan for lifelong growth.
- Integrate critical analysis with healthcare administration disciplines to ensure organizational success.

- Apply ethical standards in decision making and strategy development.
- Create appropriate communication strategies to achieve organization goals.
- Integrate a biblical framework into the practice and standards that guides interactions within the healthcare industry.
- Assess technologies for implementation in healthcare organizations.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

The admission requirements for Bachelor of Science degree with a major in Healthcare Administration offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Healthcare Administration from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements (p. 324)).
- Payment of all tuition and fees is required to receive a diploma. (p. 354)

Healthcare Administration - Program of Study

Core Courses

HCA-310	Healthcare Management and Leadership	3
COM-325	Communication in Business	3
HCA-320	Ethical Decision-Making for Healthcare Administrators	3
HRM-435	Human Resource Management	3
ACC-201	Accounting Principles I	3
HCA-330	Technology and Information Systems for Health Care	3
HCA-340	Leading and Governing High Reliability Healthcare Organizations	3

HCA-410	Healthcare Principles and Policies	3
HCA-420	Finance for Healthcare Administrators	3
STA-320	Business Statistics	3
ECO-410	Economic Analysis for Healthcare Administrators	3
MKG-411	Healthcare Marketing	3
HCA-430	Issues for Healthcare Administrators	3
HCA-440	Quality and Project Decision-Making for Managers	3
HCA-450	Strategy Development for Healthcare Administration	3
HCA-490	Capstone Project for Healthcare Administrators	3

BS - Hospitality Management

Students in the Bachelor of Science degree with a major in Hospitality Management program will differentiate specific characteristics of the segments within the hospitality industry, identify current trends and issues, and develop effective marketing strategies and optimal human asset management practices using quantitative methods. Students will develop a leadership philosophy and practice consistent with a biblical worldview, apply appropriate communication strategies to achieve organizational goals, and utilize appropriate technologies to meet changing business conditions. Students will also create a business plan for a small hospitality industry business. Students will be required to perform a field exercise as part of this program.

Upon completion of the program graduates will be able to:

- Develop a leadership philosophy and practice consistent with a biblical worldview.
- Utilize appropriate technologies to meet changing business conditions.
- Apply appropriate communication strategies to achieve organization goals.
- Integrate a biblical framework that guides interaction within the workplace.
- Develop effective marketing strategies applicable to the hospitality industry.
- Identify current trends and issues impacting the hospitality industry.
- Differentiate specific characteristics of the segments of the hospitality industry including their optimal human asset management practices using quantitative methods.
- Create a business plan for a small hospitality industry business.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

The admission requirements for Bachelor of Science degree with a major in Hospitality Management offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Hospitality Management from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements) (p. 324).
- Payment of all tuition and fees is required to receive a diploma. (p. 354)

Hospitality Management - Program of Study

Core Courses

MGT-302	Management and Leadership	3
COM-325	Communication in Business	3
ADM-310	Applied Technology for Managers	3
MGT-445	Ethical and Legal Business Concepts	3
MGT-460	International Issues in Business	3
MGT-432	Organizational Behavior	3
MGT-435	Human Resources Management	3
HSM-400	Hospitality Market Development	3
HSM-410	Current Trends and Issues in Hospitality Management	3
HSM-420	An Introduction to Quantitative Tools for Decision-Making in Hospitality Management	3
HSM-430	Hotels, Restaurants, Tourism, and Travel in the Hospitality Industry	3
HSM-440	Strategic Human Asset Management	3
HSM-450	The Application of Quantitative Tools for Decision-Making in Hospitality Management	3
HSM-490	Hospitality Management Capstone	3
Subtotal: 42		

BS - Management

The Bachelor of Science degree with a major in Management emphasizes skill development in business management. This includes analysis and problem solving, the application of global perspectives, the identification of appropriate methods of communication, the application of relevant technologies, and developing ethical solutions using critical thinking. All skills are examined within a biblical framework.

This program is also offered as a Competency-Based and is designed so students can progress through the program at their own pace. Students in this program will be required to demonstrate their competency in workplace skills that emphasize communication, teamwork, critical analysis, problem solving, the application of global perspectives, the application of relevant technologies and developing ethical solutions. A series of summative assessments will be used in the program to gauge

students' level of competency for each course and program outcome along with the associated workplace skill. All outcomes and workplace skills are examined within a biblical framework.

Upon completion of the program, students will be able to:

- Develop business analysis and problem solving skills in planning, organizing, controlling, and leading as they relate to business management.
- Apply global management perspectives to critical business decisions.
- Identify appropriate business management communication methods to reach diverse audiences in business environments.
- Apply relevant technologies to manage changing business conditions.
- Develop ethical solutions for business management opportunities using critical thinking.
- Integrate a biblical framework that guides interaction within the workplace.

A minor in Management is available to a bachelor degree seeking student in the College of Adult and Professional Studies.

Management Minor (p. 375)

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Admission Requirements

The admission requirements for Bachelor of Science degree with a major in Management offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.
- Competency-Based students - Submission of a resume that documents a minimum of three-years supervisory and managerial experience. This experience must focus on a role in managing others. Experience may be in a paid or volunteer position and can be performed in a variety of institutions and organizations including (but not limited to): business, non-profit, civic, educational, medical, religious or government.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Management from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements (p. 324)).

- Payment of all tuition and fees is required to receive a diploma.

Management - Program of Study

Core Courses

MGT-302	Management and Leadership	3
COM-325	Communication in Business	3
ADM-310	Applied Technology for Managers	3
MGT-445	Ethical and Legal Business Concepts	3
MKG-421	Foundations of Marketing	3
MGT-460	International Issues in Business	3
MGT-451	Quality and Project Decision-Making for Managers	3
MGT-450	Negotiation/Conflict Resolution	3
ECO-310	Economics Principles for Managers	3
ACC-310	Accounting Decisions for Managers	3
MGT-432	Organizational Behavior	3
FIN-310	Financial Decisions for Managers	3
HRM-435	Human Resource Management	3
MGT-496	Applied Management Project	3

Total Credit Hours: 0

BS - Management - Human Resource Management Specialization

The Bachelor of Science degree with a major in Management with a specialization in Human Resource Management stresses skill development in business management. This includes analysis and problem solving, the application of global perspectives, the identification of appropriate methods of communication, the application of relevant technologies, and developing ethical solutions using critical thinking. All skills are examined within a biblical framework. The HR Specialization aligns with the recommended requirements for HR degree programs as outlined in the Society of Human Resource Management curriculum guidebook and templates.

Upon completion of the program, students will be able to:

- Develop business analysis and problem solving skills in planning, organizing, controlling, and leading as they relate to business management.
- Apply global management perspectives to critical business decisions.
- Identify appropriate business management communication methods to reach diverse audiences in business environments.
- Apply relevant technologies to manage changing business conditions.
- Develop ethical solutions for business management opportunities using critical thinking.
- Integrate a biblical framework that guides interaction within the workplace.
- Fill the role of an educated and credentialed HR professional.
- Demonstrate an alignment of knowledge and skills with Society of Human Resource Management (SHRM) standards for Human Resources Professionals.
- Complete the SHRM certification exam (per SHRM certification qualifications, i.e., work experience).

Management students wishing to complete the Human Resource Management specialization also need to complete the following foundational business course requirements in order to comply with SHRM guidelines:

- Statistics course at the 100 level or equivalent

This course may be completed at IWU or transferred in.

A minor in Management is available to a bachelor degree seeking student in the College of Adult and Professional Studies.

Management Minor (p. 375)

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Admission Requirements

The admission requirements for Bachelor of Science degree with a major in Management offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Management from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements (p. 324)).
- Payment of all tuition and fees is required to receive a diploma.

Management - HR Specialization - Program of Study

Core Courses

Students completing the specialization must also complete a statistics course (100 level or equivalent) to satisfy the foundational business course requirements in order to comply with SHRM guidelines.

*NOTE: Students must take HRM-435 (p. **Error! Bookmark not defined.**), HRM-490 (p. **Error! Bookmark not defined.**), HRM-470 (p. **Error! Bookmark not defined.**) and HRM-494 (p. **Error! Bookmark not defined.**) prior to taking ADM-495.*

MGT-302	Management and Leadership	3
COM-325	Communication in Business	3
ADM-310	Applied Technology for Managers	3
MGT-445	Ethical and Legal Business Concepts	3
MKG-421	Foundations of Marketing	3
MGT-460	International Issues in Business	3
MGT-451	Quality and Project Decision-Making for Managers	3
MGT-450	Negotiation/Conflict Resolution	3
ECO-310	Economics Principles for Managers	3
ACC-310	Accounting Decisions for Managers	3

MGT-432	Organizational Behavior	3
FIN-310	Financial Decisions for Managers	3
HRM-435	Human Resource Management	3
HRM-470	Managing Compensation and Benefits	3
HRM-490	Human Resource Development	3
HRM-494	Comprehensive Overview of Human Resource Management	3
ADM-495	Seminar in Business	3

Total Credit Hours: 0

BS - Marketing - Digital Advertising, Promotion, and Branding Specialization

Students in the Bachelor of Science with a major in Marketing and a specialization in Digital Advertising, Promotion, and Branding program will develop business analysis, critical thinking and problem solving skills as they relate to marketing. Applications of global marketing perspectives to critical business decisions will be explored. In our rapidly changing business environment, the student will identify appropriate marketing communication methods to reach diverse audiences. Through applying relevant marketing technologies to manage changing business conditions, the students will use ethical solutions using a Biblical framework to successfully implement business marketing opportunities.

Upon completion of the program, students will be able to:

- Demonstrate business analysis and problem solving skills as they relate to marketing.
- Apply global marketing perspectives to critical business decisions.
- Select appropriate marketing communication methods to reach diverse audiences in business environments.
- Apply relevant marketing technologies to manage changing business conditions.
- Develop ethical solutions for business marketing opportunities using critical thinking.
- Integrate a biblical framework that guides interaction within the marketing environment.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum or locations offered as necessary.

Admission Requirements

The admission requirements for Bachelor of Science degree with a major in Marketing offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Marketing from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements (p. 324)).
- Payment of all tuition and fees is required to receive a diploma. (p. 354)

Marketing -Digital Advertising, Promotion, and Branding Program of Study

Core Courses

MKG-421	Foundations of Marketing	3
ECO-310	Economics Principles for Managers	3
MGT-445	Ethical and Legal Business Concepts	3
MGT-430	Management Perspectives	3
FIN-315	Accounting and Financial Concepts of Business	3
ADM-430	Leadership Perspectives	3
MKG-350	Information Technology for Marketers	3
STA-351	Statistics for Marketers	3
MKG-340	Advertising to Generations	3
MKG-435	Digital Branding	3
MKG-358	Digital Promotions	3
MKG-465	Digital Advertising	3

Business Electives

12 Credit Hours of Business Electives (from subjects Business, Economics, Finance, Accounting, Administration, Management, and Marketing)	12
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Total Credit Hours: 0

BS - Marketing - Marketing Analytics Specialization

Students in the Bachelor of Science with a major in Marketing and a specialization in Marketing Analytics program will develop business analysis, critical thinking and problem solving skills as they relate to marketing. Applications of global marketing perspectives to critical business decisions will be explored. In our rapidly changing business environment, the student will identify appropriate marketing communication methods to reach diverse audiences. Through applying relevant marketing technologies to manage changing business conditions, the students will use ethical solutions using a Biblical framework to successfully implement business marketing opportunities.

Upon completion of the program, students will be able to:

- Demonstrate business analysis and problem solving skills as they relate to marketing.
- Apply global marketing perspectives to critical business decisions.
- Select appropriate marketing communication methods to reach diverse audiences in business environments.
- Apply relevant marketing technologies to manage changing business conditions.
- Develop ethical solutions for business marketing opportunities using critical thinking.
- Integrate a biblical framework that guides interaction within the marketing environment.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum or locations offered as necessary.

Admission Requirements

The admission requirements for Bachelor of Science degree with a major in Marketing offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Marketing from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements (p. 324)).
- Payment of all tuition and fees is required to receive a diploma. (p. 354)

Marketing -Marketing Analytics Program of Study

Core Courses

MKG-421	Foundations of Marketing	3
ECO-310	Economics Principles for Managers	3
MGT-445	Ethical and Legal Business Concepts	3
MGT-430	Management Perspectives	3
FIN-315	Accounting and Financial Concepts of Business	3
ADM-430	Leadership Perspectives	3
MKG-350	Information Technology for Marketers	3
STA-351	Statistics for Marketers	3
MKG-450	Foundations of Marketing Analytics	3
MKG-398	Marketing Research	3
MKG-460	Predictive Marketing Analytics	3
MKG-470	Data Mining for Marketers	3

Business Electives

12 Credit Hours of Business Electives (from subjects Business, Economics, Finance, Accounting, Administration, Management, and Marketing)	12
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Total Credit Hours: 0

BS - Marketing - Services & Non-Profit Specialization

Students in the Bachelor of Science with a major in Marketing and a specialization in Services and Non-Profit program will develop business analysis, critical thinking and problem solving skills as they relate to marketing. Applications of global marketing perspectives to critical business decisions will be explored. In our rapidly changing business environment, the student will identify appropriate marketing communication methods to reach diverse audiences. Through applying relevant marketing technologies to manage changing business conditions, the students will use ethical solutions using a Biblical framework to successfully implement business marketing opportunities.

Upon completion of the program, students will be able to:

- Demonstrate business analysis and problem solving skills as they relate to marketing.
- Apply global marketing perspectives to critical business decisions.
- Select appropriate marketing communication methods to reach diverse audiences in business environments.
- Apply relevant marketing technologies to manage changing business conditions.
- Develop ethical solutions for business marketing opportunities using critical thinking.
- Integrate a biblical framework that guides interaction within the marketing environment.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum or locations offered as necessary.

Admission Requirements

The admission requirements for Bachelor of Science degree with a major in Marketing offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Marketing from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements (p. 324)).
- Payment of all tuition and fees is required to receive a diploma. (p. 354)

Marketing -Services & Non-Profit Program of Study

Core Courses

MKG-421	Foundations of Marketing	3
ECO-310	Economics Principles for Managers	3
MGT-445	Ethical and Legal Business Concepts	3
MGT-430	Management Perspectives	3
FIN-315	Accounting and Financial Concepts of Business	3
ADM-430	Leadership Perspectives	3
MKG-350	Information Technology for Marketers	3
STA-351	Statistics for Marketers	3
MKG-348	Service Marketing	3
MKG-345	Non-Profit Marketing	3
MKG-411	Healthcare Marketing	3
MKG-430	Marketing for Government Funded Organizations	3

Business Electives

12 Credit Hours of Business Electives (from subjects Business, Economics, Finance, Accounting, Administration, Management, and Marketing)	12
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Total Credit Hours: 0

BS - Marketing - Social Media Specialization

Students in the Bachelor of Science with a major in Marketing and a specialization in Social Media program will develop business analysis, critical thinking and problem solving skills as they relate to marketing. Applications of global marketing perspectives to critical business decisions will be explored. In our rapidly changing business environment, the student will identify appropriate marketing communication methods to reach diverse audiences. Through applying relevant marketing technologies to manage changing business conditions, the students will use ethical solutions using a Biblical framework to successfully implement business marketing opportunities.

Upon completion of the program, students will be able to:

- Demonstrate business analysis and problem solving skills as they relate to marketing.
- Apply global marketing perspectives to critical business decisions.
- Select appropriate marketing communication methods to reach diverse audiences in business environments.
- Apply relevant marketing technologies to manage changing business conditions.
- Develop ethical solutions for business marketing opportunities using critical thinking.
- Integrate a biblical framework that guides interaction within the marketing environment.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum or locations offered as necessary.

Admission Requirements

The admission requirements for Bachelor of Science degree with a major in Marketing offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).

- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Marketing from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements (p. 324)).
- Payment of all tuition and fees is required to receive a diploma.

Marketing -Social Media Program of Study

Core Courses

MKG-421	Foundations of Marketing	3
ECO-310	Economics Principles for Managers	3
MGT-445	Ethical and Legal Business Concepts	3
MGT-430	Management Perspectives	3
FIN-315	Accounting and Financial Concepts of Business	3
ADM-430	Leadership Perspectives	3
MKG-350	Information Technology for Marketers	3
STA-351	Statistics for Marketers	3
MKG-361	Social Media and Consumer Behavior	3
MKG-363	Social Networking in Business Strategy	3
MKG-452	Social Publishing Strategies	3
MKG-462	Social Commerce	3

Business Electives

12 Credit Hours of Business Electives (from subjects Business, Economics, Finance, Accounting, Administration, Management, and Marketing)	12
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Total Credit Hours: 0

Minors

Minor - Accounting

The minor in Accounting is available to a bachelor degree seeking student in the College of Adult and Professional Studies. Courses may not count toward both a minor and a major. Six of the credits for the minor may be earned through transfer of

courses from an accredited institution, through credit by examination, or through the assessment of prior learning process at IWU.

Accounting Minor - Program of Study

Required Courses

ACC-201	Accounting Principles I	3
ACC-202	Accounting Principles II	3
BUS-105	Introduction to American Business	3
BUS-150	Personal Finance	3
ACC-220	Payroll Accounting and Taxation	3
ACC-230	Business Taxation	3
ACC-311	Intermediate Financial Accounting and Reporting I	3
ACC-312	Intermediate Financial Accounting And Reporting II	3

Minor - Information Technology

The minor in Information Technology is available to a bachelor degree seeking student in the College of Adult and Professional Studies. Courses may not count toward both a minor and a major. Six of the credits for the minor may be earned through transfer of courses from an accredited institution, through credit by examination, or through the assessment of prior learning process at IWU.

Information Technology Minor - Program of Study

Required Courses

CIT-112	Computer Information Technology	3
CIT-140	Operating Systems Concepts	3

Four classes from the following:

CIT-120	Introduction to Programming Concepts	3
BIS-225	Software Tools	3
CIT-260	Database Concepts	3
CIT-262	Network Communications	3
CIT-270	Basic Web Design and Development	3
CIT-272	Hardware and Software Troubleshooting	3

Subtotal: 0

Total Credit Hours: 0

Minor - Management

The minor in Management is available to a bachelor degree seeking student in the College of Adult and Professional Studies. Courses may not count toward both a minor and a major. Six of the credits for the minor may be earned through transfer of courses from an accredited institution, through credit by examination, or through the assessment of prior learning process at IWU.

Management Minor - Program of Study

Required Courses

BUS-105	Introduction to American Business	3
MGT-450	Negotiation/Conflict Resolution	3
MGT-432	Organizational Behavior	3
HRM-435	Human Resource Management	3
BUS-230	Foundations of Global Business	3

One class from the following:

ECO-205	Basic Economics	3
BUS-220	Accounting for Business	3
MGT-496	Applied Management Project	3

Graduate Business Programs

The Graduate Business Programs offered are:

- Master of Science Degree with majors in:
 - Accounting (p. 376)
 - Human Resource Management (p. 378)
 - Associate to MS - Management (p. 379)
 - Management (p. 380)
- Master of Business Administration (MBA) with majors in:
 - Associate to MBA - Business Administration (p. 381)
 - Business Administration (p. 383)
 - Healthcare Administration (p. 384)
 - Personal Financial Planning (p. 385)
 - Project Management (p. 386)
 - School Administration (p. 388)
 - Dual degree and major with the School of Nursing (MSN/MBA) (p. 389)

IWU reserves the right to move students to another date, location, or online if less than eight students are registered at a particular location.

With departmental approval, credit may be transferred in from a regionally accredited institution (maximum of six hours).

The curriculum will be completed in the order established by Indiana Wesleyan University. The university reserves the right to modify the curriculum as necessary.

Students must complete the first course of their core program with a grade of "C" or higher. If a grade of "C-" or lower is earned in the first course, the course must be repeated satisfactorily before continuing.

Master of Science Degree Programs**MS - Accounting**

Students in the Master of Science degree with a major in Accounting program will learn to integrate knowledge of accounting standards and practices in performing forensic accounting and auditing services, financial reporting, and tax preparation and advisory services. Students will design appropriate communication strategies to achieve organizational goals and an ethical, legal, and biblical framework that guides interactions within the business environment. The legal implications of business transactions and how they relate to accounting, auditing, and financial reporting will also be covered.

It is highly recommended that students have successfully passed the following courses:

- Taxation I (300 level or better)
- Intermediate Accounting II (300 level or better)
- Auditing (400 level)

- Statistics

Upon completion of the program, students will be able to:

- Integrate knowledge of accounting standards and practices in performing forensic accounting and auditing services.
- Develop financial reports in accordance with accounting principles, ethical standards, and legal requirements.
- Synthesize knowledge of accounting theory and practice in providing tax preparation and advisory services.
- Create an ethical and legal framework that uses professional ethics to address the legal implications of business transactions, and how they relate to accounting, auditing, and financial reporting.
- Design appropriate communication strategies to achieve organization goals.
- Integrate a biblical framework that guides interactions within the business environment and workplace.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

Requirements for admission to the Master of Science programs are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

Graduation Requirements

To graduate, students must have completed all of the following:

- All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of “C” in each course. A grade of “C-” or below will require the course to be repeated.
- Overall GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.

Accounting (MS) - Program of Study

Core Courses

MGMT-501	Foundations of Graduate Business	3
ACCT-511	Ethics and Business Law for Accountants	3
ACCT-512	Financial Accounting Theory and Issues	3
ACCT-520	Advanced Managerial Accounting	3
ACCT-513	Accounting Information Systems and Control	3
ACCT-514	Advanced Auditing	3
ACCT-515	Advanced Tax Theory and Research	3
ACCT-516	Forensic Accounting and Fraud Examination	3
ACCT-517	Corporate Taxation	3
ACCT-591	Accounting Seminar: Governmental and Non-Profit Accounting	3

MS - Human Resource Management

Students in the Master of Science with a major in Human Resource Management program utilize a biblical framework that guides interactions within the workplace to enhance the realization of human potential, analyze internal and external business environments, and formulate relevant human resource and communication strategies and solutions to ethically fulfill organizational mission, vision, values, and goals. Students will demonstrate a disposition for lifelong learning and continuous improvement.

Upon completion of the program, students will be able to:

- Enhance the realization of human potential in order to fulfill strategic organizational mission, vision, values, and goals.
- Demonstrate a disposition for lifelong learning and continuous growth.
- Analyze internal and external business environments and formulate relevant human resource strategies and solutions.
- Formulate ethical policies and procedures for use in human resource management.
- Develop appropriate communication strategies to achieve organization goals.
- Integrate a biblical framework that guides interactions within the workplace.

The Human Resource Management program aligns with the Society for Human Resource Management (SHRM) recommended guidelines for graduate-level HR education. These guidelines reflect the minimum standards that constitute both a broad and deep HR education.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary. Not all programs are offered at all locations and some may only be available online.

Accreditation

The Human Resource Management program is accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

Admission Requirements

Requirements for admission to the Master of Science programs are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on official transcripts sent by the institution directly to Indiana Wesleyan University.
- An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

Graduation Requirements

To graduate, students must have completed all of the following:

- All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of "C" in each course. A grade of "C-" or below will require the course to be repeated.
- Overall GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.

Human Resource Management (MS) - Program of Study

Core Courses

MGMT-501	Foundations of Graduate Business	3
MGMT-512	Ethical and Legal Aspects of Management	3
COMM-515	Decision-Making and Essential Business Communication	3
HRMT-535	Human Resources Management	3

FINC-525	Accounting and Finance for Managers	3
HRMT-536	Evidence-Based Tools for HR Decision-Making	3
HRMT-537	Staffing, Performance Management, and Training	3
HRMT-538	Total Rewards Management	3
HRMT-539	Labor Management Relations in the Global HR Environment	3
HRMT-541	Strategic Risk Assessment	3
HRMT-542	Organizational Renewal and Development	3
HRMT-590	Human Resource Management Capstone	3

MS - Associate to MS - Management

Students in the Master of Science with a major in Management program synthesize organizational management knowledge and skills, analyze internal and external business environments and formulate relevant business and communication strategies and solutions needed to ethically lead, plan, organize and control organizations. Students develop their own personal management capabilities and integrate a biblical framework that guides interactions within the business environment and workplace.

Upon completion of the program, students will be able to:

- Synthesize organizational management knowledge and skills needed to lead, plan, organize, and control.
- Evaluate personal management capabilities and design a plan for continual growth.
- Analyze internal and external business environments and formulate relevant strategies and solutions.
- Apply ethical theories and concepts to business decisions and solutions.
- Implement appropriate communication strategies to achieve organization goals.
- Integrate a biblical framework that guides interactions within the business environment and workplace.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

- An associate's degree, verified on original transcripts sent directly to IWU by the institution, from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA).
- An undergraduate grade point average (GPA) of 3.0 or higher from the associate degree granting institution. If an applicant's GPA is below 3.0, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

Program Requirements

- Before starting the graduate MSM courses, students must complete an undergraduate bridge program of 24 credits hours.
- A grade of "B" or higher must be earned in the bridge courses.
- Students may not transfer undergraduate credits earned from other institutions.
- Students may elect to transfer out of AS-MSM into other IWU undergraduate programs. Classes taken in the AS-MSM can apply toward a program of study in another program as appropriate, if the minimum grade requirement for that program has been met.

Graduation Requirements

To graduate, students must have completed all of the following:

- All credits required in the MSM curriculum sequence with a minimum GPA of 3.0 and a minimum grade of "C" in each course. A grade of "C-" or below will require the course to be repeated.
- Overall GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.

Associate to MS Management - Program of Study

Undergraduate Bridge Courses

All undergraduate courses must be completed with a grade of "B" or higher.

MGT-302	Management and Leadership	3
ADM-310	Applied Technology for Managers	3
MKG-421	Foundations of Marketing	3
MGT-460	International Issues in Business	3
MGT-451	Quality and Project Decision-Making for Managers	3
STA-320	Business Statistics	3
ECO-330	Applied Microeconomics for Business	3
FIN-315	Accounting and Financial Concepts of Business	3

Core Courses

MGMT-501	Foundations of Graduate Business	3
COMM-515	Decision-Making and Essential Business Communication	3
HRMT-535	Human Resources Management	3
FINC-525	Accounting and Finance for Managers	3
MGMT-532	Leadership and Organizational Change	3
MKTG-530	Marketing Management	3
MGMT-512	Ethical and Legal Aspects of Management	3
MGMT-520	Organizational Behavior	3
MGMT-528	Global Management	3
MGMT-522	Business Strategy and Policy	3
ECON-510	Economic Analysis for Managers	3
MGMT-590	Applied Management Capstone	3

MS - Management

Students in the Master of Science with a major in Management program synthesize organizational management knowledge and skills, analyze internal and external business environments and formulate relevant business and communication strategies and solutions needed to ethically lead, plan, organize and control organizations. Students develop their own personal management capabilities and integrate a biblical framework that guides interactions within the business environment and workplace.

Upon completion of the program, students will be able to:

- Synthesize organizational management knowledge and skills needed to lead, plan, organize, and control.
- Evaluate personal management capabilities and design a plan for continual growth.
- Analyze internal and external business environments and formulate relevant strategies and solutions.
- Apply ethical theories and concepts to business decisions and solutions.
- Implement appropriate communication strategies to achieve organization goals.

- Integrate a biblical framework that guides interactions within the business environment and workplace.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

Requirements for admission to the Master of Science programs are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

Graduation Requirements

To graduate, students must have completed all of the following:

- All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of “C” in each course. A grade of "C-" or below will require the course to be repeated.
- Overall GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.

Management (MS) - Program of Study

Core Courses

MGMT-501	Foundations of Graduate Business	3
MGMT-512	Ethical and Legal Aspects of Management	3
COMM-515	Decision-Making and Essential Business Communication	3
MGMT-528	Global Management	3
MKTG-530	Marketing Management	3
HRMT-535	Human Resources Management	3
ECON-510	Economic Analysis for Managers	3
FINC-525	Accounting and Finance for Managers	3
MGMT-520	Organizational Behavior	3
MGMT-532	Leadership and Organizational Change	3
MGMT-522	Business Strategy and Policy	3
MGMT-590	Applied Management Capstone	3

MBA Programs

MBA - Associate to MBA - Business Administration

Students in the Master of Business Administration program with a major in Business Administration design solutions and strategies for complex business problems and opportunities, evaluate personal management capabilities and design a plan for economic growth, and integrate critical analysis with disciplines such as management, accounting, finance, and economics. Students will synthesize ethical standards in decision-making and strategy development, create appropriate communication strategies to achieve organizational goals, and integrate a biblical framework that guides interactions within the business environment and workplace.

Upon completion of the program, students will be able to:

- Design solutions and strategies for complex business problems and opportunities.
- Evaluate personal management capabilities and design a plan for continual growth
- Integrate critical analysis with business administration disciplines such as management, accounting, finance, and economics to ensure mission success.
- Synthesize ethical standards in decision-making and strategy development.
- Create appropriate communication strategies to achieve organization goals
- Integrate a biblical framework that guides interactions within the business.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

- An associate's degree, verified on original transcripts sent directly to IWU by the institution, from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- An undergraduate grade point average (GPA) of 3.0 or higher from the associate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 3.0, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

Program Requirements

- Before starting the graduate MBA courses, students must complete an undergraduate bridge program of 24 credits hours.
- A grade of "B" or higher must be earned in the bridge courses.
- Students may not transfer undergraduate credits earned from other institutions.
- Students may elect to transfer out of AS-MBA into other IWU undergraduate programs. Classes taken in the AS-MBA can apply toward a program of study in another program as appropriate, if the minimum grade requirement for that program has been met.

Graduation Requirements

To graduate, students must have completed all of the following:

- All credits required in the MBA curriculum sequence with a minimum GPA of 3.0 and a minimum grade of "C" in each course. A grade of "C-" or below will require the course to be repeated.
- Overall GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.

Associate to MBA - Program of Study

Undergraduate Bridge Courses

All undergraduate courses must be completed with a grade of "B" or higher.

MGT-302	Management and Leadership	3
ADM-310	Applied Technology for Managers	3
MKG-421	Foundations of Marketing	3
MGT-460	International Issues in Business	3
MGT-451	Quality and Project Decision-Making for Managers	3
STA-320	Business Statistics	3
ECO-330	Applied Microeconomics for Business	3

ECO-331	Applied Macroeconomics for Business	3
Core Courses		
MGMT-501	Foundations of Graduate Business	3
MGMT-512	Ethical and Legal Aspects of Management	3
COMM-515	Decision-Making and Essential Business Communication	3
FINC-525	Accounting and Finance for Managers	3
ECON-511	Business Economics	3
MKTG-530	Marketing Management	3
MGMT-528	Global Management	3
ACCT-510	Managerial Accounting	3
FINC-530	Applied Managerial Finance	3
MGMT-532	Leadership and Organizational Change	3
STAT-535	Statistics for Business Decision-Making	3
ECON-512	Managerial Economics	3
MGMT-522	Business Strategy and Policy	3
BADM-590	Business Administration Capstone	3

MBA - Business Administration

Students in the Master of Business Administration program with a major in Business Administration design solutions and strategies for complex business problems and opportunities, evaluate personal management capabilities and design a plan for economic growth, and integrate critical analysis with disciplines such as management, accounting, finance, and economics. Students will synthesize ethical standards in decision-making and strategy development, create appropriate communication strategies to achieve organizational goals, and integrate a biblical framework that guides interactions within the business environment and workplace.

Upon completion of the program, students will be able to:

- Design solutions and strategies for complex business problems and opportunities.
- Evaluate personal management capabilities and design a plan for continual growth
- Integrate critical analysis with business administration disciplines such as management, accounting, finance, and economics to ensure mission success.
- Synthesize ethical standards in decision-making and strategy development.
- Create appropriate communication strategies to achieve organization goals
- Integrate a biblical framework that guides interactions within the business.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

Graduation Requirements

To graduate, students must have completed all of the following:

- All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of “C” in each course. A grade of “C-” or below will require the course to be repeated.
- Overall GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.

MBA - Business Administration - Program of Study

Core Courses

MGMT-501	Foundations of Graduate Business	3
MGMT-512	Ethical and Legal Aspects of Management	3
COMM-515	Decision-Making and Essential Business Communication	3
FINC-525	Accounting and Finance for Managers	3
ECON-511	Business Economics	3
MKTG-530	Marketing Management	3
MGMT-528	Global Management	3
ACCT-510	Managerial Accounting	3
FINC-530	Applied Managerial Finance	3
MGMT-532	Leadership and Organizational Change	3
STAT-535	Statistics for Business Decision-Making	3
ECON-512	Managerial Economics	3
MGMT-522	Business Strategy and Policy	3
BADM-590	Business Administration Capstone	3

MBA - Healthcare Administration

Students in the Master of Business Administration with a major in Healthcare Administration program design solutions and strategies for complex business problems and opportunities within the healthcare industry, evaluate personal management capabilities and design a plan for economic growth, and integrate critical analysis with healthcare administration disciplines. Students will synthesize ethical standards in decision-making and strategy development, create appropriate communication strategies to achieve organizational goals, and integrate a biblical framework that guides interactions within the healthcare environment and workplace.

Upon completion of the program, in addition to accomplishing mission learning outcomes, graduates will be able to:

- Design solutions and strategies for complex business problems and opportunities within the healthcare industry.
- Evaluate personal management capabilities and design a plan for continual growth.
- Integrate critical analysis with healthcare administration disciplines to ensure organizational success.
- Synthesize ethical standards in decision-making and strategy development.
- Create appropriate communication strategies to achieve organization goals.
- Integrate a biblical framework that guides interactions within the healthcare industry.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.

- An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

Graduation Requirements

To graduate, students must have completed all of the following:

- All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of “C” in each course. A grade of "C-" or below will require the course to be repeated.
- Overall GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.

MBA - Healthcare Administration - Program of Study

Core Courses

MGMT-501	Foundations of Graduate Business	3
MGMT-512	Ethical and Legal Aspects of Management	3
COMM-515	Decision-Making and Essential Business Communication	3
FINC-525	Accounting and Finance for Managers	3
STAT-535	Statistics for Business Decision-Making	3
ECON-511	Business Economics	3
HRMT-535	Human Resources Management	3
HCAD-511	Healthcare Governance and Organizational Structure	3
HCAD-513	Healthcare Principles and Policies	3
HCAD-512	Healthcare Finance	3
HCAD-514	Healthcare Technology and Information Management	3
HCAD-510	Healthcare Issues	3
HCAD-515	Healthcare Strategic Development	3
HCAD-590	Healthcare Administration Capstone	3

MBA - Personal Financial Planning

Students in the Master of Business Administration with a major in Personal Financial Planning program design solutions and strategies for personal financial situations, evaluating clients' objectives, needs, and values to develop an appropriate financial plan. Students will evaluate personal management capabilities and design a plan for continual growth, and integrate critical analysis with financial planning disciplines. Students will synthesize ethical standards in decision making and strategy development, create appropriate communication strategies to achieve financial goals, and integrate a biblical framework and the Virtuous Business Model that guides interactions and planning within the steps of the financial planning process.

Upon completion of the program, students will be able to:

- Explain the steps of the financial planning process.
- Create a sound financial plan.
- Communicate the financial plan, both orally and in writing.
- Evaluate personal management capabilities and design a plan for continual growth.
- Identify strengths and weaknesses of various approaches to solving a specific problem.
- Synthesize ethical standards in decision making and strategy development.

- Integrate biblical principles and the Virtual Business Model that guides interactions and plans within the personal financial planning process.

Students who have been admitted to the MBA in Personal Financial Planning, have successfully passed the Certified Financial Planning Exam (an independent third party nationally recognized exam with alignment to the course learning objectives), and hold both a CFP and a Kingdom Advisor designation (maintaining current professional status with continuing education requirements) may be granted credit for the following courses: FINC-520, FINC-521, FINC-522, FINC-523, FINC-524, FINC-526, and FINC-527.

Students who meet the above criteria but do not hold the Kingdom Advisor designation may be granted credit for the following courses: FINC-521, FINC-522, FINC-523, FINC-524, FINC-526 and FINC-527. However, such students shall be required to take FINC-528 as a replacement for FINC-520.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

Graduation Requirements

To graduate, students must have completed all of the following:

- All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of "C" in each course. A grade of "C-" or below will require the course to be repeated.
- Overall GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.

MBA - Personal Financial Planning - Program of Study

Core Courses

MGMT-501	Foundations of Graduate Business	3
MGMT-512	Ethical and Legal Aspects of Management	3
COMM-515	Decision-Making and Essential Business Communication	3
FINC-525	Accounting and Finance for Managers	3
STAT-535	Statistics for Business Decision-Making	3
ECON-511	Business Economics	3
MKTG-530	Marketing Management	3
FINC-520	Foundations of Financial Planning	3
FINC-521	Risk Management	3
FINC-522	Investment Planning	3
FINC-523	Income Tax Planning	3
FINC-524	Retirement Planning and Employee Benefits	3
FINC-527	Estate Planning and Wealth Transfer	3
FINC-526	Financial Plan Development	3

MBA - Project Management

Students in the Master of Business Administration with a major in Project Management program will demonstrate competency in project management theory and practice by designing solutions and strategies for complex project management problems and opportunities within organizations that integrate critical thinking and analysis with business administration disciplines to ensure mission success. Students will synthesize ethical standards in decision making and communication and create appropriate communication strategies to achieve project management goals. Students will create a plan for lifelong leadership development and personal, professional, and spiritual growth while applying a biblical framework that guides interactions within the business environment and workplace.

Upon completion of the program, students will be able to:

- Create a plan for lifelong leadership development and personal, professional, and spiritual growth.
- Integrate critical thinking and analysis with business administration disciplines to ensure mission success.
- Synthesize ethical standards in decision-making and communication.
- Apply a biblical framework that guides interactions within the business environment and workplace.
- Design solutions and strategies for complex project management problems and opportunities within organizations.
- Demonstrate competency in project management theory and practice.
- Create appropriate communication strategies to achieve project management goals. For current Project Management Institute –Project Management Professional (PMP)® certification holders only: Students who have been admitted to the MBA in Project Management (requirement #1), have successfully passed the Project Management Professional (PMP) Exam (requirement #2) and hold a current PMP designation (Requirement #3), may be granted credit for the following courses: PROJ-610, PROJ-620, PROJ-630, PROJ-640, PROJ-650, PROJ-660. After taking all other program courses, these students will take PROJ-670 as a way of demonstrating competence and achieving program learning outcomes.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

Graduation Requirements

To graduate, students must have completed all of the following:

- All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of “C” in each course. A grade of “C-” or below will require the course to be repeated.
- Overall GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.

MBA - Project Management - Program of Study

Core Courses

MGMT-501	Foundations of Graduate Business	3
COMM-515	Decision-Making and Essential Business Communication	3
FINC-525	Accounting and Finance for Managers	3
MKTG-530	Marketing Management	3

ECON-511	Business Economics	3
MGMT-528	Global Management	3
MGMT-522	Business Strategy and Policy	3
PROJ-610	Introduction to Project Management	3
PROJ-620	Planning I: Preparation/Scope/Quality/ Risk	3
PROJ-630	Planning II: Schedule/Budget/ Procurement	3
PROJ-640	Talent Management	3
PROJ-650	Monitoring and Control	3
PROJ-660	Project Close Out	3
PROJ-670	Advanced Project Management Topics	3

MBA - School Administration

Candidates in the Master of Business Administration with a major in School Administration program develop strategies that promote a culture of achievement for all stakeholders, evaluate personal management capabilities and design a plan to drive improvements in teacher effectiveness and student achievement, and integrate critical analysis with disciplines such as management, accounting, finance, and economics for continuous organizational improvement. Candidates create activities that contribute to the academic success of all students through effective teaching and best instructional practices. Candidates synthesize ethical standards in decision making and strategy development, create appropriate strategies to improve communication and build relationships to achieve organization goals, and integrate a biblical framework that guides interactions within the educational and stakeholder environments.

Educators employed by school districts in states outside Indiana are welcome but are strongly advised to consult with their own state licensure office prior to registering. Students registering in MBA –School Administration courses bear the full responsibility for ensuring the applicability of IWU graduate courses for licensure in their state.

Upon completion of the program, students will be able to:

- Develop strategies that promote a culture of achievement for all stakeholders.
- Evaluate personal management capabilities and design a plan to drive improvements in teacher effectiveness and student achievement.
- Integrate critical analysis with business administration disciplines such as management, accounting, finance, and economics for continuous organizational improvement.
- Synthesize ethical standards in decision making and strategy development.
- Create appropriate strategies to improve communication and build relationships to achieve organization goals.
- Integrate a biblical framework that guides interactions within the educational and stakeholder environments.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.
- A minimum of two years of full-time P-12 teaching experience on a standard license.

Graduation Requirements

To graduate, students must have completed all of the following:

- All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of “C” in each course. A grade of "C-" or below will require the course to be repeated.
- Overall GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.

MBA - School Administration - Program of Study

Core Courses

MGMT-501	Foundations of Graduate Business	3
COMM-515	Decision-Making and Essential Business Communication	3
FINC-525	Accounting and Finance for Managers	3
ECON-511	Business Economics	3
MKTG-540	Non-Profit Development and Advancement	3
MGMT-541	Innovation Management	3
MGMT-528	Global Management	3
MGMT-522	Business Strategy and Policy	3
EDL-657	Collaborative Vision and Instructional Leadership	3
EDL-616	Organizational, Operational, and Resource Management	3
EDL-618	Professional, Legal, and Ethical Leadership	3
EDL-610	Community, Cultural, and Relational Leadership	3
EDL-612	Principal Internship I: Clinical Application of Leadership Principles	3
EDL-625	Principal Internship II: Clinical Application of Leadership Principles	3

MBA - Dual Degree and Major Program - MSN and MBA

The MSN/MBA is a dual degree resulting in Master of Science in Nursing (with a major in Nursing Administration) and a Master of Business Administration. This degree is designed to meet the worldwide need for principle centered nursing leaders with strong fiscal knowledge and skill. The 60-credit hours include 30 credits from Nursing and 30 credits coming from Business.

This major is designed to develop transformational leaders with strong fiscal knowledge and skill who are effective stewards of health care resources. This is accomplished by developing students through an integrated experience of advanced intellectual challenge, evidence-based professional growth, and maturation of servant leadership. Graduates will be prepared to assume leadership roles within a variety of healthcare settings.

Upon completion of the program, the graduate should be able to:

- Integrate transformational and servant leadership concepts into the role of a nurse administrator.
- Create an evidence-based approach to health care management and leadership.
- Utilize effective stewardship of human and financial resources in health care administration.
- Integrate nursing and business skills to create effective, efficient, and innovative health care systems.
- Design operational and strategic plans for health care systems based on sound finance, accounting, and economic principles.

Admission Requirements

Admission to all Masters Nursing majors begins with submission of required application forms, letters of recommendation, and official transcripts of previous college and university studies. Acceptance into any Masters Nursing program will remain valid for a period of 18 months.

To assist in the decision-making process, the Division of Masters Nursing reserves the right to require the applicant to:

- Interview; and/or
- Take the GRE.

Criteria for regular admission are:

- B.S.N. or B.S. degree with a major in nursing from an accredited program. Registered Nurse applicants who have a non-nursing bachelor's degree and a minimum of ten years of recent experience in nursing practice may also be considered for admission by Portfolio. These candidates may submit a Portfolio which includes a current CV/resume including evidence of accomplishments in nursing based on The Essentials of Baccalaureate Education for Professional Nursing Practice.
- Undergraduate grade-point average of 3.0 on a 4.0 scale from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed.
- Proof that all nursing licenses – whether current or inactive – are unencumbered. Potential students with encumbered nursing licenses will not be considered eligible for enrollment at Indiana Wesleyan University.
- All applicants must provide three letters of professional reference. References should be from faculty members, professional colleagues, work supervisors or a pastor who can evaluate the applicant's potential for success in a graduate program. Recommendations from family members are NOT appropriate. These letters should be solicited from professionals who can address the applicant's qualifications for the MSN or doctoral programs.
- Original transcript from the degree granting institution.
- At least one year of professional practice.
- A criminal history background check (at the student's expense) must be completed before registration for any track of the Masters Nursing program. Letters of acceptance from the Division of Masters Nursing will include instructions for completing the criminal background check. The criminal background check must be completed no earlier than two weeks before the beginning of the first course.

Program Requirements

- All courses must be successfully completed in the sequence prescribed by the program's requirements. Failure to successfully complete any Nursing course will result in an administrative withdrawal from the program.
- Any student found to have falsified clinical/practicum hours will be immediately dismissed and not allowed to re-enter any Masters Nursing program at IWU.
- Students must meet all practicum agency requirements.
- Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within the major program's maximum time from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled.
- Students must maintain an RN license that is active and unencumbered at all times during enrollment in the program. Students must have a valid unencumbered RN license in the state(s) of the practicum sites. If students have multiple state licenses, all must be unencumbered. It is the student's responsibility to notify the School of Nursing if the status of his or her RN license changes. Students will be administratively withdrawn from the program at any point if this status is not maintained.

Graduation Requirements

To graduate, students must meet the following requirements:

- All Business courses must be completed with a grade of "C" or higher.
- GNUR-501, GNUR-510, and GNUR-530 must be completed with a grade of "C" or higher.
- NRA-513, NRA-671, NRA-672, NRA-673, NRA-675, NRA-676, NRA-678, and NRA-693 must be completed with a grade of "B" or higher.
- Cumulative GPA of 3.0.

- The dual MSN/MBA degree program must be completed within a maximum of five years from the date of enrollment.
- Payment of all tuition and fees is required to receive a diploma.

MSN and MBA Dual Degree - Program of Study

Business Administration Courses

MGMT-501	Foundations of Graduate Business	3
STAT-535	Statistics for Business Decision-Making	3
HCAD-513	Healthcare Principles and Policies	3
MGMT-512	Ethical and Legal Aspects of Management	3
COMM-515	Decision-Making and Essential Business Communication	3
MGMT-532	Leadership and Organizational Change	3
FINC-525	Accounting and Finance for Managers	3
ECON-511	Business Economics	3
ACCT-510	Managerial Accounting	3
MGMT-522	Business Strategy and Policy	3

Nursing Administration Courses

NRA-513	Introduction to Professional Development for Advanced Practice in Nursing Administration	1
GNUR-501	Evidence Based Communication	3
GNUR-510	Theoretical Foundations for Advanced Nursing Practice	2
GNUR-530	Utilization of Research for Evidence Based Practice	3
NRA-671	Professional Role Development for the Nurse Administrator	3
NRA-672	Management of Healthcare Delivery Systems	3
NRA-673	Nursing Leadership and Human Resources	3
NRA-675	Innovative Strategies for Nurse Leaders	3
NRA-676	Organization and Finance of Healthcare	3
NRA-678	Advanced Nursing Management	5
NRA-693	Integration of Theory Into Nursing Administration Practice	1

Subtotal: 60

Total Credit Hours: 60

Doctoral Business Programs

DBA - Specialization in Accounting

The Doctor of Business Administration with a specialization in Accounting prepares students for careers in accounting education, consulting, and business leadership. Students in this program will integrate forward-thinking virtuous leadership into global team-based business practice, create ethical change management solutions and strategies for complex business problems,

and design solutions to accounting problems using new applications of theory or changes in present accounting standards. Students will synthesize advanced research in education, consulting, or business leadership into their doctoral practice in order to create new accounting knowledge for application in the global workplace. Students will integrate a virtuous worldview into both their personal and professional lives.

Graduates of the program will be able to:

- Integrate forward-thinking virtuous leadership into the global teambased business practice.
- Create advanced ethical change management solutions and strategies for complex business problems.
- Synthesize advanced research in education, consulting, or business leadership into their doctoral practice.
- Create new knowledge for application in the global workplace.
- Integrate a virtuous worldview into both their personal and professional lives.
- Design solutions to real world accounting problems using new applications of theory or changes in present accounting standards.

Admission Requirements

Requirements for admission to the Doctor in Business Administration with a specialization in Accounting are as follows:

- A Master in a business discipline and either a
 - CPA or
 - 18 graduate accounting credits together with at least 5 years of managerial accounting or accounting teaching experience.
- Degrees are only accepted from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- A graduate grade point average (GPA) of 3.25 or higher from the graduate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 3.25, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

Graduation Requirements

- Complete all credit-hours required in the curriculum sequence with a minimum GPA of 3.25 and a minimum grade of "B" in each course. A grade of "B-" or below will require the course to be repeated.
- Successful completion and defense of the doctoral project.
- Payment of all tuition and fees is required to receive a diploma.

DBA - Specialization in Accounting - Program of Study

Core Courses

BADM-701	Residency 1: The DBA Journey	1
BADM-751	Applied Doctoral Project 1: Prospectus	1
BADM-702	Foundations of Doctoral Research	4
BADM-752	Applied Doctoral Project 2: Human Factor Analysis	1
BADM-703	Virtuous Leadership and Global Based Teams	3
BADM-704	Economic Analysis for Virtuous Leaders	4
BADM-753	Applied Doctoral Project 3: Environmental Analysis	1
BADM-705	Virtuous Marketing	3

BADM-754	Applied Doctoral Project 4: Problem Scenario	1
BADM-706	Residency 2: Success Skills	1
BADM-707	Data Analytics and Research	4
BADM-755	Applied Doctoral Project 5: Hypothesis Generation	1
BADM-708	Virtuous Business in a Global Marketplace	3
BADM-756	Applied Doctoral Project 6: Research Plan	1
BADM-709	Current Issues for the Virtuous Organization	3
BADM-757	Applied Doctoral Project 7: Active Research	1
BADM-710	Residency 3: Completing the Doctoral Project	1
BADM-758	Applied Doctoral Project 8: Research Analysis and Recommendations	1
BADM-785	Comprehensive Exam	1

Career Seminar Courses

Select one of the following:

BADM-781	Teaching Practice Seminar	4
BADM-782	Leadership Practice Seminar	4
BADM-783	Consulting Practice Seminar	4

Specialization in Accounting

ACCT-730	Financial Reporting	4
ACCT-731	Accounting in the Global Marketplace	4
ACCT-732	Advanced Topics in Management Accounting	4
ACCT-733	Doctoral Accounting Seminar	4
ACCT-790	Applied Doctoral Program Evaluation and Assessment - Accounting	4

Total Credit Hours for Degree: 60

DBA - Specialization in Healthcare Administration

The Doctor of Business Administration with a specialization in Healthcare Administration prepares students for administrative careers in healthcare education, consulting, and organizational leadership. Students will create new knowledge and skills and design change management solutions and strategies for real world healthcare administrative problems consistent with the Virtuous Business Model. Students will integrate forward-thinking virtuous leadership into global team-based business practices and into their personal and professional lives. The Virtuous Business Model will be used throughout the program.

Graduates of the program will be able to:

- Integrate forward-thinking virtuous leadership into the global team-based business practice.
- Create advanced ethical change management solutions and strategies for complex business problems.
- Synthesize advanced research in education, consulting, or business leadership into their doctoral practice.
- Create new knowledge for application in the global workplace.
- Integrate a virtuous worldview into both their personal and professional lives.

- Design solutions to real world healthcare problems using new applications of theory or changes of practice.

Admission Requirements

Requirements for admission to the Doctor in Business Administration with a specialization in Healthcare Administration are as follows:

- A Masters Degree in a business related discipline with at least 5 years of experience in healthcare administration or a Masters in a healthcare related discipline with at least 5 years of administrative/managerial experience. Only degrees from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA). Degrees must be verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- A graduate grade point average (GPA) of 3.25 or higher from the graduate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 3.25, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

Graduation Requirements

- Complete all credit-hours required in the curriculum sequence with a minimum GPA of 3.25 and a minimum grade of "B" in each course. A grade of "B-" or below will require the course to be repeated.
- Successful completion and defense of the doctoral project.
- Payment of all tuition and fees is required to receive a diploma.

DBA - Specialization in Healthcare Administration - Program of Study

Core Courses

BADM-751	Applied Doctoral Project 1: Prospectus	1
BADM-701	Residency 1: The DBA Journey	1
BADM-702	Foundations of Doctoral Research	4
BADM-752	Applied Doctoral Project 2: Human Factor Analysis	1
BADM-703	Virtuous Leadership and Global Based Teams	3
BADM-704	Economic Analysis for Virtuous Leaders	4
BADM-753	Applied Doctoral Project 3: Environmental Analysis	1
BADM-705	Virtuous Marketing	3
BADM-754	Applied Doctoral Project 4: Problem Scenario	1
BADM-706	Residency 2: Success Skills	1
BADM-707	Data Analytics and Research	4
BADM-755	Applied Doctoral Project 5: Hypothesis Generation	1
BADM-708	Virtuous Business in a Global Marketplace	3
BADM-756	Applied Doctoral Project 6: Research Plan	1
BADM-709	Current Issues for the Virtuous Organization	3
BADM-757	Applied Doctoral Project 7: Active Research	1
BADM-710	Residency 3: Completing the Doctoral Project	1
BADM-758	Applied Doctoral Project 8: Research Analysis and Recommendations	1

BADM-785	Comprehensive Exam	1
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Career Seminar Courses

Select one of the following:

BADM-781	Teaching Practice Seminar	4
BADM-782	Leadership Practice Seminar	4
BADM-783	Consulting Practice Seminar	4

Specialization in Healthcare Administration

HCAD-730	Organizational, Community, and Global Health Administration	4
HCAD-731	Healthcare Law, Governance, and Ethics	4
HCAD-732	Healthcare Innovation, Informatics, and Change Management	4
HCAD-733	Issues in Strategic Planning and Organizational Development for Healthcare Administrators	4
HCAD-790	Applied Doctoral Program Evaluation and Assessment - Healthcare Administration	4

Total Credit Hours for Degree: 60

DBA - Specialization in Management

The Doctor in Business Administration with a specialization in Management prepares students for managerial careers in business education, consulting, and business leadership. Students will create new knowledge and skills and design change management solutions and strategies for real world management problems consistent with the Virtuous Business Model. Students will integrate forward-thinking virtuous leadership into global team-based business practices and into their personal and professional lives. The Virtuous Business Model will be used throughout the program.

Graduates of the program will be able to:

- Integrate forward-thinking virtuous leadership into the global team-based business practice.
- Create advanced ethical change management solutions and strategies for complex business problems.
- Synthesize advanced research in business education, consulting, or business leadership into their doctoral practice.
- Create new knowledge for application in the global workplace.
- Integrate a virtuous worldview into both their personal and professional lives.
- Design solutions to real world management problems using new applications of theory or changes in present management practice.

Admission Requirements

Requirements for admission to the Doctor in Business Administration with a specialization in Management are as follows:

- A Master's degree in a business discipline from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- A graduate grade point average (GPA) of 3.25 or higher from the graduate degree granting institution at which at least a minimum of 24 hours was completed. If an applicant's GPA is below 3.25, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

Graduation Requirements

- Complete all credit-hours required in the curriculum sequence with a minimum GPA of 3.25 and a minimum grade of "B" in each course. A grade of "B-" or below will require the course to be repeated.
- Successful completion and defense of the doctoral project.
- Payment of all tuition and fees is required to receive a diploma.

DBA - Specialization in Management - Program of Study

Core Courses

BADM-751	Applied Doctoral Project 1: Prospectus	1
BADM-701	Residency 1: The DBA Journey	1
BADM-702	Foundations of Doctoral Research	4
BADM-752	Applied Doctoral Project 2: Human Factor Analysis	1
BADM-703	Virtuous Leadership and Global Based Teams	3
BADM-704	Economic Analysis for Virtuous Leaders	4
BADM-753	Applied Doctoral Project 3: Environmental Analysis	1
BADM-705	Virtuous Marketing	3
BADM-754	Applied Doctoral Project 4: Problem Scenario	1
BADM-706	Residency 2: Success Skills	1
BADM-707	Data Analytics and Research	4
BADM-755	Applied Doctoral Project 5: Hypothesis Generation	1
BADM-708	Virtuous Business in a Global Marketplace	3
BADM-756	Applied Doctoral Project 6: Research Plan	1
BADM-709	Current Issues for the Virtuous Organization	3
BADM-757	Applied Doctoral Project 7: Active Research	1
BADM-710	Residency 3: Completing the Doctoral Project	1
BADM-758	Applied Doctoral Project 8: Research Analysis and Recommendations	1
BADM-785	Comprehensive Exam	1

Career Seminar Courses

Select one of the following:

BADM-781	Teaching Practice Seminar	4
BADM-782	Leadership Practice Seminar	4
BADM-783	Consulting Practice Seminar	4

Specialization in Management

MGMT-730	Negotiation and Conflict Management	4
MGMT-731	Organizational Development	4
MGMT-732	Innovation and Change Management	4

MGMT-733	Vision and Virtue: Keys to Strategic Planning	4
MGMT-790	Applied Doctoral Program Evaluation and Assessment - Management	4

Total Credit Hours for Degree: 60

Division of Liberal Arts

The Division of Liberal Arts offers undergraduate certificates in Communications and General Studies, graduate certificates in Biology, Mathematics, Technology, and Physics, an Associate of Science degree with a major in Integrative Studies, and a Bachelor of Science degree with majors in General Studies, Communication, and Digital Communication. In addition undergraduate courses are offered to enable students to meet general education and elective requirements.

Certificate Programs - Undergraduate

In order to provide students opportunities to take electives that will allow them to focus on specific career-oriented areas, the College of Adult and Professional Studies (CAPS) offers Certificates in several broad career areas. For a current listing of courses and information, please see <https://www.indwes.edu/adult-graduate/electives/>.

Certificates are available to students in the baccalaureate and associate programs, and to students who are registered as unclassified students.

Undergraduate Certificate - Communications

Admission Requirements

- Accepted as a regular degree seeking student or as an unclassified student
- Unclassified student requires proof of high school graduation

Completion Requirements

- 15 credit hours from the selected courses in the specified certificate area
- Nine of the credits must be earned at IWU for degree seeking students; all credits must be earned at IWU for unclassified students
- Minimum grade of "C" in each course

Undergraduate Certificate - Communications Program of Study

Communications

Choose 15 credits from the following:

COM-110	Speech Communication	3
COM-115	Introduction to Human Communication	3
WRI-235	Creative Writing	3
ENG-121	English Composition II	3
COM-211	Introduction to Mass Communication	3
MGT-205	Professional Communication	3

Undergraduate Certificate - General Studies

Admission Requirements

- Accepted as a regular degree seeking student or as an unclassified student

- Unclassified student requires proof of high school graduation

Completion Requirements

- 15 credit hours from the selected courses in the specified certificate area
- Nine of the credits must be earned at IWU for degree seeking students; all credits must be earned at IWU for unclassified students
- Minimum grade of "C" in each course

Undergraduate Certificate - General Studies Program of Study

General Studies

ENG-140	College Writing	3
MAT-108	Modern Concepts of Mathematics	3
FINA-180	Humanities Fine Arts	3
PSY-155	Personal Adjustment	3
COM-115	Introduction to Human Communication	3

Certificate Programs - Graduate

Graduate Certificate - Biology

The Graduate Biology Certificate is an 18 hour concentration designed for those seeking the credentials required by regional accrediting bodies in order to be able to teach advanced placement, concurrent, and community college Biology courses. The courses provide broad understanding of the field of biological science while strengthening scientific communication and analysis. As this program is taught and practiced in a Christian environment, all courses connect aspects of biology to Christian faith.

Upon completion of this program, students should be able to:

- Synthesize scientific knowledge in biology effectively. (Scientific Knowledge)
- Demonstrate critical thinking skill by evaluating and explaining biological scientific information accurately. (Critical Thinking Skills)
- Develop skills for solving quantitative biological problems that can be modeled mathematically. (Quantitative Skills)
- Formulate a biblical worldview utilizing the attained scientific knowledge in biology

Admission Requirements

The admission requirements for the Graduate Certificate in Biology are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- A bachelor's degree with a Biology major or must be state certified (in any state) to teach Biology at a secondary school level.
- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed.

Completion Requirements

To complete the Certificate in Biology candidates must show evidence of the following:

- Successful completion of the Graduate Biology Certificate curriculum.
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.

- Payment of all tuition and fees is required to receive a certificate.

Graduate Certificate-Biology Plan of Study

Biology Certificate Courses

BIOL-501	Biological Chemistry	3
BIOL-502	Cell Biology	3
BIOL-503	Systems Biology	3
BIOL-504	Genetics	3
BIOL-505	Human Physiology	3
BIOL-506	Microbiology	3

Graduate Certificate - Mathematics

The Graduate Mathematics certificate is an 18 hour concentration designed for those seeking the credentials required by many regional accrediting bodies in order to be able to teach advanced placement, concurrent early college, and community college Mathematics courses. This certificate provides a broad understanding of the field of mathematics, while strengthening mathematical communication and analysis. As this course set is taught in a Christian environment, it is designed to nurture Christian faith and understanding.

Upon completion of this program, students should be able to:

- Interpret a breadth of mathematical knowledge effectively.
- Evaluate mathematical information accurately.
- Synthesize critical thinking and quantitative skills to analyze problems that can be modeled mathematically.
- Synthesize biblical knowledge with the attained quantitative knowledge.

Admission Requirements

The admission requirements for the Graduate Certificate in Mathematics are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- A bachelor's degree with a Mathematics major or must be state certified (in any state) to teach Mathematics at a secondary school level.
- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed.

Completion Requirements

To complete the Certificate in Mathematics candidates must show evidence of the following:

- Successful completion of the Graduate Mathematics Certificate curriculum.
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Successful completion of admission, mid-program review, and completion gateways.
- Payment of all tuition and fees is required to receive a certificate.

Graduate Certificate - Mathematics Plan of Study

Mathematics Certificate Courses

MATH-501	Linear Algebra	3
MATH-502	Abstract Algebra	3

MATH-503	Advanced Calculus	3
MATH-504	Real Analysis	3
MATH-505	Statistical Methods I	3
MATH-506	Modern Geometry	3

Graduate Certificate - Physics

The Graduate Physics Certificate is an 18 hour concentration designed for those seeking the credentials required by regional accrediting bodies in order to be able to teach advanced placement, concurrent, and undergraduate college Physics courses at an introductory level. The courses provide broad understanding of the field of Physics while strengthening scientific communication and analysis. Designed to be instructed in a Christian environment, the courses incorporate a pedagogical approach designed to nurture Christian faith and understanding.

Upon completion of this program, students should be able to:

- Analyze then synthesize scientific knowledge through the study of physics. (Scientific Knowledge)
- Demonstrate critical thinking skills by explaining scientific concepts associated with the study of physics. (Critical Thinking Skills)
- Evaluate then solve physics problems that can be modeled mathematically. (Quantitative Skills)
- Formulate a biblical worldview utilizing the attained scientific knowledge in physics. (Christian knowledge and integration)

Admission Requirements

The admission requirements for the Graduate Certificate in Physics are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- A bachelor's degree with a Physics major or must be state certified (in any state) to teach Physics at a secondary school level .
- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed.

Completion Requirements

To complete the Certificate in Physics candidates must show evidence of the following:

- Successful completion of the Graduate Physics Certificate curriculum.
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Payment of all tuition and fees is required to receive a certificate.

Graduate Certificate - Physics Plan of Study

Physics Certificate Courses

PHYS-501	Mathematical Methods for Physics	3
PHYS-502	Classical Mechanics	3
PHYS-503	Electromagnetism	3
PHYS-504	Quantum Mechanics I	3
PHYS-505	Quantum Mechanics II	3
PHYS-506	Modern Physics	3

Graduate Certificate - Technology/Digital Literacy

The Graduate Technology/Digital Literacy major is an 18 hour concentration that prepares the student to foster digital citizenship with the effective integration of technology. Areas of focus include technical knowledge, digital learning theory, design principles, technological change management, and data-driven decision-making.

Upon completion of this program, students should be able to:

- Demonstrate technical knowledge and skills in the use of related hardware and software.
- Articulate and establish ethical practices in Digital Citizenship.
- Discriminate then align the use of technology to meet identified needs of the learner.
- Analyze then devise sustainable technology integrations for the learning community.
- Apply systems thinking to problem solving in creative and innovative ways.

Admission Requirements

The admission requirements for the Graduate Certificate in Technology/Digital Literacy are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed.

Completion Requirements

To complete the Certificate in Technology/Digital Literacy candidates must show evidence of the following:

- Successful completion of the Certificate curriculum with a minimum grade of "B-" in each certificate course.
- Cumulative GPA of 3.0 or above in all graduate work.
- Payment of all tuition and fees is required to receive a certificate.

Graduate Certificate - Technology/Digital Literacy

Technology/Digital Literacy

TECH-501	Digital Media Theory and Applications	3
TECH-502	Digital Content and Citizenship	3
TECH-503	Instructional Design Theory and Practice	3
TECH-504	Technology for Learning Communities	3
TECH-505	Web Design and Development	3
TECH-506	Data Utilization and Evaluation	3

Associate Degree Programs

AS - Creative Digital Media

The Associate of Science degree with a major in Creative Digital Media provides students with the practical skills and knowledge necessary to create digital media solutions based on effective communication strategies. Students will use industry-standard software and tools to engage in real-world, hands-on experiences with still images, motion video, social media, and web design. Throughout the program, students will develop professional portfolios that demonstrate their understanding and application of communication principles and implementation of digital media solutions. Skill-based courses in the program are designed to meet the needs of students who have no prior experience with digital media, as well as students who have some experience. Upon successful completion of the program, students are prepared to earn industry certifications and seek entry-

level careers in marketing, advertising, product development, web design and development, public relations, video production, and visual communication. Additionally, the skills and knowledge acquired through this program provide an excellent foundation for students desiring to continue their education at IWU to complete a bachelor's degree in any discipline, especially degrees with majors in Communication and Marketing.

Admission Requirements

The admission requirements for the associate degree programs offered through the College of Adult and Professional Studies are as follows:

- Proof of standard high school diploma or GED certification.
- Submission of all required items for the admissions process as outlined in the "application procedures" section of the application packet.

Required Materials

- Subscription to Adobe Creative Cloud for students for the entirety of the program.
- DSLR camera capable of manual exposure settings for use in capturing still images.
- Digital video camera with ability for manual setting of focus, white balance, and exposure, as well as an external audio input option (XLR or 3.5mm mini-jack).
- External microphone (XLR or 3.5mm mini-jack) that will work with the selected camera.
- A minimum of three, color-temperature matched, lights (practical lights are acceptable, but a dimmable option is preferred).
- Two external 500Gb hard drives (one primary, one backup).

Anytime access to a computer capable of audio/video display and the Adobe software's minimum requirements.

Graduation Requirements

To graduate with an associate degree with a major in Creative Digital Media from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 60 semester hours
- Completion of foundational, major, and completion of 24 hours of general education requirements as specified (General Education Requirements (p. 323)).
- Completion of the core requirements with a GPA of 2.0 or higher.
- Cumulative GPA of 2.0 or higher.
- Payment of all tuition and fees is required in order to receive a diploma.

Creative Digital Media (AS) - Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
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Core Courses

COM-102	Communication and Digital Media	3
COM-112	Introduction to Multimedia Storytelling	2
COM-122	Storytelling Project	1
COM-130	Introduction to Digital Media Solutions	3
COM-225	Graphic Design for Digital Communication	3
COM-209	Small Group Communication	3
COM-329	Media and Society	3
COM-219	Digital Photo Imaging	3
COM-239	Digital Video Production	3
COM-249	Digital Video Postproduction	3

COM-260	Strategic Social Media	3
COM-265	Web Presence Design	3

AS - Integrative Studies - Business

The Associate of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 60 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework.

The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning from a Christian worldview.

The Integrative Studies major may not be taken as an additional major and is not available for students who are completing other IWU Associate degree programs.

Students graduating from Indiana Wesleyan University with an Associate of Science degree with a major in Integrative Studies should be able to:

- Illustrate connections between life experiences and fields of study.
- Describe connections between examples, facts, or theories from more than one field of study or perspective.
- Explain problems or issues by applying acquired skills and knowledge to new situations.
- Communicate in oral, written, or visual ways that explicitly connect content and form with an awareness of purpose and audience.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Proof of standard high school diploma or GED certification.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of 60 semester hours; 15 hours must be taken at IWU.
- Completion of 15 semester hours in the concentration; nine hours must be taken at IWU.
- Concentration GPA of 2.0.
- Cumulative GPA of 2.0 or higher.
- Completion of the 30 hours of general education as specified (General Education Requirements (p. 322)).
- Payment of all tuition and fees is required in order to receive a diploma.

Integrative Studies (AS) - Business Concentration Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
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UNV-104	Introduction to Integrative Learning	1
UNV-201	Integrative Learning Capstone	2
Business Concentration		
BUS-105	Introduction to American Business	3
BUS-150	Personal Finance	3
BUS-220	Accounting for Business	3
BUS-225	Legal Environment of Business	3
BUS-230	Foundations of Global Business	3
Electives		
	AS Integrative Studies - Electives	9

Total Credit Hours: 0

AS - Integrative Studies - Communication

The Associate of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 60 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework.

The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning from a Christian worldview.

The Integrative Studies major may not be taken as an additional major and is not available for students who are completing other IWU Associate degree programs.

Students graduating from Indiana Wesleyan University with an Associate of Science degree with a major in Integrative Studies should be able to:

- Illustrate connections between life experiences and fields of study.
- Describe connections between examples, facts, or theories from more than one field of study or perspective.
- Explain problems or issues by applying acquired skills and knowledge to new situations.
- Communicate in oral, written, or visual ways that explicitly connect content and form with an awareness of purpose and audience.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Proof of standard high school diploma or GED certification.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of 60 semester hours; 15 hours must be taken at IWU.
- Completion of 15 semester hours in the concentration; nine hours must be taken at IWU.

- Concentration GPA of 2.0.
- Cumulative GPA of 2.0 or higher.
- Completion of the 30 hours of general education as specified (General Education Requirements (p. 322)).
- Payment of all tuition and fees is required in order to receive a diploma.

Integrative Studies (AS) - Communication Concentration Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
UNV-104	Introduction to Integrative Learning	1
UNV-201	Integrative Learning Capstone	2

Communication Concentration

15 hours of Communication courses; nine hours must be from the following:

COM-110	Speech Communication	3
COM-115	Introduction to Human Communication	3
COM-209	Small Group Communication	3
COM-227	Research Methods in Communication	3
COM-233	Principles of Public Relations	3
COM-280	Intercultural Communication	3
COM-293	Oral Communication I	1
COM-294	Oral Communications II	2
COM-329	Media and Society	3
COM-352	Interpersonal Communication	3

Electives

	AS Integrative Studies - Electives	9
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Total Credit Hours: 0

AS - Integrative Studies - Computer Information Technology

The Associate of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 60 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework.

The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning from a Christian worldview.

The Integrative Studies major may not be taken as an additional major and is not available for students who are completing other IWU Associate degree programs.

Students graduating from Indiana Wesleyan University with an Associate of Science degree with a major in Integrative Studies should be able to:

- Illustrate connections between life experiences and fields of study.
- Describe connections between examples, facts, or theories from more than one field of study or perspective.
- Explain problems or issues by applying acquired skills and knowledge to new situations.

- Communicate in oral, written, or visual ways that explicitly connect content and form with an awareness of purpose and audience.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Proof of standard high school diploma or GED certification.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of 60 semester hours; 15 hours must be taken at IWU.
- Completion of 15 semester hours in the concentration; nine hours must be taken at IWU.
- Concentration GPA of 2.0.
- Cumulative GPA of 2.0 or higher.
- Completion of the 30 hours of general education as specified (General Education Requirements).
- Payment of all tuition and fees is required in order to receive a diploma.

Integrative Studies (AS) - Computer Information Technology Concentration Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
UNV-104	Introduction to Integrative Learning	1
UNV-201	Integrative Learning Capstone	2

Computer Information Technology Concentration

CIT-120	Introduction to Programming Concepts	3
CIT-140	Operating Systems Concepts	3
CIT-260	Database Concepts	3
CIT-262	Network Communications	3
CIT-270	Basic Web Design and Development	3

Electives

AS Integrative Studies - Electives	9
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Total Credit Hours: 0

AS - Integrative Studies - Criminal Justice

The Associate of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 60 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework.

The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning from a Christian worldview.

The Integrative Studies major may not be taken as an additional major and is not available for students who are completing other IWU Associate degree programs.

Students graduating from Indiana Wesleyan University with an Associate of Science degree with a major in Integrative Studies should be able to:

- Illustrate connections between life experiences and fields of study.
- Describe connections between examples, facts, or theories from more than one field of study or perspective.
- Explain problems or issues by applying acquired skills and knowledge to new situations.
- Communicate in oral, written, or visual ways that explicitly connect content and form with an awareness of purpose and audience.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Proof of standard high school diploma or GED certification.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of 60 semester hours; 15 hours must be taken at IWU.
- Completion of 15 semester hours in the concentration; nine hours must be taken at IWU.
- Concentration GPA of 2.0.
- Cumulative GPA of 2.0 or higher.
- Completion of the 30 hours of general education as specified (General Education Requirements (p. 322)).
- Payment of all tuition and fees is required in order to receive a diploma.

Integrative Studies (AS) - Criminal Justice Concentration Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
UNV-104	Introduction to Integrative Learning	1
UNV-201	Integrative Learning Capstone	2

Criminal Justice Concentration

CRJ-181	Introduction to Criminal Justice	3
UNV-181	Leading Change in the World	3
CRJ-202	Introduction to Corrections	3
CRJ-230	Introduction to Policing	3
CRJ-268	Crisis Intervention	3

Electives

AS Integrative Studies - Electives	9
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Total Credit Hours: 0

AS - Integrative Studies - Fine Arts

The Associate of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 60 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework.

The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning from a Christian worldview.

The Integrative Studies major may not be taken as an additional major and is not available for students who are completing other IWU Associate degree programs.

Students graduating from Indiana Wesleyan University with an Associate of Science degree with a major in Integrative Studies should be able to:

- Illustrate connections between life experiences and fields of study.
- Describe connections between examples, facts, or theories from more than one field of study or perspective.
- Explain problems or issues by applying acquired skills and knowledge to new situations.
- Communicate in oral, written, or visual ways that explicitly connect content and form with an awareness of purpose and audience.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Proof of standard high school diploma or GED certification.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of 60 semester hours; 15 hours must be taken at IWU.
- Completion of 15 semester hours in the concentration; nine hours must be taken at IWU.
- Concentration GPA of 2.0.
- Cumulative GPA of 2.0 or higher.
- Completion of the 30 hours of general education as specified (General Education Requirements).
- Payment of all tuition and fees is required in order to receive a diploma.

Integrative Studies (AS) - Fine Arts Concentration Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
UNV-104	Introduction to Integrative Learning	1
UNV-201	Integrative Learning Capstone	2

Fine Arts Concentration

15 hours of Fine Arts courses; nine hours must be from the following:

FINA-180	Humanities Fine Arts	3
MUS-216	Western Music Appreciation	3
ART-216	Western Art Appreciation	3
ELE-365	Introduction to Children's Literature	3
WRI-235	Creative Writing	3
ENG-243	Introduction to Literature: Discovering Theme through Form	3

Electives

AS Integrative Studies - Electives	9
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Total Credit Hours: 0

AS - Integrative Studies - History

The Associate of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 60 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework.

The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning from a Christian worldview.

The Integrative Studies major may not be taken as an additional major and is not available for students who are completing other IWU Associate degree programs.

Students graduating from Indiana Wesleyan University with an Associate of Science degree with a major in Integrative Studies should be able to:

- Illustrate connections between life experiences and fields of study.
- Describe connections between examples, facts, or theories from more than one field of study or perspective.
- Explain problems or issues by applying acquired skills and knowledge to new situations.
- Communicate in oral, written, or visual ways that explicitly connect content and form with an awareness of purpose and audience.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Proof of standard high school diploma or GED certification.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of 60 semester hours; 15 hours must be taken at IWU.
- Completion of 15 semester hours in the concentration; nine hours must be taken at IWU.

- Concentration GPA of 2.0.
- Cumulative GPA of 2.0 or higher.
- Completion of the 30 hours of general education as specified (General Education Requirements).
- Payment of all tuition and fees is required in order to receive a diploma.

Integrative Studies (AS) - History Concentration Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
UNV-104	Introduction to Integrative Learning	1
UNV-201	Integrative Learning Capstone	2

History Concentration

15 hours of History courses; nine hours must be from the following:

HST-101	American History I	3
HST-102	American History II	3
HST-160	Western Civilization	3
HST-201	World Civilization to 1500	3
HST-202	World Civilization after 1500	3
HST-234	American Civil War	3
HST-293	China: History and Culture	1
HST-294	History of Christian Civilization	2
HST-300	Western/American Intellectual and Social History	3

Electives

AS Integrative Studies - Electives	9
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Total Credit Hours: 0

AS - Integrative Studies - Human Services

The Associate of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 60 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework.

The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning from a Christian worldview.

The Integrative Studies major may not be taken as an additional major and is not available for students who are completing other IWU Associate degree programs.

Students graduating from Indiana Wesleyan University with an Associate of Science degree with a major in Integrative Studies should be able to:

- Illustrate connections between life experiences and fields of study.
- Describe connections between examples, facts, or theories from more than one field of study or perspective.
- Explain problems or issues by applying acquired skills and knowledge to new situations.

- Communicate in oral, written, or visual ways that explicitly connect content and form with an awareness of purpose and audience.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Proof of standard high school diploma or GED certification.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of 60 semester hours; 15 hours must be taken at IWU.
- Completion of 15 semester hours in the concentration; nine hours must be taken at IWU.
- Concentration GPA of 2.0.
- Cumulative GPA of 2.0 or higher.
- Completion of the 30 hours of general education as specified (General Education Requirements).
- Payment of all tuition and fees is required in order to receive a diploma.

Integrative Studies (AS) - Human Services Concentration Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
UNV-104	Introduction to Integrative Learning	1
UNV-201	Integrative Learning Capstone	2

Human Services Concentration

15 hours of courses with SOC and PSY prefixes, as well as CRJ-268

Electives

AS Integrative Studies - Electives	9
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Total Credit Hours: 0

AS - Integrative Studies - Individualized Concentration

The Associate of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 60 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework.

The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning from a Christian worldview.

The Integrative Studies major may not be taken as an additional major and is not available for students who are completing other IWU Associate degree programs.

Students graduating from Indiana Wesleyan University with an Associate of Science degree with a major in Integrative Studies should be able to:

- Illustrate connections between life experiences and fields of study.
- Describe connections between examples, facts, or theories from more than one field of study or perspective.
- Explain problems or issues by applying acquired skills and knowledge to new situations.
- Communicate in oral, written, or visual ways that explicitly connect content and form with an awareness of purpose and audience.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Proof of standard high school diploma or GED certification.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of 60 semester hours; 15 hours must be taken at IWU.
- Completion of 15 semester hours in the concentration; nine hours must be taken at IWU.
- Concentration GPA of 2.0.
- Cumulative GPA of 2.0 or higher.
- Completion of the 30 hours of general education as specified (General Education Requirements).
- Payment of all tuition and fees is required in order to receive a diploma.

Integrative Studies (AS) - Individualized Concentration Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
UNV-104	Introduction to Integrative Learning	1
UNV-201	Integrative Learning Capstone	2

Individualized Concentration

Self-designed, customized concentration of courses; must be approved by the Integrative Studies Faculty Sub-Committee. (Up to 6 credits may be transferred.)

Electives

AS Integrative Studies - Electives	9
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Total Credit Hours: 0

AS - Integrative Studies - Liberal Arts

The Associate of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 60 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework.

The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning from a Christian worldview.

The Integrative Studies major may not be taken as an additional major and is not available for students who are completing other IWU Associate degree programs.

Students graduating from Indiana Wesleyan University with an Associate of Science degree with a major in Integrative Studies should be able to:

- Illustrate connections between life experiences and fields of study.
- Describe connections between examples, facts, or theories from more than one field of study or perspective.
- Explain problems or issues by applying acquired skills and knowledge to new situations.
- Communicate in oral, written, or visual ways that explicitly connect content and form with an awareness of purpose and audience.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Proof of standard high school diploma or GED certification.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of 60 semester hours; 15 hours must be taken at IWU.
- Completion of 15 semester hours in the concentration; nine hours must be taken at IWU.
- Concentration GPA of 2.0.
- Cumulative GPA of 2.0 or higher.
- Completion of the 30 hours of general education as specified (General Education Requirements).
- Payment of all tuition and fees is required in order to receive a diploma.

Integrative Studies (AS) - Liberal Arts Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
UNV-104	Introduction to Integrative Learning	1
UNV-201	Integrative Learning Capstone	2

Liberal Arts Concentration

Choose 15 hours from any Division of Liberal Arts courses beyond those required for the General Education and General Studies cores.

Electives

AS Integrative Studies - Electives	9
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Total Credit Hours: 0

AS - Integrative Studies - Mathematics

The Associate of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 60 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework.

The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning from a Christian worldview.

The Integrative Studies major may not be taken as an additional major and is not available for students who are completing other IWU Associate degree programs.

Students graduating from Indiana Wesleyan University with an Associate of Science degree with a major in Integrative Studies should be able to:

- Illustrate connections between life experiences and fields of study.
- Describe connections between examples, facts, or theories from more than one field of study or perspective.
- Explain problems or issues by applying acquired skills and knowledge to new situations.
- Communicate in oral, written, or visual ways that explicitly connect content and form with an awareness of purpose and audience.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Proof of standard high school diploma or GED certification.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of 60 semester hours; 15 hours must be taken at IWU.
- Completion of 15 semester hours in the concentration; nine hours must be taken at IWU.
- Concentration GPA of 2.0.
- Cumulative GPA of 2.0 or higher.
- Completion of the 30 hours of general education as specified (General Education Requirements).
- Payment of all tuition and fees is required in order to receive a diploma.

Integrative Studies (AS) - Mathematics Concentration Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
UNV-104	Introduction to Integrative Learning	1
UNV-201	Integrative Learning Capstone	2

Mathematics Concentration

15 hours of Mathematics courses; nine hours must be from the following:

MAT-100	Analysis of Data & Research	3
MAT-108	Modern Concepts of Mathematics	3
MAT-109	Foundations of College Math	3
MAT-110	Business Mathematics	4
MAT-112	General Statistics	3
MAT-116	Contemporary College Algebra	3
MAT-118	Quantitative Reasoning	3
MAT-293	Introduction to Mathematical Proofs	1
MAT-294	Mathematical Figures and Properties	2

Electives

AS Integrative Studies - Electives	9
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Total Credit Hours: 0

AS - Integrative Studies - Natural Science

The Associate of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 60 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework.

The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning from a Christian worldview.

The Integrative Studies major may not be taken as an additional major and is not available for students who are completing other IWU Associate degree programs.

Students graduating from Indiana Wesleyan University with an Associate of Science degree with a major in Integrative Studies should be able to:

- Illustrate connections between life experiences and fields of study.
- Describe connections between examples, facts, or theories from more than one field of study or perspective.
- Explain problems or issues by applying acquired skills and knowledge to new situations.
- Communicate in oral, written, or visual ways that explicitly connect content and form with an awareness of purpose and audience.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Proof of standard high school diploma or GED certification.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of 60 semester hours; 15 hours must be taken at IWU.

- Completion of 15 semester hours in the concentration; nine hours must be taken at IWU.
- Concentration GPA of 2.0.
- Cumulative GPA of 2.0 or higher.
- Completion of the 30 hours of general education as specified (General Education Requirements).
- Payment of all tuition and fees is required in order to receive a diploma.

Integrative Studies (AS) - Natural Science Concentration Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
UNV-104	Introduction to Integrative Learning	1
UNV-201	Integrative Learning Capstone	2

Natural Science Concentration

15 hours of Natural Science courses; nine hours must be from the following:

BIO-102	Human Biology	4
BIO-102L	Human Biology Laboratory	
BIO-106	Environment and Society	4
BIO-106L	Environment and Society Lab	
BIO-111	Anatomy and Physiology I	4
BIO-203	Environmental Conservation	3
EAR-130	Earth Science	3
PHY-101	Physical Science of Everyday Phenomena	3
SCI-293	Topics in Natural Science	1
SCI-294	Introduction to Physical Science	2

Electives

AS Integrative Studies - Electives	9
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Total Credit Hours: 0

AS - Integrative Studies - Religious Studies

The Associate of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 60 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework.

The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning from a Christian worldview.

The Integrative Studies major may not be taken as an additional major and is not available for students who are completing other IWU Associate degree programs.

Students graduating from Indiana Wesleyan University with an Associate of Science degree with a major in Integrative Studies should be able to:

- Illustrate connections between life experiences and fields of study.
- Describe connections between examples, facts, or theories from more than one field of study or perspective.

- Explain problems or issues by applying acquired skills and knowledge to new situations.
- Communicate in oral, written, or visual ways that explicitly connect content and form with an awareness of purpose and audience.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Proof of standard high school diploma or GED certification.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of 60 semester hours; 15 hours must be taken at IWU.
- Completion of 15 semester hours in the concentration; nine hours must be taken at IWU.
- Concentration GPA of 2.0.
- Cumulative GPA of 2.0 or higher.
- Completion of the 30 hours of general education as specified (General Education Requirements).
- Payment of all tuition and fees is required in order to receive a diploma.

Integrative Studies (AS) - Religious Studies Concentration Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
UNV-104	Introduction to Integrative Learning	1
UNV-201	Integrative Learning Capstone	2

Religious Studies Concentration

BIL-101	Old Testament Survey	3
BIL-102	New Testament Survey	3
BIL-202	Inductive Bible Study	3
BIL-286	Introduction to Pastoral Epistles	3
REL-232	Basic Christian Doctrine	3

Electives

	AS Integrative Studies - Electives	9
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Total Credit Hours: 0

AS - Integrative Studies - Social Service

The Associate of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 60 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework.

The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning from a Christian worldview.

The Integrative Studies major may not be taken as an additional major and is not available for students who are completing other IWU Associate degree programs.

Students graduating from Indiana Wesleyan University with an Associate of Science degree with a major in Integrative Studies should be able to:

- Illustrate connections between life experiences and fields of study.
- Describe connections between examples, facts, or theories from more than one field of study or perspective.
- Explain problems or issues by applying acquired skills and knowledge to new situations.
- Communicate in oral, written, or visual ways that explicitly connect content and form with an awareness of purpose and audience.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Proof of standard high school diploma or GED certification.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of 60 semester hours; 15 hours must be taken at IWU.
- Completion of 22 semester hours in the concentration; 15 hours must be taken at IWU.
- Concentration GPA of 2.0.
- Cumulative GPA of 2.0 or higher.
- Completion of the 24 hours of general education as specified (General Education Requirements (AS) and Student Learning Outcomes (p. 323)).
- Payment of all tuition and fees is required in order to receive a diploma.

Integrative Studies (AS) - Social Service Concentration Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
UNV-104	Introduction to Integrative Learning	1
UNV-201	Integrative Learning Capstone	2

Social Service Concentration

The Social Service concentration meets the prerequisite requirements for the Bachelor of Social Work major. For that major, these prerequisites must be completed with a grade of "C" or higher.

BIO-106	Environment and Society	4
BIO-106L	Environment and Society Lab	
ECO-205	Basic Economics	3
POL-200	State and Local Government and Politics	3
PSY-150	General Psychology	3
SOC-150	Introduction to Sociology	3

SOC-152	Social Problems	3
SOC-210	Intergroup Relations	3
Electives		
	AS Integrative Studies - Electives	2

Total Credit Hours: 0

Bachelor Degree Programs

BS - Communication

BS - Communication

The Bachelor of Science degree with a major in Communication provides an in-depth education from a Christian perspective for persons who desire to serve as communication professionals in churches, schools, organizations, and businesses. The Communication major provides comprehensive preparation in communication theory and practice. Graduates are prepared for a wide variety of careers and graduate education. The program is an online series of courses.

Graduates from this major will be able to:

- Describe the communication discipline and its central questions.
- Employ communication theories, perspectives, principles, and concepts.
- Engage in communication inquiry.
- Create messages appropriate to the audience, purpose, and context.
- Critically analyze messages.
- Demonstrate the ability to accomplish communicative goals (self-efficacy).
- Apply ethical principles and biblical practices.
- Utilize communication to embrace differences.
- Influence public discourse.

Admission Requirements

The admission requirements for this program are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Transfer Credit Policy

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C."
- Courses must be approved by the Division of Liberal Arts.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Communication from the College of Adult and Professional Studies (CAPS) at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Cumulative GPA of 2.0 or higher.
- Completion of the required COM-courses with a GPA of 2.25 or higher.
- Completion of 30 hours of general education as specified (General Education Requirements (p. 324)).
- Payment of all tuition and fees is required to receive a diploma.

Communication (BS) - Program of Study

Core Requirements

COM-340	Communication Theory	3
COM-370	Symbols and Imaging	3
COM-479	Communications Senior Seminar I	1
COM-480	Communications Senior Seminar II	3

Major Requirements

COM-280	Intercultural Communication	3
COM-209	Small Group Communication	3
COM-227	Research Methods in Communication	3
COM-300	Communication Research Practicum	1
COM-326	Conflict Communication	3
COM-352	Interpersonal Communication	3
COM-366	Organizational Communication	3

Directed Communication Studies

COM-115	Introduction to Human Communication	3
COM-325	Communication in Business	3
COM-233	Principles of Public Relations	3
COM-321	Persuasion	3
COM-329	Media and Society	3

Subtotal: 44

BS - Integrative Studies - Biblical Studies

The Bachelor of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 120 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework. The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are

able to reflect upon and communicate their integrative learning in relation to a Christian worldview.

The Integrative Studies major may not be taken as an additional major or degree. This major is not available for students who have completed other IWU Bachelor programs.

Students graduating from Indiana Wesleyan University with a Bachelor of Science degree with a major in Integrative Studies should be able to:

- Explain connections between life experiences and fields of study.
- Synthesize examples, facts, or theories from more than one field of study or perspective.
- Solve problems by applying acquired skills and knowledge to new situations.
- Communicate in oral, written, or visual ways that enhance meaning, making clear the interdependence of language and meaning, thought, and expression.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with the knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for bachelor degree programs offered through the College of Adult and Professional Studies (CAPS) are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.
- A maximum of 40 credit hours may be earned through the assessed learning process toward the required 60.

Concentration Requirements

- Twenty-one semester hours in concentration area with a GPA of 2.25.
- Fifteen hours of the concentration must be completed at IWU.

Graduation Requirements

To graduate with a baccalaureate degree the following requirements must be met:

- Completion of 120 semester hours.
- Cumulative GPA of 2.0 or higher.
- Completion of concentration requirements with a GPA of 2.25 or higher.
- Completion of 30 semester hours of general education requirements as specified or by transferred academic category equivalents See the requirements for Bachelor of Science degrees (General Education Requirements (p. 324)). (p. 324)
- Completion of 30 semester hours of upper-level courses (300-400 level).
- Payment of all tuition and fees is required to receive a diploma.

Integrative Studies (BS) - Biblical Studies Concentration Program of Study

Foundational Course

GEN-111 Foundations of Lifelong Learning 3

Integrative Studies Core

UNV-104	Introduction to Integrative Learning	1
UNV-120	Career Development	3
UNV-401	Integrative Learning Advanced Capstone	2

Biblical Studies Concentration

21 hours of Religious Studies courses; 15 hours of concentration must be completed at IWU.

BIL-101	Old Testament Survey	3
BIL-102	New Testament Survey	3
REL-232	Basic Christian Doctrine	3
BIL-202	Inductive Bible Study	3
BIL-203	Advanced Inductive Bible Study	3
BIL-301	Pentateuch	3
BIL-303	Synoptic Gospels	3

Upper Division Requirement

30 hours must be upper-level (300-400 level courses).

BS - Integrative Studies - Business

The Bachelor of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 120 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework. The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning in relation to a Christian worldview.

The Integrative Studies major may not be taken as an additional major or degree. This major is not available for students who have completed other IWU Bachelor programs.

Students graduating from Indiana Wesleyan University with a Bachelor of Science degree with a major in Integrative Studies should be able to:

- Explain connections between life experiences and fields of study.
- Synthesize examples, facts, or theories from more than one field of study or perspective.
- Solve problems by applying acquired skills and knowledge to new situations.
- Communicate in oral, written, or visual ways that enhance meaning, making clear the interdependence of language and meaning, thought, and expression.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with the knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for bachelor degree programs offered through the College of Adult and Professional Studies (CAPS) are as follows:

- Proof of high school graduation or GED certification.

- Original transcripts from all previous college or university study at college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.
- A maximum of 40 credit hours may be earned through the assessed learning process toward the required 60.

Concentration Requirements

- Twenty-one semester hours in concentration area with a GPA of 2.25.
- Fifteen hours of the concentration must be completed at IWU.

Graduation Requirements

To graduate with a baccalaureate degree the following requirements must be met:

- Completion of 120 semester hours.
- Cumulative GPA of 2.0 or higher.
- Completion of concentration requirements with a GPA of 2.25 or higher.
- Completion of 30 semester hours of general education requirements as specified or by transferred academic category equivalents. See the requirements for Bachelor of Science degrees (General Education Requirements (p. 324)).
- Completion of 30 semester hours of upper-level courses (300-400 level).
- Payment of all tuition and fees is required to receive a diploma.

Integrative Studies (BS) - Business Concentration Program of Study

Foundational Course

GEN-111	Foundations of Lifelong Learning	3
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Integrative Studies Core

UNV-104	Introduction to Integrative Learning	1
UNV-120	Career Development	3
UNV-401	Integrative Learning Advanced Capstone	2

Business Concentration

21 hours of Business courses; 15 hours of concentration must be completed at IWU.

ACC-201	Accounting Principles I	3
MGT-460	International Issues in Business	3
MGT-421	Strategies in Marketing Management	3
MGT-445	Ethical and Legal Business Concepts	3
ECO-330	Applied Microeconomics for Business	3
COM-325	Communication in Business	3
ADM-310	Applied Technology for Managers	3

Upper Division Requirement

30 hours must be upper-level (300-400 level courses).

BS - Integrative Studies - Communication

The Bachelor of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 120 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework. The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning in relation to a Christian worldview.

The Integrative Studies major may not be taken as an additional major or degree. This major is not available for students who have completed other IWU Bachelor programs.

Students graduating from Indiana Wesleyan University with a Bachelor of Science degree with a major in Integrative Studies should be able to:

- Explain connections between life experiences and fields of study.
- Synthesize examples, facts, or theories from more than one field of study or perspective.
- Solve problems by applying acquired skills and knowledge to new situations.
- Communicate in oral, written, or visual ways that enhance meaning, making clear the interdependence of language and meaning, thought, and expression.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with the knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for bachelor degree programs offered through the College of Adult and Professional Studies (CAPS) are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.
- A maximum of 40 credit hours may be earned through the assessed learning process toward the required 60.

Concentration Requirements

- Twenty-one semester hours in concentration area with a GPA of 2.25.
- Fifteen hours of the concentration must be completed at IWU.

Graduation Requirements

To graduate with a baccalaureate degree the following requirements must be met:

- Completion of 120 semester hours.
- Cumulative GPA of 2.0 or higher.
- Completion of concentration requirements with a GPA of 2.25 or higher.
- Completion of 30 semester hours of general education requirements as specified or by transferred academic category equivalents. See the requirements for Bachelor of Science degrees (General Education Requirements (p. 324)).
- Completion of 30 semester hours of upper-level courses (300-400 level).

- Payment of all tuition and fees is required to receive a diploma.

Integrative Studies (BS) - Communication Concentration Program of Study

Foundational Course

GEN-111	Foundations of Lifelong Learning	3
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Integrative Studies Core

UNV-104	Introduction to Integrative Learning	1
UNV-120	Career Development	3
UNV-401	Integrative Learning Advanced Capstone	2

Communication Concentration

21 hours of Communication courses; 15 hours of the concentration must be completed at IWU.

COM-110	Speech Communication	3
COM-209	Small Group Communication	3
COM-233	Principles of Public Relations	3
COM-280	Intercultural Communication	3
COM-293	Oral Communication I	1
COM-294	Oral Communications II	2
COM-321	Persuasion	3
COM-325	Communication in Business	3
COM-326	Conflict Communication	3
COM-329	Media and Society	3
COM-352	Interpersonal Communication	3
COM-366	Organizational Communication	3

Upper Division Requirement

30 hours must be upper-level (300-400 level courses).

BS - Integrative Studies - Criminal Justice

The Bachelor of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 120 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework. The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning in relation to a Christian worldview.

The Integrative Studies major may not be taken as an additional major or degree. This major is not available for students who have completed other IWU Bachelor programs.

Students graduating from Indiana Wesleyan University with a Bachelor of Science degree with a major in Integrative Studies should be able to:

- Explain connections between life experiences and fields of study.
- Synthesize examples, facts, or theories from more than one field of study or perspective.
- Solve problems by applying acquired skills and knowledge to new situations.

- Communicate in oral, written, or visual ways that enhance meaning, making clear the interdependence of language and meaning, thought, and expression.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with the knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for bachelor degree programs offered through the College of Adult and Professional Studies (CAPS) are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.
- A maximum of 40 credit hours may be earned through the assessed learning process toward the required 60.

Concentration Requirements

- Twenty-one semester hours in concentration area with a GPA of 2.25.
- Fifteen hours of the concentration must be completed at IWU.

Graduation Requirements

To graduate with a baccalaureate degree the following requirements must be met:

- Completion of 120 semester hours.
- Cumulative GPA of 2.0 or higher.
- Completion of concentration requirements with a GPA of 2.25 or higher.
- Completion of 30 semester hours of general education requirements as specified or by transferred academic category equivalents See the requirements for Bachelor of Science degrees (General Education Requirements (p. 324)). (p. 324)
- Completion of 30 semester hours of upper-level courses (300-400 level).
- Payment of all tuition and fees is required to receive a diploma.

Integrative Studies (BS) - Criminal Justice Concentration Program of Study

Foundational Course

GEN-111	Foundations of Lifelong Learning	3
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Integrative Studies Core

UNV-104	Introduction to Integrative Learning	1
UNV-120	Career Development	3
UNV-401	Integrative Learning Advanced	2
	Capstone	

Criminal Justice Concentration

21 hours of Criminal Justice courses; 15 hours of concentration must be completed at IWU.

CRJ-181	Introduction to Criminal Justice	3
CRJ-230	Introduction to Policing	3
CRJ-309	Youth and Crime	3
CRJ-332	Victimology	3

CRJ-346	Restorative Justice	3
CRJ-463	Forensics	3
CRJ-464	Cybercrime	3

Upper Division Requirement

30 hours must be upper-level (300-400 level courses).

BS - Integrative Studies - Individualized Concentration

The Bachelor of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 120 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework. The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning in relation to a Christian worldview.

The Integrative Studies major may not be taken as an additional major or degree. This major is not available for students who have completed other IWU Bachelor programs.

Students graduating from Indiana Wesleyan University with a Bachelor of Science degree with a major in Integrative Studies should be able to:

- Explain connections between life experiences and fields of study.
- Synthesize examples, facts, or theories from more than one field of study or perspective.
- Solve problems by applying acquired skills and knowledge to new situations.
- Communicate in oral, written, or visual ways that enhance meaning, making clear the interdependence of language and meaning, thought, and expression.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with the knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for bachelor degree programs offered through the College of Adult and Professional Studies (CAPS) are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.
- A maximum of 40 credit hours may be earned through the assessed learning process toward the required 60.

Concentration Requirements

- Twenty-one semester hours in concentration area with a GPA of 2.25.
- Fifteen hours of the concentration must be completed at IWU.
- Individualized concentrations must be approved by the General Studies Faculty Sub-Committee.

Graduation Requirements

To graduate with a baccalaureate degree the following requirements must be met:

- Completion of 120 semester hours.
- Cumulative GPA of 2.0 or higher.
- Completion of concentration requirements with a GPA of 2.25 or higher.
- Completion of 30 semester hours of general education requirements as specified or by transferred academic category equivalents See the requirements for Bachelor of Science degrees (General Education Requirements (p. 324)). (p. 324)
- Completion of 30 semester hours of upper-level courses (300-400 level).
- Payment of all tuition and fees is required to receive a diploma.

Integrative Studies (BS) - Individualized Concentration Program of Study

Foundational Course

GEN-111	Foundations of Lifelong Learning	3
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Integrative Studies Core

UNV-104	Introduction to Integrative Learning	1
UNV-120	Career Development	3
UNV-401	Integrative Learning Advanced Capstone	2

Individualized Concentration

Self-designed, customized concentration of courses; must be approved by the Integrative Studies Faculty Sub-Committee.

Upper Division Requirement

30 hours must be upper-level (300-400 level courses).

BS - Integrative Studies - Liberal Arts

The Bachelor of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 120 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework. The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning in relation to a Christian worldview.

The Integrative Studies major may not be taken as an additional major or degree. This major is not available for students who have completed other IWU Bachelor programs.

Students graduating from Indiana Wesleyan University with a Bachelor of Science degree with a major in Integrative Studies should be able to:

- Explain connections between life experiences and fields of study.
- Synthesize examples, facts, or theories from more than one field of study or perspective.
- Solve problems by applying acquired skills and knowledge to new situations.

- Communicate in oral, written, or visual ways that enhance meaning, making clear the interdependence of language and meaning, thought, and expression.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with the knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for bachelor degree programs offered through the College of Adult and Professional Studies (CAPS) are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.
- A maximum of 40 credit hours may be earned through the assessed learning process toward the required 60.

Concentration Requirements

- Twenty-one semester hours in concentration area with a GPA of 2.25.
- Fifteen hours of the concentration must be completed at IWU.

Graduation Requirements

To graduate with a baccalaureate degree the following requirements must be met:

- Completion of 120 semester hours.
- Cumulative GPA of 2.0 or higher.
- Completion of concentration requirements with a GPA of 2.25 or higher.
- Completion of 30 semester hours of general education requirements as specified or by transferred academic category equivalents See the requirements for Bachelor of Science degrees (General Education Requirements (p. 324)). (p. 324)
- Completion of 30 semester hours of upper-level courses (300-400 level).
- Payment of all tuition and fees is required to receive a diploma.

Integrative Studies (BS) - Liberal Arts Concentration Program of Study

Foundational Course

GEN-111	Foundations of Lifelong Learning	3
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Integrative Studies Core

UNV-104	Introduction to Integrative Learning	1
UNV-120	Career Development	3
UNV-401	Integrative Learning Advanced	2
	Capstone	

Liberal Arts Concentration

Choose 21 hours from Division of Liberal Arts courses beyond those required for the General Education Requirements.

Upper Division Requirement

30 hours must be upper-level (300-400 level courses).

BS - Integrative Studies - Mathematics

The Bachelor of Science degree with a major in Integrative Studies is a customizable degree providing adult students the freedom to create their own path of study based on career goals, unique passions, and life calling. The program is designed to develop students' abilities to integrate learning across courses, over time, and between academic and life experiences.

The curriculum consists of 120 credits, including both general education requirements and a concentration in one academic area or a self-designed, customized combination of coursework. The program begins with an introduction to integrative learning and liberal arts, in which students will explore their plan of study. It concludes with a capstone experience, in which students are able to reflect upon and communicate their integrative learning in relation to a Christian worldview.

The Integrative Studies major may not be taken as an additional major or degree. This major is not available for students who have completed other IWU Bachelor programs.

Students graduating from Indiana Wesleyan University with a Bachelor of Science degree with a major in Integrative Studies should be able to:

- Explain connections between life experiences and fields of study.
- Synthesize examples, facts, or theories from more than one field of study or perspective.
- Solve problems by applying acquired skills and knowledge to new situations.
- Communicate in oral, written, or visual ways that enhance meaning, making clear the interdependence of language and meaning, thought, and expression.
- Evaluate changes in one's own learning over time to envision a future self.
- Integrate Christian faith, ethics, and character with the knowledge and skills from fields of study and the liberal arts.

Admission Requirements

The admission requirements for bachelor degree programs offered through the College of Adult and Professional Studies (CAPS) are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.
- A maximum of 40 credit hours may be earned through the assessed learning process toward the required 60.

Concentration Requirements

- Twenty-one semester hours in concentration area with a GPA of 2.25.
- Fifteen hours of the concentration must be completed at IWU.

Graduation Requirements

To graduate with a baccalaureate degree the following requirements must be met:

- Completion of 120 semester hours.
- Cumulative GPA of 2.0 or higher.
- Completion of concentration requirements with a GPA of 2.25 or higher.

- Completion of 30 semester hours of general education requirements as specified or by transferred academic category equivalents See the requirements for Bachelor of Science degrees (General Education Requirements (p. 324)). (p. 324)
- Completion of 30 semester hours of upper-level courses (300-400 level).
- Payment of all tuition and fees is required to receive a diploma.

Integrative Studies (BS) - Mathematics Concentration Program of Study

Foundational Course

GEN-111	Foundations of Lifelong Learning	3
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Integrative Studies Core

UNV-104	Introduction to Integrative Learning	1
UNV-120	Career Development	3
UNV-401	Integrative Learning Advanced Capstone	2

Mathematics Concentration

21 hours of Mathematics courses; 15 hours of the concentration must be completed at IWU.

MAT-100	Analysis of Data & Research	3
MAT-108	Modern Concepts of Mathematics	3
MAT-109	Foundations of College Math	3
MAT-110	Business Mathematics	4
MAT-112	General Statistics	3
MAT-116	Contemporary College Algebra	3
MAT-118	Quantitative Reasoning	3
MAT-293	Introduction to Mathematical Proofs	1
MAT-294	Mathematical Figures and Properties	2
MAT-305	Statistics for Social Sciences	3

Upper Division Requirement

30 hours must be upper-level (300-400 level courses).

CAPS Undergraduate General Education and Electives

General Education Requirements - In addition to the regular core curriculum (major), a 30-credit general education core is required of all bachelor students enrolled in IWU-National and Global education programs. This 30-credit general education core includes:

- Three semester credits in Biblical Studies.
- Three semester credits in Biblical Studies/Philosophy/Religion.
- Six semester credits in English Written Communication.
- Three semester credits in English Oral Communication.
- Six semester credits in Social or Behavioral Sciences.
- Three semester credits in Mathematics.
- Three semester credits in Natural Sciences.
- Three semester credits in Arts and Humanities.

The list of courses that meet the General Education requirements are available by accessing <https://www.indwes.edu/adult-graduate/programs/electives/general-education-course-descriptions>.

All of the General Education courses can be taken as Electives. The list of additional courses that can be taken as electives are available by accessing <https://www.indwes.edu/adult-graduate/programs/electives/undergraduate-electives-course-descriptions>.

Answers to frequently asked questions are also provided. Registration procedures and requirements for online courses are generally the same as those for onsite courses. Information may also be obtained by calling 1-800-621-8667 extension 2343.

CAPS Undergraduate Electives

Tuition and Technology Fee

For courses consisting of 4-6 workshops

- If a student attends only the first week of the course, all charges are forgiven except books and embedded resources.
- If a student attends during the 2nd week of the course, tuition and tech fee are refunded 75%.
- If a student attends during the 3rd week of the course, tuition and tech fee are refunded 50%.
- If the student attends 4 weeks or more, there is no refund.

For courses consisting of at least 7 workshops

- If a student attends only the first week of the course, all charges are forgiven except books and embedded resources.
- If a student attends during the 2nd week of the course, tuition and tech fee are refunded 75%.
- If a student attends during the 3rd or 4th week of the course, tuition and tech fee are refunded 50%.
- If the student attends 5 weeks or more, there is no refund.

For GEN-104 (2 week introductory course)

Certain programs begin with a 2-week introduction to online learning titled GEN-104. This course introduces the student to the Learning Management System, and the values and workshop style of Indiana Wesleyan University. If a student enrolled in an associate program completes GEN-104, but does not establish attendance in a subsequent course, all charges for GEN-104 will be forgiven.

Changes to a student's schedule may affect their financial aid. Call the Financial Aid Office for information.

Other Fees

Fees that are unique to a program are refunded at the discretion of the School responsible for the program. These refunds are granted according to the student's attendance and when the fee is incurred by the School.

The Educational Resource Fee (ERF):

- Once attendance has been established in a course, the relevant amount of the ERF is non-refundable.
- The ERF is a \$250 fee charged in the first course of a program, or the first course which is longer than 2 weeks.
- If the student attends only the 1st course of the program, \$150 of the fee will be refunded.
- No other ERF refunds will be granted. **Textbooks Shipped by Tree of Life**

Refunds for textbook charges are issued at the sole discretion of Tree of Life, according to their established refund policies. To avoid unnecessary charges, students should:

- Return each rental textbook at the completion of each class
- The textbook may be returned to Tree of Life for credit if the student contacts Customer Support within 14 days of the course start date. Promptly contact Tree of Life for a Return Authorization for Credit for a course from which you have withdrawn.
- Refunds issued by Tree of Life will be applied as a credit to the student account.

Indiana Wesleyan University is not responsible for issuing refunds for Rentals not Returned, books not received, or books for withdrawn courses. All textbook issues should be immediately addressed with Customer Care at Tree of Life in order to receive the appropriate credit.

School of Service and Leadership

The School of Service and Leadership offers a variety of adult education programs to help students meet their personal and professional goals. Our faculty and staff model a posture of humility and service in the spirit of Luke 22:26 "...he who is greatest among you, let him be as the younger, and he who governs as he who serves." The school vision captures our heart and desire:

Motivated by a profound love for God and the mind of Christ the School of Service and Leadership team intentionally seeks opportunities to serve others within and beyond the university by equipping students to lead.

We are a school that serves adult students where they are and equips them for where they want to go. Our online, blended, and onsite programs are specifically designed to meet the needs of our students. Our diverse and accomplished faculty passionately lead students to excellence in their fields, and model the humility necessary to put the needs of others before their own.

- Behavioral and Social Sciences Department
 - Undergraduate certificate in Human Services (p. 434)
 - Associate of Science degree with a major in Human Services (p. 435)
 - Bachelor of Science degree with a major in Addictions Counseling (p. 436)
 - Bachelor of Science degree with a major in Human Services (p. 438)
 - Bachelor of Science degree with a major in Psychology of Human Relations (p. 439)
 - Master of Arts with a major in Psychology with specializations in Life Coaching and Positive Psychology and Industrial/Organizational Psychology (p. 444)
 - Master of Social Work (p. 447)
- Department of Public Services
 - Undergraduate certificate in Criminal Justice (p. 456)
 - Associate of Science degree with a major in Criminal Justice (p. 456)
 - Associate of Science degree with a major in Public Service and Management (p. 457)
 - Bachelor of Science degree with a major in Criminal Justice (p. 459)
 - Bachelor of Science degree with a major in International Relations and Security with specializations in Cybersecurity and Global Security (p. 460)
 - Master of Public Administration with specializations in Criminal Justice, Non-Profit Leadership, and Public Management (p. 463)
- Religion Department
 - Undergraduate certificates in Religious Studies, Pastoral Care, and Pastoral Counseling (p. 467)
 - Associate of Science degree with a major in Christian Ministries (p. 471)
 - Associate of Arts degree with a major in Theological Studies (Spanish only) (p. 469)
 - Bachelor of Science degree with a major in Biblical Studies (p. 475)
 - Bachelor of Arts degree with a major in Theological Studies (Spanish only) (p. 474)
- Department of Leadership Studies

- Master of Arts with a major in Organizational Leadership (p. 477)
- Doctor of Philosophy degree with a major in Organizational Leadership (p. 478)

Department of Behavioral Sciences

The Department of Behavioral Sciences offers the following programs:

- Certificate:
 - Human Services (p. 434)
- Associate of Science Degree with majors in:
 - Human Services (p. 435)
- Bachelor of Science Degree with majors in:
 - Addictions Counseling (p. 436)
 - Human Services (p. 438)
 - Psychology of Human Relations (p. 439)
- Bachelor of Social Work (p. 440)
- Master of Arts - Psychology (p. 444)
- Master of Social Work (p. 447)

Certificate Programs

Certificate - Human Services

Admission Requirements

- Accepted as a regular degree-seeking student or as an unclassified student
- Unclassified student requires proof of high school graduation

Completion Requirements

- 15 credit hours
- Nine of the credits must be earned at IWU for degree-seeking students; all credits must be earned at IWU for unclassified students
- Minimum grade of "C" in each course

Human Services - Certificate Requirements

Human Services

Choose 15 credits from the following:

SOC-150	Introduction to Sociology	3
SOC-152	Social Problems	3
SOC-200	Marriage and Family	3
SOC-225	Cultural Anthropology	3
PSY-365	Psychology of Personality	3
CRJ-268	Crisis Intervention	3

Associate Degree Programs

AS - Human Services

AS - Human Services

The Associate degree with a major in Human Services prepares students for entry-level positions in organizations and agencies wherein social, community, and educational services are provided. Students are introduced to a wide variety of academic disciplines including, Social Work, Addictions Counseling, Psychology, and Criminal Justice. Courses emphasize the development of relevant knowledge, skills, and attitudes necessary to work successfully in human services. Moreover, students acquire the knowledge necessary to assist individuals, groups, and communities toward the betterment of their lives and livelihoods and to work with persons of diverse racial, ethnic, and cultural backgrounds.

The completion of the Associate of Science degree with a major in Human Services fulfills the prerequisite requirements to enter into Bachelor's degree completion programs offered by the College of Adult Professional Studies (CAPS).

Admission Requirements

The admission requirements for the Associate of Science with a major in Human Services degree program offered through the School of Service and Leadership, College of Adult and Professional Studies are as follows:

- High School Graduation or GED certification
- Original transcripts from all previous college or university study at college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).

Transfer Policy

Transfer credit for core curriculum requirements for undergraduate programs within the School of Service and Leadership may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C."
- Credit must be 100 level or above.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with an Associates of Science in Human Services, School of Service and Leadership, College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 60 credit hours.
- Completion of the required core (major) courses with a GPA of 2.0 or higher and a minimum of 15 hours of the core (major) taken at Indiana Wesleyan University.
- Cumulative GPA of 2.0 or higher.
- Completion of 24 hours of general education requirements as specified (General Education Requirements (p. 323)).
- Payment of all tuition and fees is required in order to receive a diploma.

Human Services - Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
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Core Courses

PSY-150	General Psychology	3
SOC-150	Introduction to Sociology	3
CRJ-181	Introduction to Criminal Justice	3

SOC-152	Social Problems	3
HMSR-220	Interview Skills in Human Services	3
PSY-250	Developmental Psychology	3
SOC-210	Intergroup Relations	3
POL-200	State and Local Government and Politics	3
ECO-205	Basic Economics	3
ADC-210	Addictions Theory	3
CRJ-268	Crisis Intervention	3

Bachelor Degree Programs

BS - Addictions Counseling

BS - Addictions Counseling

The Bachelor of Science degree with a major in Addictions Counseling program is a 22-month course of study that provides an in-depth education from a Christian perspective for persons who desire to understand and/or serve addicted persons and their families. Most coursework is completed online with onsite practicums offered at mutually agreed-upon sites.

Graduates from this major should be able to:

- Explain the biopsychosocial-spiritual dimension of addictions.
- Demonstrate an understanding of sin and God's transformative power and grace using helpers and helping systems across the biopsychosocial and spiritual dimensions of addiction/recovery.
- Synthesize assessment and enhancement of client motivation within a broader context of assessment, treatment planning, and client/system change.
- Differentiate among and evaluate the theories underlying addictions counseling and apply them in practice.
- Discuss the pharmacological properties of major drugs and their impact on the brain and behavior.
- Demonstrate an understanding of ethical practice with diverse populations.
- Facilitate group therapy for addicted individuals effectively.

Admission Requirements

The admission requirements for this program are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the School of Service and Leadership may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Students may transfer in up to 15 hours of credit for the following core courses: ADC-210, SOC-210, PSY-250, ADC-310, ADC-320, PSY-370, and PSY-366.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Practicum Requirements

As part of the Bachelor of Science degree with a major Addictions Counseling program at IWU, each student will be required to complete a practicum experience whereby students will engage in on-site learning via an agency or center focused on the practice of addictions counseling. Sites are secured through a collaborative effort between the Coordinator of Practicums and Field Experiences and each individual student. Students will be required to complete a total of 350 hours of practicum experience over the span of 20 weeks. These hours will coincide with the final four courses of the program (ADC-471, ADC-472, ADC-473 and ADC-474). This averages out to about 17.5 hours each week where students will participate in a practicum experience. This practicum is key to the student's learning experience as it provides opportunity for students to receive constructive feedback and continual supervision while gaining experience in a professional counseling setting.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Addictions Counseling from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Cumulative GPA of 2.0 or higher.
- Completion of the required core courses with a GPA of 2.50 or higher.
- Completion of 30 hours of general education as specified (General Education Requirements (p. 324)).
- Completion of a total of 350 supervised hours of practicum field experience.
- Payment of all tuition and fees is required to receive a diploma.

Addictions Counseling - Program of Study

Prerequisite Course

(Must be completed prior to starting the core program)

PSY-150	General Psychology	3
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Core Courses

Before beginning any practicum class (ADC-471, ADC-472, ADC-473, ADC-474), students must complete ADC-202, ADC-210, ADC-310, ADC-320, and ADC-458.

ADC-202	Principles of Addictions Counseling	4
ADC-210	Addictions Theory	3
SOC-210	Intergroup Relations	3
PSY-250	Developmental Psychology	3
ADC-310	Addictions Counseling Skills	3
ADC-320	Theory and Practice of Group Counseling	3
PSY-370	Theories of Personality	3
PSY-366	Psychology of Abnormal Behavior	3
ADC-212	Psychopharmacology	3
PSY-322	Physiological Psychology	3
ADC-330	Counseling Addicted and Dysfunctional Family Systems	3
ADC-458	Addiction Programs and Professional Development	3
ADC-471	Addictions Counseling Practicum I	2
ADC-472	Addictions Counseling Practicum II	2
ADC-473	Addictions Counseling Practicum III	2
ADC-474	Addictions Counseling Practicum IV	2

Total Credit Hours: 0**BS - Human Services****BS - Human Services**

The Bachelor of Science with a major in Human Services educates students from a biblical understanding of advocacy, to enhance service delivery, management, and social change through their work in human service organizations.

Upon completion of the program, students will be able to:

- Integrate biblical perspectives on providing care to oppressed or disadvantaged people.
- Assess services to identified constituencies in social service agencies.
- Advocate for positive, social change at the micro and macro levels.
- Evaluate the effectiveness and need for services rendered by social service agencies.
- Articulate a management plan for resources of the social service agency for the benefit of the community.

Admission Requirements

The admission requirements for this program are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the School of Service and Leadership may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Courses must be approved by the School of Service and Leadership.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

- Completion of 120 credit hours.
- Cumulative GPA of 2.0 or higher.
- Completion of all required core courses with a GPA of 2.25 or higher.
- Completion of 30 hours of general education as specified (General Education Requirements (p. 324)).
- Payment of all tuition and fees is required to receive a diploma.

Human Services - Program of Study

Prerequisites

(Must be completed prior to starting the core program)

PSY-150	General Psychology	3
HMSR-220	Interview Skills in Human Services	3

Core Courses

UNV-181	Leading Change in the World	3
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CRJ-309	Youth and Crime	3
SOC-210	Intergroup Relations	3
PSY-250	Developmental Psychology	3
ADC-310	Addictions Counseling Skills	3
ADC-320	Theory and Practice of Group Counseling	3
PSY-370	Theories of Personality	3
PSY-366	Psychology of Abnormal Behavior	3
CRJ-268	Crisis Intervention	3
MAT-112	General Statistics	3
HMSR-340	Advocacy in Human Services	3
HMSR-350	Systems of Social Change	3
HMSR-420	Program Planning and Evaluation in Human Services	3
HMSR-430	Administration in Human Services	3
HMSR-490	Capstone in Human Services	3

BS - Psychology of Human Relations

BS - Psychology of Human Relations

The Bachelor of Science degree with a major in Psychology of Human Relations program is the application of psychological principles in everyday life, highlighting 1) ethical principles, 2) critical thinking, 3) creative problem solving, and 4) personal and professional impact. Courses include relationship development, organizational psychology, theories of personality, social psychology, spiritual formation, counseling techniques, and research methods. The Capstone series embedded in this program gives each student the opportunity to tailor his/her academic focus in order to address personal and professional goals.

Upon completion of the program, students will be able to:

- Show a value for self and others as persons of worth, created in God's image.
- Demonstrate an understanding of ethical tenets of psychology.
- Describe a foundational knowledge of psychology as a field of inquiry.
- Discuss basic social science research methods with regard to the understanding of human relationships.
- Apply core psychological principles to personal, social, and organizational issues.
- Demonstrate the skill and dispositions of creating hope in the world through human relationships.

Admission Requirements

The admission requirements for this program are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Psychology of Human Relations from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Cumulative GPA of 2.0 or higher.

- Completion of the required core courses with a GPA of 2.25 or higher.
- Completion of 30 hours of general education as specified (General Education Requirements (p. 324)).
- Payment of all tuition and fees is required to receive a diploma.

Psychology of Human Relations - Program of Study

Prerequisite Course

(Must be completed prior to starting the core program)

PSY-150	General Psychology	3
PSY-250	Developmental Psychology	3

Core Courses

HMSR-220	Interview Skills in Human Services	3
PSY-345	Relationship Development I	3
PSY-322	Physiological Psychology	3
PSY-370	Theories of Personality	3
MAT-305	Statistics for Social Sciences	3
PSY-357	Research Methods in Applied Psychology	3
PSY-366	Psychology of Abnormal Behavior	3
PSY-440	Psychology and Spiritual Formation	3
PSY-430	Techniques in Motivation and Change	3
PSY-420	Relationship Development 2	3
PSY-360	Social Psychology	3
PSY-415	Organizational Psychology	3
PSY-491	Capstone in Psychology and Human Relations	4

Total Credit Hours: 0

BSW - Social Work

The mission of the Social Work program is to prepare social work students for generalist entry-level practice and provide opportunities for students to become world changers who have a desire to integrate personal faith and learning to maximize one's ability to be of service to one's fellow human beings.

The BSW at Indiana Wesleyan University prepares students to achieve the following goals:

- To prepare culturally competent students for entry-level social work practice with a variety of client systems.
- To prepare students for graduate level education.
- To provide opportunities for the integration of Christian principles within the context of professional social work values and ethics.

Upon completion of the Social Work program at Indiana Wesleyan University, students will be able to demonstrate the following core competencies within the framework of the generalist model of social work practice:

- Demonstrate ethical and professional behavior
- Engage in diversity and difference in practice
- Advance human rights and social, economic, and environmental justice
- Engage in practice-informed research and research-informed practice
- Engage in policy practice
- Engage with individuals, families, groups, organizations, and communities
- Assess individuals, families, groups, organizations, and communities
- Intervene with individuals, families, groups, organizations, and communities

- Evaluate practice with individuals, families, groups, organizations, and communities

In addition, the program integrates the IWU Institutional Learning Outcomes.

The IWU Social Work program is accredited by the Council on Social Work Education (CSWE). Students wishing to continue graduate education may be eligible for advanced standing at many graduate schools of Social Work. Graduates of the Social Work program are eligible to become full members of the National Association of Social Workers (NASW) and North American Association of Christians in Social Work (NACSW).

Throughout the curriculum, theory and practice are integrated through a variety of educational experiences. Students become active within their community in a variety of capacities as they complete major course assignments. When all major course work is complete students enter the field education component of the program. A minimum of 400 hours in the field are required, averaging 17 hours per week over a 24 week period. According to CSWE, the field placement is the signature pedagogy of Social Work education.

Admission Requirements

Requirements for admission to the BSW program are as follows:

-
- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA).
-

Prior completion of at least 45 transferable credit hours is required before the student is eligible to start a bachelor core program.

ADMISSION TO THE SOCIAL WORK PROGRAM

The admission of students to the Social Work program is a formal process separate from the initial declaration of social work as a major. The process includes successful completion of the SWK-170 Introduction to Social Work course and completion of 45 credit hours with a cumulative grade point average of 2.5. Admission is granted after students successfully complete an application, compile three reference letters, and complete a department interview. Any unfavorable decision may be appealed by following the grievance procedures on file in the department and student handbook.

Transfer Policy

Students may transfer in credit for the following core courses: PSY-150, SOC-150, SOC-152, SOC-210, ECO-205, POL-200, BIO-106, BIO-106L, MAT-305, SWK-170, SWK-342, SWK-343, SWK-335, SWK-336, and SOC-482.

- Only courses in which a "C" was earned will transfer.
- The student must complete at least 30 semester hours of the core courses through IWU.
- The Social Work program does not grant social work course credit for life experience or previous work experience.

Field Placement

After all major coursework is complete, each student is required to complete a Field Placement in a social service agency. This placement site will be arranged by the Director of Field Experience in collaboration with each student, aiming to align with the student's professional goals and development needs. As such, each student will complete a Social Work Field Placement Application along with an updated resume and personal statement. Students will submit their field placement application to the Director of Field Experience. Field Placement options are discussed and a tentative plan is created for Field Placement based on the student's interest and needs.

There are two Field Experience courses, SWK-366 and SWK-466, which are taken concurrently with two Field Seminar courses, SWK-370 and SWK-470. Students are to complete all foundational and core courses as pre-requisites to taking SWK-366 and SWK-370, which are pre-requisites to SWK-466 and SWK-470. While there are two field experience courses, they are completed in one agency setting over a period of approximately six months.

Program Requirements

Continuation in the Social Work Major

The social work faculty reserves the right to request the withdrawal of any student whose academic performance, social fitness, and mental or physical health make it inadvisable to continue in the program. All decisions regarding continuation in the program are based on the recommendations of the Social Work full-time faculty.

Students who receive a grade of less than a "C" in any course required for the social work major must repeat the course. Students must maintain an overall grade point average of 2.5 and a 2.7 in the major. To graduate, a student must maintain a grade point average of 2.7 in the major and a cumulative grade point average of 2.5. Students who fall below this grade-point average will be placed on probation per the CAPS catalog. Failure to raise the grade point average to 2.5 overall and 2.7 in the major could then result in dismissal from the program.

- A minimum grade of "C" is required in all Social Work courses.
- Students must successfully complete SWK-170 (Introduction to Social Work) and be enrolled in SWK-342 (Human Behavior and Social Environment I) before being admitted into the Social Work Program and continuing on with taking Social Work core courses. Students who fail to earn a "C" or better in a Social Work core course may not continue in the Social Work program until that course is successfully repeated.
- All courses required for the Social Work major (BSW degree) must be completed before students can take Field Placement I and II (SWK-366 and SWK-466) and Field Seminar I and II (SWK-370 and SWK-470).
- All Social Work courses must be successfully completed in the sequence prescribed by the program's requirements. Failure to successfully complete a course will result in an administrative withdrawal from the program.

Incomplete Grades

Students are expected to complete the course requirements by the last class session. There may be instances when crisis circumstances or events prevent the student from completing the course requirements in a timely manner. However, the issuance of an incomplete cannot be given if the student fails to meet the attendance requirements. In these rare situations, a grade of "I" (incomplete) may be issued but only after completing the following process:

- The student must request an "I" from the instructor.
- The instructor must obtain approval from the appropriate Regional Dean/Program Director/Program Chair/Division Chair.

The issuance of an incomplete; however, cannot be given if the student fails to meet the attendance requirements. Because an "incomplete" is granted only for **extenuating circumstances**, the student's grade will not be penalized.

Extenuating Circumstances for Incomplete Grade Request

- Incapacitating illness which prevents a student from attending classes for a minimum period of two weeks
- A death in the immediate family
- Judicial obligations
- Other verifiable emergencies deemed appropriate by the instructor

Procedure for Requesting an Incomplete

- Request for a grade of incomplete must be initiated by the student.
- The faculty member retains the right to make the final decision on accepting a student's request for an incomplete grade even though the student may meet eligibility requirements for an incomplete.
- Valid reasons for not completing the work within a course must be presented in writing to the professor before the last day of that course.
- Request for Incomplete Form will be submitted to the BSW Program Director for approval.
- If approved, written arrangements for completion of course work must be provided by the granting faculty member to the student along with this policy document at the time the incomplete grade is submitted (see Plan for Completion of Course Work).
- The student must have the ability to pass the class at the time of the request.
- No more than 1/3 of the work for the course may be left to be completed.
- Grades of "I" may only be awarded at the end of a course.

- Incomplete grades will not be computed into GPA.
- Incomplete grades may have an impact on Financial Aid and Scholarships.
- It is the responsibility of the student to complete and submit the remaining course work before the assigned deadline.
- Coursework must be completed and a grade submitted no later than 6 weeks from end of course.
- Any student not fulfilling the contract obligations of the Incomplete will receive a grade of “F”.
- Students who receive converted grades of “F” may appeal disputed grades as outlined in the university catalog.
- Students who receive converted grades of “F” will not be able to continue in their existing schedule or register for new courses until that course is repeated according to BSW Policy.

Exception to an Incomplete

A student with more than one incomplete on record is subject to academic suspension.

Graduation Requirements

To graduate with the BSW from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Cumulative GPA of 2.5.
- Completion of all major courses with a cumulative GPA of 2.7 or higher.
- Completion of a total of 400 supervised hours of field education.
- Completion of 30 hours of general education as specified General Education Requirements.
- Payment of all tuition and fees is required to receive a diploma.

BSW - Social Work

Social Work - Program of Study

Prerequisites

(Must be passed before starting the core program).

PSY-150	General Psychology	3
SOC-150	Introduction to Sociology	3

Foundational Courses

All courses must be completed with a grade of "C" or higher.

SOC-210	Intergroup Relations	3
BIO-106	Environment and Society	4
BIO-106L	Environment and Society Lab	
POL-200	State and Local Government and Politics	3
ECO-205	Basic Economics	3
SOC-152	Social Problems	3

Core Courses

All courses must be completed with a grade of "C" or higher.

SWK-170	Introduction to Social Work	3
SWK-342	Human Behavior and the Social Environment I	3
SWK-343	Human Behavior and the Social Environment II	3
SWK-335	Social Welfare Organization	3
SWK-336	Social Policy	3
MAT-305	Statistics for Social Sciences	3
SOC-482	Social Research	3
SWK-355	Social Work Practice I	3
SWK-356	Social Work Practice II	3
SWK-357	Social Work Practice III	3
SWK-370	Social Work Field Placement Seminar I	3
SWK-470	Social Work Field Placement Seminar II	3
SWK-366	Social Work Field Placement I	3 to 6
SWK-466	Social Work Field Placement II	6 to 9

Master Degree Programs

Master of Arts - Psychology

The Master of Arts with a major in Psychology and specializations in Life Coaching and Positive Psychology and Industrial and Organizational Psychology, is designed to train students in the history, theory and research methods of psychology from a Christian faith perspective. Our program promotes not only development as a competent and ethical professional, but also encourages students to grow in all aspects of their lives, including work, health and relationships.

This is a 30-credit hour, online program that can be completed in about a year. The MA with a major in Psychology is appropriate both for students with a limited background in psychology and those who hold an undergraduate degree in the field. The program prepares students for work in a variety of professional settings, including government, business, non-profits, and the church. Some students also use the program to clarify their interest in professional psychology; others use it as a first step toward doctoral studies. While graduates can continue on with further study to become licensed mental health workers, this program is not intended to qualify students for independent practice as a licensed professional psychologist.

Students should be aware that demonstrated ability for research or analysis is a critical requisite skill for this program. A research course or preparatory module may be advised if students do not satisfy preliminary standards.

Graduates of this program should be able to:

- Articulate the development of the field of psychology over time.
- Demonstrate a professional identity through acts of service based upon current research in a specialization of psychology.
- Integrate theoretical models of human bio-psychosocial and spiritual development with the concepts of flourishing.
- Describe the spectrum of mental health and well-being from both a traditional psychopathology and positive psychology perspectives.
- Create a theoretical model of personality development and social interaction.
- Apply the principles of positive psychology to promote human flourishing.

Specialization in Life Coaching and Positive Psychology

- Articulate an ability to reflect on how positive psychology can enhance spiritual development.

- Apply principles of positive psychology to the process of life coaching.

Specialization in Industrial and Organizational Psychology

- Apply ethical principles to organizational processes.
- Apply theories of motivation to help employees develop their strengths in the workplace.

Capstone in Life Coaching and Positive Psychology or Industrial and Organizational Psychology

- Within a specialization of psychology, synthesize the principles, theories and practices in a culminating project that improves the lives of others.

MA - Psychology - Industrial and Organizational Psychology

Admission Requirements

The Master of Arts with a major in Psychology program is designed for individuals from a variety of backgrounds and requires no specific prerequisite courses. However, for admission to the program, it is necessary to meet the following requirements and submit relevant documentation.

- A baccalaureate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA), verified on official transcripts sent by the institution directly to Indiana Wesleyan University.
- The bachelor's degree may be in any field and there are no pre-requisite courses that must be completed prior to starting the program.
- An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.25, the student may be admitted on a probationary basis, as established by the guidelines of the college.
- Two recommendations from individuals familiar with the applicant's academic and professional competencies. Recent college graduates should have at least one academic recommendation.
- Applicants who have been out of college more than three years should submit professional recommendations.

Transfer of Credit

Credit may be allowed for courses equivalent in content, credit hours, and course title, except for the Capstone course. Only coursework completed at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA) with a minimum of "C" or higher is acceptable for transfer credit. A maximum of six credit hours of equivalent coursework may be transferred in to meet program requirements.

Graduation Requirements

- Completion of the 30 hour program with an overall GPA of at least 3.0 and a minimum grade of "C" in all IWU graduate work. A grade of "C-" or below will require the course to be repeated.
- Payment of tuition and fees is required to receive a diploma.

MA - Psychology - Plan of Study

Core Courses

All courses must be completed with a grade of "C" or higher.

PSY-520	Lifespan Development	3
PSY-525	Theories of Personality Development	3
PSY-530	History and Systems of Psychology	3
PSY-535	Research Methods in Psychology	3

PSY-540	Psychopathology and Emerging Trends	3
PSY-545	Foundations of Interviews and Interventions	3

Industrial and Organizational Psychology Specialization

All courses must be completed with a grade of "C" or higher.

PSY-566	Principles and Practices of Industrial/Organizational Psychology	3
PSY-567	Leadership and Motivation	3
PSY-568	Organizational Ethics	3
PSY-590	Capstone in Psychology	3

MA - Psychology - Life Coaching and Positive Psychology

Admission Requirements

The Master of Arts with a major in Psychology program is designed for individuals from a variety of backgrounds and requires no specific prerequisite courses. However, for admission to the program, it is necessary to meet the following requirements and submit relevant documentation.

- A baccalaureate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA), verified on official transcripts sent by the institution directly to Indiana Wesleyan University.
- The bachelor's degree may be in any field and there are no pre-requisite courses that must be completed prior to starting the program.
- An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.25, the student may be admitted on a probationary basis, as established by the guidelines of the college.
- Two recommendations from individuals familiar with the applicant's academic and professional competencies. Recent college graduates should have at least one academic recommendation.
- Applicants who have been out of college more than three years should submit professional recommendations.

Transfer of Credit

Credit may be allowed for courses equivalent in content, credit hours, and course title, except for the Capstone course. Only coursework completed at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) with a minimum of "C" or higher is acceptable for transfer credit. A maximum of six credit hours of equivalent coursework may be transferred in to meet program requirements.

Graduation Requirements

- Completion of the 30 hour program with an overall GPA of at least 3.0 and a minimum grade of "C" in all IWU graduate work. A grade of "C-" or below will require the course to be repeated.
- Payment of tuition and fees is required to receive a diploma.

MA - Psychology - Plan of Study

Core Courses

All courses must be completed with a grade of "C" or higher.

PSY-520	Lifespan Development	3
PSY-525	Theories of Personality Development	3
PSY-530	History and Systems of Psychology	3
PSY-535	Research Methods in Psychology	3
PSY-540	Psychopathology and Emerging Trends	3
PSY-545	Foundations of Interviews and Interventions	3

Life Coaching and Positive Psychology Specialization

All courses must be completed with a grade of "C" or higher.

PSY-561	Research in Positive Psychology and Life Coaching	3
PSY-562	Positive Psychology, Life Coaching, and Christian Formation	3
PSY-563	Life Coaching and Positive Psychology	3
PSY-590	Capstone in Psychology	3

Master of Social Work

The Indiana Wesleyan University (IWU) Master of Social Work (MSW) Program is an online course of study that offers a personal, professional, and innovative experience for all learners seeking advanced social work practice with a clinical emphasis. Clinical skills are built upon a foundational integrative generalist practice approach to the social work profession that draws on individual and community strengths to work toward social justice in their respective communities. The IWU MSW program provides a biblical perspective on social, economic, and environmental justice and the intrinsic worth of all people.

Graduates of this program should be able to:

- Demonstrate ethical and professional behavior within advanced clinical practice.
- Engage diversity and difference in practice.
- Advance human rights and social, economic, and environmental justice.
- Engage in practice-informed research and research-informed practice.
- Engage in policy practice.
- Engage with individuals, families, groups, organizations, and communities.
- Assess individuals, families, groups, organizations, and communities.
- Intervene with individuals, families, groups, organizations, and communities.
- Evaluate practice with individuals, families, groups, organizations, and communities.

Enrollment for the MSW program is offered annually for January, May, and August admissions. There are three cohort tracks that are available to students that are further described under Admission Requirements. These cohort tracks are:

- Standard Track – 24 Months
- Standard Track – 33 Months
- Advanced Standing – 16 Months

Admission Requirements

Requirements for admission to the MSW program are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to IWU.
- Standard Track applicants must have a minimum grade point average (GPA) of 2.7 or higher from a baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. Applicants who do not meet the minimum GPA requirement for the Standard Track may be accepted on a probationary basis.
- Advanced Standing is awarded only to graduates holding degrees from baccalaureate social work programs accredited by the Council on Social Work Education (CSWE), recognized through its International Social Work Degree Recognition and Evaluation Services, or covered under a memorandum of understanding with international social work accreditors. Regular admission requirements for Advanced Standing are:
 - Must have a minimum GPA of 3.0
 - Degree must be conferred within the last seven years
 - Provide two letters of recommendation
 - Complete a Personal Statement
 - Submit the undergraduate social work Final Field Education evaluation that has been completed and signed by all parties
- Applicants who do not have a 3.0 GPA but otherwise meet admission requirements for Advanced Standing can be accepted as a probationary admission as long as their GPA is greater than 2.5. Applicants who do not meet the requirement for when their degree was conferred but meet all other requirements for Advanced Standing can be accepted as a probationary admission.

All application decisions will be made by the MSW Admissions Committee. The student is then notified of one of the following responses by letter sent by the MSW Program Director:

- **Regular Admission** - Students who satisfactorily meet all requirements will be granted standard admission with no restrictions.
- **Probationary Admission** – A student whose entering GPA falls below the minimum required by the MSW program may be accepted on probation. Probationary status will be removed after the student has completed the first three courses with a satisfactory GPA of 3.0. In the case of extended probation, the number of courses to be completed to change status will be determined by the Associate Dean of the School of Service and Leadership. Any student failing to remove the probationary status will be academically suspended from the program.
- **Provisional Admission** – MSW applicants whose files are incomplete may be accepted provisionally at the discretion of the Vice President for Student Services if it appears from the available documentation that eligibility for the program has been met. The student must submit the required materials before the start of the first course. Failure to meet the required deadline will result in the student being dropped from the roster and not being allowed to continue.
- **Denial of Admission** – Students who do not meet criteria for admission to the program. Any baccalaureate graduate who applies to the IWU MSW Program, regardless of the degree, is not accepted to the MSW Program if their overall GPA is below 2.5.

Transfer Policy

The IWU MSW program policy regarding transfer of credits allows students previously enrolled in a CSWE accredited program to transfer up to 12 hours of degree credit into the IWU MSW Standard Track program and 6 hours of degree credit into the Advanced Track program. Hours of credit may be transferred, but grades earned in courses taken at another institution do not transfer and are not used in computing the student's graduate GPA at IWU. To submit courses for transfer, students must submit a list of the courses they would like to transfer, along with the course descriptions and syllabi to the MSW Program Director. The MSW Program Director evaluates the courses for equivalency with the course content and learning outcomes of the IWU MSW program.

To transfer a course, students must have;

- earned a minimum of a "B" in the course

- taken the course at a regionally accredited university
- taken the course within the last seven years
- the course must have been completed in an MSW program accredited by the Council on Social Work Education (CSWE), recognized through its International Social Work Degree Recognition and Evaluation Services, or covered under a memorandum of understanding with international social work accreditors.

In accordance with CSWE standards, it is the policy of the IWU MSW program that students are not given credit for life experience or previous work experience.

Student with Special Needs

IWU recognizes and fulfills its obligations under the Americans with Disabilities Act of 1990 (ADA), the Rehabilitation Act of 1973, and similar state laws. IWU is committed to providing reasonable accommodations to qualified disabled learners in university programs and activities as are required by applicable law. See Services for Disabled Students. (p. 695)

Program Requirements

Academic Standing

Students whose GPA falls below 3.0 will be placed on academic probation and are given two consecutive courses to satisfactorily raise their GPA. The GPA is reviewed after the second course, and if it has been successfully raised, the probationary status is removed. Academic suspension will result if the student's GPA is not successfully raised.

Academic suspension will result if a student fails to clear the academic probationary status within the probationary period of two consecutive courses. The suspension will occur once the grades have been recorded in the Registrar's Office. Students will be notified of the academic suspension in writing. Application for readmission may be made after six months. The application must be made in writing to the MSW Program Director.

Upon a second academic suspension in the MSW program, a student is dismissed from the university, and no longer eligible to earn the MSW degree.

Incomplete Grades

Students are expected to complete the course requirements by the last class session. There may be instances when crisis circumstances or events prevent the student from completing the course requirements in a timely manner. In these rare situations, a grade of "I" (incomplete) may be issued but only after completing the following process:

- The student must request an "I" from the instructor.
- The instructor must obtain approval from the appropriate Regional Dean/Program Director/Program Chair/Division Chair.

However, the issuance of an incomplete cannot be given if the student fails to meet the attendance requirements. Because "incompletes" are granted only for extenuating circumstances, the student's grade will not be penalized.

Extenuating Circumstances for Incomplete Grade Request

- Incapacitating illness which prevents a student from attending classes for a minimum period of two weeks
- A death in the immediate family
- Judicial obligations
- Other circumstances deemed emergencies by the instructor and approved by Program Director.

Procedure

- The request for a grade of incomplete must be initiated by the student. (see Request for Incomplete Grade form)
- The faculty member retains the right to make the final decision on accepting a student's request for an incomplete grade even though the student may meet eligibility requirements for an incomplete.
- Valid reasons for not completing the work within a course must be presented in writing to the professor before the last day of that course. (See Request for Incomplete Form).
- Request for Incomplete Form will be submitted to the MSW Program Director for approval.

- If approved, written arrangements for completion of course work must be provided by the granting faculty member to the student along with this policy document at the time the incomplete grade is submitted (see Plan for Completion of Course Work).
- The student must have the ability to pass the class at the time of the request.
- No more than 1/3 of the work for the course may be left to be completed.
- Grades of “I” may only be awarded at the end of a course.
- Incomplete grades will not be computed into GPA.
- Incomplete grades may have an impact on Financial Aid.
- It is the responsibility of the student to complete and submit the remaining course work before the assigned deadline.
- Coursework must be completed and a grade submitted no later than 8 weeks from end of course.
- Any student not fulfilling the contract obligations of the Incomplete, the grade will default to the grade earned in the course if the remaining work is graded as a zero
- Students who receive a converted grades that is unsatisfactory, may appeal disputed grades as outlined in the university catalog.
- Students who receive a converted grade that is unsatisfactory, will not be able to continue in their existing schedule or register for new courses until that course is repeated according to MSW Policy.

Exception

A student with more than one incomplete on record is subject to academic suspension.

Gatekeeping and Performance Review

Gatekeeping and professional performance review in the MSW program occurs throughout the program. While each part of the curriculum is designed to evaluate knowledge, skills, values and behaviors there are several points at which particular focused evaluation occurs.

Review Points:

- Social Work Field Education Application for each practicum year (Foundation year and Advanced year) is initiated by the Director of Field Experiences approximately three months prior to each field experience. Successful completion of this application process gives the student permission to continue into that field placement. The student must demonstrate competency in their field experience in all courses in order to graduate with the MSW degree. Competency is measured by the Agency Field Instructor Evaluation and the projects completed as part of the Field Education Seminars. The student must pass their Field Evaluation to pass Seminar.
- The MSW program faculty continually evaluates student’s professional performance throughout the program through interactions with, and between, students, faculty, and others throughout the program. Professional performance is monitored by faculty through coursework submissions, such as weekly discussion boards and assignment responses, and through emails or other forms of communication with or about students. The following items indicate when a student fails to meet professional performance criteria as listed in the MSW Student Handbook:
 - Fails to meet generally accepted standards of professional conduct, personal integrity or emotional stability required for professional practice;
 - Fails to demonstrate the effective interpersonal skills necessary to perform professional helping relationships;
 - Fails to adhere to the NASW Code of Ethics;
 - Has been found guilty of criminal misconduct that affects the student’s ability to be licensed as a social worker; or
 - Displays inappropriate or disruptive behavior toward clients, other students, faculty, or staff which interferes with professional judgment or jeopardizes the best interest of those to whom the Social Work student has a professional responsibility. Formal evaluation of professional performance occurs when a professional performance issue has been identified and brought to the MSW program faculty. The faculty use a Rubric for Assessing Professional Behavior that operationalizes the following twelve professional performance behaviors: attendance; punctuality; respect; self-awareness; diversity awareness; collegiality; oral communication; written communication; initiative; reliability;

responsiveness to feedback; compliance with professional requirements of the program, and; compliance with NASW Code of Ethics.

The following Student Professional Performance Policy and Procedures has been included in the MSW Student Handbook to inform students of the criteria for evaluating their professional performance.

Student Professional Performance Policy and Procedures

Students who violate ethical standards of practice established by NASW in the Code of Ethics, whose professional performance affects their ability to be licensed as a social worker, and/or who do not meet the practice behaviors established by CSWE, may be recommended for a Performance Improvement Plan (PIP) to offer the opportunity to correct the identified behaviors. Students who do not meet goals as detailed in a Performance Improvement Plan will be terminated from the Social Work Program.

Performance concerns may include, but are not limited to the following:

- Fails to meet generally accepted standards of professional conduct, personal integrity or emotional stability required for professional practice;
- Fails to demonstrate the effective interpersonal skills necessary to perform professional helping relationships;
- Fails to adhere to the NASW Code of Ethics;
- Has been found guilty of criminal misconduct that affects the student's ability to be licensed as a social worker; or
- Displays inappropriate or disruptive behavior toward clients, other students, faculty, or staff which interferes with professional judgment or jeopardizes the best interest of those to whom the Social Work student has a professional responsibility.

Procedures for Student Performance Improvement

- Faculty should submit a written report that delineates the reasons (evidence) based on one or more academic and/or nonacademic violation(s) to the Performance Review Committee (PRC). The Performance Evaluation Tool should accompany the report.
- The Performance Review Committee will include the social work faculty member bringing forth the evidence, the Program Director (or surrogate), the Field Director, academic advising, and full-time social work faculty. Other committee members may include representation from the registrar, disability services, financial aid, and program administrators (i.e. Chair and Dean).
- The Committee will review the evidence and discuss recommendations, including any performance outcomes deemed necessary to correct the behavior(s) and continue in the program. Once the discussion is concluded, the Director will call for a decision vote.
- The Program Director will contact the student to invite a meeting to discuss the evidence and decision of the PRC. During this meeting, the student will have an opportunity to present any additional information relevant to the performance concerns.
 - If a Performance Improvement Plan was recommended by the PRC, this will be presented and discussed with the student.
 - If the PRC decision is suspension from the Program, the Academic Advisor will explore and facilitate alternative schedules with the student.
- The Program Director will notify the student in writing a summary of the meeting with the student. This letter will include the following: the performance concern(s); the PRC decision; a date for the PIP Review (if applicable); the re-entry plan for a student being suspended; and the date of exit from the program for a student terminated from the MSW program. Students will also be provided the information for filing a grievance should they contest the PRC decision, including the link to the Grievance Policy.

Continuation in and Policy for Termination from the Social Work Program

To remain in the MSW program, students must maintain a 3.0 GPA, must pass all courses with a minimum of a "C," successfully pass all the seminar courses, complete required field hours and pass the field performance evaluation based on required established scores indicated in the manual for field education. If a student withdraws from or receives below a "C" in a course he or she may re-take the course but may not move on in the program until successfully passing the course.

It is the desire of the MSW faculty that students admitted to the program will continue in the program and graduate. However, there are circumstances that could lead to dismissal from the MSW program. Some violations may include but are not limited to:

- Failure to meet or maintain academic grade point requirement as established by the University (3.0 overall) and a minimum of a "C" in all courses.
- Failure to pass any of the gatekeeping and performance review points.
- Behavior judged to be in violation of the National Association of Social Workers (NASW) Code of Ethics.
- Behavior judged to be in violation of University Expectations of Professional Conduct (p. 321).
- Academic cheating, lying or plagiarism (see Honesty, Cheating, Plagiarism, and Forgery (p. 29)).
- Unresolved personal issues that, in the professional judgment of the social work faculty, could impair the effective quality provision of services to future clients.
- Evidence of chemical dependency documented as occurring during the course of study.
- Recurring or habitual absenteeism.
- Inappropriate behavior and/or an inability to develop the appropriate interpersonal skills necessary for effective social work practice.
- Repeated failure to demonstrate professional work habits and professional behavior.

In the event of any of the above violations, the MSW Program Director in consultation with Social Work faculty may require outside evaluations and/or opinions of professionals as is deemed necessary to determine the most appropriate course of actions. Each situation is treated individually, and the student may appeal any decision that is made.

Academic Grievance Procedures

Students may contest academic and professional review decisions through the grievance process. The purpose of the grievance procedure is to ensure that students are being treated fairly and that their rights have not been violated. In accordance with the academic grievance policies outlined in the University Catalog and established by the University and College of Adult and Professional Studies (CAPS), within which the MSW program is housed, students may use the following appeal and grievance procedures if they feel their rights have been violated: Grade Appeal and Academic Policy Grievance (p. 325).

MSW Program Grievance Policy Internal Grievance Steps

Within the MSW program, students may also report a grievance of any kind according to the following process.

- When appropriate, and or possible, the student shall attempt a satisfactory reconciliation directly with the MSW faculty member involved.
- In situations of unsatisfactory resolution or incidences not directly involving a faculty member, the student may petition the IWU MSW Program Director in writing. The Director will then hold a conference with the student within ten working days of the request.
- If a student is not satisfied with the outcome of the above meeting, he or she may submit a written request for a hearing with the Chair of the Behavioral Sciences Department. The hearing shall be held no later than ten days after the student's written request for a hearing in keeping with the University grievance process as stated in the Catalog.
- Direct request for further hearing or petition may be made to the Academic Dean per University Academic Grievance policy described above.

Field Practicum

Field education is an educationally directed and supervised planned learning experience which gives the student the opportunity to apply and refine knowledge, values, and skills learned in Human Behavior and the Social Environment, Social Welfare Policy and Services, Social Research, and Social Work Practice courses. Field is the key integrative component towards which all other sequenced learning is directed and from which classroom learning is assessed and refined. Through field experience, students will have the following opportunities:

- To learn by "doing". To assume professional social work practice roles in the provision of direct and indirect services to a variety of client systems.

- To correlate and integrate classroom learning with actual practice.
 - To test out, apply, and refine concepts, principles, theories, and values taught in the classroom.
 - To learn additional or specialized knowledge, skills, insights, and role modeling. Experience will be sought and student growth will also be evaluated in field practicums in the following areas, as they apply to systems of all sizes.
- Knowledge and Understanding of Placement Agency
 - Social Work Values and Ethics
 - Professional Learning and Development
 - Work Performance
 - Professional Growth
 - Supervision
 - Social Work Skills and Process
 - Communication
 - Assessment
 - Selection of Intervention Plan
 - Implementation of Intervention Plan
 - Termination and Evaluation

Field Practicum at Indiana Wesleyan University is a vital component of the student's MSW program. According to the CSWE Educational Policy 2.2, field education is the signature pedagogy of Social Work professional program development. "The intent of field education is to integrate the theoretical and conceptual contribution of the classroom with the practical world of the practice setting" (CSWE, 2015 Educational Policy and Accreditation Standards). Students under appropriate supervision and consultation can apply the skills, knowledge, and values of the profession to real life situations in social service agencies working with individuals, families, groups, organizations, and communities in their local community. Students have the opportunity to apply the generalist model in the foundation year (for standard track students) and advanced practice skills in the advanced year in assessing, planning, contracting, implementing, evaluating, and terminating various client systems.

The IWU MSW program provides goal-directed education with specifically designed curriculum content and outcomes, to facilitate conceptualization and stimulation of the student's cognitive processes. It is therefore a logical sequence for the field experience to come after significant coursework developing social work knowledge, skills, values, cognitive, and affective processes is completed. Placements assist students in experiencing a variety of delivery systems as well as models and methods for delivery. The student is given the opportunity to conceptualize the "whole" person-in-situation. The student will review and experience agency policies, the larger social welfare system, and social work practice as a possible focus of change. The integration of the class and field experience, the signature pedagogy, provides the venue for students to begin the process of developing into social work practitioners who are capable of entry level and advanced clinical social work practice.

Due to the importance of assessing readiness for field practicum, students are required to complete the Social Work Field Education Application and be accepted for moving forward into the Field Experience component for both the foundation and advanced practice years. Applications are due three months prior to the beginning of the first field seminar. The purpose of the Field Education Application is to identify practical information and set professional and academic goals. The MSW Director of Field Experiences will contact each student prior to the field placement to initiate the process of application and placement. Field placement options are identified and a tentative plan is created for Field Placement based on student interest and needs. While student desires are considered, the final approval of a placement is the responsibility of the Director of Field Experiences.

Students in the foundation year complete a minimum of 400 hours of field education (average of 12.5 hours per week) in a generalist social work practice setting. Field practicum hours are completed in conjunction with four seminar courses, each lasting eight weeks. Courses include SWK-560, SWK-561, SWK-562, and SWK-563. The placement is in one agency and is complete when 32 weeks and 400 hours are completed. Students must complete 100 hours during each eight-week field seminar to continue in their practicum.

Students in the advanced practice specialization year complete a minimum of 500 hours of field education (average of 15.5 hours per week) in a social work practice setting. Field practicum hours are completed in conjunction with four advanced field placement and seminar courses, each lasting eight weeks. Courses include SWK-666, SWK-667, SWK-668, and SWK-669. The placement is in one agency and is complete when 32 weeks and 500 hours are completed. Students must complete 125 hours during each eight-week field seminar to continue in their practicum.

Each field seminar course in the Foundation and Advanced practice year also contains a pass/fail component that the student must pass to continue in the program including evaluations of professional behavior and evaluations of competency at mid-point and end of field placement.

Graduation Requirements

To graduate with the MSW from IWU, the following requirements must be met:

- Successful completion of the MSW curriculum.
- Successful completion of 500 Field Practicum hours for Advanced Standing Track and 900 Field Practicum hours for Standard Track.
- Successful completion of all credits required in the core curriculum sequence with a minimum GPA of 3.0 and a minimum grade of "C" in each course. A grade of "C-" or below will require the course to be repeated in order to continue in the MSW program.
- Cumulative GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.

MSW - Social Work

Social Work - Program of Study

Advanced Standing Track Courses

All courses must be completed with a grade of "C" or higher.

SWK-650	Mental Health and Psychopathology	3
SWK-655	Advanced Interpersonal Practice	3
SWK-661	Research Proposal I: Problem Formation Process	3
SWK-656	Advanced Practice With Families and Groups	3
SWK-662	Research Proposal II: Research Methods and Write-up	3
SWK-660	Social Welfare Policy and Program Development	3
SWK-666	Advanced Field Placement and Seminar I	3
SWK-667	Advanced Field Placement and Seminar II	3
SWK-668	Advanced Field Placement and Seminar III	3
SWK-669	Advanced Field Placement and Seminar IV	3

Standard Track Courses

All courses must be completed with a grade of "C" or higher.

SWK-542	Human Behavior and Social Environment	3
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SWK-555	Social Work Practice I	3
SWK-543	Social Welfare and Policy	3
SWK-556	Social Work Practice II	3
SOC-582	Social Research	3
SWK-557	Generalist Practice With Communities and Organizations	3
SWK-560	Social Work Field Placement and Seminar I	3
SWK-561	Social Work Field Placement and Seminar II	3
SWK-562	Social Work Field Placement and Seminar III	3
SWK-563	Social Work Field Placement and Seminar IV	3
SWK-650	Mental Health and Psychopathology	3
SWK-655	Advanced Interpersonal Practice	3
SWK-661	Research Proposal I: Problem Formation Process	3
SWK-656	Advanced Practice With Families and Groups	3
SWK-662	Research Proposal II: Research Methods and Write-up	3
SWK-660	Social Welfare Policy and Program Development	3
SWK-666	Advanced Field Placement and Seminar I	3
SWK-667	Advanced Field Placement and Seminar II	3
SWK-668	Advanced Field Placement and Seminar III	3
SWK-669	Advanced Field Placement and Seminar IV	3

Department of Public Services

The Department of Public Services offers the following programs:

- Certificate
 - Criminal Justice (p. 456)
- Associate of Science degree with majors in:
 - Criminal Justice (p. 456)
 - Public Service and Management (p. 457)
- Bachelor of Science degree with majors in: (p. 459) (p. 459)
 - (p. 459)
Criminal Justice (p. 459) (p. 461)
(p. 461)
 - International Relations with Cyber Security Specialization (p. 461)
 - International Relations with Global Security Specialization (p. 462) (p. 461) (p. 461)

- Master of Public Administration degree with specializations in:
- Criminal Justice (p. 463)
- Non-Profit Leadership (p. 464)
- Public Management (p. 466)

Certificate Programs

Certificate - Criminal Justice

Admission Requirements

- Accepted as a regular degree seeking student or as an unclassified student
- Unclassified student requires proof of high school graduation

Completion Requirements

- 15 credit hours from the selected courses in the specified certificate area
- Nine of the credits must be earned at IWU for degree seeking students
- Minimum grade of "C" in each course

Criminal Justice - Program of Study

Criminal Justice

CRJ-181	Introduction to Criminal Justice	3
CRJ-202	Introduction to Corrections	3
CRJ-230	Introduction to Policing	3
CRJ-463	Forensics	3
CRJ-464	Cybercrime	3

Associate Degree Programs

AS - Criminal Justice

AS - Criminal Justice

The Associate of Science degree with a major in Criminal Justice includes both criminal justice and liberal arts curricula.

This degree is designed specifically to prepare working adults to enter or to advance in the fields of criminal justice and homeland security.

The courses in the program relate theory to practice. Each course is a required component of the program.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Courses offered both in the classroom setting and online.

The Criminal Justice Program prepares students for an entry-level position or increased responsibility in law enforcement, court services, corrections, or private security. In addition, the program will prepare students wishing to pursue a bachelor degree in criminal justice.

Students graduating from Indiana Wesleyan University with an Associate of Science degree with a major in Criminal Justice degree should be able to:

- Apply appropriate communication skills across settings, purposes, and audiences of the American Criminal Justice System, including law enforcement, corrections and courts.
- Apply theories, principles and practices of criminal justice, including constitutional principles, judicial and correctional processes, legal institutions, and law enforcement.

- Apply criminal law, juvenile law, constitutional law, and procedural law as it relates to a person's involvement with the Criminal Justice System from first contact until sentence completion in a manner consistent with ethical and biblical standards.
- Critique criminal justice research and use those findings to support arguments and decisions within the criminal justice context.
- Critically engage ethical issues in criminal justice, particularly questions of social responsibility, professional decision-making and the impact of cultural diversity on the Criminal Justice system.
- Integrate biblical perspectives into the decision-making process as it relates to issues involving the Criminal Justice System.

This program provides a fundamental basis for students desiring to continue their education at IWU to complete a bachelor's degree in this discipline. The courses contained in this associate program will satisfy 24 hours out of the 30 general education hours required at the bachelor level and will also apply toward the 120 hour degree requirement.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Proof of standard high school diploma or GED certification.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of 60 semester hours.
- Completion of the core requirements with a GPA of 2.0 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 24 hours of general education requirements as specified (General Education Requirements).
- Payment of all tuition and fees in order to receive a diploma.

Criminal Justice (AS) - Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
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Core Courses

UNV-181	Leading Change in the World	3
CRJ-181	Introduction to Criminal Justice	3
CRJ-268	Crisis Intervention	3
CRJ-202	Introduction to Corrections	3
CRJ-246	Criminology	3
CRJ-230	Introduction to Policing	3
CRJ-242	Modern Police Problems	3
CRJ-270	Homeland Security	3
CRJ-318	Criminal Procedures	3
CRJ-290	Colloquium in Criminal Justice	3

Electives

	Elective	3
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Total Credit Hours: 0

AS - Public Service and Management

AS - Public Service and Management

The Associate of Science degree in Public Service and Management graduate will be prepared to lead people and manage organizations in a wide variety of career fields - from corporate settings to public service. Students will capitalize on the

courses and experience of transfer credit from Military Occupation Specialties (MOS), Naval Ratings and the Navy Enlisted Classification System (NEC) system, Air Force Specialty Codes (AFSC) on a Joint Services Transcript (JST), Community College of the Air Force (CCAF) transcript, or Coast Guard Ratings. Anchored in the liberal arts students will examine fundamental elements of business, management, public & national service, and communications.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Available only to qualified military students.
- Original transcripts from all previous college or university study at college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 18 transferable credit hours as listed on a JST or CCAF transcript for training received in any Military Occupation Specialty (MOS), Naval ratings and designators used along with the Navy Enlisted Classification (NEC) system, and Air Force Specialty Codes (AFSC), and Coast Guard Ratings.

Transfer Credit Policy

Transfer credit for degree requirements for undergraduate programs within the College of Adult and Professional Studies may be granted as follows:

- Credit documented on a transcript awarded by a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Credit documented on a JST or CCAF transcript for training received in any MOS, NEC system, AFSC, and Coast Guard Ratings.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of 60 semester hours.
- Completion of foundational, major, and general education requirements as outlined in the program of study.
- Completion of 24 semester hours in the major with a minimum GPA of 2.0. To meet the residency requirement 15 semester hours must be completed at IWU.
- Cumulative GPA of 2.0 or higher.
- Payment of all tuition and fees in order to receive a diploma.

Public Service and Management (AS) - Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
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AS - Integrative Learning Core

UNV-104	Introduction to Integrative Learning	1
UNV-201	Integrative Learning Capstone	2

AS - General Education Requirements

General Education Requirements - In addition to the regular core curriculum (major), a 15-credit general education core is required for this program. This 15-credit general education core includes:

- Three semester credits in Biblical Studies.
- Six semester credits in English Written Communication.
- Three semester credits in Mathematics.
- Three semester credits in Arts and Humanities.

Public and National Security Courses

Must complete 12 credit hours in Political Science or Public and National Security courses: IWU courses to select from include:

BUS-230	Foundations of Global Business	3
CRJ-181	Introduction to Criminal Justice	3
CRJ-202	Introduction to Corrections	3
CRJ-268	Crisis Intervention	3
CRJ-270	Homeland Security	3
CRJ-318	Criminal Procedures	3
POL-100	American Government	3
POL-215	Foundations of Political Science	3
POL-230	World Politics	3
POL-232	Comparative Politics	3

Business, Management, and Communication Courses

Must complete 9 credit hours in Business, Management, or Communication courses: IWU courses to select from include:

HRM-175	Introduction to Personnel Supervision	3
HRM-215	Introduction to Human Resources	3
HRM-235	Project Management in Human Resources	3
COM-115	Introduction to Human Communication	3
COM-209	Small Group Communication	3
COM-280	Intercultural Communication	3
ECO-205	Basic Economics	3
UNV-181	Leading Change in the World	3

Occupational Studies

Military credit granted from a JST or CCAF transcript.

Military Credit	18
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Total Credit Hours: 0

Bachelor Degree Programs

BS - Criminal Justice

BS - Criminal Justice

The Bachelor of Science degree with a major in Criminal Justice requires a student to earn 42 credits in 14 core courses and a total of 120 credits of coursework.

Graduates with criminal justice degrees enjoy a wide range of career choices with great opportunities for lifelong advancement. This program is designed to open opportunities and positions of leadership to those desiring to work within the field of security, law enforcement, criminal justice, and homeland security.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Courses are offered in the classroom setting and online.

Students graduating from Indiana Wesleyan University with a Bachelor of Science degree with a major in Criminal Justice degree should be able to:

- Evidence an understanding of justice administration and crime prevention.
- Demonstrate how to communicate a compelling message of hope in Christ to anyone affected by crime.

- Work effectively with all persons appreciating their value and diverse background.
- Demonstrate critical thinking and problem-solving skills.

Admission Requirements

The admission requirements for bachelor degree programs are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Criminal Justice from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Cumulative GPA of 2.0 or higher.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Completion of 30 hours of general education as specified (General Education Requirements (p. 324)).
- Payment of all tuition and fees is required to receive a diploma.

Criminal Justice (BS) - Program of Study

Prerequisite Courses

CRJ-181 Introduction to Criminal Justice must be completed before starting the core program. This requirement is waived for students with relevant work experience or for students with an associate's degree in criminal justice earned at a regionally accredited college or university.

CRJ-181	Introduction to Criminal Justice	3
Core Courses		
CRJ-309	Youth and Crime	3
CRJ-320	Diversity in Criminal Justice	3
CRJ-358	Criminal Law	3
CRJ-472	Court Procedures	3
CRJ-461	Ethics in Criminal Justice	3
CRJ-463	Forensics	3
CRJ-465	Constitutional Law/Civil Liberties	3
CRJ-467	Research Methods and Analysis in Criminal Justice	3
CRJ-319	Probation and Parole	3
CRJ-332	Victimology	3
CRJ-346	Restorative Justice	3
CRJ-464	Cybercrime	3
CRJ-468	Criminal Justice Administration	3
CRJ-486	Capstone in Criminal Justice	3

BS - International Relations and Security

BS - International Relations and Security - Cybersecurity Specialization

The Bachelor of Science degree with a major in International Relations and Security is a 42-hour program with specialization in Cybersecurity.

Students graduating from this program should be able to:

- Analyze the effects of globalization upon the world political system, including the roles and interactions of both state and non-state actors.
- Demonstrate the ability to conduct social science research and analysis.
- Integrate legal, ethical, and biblical frameworks with the analysis of global affairs and conflict.
- Demonstrate communication skills in a diverse, globalized, and changing technological context.
- Describe the primary technical and human components of the cybersecurity environment.
- Evaluate the political, strategic, and ethical dimensions of the cybersecurity environment.

Admission Requirements

The admission requirements for bachelor degree programs are as follows:

- Original transcripts from all previous college or university study at college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- Submission of all required items for the admission process as outlined in the "application procedures" section of the application packet.
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Graduation Requirements

To graduate with a baccalaureate degree with a major in International Relations and Security from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Cumulative GPA of 2.0 or higher.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Completion of 30 hours of general education as specified (General Education Requirements (p. 324)).
- Payment of all tuition and fees is required to receive a diploma.

International Relations and Security - Program of Study

Core Courses

POL-100	American Government	3
POL-215	Foundations of Political Science	3
POL-230	World Politics	3
POL-232	Comparative Politics	3
ECO-213	Macroeconomics	3
POL-322	Research Design and Methods in Political Science and Economics	3
POL-455	International Relations Theory	3
POL-460	U.S. Foreign Policy	3
POL-445	Ethics in Conflict	3
POL-495	Capstone in International Relations and Security	3

Cybersecurity Specialization

POL-385	Foundations of Cybersecurity Systems	3
POL-380	Foundations of Cybersecurity Policy	3
CRJ-464	Cybercrime	3
POL-430	Cyberwarfare	3

Subtotal: 42

BS - International Relations and Security - Global Security Specialization

The Bachelor of Science degree with a major in International Relations and Security is a 42-hour program with specializations Global Security.

Students graduating from this program should be able to:

- Analyze the effects of globalization upon the world political system, including the roles and interactions of both state and non-state actors.
- Demonstrate the ability to conduct social science research and analysis.
- Integrate legal, ethical, and biblical frameworks with the analysis of global affairs and conflict.
- Demonstrate communication skills in a diverse, globalized, and changing technological context.
- Describe the primary theoretical, political, religious, and organizational structures that compose the international relations and global security landscape.
- Evaluate the global security landscape relating to transnational safety and security issues.

Admission Requirements

The admission requirements for bachelor degree programs are as follows:

- Original transcripts from all previous college or university study at college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA).
- Submission of all required items for the admission process as outlined in the "application procedures" section of the application packet.
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Graduation Requirements

To graduate with a baccalaureate degree with a major in International Relations and Security from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Cumulative GPA of 2.0 or higher.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Completion of 30 hours of general education as specified (General Education Requirements (p. 324)).
- Payment of all tuition and fees is required to receive a diploma.

International Relations and Security - Program of Study

Core Courses

POL-100	American Government	3
POL-215	Foundations of Political Science	3
POL-230	World Politics	3
POL-232	Comparative Politics	3

ECO-213	Macroeconomics	3
POL-322	Research Design and Methods in Political Science and Economics	3
POL-455	International Relations Theory	3
POL-460	U.S. Foreign Policy	3
POL-445	Ethics in Conflict	3
POL-495	Capstone in International Relations and Security	3

Global Security Specialization

POL-340	Intelligence and National Security	3
POL-480	Culture, Religion, and Security	3
POL-440	Foundations of Military Strategy	3
POL-450	Foundations of Geopolitics	3

Subtotal: 42

Master Degree Programs

Master of Public Administration - Criminal Justice Specialization

The Master of Public Administration (MPA) is a 36 credit hour program consisting of a 24 credit hour common core plus a 12 credit hour Criminal Justice specialization. (IWU reserves the right to move students to another start date if less than eight students are registered for any specialization.)

With a strong emphasis on social responsibility and civic engagement, the MPA program at Indiana Wesleyan University gives students the skills necessary to effectively and compassionately confront the challenges of today's metropolitan environment and its diverse populations. It prepares students to assume leadership and management roles in local, state, and federal levels of government, and similar roles in community based non-profit organizations. The curriculum emphasizes the skills necessary for ethical and efficient public management – including planning, policy analysis, and decision-making – that best represents and promotes the public interest.

Credit may be transferred in from a regionally accredited institution (maximum of six hours) for any core or specialization course except for POL-587. The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Upon completion of the MPA program at Indiana Wesleyan University, students will be able to:

- Lead and manage in public governance
- Participate in and contribute to the policy process
- Analyze, synthesize, think critically, solve problems and make decisions
- Articulate and apply a public service perspective
- Communicate and interact productively with a diverse and changing workforce and citizenry
- Integrate biblical perspectives into the analysis of and decision-making process involved in today's public sector organizations.

Admission Requirements

The admission requirements for the master's degree program are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the college.

Program Requirements

- Students must successfully complete POL-521 (minimum grade of "C") in order to continue in the program.
- Students must successfully complete all other program core and specialization courses prior to taking the capstone course.

Graduation Requirements

To graduate with a master's degree the following requirements must be met:

- All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of "C" in each course. A grade of "C-" or below will require the course to be repeated.
- Overall GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.

Master of Public Administration (Criminal Justice Specialization) - Program of Study

Core Courses

POL-521	Public Institutions and Values	3
POL-523	Organizational Management and Behavior	3
POL-531	Financing Public Services	3
POL-533	Ethical Leadership in the Public Sector	3
POL-535	Public Policy Processes and Strategies	3
POL-541	Research Methods and Inquiry	3
POL-543	Scholarly Research and Writing	3

Specialization Courses - Criminal Justice

CRJ-526	Criminal Justice Policy	3
CRJ-534	Criminal Justice Administration	3
CRJ-542	Economic Analysis of Crime	3
CRJ-586	Criminal Justice Leadership	3

Capstone Experience

POL-587	MPA Capstone	3
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Master of Public Administration - Non-Profit Leadership Specialization

The Master of Public Administration (MPA) is a 36 credit hour program consisting of a 24 credit hour common core plus a 12 credit hour Non-Profit Leadership specialization. (IWU reserves the right to move students to another start date if less than eight students are registered for any specialization.)

With a strong emphasis on social responsibility and civic engagement, the MPA program at Indiana Wesleyan University gives students the skills necessary to effectively and compassionately confront the challenges of today's metropolitan environment and its diverse populations. It prepares students to assume leadership and management roles in local, state, and federal levels of government, and similar roles in community based non-profit organizations. The curriculum emphasizes the skills necessary for ethical and efficient public management – including planning, policy analysis, and decision-making – that best represents and promotes the public interest.

Credit may be transferred in from a regionally accredited institution (maximum of six hours) for any core or specialization course except for POL-587. The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Upon completion of the MPA program at Indiana Wesleyan University, students will be able to:

- Lead and manage in public governance

- Participate in and contribute to the policy process
- Analyze, synthesize, think critically, solve problems and make decisions
- Articulate and apply a public service perspective
- Communicate and interact productively with a diverse and changing workforce and citizenry
- Integrate biblical perspectives into the analysis of and decision-making process involved in today's public sector organizations.

Admission Requirements

The admission requirements for the master's degree program are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the college.

Program Requirements

- Students must successfully complete POL-521 (minimum grade of "C") in order to continue in the program.
- Students must successfully complete all other program core and specialization courses prior to taking the capstone course.

Graduation Requirements

To graduate with a master's degree the following requirements must be met:

- All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of "C" in each course. A grade of "C-" or below will require the course to be repeated.
- Overall GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.

Master of Public Administration (Non-Profit Leadership Specialization) - Program of Study

Core Courses

POL-521	Public Institutions and Values	3
POL-523	Organizational Management and Behavior	3
POL-531	Financing Public Services	3
POL-533	Ethical Leadership in the Public Sector	3
POL-535	Public Policy Processes and Strategies	3
POL-541	Research Methods and Inquiry	3
POL-543	Scholarly Research and Writing	3

Specialization Courses - Non-Profit Leadership

POL-525	Non-profit Management and Leadership	3
MKTG-540	Non-Profit Development and Advancement	3
POL-536	Non-profit Fundraising and Financial Management	3
POL-555	Non-profit Strategic Planning	3

Capstone Experience

POL-587	MPA Capstone	3
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Master of Public Administration - Public Management Specialization

The Master of Public Administration (MPA) is a 36 credit hour program consisting of a 24 credit hour common core plus a 12 credit hour Public Management specialization. (IWU reserves the right to move students to another start date if less than eight students are registered for any specialization.)

With a strong emphasis on social responsibility and civic engagement, the MPA program at Indiana Wesleyan University gives students the skills necessary to effectively and compassionately confront the challenges of today's metropolitan environment and its diverse populations. It prepares students to assume leadership and management roles in local, state, and federal levels of government, and similar roles in community based non-profit organizations. The curriculum emphasizes the skills necessary for ethical and efficient public management – including planning, policy analysis, and decision-making – that best represents and promotes the public interest.

Credit may be transferred in from a regionally accredited institution (maximum of six hours) for any core or specialization course except for POL-587. The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Upon completion of the MPA program at Indiana Wesleyan University, students will be able to:

- Lead and manage in public governance
- Participate in and contribute to the policy process
- Analyze, synthesize, think critically, solve problems and make decisions
- Articulate and apply a public service perspective
- Communicate and interact productively with a diverse and changing workforce and citizenry
- Integrate biblical perspectives into the analysis of and decision-making process involved in today's public sector organizations.

Admission Requirements

The admission requirements for the master's degree program are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the college.

Program Requirements

- Students must successfully complete POL-521 (minimum grade of "C") in order to continue in the program.
- Students must successfully complete all other program core and specialization courses prior to taking the capstone course.

Graduation Requirements

To graduate with a master's degree the following requirements must be met:

- All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of "C" in each course. A grade of "C-" or below will require the course to be repeated.
- Overall GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.

Master of Public Administration (Public Management Specialization) - Program of Study

Core Courses

POL-521	Public Institutions and Values	3
POL-523	Organizational Management and Behavior	3
POL-531	Financing Public Services	3
POL-533	Ethical Leadership in the Public Sector	3
POL-535	Public Policy Processes and Strategies	3
POL-541	Research Methods and Inquiry	3
POL-543	Scholarly Research and Writing	3

Specialization Courses - Public Management

POL-520	Introduction to Public Management	3
POL-530	Quality and Productivity Improvement in Government	3
POL-540	Human Resource Management in the Public Sector	3
POL-550	Economic Development	3

Capstone Experience

POL-587	MPA Capstone	3
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Department of Religion

The following programs are offered through the Department of Religion:

- Certificate:
 - Pastoral Care and Counseling (p. 468)
 - Pastoral Counseling (p. 468) (Spanish Only)
 - Religious Studies (p. 469) (p. 469) (p. 469)
- Associate of Arts Degree with majors in:
 - Theological Studies (p. 469) (Spanish Only)
- Associate of Science Degree with majors in:
 - Christian Ministries (p. 471)
- Bachelor of Arts Degree with majors in:
 - Theological Studies (p. 474) (Spanish Only)
- Bachelor of Science Degree with majors in:
 - Biblical Studies (p. 475)

Certificate Programs

Certificate - Pastoral Care and Counseling

In order to provide CAPS students opportunities to take electives that will allow them to focus on specific career-oriented areas, the College of Adult and Professional Studies offers Certificates in several broad career areas.

Certificate - Pastoral Care and Counseling

The Indiana Wesleyan University's Pastoral Care and Counseling Certificate program affords students the opportunity to acquire theoretical and practical application of the practice of pastoral care and counseling. The certificate itself serves as documentation of this accomplishment, as does the transcript notation. This program provides valuable, personal spiritual growth as well as professional development for those in church or para-church ministries and careers. Students completing the Pastoral Care and Counseling Certificate acquire added knowledge and skills for more effective ministry.

Admission Requirements

- Accepted as a regular degree seeking student or as an unclassified student
- Unclassified student requires proof of high school graduation
- Currently enrolled in or a graduate of the Bachelor of Science with a major in Biblical Studies program; OR
- Licensed or ordained minister (copy of current credentials required)

Completion Requirements

- 16 credit hours from the selected courses in the specific certificate area
- Nine of the credits must be earned at IWU for degree seeking students; all credits must be earned at IWU for unclassified students
- Minimum grade of "C" in each course

Pastoral Care and Counseling - Program of Study

Pastoral Care and Counseling

REL-469	Pastoral Care and Counseling	3
REL-469P	Pastoral Care Practicum	1
	In addition, students choose four courses from among the following:	
CNS-310	Counseling Theories for the Faith Community	3
CNS-312	Counseling Interventions for the Faith Community	3
REL-355	Theological Issues in Health, Healing and Care Ministry	3
REL-455	The Practice of Spiritual Care Across the Lifespan	3
CRJ-268	Crisis Intervention	3

Certificate - Pastoral Counseling

Certificate - Pastoral Counseling

This program is currently offered only in Spanish.

The Indiana Wesleyan University Global Academic Program's Pastoral Counseling certificate affords pastors and ministry students the opportunity to acquire theoretical and practical application of the practice of pastoral care and counseling. The certificate itself serves as documentation of this accomplishment, as does the transcript notation. This program provides valuable, personal spiritual growth as well as professional development for those in church or para-church ministries and careers. Students completing this certificate acquire added knowledge and skills for more effective ministry.

Admission Requirements

- Accepted as a regular degree seeking student or as an unclassified student
- Unclassified student requires proof of high school graduation
- Currently enrolled in or a graduate of the Global Academic Program's Bachelor of Arts with a major in Theological Studies; OR

- Licensed or ordained minister (copy of current credentials required)

Completion Requirements

- 15 credit hours from the selected courses in the specific certificate area
- Nine of the credits must be earned at IWU for degree seeking students; all credits must be earned at IWU for unclassified students
- Minimum grade of "C" in each course

Pastoral Counseling - Program of Study

Pastoral Counseling

MIN-310	Introduction to Biblical Counseling	3
MIN-410	Pastoral Care and Inner Healing	3
REL-224	Spiritual Formation in Christ	3
	Choose one course related to marriage:	
MIN-365	Intimacy and Sexuality in Marriage	3
SOC-200	Marriage and Family	3
	Choose one course related to counseling:	
MIN-470	Pastoral Counseling of Sexual Addiction	3
MIN-458	Crisis Counseling	3

Certificate - Religious Studies

Students seeking degrees in Christian Ministries or Biblical Studies are not eligible for the Religious Studies Certificate.

Certificate - Religious Studies

Admission Requirements

- Accepted as a regular degree seeking student or as an unclassified student
- Unclassified student requires proof of high school graduation

Completion Requirements

- 15 credit hours from the selected courses in the specific certificate area
- Nine of the credits must be earned at IWU for degree seeking students; all credits must be earned at IWU for unclassified students
- Minimum grade of "C" in each course

Religious Studies - Program of Study

Religious Studies

BIL-101	Old Testament Survey	3
BIL-102	New Testament Survey	3
REL-232	Basic Christian Doctrine	3
BIL-202	Inductive Bible Study	3
BIL-203	Advanced Inductive Bible Study	3

Associate Degree Programs

AA - Theological Studies

AA - Theological Studies

This program is currently only offered in Spanish.

The Associate of Arts degree with a major in Theological Studies (ATS) program is 63 semester hours.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Students who graduate with this degree will demonstrate a basic knowledge of Theology, the Bible, principles of biblical interpretation, and ministry. They will also be able to demonstrate application of the biblical truth in their lives and work or ministry. Students will develop a biblical, Christian worldview based upon a foundation of biblical and general studies, form a global vision of the mission of the church, and strengthen their commitment to take the Gospel to this needy world and contribute to the edification of believers in Jesus Christ. (This degree is equivalent to the Associate of Arts degree in the nomenclature of the United States).

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Proof of standard high school diploma, GED certification, or their international equivalent.
- Official transcripts from all previous college or university studies at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA) or their international equivalent.
- A letter of recommendation from the student's pastor or a Christian leader who gives testimony to a solid commitment to Jesus Christ as personal Lord and Savior.
- A copy of official photo ID.
- A three-to-four page autobiography and statement of ministry purpose demonstrating written language proficiency appropriate to the program's language.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of the core requirements.
- Cumulative GPA of 2.0 or higher.
- A minimum of 30 graded credits must be earned from Indiana Wesleyan University.
- A minimum of "C" (2.0) must be achieved in SPA-140 and SPA-141. Failure to achieve a "C" in either any of these courses will require repeating the course until a "C" or better is achieved. (The "repeated courses" policy as found in the Academic Information section does not apply in this case.)
- Payment of all tuition and fees are required in order to receive a diploma.

Theological Studies (AA) - Program of Study

Required Courses

SPA-140, SPA-141, and MAT-109 must be passed with "C" or higher.

SPA-140	Spanish Grammar and Composition I	3
SPA-141	Spanish Grammar and Composition II	3
HST-186	History of the Reformation	3
PSY-151	Introduction to Psychology	3
PHL-181	Introduction to Philosophy	3
GRE-201	Beginning Greek I	3
BIL-112	Introduction to New Testament	3
MAT-109	Foundations of College Math	3
LIT-242	Literature and Ideas	3
BIO-203	Environmental Conservation	3
BIL-109	Introduction to the Bible	3

BIL-111	Introduction to Old Testament	3
BIL-200	Hermeneutics	3
THE-201	Survey of Biblical Doctrine	3
THE-231	Doctrine of Scripture and Doctrine of God	3
THE-235	Doctrine of Humanity and Doctrine of Christ	3
THE-238	Doctrine of Salvation: Soteriology	3
MIN-111	Principles of Teaching the Bible	3
MIN-268	Introduction to Church Leadership and Administration	3
MIN-270	Evangelism and Discipleship	3
PHL-286ES	Ethics and Morality	3

Total Credit Hours: 0

AS - Christian Ministries

AS - Christian Ministries

The Associate of Science degree with a major in Christian Ministries (ASM) prepares students for entry-level service in Christian churches and para-church organizations. This degree meets many academic and practicum requirements for licensing and/or ordination in many churches. Particularly, this degree fulfills four of six academic requirements for District License in The Wesleyan Church. Additionally, it prepares the student for bachelor-level work in Ministry or Biblical Studies. Over half of the academic requirements for ordination in The Wesleyan Church are satisfied within this program.

The same courses offered in the classroom setting are also offered online. Details are available at Online-Delivery.

Upon completion of the Associate of Science degree with a major in Christian Ministries, students will be able to:

- Understand and be able to communicate a Christian worldview and biblical morality from a Wesleyan-Arminian perspective.
- Be prepared to undertake entry-level ministry positions in Christian churches and para-church organizations.

This program provides a fundamental basis for students desiring to continue their education at IWU to complete a bachelor's degree in this discipline. The courses contained in this associate program will satisfy 24 hours out of the 30 general education hours required at the bachelor level and will also apply toward the 120 hour Bachelors degree graduation requirement.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Proof of standard high school diploma or GED certification.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the College of Adult and Professional Studies may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Students must complete at least 15 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of 60 semester hours.

- Completion of the core requirements with a GPA of 2.0 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 24 hours of general education requirements as specified (General Education Requirements).
- Payment of all tuition and fees in order to receive a diploma.

Christian Ministries - Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
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Required Courses

BIL-101	Old Testament Survey	3
REL-232	Basic Christian Doctrine	3
PHL-283	Philosophy and Christian Thought	3
BIL-202	Inductive Bible Study	3
BIL-286	Introduction to Pastoral Epistles	3
MIN-280	Preaching Jonah	3
CED-256	Christian Education in the Local Church	3
REL-236	Worship in the Local Church	3
REL-277	Evangelism and Global Outreach of the Local Church	3
REL-265	Pastoral Ministry in the Local Church	3
MIN-268	Introduction to Church Leadership and Administration	3

Total Credit Hours: 0

AS - Christian Ministries (Ohio)

AS - Christian Ministries (Ohio)

The Associate of Science degree with a major in Christian Ministries prepares students for service in Christian churches and para-church organizations. This degree meets many academic and practicum requirements for licensing and/or ordination in many churches. Particularly, this degree fulfills four of six academic requirements for District License in The Wesleyan Church. Additionally, it prepares the student for bachelor-level work in Ministry or Biblical Studies. Over half of the academic requirements for ordination in The Wesleyan Church are satisfied within this program.

The same courses offered in the classroom setting are also offered online. Details are available at Online-Delivery.

Upon completion of the Associate of Science degree with a major in Christian Ministries, students will be able to:

- Understand and be able to communicate a Christian worldview and biblical morality from a Wesleyan-Arminian perspective.
- Be prepared to undertake entry-level ministry positions in Christian churches and para-church organizations.

This program provides a fundamental basis for students desiring to continue their education at IWU to complete a bachelor's degree in this discipline. The courses contained in this associate program will satisfy 24 hours out of the 30 general education hours required at the bachelor level and will also apply toward the 120 hour degree requirement.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Proof of standard high school diploma or GED certification.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the College of Adult and Professional Studies may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of the core requirements.
- Cumulative GPA of 2.0 or higher.
- A minimum of "C" (2.0) must be achieved in ENG-140, and ENG-141. Failure to achieve a "C" in either any of these courses will require repeating the course until a "C" is achieved. (The "repeated courses" policy as found in the Academic Information section does not apply in this case.)
- Payment of all tuition and fees in order to receive a diploma.

Christian Ministries (Ohio) - Program of Study

Required Courses - Ohio Onsite Students

ENG-140 and ENG-141 must be passed with "C" or higher.

GEN-111	Foundations of Lifelong Learning	3
BIL-101	Old Testament Survey	3
BIL-102	New Testament Survey	3
ENG-140	College Writing	3
ENG-141	Research and Writing	3
BIO-203	Environmental Conservation	3
REL-232	Basic Christian Doctrine	3
HST-160	Western Civilization	3
BIL-202	Inductive Bible Study	3
MIN-280	Preaching Jonah	3
PSY-150	General Psychology	3
ENG-242	Literature and Ideas	3
BIL-286	Introduction to Pastoral Epistles	3
FINA-180	Humanities Fine Arts	3
BIO-102	Human Biology	4
BIO-102L	Human Biology Laboratory	
PHL-283	Philosophy and Christian Thought	3
MAT-100B	Statistics for Business Research and Data Analysis	3
REL-236	Worship in the Local Church	3
REL-265	Pastoral Ministry in the Local Church	3
CED-256	Christian Education in the Local Church	3
REL-277	Evangelism and Global Outreach of the Local Church	3

Total Credit Hours: 0

Bachelor Degree Programs

BA - Theological Studies

This program is currently only offered in Spanish.

The Bachelor of Arts program with a major in Theological Studies is 120 semester hours.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Students who graduate with this degree will demonstrate a basic knowledge of Theology, the Bible, principles of biblical interpretation, practical theology, and ministry. They will also be able to demonstrate application of the biblical truth in their lives and ministry. Students will develop a biblical, Christian worldview based upon a foundation of biblical and general studies, form a global vision of the mission of the church, and strengthen their commitment to take the Gospel to this needy world and contribute to the edification of believers in Jesus Christ.

Admission Requirements

- Proof of high school graduation, GED certification, or their international equivalent.
- Official transcripts from all previous college or university studies at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) or their international equivalent.
- A letter of recommendation from the student's pastor or a Christian leader who gives testimony to a solid commitment to Jesus Christ as personal Lord and Savior.
- A copy of official photo ID.
- A three-to-four page autobiography and statement of ministry purpose demonstrating written language proficiency appropriate to the program's language.

Graduation Requirements

To graduate with a baccalaureate degree from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education as specified (General Education Requirements (p. 324)).
- A minimum of 30 graded credits must be earned from Indiana Wesleyan University.
- Payment of all tuition and fees is required to receive a diploma.

Theological Studies (BA) - Program of Study

Core Courses

BIL-109	Introduction to the Bible	3
BIL-111	Introduction to Old Testament	3
BIL-200	Hermeneutics	3
BIL-409	The Four Gospels	3
THE-201	Survey of Biblical Doctrine	3
THE-231	Doctrine of Scripture and Doctrine of God	3

THE-235	Doctrine of Humanity and Doctrine of Christ	3
THE-238	Doctrine of Salvation: Soteriology	3
THE-313	Pneumatology	3
THE-311	Ecclesiology	3
MIN-111	Principles of Teaching the Bible	3
MIN-268	Introduction to Church Leadership and Administration	3
MIN-270	Evangelism and Discipleship	3
MIN-378	Missions	3

Biblical Studies Specialization

Choose 15 hours from the following:

BIL-404	Acts of the Apostles	3
BIL-310	Book of Genesis	3
BIL-415	Pastoral Epistles	3
GRE-101	Greek As Exegetical Tool	3
GRE-202	Beginning Greek II	3
GRE-422	Greek Bible	3

Pastoral Ministry Specialization

Choose 15 hours from the following:

BIL-415	Pastoral Epistles	3
MIN-215	Principles of Biblical Exposition	3
MIN-310	Introduction to Biblical Counseling	3
MIN-460	Church Growth	3
MIN-464	Expository Preaching and Advanced Homiletics	3
MIN-468	Leadership and Management in the Local Church	3
MIN-480	Church Planting	3
REL-224	Spiritual Formation in Christ	3
THE-311	Ecclesiology	3
THE-328	Christian Worldview	3
THE-338	Apologetics	3

Pastoral Counseling Specialization

Choose 15 hours from the following:

MIN-310	Introduction to Biblical Counseling	3
MIN-365	Intimacy and Sexuality in Marriage	3
MIN-410	Pastoral Care and Inner Healing	3
MIN-458	Crisis Counseling	3
MIN-470	Pastoral Counseling of Sexual Addiction	3
PHL-286ES	Ethics and Morality	3
REL-224	Spiritual Formation in Christ	3
SOC-155	Introduction to Sociology	3
SOC-200	Marriage and Family	3

Total Credit Hours: 0

BS - Biblical Studies

The Bachelor of Science degree with a major in Biblical Studies provides an in-depth education from a Wesleyan-Arminian perspective for persons who desire to understand the Christian faith and its foundational issues. Graduates will be prepared to undertake more advanced ministry positions in Christian churches and para-church organizations, or to proceed on to master's level work in Divinity or Ministry. The program meets many academic requirements for licensing and/or ordination in many denominations including The Wesleyan Church.

Courses are offered in the classroom setting and online.

Biblical Studies graduates will:

- Understand and be able to communicate a Christian worldview and biblical morality.
- Have a solid grasp of the biblical principles associated with the Wesleyan-Arminian tradition.
- Develop significant understanding of major segments and books of the Bible.
- Be able to compare and contrast the various schools of biblical interpretation and assess the strengths and weaknesses of each school.
- Apply principles and techniques for fruitful biblical study and biblical communication.

Admission Requirements

The admission requirements for bachelor degree programs offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the School of Service and Leadership may be granted as follows:

- Credit must have been earned at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA) with a minimum grade of "C".
- Courses must be approved by the School of Service and Leadership.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with a baccalaureate degree from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.50 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education as specified (General Education Requirements (p. 324)).
- Payment of all tuition and fees is required to receive a diploma.

Biblical Studies - Program of Study

Prerequisite Courses

(Must be completed before starting the core program; for students lacking the prerequisites required for entrance into the Biblical Studies major, these courses are offered at the inception of the program and qualify for financial aid for eligible students)

BIL-101	Old Testament Survey	3
BIL-102	New Testament Survey	3
REL-232	Basic Christian Doctrine	3
BIL-202	Inductive Bible Study	3

Core Courses

REL-227	Christian Spirituality	3
BIL-203	Advanced Inductive Bible Study	3
BIL-303	Synoptic Gospels	3
BIL-301	Pentateuch	3
BIL-302	Historical Books	3
BIL-304	Johannine Literature	3
REL-424	Christian Theology II: Salvation /Holiness	3
BIL-410	Wisdom Literature	3
BIL-404	Acts of the Apostles	3
BIL-402	Major Prophets	3
REL-241	Survey of Church History	3
BIL-412	Romans and Galatians	3
BIL-440	Biblical Interpretation in Global Perspective	3
REL-483	Biblical Studies Colloquium	3

Total Credit Hours: 0

Department of Leadership Studies

The Department of Leadership Studies offers the following programs:

- Master of Arts Degree (MA) with a major in Organizational Leadership (p. 477)
- Doctor of Philosophy Degree (Ph.D.) with a major in Organizational Leadership (p. 478)

MA - Organizational Leadership

The Master of Arts degree with a major in Organizational Leadership will provide graduates with the fundamental knowledge of leadership theory and skills to practice leadership in organizations. The program is targeted at students from all organizations, including business, nonprofit organizations, government, military, and ministries.

Upon completion of the program students should be able to:

- Synthesize historical and contemporary leadership theories to guide the effective practice of organizational leadership.
- Synthesize the foundational concepts of authenticity, wisdom, followership, stewardship, and faith integration as part of a character-based and ethical practice of organizational leadership.
- Analyze the sources and consequences of organizational problems, as well as appropriate interventions, to help the organization achieve its goals.
- Evaluate the change and learning needs of an organization to implement a strategic plan and redirect an organization toward its goals.
- Evaluate the competencies required of leaders to lead effectively in the contemporary multicultural and global contexts.

MA - Organizational Leadership

Admission Requirements

- A baccalaureate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA)..
- A minimum GPA of 3.0 in all undergraduate work.

Graduation Requirements

- All 30 credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of "C" in each course. A grade of "C-" or below will require the course to be repeated.
- Overall GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.

Organizational Leadership (MA) - Program of Study

Core Courses

MOL-500	Leadership Theory	3
MOL-505	Wisdom and Leadership	3
MOL-515	Followership	3
MOL-520	Ethical Challenges of Leadership	3
MOL-525	Organizational Behavior and Communication	3
MOL-530	Organizational Learning and Change	3
MOL-535	Stewardship and Strategic Planning	3
MOL-540	Research and Evaluation Methods for Leaders	3
MOL-550	Organizational Leadership in a Global Context	3
MOL-575	Leadership Capstone	3

Total Credit Hours: 0

Ph.D. - Organizational Leadership

The Doctor of Philosophy degree with a major in Organizational Leadership (Ph.D.) provides an advanced graduate education for students seeking academic positions in research and teaching at leading universities, and for those seeking leadership opportunities in corporations, entrepreneurial businesses, health care, faith-based institutions, government, and non-profit organizations. This program is designed for working adults who have the intellectual capacity for advanced study, who thrive on the challenge of self-directed learning, and who desire to master the discipline of organizational leadership.

The doctoral degree in organizational leadership offers the dynamic combination of an integrated and seamless lock-step curriculum and technologically advanced facilities. At the very heart of these resources are the faculty and coursework grounded in theory and practice of leading organizational learning, change, and innovation. Our graduate faculty are committed to critical inquiry, excellent teaching, and responsiveness to students. The curriculum reflects current knowledge and best practice and enables the students to meet the rigorous challenges of doctoral studies in a Christ-centered culture.

The desire of the faculty and administration of the College of Adult and Professional Studies in general and the faculty of the Department of Leadership Studies in particular is to present a Doctor of Philosophy (Ph.D.) degree program that pursues the broader university mission by preparing students to be Christian Leaders in their world and to initiate significant change for Christ. The faculty value the integration of Christian principles of faith and practice into both academic and work settings. For that reason, all classes include a component of faith integration, either through the basic nature of the course or via specific course objectives. It is our hope that this curricular exposure to faith integration promotes the personal growth and spiritual development by each student in the program.

Mission

The mission of the program is to provide a Christ-centered, challenging, and research-based doctoral program enabling organizational leadership students to become accomplished in current knowledge, theory-in-use, research, self-directed learning, and as facilitators of organizational learning.

The curriculum is designed to contribute to a student's development as a servant leader, who has demonstrated competence in domains of knowledge represented in the conceptual model that guides the program design. These domains include personal authenticity and ethics, organizational development, global and multicultural perspectives, organizational transformation, strategic planning and implementation, and organizational theory. A foundational core is based on wisdom, followership, and stewardship, which in turn are exhibited through research, teaching, and practice. Finally, the model is surrounded by spiritual formation, which is based on spiritual virtues.

Admission Requirements

The Ph.D. in Organizational Leadership is a selective program, and admittance is not guaranteed even though applicants meet all the admissions requirements. The requirements for admission to the program include:*

- A master's degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- A graduate grade point average (GPA) of 3.0 or higher from the master's degree granting institution at which at least a minimum of 24 hours was completed.
- A minimum of five years of leadership experience in the workplace, volunteer organizations, or the classroom.
- Submission of all documents required by the Admissions Selection Committee and approval by the committee for admission into the program.

*The Admissions Selection Committee retains the right to waive admission requirements for special circumstances.

Application Process

The goal is to admit highly qualified students, with clear career objectives, who choose to enter the doctoral program after obtaining a master's degree. To apply for admission to the doctoral program, the applicant must complete the following steps:

- Submit a formal application.
- Send a current resume that includes a career objective, previous undergraduate and graduate work, work experience, and special recognition or awards. The resume should make clear the number of employees the applicant has supervised in all leadership positions.
- Send at least three recommendation forms including one from the applicant's current manager (this may be the chairman of the board of directors or a peer at another organization for CEOs), one from an academic in higher education, and one from someone that can speak to the spiritual character of the applicant.
- Prepare and submit a five to six page scholarly essay following the requirements and outline in the application packet.
- Arrange to have your graduate transcript sent from the accredited institution granting the degree. Transcripts should be supplied from all institutions the applicant has attended subsequent to the completion of the bachelor's degree.

Formal Application Essay

This essay is an essential aspect of the admission process and will be carefully assessed in order to make an informed decision regarding your acceptance into the Ph.D. program. Please follow the guidelines carefully addressing each component of the essay. The essay should be written to American Psychology Association (APA) Sixth Edition standards:

- Title page -typed, double-spaced, and numbered with a minimum of five pages and maximum of six pages.
- Clear and convincing response to the questions.
- Organization and presentation (i.e., readability and formatting).
- Evidence of critical thinking that supports the point and perspectives of the essay.
- Use of appropriate vocabulary and grammar.
- Evidence of scholarly (academic) writing skills that demonstrates an ability to analyze and integrate literature from the leadership field.

Admissions Selection Process

The admissions selection process is as follows:

- Submit completed application and required documents to Adult Enrollment Services.
- The completed Application Files will be reviewed and evaluated by the Admissions Selection Committee.
- A letter of accepted or denied admission will be sent to the student.
- Students will then confirm their intent to commence the program and send a \$200 deposit (which will be applied to tuition and fees) that can hold a position in the program for the student.

Program Requirements

Transfer Credit Policy

Students may transfer up to nine hours of post-master's credit from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education provided a grade of "B" or higher was earned in a post-masters course meeting the following criteria of the transcript audit:

- The course is clearly comparable to one of the Ph.D. program course offerings.
- The course is at the 600 or higher numbering system and was not part of the master's degree requirements.
- The course has been completed within the past five years.
- The course reflects current knowledge-base and best practice.
- The course reflects higher order thinking, study, and assessment requirements of the scholarship of discovery.
- The course has been evaluated by IWU faculty and approved to meet program requirements.

Advanced Degree Appeals for Transferring Additional Hours

Students who have obtained a professional graduate degree requiring 60 credit hours or more may petition to have appropriate coursework transferred into the doctoral program.

Graduate students having earned a doctoral degree or a professional degree requiring 90 or more credit hours may appeal in writing, to the Chair, Department of Leadership Studies, for a transcript audit to transfer up to nine additional hours (18 maximum). The letter of appeal, requesting more than nine hours of transfer credit, should clearly explain and justify the request. The letter of appeal should be supported with a dossier showing clear and convincing alignment between the courses of study and demonstrating that the transfer of credit policy criteria (above) have been met.

Attendance Policy

All doctoral courses are a blend of live and interactive online discussions. Students are expected to attend all live sessions and substantively engage in all interactive online discussions, tests, quizzes, and prescribed learning activities.

- **Synchronous Class Sessions** - Synchronous classes are held on Saturdays from 9:00 am to 5:00 pm and meet on the second, fourth, and eighth Saturdays of the September, January, and April terms. Students are expected to be in attendance when class begins, and remain the entire session. A student may be allowed one absence per course. An allowed absence only is to be used when absolutely necessary and requires approval from the faculty member teaching the course. Students need to contact the faculty member regarding make-up work, if allowed by the faculty member. The criteria for full participation attendance points will be determined by the faculty member.
- **Online Attendance** - Attendance is determined by participating in weekly discussions. Failure to participate in the weekly discussion forum(s) will constitute an absence for that week. Participating in discussion does not guarantee full participation attendance points. The criteria for full substantive participation points will be determined by the course professor. A student may be allowed one participation absence per course. Students need to contact the faculty member regarding make-up work, if allowed.
- **Excessive Absences** - A student is allowed only one absence per course, whether it is a synchronous Saturday or online participation absence (not one of each). If a student exceeds the allowed absences and does not contact the Office of Student Services to officially withdraw before the last class session, the professor is directed to issue the grade of "F." A student accruing excessive absences in the final week of the course will be issued the grade of "F."
- Students are expected to take courses in the predetermined sequence. Students who are unable to participate in a course due to unavoidable circumstances must arrange for a temporary leave of absence with the Office of Student Services prior to the

beginning of the course. Students needing to withdraw while in a course may do so with permission of the Department Chair and by arrangement with the Office of Student Services prior to the end of the course, but the regular refund and academic withdrawal policies apply.

Residency

Residency for the doctoral program is satisfied by attending on campus during three Summer Institutes. These institutes begin on a Saturday (except for first year students, who begin on Friday) and go through the following Friday. Students are expected to be in attendance every day of each Institute and are not allowed an absence from required workshops, events, or class sessions that are scheduled during the Institute. The Summer Institutes are normally attended during three consecutive years. However, in unusual circumstances a student may be given permission by the Department Chair to skip a year and attend the Institute another year. Students are expected to follow the community lifestyle statement of the university while living on campus.

Withdrawal from a Course

A student that withdraws from a course will need to get permission from the Department Chair to continue in the program and will need to follow the plan of study prescribed by the Department Chair.

Students needing to officially withdraw from a course will be required to contact the Office of Student Services. Tuition will be reimbursed according to the following schedule:

- 100% of the tuition fee if withdrawing within the first seven days of the course,
- 90% of the tuition fee if withdrawing between the 8th and by the 14th day of the course,
- 50% of the tuition fee if withdrawing between the 15th and by the 21st day of the course, and
- No refund after the 21st day from the start date of the course.

A student withdrawing from the summer residency less than 10 days from the start of the summer term will be assessed a fee to cover the costs of room and meals. Residency fees are non-refundable.

Academic Standing

Students enrolled in the Ph.D. program are regarded as members of the academic community of Indiana Wesleyan University and are held responsible for conducting themselves in conformity with the standards of conduct for adult learners. Continued enrollment in the program is at all times subject to review of the student's academic record and of the student's actions with regard to observance of university rules and regulations.

Academic Probation - Students enrolled in the Ph.D. program will be placed on probation if their cumulative GPA at any time falls below the required 3.25 GPA for graduation

Students are given six months to satisfactorily raise their GPA. The GPA is reviewed after the six month probationary period, and if it has been successfully raised, the probationary status is removed. Academic suspension will result if the student's GPA is not successfully raised.

Academic Suspension - Academic suspension of six months will result if:

- A student fails to clear the academic probationary status within the six month probationary period.
- A student has taken a course twice and failed to achieve a satisfactory grade.

In all cases, the suspension will occur once the grades have been recorded in the Registrar's Office. Students will be notified of the academic suspension in writing. A student will be eligible to reapply for admission on a provisional basis after six months, but only upon the recommendation of the Dean of the School of Service and Leadership.

Academic Dismissal - Upon a second academic suspension in the Ph.D. program, a student is not eligible to reapply to Indiana Wesleyan University.

Students who do not follow the courses in the designated sequence, or who withdraw from a course, must undergo advising (by the Department Chair) before being allowed to register for another course.

Academic Load

Students may enroll in no more than 6 credit hours per term. Overload requests maybe submitted in writing to the Department of Leadership Studies and reviewed through the academic petition process.

Comprehensive Examination

After the completion of all coursework (DOL courses numbered DOL-915 and lower), a comprehensive examination will be administered to each student in the Ph.D. program. This exam will be designed to:

- Determine the student's grasp of leadership understanding across the curriculum;
- Assess the student's ability to adapt and integrate leadership theory and current best practice across the curriculum, including the integration of faith and practice;
- Give the student the opportunity to demonstrate higher order thinking with reference to Organizational Leadership theory and practice.

The exam will be constructed to cover the major domains of the program and will be administered by a committee of full-time faculty in the Department of Leadership Studies. The Comprehensive Examination Policy Guide is published annually. Students are required to follow all policies, procedures, and guidelines contained in the most recent guide.

The Dissertation

The dissertation will be a research-based, practice-centered inquiry that attests to the student's understanding of the field and ability to conduct scholarly inquiry about an issue related to leadership practices and performance in organizations from which other leaders can benefit. In addition, the research must provide a unique contribution to the understanding of organizational leadership.

Students may conduct qualitative, quantitative, mixed methods, or any other type of research that meets the approval of their Dissertation Committee. The dissertation is expected to meet the highest standards of scholarship and inquiry, and should demonstrate doctoral level composition and format. The student should identify the problem and its significance, outline the background and literature that informs the problem, and collect and analyze data. The process should result in a written document detailing findings, implications, and recommendations for future policy, governance, and/or practice.

Dissertation Requirements

For the Ph.D. in Organizational Leadership major, coursework comprises 48 credit hours. Then, the dissertation includes a minimum of an additional 12 hours. Three credit-hours of a Dissertation Seminar (DOL-915) and nine credit hours of dissertation credit after DOL-915 are required to reach the 12 credit-hour dissertation threshold. The coursework (48 hours) and dissertation (12 hours) combine to make the Organizational Leadership major a 60-credit hour program.

Every Organizational Leadership student will be required to write and defend a dissertation. The Organizational Leadership course of study emphasizes the development of theory-in-use research and skills with a practitioner focus. A doctoral research study addresses a problem of practice, where the focus is upon the integration of knowledge or its application. A dissertation generates or confirms knowledge and expanded capacity while linking theory-in-use to current best practice. The process of scholarship, research, and leadership utilizes a variety of research methods, including empirical, interpretive, or critical. All doctoral research studies and dissertations will result in a substantial written document.

A Dissertation Policy Manual will be released annually by the Department of Leadership Studies. Students are required to follow all policies, procedures, and guidelines contained in the most recent manual. Students should consult their Dissertation Chair regarding specific questions related to the requirements of the Dissertation Policy Manual.

Degree Completion Limits

Many students require 5 – 7 years to complete the doctoral degree. The coursework of the Ph.D. program is designed as a lock-step curriculum, which is to be completed in 33-36 months (depending on whether the program is started in July or January). Following the coursework and comprehensive exam, the student begins the dissertation which must be completed within six years from the point of completing the DOL-915 course. Request for exceptions to this policy must be made in writing to the CAPS Academic Appeals Committee.

Dissertation Continuation

Doctoral students not completing the dissertation by the end of the 12 hours of dissertation courses will be required to maintain continuous enrollment. They will be required to enroll in a one-hour Dissertation Continuation course (DOL-922) with the university each successive term until the dissertation is successfully defended. Students will pay the one hour tuition fee per term to maintain continuous enrollment.

Candidate Status

Doctoral students will attain candidacy status upon successful:

- Completion of all coursework.
- Completion of the comprehensive exam.
- Completion and committee approval of the dissertation proposal (Chapters 1-3).

Graduation Requirements

- Minimum grade of "B-" in each course.
- Cumulative GPA of 3.25.
- Successful completion of all required coursework and the comprehensive exam.
- Successful defense of dissertation.
- Completion of dissertation publication review process with OCLS.
- Payment of tuition and fees is required to receive a diploma.

PhD - Organizational Leadership

Organizational Leadership (Ph.D.) - Program of Study

A student is expected to take courses in a specified sequence and this sequence can only be changed with the permission of the Chair of the Department of Leadership Studies. Students can begin the program in July or January of each year. The following are the required courses for the Ph.D. in Organizational Leadership.

Core Courses

DOL-715	Leadership and Personal Development	3
DOL-720	Critical Inquiry	3
DOL-735	Advanced Leadership Theory	3
DOL-740	Organization Theory and Design	3
DOL-750	Change, Innovation, and Entrepreneurship	3
DOL-760A	Leadership Development Colloquium I	1
DOL-760B	Leadership Development Colloquium II	1
DOL-760C	Leadership Development Colloquium III	1
DOL-800	Organizational and Adult Learning	3
DOL-810	Statistical Research Design	3
DOL-820	Advanced Research Design	3
DOL-830	Global Perspectives on Leadership	3
DOL-840	Ethics and Leadership	3
DOL-855	Stewardship	3
DOL-860A	Advanced Leadership Development Colloquium I	1
DOL-860B	Advanced Leadership Development Colloquium II	1
DOL-860C	Advanced Leadership Development Colloquium III	1
DOL-875	Advanced Global Leadership	3
DOL-880	Application of Research Methods	3
DOL-885	Qualitative Research Methods and Analysis	3
DOL-915	Dissertation Seminar	3

DOL-920	Dissertation	3
DOL-920	Dissertation	3
DOL-920	Dissertation	3

Students will continue to register for DOL-922 Dissertation Continuation (1 credit hour) all subsequent terms until dissertation is completed.

Subtotal: 0

School of Educational Leadership

The IWU School of Educational Leadership offers dynamic programs that serve to apply the mission of IWU by drawing teachers, administrators, and other school personnel into an integrated experience of intellectual challenge, spiritual growth, and leadership development. These programs call candidates to Christian character and academic excellence, equip them for success in their disciplines, mentor them in leadership, and prepare them for service.

Through the IWU School of Educational Leadership, a variety of programs are offered to help students meet personal and professional goals:

- **Associate of Science Degree with majors in:**
 - Early Childhood Education (p. 491)
- **Bachelor of Science Degree with majors in:**
 - BS - Early Childhood Education (Licensure Track) (p. 493)
 - BS - Early Childhood Education (Non-Licensure Track) (p. 496)
- **Master of Education Degree (M.Ed.) with majors in:**
 - Christian Education (p. 497)
 - Instruction in Early Learning (p. 498)
 - Teacher Leadership - Elementary (p. 499)
 - Teacher Leadership - Secondary (p. 501)
- **Master of Science Degree (M.S.) with majors in:**
 - Curriculum, Assessment, and Instruction (p. 503)
 - School Administration (Indiana Licensure) (p. 505)
 - School Administration (Ohio Licensure) (p. 507)
 - School Administration (Non-Licensure) (p. 509)
 - Special Education (Indiana Licensure) (p. 510)
 - Special Education (Ohio Licensure) (p. 512)
 - Special Education (Non-Licensure) (p. 514)
- **Certificates**
 - Transition to Teaching (p. 525) - graduate level, non-degree initial licensure program
 - School Administration (p. 517) - post-master's, non-degree licensure program leading to the Building Level Administrator's License; non-licensure track also available
 - Special Education (p. 521)- post-master's non-degree licensure program for teachers seeking additional licensure in Special Education; non-licensure track also available
- Education Specialist Degree (EdS) (p. 515)

Academic Policies - School of Educational Leadership

Admission

Applicants to any program within the School of Educational Leadership will be required to sign a disclosure of information waiver giving any prior institutions the applicant may have attended permission to supply IWU representatives all information relevant to the applicant's fitness for teacher training or licensure recommendation, including but not limited to his/her conduct, standing, or reputation while attending said institutions. Any information obtained may be considered by IWU in its decision whether or not to admit an applicant, to permit his or her continuance in a program, or to recommend him/her for licensure.

Attendance Policy

Because of the delivery method of adult and graduate programs, attendance is required and monitored. Students are expected to be present for on-site class sessions and participate in online activity. Absences are allowed as follows:

- Under emergency circumstances, a student may be allowed one absence in courses that are five class sessions or fewer in length. Students need to contact the faculty member regarding make up work.
- Under emergency circumstances, a student may be allowed two absences in courses that are six or more class sessions in length. Students need to contact the faculty member regarding make up work.
- Under emergency circumstances, a student may be allowed four absences in courses that are sixteen or more class sessions in length. Students need to contact the faculty member regarding make up work.

If a student exceeds the allowed absences and does not contact the Office of Student Services to officially withdraw before the last class session, the instructor is directed to issue the grade of "F."

Administrative withdrawals assigning a grade of "W" will also happen as follows:

- A student who does not attend the first two workshops of a course will be administratively withdrawn from the course.
- A student who violates the attendance policy prior to the last workshop of a course will be administratively withdrawn from the course.
- A student who never attends a course will be administratively withdrawn from not only that course but all subsequent courses when this notification comes at the time the grades are submitted.

Students who must miss a course due to unavoidable circumstances must arrange for a withdrawal with the Office of Student Services prior to the beginning of the course. Students needing to withdraw while in a course may do so by arrangement with the Office of Student Services prior to the end of the course, but the regular refund and academic withdrawal policies apply.

Faculty members reserve the right to factor lateness, early departures, and class attendance into a student's grade, as long as it is addressed in the syllabus.

On-site Attendance Policy - The nature of the adult and graduate programs requires students to attend all class sessions. Class attendance records are maintained by the faculty member and submitted to the Office of Student Services.

- **Class Attendance Policy** - Students are expected to be present when class begins, and remain the entire workshop. To be counted present, a student must attend a total of three hours or more of a class that is four hours in length or four and one-half hours or more of classes that are six hours in length.
- **Project Team Policy** - Students are expected to participate in their project team activities.

Online Attendance Policy: Attendance is determined by activity during a workshop, either through discussions or submission of assignments. A student is reported absent for a workshop if there is not at least one submission (or posting) of an assignment or in a discussion forum assigned during that workshop.

See the Graduate Studies in Leadership section for the specific attendance requirements of the doctoral program.

Certificate/Degree Requirements

Associate Programs

- Completion of core requirements
- Cumulative GPA of 2.0 or higher

- A minimum grade of “C” must be achieved in ENG-140 and ENG-141. Failure to achieve a “C” in these courses will require repeating the course until a “C” is achieved. (The “repeated courses” policy as found in the Academic Information section does not apply in this case.)
- Additional program-specific requirements as defined by the School of Educational Leadership. See specific program for details.
- Payment of all tuition and fees in order to receive a diploma

Bachelor Programs

- Completion of 120 semester hours
- Completion of the required core courses with a GPA of 2.75 or higher
- Cumulative GPA of 2.75 or higher
- Completion of 30 hours of general education requirements as specified (General Education Requirements)
- Additional program-specific requirements as defined by the School of Educational Leadership. See specific program for details.
- Payment of all tuition and fees in order to receive a diploma

Graduate Programs

- Completion of core requirements
- Cumulative GPA of 3.0 or higher
- A grade of "B-" or higher in each course
- Additional program-specific requirements as defined by the School of Educational Leadership. See specific program for details.
- Payment of all tuition and fees in order to receive a diploma/certificate

See each program listing for additional program requirements.

Clinical Experience Requirements

Several programs require clinical experiences. See each program listing for specific requirements.

Computer Requirements

Students are expected to possess a computer throughout the duration of their program. Student computers must be able to run a supported browser and handle additional plug-ins as identified by the Learning Management System (LMS) company. Students should be able to produce, send, and receive documents that are compatible within the two most recent offerings of Microsoft Office to complete most of the assignments. IWU will offer support to students on only these two offerings of office software. Computer and Internet connection may need to be fast enough in some courses to watch streaming videos, participate in live meetings, upload large files, install software, and listen to audio lectures. In addition to these minimum expectations, participation in a CAPS course or program may entail additional computing and/or technology requirements.

Grading and Evaluation

A letter grade is used in evaluating the work for a course. For the purpose of determining scholastic standing and awarding honors, grade points are granted according to the letter grades and semester hours of credit. The grade point average (GPA) is the number of quality points earned at IWU divided by the number of credit hours attempted at IWU.

Grade	Quality Points (per credit)
A	4.0
A-	3.7
B+	3.3

B	3.0
B-	2.7
C+	2.3
C	2.0
C-	1.7
D+	1.3
D	1.0
F	.0

Repeated Courses - A student may repeat once any undergraduate course in which a grade below “C” (“C-,” “D+,” “D,” or “F”) was previously earned. CAPS graduate students with a cumulative GPA below the minimum required by their program for graduation, may retake once, at their option, any class in which they earned below a "B-."

Whenever a course is repeated, the last grade and credits earned replace the previous grade in computing the student’s grade point average (GPA). All entries, however, remain a part of the student’s permanent academic record. Duplicate credit hours are not given for two or more passing efforts.

Since a course may be repeated once, failure to achieve a satisfactory grade in a course after two attempts will result in academic suspension and ineligibility to complete the major in which the course was repeated.

Incomplete Grades - Students are expected to complete the course requirements by the last class session. There may be instances when crisis circumstances or events prevent the student from completing the course requirements in a timely manner. However, the issuance of an incomplete cannot be given if the student fails to meet the attendance requirements. In these rare situations, a grade of “I” (incomplete) may be issued but only after completing the following process:

- The student must request an “I” from the instructor.
- The instructor must obtain approval from the appropriate Regional Dean/Program Director/Program Chair/Division Chair.

Because “incompletes” are granted only for extenuating circumstances, the student’s grade will not be penalized.

A student who receives an “incomplete” has 10 weeks from the ending date of the course to complete course requirements and turn them in to the instructor. If, at the end of the 10-week extension, the student has failed to complete the course requirements in order to receive a passing grade, the “incomplete” will become an “F.” A student with more than one incomplete on record is subject to academic suspension.

Grade Reports - At the end of each course, the instructor submits grades for each student. Grade reports are available online to the student and indicate courses taken, credits received, and grades assigned.

Transcripts - The student’s official transcript is prepared by the Indiana Wesleyan University Registrar's Office and will show the course, grade, credit, and dates of instruction for each course. Requests for transcripts of coursework at Indiana Wesleyan University must conform with the Privacy Act of 1974, which requires that all transcript requests be submitted in writing and signed by the student, for protection of the student's confidentiality. A transcript is official only when it bears the university seal.

It is university policy not to release a transcript if the student owes anything to the university or if he or she is delinquent on any loan received through Indiana Wesleyan University. A \$3 fee is charged for each transcript and must be enclosed, along with a complete address to which the transcript is to be mailed. Please provide a current address if request is to be sent to student's home. Students requesting a transcript should write to the Indiana Wesleyan University Registrar's Office, 4201 South Washington Street, Marion, IN 46953. For more information, call 1-765-677-2966 or <http://www.indwes.edu/Academics/Registrar/Transcript>

Graduation

Graduation Ceremonies - IWU graduation ceremonies are held three times a year. Degrees are conferred and posted to the student's transcript on these dates. Three additional conferral dates are available in between the graduation ceremonies in which degrees may be conferred and posted to the student's transcript should all requirements be completed.

Eligible students are notified by the Office of Student Services of procedures and requirements concerning graduation.

Each student must complete an "Application for Graduation" provided by the Office of Student Services. This application indicates the student's intent to graduate and initiates the final evaluation of the student's academic record.

Students are also asked to inform the university as to whether they will be attending the ceremony. This allows the university to determine the number of tickets available for students who are attending. If a student cannot attend graduation due to unforeseen circumstances, the degree is still conferred; however, attendance at a future graduation is not an option.

Graduation Requirements - All requirements must be met and transcribed by the date established by the Office of Student Services (eight days prior to the commencement ceremony). Students taking internal or external coursework need to make sure that transcripts, grades, and scores can be received and transcribed by the deadline date.

Students may receive one degree only per commencement. Students meeting requirements for more than one degree must apply for and participate in two different ceremonies. Any university-approved dual degree program is an exception to this policy.

Students who have received a degree from IWU and have returned to meet requirements for an additional major at the same degree level will have the second major posted to their existing degree. The second major can only be posted at one of the three conferral dates, and students receiving the second major are not eligible to participate in another graduation ceremony.

Academic Honors (Baccalaureate Candidates) - Graduation Honors is a recognition given to baccalaureate students at commencement to acknowledge outstanding grade point averages earned. Eligibility for Honors is determined as follows:

- A minimum of 80 graded hours from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education. (NOTE: credit from ITT, International Business College, RETS College School of Nursing, hospital schools of nursing, foreign institutions, CLEP/DANTES, military, and assessed learning does not count toward this requirement.)
- A minimum of 40 graded hours must be from Indiana Wesleyan University.
- For transfer students, all graded hours transferred and transcribed are counted.
- For students with transfer work, the Indiana Wesleyan University GPA will appear on the transcript and in the shaded portion of the Grade Report Mailer; the Honors GPA, which will include grades from transferred courses, will appear below the shaded portion on the Grade Report Mailer.

Baccalaureate degree candidates will be awarded Honors as follows:

- GPA of 3.5 or higher - "cum laude" (with honors).
- GPA of 3.7 or higher - "magna cum laude" (with high honors).
- GPA of 3.9 or higher - "summa cum laude" (with highest honors).

Diplomas - Diplomas are mailed after the conferment of degrees. Diplomas indicate degree earned, date of degree, and honors (bachelor's only). A student's financial account must be settled to receive a diploma.

Honesty, Cheating, Plagiarism and Forgery

Academic dishonesty is inconsistent with scholarship and the pursuit of knowledge and Christian character. Thus, Indiana Wesleyan University expects students to be honest in all academic work and with all university records. Incidents of cheating, plagiarism, falsification of any university documents or any other dishonest action will be investigated and judged by the appropriate academic leader. It is the responsibility of each student to be aware of policies regulating academic conduct including definitions of academic dishonesty, the possible sanctions, and the appeals process.

Coursework

Students are expected to exhibit honesty in the classroom, in homework and on quizzes and tests. Each instructor should define what constitutes honest work in a specific course. Any deviation from ordinary standards, such as the permitted use of notes for an examination or an "open book" test, should be stated clearly by the instructor.

Cheating is defined as the use or attempted use of unauthorized materials or receiving unauthorized assistance or communication during any academic exercise. Examples of cheating include:

1. Submitting work for academic evaluation that is not the student's own.
2. Copying answers from another student during an examination.
3. Using prepared notes or materials during an examination.
4. Permitting another student to copy one's work.
5. Plagiarism – see below for definition
6. Falsification.
7. Other misrepresentations of academic achievement submitted for evaluation or a grade.
8. The submission of papers or other work that one has submitted in a previous class or classes without appropriate citation and/or permission of the instructor.
9. Facilitating the academic dishonesty of others. Examples include, but are not limited to, uploading work to a tutoring website or sharing work with friends, roommates, and classmates.

The Prentice Hall Reference Guide (2006) indicates, "To plagiarize is to include someone else's writing, information, or idea in a paper and fail to acknowledge what you took by indicating whose work it is" (p. 292). In other words, it is not giving credit where credit is due. Plagiarism is both a moral and ethical offense and sometimes a legal one.

Examples of plagiarism include:

1. Copying another person's actual words without the use of quotation marks, source citation, or footnotes.
2. Presenting another person's ideas or theories in your own words without citing the source.
3. Failing to acknowledge contribution and collaboration from others.
4. Using information that is not common knowledge without citing the source.
5. Submitting downloaded papers or parts of papers, "cutting and pasting," or paraphrasing or copying information from Internet sources without proper acknowledgment of a source.

Sanctions

Because the matter of cheating cumulatively leads to dismissal, faculty are required to report each case to the appropriate university administrators who in turn reports the case to the academic leader of the specific college/school. Evidence must be in hand before any action will be taken to confront and accuse a student of cheating.

Any student apprehended and charged with cheating, including plagiarism, during his or her college matriculation, shall receive the following discipline:

1. First incident of cheating: no credit (i.e., no points given) in paper, assignment, or exam.
2. Second incident of cheating: failure in the course involved.
3. Third incident of cheating: dismissal from the university.
4. Students in graduate programs or graduate courses are expected to understand clearly the nature of cheating and are subject to dismissal from the university for any egregious act of academic dishonesty or cheating, without the need to follow the steps listed above.
5. Discovery of any dishonest action for students who have been awarded an IWU degree may result in rescinding of said degree without the need to follow the steps listed above.

A student who is not satisfied with the disciplinary action may follow the grievance and appeal policies of the appropriate academic unit.

University Records: Falsifying or forging any university record or using unauthorized access to any university system is considered a dishonest action and is subject to review and possible sanctions. Incidents of such will be investigated and judged by the appropriate academic leader. It is the responsibility of each student to be aware of policies regulating academic conduct including definitions of academic dishonesty, the possible sanctions, and the appeals process.

Falsification of Academic Records or University Documents: Falsification of academic records or documents includes but is not limited to altering any documents affecting academic records; forging signatures; or falsifying information of an official document such as a grade report, ID card, financial receipt, or any other official university letter or communication. This includes information downloaded (printed) from student information available via Web (online) services.

Unauthorized Access to Computerized Academic or Administrative Records or Systems: Unauthorized access to computerized academic or administrative records or systems means viewing or altering the university's computer records without authorization; copying or modifying the university's computer programs or systems without authorization; releasing or dispensing information gained through unauthorized access; or interfering with the use or availability of computer systems information.

Students who are found to have falsified university documents or participated in unauthorized access to computerized academic or administrative records or systems are subject to the following sanctions:

Sanctions:

1. Dismissal from the university for a single incident.
2. Discovery of any dishonest action for students who have been awarded an IWU degree may result in rescinding of said degree.
3. The university may consider legal action for any individual found to have participated in these actions.

A student who is not satisfied with the disciplinary action may follow the grievance and appeal policies of the appropriate academic unit.

Matriculation

The School of Educational Leadership requires that all candidates admitted to certificate and degree programs complete prescribed course work per the program calendar provided at program orientation.

Some programs in the School of Educational Leadership are designed as a lock-step curriculum, which is to be completed in the time specified by the program calendar for each graduate certificate or graduate degree program.

All candidates in graduate programs in the School of Educational Leadership are expected to complete program requirements associated with their certificate or degree in four years from the point of admission. Any exceptions to this policy must be made via a written petition presented, approved, and filed by the Dean of the School or his/her designee.

Any candidate who withdraws from the program for a period of six consecutive months must be readmitted under the most current university catalog and is subject to adhering to program requirements as listed in the catalog at the time of readmission.

Program Gateways Requirement

All certificate and degree programs in the School of Educational Leadership are part of a larger Professional Education Unit within the University that is accredited by the National Council for the Accreditation of Teacher Education. Subsequently, all programs must adhere to the Unit Assessment System established by the University's Professional Education Unit.

The Unit Assessment System requires that candidate data be collected, evaluated, and reported at four program gateways. These gateways are as follows:

- Admission
- Mid-Program Review
- Program Completion
- Post-Program (non-evaluative)

Candidates are required to satisfactorily pass the admission, mid-program review, and program completion gateways based upon established criteria set forth by each certificate and/or degree program. Program gateway requirements and decision rules determining successful program gateway completion are published as a part of the candidate's program orientation materials and are referenced throughout the program.

Candidates will be evaluated by School faculty and staff and a determination of pass, pass with conditions, or fail will be issued for the admission, mid-program review, and program completion gateways. In the event a candidate fails the admission, mid-program review, or program completion gateway, the appropriate program director will petition to have the candidate

administratively withdrawn from all remaining course work. Candidates will not be able to reenroll in their program until such time as a formal remediation plan is successfully completed and the appropriate program director issues a second petition to reinstate the candidate.

Program Readmission Requirement

Candidates who have previously withdrawn from a program of study in the School of Educational Leadership and who wish to be readmitted to the program are welcome to return. The following conditions for readmission will be applied by the School:

- Program directors reserve the right to require that candidates audit some courses that may have already been completed if the Director determines that the material is significantly different than when the candidate first took the course.
- In the event the candidate has been withdrawn for a period of six months or more, the candidate must satisfy all program and clinical experience requirements as published in the IWU catalog at the time of their readmission to the program.

Academic Programs - School of Educational Leadership

Associate Degree Program

AS - Early Childhood Education

Indiana Wesleyan University's A.S. in Early Childhood Education program is a sixty (60) credit hour undergraduate program emphasizing the knowledge, skills, and dispositions of an early childhood educator working with children from birth through age eight. This program does not lead to teacher licensure.

Upon completion of the program, candidates should be able to:

- Exhibit the School of Educational Leadership's professional dispositions by demonstrating moral decision-making, upholding ethical standards with all stakeholders, and reflecting Christ-like behavior as the foundation of work with families, young children, and communities.
- Actively support child development and developmentally appropriate learning experiences for all children in childcare, classroom, home, and community settings.
- Collaborate to establish safe, healthy, respectful, supportive, and challenging learning environments, where young children have access to quality learning opportunities that inspire and set the stage for growth across the developmental domains.
- Exhibit knowledge and understanding of the dynamics of diverse family and community characteristics; honoring diverse cultural values, language, and norms by encouraging a child's learning connectedness to home.
- Initiate and think professionally in a timely manner to support predetermined management policies and procedures; act professionally in regards to unforeseen management issues and concerns.
- Assist to deliver developmentally appropriate content-rich purposeful curriculum emphasizing the integration of topics and disciplines; support the integration of academic standards and child development impacting contextual factors and individual/group interests, needs, and learning styles.
- Exhibit the knowledge and understanding needed to support positive, respectful, and reciprocal relationship-based interactions as a foundation to support, empower, and engage young children and families.
- Apply constructivist (Vygotsky) theoretical framework into practice throughout academic disciplines to support inquiry-based, play-based, open-ended, project-based, and problem-based learning experiences.
- Participate in informed advocacy for young children, families, and the early childhood profession through multiple types of advocacy (citizen, issue-based, self, group, peer, statutory, family, and friend).
- Demonstrate proficiency in executing a wide range of developmentally appropriate effective approaches, tools, resources, and strategies to meet the unique needs of all learners including technology, inquiry-based, project-based, problem-based, UDL, RTI, and differentiation practices.
- Demonstrate skills in systematic and responsible assessment skills including observing, documenting, and analyzing to support early learning.

- Practice servant leadership philosophy and principles in approach to clinical and service experiences by serving to put the needs of others first, sharing power, aspiring to lead after trust and relations are earned and built, and helping young children, families, and communities develop and perform as highly as possible.

This program provides a fundamental basis for students desiring to continue their education at IWU to complete a bachelor's degree in this discipline. The courses contained in this associate program will satisfy 24 hours out of the 30 general education hours required at the bachelor level and will also apply toward the 120 hour degree requirement.

Admission Requirements

All applicants must have:

- Proof of standard high school diploma or GED certification.
- Applicants who do not hold a valid license in the field of education will be required to submit a criminal history background check conducted at the applicant's expense. Admission to and/or progression in designated programs will be based upon criteria set in the School of Educational Leadership's Criminal History Background Check Admissions Policy.

Program Requirements

The AS in Early Childhood Program is a lock-step program. Students who are unable to complete an ECED course or who receive an unsatisfactory grade for their specific program will be allowed to repeat that course with another group of students if arrangements are made with the Registration Change Counselor and the School of Educational Leadership. Tuition and fees will be charged for repeating the course.

Graduation Requirements

To graduate with an associate degree with a major in Early Childhood Education, the following requirements must be met:

- Completion of 60 semester hours.
- Completion of the core requirements with a GPA of 2.0 or higher.
- Cumulative GPA of 2.0 or higher.
- A minimum of "C" must be achieved in ECED-101, ECED-105, ECED-120, ECED-125, ECED-130, and ECED-135 or their equivalent courses.
- Completion of 24 hours of general education requirements as specified (General Education Requirements).
- Payment of all tuition and fees in order to receive a diploma.

Early Childhood Education (AS) - Program of Study

AS - Foundational Courses

GEN-111	Foundations of Lifelong Learning	3
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Core Courses

ECED-101, ECED-105, ECED-120, ECED-125, ECED-130, and ECED-135 must be passed with "C" or higher.

ECED-101	Foundations of Early Childhood	3
ECED-105	Child Growth and Development	3
ECED-125	Current Issues and Trends in Early Childhood	3
ECED-130	Parents, Families, and Communities As Partners	3
ECED-135	Emergent Literacy	3
ECED-120	Health, Safety, and Nutrition	3
ECED-225	Infant/Toddler Experience	3
ECED-230	Preschool Experience	3
ECED-235	Primary Grade Experience	3
ECED-240	Service Learning Capstone	3

Electives

Elective

3

Bachelor Degree Program

Indiana Wesleyan University's Bachelor of Science with a major in Early Childhood Education program is a 120 credit hour undergraduate program emphasizing the knowledge, skills and dispositions of an early childhood educator work with children from birth through age eight. The program has two tracks: a non-licensure track, and one that prepares the candidate to be recommended for an early childhood, P-3, initial teaching license in the state of Indiana. This program also includes a minor in Reading.

The mission of the Early Childhood Education program is to prepare adults to meet the physical, social, emotional, cognitive, and affective needs of children from birth through age eight. Upon completion of the program, candidates will demonstrate the ability to:

- Demonstrate professional, moral and ethical behaviors and articulate related Christ-like principles.
- Demonstrate competence in the following School of Educational Leadership's dispositional domains: Communication, Critical Thinking, Human Interaction, Teacher Leadership, and Professionalism.
- Analyze the influence of primary care providers on the development of early learners.
- Create challenging and supportive research-based learning environments for early learners.
- Collaborate professionally and effectively with colleagues, administrators, primary care provider(s), and community in written and oral forms.
- Synthesize multiple assessment tools and approaches to document and drive instruction.
- Apply current technologies in instruction and assessment for early learners.
- Apply professional self-reflection practices to promote positive outcomes.
- Synthesize knowledge of central concepts related to developmentally appropriate curriculum and instruction for unique needs of early learners.
- Participate as an advocate for the developmental needs of young children, and the early childhood profession as a whole.
- Compare and contrast interactions with diverse young learners in various settings.

BS - Early Childhood Education (Licensure Track)

This program prepares candidates to be recommended for an early childhood, P-3, initial teaching license in the state of Indiana.

Admission Requirements

All applicants to the licensure track must have:

- Proof of high school graduation or GED certification.
- Applicants who do not hold a valid license in the field of education will be required to submit a criminal history background check conducted at the applicant's expense. Admission to and/or progression in designated programs will be based upon criteria set in the SoEL Criminal History Background Check Admissions Policy.
- Original transcripts from all previous college or university study at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- Minimum subtest scores for math, reading, and writing from one of the following approved testing options:
 - Praxis® Core Academic Skills for Educators Tests
 - Math score of at least 160
 - Reading score of at least 165

- Writing score of at least 165
- ACT
 - Math score of at least 21
 - Reading score of at least 21
 - Writing score of at least 6
- SAT
 - If taken before March 1, 2016
 - Composite score of 1100 based on Critical Reading and Math
 - Essay score of at least 5
 - If taken on or after March 1, 2016
 - Math score of at least 530
 - Evidence-Based Reading and Writing score of at least 540
 - Essay-Writing score of at least 5
- GRE
 - If taken on or after August 1, 2011
 - Quantitative Reasoning score of at least 150
 - Verbal Reasoning score of at least 150
 - Analytical Writing score of at least 3.5
- Or, a graduate degree from a regionally accredited institution
- Prior completion of at least 48 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the candidate is eligible to start a bachelor core program.

Program Requirements

- All BS Early Childhood Education students will be required to provide passing scores of the state's licensing content test(s) by the end of ECED-405 or will be administratively withdrawn from the program.
- The BS-Early Childhood Licensure Program is a lock-step program. Students who are unable to complete an ECED course or who receive an unsatisfactory grade for their specific program will be allowed to repeat that course with another group of students if arrangements are made with the Registration Change Counselor and the School of Educational Leadership. Tuition and fees will be charged for repeating the course.

Completion Requirements

Upon completion of the BS Early Childhood Education Licensure Program, candidates will be recommended for P-3 Educator Licensure in the state of Indiana. Candidates seeking licensure in states other than Indiana must first obtain their Indiana educator license and then seek licensure, in their state of choice, through possible reciprocity agreements.

Graduation Requirements

To graduate from Indiana Wesleyan University with a Bachelor's degree with a major in Early Childhood Education, the following requirements must be met:

- Completion of 120 credit hours.
- Completion of the required prerequisite and core courses with a minimum grade of "C" and a minimum GPA of 2.75.
- Cumulative GPA of 2.75 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements (p. 324)).

- Successfully pass the admission, mid-program review, and program completion gateways (p. 490).

Student Teaching

- All candidates must complete fourteen weeks of full-time student teaching in a P-3 setting.
- All core course work prior to the required 14-week student teaching must be completed with a minimum grade of no less than "C" in each core course to be eligible to student teach.
- All placements for student teaching will be made by the Office of Clinical Experiences. Candidates are not to contact any school or attempt to secure their own student teaching assignment at any time.
- Removal from a student teaching experience may result in the candidate being permanently withdrawn from the program. A grade of "No Credit" will be issued for the student teaching course.

Early Childhood Education (BS) Licensure Track - Program of Study

Prerequisites

Candidates may be enrolled in the Early Childhood Education (BS) Licensure Track Program of Study, but must complete the following courses prior to starting the Core Courses.

ECED-101	Foundations of Early Childhood	3
ECED-105	Child Growth and Development	3
ECED-125	Current Issues and Trends in Early Childhood	3
ECED-130	Parents, Families, and Communities As Partners	3
ECED-135	Emergent Literacy	3
Core Courses		
ECED-305	Educational Psychology for Early Learners	3
ECED-301	Infant/Toddler Care-on-Demand Environments	3
ECED-302	Infant/Toddler Curriculum, Instruction, Assessment	3
ECED-303	Literature Focused Preschool Environments	3
ECED-304	Preschool Curriculum, Instruction, Assessment	3
ECED-322	Early Childhood Special Education	3
ECED-325	Foundations of Reading and Language Structure	3
ECED-332	Instructional Tools for the Teaching of Reading	3
ECED-331	Literacy in the Primary Grades	3
ECED-401	STEM Concepts in the Primary Grades	3
ECED-405	Social Studies and Fine Arts in the Primary Grades	3
ECED-411	Classroom Management in the Primary Grades	3
ECED-422	Advocacy Internship in Early Childhood	3
ECED-430	Student Teaching in Early Childhood	12

Minor in Reading

The minor in Reading is comprised of five previously completed prerequisite (ECED-135) and core (ECED-303, ECED-325, ECED-331, ECED-332) courses.

ECED-135	Emergent Literacy	3
ECED-303	Literature Focused Preschool Environments	3
ECED-325	Foundations of Reading and Language Structure	3
ECED-331	Literacy in the Primary Grades	3
ECED-332	Instructional Tools for the Teaching of Reading	3

Total Credit Hours: 0

BS - Early Childhood Education (Non-Licensure Track)

This program prepares candidates to work in Early Childhood settings, but it does not lead to recommendation for licensure.

Admission Requirements

All applicants to the non-licensure track must have:

- Proof of high school graduation or GED certification.
- Applicants who do not hold a valid license in the field of education will be required to submit a criminal history background check conducted at the applicant's expense. Admission to and/or progression in designated programs will be based upon criteria set in the SoEL Criminal History Background Check Admissions Policy.
- Original transcripts from all previous college or university study at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA).
- Prior completion of at least 48 transferable credit hours is required before the candidate is eligible to start a bachelor core program.

Program Requirements

- All BS Early Childhood Non-Licensure Program students desiring to move to the Licensure Track must meet all admission requirements from the Licensure Track and must contact the Advising Team to have this requirement verified and completed by the end of their ECED-325 course. Candidates not completing this requirement by the end of ECED-325 will not have the option to move to the Licensure Track at a later date.
- The BS-Early Childhood Non-Licensure Program is a lock-step program. Students who are unable to complete an ECED course or who receive an unsatisfactory grade for their specific program will be allowed to repeat that course with another group of students if arrangements are made with the Registration Change Counselor and the School of Educational Leadership. Tuition and fees will be charged for repeating the course.

Graduation Requirements

To graduate from Indiana Wesleyan University with a Bachelor degree in Early Childhood Education, the following requirements must be met:

- Completion of 120 credit hours.
- Completion of the required prerequisite and core courses with a minimum grade of "C" and a minimum GPA of 2.75.
- Cumulative GPA of 2.75 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements (p. 324)).
- Successfully pass the admission, mid-program review, and program completion gateways (p. 490).

Student Teaching

Field experiences are required for several courses in this program. However, a student teaching experience is not included in this non-licensure track.

Total Credit Hours: 0

Master of Education Programs

The M.Ed. degree program is designed for practicing classroom teachers seeking an advanced degree.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

The mission of the Master of Education Program is to prepare teacher leaders to provide advanced knowledge that translates into effective teaching performances and dispositions, all of which are focused on improving P-12 student learning.

The purpose of the Master of Education Program is to provide advanced study beyond the baccalaureate degree to meet the professional needs of practicing teachers. Outcomes and expectations associated with developing master teachers as World Changers are:

- Leading curricular change. Candidates are proficient in curriculum development and implementation; knowledge of curriculum and subject matter is used to create positive change in classrooms, schools, and districts.
- Implementing instructional effectiveness. Candidates are proficient in the knowledge, dispositions, and skills needed for effective teaching; effective teaching results in successful student learning.
- Managing classroom learning. Candidates manage the classroom learning environment to create success for all students.
- Practicing reflective assessment. Candidates manage their continued learning and professional development through continuous reflection about their teaching knowledge, dispositions, skills, and practices.
- Building learning networks. Candidates create professional partnerships to create learning opportunities for themselves and their students.

MEd - Christian Education Major

This degree is currently offered on-site in international settings only and does not lead to licensure.

Admission Requirements

The admission requirements for the M.Ed. program with a major in Christian Education are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University. Transcripts from foreign institutions may need to be sent to an outside agency for evaluation and determination of transferable credits, degrees, and GPA. If this outside review is necessary, students are responsible for the initiation of this evaluation and for any fees incurred during the process.
- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed.
- A letter of Christian testimony.

Graduation Requirements

To graduate, from the M.Ed. program, candidates must have completed the following:

- Successful completion of the M.Ed. curriculum.
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Successful completion of admission, mid-program review, and program completion gateways (p. 490).
- Payment of all tuition and fees is required to receive a diploma.

MEd - Christian Education - Program of Study

Prerequisite Courses

WRI-141	Research and Writing	3
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Core Courses

EDCE-570	The Nature of the Learner	3
EDCE-505	Teaching Bible	3
EDCE-560	Learning Environment and Classroom Management	3
EDCE-515	Christian Worldview	3
EDCE-530	Curriculum Development and Instruction	3
EDCE-540	History and Philosophy of Education	3
EDCE-510	Authentic Educational Assessment	3
EDCE-520	Biblical Foundations for Curriculum	3
EDCE-500	Advanced Instructional Design	3
EDCE-590	Supervisory Issues for Education Leaders	3
EDCE-550	Introduction to Educational Research	3
EDCE-580	Supervision of Instruction	3

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MEd - Instruction in Early Learning Major

The Master of Education (M.Ed.) program with a major in Instruction in Early Learning is designed to provide an advanced degree in early childhood learning to teachers who were awarded an Indiana Wesleyan Transition to Teaching Early Childhood Education (Ohio) Certificate within ten years and became practicing classroom teachers. Candidates will complete a 33-credit hour program by adding 18 hours of advanced preparation courses to 15 hours that may be transferred in from the TTT Early Childhood Education program coursework. These additional hours feature courses that are aligned to the National Education Association's Teacher Leader Model standards, and promote constructivist approaches to teaching and learning, emphasizing teacher leadership and teacher efficacy. The program is designed to support teacher leadership as a vehicle for transforming educators to meet the needs of their learners.

This program is open to any candidate who is awarded Indiana Wesleyan's Transition to Teaching Early Childhood (Ohio) Certificate within ten years and received a P-3 early childhood education teaching license in Ohio. In order to enter the degree program, candidates must have at least one year of successful teaching experience; this may preclude some TTT Early Childhood Education (Ohio) completers from entering this degree program immediately. This program does not lead to additional subject area licensure in Ohio. Prior to applying, an applicant is responsible for knowing whether or not this program will satisfy regulatory requirements for the state in which he or she may be seeking advanced standing.

Admission Requirements

The admission requirements for the M.Ed. program with a major in Instruction in Early Learning are as follows:

- Successful awarding of the Indiana Wesleyan University TTT Early Childhood Education (Ohio) Certificate within the last ten years.
- Public school candidates need:
 - A valid (but not necessarily current) state teacher's license.
 - At least one year (i.e., a minimum of one semester and one day) of teaching experience from an approved and accredited public, private, or parochial P-12 school in the United States or abroad.

- Supporting documentation demonstrating access to a P-12 classroom.

Graduation Requirements

To graduate, from the M.Ed. program, candidates must have completed the following:

- Successful completion of the remaining 18 hours of the M.Ed. curriculum.
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Successful completion of admission, mid-program review, and program completion gateways (p. 490).
- Payment of all tuition and fees is required to receive a diploma.

MEd - Instruction in Early Learning - Program of Study

Courses Transferred from TTT Early Childhood Education (Ohio) Program

EDUT-504	Early Childhood Licensure in Ohio	1
EDUT-514	Foundations of Early Childhood Development and Learning Environments	2
EDUT-522	Foundations in Phonics and Language Structure for Early Childhood	3
EDUT-532	Reading and Writing in Emergent Literacy	3
EDUT-542	The Science of Teaching Reading	3
EDUT-552	Reading and Writing Assessment in Early Childhood	3

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MEd Core Courses

EDTL-510	Personal Attributes and Leadership	3
EDTL-520	The Teacher Leader As a Collaborative Coach	3
EDTL-530	The Teacher Leader in a Professional Learning Community	3
EDTL-540	Leading Instructional Improvement	3
EDTL-550	The Culturally Competent Teacher Leader	3
EDTL-560	The Teacher Leader As a Change Agent	3

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MEd - Teacher Leadership Major - Elementary Education Specialization

The Master of Education (M.Ed.) program with a major in Teacher Leadership is designed to provide an advanced degree in teacher leadership to teachers who were awarded an Indiana Wesleyan's Transition to Teaching Elementary Certificate within ten years and became practicing classroom teachers. Candidates will complete a 33-credit hour program by adding 18 hours of advanced preparation courses to 15 hours that may be transferred in from the TTT Elementary program coursework. These additional hours feature courses that are aligned to the National Education Association's Teacher Leader Model standards, and promote constructivist approaches to teaching and learning, emphasizing teacher leadership and teacher efficacy. The program is designed to support teacher leadership as a vehicle for transforming educators to meet the needs of their learners.

This program is open to any candidate who was awarded Indiana Wesleyan's Transition to Teaching Elementary Certificate within ten years and received an Elementary or P-12 initial teaching license in Indiana. In order to enter the degree program, candidates must have at least one year of successful teaching experience; this may preclude some TTT Elementary completers from entering this degree program immediately. This program does not lead to additional subject area licensure in Indiana. Prior to applying, an applicant is responsible for knowing whether or not this program will satisfy regulatory requirements for the state in which he or she may be seeking advanced standing.

Upon completion of TTTE program, candidates should be able to:

- Demonstrate professional, moral, and ethical behaviors and articulate related Christ-like principles.
- Demonstrate competence in the following School of Educational Leadership's dispositional domains: Communication, Critical Thinking, Human Interaction, Teacher Leadership, and Professionalism.
- Apply content/subject matter and assessment knowledge to teaching and learning experiences using a variety of pedagogical methods and technologies at the elementary level.
- Demonstrate research-based knowledge of how and when elementary children learn, addressing developmental, motivational stages, and factors that affect learning for students with exceptionalities, diverse backgrounds, language differences, and learning differences.
- Create and implement differentiated assessments of student learning at the elementary level that inform instruction.
- Design and implement a variety of instructional strategies that consider the varied needs of all elementary children.
- Create a safe and culturally responsive learning environment using research-based classroom management strategies and high standards for all elementary children.
- Collaborate professionally and effectively with elementary children, colleagues, administrators, primary care provider(s), and community in written and oral forms.

Upon completion of the MEd core courses, candidates should be able to:

- Use effective communication skills and knowledge of diversity to work collaboratively.
- Collect, analyze, and communicate school/classroom data and current research to improve student learning and assist their colleagues in this process.
- Collaborate with colleagues to plan sustainable professional development that meets diverse learning needs and aligns with school/ district goals.
- Analyze data from multiple sources to identify curriculum/instruction needs and serve as a team leader/mentor to foster professional growth to meet these needs and improve student learning.
- Work with colleagues to identify and use assessment tools and collect data to promote change for school/district improvement.
- Use understanding of diversity, effective technology, and communication skills to collaborate with family and community stakeholders for improved educational experiences and student achievement.
- Collaborate with families, communities, and colleagues to advocate for effective educational approaches.
- Demonstrate the professional dispositions of a teacher leader.

Admission Requirements

The admission requirements for the M.Ed. program with a major in Teacher Leadership are as follows:

- Successful awarding of the Indiana Wesleyan TTT Elementary Certificate within ten years.
- Public school candidates need:
 - A valid (but not necessarily current) state teacher's license.
 - At least one year (i.e., a minimum of one semester and one day) of teaching experience from an approved and accredited public, private, or parochial P-12 school in the United States or abroad.
 - Supporting documentation demonstrating access to a P-12 classroom.

Graduation Requirements

To graduate, from the M.Ed. program, candidates must:

- Successfully complete the remaining 18 hours of the M.Ed. curriculum.
- Maintain a cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Successful completion of admission, mid-program review, and program completion gateways.

- Payment of all tuition and fees is required to receive a diploma.

MEd - Teacher Leadership - Program of Study for Elementary Specialization

Courses Transferred from TTT Elementary Program

EDUT-505	Educational Psychology and Diversity for Elementary Educators	3
EDUT-510	Elementary Instructional Planning and Student Learning Processes	3
EDUT-521	Literary Assessment and Intervention in the Elementary Classroom	3
EDUT-545	Assessment and Learning in the Elementary Classroom	3
EDUT-548	Researched-Based Behavior Interventions and Elementary Classroom Management	3

Core Courses

EDTL-510	Personal Attributes and Leadership	3
EDTL-520	The Teacher Leader As a Collaborative Coach	3
EDTL-530	The Teacher Leader in a Professional Learning Community	3
EDTL-540	Leading Instructional Improvement	3
EDTL-550	The Culturally Competent Teacher Leader	3
EDTL-560	The Teacher Leader As a Change Agent	3

MEd - Teacher Leadership Major - Secondary Education Specialization

The Master of Education (M.Ed.) program with a major in Teacher Leadership is designed to provide an advanced degree in teacher leadership to teachers who were awarded an Indiana Wesleyan's Transition to Teaching Secondary Certificate within ten years and became practicing classroom teachers. Candidates will complete a 33-credit hour program by adding 18 hours of advanced preparation courses to 15 hours that may be transferred in from the TTT Secondary program coursework. These additional hours feature courses that are aligned to the National Education Association's Teacher Leader Model standards, and promote constructivist approaches to teaching and learning, emphasizing teacher leadership and teacher efficacy. The program is designed to support teacher leadership as a vehicle for transforming educators to meet the needs of their learners.

This program is open to any candidate who is awarded Indiana Wesleyan's Transition to Teaching Secondary Certificate within ten years and received a secondary or P-12 initial teaching license in Indiana. In order to enter the degree program, candidates must have at least one year of successful teaching experience; this may preclude some TTT Secondary completers from entering this degree program immediately. This program does not lead to additional subject area licensure in Indiana. Prior to applying, an applicant is responsible for knowing whether or not this program will satisfy regulatory requirements for the state in which he or she may be seeking advanced standing.

Upon completion of the TTTS program, candidates should be able to:

- Apply content/subject matter expertise and assessment knowledge to teaching and learning experiences using a variety of secondary methods and technologies.
- Demonstrate professional, moral and ethical behaviors grounded in related Christ-like principles.
- Demonstrate research-based knowledge of how and when adolescents learn, addressing developmental and motivational stages.
- Create and use a variety of assessments, including digital tools, to evaluate secondary student needs in order to plan and strengthen instruction.

- Design and implement a variety of differentiated instructional strategies, including current technologies that consider the diverse needs of all secondary students.
- Create a safe and culturally responsive learning environment using sound classroom management strategies and high standards for all secondary learners.
- Collaborate effectively with students, colleagues, administrators, parents, and community in written and verbal forms.
- Demonstrate competence in the following SoEL dispositional domains: Communication, Critical Thinking, Human Interaction, Teacher Leadership, and Professionalism.

Upon completion of the MEd core courses, candidates should be able to:

- Use effective communication skills and knowledge of diversity to work collaboratively.
- Collect, analyze, and communicate school/classroom data and current research to improve student learning and assist their colleagues in this process.
- Collaborate with colleagues to plan sustainable professional development that meets diverse learning needs and aligns with school/ district goals.
- Analyze data from multiple sources to identify curriculum/instruction needs and serve as a team leader/mentor to foster professional growth to meet these needs and improve student learning.
- Work with colleagues to identify and use assessment tools and collect data to promote change for school/district improvement.
- Use understanding of diversity, effective technology, and communication skills to collaborative with family and community stakeholders for improved educational experiences and student achievement.
- Collaborate with families, communities and colleagues to advocate for effective educational approaches.
- Demonstrate the professional dispositions of a teacher leader.

Admission Requirements

The admission requirements for the M.Ed. program with a major in Teacher Leadership are as follows:

- Successful awarding of the Indiana Wesleyan University TTT Secondary Certificate within ten years.
- Public school candidates need:
 - A valid (but not necessarily current) state teacher’s license.
 - At least one year (i.e., a minimum of one semester and one day) of teaching experience from an approved and accredited public, private, or parochial P-12 school in the United States or abroad.
 - Supporting documentation demonstrating access to a P-12 classroom.

Graduation Requirements

To graduate, from the M.Ed. program, candidates must:

- Successfully complete the remaining 18 hours of the M.Ed. curriculum.
- Maintain a cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Successful completion of admission, mid-program review, and program completion gateways.
- Payment of all tuition and fees is required to receive a diploma.

MEd - Teacher Leadership - Program of Study for Secondary Specialization

Courses Transferred from TTT Secondary Program

Field experiences will be required in some courses.

EDUT-515	Educational Psychology and Diversity for Secondary Educators	3
EDUT-511	Learning Processes and Student Achievement	3

EDUT-575	Assessment and Learning Processes in the Secondary Classroom	2
EDUT-560	Content Literacy Instruction for Secondary Education	2
EDUT-578	Secondary Teaching Methods and Resources	3
EDUT-580	Learning Environments in the Secondary Classroom	2

Core Courses

EDTL-510	Personal Attributes and Leadership	3
EDTL-520	The Teacher Leader As a Collaborative Coach	3
EDTL-530	The Teacher Leader in a Professional Learning Community	3
EDTL-540	Leading Instructional Improvement	3
EDTL-550	The Culturally Competent Teacher Leader	3
EDTL-560	The Teacher Leader As a Change Agent	3

Master of Science Programs

The Master of Science degree programs are designed for practicing classroom teachers seeking advanced teacher preparation with a graduate degree.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

The mission of the Master of Science programs is to prepare teacher leaders to provide advanced knowledge that translates into effective teaching performances and dispositions, all of which are focused on improving P-12 student learning.

The purpose of the Master of Science programs is to provide advanced study beyond the baccalaureate degree to meet the professional needs of practicing teachers to help them touch heaven and change earth.

Graduates of the Master of Science programs should be able to:

- Demonstrate the ability to use research with an understanding of qualitative, quantitative and/or mixed methods research methodologies.
- Demonstrate ethical, Christ-like attitudes, values, and Biblical worldview that encompass professional dispositions, laws and policies, codes of ethics and professional standards appropriate to classroom teaching in their professional behaviors.
- Apply advanced knowledge of student learning suitable for any student.
- Apply data literacy to develop or sustain supportive school environments.
- Apply self-reflection and data analysis to improve their own teaching.
- Demonstrate the ability to lead and participate in collaborative activities with others, such as peers, colleagues, teachers, administrators, community organizations, and parents.
- Apply technology appropriate for their field of specialization.
- Demonstrate cultural knowledge and culturally responsive teaching that promotes student and school success.
- Apply content knowledge and skills that the courses and other experiences of this advanced preparation emphasize.
- Integrate global philosophies into their own educational practices.

M.S. - Curriculum, Assessment, and Instruction Major

The Master of Science (M.S.) degree with a major in Curriculum, Assessment, and Instruction is designed for practicing classroom teachers seeking advanced study in these three vital areas of P-12 schools. Candidates will complete a 33-credit hour

program that is aligned to the Council for the Accreditation of Educator Preparation's advanced-level program standards and the National Board of Professional Teaching Standards. Courses are designed to provide participants with an essential mix of theory and practice in order to enhance and create curriculum, assessment, and classroom instruction. Candidates will deepen their understanding in areas such as differentiation, culturally responsive teaching and social justice, ethics and faith, technology integration, current topics and research, and initiating and leading thoughtful systemic change and innovation through a spiraled scope and sequence. Limited field experiences within one's own classroom are required in some courses.

Candidates who have completed this program should be able to:

- Develop personal philosophies of curriculum, assessment, and instruction design that are ingrained with biblical and professional ethics practices.
- Integrate best global practices in differentiating instruction and culturally responsive teaching into their curriculum and pedagogy.
- Learn and apply specialized content and discipline knowledge contained in approved state and/or national discipline-specific standards, technology standards, and best understanding of faith-based core social justice, including current laws, trends, policies, and ethics regarding design of curricula, instruction, and assessment.
- Study, appraise, and implement effective assessment practices for managing and monitoring student learning.
- Articulate systematic thinking about their practice within the school, and learn from experience.
- Collaborate with peers to lead improvement in personal and school academic practices.
- Synthesize theory and practice in the areas of curriculum, instruction, and assessment.
- Apply various technologies appropriate for classroom teaching and assessment.

Admission Requirements

The admission requirements for the M.S. program with a major in Curriculum, Assessment, and Instruction are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University. Transcripts from foreign institutions may need to be sent to an outside agency for evaluation and determination of transferable credits, degrees, and GPA. If this outside review is necessary, students are responsible for the initiation of this evaluation and for any fees incurred during the process.
- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed.
- Candidates need:
 - A valid (but not necessarily current) state teacher's license, or a valid (but not necessarily current) temporary, standard, or professional teaching license/certificate from another recognized accreditation body (e.g., Association of Christian Schools International), or an official letter from a school administrator confirming employment as a teacher of record.
 - At least one year (i.e., a minimum of one semester and one day) of teaching experience from an approved and accredited public, private, or parochial P-12 school in the United States or abroad.
 - Supporting documentation demonstrating access to a P-12 classroom.

Graduation Requirements

To graduate from the M.S. program, candidates must have completed the following:

- Successful completion of the M.S. curriculum.
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Successful completion of admission, mid-program review, and program completion gateways (p. 490).
- Payment of all tuition and fees is required to receive a diploma.

M.S. - Curriculum, Assessment and Instruction - Program of Study

Core Courses

Field experiences will be required in some courses.

EDUC-540	Advanced Curriculum Design	3
EDUC-640	Curriculum Transformation	3
EDUC-550	Advanced Assessment Design	3
EDUC-650	Assessment Transformation	3
EDUC-560	Advanced Instructional Design	3
EDUC-660	Innovative Instructional Design	3
EDUC-510	How We Learn	3
EDUC-520	The Faithful Teacher	3
EDUC-530	The Craft of Teaching	3
EDUC-600	Classroom Action Research Tools	3
EDUC-630	Research in My School	3

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M.S. - School Administration Major (Indiana Licensure)

The Master of Science (M.S.) degree with a major in School Administration is designed for practicing classroom teachers seeking an advanced degree in education to earn their Indiana building level administrator's license. Candidates will complete a 33-credit hour program. The 18-credit hour concentration in School Administration identifies outcomes and expectations based on current school leadership principles and practices and enables interns to engage in inquiry, research, dialogue, team learning, reflection, problem-based learning, collaboration, and standards-based assessment from a comprehensive P-12 perspective. It aligns to the National Educational Leadership Preparation (NELP) standards and the Indiana Department of Education's (IDOE's) School Leader -- Building Level standards. The school administration major satisfies Indiana's required program of study for a building level administrator's license. The 15 credit hours of courses in Education are designed to provide participants with methods and materials to deepen their teaching ability and help their own students learn, including culturally responsive teaching, ethics and faith, and research and technology tools. It aligns to the Council for the Accreditation of Educator Preparation's advanced-level program standards. Course instruction is designed to model best practices and procedures in the classroom.

Candidates who have completed this program should be able to:

- Understand and be able to apply Christ-like leadership principles that build the spiritual foundation critical to the success of a world-changer.
- Demonstrate competency in the following School of Educational Leadership's dispositional domains: Communication, Critical Thinking, Human Interaction, Leadership, and Professionalism.
- Demonstrate the ability to facilitate collaborative vision, mission, values, goals, and a culture of continuous improvement in the buildings they will lead to change the world.
- Demonstrate instructional leadership by understanding and promoting best practices in teaching, with an acute focus on student learning and academic success.
- Demonstrate the ability to leverage school operations, manage resources, and provide a safe learning environment to ensure the success of all students.
- Demonstrate the ability to build diverse relationships that engage parents and the community in the learning process and share resources for student success and for the benefit of all stakeholders.
- Model personal integrity, fairness, accountability, cultural responsiveness, and ethical/legal decision-making, and expect the same from staff and students.

Admission Requirements

The admission requirements for the M.S. program with a major in School Administration are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA) verified

on original transcripts sent by the institution directly to Indiana Wesleyan University. Transcripts from foreign institutions may need to be sent to an outside agency for evaluation and determination of transferable credits, degrees, and GPA. If this outside review is necessary, students are responsible for the initiation of this evaluation and for any fees incurred during the process.

- A GPA of 2.75 or above from the degree granting institution at which at least of minimum of 30 hours was completed
- Be currently employed in or have access to a P-12 public or non-public school in which the principal is willing to serve as a mentor for the internship phase of the program. Submission of a completed internship agreement with a building principal will be required prior to the start of the internship phase.
- Hold an initial, standard, provisional, proficient, or accomplished practitioner Instructional or School Counselor license.
- At least two years of teaching experience on one of the licenses listed above in an approved and accredited public, private, or parochial elementary, secondary, or postsecondary school in the United States or abroad.
*Please note that in keeping with Indiana Department of Education licensure policy, experience gained by a teacher holding only an Emergency Permit, Provisional Permit, Transition to Teaching Permit, Career Specialist Permit, Charter School License, Substitute Permit, or Workplace Specialist II license is not acceptable as licenses of these types do not meet the prerequisite license requirements.
- Obtain recommendations from two school leaders (superintendent, principal, or assistant principal) who are qualified to judge the applicant's knowledge, skills, and dispositions in relation to pursuing the Building Level Administrator's license.

Clinical Experience Requirements

- All candidates must complete two Internships (three credit hours each over a six-month period).
- All candidates must secure a Principal-Mentor at the school in which they are currently teaching.
- The Principal-Mentor will work with the candidates throughout the course of the Internships.

Graduation Requirements

To graduate from the M.S. program, candidates must meet the following:

- Successfully complete the M.S. curriculum.
- Possess a cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Satisfy admission, mid-program review, and program completion gateways (p. 490).
- Provide evidence of a passing score for the Indiana licensure exam for Building-level Administration.
- Payment of all tuition and fees is required to receive a diploma.

Indiana Candidates -- Successful completion of the M.S. – School Administration program meets the academic requirements for recommendation for licensure. Additionally, candidates must complete other requirements of the Indiana Department of Education before a principal's license will be issued, including receiving a passing score on the related state assessment test, evidence of at least two years teaching or work experience as a teacher or school counselor on one of the following license types: initial, standard, provisional, proficient, or accomplished practitioner instructional or School Counselor license.

Other Candidates – Applicants who seek administrative licensure in states other than Indiana bear the responsibility to determine whether completion of the IWU M.S. – School Administration program will meet the academic and assessment requirements of the state in which licensure is sought.

M.S. - School Administration - Program of Study

Core Courses

Field experiences will be required in some courses.

EDL-657	Collaborative Vision and Instructional Leadership	3
EDL-616	Organizational, Operational, and Resource Management	3
EDL-618	Professional, Legal, and Ethical Leadership	3

EDL-610	Community, Cultural, and Relational Leadership	3
EDL-612	Principal Internship I: Clinical Application of Leadership Principles	3
EDL-625	Principal Internship II: Clinical Application of Leadership Principles	3
EDUC-510	How We Learn	3
EDUC-520	The Faithful Teacher	3
EDUC-530	The Craft of Teaching	3
EDUC-600	Classroom Action Research Tools	3
EDUC-630	Research in My School	3

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M.S. - School Administration Major (Ohio Licensure)

The Master of Science (M.S.) degree with a major in School Administration is designed for practicing classroom teachers seeking an advanced degree in education to earn their Ohio building level administrator's license. Candidates will complete a 33-credit hour program. The 18-credit hour concentration in School Administration identifies outcomes and expectations based on current school leadership principles and practices, and enables interns to engage in inquiry, research, dialogue, team learning, reflection, problem-based learning, collaboration, and standards-based assessment from a comprehensive P-12 perspective. It aligns to the National Educational Leadership Preparation (NELP) standards and the Ohio Department of Education's (ODOE's) Standards for Principals. The school administration major satisfies Ohio's required program of study for a professional administrator's license. The 15 credit hours of courses in Education are designed to provide participants with methods and materials to deepen their teaching ability and help their own students learn, including areas such as culturally responsive teaching, ethics and faith, and research and technology tools. It aligns to the Council for the Accreditation of Educator Preparation's advanced-level program standards. Course instruction is designed to model best practices and procedures in the classroom.

Candidates who have completed this program should be able to:

- Understand and be able to apply Christ-like leadership principles that build the spiritual foundation critical to the success of a world-changer.
- Demonstrate competency in the following School of Educational Leadership's dispositional domains: Communication, Critical Thinking, Human Interaction, Leadership, and Professionalism.
- Demonstrate the ability to facilitate collaborative vision, mission, values, goals, and a culture of continuous improvement in the buildings they will lead to change the world.
- Demonstrate instructional leadership by understanding and promoting best practices in teaching, with an acute focus on student learning and academic success.
- Demonstrate the ability to leverage school operations, manage resources, and provide a safe learning environment to ensure the success of all students.
- Demonstrate the ability to build diverse relationships that engage parents and the community in the learning process and share resources for student success and for the benefit of all stakeholders.
- Model personal integrity, fairness, accountability, cultural responsiveness, and ethical/legal decision-making, and expect the same from staff and students.

Admission Requirements

The admission requirements for the M.S. program with a major in School Administration are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University. Transcripts from foreign institutions may need to be sent to an outside agency for evaluation and determination of transferable credits, degrees, and GPA. If this outside review is necessary, students are responsible for the initiation of this evaluation and for any fees incurred during the process.

- A GPA of 2.75 or above from the degree granting institution at which at least of minimum of 30 hours was completed.
- Be currently employed in or have access to a P-12 public or non-public school in which the principal is willing to serve as a mentor for the internship phase of the program. Submission of a completed internship agreement with a building principal will be required prior to the start of the internship phase.
- Hold a standard or professional educator license.

*Please note that in keeping with Ohio Department of Education licensure policy, experience gained by a teacher holding a substitute license or any alternative license, certificate, or permit is not acceptable as these do not meet the prerequisite requirements.

- Have two years of full-time teaching as a lead classroom teacher or teacher of record under a standard or professional educator license (or two years of work experience under a professional pupil services license) for the ages and grade levels for which the principal license is sought.
- Obtain recommendations from two school leaders (superintendent, principal, or assistant principal) who are qualified to judge the applicant's knowledge, skills, and dispositions in relation to pursuing the Educational Leadership license.

Clinical Experience Requirements

- All candidates must complete two Internships (three credit hours each).
- All candidates must secure a Principal-Mentor at the school in which they are currently teaching.
- The Principal-Mentor will work with the candidates throughout the course of the Internships.

Graduation Requirements

To graduate from the M.S. program, candidates must meet the following:

- Successfully complete the M.S. curriculum.
- Possess a cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Satisfy admission, mid-program review, and program completion gateways (p. 490).
- Provide evidence of a passing score for the Ohio licensure exam for Educational Leadership.
- Payment of all tuition and fees is required to receive a diploma.

Ohio Candidates -- Successful completion of the M.S. – School Administration program meets the academic requirements for recommendation for licensure. Additionally, candidates must complete other requirements of the state of Ohio before the appropriate PK-6, 4-9, or 5-12 principal's license will be issued, including receiving a passing score on the related state assessment test.

Other Candidates – Applicants who seek administrative licensure in states other than Ohio bear the responsibility to determine whether completion of the IWU M.S. – School Administration program will meet the academic and assessment requirements of the state in which licensure is sought.

M.S. - School Administration - Program of Study

Core Courses

Field experiences will be required in some courses.

EDL-657	Collaborative Vision and Instructional Leadership	3
EDL-616	Organizational, Operational, and Resource Management	3
EDL-618OH	Professional, Ethical, and Legal Leadership	3
EDL-610	Community, Cultural, and Relational Leadership	3
EDL-612	Principal Internship I: Clinical Application of Leadership Principles	3

EDL-625	Principal Internship II: Clinical Application of Leadership Principles	3
EDUC-510	How We Learn	3
EDUC-520	The Faithful Teacher	3
EDUC-530	The Craft of Teaching	3
EDUC-600	Classroom Action Research Tools	3
EDUC-630	Research in My School	3

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M.S. - School Administration Major (Non-licensure)

Indiana Wesleyan University's Master of Science in School Administration (Non-licensure) Program is a master's degree, non-licensure program. It is designed for alternatively licensed teachers who have a bachelor's degree and have at least two years of teaching experience.

Candidates will complete a 33-credit hour program which includes a 15-credit-hour Core and an 18 credit-hour concentration in School Administration. This concentration identifies outcomes and expectations based on current school leadership principles and practices and enables interns to engage in inquiry, research, dialogue, team learning, reflection, problem-based learning, collaboration, and standards-based assessment from a comprehensive P-12 perspective. It aligns to the National Educational Leadership Preparation (NELP) program recognition standards on which our accreditation is based. The 15 credit hours of Core courses in Education are designed to provide participants with methods and materials to deepen their teaching ability and help their own students learn, including culturally responsive teaching, ethics and faith, and research and technology tools. Course instruction is designed to model best practices and procedures in the classroom.

This program is open to candidates from all states and countries, and is not tied to state licensure. This is an alternative pathway to school leadership for those who need the training, but not the licensure. This could include teachers and leaders in the following schools: International schools, ACSI schools both stateside and overseas, Charter, and Private schools. This program may also appeal to traditional public school teachers who only want a master's degree or continuing education, but have no interest in principal licensure.

Candidates who have completed this program should be able to:

- Understand and be able to apply Christ-like leadership principles that build the spiritual foundation critical to the success of a world-changer.
- Demonstrate competency in the following School of Educational Leadership's dispositional domains: Communication, Critical Thinking, Human Interaction, Leadership, and Professionalism.
- Demonstrate the ability to facilitate collaborative vision, mission, values, goals, and a culture of continuous improvement in the buildings they will lead to change the world.
- Demonstrate instructional leadership by understanding and promoting best practices in teaching, with an acute focus on student learning and academic success.
- Demonstrate the ability to leverage school operations, manage resources, and provide a safe learning environment to ensure the success of all students.
- Demonstrate the ability to build diverse relationships that engage parents and the community in the learning process and share resources for student success and for the benefit of all stakeholders.
- Model personal integrity, fairness, accountability, cultural responsiveness, and ethical/legal decision-making, and expect the same from staff and students.

Admission Requirements

To meet the admission requirements for this program, candidates must:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University. Transcripts from foreign institutions may need to be sent to an outside agency for evaluation and determination of transferable credits, degrees, and GPA. If this

outside review is necessary, students are responsible for the initiation of this evaluation and for any fees incurred during the process.

- An undergraduate GPA of 2.75 or above from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed.
- Be currently employed in or have access to a P-12 public or non-public school or international school.
- Hold a teacher or school counselor license (private, state, international, ACSI, or charter).
- Have at least two years of teaching experience in one of the settings listed above.
- Obtain recommendations from two school, church, or mission leaders who are qualified to judge the applicant's knowledge, skills, and dispositions in relation to school leadership.

Clinical Experience Requirements

All candidates must complete a six-credit-hour internship spanning six months in accordance with NELP requirements.

Graduation Requirements

To graduate from the M.S. program, candidates must have completed the following:

- Successful completion of the M.S. curriculum
- Possess a cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Satisfy admission, mid-program review, and program completion gateways (p. 490).

Candidates must pay all tuition and fees to receive a certificate or degree.

M.S. - School Administration (non-licensure) - Program of Study

Core Courses

Field experiences will be required in some courses.

EDL-657	Collaborative Vision and Instructional Leadership	3
EDL-616	Organizational, Operational, and Resource Management	3
EDL-618	Professional, Legal, and Ethical Leadership	3
EDL-610	Community, Cultural, and Relational Leadership	3
EDL-612	Principal Internship I: Clinical Application of Leadership Principles	3
EDL-625	Principal Internship II: Clinical Application of Leadership Principles	3
EDUC-510	How We Learn	3
EDUC-520	The Faithful Teacher	3
EDUC-530	The Craft of Teaching	3
EDUC-600	Classroom Action Research Tools	3
EDUC-630	Research in My School	3

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M.S. - Special Education Major (Indiana Licensure)

The Master of Science (M.S.) degree with a major in Special Education is designed for practicing classroom teachers seeking initial licensure in special education for students with mild disabilities. Candidates will complete a 33-credit hour M.S. program which aligns to the initial licensure standards established by the Council for Exceptional Children as well as state licensure requirements for Indiana, plus the Council for the Accreditation of Educator Preparation's advanced-level program standards. Courses are designed to provide participants with methods and materials to serve students with exceptional needs through mild intervention.

Upon completion of this program, candidates should be able to:

- Demonstrate strength in the following School of Educational Leadership's dispositional domains: Communication, Critical Thinking, Human Interaction, Leadership, and Professionalism.
- Use knowledge of general and specialized curricular content to individualize learning for students with exceptional needs.
- Select and administer appropriate assessments and analyze data from multiple sources to make data-driven decisions for students with exceptional needs.
- Select evidence-based instructional strategies and resources and implement them effectively to meet exceptional learning needs.
- Demonstrate the ability to create safe, inclusive learning environments by implementing evidence-based behavioral interventions for students with exceptional needs.
- Collaborate with families, colleagues, related service providers, and other stakeholders to provide appropriate learning experiences for students with exceptional needs.
- Use foundational knowledge of the field and the professional Ethical Principles and Practice Standards to develop ethical, legally compliant communications and learning plans for students with exceptional needs.
- Identify diverse cultural and linguistic needs and utilize available technologies to develop culturally responsive learning plans.
- Demonstrate ethical, Christ-like attitudes, values, and Biblical worldview in their professional behaviors with colleagues and students with exceptional needs.

Admission Requirements

The admission requirements for the M.S. program are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University. Transcripts from foreign institutions may need to be sent to an outside agency for evaluation and determination of transferable credits, degrees, and GPA. If this outside review is necessary, students are responsible for the initiation of this evaluation and for any fees incurred during the process.
- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed.
- Candidates need:
 - A valid (but not necessarily current) state teacher's license, or a valid (but not necessarily current) temporary, standard, or professional teaching license/certificate from another recognized accreditation body (e.g., Association of Christian Schools International), or an official letter from a school administrator confirming employment as a teacher of record.
 - At least one year (i.e., a minimum of one semester and one day) of teaching experience from an approved and accredited public, private, or parochial P-12 school in the United States or abroad.
 - Supporting documentation demonstrating access to a P-12 classroom.
- Candidates seeking acceptance into the M.S. with a major in Special Education program leading to Exceptional Needs – Mild Intervention licensure in the state of Indiana must have successfully completed one of the following:
 - A current and valid Indiana elementary teaching license or
 - A three-credit hour course in phonics (undergraduate or graduate level) with a minimum grade of "C" or
 -

A passing score on ONE of the following Indiana CORE exams:

- (014) Early Childhood Generalist Subtest 1: Reading and English Language Arts
- (060) Elementary Education Generalist Subtest 1: Reading and English Language Arts
- (038) Reading

- (064) Exceptional Needs – Mild Intervention: Reading Instruction

Graduation Requirements

To graduate from the M.S. program, candidates must have completed the following:

- Successful completion of the M.S. curriculum.
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Successful completion of admission, mid-program review, and program completion gateways (p. 490).
- Provide evidence of passing scores for the Indiana licensure exams for Exceptional Needs - Mild Intervention.
- Payment of all tuition and fees is required to receive a diploma.

M.S. - Special Education - Program of Study

Core Courses

Field experiences will be required in some courses.

EDSE-510	Classroom Responses to Individual Differences in Language and Culture	3
EDSE-520	Individualized Assessment and Data-Based Interventions	3
EDSE-530	Research-Based Behavior Interventions	3
EDSE-540	Strategies and Interventions for Students With Autism Spectrum Disorders	3
EDSE-550	Collaboration With Families and Professionals	3
EDSE-560	Professional Learning and Ethical Practices	3
EDUC-510	How We Learn	3
EDUC-520	The Faithful Teacher	3
EDUC-530	The Craft of Teaching	3
EDUC-600	Classroom Action Research Tools	3
EDUC-630	Research in My School	3

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M.S. - Special Education Major (Ohio Licensure)

The Master of Science (M.S.) degree program with a major in Special Education is offered in an online format. The program is designed for practicing classroom teachers seeking initial licensure in special education for students with mild to moderate disabilities. Candidates will complete a 33-credit hour M.S. program which aligns to the initial licensure standards established by the Council for Exceptional Children as well as state licensure requirements for Ohio, plus the Council for the Accreditation of Educator Preparation's advanced-level program standards. Courses are designed to provide participants with methods and materials to serve students with exceptional needs through mild to moderate intervention.

Upon completion of this program, candidates should be able to:

- Demonstrate strength in the following School of Educational Leadership's dispositional domains: Communication, Critical Thinking, Human Interaction, Leadership, and Professionalism.
- Use knowledge of general and specialized curricular content to individualize learning for students with exceptional needs.
- Select and administer appropriate assessments and analyze data from multiple sources to make data-driven decisions for students with exceptional needs.
- Select evidence-based instructional strategies and resources and implement them effectively to meet exceptional learning needs.

- Demonstrate the ability to create safe, inclusive learning environments by implementing evidence-based behavioral interventions for students with exceptional needs.
- Collaborate with families, colleagues, related service providers, and other stakeholders to provide appropriate learning experiences for students with exceptional needs.
- Use foundational knowledge of the field and the professional Ethical Principles and Practice Standards to develop ethical, legally compliant communications and learning plans for students with exceptional needs.
- Identify diverse cultural and linguistic needs and utilize available technologies to develop culturally responsive learning plans.
- Demonstrate ethical, Christ-like attitudes, values, and Biblical worldview in their professional behaviors with colleagues and students with exceptional needs.

Admission Requirements

The admission requirements for the M.S. program are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University. Transcripts from foreign institutions may need to be sent to an outside agency for evaluation and determination of transferable credits, degrees, and GPA. If this outside review is necessary, students are responsible for the initiation of this evaluation and for any fees incurred during the process.
- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed.
- Candidates need:
 - A valid (but not necessarily current) state teacher's license, or a valid (but not necessarily current) temporary, standard, or professional teaching license/certificate from another recognized accreditation body (e.g., Association of Christian Schools International), or an official letter from a school administrator confirming employment as a teacher of record.
 - At least one year (i.e., a minimum of one semester and one day) of teaching experience from an approved and accredited public, private, or parochial P-12 school in the United States or abroad.
 - Supporting documentation demonstrating access to a P-12 classroom.

Graduation Requirements

To graduate from the M.S. program, candidates must have completed the following:

- Successful completion of the M.S. curriculum.
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Successful completion of twelve credit hours (undergraduate or graduate level) of teaching of reading courses – including at least one, 3-credit hour course in phonics.
- Successful completion of admission, mid-program review, and program completion gateways (p. 490).
- Provide evidence of passing scores for the Ohio licensure exams for Intervention Specialist - Mild/Moderate.
- Payment of all tuition and fees is required to receive a diploma.

M.S. - Special Education - Program of Study

Core Courses

Field experiences will be required in some courses.

EDSE-510	Classroom Responses to Individual Differences in Language and Culture	3
EDSE-520	Individualized Assessment and Data-Based Interventions	3
EDSE-530	Research-Based Behavior Interventions	3

EDSE-540	Strategies and Interventions for Students With Autism Spectrum Disorders	3
EDSE-550	Collaboration With Families and Professionals	3
EDSE-560	Professional Learning and Ethical Practices	3
EDUC-510	How We Learn	3
EDUC-520	The Faithful Teacher	3
EDUC-530	The Craft of Teaching	3
EDUC-600	Classroom Action Research Tools	3
EDUC-630	Research in My School	3

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M.S. - Special Education Major (Non-licensure)

Indiana Wesleyan University's Master of Science with a major in Special Education (Non-licensure) (MSSE-NL) is a master's degree, non-licensure program. This program is open to candidates seeking advanced knowledge and skills in the field of special education for P-12 learners with mild to moderate exceptional learning needs.

Candidates will complete a 33-credit hour program which includes a 15-credit-hour Core and an 18-credit-hour major in Special Education, which aligns to the Council for Exceptional Children (CEC) standards. The 15 credit hours of Core courses in Education are designed to provide participants with methods and materials to deepen their teaching ability and help their own students learn, including culturally responsive teaching, ethics and faith, and research and technology tools. Course instruction is designed to model best practices and procedures in the classroom.

This program is open to candidates from all states and countries, and is not tied to state licensure. Candidates could include teachers or professionals in the following settings: International schools, ACSI schools both stateside and overseas, Charter Schools, Private schools, and residential programs and settings. This program may also appeal to traditional public school teachers who are seeking a master's degree or continuing education, but are not interested in special education licensure.

Upon completion of this program, candidates should be able to:

- Demonstrate strength in the following School of Educational Leadership's dispositional domains: Communication, Critical Thinking, Human Interaction, Leadership, and Professionalism.
- Use knowledge of general and specialized curricular content to individualize learning for students with exceptional needs.
- Select and administer appropriate assessments and analyze data from multiple sources to make data-driven decisions for students with exceptional needs.
- Select evidence-based instructional strategies and resources and implement them effectively to meet exceptional learning needs.
- Demonstrate the ability to create safe, inclusive learning environments by implementing evidence-based behavioral interventions for students with exceptional needs.
- Collaborate with families, colleagues, related service providers, and other stakeholders to provide appropriate learning experiences for students with exceptional needs.
- Use foundational knowledge of the field and the professional Ethical Principles and Practice Standards to develop ethical, legally compliant communications and learning plans for students with exceptional needs.
- Identify diverse cultural and linguistic needs and utilize available technologies to develop culturally responsive learning plans.
- Demonstrate ethical, Christ-like attitudes, values, and Biblical worldview in their professional behaviors with colleagues and students with exceptional needs.

Admission Requirements

To meet the admission requirements for this program, candidates must:

- Have completed a baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA). The degree must be verified on official transcripts and sent directly to Indiana Wesleyan University.
- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed.
- Be currently employed in or have access to a P-12 public or non-public school or international school.

Clinical Experience Requirements

All candidates must complete field and clinical experiences embedded within the special education courses.

Graduation Requirements

To graduate from the M.S. program, candidates must have completed the following:

- Successful completion of the M.S. curriculum.
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Successful completion of admission, mid-program review, and program completion gateways (p. 490).
- Payment of all tuition and fees is required to receive a diploma.

M.S. - Special Education (non-licensure) - Program of Study

Core Courses

Field experiences will be required in some courses.

EDSE-510	Classroom Responses to Individual Differences in Language and Culture	3
EDSE-520NL	Individualized Assessment and Data-Based Interventions	3
EDSE-530NL	Research-Based Behavior Interventions	3
EDSE-540NL	Strategies and Interventions for Students With Autism Spectrum Disorder	3
EDSE-550NL	Collaboration With Families and Professionals	3
EDSE-560	Professional Learning and Ethical Practices	3
EDUC-510	How We Learn	3
EDUC-520	The Faithful Teacher	3
EDUC-530	The Craft of Teaching	3
EDUC-600	Classroom Action Research Tools	3
EDUC-630	Research in My School	3

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EdS - Education Specialist

The Education Specialist Degree (Ed.S.) is a degree and licensure program leading to Indiana's P-12 district level administrator's license. The program identifies outcomes and expectations based on current school leadership principles and practices and enables interns to engage in inquiry, research, dialogue, team learning, reflection, problem-based learning, collaboration, and standards-based assessment from a comprehensive P-12 perspective. The program is aligned to Indiana's Rules for Educator Preparation and Accountability (REPA) for district administrators and also aligned to the national Educational Leadership Constituent Council (NELP) Standards. Candidates will develop and demonstrate proficiency through performance on key assessments throughout the program that include field experience activities. The curriculum and district administrator internship reflect a standards-based emphasis and will prepare candidates to pass Indiana's district level administrator exam. The program curriculum consists of 30 foundational hours (transferred in from a master's degree) and 30 hours taken at IWU.

We strive to encourage, empower, and equip visionary school leaders of integrity who are able to facilitate a culture that values social, emotional, and spiritual health and well-being; continuous improvement; and successful learning for all.

EdS - Education Specialist

Admission Requirements

All candidates will:

- Have completed a master's degree in education from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- Be currently employed by or have access to a P-12 public or non-public school corporation in which a superintendent (or other central office administrator who holds a superintendent's license) is willing to serve as a mentor for the internship phase of the program. Submission of a completed internship agreement with an appropriate central office administrator will be required prior to the start of the internship phase.
- Hold a current practitioner teaching license issued by any state in the United States.
- At least three years of teaching experience from an approved and accredited public, private, or parochial elementary, secondary, or postsecondary school in the United States or abroad, under a standard or practitioner teaching license. Please note that in keeping with Indiana Department of Education licensure policy, experience gained by a teacher holding only an Emergency Permit, Provisional Permit, Transition to Teaching Permit, Career Specialist Permit, Charter School License, or Workplace Specialist II license is not acceptable as licenses of these types do not meet the prerequisite license requirements.
- Present at least three letters of recommendation; one must be from the current superintendent in the district or corporation in which the candidate is employed.
- Have a cumulative GPA of 3.0 or higher in graduate level courses. If you are an out-of-state resident or hold an out-of-state practitioner license, please understand that completing this program and passing Indiana's required exam for district administration are necessary but not sufficient conditions for acquiring an Indiana district administrative license or obtaining a comparable license in your state. Please check with the Indiana Department of Education or the comparable government agency in your state to make sure that you can use this program to get a district administrator license.

Clinical Experience Requirements

- All Ed.S. candidates must complete a three credit hour Internship.
- All candidates must secure a Superintendent-Mentor at the school in which they are currently teaching.
- The Superintendent-Mentor will work with the candidates throughout the course of the Internship.

Graduation Requirements

To graduate, candidates must have completed the following:

- A minimum grade of "B-" or higher in all courses.
- Cumulative GPA of at least 3.25.
- Successful completion of admission, mid-program review, and program completion gateways.
- Successful completion and oral presentation of the portfolio and defense of the thesis.
- Payment of all tuition and fees is required to receive a diploma.

Education Specialist - Program of Study

Foundation Courses

Foundation Graduate Education Courses	30
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Core Courses

EDL-600	District Curriculum Leadership	3
EDL-645	School District Assessment and Measurement	3
EDL-602	Leading Schools to Be Culturally Responsive	3
EDL-605	District Personnel Management, Supervision, and Labor Law	3
EDL-615	District Facilities Management and Leadership	3
EDL-620	Advanced School Finance	3
EDL-700	Superintendent Internship	3
EDL-705	Standards Based Research	3
EDL-720	Education Policy, Politics, and Current Issues	3
EDL-760	Advanced Educational Change Theory	3

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School Administration Certificate Program

The School Administration Program is the pathway to a building-level administrator's license for candidates who already completed a master's degree. It is a post-master's, non-degree licensure program leading to a building level administrator's license (P-12 in Indiana or PK-6, 4-9, or 5-12 in Ohio). The program identifies outcomes and expectations based on current school leadership principles and practices and enables interns to engage in inquiry, research, dialogue, team learning, reflection, problem-based learning, collaboration, and standards-based assessment from a comprehensive P-12 perspective. The program aligns to the National Educational Leadership Preparation (NELP) program recognition standards. For Indiana candidates, the program is aligned to the Rules for Educator Preparation and Accountability (REPA) for building administrators. For Ohio candidates, the program is aligned to Ohio Standards for Principals. Candidates will develop and demonstrate proficiency through a variety of field experience activities and performance assessments. The program curriculum is 18 credit hours.

The School Administration Program provides a clinical, school-based learning experience for aspiring school leaders. Candidates are encouraged, empowered, and equipped to become visionary servant-leaders who model Christ-likeness.

School Administration Program (Indiana Licensure)

Indiana Wesleyan University's School Administration (Indiana Licensure) Program is a post-master's, licensure program. It is designed for alternatively licensed teachers who have a master's degree and have at least two years of teaching experience.

The 18 credit-hour certificate in School Administration identifies outcomes and expectations based on current school leadership principles and practices and enables interns to engage in inquiry, research, dialogue, team learning, reflection, problem-based learning, collaboration, and standards-based assessment from a comprehensive P-12 perspective. It aligns to the National Educational Leadership Preparation (NELP) program recognition standards on which our accreditation is based.

This program is open to candidates from all states and countries, but is tied to state licensure in Indiana.

Candidates who have completed this program should be able to:

- Understand and be able to apply Christ-like leadership principles that build the spiritual foundation critical to the success of a world-changer.
- Demonstrate competency in the following School of Educational Leadership's dispositional domains: Communication, Critical Thinking, Human Interaction, Leadership, and Professionalism.
- Demonstrate the ability to facilitate collaborative vision, mission, values, goals, and a culture of continuous improvement in the buildings they will lead to change the world.
- Demonstrate instructional leadership by understanding and promoting best practices in teaching, with an acute focus on student learning and academic success.

- Demonstrate the ability to leverage school operations, manage resources, and provide a safe learning environment to ensure the success of all students.
- Demonstrate the ability to build diverse relationships that engage parents and the community in the learning process and share resources for student success and for the benefit of all stakeholders.
- Model personal integrity, fairness, accountability, cultural responsiveness, and ethical/legal decision-making, and expect the same from staff and students.

Admission Requirements

The admission requirements for the School Administration Certificate (Indiana Licensure) program are as follows:

- Have completed a master's degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA). The degree must be verified on official transcripts and sent directly to Indiana Wesleyan University.
- Cumulative GPA of 3.0 or above in graduate level courses.
- Be currently employed in or have access to a P-12 public or non-public school in which the principal is willing to serve as a mentor for the internship phase of the program. Submission of a completed internship agreement with a building principal will be required prior to the start of the internship phase.
- Hold an initial, standard, provisional, proficient, or accomplished practitioner Instructional or School Counselor license.
- At least two years of teaching experience on one of the licenses listed above in an approved and accredited public, private, or parochial elementary, secondary, or postsecondary school in the United States or abroad.
*Please note that in keeping with Indiana Department of Education licensure policy, experience gained by a teacher holding only an Emergency Permit, Provisional Permit, Transition to Teaching Permit, Career Specialist Permit, Charter School License, Substitute Permit, or Workplace Specialist II license is not acceptable as licenses of these types do not meet the prerequisite license requirements.
- Obtain recommendations from two school leaders (superintendent, principal, or assistant principal) who are qualified to judge the applicant's knowledge, skills, and dispositions in relation to pursuing the Building Level Administrator's license.

Field Experience Requirements

All candidates must complete a six-credit-hour internship spanning six months in accordance with NELP requirements.

Completion Requirements

To complete the School Administration (Indiana Licensure) Program candidates must:

- Successfully complete the SA curriculum.
- Possess a cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Satisfy admission, mid-program review, and program completion gateways (p. 490).
- Provide evidence of a passing score for the Indiana licensure exam for Building-level Administration.
- Payment of all tuition and fees is required to receive a certificate.

School Administration Program (Indiana Licensure) - Program of Study

Core Courses

EDL-657	Collaborative Vision and Instructional Leadership	3
EDL-616	Organizational, Operational, and Resource Management	3
EDL-618	Professional, Legal, and Ethical Leadership	3
EDL-610	Community, Cultural, and Relational Leadership	3
EDL-612	Principal Internship I: Clinical Application of Leadership Principles	3

EDL-625 Principal Internship II: Clinical 3
 Application of Leadership Principles

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School Administration Program (Ohio Licensure)

Indiana Wesleyan University's School Administration (Ohio Licensure) Program is a postmaster's, licensure program. It is designed for alternatively licensed teachers who have a master's degree and have at least two years of teaching experience.

The 18 credit-hour certificate in School Administration identifies outcomes and expectations based on current school leadership principles and practices and enables interns to engage in inquiry, research, dialogue, team learning, reflection, problem-based learning, collaboration, and standardsbased assessment from a comprehensive P-12 perspective. It aligns to the National Educational Leadership Preparation (NELP) program recognition standards on which our accreditation is based.

This program is open to candidates from all states and countries, but is tied to state licensure in Ohio.

Candidates who have completed this program should be able to:

- Understand and be able to apply Christ-like leadership principles that build the spiritual foundation critical to the success of a world-changer.
- Demonstrate competency in the following School of Educational Leadership's dispositional domains: Communication, Critical Thinking, Human Interaction, Leadership, and Professionalism.
- Demonstrate the ability to facilitate collaborative vision, mission, values, goals, and a culture of continuous improvement in the buildings they will lead to change the world.
- Demonstrate instructional leadership by understanding and promoting best practices in teaching, with an acute focus on student learning and academic success.
- Demonstrate the ability to leverage school operations, manage resources, and provide a safe learning environment to ensure the success of all students.
- Demonstrate the ability to build diverse relationships that engage parents and the community in the learning process and share resources for student success and for the benefit of all stakeholders.
- Model personal integrity, fairness, accountability, cultural responsiveness, and ethical/legal decision-making, and expect the same from staff and students.

Admission Requirements

The admission requirements for the School Administration Certificate (Ohio Licensure) are as follows:

- Have completed a master's degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA). The degree must be verified on official transcripts and sent directly to Indiana Wesleyan University.
- Cumulative GPA of 3.0 or above in graduate level courses.
- Be currently employed in or have access to a P-12 public or non-public school in which the principal is willing to serve as a mentor for the internship phase of the program. Submission of a completed internship agreement with a building principal will be required prior to the start of the internship phase.
- Hold a standard or professional educator license.
 *Please note that in keeping with Ohio Department of Education licensure policy, experience gained by a teacher holding a substitute license or any alternative license, certificate, or permit is not acceptable as these do not meet the prerequisite requirements.
- Have two years of full-time teaching as a lead classroom teacher or teacher of record under a standard or professional educator license (or two years of work experience under a professional pupil services license) for the ages and grade levels for which the principal license is sought.
- Obtain recommendations from two school leaders (superintendent, principal, or assistant principal) who are qualified to judge the applicant's knowledge, skills, and dispositions in relation to pursuing the Educational Leadership license.

Field Experience Requirements

All candidates must complete a six-credit-hour internship spanning six months in accordance with NELP requirements.

Completion Requirements

To complete the School Administration (Ohio Licensure) Program candidates must:

- Successfully complete the SA curriculum.
- Possess a cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Satisfy admission, mid-program review, and program completion gateways (p. 490).
- Provide evidence of a passing score for the Ohio licensure exam for Educational Leadership.
- Payment of all tuition and fees is required to receive a certificate.

School Administration Program (Ohio Licensure) - Program of Study

Core Courses

EDL-657	Collaborative Vision and Instructional Leadership	3
EDL-616	Organizational, Operational, and Resource Management	3
EDL-618OH	Professional, Ethical, and Legal Leadership	3
EDL-610	Community, Cultural, and Relational Leadership	3
EDL-612	Principal Internship I: Clinical Application of Leadership Principles	3
EDL-625	Principal Internship II: Clinical Application of Leadership Principles	3

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School Administration Program (Non-licensure)

Indiana Wesleyan University's School Administration (Non-Licensure) Program is a postmaster's, non-licensure program. It is designed for alternatively licensed teachers who have a master's degree and have at least two years of teaching experience.

The 18 credit-hour certificate in School Administration identifies outcomes and expectations based on current school leadership principles and practices and enables interns to engage in inquiry, research, dialogue, team learning, reflection, problem-based learning, collaboration, and standards-based assessment from a comprehensive P-12 perspective. It aligns to the National Educational Leadership Preparation (NELP) program recognition standards on which our accreditation is based.

This program is open to candidates from all states and countries, and is not tied to state licensure. This is an alternative pathway to school leadership for those who need the training, but not the licensure. This could include teachers and leaders in the following schools: International schools, ACSI schools both stateside and overseas, Charter, and Private schools. This program may also appeal to traditional public school teachers who only want a school leadership certificate, school leadership training, or continuing education, but have no interest in principal licensure.

Candidates who have completed this program should be able to:

- Understand and be able to apply Christ-like leadership principles that build the spiritual foundation critical to the success of a world-changer.
- Demonstrate competency in the following School of Educational Leadership's dispositional domains: Communication, Critical Thinking, Human Interaction, Leadership, and Professionalism.
- Demonstrate the ability to facilitate collaborative vision, mission, values, goals, and a culture of continuous improvement in the buildings they will lead to change the world.
- Demonstrate instructional leadership by understanding and promoting best practices in teaching, with an acute focus on student learning and academic success.

- Demonstrate the ability to leverage school operations, manage resources, and provide a safe learning environment to ensure the success of all students.
- Demonstrate the ability to build diverse relationships that engage parents and the community in the learning process and share resources for student success and for the benefit of all stakeholders.
- Model personal integrity, fairness, accountability, cultural responsiveness, and ethical/legal decision-making, and expect the same from staff and students.

Admission Requirements

The admissions requirements for the School Administration Certificate (Non-licensure) program are:

- Have completed a master's degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA). The degree must be verified on official transcripts and sent directly to Indiana Wesleyan University.
- Cumulative GPA of 3.0 or above in graduate level courses.
- Be currently employed in or have access to a P-12 public or non-public school or international school.
- Hold a teacher or school counselor license (private, state, international, ACSI, or charter).
- Have at least two years of teaching experience in one of the settings listed above.
- Obtain recommendations from two school, church, or mission leaders who are qualified to judge the applicant’s knowledge, skills, and dispositions in relation to school leadership.

Field Experience Requirements

All candidates must complete a six-credit-hour internship spanning six months in accordance with NELP requirements.

Completion Requirements

To complete the School Administration (Non-Licensure) Program candidates must:

- Successfully complete the SA-NL curriculum.
- Possess a cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Satisfy admission, mid-program review, and program completion gateways (p. 490).
- Payment of all tuition and fees is required to receive a certificate.

School Administration Program (Non-licensure) - Program of Study

Core Courses

EDL-657	Collaborative Vision and Instructional Leadership	3
EDL-616	Organizational, Operational, and Resource Management	3
EDL-618	Professional, Legal, and Ethical Leadership	3
EDL-610	Community, Cultural, and Relational Leadership	3
EDL-612	Principal Internship I: Clinical Application of Leadership Principles	3
EDL-625	Principal Internship II: Clinical Application of Leadership Principles	3

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Special Education Teaching Certificate Program

Special Education Teaching Certificate (Indiana Licensure)

This program is open to candidates pursuing Exceptional Needs - Mild Intervention licensure in the state of Indiana.

The Special Education Teaching Certificate provides an 18 credit hour post-baccalaureate program for teachers seeking additional content areas with respect to teaching licensure. Candidates completing the 18 credit hour program gain content and pedagogical content knowledge related to professional teaching standards for the content area in which they are seeking additional licensure. Prior to applying to the program, candidates are responsible for being knowledgeable of the licensure requirements of their state and whether or not IWU's Teaching Certificate Program will satisfy the requirements of the state in which they are seeking licensure.

The mission of the Teaching Certificate Program is to prepare teacher leaders to provide advanced knowledge in a specific content area leading to additional licensure that translates into effective teaching performances and dispositions, all of which are focused on improving P-12 student learning.

Admission Requirements

The admission requirements for the Special Education Teaching Certificate are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed or a graduate GPA of 3.0 or higher from master's degree granting institution.
- A valid (but not necessarily current) state teacher's license.
- At least one year (i.e., a minimum of one semester and one day) of teaching experience from an approved and accredited public, private, or parochial school in the United States or abroad.
- Supporting documentation demonstrating access to a P-12 classroom.
- Candidates seeking acceptance into this program leading to Exceptional Needs – Mild Intervention licensure in the state of Indiana must have successfully completed one of the following:
 - A current and valid Indiana elementary teaching license or
 - A three-credit hour course in phonics (undergraduate or graduate level) with a minimum grade of "C" or
 - A passing score on ONE of the following Indiana CORE exams:
 - (014) Early Childhood Generalist Subtest 1: Reading and English Language Arts
 - (060) Elementary Education Generalist Subtest 1: Reading and English Language Arts
 - (038) Reading
 - (064) Exceptional Needs – Mild Intervention: Reading Instruction

Completion Requirements

To successfully complete the Special Education Teaching Certificate, candidates must have completed the following:

- Successfully pass the admission, mid-program review, and program completion gateways (p. 490).
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Provide evidence of passing scores for the Indiana licensure exams for Exceptional Needs - Mild Intervention.
- Payment of all tuition and fees is required to receive a certificate.

Special Education Teaching Certificate - Program of Study (Indiana Licensure)

All clinical experience requirements are embedded in specific courses within teaching certificate programs.

Special Education

EDSE-510	Classroom Responses to Individual Differences in Language and Culture	3
EDSE-520	Individualized Assessment and Data-Based Interventions	3
EDSE-530	Research-Based Behavior Interventions	3
EDSE-540	Strategies and Interventions for Students With Autism Spectrum Disorders	3
EDSE-550	Collaboration With Families and Professionals	3
EDSE-560	Professional Learning and Ethical Practices	3

Special Education Teaching Certificate (Ohio Licensure)

This program is open to candidates pursuing Intervention Specialist - Mild/Moderate licensure in the state of Ohio.

The Special Education Teaching Certificate provides an 18 credit hour post-baccalaureate program for teachers seeking additional content areas with respect to teaching licensure. Candidates completing the 18 credit hour program gain content and pedagogical content knowledge related to professional teaching standards for the content area in which they are seeking additional licensure. Prior to applying to the program, candidates are responsible for being knowledgeable of the licensure requirements of their state and whether or not IWU's Teaching Certificate Program will satisfy the requirements of the state in which they are seeking licensure.

The mission of the Teaching Certificate Program is to prepare teacher leaders to provide advanced knowledge in a specific content area leading to additional licensure that translates into effective teaching performances and dispositions, all of which are focused on improving P-12 student learning.

Admission Requirements

The admission requirements for the Special Education Teaching Certificate are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed or a graduate GPA of 3.0 or higher from master's degree granting institution.
- A valid (but not necessarily current) state teacher's license.
- At least one year (i.e., a minimum of one semester and one day) of teaching experience from an approved and accredited public, private, or parochial school in the United States or abroad.
- Supporting documentation demonstrating access to a P-12 classroom.

Completion Requirements

To successfully complete the Special Education Teaching Certificate, candidates must have completed the following:

- Successfully pass the admission, mid-program review, and program completion gateways (p. 490).
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Candidates seeking Intervention Specialist Mild/Moderate licensure in Ohio must have successfully passed twelve credit hours (undergraduate or graduate level) of teaching of reading courses - including at least one, three credit hour course in phonics as part of their program completion requirements.
- Provide evidence of passing scores for the Ohio licensure exams for Intervention Specialist - Mild/Moderate.
- Payment of all tuition and fees is required to receive a certificate.

Special Education Teaching Certificate - Program of Study (Ohio Licensure)

All clinical experience requirements are embedded in specific courses within teaching certificate programs.

Special Education

EDSE-510	Classroom Responses to Individual Differences in Language and Culture	3
EDSE-520	Individualized Assessment and Data-Based Interventions	3
EDSE-530	Research-Based Behavior Interventions	3
EDSE-540	Strategies and Interventions for Students With Autism Spectrum Disorders	3
EDSE-550	Collaboration With Families and Professionals	3
EDSE-560	Professional Learning and Ethical Practices	3

Special Education Teaching Certificate (Non-licensure)

Indiana Wesleyan University's Special Education Certificate (non-licensure) is a post-baccalaureate certificate, non-licensure program. This program is open to candidates seeking advanced knowledge and skills in the field of special education for P-12 learners with mild to moderate exceptional learning needs. Candidates will complete an 18-credit hour program which aligns to the Council for Exceptional Children (CEC) standards.

This program is open to candidates from all states and countries, and is not tied to state licensure. Candidates could include teachers or professionals in the following settings: International schools, ACSI schools both stateside and overseas, Charter Schools, Private schools, and residential programs and settings. This program may also appeal to traditional public school teachers who are seeking continuing education, but are not interested in special education licensure.

Admission Requirements

The admission requirements for the Special Education Certificate (non-licensure) are as follows:

- A baccalaureate or graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA). The degree must be verified on official transcripts and sent directly to Indiana Wesleyan University.
- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed or a graduate GPA of 3.0 or higher from master's degree granting institution.
- Be currently employed in or have access to a P-12 public or non-public school or international school.

Clinical Experience Requirements

All candidates must complete field and clinical experiences embedded within the special education courses.

Completion Requirements

To successfully complete the Special Education Certificate (non-licensure), candidates must have completed the following:

- Successfully pass the admission, mid-program review, and program completion gateways (p. 490).
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Payment of all tuition and fees is required to receive a certificate.

Special Education Teaching Certificate - Program of Study (non-licensure)

All clinical experience requirements are embedded in specific courses within teaching certificate programs.

Special Education

EDSE-510	Classroom Responses to Individual Differences in Language and Culture	3
EDSE-520NL	Individualized Assessment and Data-Based Interventions	3
EDSE-530NL	Research-Based Behavior Interventions	3
EDSE-540NL	Strategies and Interventions for Students With Autism Spectrum Disorder	3
EDSE-550NL	Collaboration With Families and Professionals	3
EDSE-560	Professional Learning and Ethical Practices	3

Transition to Teaching Certificate Program

Indiana Wesleyan University's Transition to Teaching program is a lock-step, graduate level, non-degree initial licensure program structured to help adults who are motivated to take their life and work experience into the classroom to mold the minds of Indiana's future leaders. Candidates provide the content knowledge - Indiana Wesleyan University will provide the teaching theory and techniques to facilitate their growth in becoming a world-changing teacher.

There are three major areas of the Transition to Teaching program:

- **Subject Knowledge:** The basic premise behind this program is that adults with a baccalaureate degree and work experience in a particular field possess sufficient knowledge on the subject they want to teach. *Therefore, the TTT program contains no courses where content knowledge on a subject will be taught.* The state of licensure will require TTT candidates to take the applicable state licensure content exams to determine if they possess the requisite content knowledge to teach their subject.
- **Education Theory and Methods:** The Transition to Teaching courses will cover a wide array of teaching strategies, theories, techniques, and methods to prepare the candidate for the classroom. Course instructors are university professors or currently practicing school administrators or teachers with years of experience in the classroom using real life applications of teaching principles.
- **Student Teaching:** Candidates will be in a P-12 classroom in their area of licensure for a full time student teaching experience. The length of the full time student teaching experience is determined by the state in which licensure is sought. The university will arrange appropriate student teaching placements based on the area of licensure and geographical preference.

Transition to Teaching - Elementary Education

The TTT-Elementary program is a lock-step, graduate level, non-degree initial licensure program structured to prepare candidates to apply subject matter expertise, assessment knowledge, and differentiated instructional practices to technology rich learning environments for today's elementary students. This program is available to candidates pursuing the Elementary Generalist K-6 teacher licensure in Indiana. Candidates who seek licensure in states other than Indiana bear the responsibility to determine whether completion of the Transition to Teaching program will meet the academic and assessment requirements of the state in which licensure is sought. Fifteen credits in this program can be applied to the Master of Education in Teacher Leadership.

Upon completion of this program, candidates should be able to:

- Demonstrate professional, moral, and ethical behaviors and articulate related Christ-like principles.
- Demonstrate competence in the following School of Educational Leadership's dispositional domains: Critical Thinking, Application of Content, Reflection, Collaboration, Diversity, Ethics, Leadership, Engagement, and Advocacy.

- Apply content/subject matter and assessment knowledge to teaching and learning experiences using a variety of pedagogical methods and technologies at the elementary level.
- Demonstrate research-based knowledge of how and when elementary children learn, addressing developmental, motivational stages and factors that affect learning for students with exceptionalities, diverse backgrounds, language differences, and learning differences.
- Create and implement differentiated assessments of student learning at the elementary level that inform instruction.
- Design and implement a variety of differentiated instructional strategies that consider the varied needs of all elementary children.
- Create a safe and culturally responsive learning environment using research-based classroom management strategies and high standards for all elementary children.
- Collaborate professionally and effectively with elementary children, colleagues, administrators, primary care provider(s), and community in written and oral forms.

Admission Requirements

All applicants must have:

- Minimum subtest scores for math, reading, and writing from one of the following approved testing options:
 - Praxis® Core Academic Skills for Educators Tests
 - Math score of at least 160
 - Reading score of at least 165
 - Writing score of at least 165
 - ACT
 - Math score of at least 21
 - Reading score of at least 21
 - Writing score of at least 6
 - SAT
 - If taken before March 1, 2016
 - Composite score of 1100 based on Critical Reading and Math
 - Essay score of at least 5
 - If taken on or after March 1, 2016
 - Math score of at least 530
 - Evidence-Based Reading and Writing score of at least 540
 - Essay-Writing score of at least 5
 - GRE
 - If taken on or after August 1, 2011
 - Quantitative Reasoning score of at least 150
 - Verbal Reasoning score of at least 150
 - Analytical Writing score of at least 3.5
 - Or, a graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA)
- One of the following:

- A bachelor's degree or the equivalent with a grade point average of at least 3.0 on a 4.0 point scale from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- Both:
 - a bachelor's degree from an accredited postsecondary educational institution with a grade point average of at least 2.5 on a four 4.0 point scale; and
 - five years professional experience in an education related field, as determined by the department.
- Both:
 - a bachelor's degree from an accredited postsecondary educational institution; and
 - proof that the individual has passed the state approved content area examination in the subject area that the individual intends to teach.
- A criminal history background check that meets School of Educational Leadership guidelines.

Program Requirements

- All Transition to Teaching Elementary students will be required to **provide passing scores** of the state's licensing content test(s) by the end of the fifth course in the program or will be administratively withdrawn from the program.
- The Transition to Teaching Certificate is a lock-step program. Students who are unable to complete a course or who receive an unsatisfactory grade for their specific program will be allowed to repeat that course with another group of students if arrangements are made with the Registration Change Counselor and the School of Educational Leadership. Tuition and fees will be charged for repeating the course.

Student Teaching

- All candidates must complete a full-time student teaching experience in a K-6 classroom.
- All core course work prior to student teaching must be completed with a minimum grade of no less than "B-" in each core course to be eligible to student teach.
- All placements for student teaching will be made by the Office of Clinical Experiences. Candidates are not to contact any school or attempt to secure their own student teaching assignment at any time.
- Removal from a student teaching experience may result in the candidate being permanently withdrawn from the program. A grade of "No Credit" will be issued for the student teaching course.

Completion Requirements

To be eligible to be recommended for licensure a candidate must:

- Complete all course requirements with a minimum GPA of 3.00 and no grade lower than a "B-."
- Complete admission, mid-program review, and program completion gateways (p. 490).
- Pass all clinical experiences.
- Provide passing scores for all required state licensure content and pedagogy examinations.
- Upon completion of the Transition to Teaching Elementary Program, candidates will be recommended for K-6 Educator Licensure in the state of Indiana. Candidates seeking licensure in states other than Indiana must first obtain their Indiana educator license and then seek licensure, in their state of choice, through possible reciprocity agreements.

TTT Elementary - Program of Study

Core Courses - Elementary Education

EDUT-505	Educational Psychology and Diversity for Elementary Educators	3
EDUT-510	Elementary Instructional Planning and Student Learning Processes	3
EDUT-545	Assessment and Learning in the Elementary Classroom	3

EDUT-520	Foundations in Phonics and Language Structure	3
EDUT-521	Literary Assessment and Intervention in the Elementary Classroom	3
EDUT-550	Methods of Teaching the Elementary School Curriculum	3
EDUT-548	Researched-Based Behavior Interventions and Elementary Classroom Management	3
EDUT-590	Student Teaching: Elementary Education	3

Transition to Teaching - Secondary Education

The TTT – Secondary program is a lock-step, graduate level, non-degree initial licensure program structured to prepare candidates to apply subject matter expertise, assessment knowledge, and differentiated instructional practices to technology rich learning environments for today’s secondary students. This program is available to candidates pursuing secondary teacher licensure in Indiana. A list of state-approved content areas for licensure via the Transition to Teaching Program is available from the School’s Office of Professional Development and Educational Licensing. Candidates who seek licensure in states other than Indiana bear the responsibility to determine whether completion of the Transition to Teaching program will meet the academic and assessment requirements of the state in which licensure is sought. Fifteen credits in this program can be applied to the Master of Education in Teacher Leadership.

Upon completion of this program, candidates should be able to:

- Apply content/subject matter expertise and assessment knowledge to teaching and learning experiences using a variety of secondary methods and technologies.
- Demonstrate professional, moral, and ethical behaviors grounded in related Christ-like principles.
- Demonstrate research-based knowledge of how and when adolescents learn, addressing developmental and motivational stages.
- Create and use a variety of assessments, including digital tools, to evaluate secondary student needs in order to plan and strengthen instruction.
- Design and implement a variety of differentiated instructional strategies, including current technologies that consider the diverse needs of all secondary students.
- Create a safe and culturally responsive learning environment using sound classroom management strategies and high standards for all secondary learners.
- Collaborate effectively with students, colleagues, administrators, parents, and community in written and verbal forms.
- Demonstrate competence in the following School of Educational Leadership's dispositional domains: Critical Thinking, Relational, Application of Content, Reflection, Collaboration, Diversity, Ethics, Leadership, Engagement, and Advocacy.

Admission Requirements

All applicants must have:

- Minimum subtest scores for math, reading, and writing from one of the following approved testing options:
 - Praxis® Core Academic Skills for Educators Tests
 - Math score of at least 160
 - Reading score of at least 165
 - Writing score of at least 165
 - ACT

- Math score of at least 21
- Reading score of at least 21
- Writing score of at least 6
- SAT
 - If taken before March 1, 2016
 - Composite score of 1100 based on Critical Reading and Math
 - Essay score of at least 5
 - If taken on or after March 1, 2016
 - Math score of at least 530
 - Evidence-Based Reading and Writing score of at least 540
 - Essay-Writing score of at least 5
- GRE
 - If taken on or after August 1, 2011
 - Quantitative Reasoning score of at least 150
 - Verbal Reasoning score of at least 150
 - Analytical Writing score of at least 3.5
 - Or, a graduate degree from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA)
- One of the following:
 - A bachelor's degree or the equivalent with a grade point average of at least 3.0 on a 4.0 point scale from an accredited postsecondary educational institution in the subject area that the individual intends to teach.
 - A graduate degree from an accredited postsecondary educational institution in the subject area or a related field that the individual intends to teach.
 - Both:
 - a bachelor's degree from an accredited postsecondary educational institution with a grade point average of at least 2.5 on a 4.0 point scale; and
 - five years professional experience in the subject or a related area that the individual intends to teach.
 - Both:
 - a bachelor's degree from an accredited postsecondary educational institution; and
 - proof that the individual has passed the state approved content area examination in the subject area that the individual intends to teach.
- A criminal history background check that meets School of Educational Leadership guidelines.

Program Requirements

- All Transition to Teaching Secondary students will be required to provide passing scores for Indiana's required licensing content test(s) by the end of the fourth course in the program or will be administratively withdrawn from the program.
- The Transition to Teaching Certificate is a lock-step program. Students who are unable to complete a course or who receive an unsatisfactory grade for their specific program will be allowed to repeat that course with another group of students if arrangements are made with the Registration Change Counselor and the School of Educational Leadership. Tuition and fees will be charged for repeating the course.

Student Teaching

- All candidates must complete a full-time student teaching experience in a 5-12 or P-12 (depending upon content area) classroom.
- All core course work prior to student teaching must be completed with a minimum grade of no less than "B-" in each core course to be eligible to student teach.
- All placements for student teaching will be made by the Office of Clinical Experiences. Candidates are not to contact any school or attempt to secure their own student teaching assignment at any time.
- Removal from a student teaching experience may result in the candidate being permanently withdrawn from the program. A grade of "No Credit" will be issued for the student teaching course.

Completion Requirements

To be eligible to be recommended for licensure a candidate must:

- Complete all course requirements with a minimum GPA of 3.00 and no grade lower than a "B-."
- Complete admission, mid-program review, and program completion gateways (p. 490).
- Pass all clinical experiences.
- Provide passing scores for all required state licensure content and pedagogy examinations.
- Applicants seeking licensure in Spanish will successfully demonstrate competence in oral Spanish communication skills via the Oral Proficiency Interview through www.actfl.org.
- Upon completion of the Transition to Teaching Secondary Program, candidates will be recommended for either 5-12 or P-12 (depending upon content area) Educator Licensure in the state of Indiana. Candidates seeking licensure in states other than Indiana must first obtain their Indiana educator license and then seek licensure, in their state of choice, through possible reciprocity agreements.

TTT Secondary - Program of Study

Core Courses - Secondary Education

EDUT-515	Educational Psychology and Diversity for Secondary Educators	3
EDUT-575	Assessment and Learning Processes in the Secondary Classroom	2
EDUT-560	Content Literacy Instruction for Secondary Education	2
EDUT-511	Learning Processes and Student Achievement	3
EDUT-580	Learning Environments in the Secondary Classroom	2
EDUT-578	Secondary Teaching Methods and Resources	3
EDUT-595	Student Teaching: Secondary Education	3

Office of Professional Development and Educational Licensing

The Office of Professional Development and Educational Licensing offers graduate level coursework designed to provide educational opportunities for school teachers and administrators.

Graduate courses offered through this office are designed to strengthen the professional competencies of P-12 practitioners. These courses address contemporary educational challenges by employing a theory-to-practice approach to adult learning. Credit for these courses may be applied toward renewal of the Indiana state teaching license.

Courses are offered throughout the year in classroom locations across the state of Indiana as well as online. At times, IWU partners with other associates to provide a broad array of courses that will fulfill the requirements of licensure renewal. The courses are offered as credit for possible license renewal and are not eligible to apply toward any degree or professional

preparation program at IWU. These courses (offered by Performance Learning Systems [PLS]) are not applicable toward the completion requirements of any School of Educational Leadership degree or professional preparation program.

Educators employed by school districts in states outside Indiana are welcome but are strongly advised to consult with their own state licensure office prior to registering. Students registering in courses bear the full responsibility for ensuring the applicability of IWU graduate courses for license renewal in their state.

Those new to Indiana Wesleyan University may register in courses offered through the Office of Professional Development and Educational Licensing as a non-degree seeking student based on submission of the following:

- Course registration form.
- A copy of an official transcript from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education which indicates the recipient has earned at least a baccalaureate degree.

Registration in coursework offered through the Office of Professional Development and Educational Licensing does not constitute admission to an IWU graduate degree program. If a non-degree seeking student decides at any time to apply for admission to an IWU graduate degree program, the student must complete the full and regular admission process. With approval of the program director immediately involved, up to six semester hours earned through the Office of Professional Development and Educational Licensing may be applied toward an IWU graduate education degree.

Applicants to any program within the School of Educational Leadership will be required to sign a disclosure of information waiver giving any prior institutions the applicant may have attended permission to supply IWU representatives all information relevant to the applicant's fitness for teacher training or licensure recommendation, including but not limited to his/her conduct, standing, or reputation while attending said institutions. Any information obtained may be considered by IWU in its decision whether or not to admit an applicant, to permit his or her continuance in a program, or to recommend him/her for licensure.

Educational Licensing

The Office of Professional Development and Educational Licensing offers the following options:

License Renewal

Courses offered through the School of Educational Leadership are designed to further develop the skills of school teachers, administrators, and school services personnel. Theory-to-practice approaches to educational challenges are major goals of the program.

All courses have been approved by the Indiana Department of Education's Office of Educator Licensing and Development (OELD) and may be used to renew an Indiana instructional, administration, or school services license. Renewal requires the accumulation of ninety (90) Professional Growth Points and submission of Professional Growth Plan for verification. Professional Growth Points must be earned between the point when the license is issued and the point when renewal of the license takes place. These points can be earned through a variety of means, including the completion of coursework from an accredited institution with each semester hour equaling fifteen Professional Growth Points.

Professional License

The requirements for professionalizing an educator license vary according to academic discipline. ALL professionalization applications, regardless of academic discipline, will require completion of an advanced degree (i.e. Master's degree or higher). Applicants seeking professionalizing of an instructional license will also be required provide proof of two years of teaching experience in accredited schools as well as have held a Proficient Practitioner/Standard/Provisional license for five years. Applicants seeking a professional administrator license will be required to provide proof of completing sixty hours of graduate coursework from accredited institutions in Administration and related areas (advanced degree work can count towards these hours), and five years of administrative experience in the content area of the license in an accredited school or public school district. Those seeking licensure in School Counseling will be required to prove two years of experience as a school counselor in an accredited school and hold a Proficient Practitioner/Standard/Provisional license for five years.

Recertification Requirements

- Applicants must have a valid Rules 2002, Rules 46-47, Bulletin 400, or earlier rules Proficient Practitioner/Standard/Provisional license from the State of Indiana. Applicants must have obtained ninety Professional Growth Points and received verification of completed Professional Growth Plan from School Administrator (if employed in a school system) or Department of Education (if not employed in a school system).

- Applicants are advised to complete the online application for renewal of their Indiana Instructional, Administration, or School Services License. Instructions for this process are provided in the licensing section of the IWU web site or on the Indiana Department of Education's web site.
- The Indiana Department of Education advises license holders to NOT begin a renewal process until at least sixty days prior to the license expiration date.

School of Nursing (SON)

The IWU School of Nursing has a great history in nursing education, graduating the first class in 1975. The baccalaureate, master's degree, and Doctor of Nursing Practice programs in nursing at Indiana Wesleyan University are accredited by the Commission on Collegiate Nursing Education, (<http://www.cneaccreditation.org>). Membership is held in the American Association of Colleges of Nursing. Eta Chi Chapter of Sigma Theta Tau International (Honor Society of Nursing) is chartered at Indiana Wesleyan University.

The School of Nursing has four divisions.

Division of Pre-licensure Nursing, which offers:

- BSN degree for post-high school students (p. 545). The Pre-licensure BSN (undergraduate program) is focused on the discipline of nursing and is supported by courses from the humanities and the natural and social sciences. Post high school students are admitted to the university and apply for admission to the nursing major during the second semester of their freshman year. Students are admitted to the nursing major as first semester sophomores. It is a traditional four-year program of study.
- BSN degree for students with a previous bachelor's degree in an area other than nursing (p. 546). The Transition to Nursing program, a Pre-licensure program, is designed as a 14-month accelerated, second-degree program. It was developed to provide an expedited method for second career seekers to become nurses.

Upon graduation, Pre-licensure students are eligible to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN).

Division of Post-licensure Nursing, which offers:

- BSN - Post-licensure (RNBSN) (p. 547). The Post-licensure (RNBSN) program is for the practicing Registered Nurse. The program operates year round and classes are offered in the day or evening, on-site or blended, or completely online, to permit enrollment of working students. The Pre-licensure and Post-licensure programs are aligned in mission, philosophy, outcomes, and curriculum.

Division of Masters Nursing, which offers:

- MSN degree (p. 595). The Masters Nursing division offers majors in Nursing Administration, Nursing Education, and Primary Care Nursing with a specialization in Family Nurse Practitioner or Psychiatric Mental Health Nurse Practitioner. Nursing Administration and Nursing Education programs are also available to students with an Associates of Science in Nursing through the ASN-MSN program. Also offered is a dual degree/major of MSN/MBA Nursing Administration/Business Administration. The graduate program operates year around. Classes are offered online to accommodate working professionals. Family Nurse Practitioner students will have one onsite evening course. Psychiatric Mental Health Nurse Practitioner students will have one onsite evening course and two required residencies.
- Post Masters Certificates (p. 609). The School of Nursing offers certificate programs in Nursing Administration, Nursing Education, Family Nurse Practitioner, and Psychiatric Mental Health Nurse Practitioner for students who have a Master's degree in Nursing from a regionally accredited university with national nursing accreditation (CCNE, ACEN).

Division of Doctoral Nursing, which offers:

- DNP (Doctor of Nursing Practice) (p. 629). The Doctor of Nursing Practice program offers the doctoral student an extensive focus on developing leadership skills within healthcare systems and includes a two-week global academic experience. The 71-week program is delivered using the cohort model, offering the convenience of online learning and the cultivation of genuine relationship building through week-long residencies at three intervals during the program of study.
- BDNP (Bachelor to Doctor of Nursing Practice (p. 631)). The BSN-DNP direct entry DNP/FP or DNP/PMHNP programs provide graduates of Baccalaureate Nursing Programs entry into a Doctoral Program focused on the Family Nurse Practitioner or Psychiatric Mental Health Nurse Practitioner and systems and organizational leadership. Graduates are eligible to take the FNP or PMHNP Certification exams from the appropriate credentialing body after completing this four year program.

School of Nursing at a Glance

Mission

Nursing education at IWU prepares each student to become a world-changing nurse. This is accomplished by drawing students into an integrated experience of intellectual challenge, professional growth, and leadership development.

Therefore we will:

- Call students to Christian character.
- Expect academic excellence.
- Equip students for success in the profession.
- Mentor students in leadership.
- Prepare students for service.

Graduates of the IWU School of Nursing will be able to:

- Apply Christ-like attitudes and values to nursing practice.
- Deliver holistic nursing care to diverse populations.
- Integrate leadership principles and processes to deliver quality care across the healthcare continuum.
- Collaborate with interprofessional teams to improve client outcomes.
- Demonstrate professional development as a lifelong learner.

Communication with the School of Nursing

Address

Indiana Wesleyan University
School of Nursing
Ott Hall of Sciences and Nursing
4201 South Washington St
Marion IN 46953-4974
<http://indwes.edu/nursing>
<http://myIWU.indwes.edu>

School of Nursing, Vice-President of Academic Affairs

765-677-1578

School of Nursing, Associate Vice President

765-677-1960

Division of Pre-licensure Nursing

765-677-2812

Division of Post-licensure Nursing

765-677-2898

Division of Masters Nursing

765-677-2898

Division of Doctoral Nursing

765-677-1837

Registrar's Office

765-677-2131

Office of Student Services

765-677-2359

Financial Aid Office - Division of Pre-licensure Nursing

765-677-2116

Financial Aid Office - Divisions of Post-licensure Nursing, Masters, and Doctoral

765-677-2516

Accounting - Division of Pre-licensure Programs

765-677-2411

Accounting - Divisions of Post-licensure Nursing, Masters, and Doctoral

765-677-2878

SON - Petitions, Appeals, and Grievances

During a student's academic career, there may be occasion to file a petition, an appeal or a grievance.

- A petition is a request for an exception to an academic policy. A petition must be submitted in writing to the appropriate academic leader.
- A student may appeal an academic policy decision or for a grade change.
- An academic grievance involves those situations in which a student believes that the university has not followed published policies regarding an academic policy decision or a request for a grade change or the student believes the policies and/or actions of School of Nursing personnel are unjust. Students taking courses outside of the School of Nursing are expected to follow the guidelines established by the Principal Academic Unit (School of Nursing, College of Arts and Sciences, College of Adult and Professional Studies, School of Health Sciences, Wesley Seminary) from which the course is taken for matters pertaining to courses/classes/policies.

Indiana Wesleyan University follows generally accepted college and university practice in the development of academic policies, the operation of classrooms, and use of grading techniques. The university allows its instructors independence in following generally accepted practices. A student who wishes to submit an appeal or grievance must abide by the procedures listed below.

Each stated time frame will be the ordinary process. More time may be necessary in the event of a lengthy investigation, hearing, illness, or other unforeseen circumstances. Depending on the situation, the timeline may be expedited. Because the appeal and grievance process is a private university administrative process, if legal council is retained, IWU must be notified immediately and the process will be turned over to the Office of Risk Management and Compliance.

Issues related to discrimination based on race, national origin, color, sex, disability, or age, including Title VI, Title IX, and Section 504 are handled according to university policy.

Grade Appeal

A grade appeal involves only those situations in which a student believes an instructor (a) has not followed fair grading practice or (b) has not followed his or her published grading policy in didactic or clinical courses.

Informal Process

Level 1

- The student should request the rationale from the professor for the grade given and discuss the key learning points within 10 university business days of the posting of the grade.
- The informal process may be ended at any time and the student may begin the formal procedure by submitting a written grade appeal form within 20 university business days of the posting of the grade. Grade appeal forms are available from the Office of the Dean.

Formal Process

Level 2

- If there is no resolution during the informal process, the student may file a grade appeal request form, which can be obtained from the Office of the Dean (Grade Appeal Request Form). If a properly completed grade appeal request form is not received by the university within 20 university business days of the date the student's grade was posted, then the student will forfeit any further right to appeal.
- If the matter involves the Dean as faculty, the student may request that the Associate Vice President (AVP) for the School of Nursing (or designee) review the matter.

- After the university receives the grade appeal request form, it will be forwarded to the instructor along with a faculty grade appeal response form. The Dean will notify the faculty member of the appeal and its nature and seek to mediate the dispute through the following steps.
 - Discussion of the facts of the case seeking resolution within 10 university business days.
 - If the faculty member's stated policy for calculating the grade has not been followed, the Dean or AVP will insist that it be followed. The role of the administrator is not to re-grade the assignment(s).
- If the instructor agrees, the grade will be changed, and the student academic record will be updated.

Level 3

- If the instructor does not agree that the grade should be changed, the Dean will request a second grading of the specific assignment or examination by two faculty members with knowledge in the academic discipline. They will submit their completed rubrics or evaluations to the Dean within 10 university business days.
- The grade appeal form, faculty response form, and the evaluation of the specific assignment or examination will be submitted to the School of Nursing Student Life Council.
- Upon receipt of the request for council review from the student, the matter will be brought to the next regularly scheduled School of Nursing Student Life Council meeting. (NOTE: The Council reserves the right to seek clarification from the student, additional graders, or the instructor). If the matter involves a member of the council, the Student Life Council Chair will require the individual to recuse himself/herself from the appeal process.
- A formal notification of the decision will be provided to the student by the council chair. This will complete the appeals process. The decision made at the Student Life Council is final for the appeal process.
- All documents related to the appeal will be filed electronically. Printed documents will be shredded.
- The student will be notified of results at each step of the grade appeal process.

Appeal of Academic Policy Decision

An academic policy appeal involves only those situations in which a student is seeking recourse from a university academic policy decision.

Examples of academic policies include but are not limited to admission criteria, readmission criteria, etc.

Informal Process

Level 1

- The student must first contact the person or the department responsible for the policy decision to resolve the question informally. Such contact must occur within 10 university business days of the incident that generates the request for exception.
- The informal process may be ended at any time and the student may begin the formal procedure by submitting an appeal form within 20 university business days of the decision. Appeal forms are available from the Office of the Dean.

Formal Process

Level 2

- If the matter is not satisfactorily resolved at level one, the student may submit a written request within 20 university business days of the date of the decision that prompted the appeal to the Dean for a review. The student should include thorough documentation supporting the student's claims.
- If the matter involves the Dean as faculty, the student may request that the Associate Vice President (AVP) for the School of Nursing (or designee) review the matter.
- If the published policy was not followed, the Dean or AVP will insist that it be followed.

Level 3

- If there is no resolution at level two, the Dean will forward the documentation for a review by the Student Life Council.
- Upon receipt of the request for council review from the student, the matter will be brought to the next regularly scheduled School of Nursing Student Life Council meeting. (NOTE: The Council reserves the right to seek clarification from the

student and those involved in the policy decision.) If the matter involves a member of the Council, the Student Life Council Chair will require the individual to recuse himself/herself from the appeal process.

- A formal notification of the decision will be provided to the student by the Dean. This will complete the appeals process. The decision made at the Student Life Council is final for the appeal process.
- All documents related to the appeal will be filed electronically. Printed documents will be shredded.

Academic Grievance

An academic grievance involves those situations in which a student believes that the university has not followed published policies regarding an academic decision or a request for a grade change or the student believes the policies and/or actions of School of Nursing personnel are unjust.

Informal Process

Level 1

- If the student believes the published policies were not followed or he/she believes the policies and/or actions of School of Nursing personnel were not just, the student must first contact the Dean within 10 university business days for a full explanation of the policy and how the policy was followed. This is not a second hearing of an appeal.
- Due to the implications of a grievance, the student must submit a written grievance form at this step of the process. The grievance form may be obtained from the Office of the Dean. If a properly completed form is not received by the university within 10 university business days of the date on which the event that gave rise to the complaint occurred, the student will forfeit any further right to grieve.
- If the complaint involves the Dean, the student may request that the AVP for the School of Nursing (or designee) review the matter.
- The informal process may be ended at any time and the student may begin the formal procedure.

Formal Process

Level 2

- If the matter is not satisfactorily resolved at level one, the student may request that the AVP review the matter by requesting such a review.
- If the complaint involves the AVP, the student may request that the Vice President for Academic Affairs (VPAA) for the School of Nursing (or designee) review the matter.
- A formal notification of the decision will be provided to the student by the AVP.

Level 3

- If the matter is not satisfactorily resolved at level two, the student may request a review of the matter by the VPAA by forwarding the grievance form. If the university does not receive a request for a level three review within 10 university business days of the level two decision, the student will forfeit any further right to grieve.
- A formal notification of the decision will be provided to the student by the VPAA. This will complete the grievance process.
- All documents related to the grievance will be filed electronically. Printed documents will be shredded.

Division of Pre-licensure Nursing

Pre-licensure Nursing programs lead to a Bachelor of Science Nursing (B.S.N.) degree. There are two programs of study available to students: nursing traditional format (four year) and Transition to Nursing (accelerated second degree). The undergraduate program prepares men and women for professional nursing practice and provides a foundation for advanced study in nursing. Following successful completion of the curriculum, students are eligible to take the National Council

Licensure Examination for Registered Nurses (NCLEX-RN) in Indiana or other states subject to that state's guidelines and regulations.

The baccalaureate degree program in nursing at Indiana Wesleyan University is accredited by the commission on Collegiate Nursing Education (<http://www.ccnaccreditation.org>). The Pre-licensure Nursing program are also accredited by the Indiana State board of Nursing.

The Pre-licensure Nursing programs are committed to educating professional nurses prepared to change their world of influence through nursing practices grounded in the Christian ethos. The mission of the division is to provide quality nursing education within a Christian liberal arts university that equips professional nurse generalists for practice in diverse environments.

The nurse is perceived as a purposeful, self-directed individual who assumes responsibility and accountability to God, society, self, and clients who, made in the image of God, have intrinsic worth and value. Modeling the example of Jesus Christ, nurses are to protect and promote health, especially for people lacking access to health care, through the just allocation of health resources and services throughout the world.

General Education Competencies

Students in this major meet the general education competencies by taking the approved courses.

Outcomes of the Pre-licensure Nursing Program

The outcomes of the Pre-licensure Nursing program are to:

1. Call students to Christian character.
2. Expect students to develop academic excellence.
3. Equip students for success in the profession.
4. Mentor students in leadership.
5. Prepare students for service.

Pre-licensure Nursing Entrance Requirements

High school courses that provide a foundation for nursing are biology, chemistry, English, mathematics, speech, algebra, social studies, and writing. Students should submit the university application to the director of admissions at Indiana Wesleyan University. Acceptance will be in accordance with the established admission policies. Students are advised to declare pre-nursing as the choice of major when applying for admission.

Admission and Progression in the Pre-licensure Nursing Major

The Admission and Progression Committee approves admission to the Pre-licensure Nursing major. The following criteria must be met for admission to the major at the sophomore level:

1. Completion of 29 credits.
2. Minimum GPA of 2.75.
3. Minimum grade of "C" in all supporting courses, (A & P I, A & P II, IOBC, Micro; wet labs required, speech communications, and psychology).
4. Completion of health clearance form.
5. CPR certification.
6. Certified criminal background check.
7. Completion of math requirement - MAT-107 or higher (prefer MAT113).
8. Test of Essential Academic Skills with a score of 65% or higher.

Application forms for admission to the nursing major may be obtained from the office of the Division of Pre-licensure Nursing. All admission requirements must be completed by May 31 for September admission into the nursing major or December 22 for January admission.

Once a student is admitted to the nursing program, he or she must complete all coursework within 4 1/2 years (9 semesters). Progression through the major requires a minimum cumulative and major GPA of 2.75, a minimum grade of “C” in all nursing courses, health clearance, and current CPR certification. Progression is monitored by the Admission and Progression Committee.

Fees

There is a one-time assessment testing fees and program fee. Clinical and lab fees will be assessed every semester.

Probation

Probation in the Division of Pre-licensure Nursing applies to students having a cumulative and/or major GPA less than 2.75 and/or who are repeating a nursing course. See details in the Pre-licensure Nursing Student Handbook.

Advanced Standing in Nursing

Transfer Students

Admission with prior credit is granted to those who meet the university requirements and who have a cumulative GPA of 2.75 on a 4.0 scale from the transferring institution. It is recommended that transfer into the program be made no later than the first semester of the sophomore year. Students contemplating transfer into the program from another college or university must contact the School of Nursing for the transfer policy and:

1. Be admitted to the university.
2. Must have their nursing course syllabi and science course syllabi approved by the School of Nursing and the Division of Natural Sciences and Mathematics (wet labs required).
3. To be considered for full admission into the nursing major, all admission criteria and credit transfers must be completed by May 31 for September admission, or December 22 for January admission.
4. Must complete three semesters of clinical nursing courses in the IWU School of Nursing program (minimum of 1 1/2 years residency requirement).
5. Transfer of clinical courses requires successful completion of appropriate skills proficiency exams. See Orientation, Registration and Credit Options (p. 44).
6. For students accepted into the Pre-licensure Nursing Program (traditional track) at IWU, previously completed college nursing courses (C or higher from regionally accredited colleges/universities) will be evaluated for IWU course equivalency as long as they are no more than five years old from the time of completion to the time of starting the nursing program at IWU. If the time limit criterion is met, course syllabi and course calendar from the transfer institution will be evaluated for IWU course equivalency.

All criteria for acceptance will be successfully completed before any nursing coursework is attempted.

College of Arts and Sciences (p. 41)

Students pursuing majors in Pre-licensure Nursing are also subject to all the pertinent policies and procedures as defined in the College of Arts and Sciences. Below are links to the academic policies and procedures for the College of Arts and Sciences:

[Orientation, Registration and Credit Options \(p. 44\)](#)

[Schedule Changes and Withdraws \(p. 44\)](#)

[Study Abroad](#)

[Academic Policies \(p. 55\)](#)

[Academic Requirements \(p. 65\)](#)

[Competency and Proficiency Requirements - Bachelor's Degree \(p. 74\)](#)

[General Education Requirements - Bachelor's Degree \(p. 75\)](#)

[Graduation Requirements and Procedures](#)

[Student Development \(p. 79\)](#)

[Financial Information \(p. 87\)](#)

Communication with the College of Arts and Sciences and Pre-licensure Nursing

Address:	4201 South Washington Street Marion, Indiana 46953-4974
General Information:	Switchboard: 765-674-6901; 866-GO-TO-IWU; geninfo@indwes.edu
Administration:	CAS - Academic Affairs: 765-677-2493 SON - Academic Affairs 765-677-1578
Admissions:	Undergraduate: 866-GO-TO-IWU; 765-677-2138; admissions@indwes.edu Graduate Counseling: 866-IWU-4-YOU; graduate@indwes.edu
Student Account Services, CAS:	Billing: 765-677-2122 Cashier: 765-677-2411 Student Account Services, CAS: howtopay@indwes.edu
Center for Life Calling and Leadership:	765-677-2520; Career Guidance: clcl@indwes.edu
Financial Aid:	765-677-2116; Scholarships and Financial Assistance: finaid@indwes.edu
Residential Academic Services:	765-677-2131; Registration, Course Information: ResAcadServ@indwes.edu
Registrar's Office:	765-677-2131; Transcripts and Academic Information: registrar@indwes.edu
Student Development:	765-677-2201; Housing, Student Organizations and Activities: studev@indwes.edu
The Center for Student Success: Student Support Services	765-677-2257; Counseling, Disability Services, Tutoring: center4success@indwes.edu
School of Nursing:	765-677-2812 Pre-licensure Nursing - contact information (p. 534)
School of Health Sciences:	765-677-2035 School of Health Sciences - contact information (p. 643)

Petitions, Appeals, and Grievances

See the Petitions, Appeals, and Grievances (p. 535) section in the School of Nursing for Pre-licensure Nursing Division policies.

Nursing Student Drug Screening Policy

Purpose: To provide a safe working environment, area hospitals and other institutions are requiring individuals who provide care to patients to undergo drug testing. For this reason, students in the School of Pre-Licensure Nursing will undergo similar testing to meet the criteria of clinical agencies. All students in the nursing programs will undergo drug testing as a condition of admission into the program. Those admitted prior to the May 1, 2017 policy implementation will be screened prior to the Fall 2017 semester in order to allow continued participation in the nursing program.

Policy: Indiana Wesleyan University School of Pre-Licensure Nursing enforces a zero tolerance for impairment due to alcohol and/or drug use while on campus or in clinical affiliation experiences. Infringement of this policy will cancel the offer of admission, and for those admitted to the nursing programs, be subject to disciplinary action up to and including academic dismissal.

1. Student admission to the nursing program is contingent upon a drug screening test result indicating no evidence of drug use. A drug screening result indicating dilution of the sample will require a repeat drug test.
2. The student is responsible for the cost of the drug screening which is part of the background check conducted for admission and the screening must be completed within 30 days prior to starting clinical.
3. In the event of a drug screening result indicating use of an illegal drug or controlled substance without a legal prescription, student admission to the nursing program will be denied. Results will be submitted to the program director or designee.
Duty to Report: if the student is a license/registered health professional, a report will be made to the Attorney General and Indiana Professional Licensing Agency (or in the state(s) in which the applicant holds a license).
4. Students may be permitted to take legally prescribed and/or over-the-counter medications consistent with appropriate medical treatment plans while on duty. However, when such prescribed or over-the-counter medications affect clinical judgement, the student's safety or the safety of others, the student will be removed from clinical. The program Director will be consulted to determine if the student is capable of continuing to participate in academic and clinical programs. The Student Life Council may be consulted.
5. If at any time faculty or an administrator suspect a student is impaired due to drug or alcohol use while in the clinical, the student will be removed from the area and required to undergo immediate testing for drug and alcohol use at the student's expense. Impaired students will not be permitted to drive and must bear the cost of transportation. The student will be suspended from all clinical activities until the investigation into the situation is complete.
6. In the event of medication administration/handling discrepancy (i.e., in the case of the improper documentation of narcotics) or in the event of a medical error, accident or injury, testing will be conducted according to the policy of the clinical agency.
7. Referrals for evaluation and counseling for drug and/or alcohol use will be a part of a plan for a student with a positive screening or incident related to drug or alcohol use.
8. In the event of a positive drug screening of a student currently enrolled in the nursing program, the student will be dismissed from the program. **Duty to Report:** If the student is a licensed/registered health professional, a report will be made to the Attorney General and Indiana Professional Licensing Agency (or in the state(s) in which the applicant holds a license).
9. Random drug testing (ex. annually) or drug testing based on reasonable suspicion can be implemented at any time and without prior notice. Students who do not comply will be dismissed from the program.

Academic Requirements

MINIMUM NURSING ACADEMIC REQUIREMENTS

A student may progress through the Pre-licensure Division Nursing Program when meeting *all three of the following requirements:*

1. Achieving a C or higher in all NUR courses.
2. Maintaining a nursing GPA of 2.75 or higher (NUR courses only).
3. Maintaining a cumulative GPA of 2.75 or higher (all IWU courses).

A student who does not meet one or more of these minimum requirements will be placed on nursing academic probation.

DEFINITION OF NURSING ACADEMIC PROBATION

Nursing academic probation is a status resulting from failure to meet the minimum requirements of the Pre-Licensure Division of the School of Nursing. Course grades and/or GPA earned during any term may result in a student being placed on nursing academic probation for the following semester. One probationary period is equal to one full semester.

PROBATION CRITERIA

An admitted nursing student will be placed on nursing probationary status when one or more of the criteria occur within a semester/term:

- Criteria 1: C- or lower in one or two NUR course/s (considered course failure).
- Criteria 2: NUR GPA of less than 2.75.
- Criteria 3: CUM GPA of less than 2.75.

Two probationary periods are permitted during entire enrollment in Pre-Licensure nursing.

DEFINITION OF ACADEMIC DISMISSAL

Academic dismissal is the removal of a student from enrollment in the Pre-licensure Division of the School of Nursing due to one or more of the dismissal criteria below. Academic dismissal means a student can no longer register for NUR clinical courses leading to a BSN degree.

DISMISSAL CRITERIA

A student will be dismissed from Pre-Licensure nursing if one or more of the following criteria occur:

- Criteria 1: Failure (C- or lower) of three NUR courses (in one or more semesters/terms).
- Criteria 2: Failure (C- or lower) of the same NUR course twice.
- Criteria 3: Failure to meet the requirements to be removed from probation by the end of the second probationary period.

READMISSION

After dismissal, a student may be eligible to apply for readmission to the Pre-licensure Division of the School of Nursing (SON) after ALL of the following criteria have been met:

- Criteria 1: Three years have passed since dismissal
- Criteria 2: All sciences completed within 5 years of readmission or work in a field utilizing the sciences
- Criteria 3: Completion of twelve credit hours from an accredited college/university with a GPA of 2.75 prior to readmission
- Criteria 4: Interview with the SON Dean of the Pre-licensure Division of Nursing or a designee
- Criteria 5: May be required to audit or repeat courses according to IWU's Repeating Course Policy
- Criteria 6: All other Pre-licensure admission requirements

REQUIREMENTS DURING PROBATION

A student on probationary status due to Probation Criteria 1 (C- or lower in one or two NUR course/s) must do the following:

FIRST PROBATION

- Register for the EQUIP (NUR 211) course, unless previously completed.
- Register for the NUR course/s for which the student has obtained a C- or lower.
- Meet with an advisor within the first two weeks of the semester and at midterm

- Complete or follow up on the Plan for Academic Student Success (PASS).
- Meet regularly with the Nursing Educational Resource Specialist (NERS).
- Attain a passing grade in the repeated NUR course.
- Complete 2 credit hours of Professional Transitions (NUR 476) during the last year of study prior to graduation.

SECOND PROBATION

- Meet regularly with an assigned faculty mentor.
- Attain a passing grade in the repeated NUR course.

A student on probationary status due to Probation Criteria 2 (NUR GPA of less than 2.75) must do the following:

FIRST PROBATION

- Register for the EQUIP (NUR 211) course, unless previously completed
- Continue in NUR courses
- Meet with an advisor within the first two weeks of the semester and at midterm.
 - Complete or follow up on the Plan for Academic Student Success (PASS).
- Meet regularly with the Nursing Educational Resource Specialist (NERS).
- Raise NUR GPA to at least 2.75 by the end of the probationary semester.
- Complete 2 credit hours of Professional Transitions (NUR 476) during the last year of study prior to graduation.

SECOND PROBATION

- Meet regularly with an assigned faculty mentor.
- Must raise NUR GPA to 2.75 or above by the end of the probationary semester.

A student on probationary status due to Probation Criteria 3 (CUM GPA of less than 2.75) must do the following:

FIRST PROBATION

- Register for the EQUIP (NUR 211) course, unless previously completed
- Continue in NUR courses, as desired.
- Meet with an advisor within the first two weeks of the semester and at midterm.
 - Complete or follow up on the Plan for Academic Student Success (PASS).
- Meet regularly with the Nursing Educational Resource Specialist (NERS).
- Raise CUM GPA to at least 2.75 by the end of the probationary semester.
- Complete 2 credit hours of Professional Transitions (NUR 476) during the last year of study prior to graduation.

SECOND PROBATION

- Meet regularly with an assigned faculty mentor.
- Must raise CUM GPA to 2.75 or above by the end of the probationary semester.

REMOVAL OF PROBATIONARY STATUS

A student will be removed from probationary status for the next semester/term after all requirements are met as stated above and all other minimum academic requirements are maintained.

Honesty, Cheating, Plagiarism, and Forgery

Academic dishonesty is inconsistent with scholarship and the pursuit of knowledge and Christian character. Thus, Indiana Wesleyan University expects students to be honest in all academic work.

Coursework

Students are expected to exhibit honesty in the classroom, in homework and on quizzes and tests. Each instructor should define what constitutes honest work in a specific course. Any deviation from ordinary standards, such as the permitted use of notes for an examination or an “open book” test, should be stated clearly by the instructor.

Cheating is defined as the use or attempted use of unauthorized materials or receiving unauthorized assistance or communication during any academic exercise. Examples of cheating include:

1. Submitting work for academic evaluation that is not the student’s own.
2. Copying answers from another student during an examination.
3. Using prepared notes or materials during an examination.
4. Permitting another student to copy one's work.
5. Plagiarism.
6. Falsification.
7. Other misrepresentations of academic achievement submitted for evaluation or a grade.
8. The submission of papers or other work that one has submitted in a previous class or classes without appropriate citation and/or permission of the instructor.
9. Facilitating the academic dishonesty of others. Examples include, but are not limited to, uploading work to a tutoring website or sharing work with friends, roommates, and classmates.

Plagiarism is defined as "the false assumption of authorship; the wrongful act of taking the product of another person's mind and presenting it as one's own" (A. Lindey, 2006, *Plagiarism and Originality*). *The Prentice Hall Reference Guide* (2006) indicates, “To plagiarize is to include someone else’s writing, information, or idea in a paper and fail to acknowledge what you took by indicating whose work it is” (p. 292). In other words, it is not giving credit where credit is due. Plagiarism is both a moral and ethical offense and sometimes a legal one.

Examples of plagiarism include:

1. Copying another person's actual words without the use of quotation marks, source citation, or footnotes.
2. Presenting another person's ideas or theories in your own words without citing the source.
3. Failing to acknowledge contribution and collaboration from others.
4. Using information that is not common knowledge without citing the source.
5. Submitting downloaded papers or parts of papers, "cutting and pasting," or paraphrasing or copying information from Internet sources without proper acknowledgment of a source.

Sanctions

It is the responsibility of each student to be aware of policies regulating academic conduct including definitions of academic dishonesty, the possible sanctions, and the appeals process.

Any undergraduate student apprehended and charged with cheating, including plagiarism, during his or her college matriculation, shall receive the following discipline:

1. First incident of cheating: no credit (i.e., no points given) in paper, assignment, or exam.
2. Second incident of cheating: failure in the course involved.
3. Third incident of cheating: dismissal from the university.

In addition to the above, a graduate student is expected to understand clearly the nature of cheating and is subject to dismissal from the university for any egregious act of academic dishonesty or cheating, without the need to follow the steps listed above. Incidents of cheating and/or plagiarism will be investigated and judged by the appropriate academic leader.

Because the matter of cheating cumulatively leads to dismissal, faculty are required to report each case to the appropriate university administrators who in turn reports the case to the academic leader of the specific college/school. Unquestionable evidence must be in hand before any action will be taken to confront and accuse a student of cheating.

A student who is not satisfied with the disciplinary action may follow the grievance and appeal policies of the appropriate academic unit.

Falsification of Academic Records or University Documents: Falsification of academic records or documents includes but is not limited to altering any documents affecting academic records; forging signatures; or falsifying information of an official document such as a grade report, ID card, financial receipt, or any other official university letter or communication. This includes information downloaded (printed) from student information available via Web (online) services.

Unauthorized Access to Computerized Academic or Administrative Records or Systems: Unauthorized access to computerized academic or administrative records or systems means viewing or altering the university's computer records without authorization; copying or modifying the university's computer programs or systems without authorization; releasing or dispensing information gained through unauthorized access; or interfering with the use or availability of computer systems information.

Students who are found to have falsified university documents or participated in unauthorized access to computerized academic or administrative records or systems are subject to dismissal from the university for a single incident. The university may consider legal action for any individual found to have participated in these actions.

Pre-licensure Nursing Programs

Nursing - B.S.N.

The minimum requirements for the Bachelor of Science in Nursing are 124 credit hours. The required nursing courses include the following.

Nursing - B.S.N. – Program of Study

Required Courses (61 hours)

NUR-145	Foundations of Nursing	3
NUR-221	Principles of Intervention	2
NUR-221L	Principles of Intervention - Lab	
NUR-232	Advanced Principles of Intervention	2
NUR-232L	Advanced Principles of Intervention Lab	
NUR-242	Nutrition	2
NUR-245	Adult Health I	4
NUR-250	Pharmacology	3
NUR-253	Maternal/Newborn Nursing	3
NUR-257	Nursing Care of Children	3
NUR-260	Physical Assessment	3
NUR-260L	Physical Assessment Lab	
NUR-330	Gerontological Nursing	4
NUR-337	Pathophysiology	3
NUR-345	Adult Health II	5
NUR-371	Mental Health Nursing	3
NUR-400	Transcultural Nursing	2
NUR-400L	Transcultural Nursing-Practicum	1
NUR-436	Research	3
NUR-445	Adult Nursing III	5
NUR-470	Community Health Nursing	5
NUR-473	Nursing Leadership and Management	5

Required Gen Eds/Supporting Courses (47 hours)

BIO-111	Anatomy and Physiology I	4
BIO-112	Anatomy and Physiology II	4
BIO-113	Introductory Microbiology	4
CHE-120	Introduction to Organic and Biological Chemistry	4

	MAT-107 or higher, MAT-113 preferred	3
PSY-150	General Psychology	3
PSY-250	Developmental Psychology	3
ENG-120	Research Writing	3
COM-100	Principles of Communication	3
THE-101	Theology of Christian Life	3
BIL-101	Old Testament Survey	3
BIL-102	New Testament Survey	3
ENG-180	Humanities World Literature	3
HST-180	Humanities World Civilization	3
PHE	Activity Elective	1

Electives (16 hours)

Students must take at least 7 credit hours from 3 different subject codes. Students may take any courses for the remaining credit hours needed.

A student pursuing an additional major, minor, or certificate may utilize those courses to complete this elective section as overlap policies are not meant to apply to this section for students pursuing more than one major.

Transition to Nursing - B.S.N.

If you currently hold a bachelor's degree in another field from any accredited institution of higher learning and are interested in becoming a nurse, this is the program for you. Transition to Nursing offers you the opportunity to become a nurse in 14 months. This full time program requires 63 credit hours of nursing coursework and leads to a BSN degree in nursing. The coursework is designed to provide a sound foundation in nursing skills and dispositions, and includes leadership and nursing research in the clinical setting. Following successful completion of the curriculum, students are eligible to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN) in Indiana or other states subject to that state's guidelines and regulations. This program also provides the foundation for the pursuit of graduate education.

The Transition to Nursing program takes advantage of your academic track record and builds upon your past experiences. It provides a realistic transition to the nursing profession in an expedited manner. Due to the rigorous nature of the program, students are strongly encouraged not to have outside employment during the program.

For students accepted into the Transition to Nursing (TTN) program, previously completed college courses (C or higher from regionally accredited colleges/universities) in Nutrition, Pharmacology, Pathophysiology, and/or Research will be evaluated for IWU course equivalency as long as they are no more than five years old from the time of starting the TTN program. If the time limit criterion is met, course syllabi and course calendar from the transfer institution will be evaluated for IWU courses equivalency.

Fees

There is a one-time assessment testing fees and program fee. Clinical and lab fees will be assessed every semester.

Prerequisites

1. Previous baccalaureate degree with GPA of 2.75 or above.
2. Anatomy and Physiology I.
3. Anatomy and Physiology II.
4. Microbiology.
5. Chemistry.
6. CPR Certification.
7. Health clearance.
8. Certified criminal background check.

9. University math requirement met - MAT-107 or higher (prefer MAT113).

10. Test of Essential Academic Skills with a score of 65% or higher.

Transition to Nursing - B.S.N. – Program of Study

Required Courses (63 hours)

NUR-145	Foundations of Nursing	3
NUR-221	Principles of Intervention	2
NUR-221L	Principles of Intervention - Lab	
NUR-232	Advanced Principles of Intervention	2
NUR-232L	Advanced Principles of Intervention Lab	
NUR-242	Nutrition	2
NUR-245	Adult Health I	4
NUR-250	Pharmacology	3
NUR-253	Maternal/Newborn Nursing	3
NUR-257	Nursing Care of Children	3
NUR-260	Physical Assessment	3
NUR-260L	Physical Assessment Lab	
NUR-330	Gerontological Nursing	4
NUR-337	Pathophysiology	3
NUR-345	Adult Health II	5
NUR-371	Mental Health Nursing	3
NUR-400	Transcultural Nursing	2
NUR-400L	Transcultural Nursing-Practicum	1
NUR-436	Research	3
NUR-445	Adult Nursing III	5
NUR-450	Nursing From a Christian Worldview	2
NUR-470	Community Health Nursing	5
NUR-473	Nursing Leadership and Management	5

Division of Post-licensure Nursing

The School of Nursing offers a Post-licensure (RNBSN) Program leading to a Bachelor of Science in Nursing (B.S.N.). The undergraduate program prepares men and women for professional nursing practice and provides a foundation for advanced study in nursing.

Policies and Regulations - Division of Post-licensure Nursing

The right is reserved to change any of the rules and regulations of the university at any time, including those relating to admission, instruction, and graduation. The right to withdraw curricula and specific courses, alter course content, change the calendar, and to impose or increase fees similarly is reserved. All such changes are effective at such times as the proper authorities determine and may apply not only to prospective students but also to those already enrolled in the university.

Academic Information

Academic Calendar - Courses in IWU-National and Global programs are offered under the semester hour system but in a non-traditional academic calendar. Each program consists of specific courses that are taught in a modular format and taken sequentially. Online classes meet in an asynchronous environment through the university's learning management system. Certain programs require students to complete project team assignments. Practice experiences are an essential component of all School of Nursing programs and take place in the student's community.

Catalog Governing Graduation - Students must meet the graduation requirements as stated in the university catalog under which they enrolled. Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within a maximum of six years from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled. Students who withdraw from Indiana Wesleyan University for more than six months will meet the graduation requirements as stated in the catalog under which they resume enrollment. Students changing majors or

programs must meet requirements as stated in the catalog that is current at the time they make such changes. The same holds true for students moving between schools and colleges. Students may at any time change from an earlier catalog to a subsequent current catalog, but must meet all requirements for graduation of that catalog. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Core Requirements - The integrity of the IWU-National and Global programs requires that the core courses be met at Indiana Wesleyan University. Due to the nature of the programs, students can only be enrolled in one program at a time. Students are required to complete the first course of the core program with a passing grade in order to maintain enrollment. In general, no waivers are allowed for courses taken at other colleges/universities.

RNBSN Students may complete the core nursing courses by following the recommended fast-track schedule. It is not recommended that students take more than two core courses at a time. Students who wish to take more than two core courses should contact their academic advisor to determine the potential impact of such a decision.

Academic Advising

The purpose of academic advising is to support students from enrollment to completion of degree requirements. Advisors help students understand all degree requirements and options to meet those requirements. Advisors also assist students in understanding policies and procedures, and communicating with departments such as Financial Aid and Accounting.

An academic advising team is assigned to each individual student and advises that student throughout the duration of his or her academic program. Advisors are available to meet one-on-one with students face to face, through email, by phone, or via video conference.

It is important that students maintain contact with their academic advising team in order to ensure timely progression toward degree completion as well as appropriate scheduling for maximum financial aid benefit.

Admission and Registration

Indiana Wesleyan University welcomes applications for admission from any academically qualified person whose motivation is in keeping with the university's purposes. Admission is based on the careful review of all credentials presented by an applicant, but in no case is admission denied due to race, color, national origin, disability, religion, or sex.

Admission decisions are made without regard to disabilities. All prospective students are expected to present academic credentials that meet or exceed the minimum requirements for admissions. Prospective students with disabilities are not required to identify themselves to Admissions or Disability Services. However, those interested in receiving academic accommodations are encouraged to connect with Disability Services at 765-677-2257 or ADARquest@indwes.edu as early as possible to allow for a review of documentation and the formulation of an accommodation plan.

Students are admitted in one of the following categories:

- **Regular** - Students who satisfactorily meet all requirements will be granted standard admission with no restrictions.
- **Probation** - Students whose entering grade point average (GPA) falls below the minimum required by the program (2.0) or whose previously accrued IWU institutional GPA is below the minimum required for progression in the program (2.75) may be accepted on probation. Probationary status will be removed after the student has completed the first three courses of the core with a satisfactory IWU cumulative GPA (2.75). In case of extended probation, the number of courses to be completed in order to change status will be determined by the VPAA for the School of Nursing. Any student failing to remove the probationary status will be academically suspended from the program.
- **Provisional** - Students whose files are incomplete may be accepted provisionally at the discretion of the Associate Vice President for Student Services if it appears from the available documentation that eligibility for the program has been met. The student is given until the end of the first course to submit the required materials. Failure to meet the required deadline will result in the student being dropped from the roster and not being allowed to continue.
- **Conditional** - Students currently enrolled in an associate degree in nursing program (AAS or ADN) at a regionally accredited institution may be conditionally accepted when they can show prior completion of at least 12 transferable hours and evidence of acceptance into an associate level nursing program. Full, unconditional admission to the RNBSN Program will be granted when the student meets the criteria for RNBSN Program admission.
- **Unclassified** - Students not pursuing a university degree who want to take certain courses for special reasons may be accepted for a maximum of 18 hours. Students receiving an unclassified status must reapply for regular admission if they desire later to pursue a degree program. Unclassified students are not eligible for financial aid.

International/Non-English Speaking Students - Students who do not speak English as their first and primary language must submit satisfactory scores from one of the following prior to admission to the university:

- Test of English as a Foreign Language (TOEFL). For undergraduate students, a score of at least 550 (paper-based), 213 (computer-based), or 79 (Internet-based) is required for regular academic admission.
- International English Language Testing System (IELTS). For undergraduate students a score of at least 6.0 is required for regular academic admission.

Registration - Registration occurs at the beginning of the student's core program. At this point, students are registered for all courses within the major. Therefore, if a student needs to miss an individual course, official withdrawal must be made through the Office of Student Services. Staff will work with the student to make arrangements to retake this class with another core group at a time that will minimize the impact on the student's financial aid. Students need to be aware that temporary withdrawals could impact their eligibility to receive financial aid based on the standards outlined in IWU's Satisfactory Academic Progress.

Students in programs that require additional credits outside the major are responsible to meet with their advisor to facilitate registration in these courses.

A student who has failed to make arrangements for the payment of tuition for a course will have registration in that course cancelled.

Alcohol, Illegal Drugs, and Firearms

Alcoholic beverages, illegal drugs, and firearms are not permitted on Indiana Wesleyan University premises, including rented classrooms and any building or parts of buildings owned or operated by Indiana Wesleyan University. Refusal to comply may result in dismissal from the university.

Attendance Policy

Because of the delivery method of IWU-National and Global programs, attendance is required and monitored. Students are expected to be present for onsite class sessions and participate in online activity. Absences are allowed as follows:

- Under emergency circumstances, a student may be allowed one absence in courses that are five class sessions or fewer in length. Students need to contact the faculty member regarding make up work.
- Under emergency circumstances, a student may be allowed two absences in courses that are six or more class sessions in length. Students need to contact the faculty member regarding make up work.

If a student exceeds the allowed absences and does not contact the Office of Student Services to officially withdraw before the last class session, the instructor is directed to issue the grade of "F." Students who never attend a class and do not withdraw will be administratively withdrawn from the course and from all subsequent courses. Students must then go through the normal readmission process.

Students who must miss a course due to unavoidable circumstances must arrange for a withdrawal with the Office of Student Services prior to the beginning of the course. Students needing to withdraw while in a course may do so by arrangement with the Office of Student Services prior to the end of the course, but the regular refund and academic withdrawal policies apply.

Faculty members reserve the right to factor lateness, early departures, and class attendance into a student's grade, as long as it is addressed in the syllabus.

Onsite Attendance Policy – The nature of the IWU-National and Global programs requires students to attend all class sessions. Class attendance records are maintained by the faculty member and submitted to the Office of Student Services.

- **Class Attendance Policy** – Students are expected to be present when class begins, and remain the entire workshop. To be counted present, a student must attend a total of three hours or more of a class that is four hours in length or six hours or more of classes that are eight hours in length.
- **Project Team Policy** – Students are expected to participate in their project team activities.

Online Attendance Policy: Attendance is determined by activity during a workshop, either through discussions or submission of assignments. A student is reported absent for a workshop if there is not at least one submission (or posting) of an assignment or in a discussion forum assigned during that workshop.

Audit of Courses

A student who has been accepted into an Indiana Wesleyan University degree program or as an unclassified student may choose to audit specified courses within a core program or electives as follows:

- Audit registration is allowed on a space available basis.
- The current audit fee (\$25 per credit hour) must accompany the registration.
- Auditing a course gives one the right to attend the course. No credit or letter grade is given. The course will be indicated as an "AU" on the student's IWU transcript.
- The student auditing the course is not expected to participate in classroom or study group assignments, or to complete homework, quizzes, or tests.
- The faculty member is under no obligation to grade any work an auditing student chooses to submit or to give feedback on progress.
- The materials required for the course are optional for auditing students. If one wishes to purchase materials, the fees must accompany the registration.
- The student must meet course pre-requisites or be approved by the appropriate administrator of the specific college/school.
- No change may be made from audit to credit, or credit to audit, after registration closes.

Computer Requirements

Students are expected to possess a computer throughout the duration of their program. Student computers must be able to run a supported browser and handle additional plug-ins as identified by the Learning Management System (LMS) Company. Students should be able to produce, send, and receive documents that are compatible within the two most recent offerings of Microsoft Office to complete most of their assignments. IWU will offer support to students on only these two offerings of Microsoft Office software. Computer and Internet connection may need to be fast enough in some courses to watch streaming videos, participate in live meetings, upload large files, install software, and listen to audio lectures.

Expectations for Personal and Professional Conduct

Indiana Wesleyan University is a Christian university of higher education that upholds high standards of personal and professional conduct. Such standards include a classroom environment that promotes a positive learning environment and a professional instructional climate.

Students are expected to conduct themselves in a professional manner with respect for the rights of both students and faculty. The university or its representatives reserve the right to act in situations where student behavior violates established policy or detracts from the ability of students or faculty to function effectively in the classroom. Such action may include disciplinary procedures issued by the faculty or suspension from the program. (NOTE: All discussion room and live chat postings for online courses are recorded and can be reviewed at the discretion of the university.)

Only regularly enrolled students may attend class unless granted permission by an administrator and arrangements are made with the instructor.

Former Student Re-Enrollment

Students who have previously withdrawn from a program and have not attended classes for six months or more must complete an application for readmission from the Office of Student Services. Receipt of the application will initiate a review of the student's academic file to determine remaining requirements. A student who was academically suspended from a IWU-National and Global program may make application for readmission after six months. All students returning after six months or more will meet the graduation requirements as stated in the catalog under which they resume enrollment.

Former Indiana Wesleyan University students from the traditional programs who wish to apply to a program must go through the regular adult program admission procedure. Students who were academically suspended from the traditional campus and wish to apply to an adult program must meet the following criteria:

- All other program admission criteria met.
- At least two years have passed since the suspension OR the student has successfully completed 12 hours elsewhere.
- There are no other holds on the student's record.

Readmission After More Than Six Years by Portfolio

Students who began the Post-licensure (RNBSN) program more than six years prior to a request for readmission will be required to demonstrate competency under the current *Essentials of Baccalaureate Education for Professional Nursing Practice* and BSN program outcomes.

- Reentering students will be required to demonstrate competency by completing those portions of a portfolio addressing the courses they have already taken. Upon satisfactory review of the portfolio these students will be allowed to reenter the program to complete the BSN degree. (Portions to be completed will be selected by Post-licensure leadership.)
- Course substitutions are available for nearly all of the old curriculum. If the student needs more than two substitutions or a course for which a substitution is not available, they are counseled to reenter and complete under the current catalog.
- If no course substitution is available, or the student needs to substitute more than two courses, they are counseled to reenter and complete under the current catalog.

General Education Requirements and Student Learning Outcomes

General Education Requirements - In addition to the regular core curriculum (major), a 30-credit general education core is required of all undergraduate students enrolled in an adult program. This 30-credit general education core includes:

- Three semester credits in Biblical Studies.
- Three semester credits in Biblical Studies/Philosophy/Religion.
- Six semester credits in English Written Communication.
- Three semester credits in English Oral Communication.
- Six semester credits in Social or Behavioral Sciences.
- Three semester credits in Mathematics.
- Three semester credits in Natural Sciences.
- Three semester credits in Arts and Humanities.

Bachelor core courses that fall into general education categories may not be used to fulfill both the core requirement and the general education requirement.

General Education Learning Outcomes -

- Christian knowledge and integration: Students can utilize a Christ-centered, biblical worldview to inform their vision for and mission in life.
- Global Awareness: Students can relate the diversity and universality in global history, culture, and society to God's divine design.
- Critical Thinking: Students can think creatively and effectively as part of making informed solutions.
- Quantitative skills: Students can apply theoretical frameworks to real world applications.
- Communication: Students can convey ideas and facts in ways that demonstrate their development as leaders and world changers.
- Information Literacy: Students can apply proficiencies needed by citizens of an information abundant society.

Grading and Evaluation

A letter grade is used in evaluating the work for a course. For the purpose of determining scholastic standing and awarding honors, grade points are granted according to the letter grades and semester hours of credit. The grade point average (GPA) is the number of quality points earned at IWU divided by the number of credit hours attempted at IWU.

Grade	Quality Points per Credit
A	4.0
A-	3.7

B+	3.3
B	3.0
B-	2.7
C+	2.3
C	2.0
C-	1.7
D+	1.3
D	1.0
F	0

The following grades are not figured into the GPA:

W

I

CR

NC

AU

Repeated Courses - A student may repeat once any course in which a grade below “C” (“C-,” “D+,” “D,” or “F”) was previously earned.

Whenever a course is repeated, the last grade and credits earned replace the previous grade in computing the student’s grade point average (GPA). All entries, however, remain a part of the student’s permanent academic record. Duplicate credit hours are not given for two or more passing efforts. A course taken in a classroom format may not be repeated for a grade through independent learning.

Since a course may be repeated once, failure to achieve a satisfactory grade in a course after two attempts will result in academic suspension and ineligibility to complete the major in which the course was repeated.

Incomplete Grades - Students are expected to complete the course requirements by the last class session. There may be instances when crisis circumstances or events prevent the student from completing the course requirements in a timely manner. In these rare situations, a grade of “I” (incomplete) may be issued after completing the following process:

- The student must request an “I” from the instructor via email.
- The student must have completed at least 75% of the coursework.
- The instructor must obtain approval via email from the Program Leader.

A grade of "incomplete" may be granted only for extenuating circumstances. The length of time a student has to complete and submit the requirements to the faculty is determined by the faculty member for the course and may not exceed 10 weeks. If, at the end of the extension, the student has failed to complete the course requirements, the faculty will enter the grade the student earned. An incomplete cannot be issued if the student fails to meet the attendance requirements.

Grade Reports - At the end of each course, the instructor submits grades for each student. Grade reports are available online to the student and indicate courses taken, credits received, and grades assigned.

Transcripts - The student’s official transcript is prepared by the Indiana Wesleyan University Registrar's Office and will show the course, grade, credit, and dates of instruction for each course. Transcripts will include undergraduate and graduate work with the GPA divided into undergraduate and graduate calculations. Requests for transcripts of coursework at Indiana Wesleyan University must conform with the Privacy Act of 1974, which requires that all transcript requests be submitted in writing and signed by the student, for protection of the student's confidentiality. A transcript is official only when it bears the university seal.

It is university policy not to release a transcript if the student has any financial holds on their record or if he or she is delinquent on any loan received through Indiana Wesleyan University. A \$5 fee is charged for each transcript, with an additional \$2.50

Parchment ordering fee. Payment must be provided, along with a complete address to which the transcript is to be delivered. Please provide a current address if request is to be sent to student's home. Transcript requests can be accessed by visiting <http://www.indwes.edu/Academics/Registrar/Transcript> and submitting the request through the ordering service.

Graduation

Graduation Ceremonies - IWU graduation ceremonies are held three times a year. Degrees are conferred and posted to the student's transcript on these dates. Three additional conferral dates are available in between the graduation ceremonies in which degrees may be conferred and posted to the student's transcript should all requirements be completed.

Eligible students are notified by the Office of Student Services of procedures and requirements concerning graduation.

Each student must complete an "Application for Graduation" provided by the Office of Student Services. This application indicates the student's intent to graduate and initiates the final evaluation of the student's academic record.

Students are also asked to inform the university as to whether they will be attending the ceremony. This allows the university to determine the number of tickets available for students who are attending. If a student cannot attend graduation due to unforeseen circumstances, the degree is still conferred; however, attendance at a future graduation is not an option.

Graduation Requirements - All requirements must be met and transcribed by the date established by the Office of Student Services prior to the degree conferral date. Students taking internal or external coursework need to make sure that transcripts, grades, and scores can be received and transcribed by the deadline date.

Students may receive one degree only per commencement. Students meeting requirements for more than one degree must apply for and participate in two different ceremonies. Any university-approved dual degree program is an exception to this policy.

Students who have received a degree from IWU and have returned to meet requirements for an additional major at the same degree level will have the second major posted to their existing degree. The second major can only be posted at one of the six conferral dates, and students receiving the second major are not eligible to participate in another graduation ceremony.

Academic Honors (Baccalaureate Candidates) -

Academic Honors (Baccalaureate Candidates) - Academic Honors are awarded at commencement to baccalaureate degree candidates with the identified grade point averages listed below. Academic Honors are not awarded to associate's or master's degree students. Academic Honors are based upon the Honors grade point average (GPA). It should be noted that the Honors GPA includes transfer grades and as a result may differ from a student's cumulative GPA. For student enrolled in undergraduate programs at the Marion campus, Academic Honors listed in the commencement program are based on all IWU academic work completed one semester prior to the student's final semester and all transfer work. Academic Honors listed on the official transcript and diploma will reflect all applicable academic work at the time of conferral. Academic Honors are awarded based on the following criteria:

- A minimum of 80 graded hours from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education (formerly the Accrediting Association of Bible Colleges).
- A minimum of 40 graded hours must be from Indiana Wesleyan University.
- The student's current Honors GPA, as listed on the student's degree audit, which includes transfer grades.

Baccalaureate degree candidates will be awarded Honors as follows:

- GPA of 3.5 or higher - "cum laude" (with honors).
- GPA of 3.7 or higher - "magna cum laude" (with high honors).
- GPA of 3.9 or higher - "summa cum laude" (with highest honors).

Diplomas - Diplomas are mailed after the conferment of degrees. Diplomas indicate degree earned, date of degree, and honors (bachelor's only). A student's financial account must be settled to receive a diploma.

Inclement Weather Procedures

The university is reluctant to postpone or cancel classes because the schedule is already very compressed and it is difficult to schedule make-up classes when needed. In order to make the most informed decisions possible, the university gathers information from the National Weather Service, State Police agencies, and site managers and personnel (when appropriate). Unfortunately, the university cannot make the decision based on an individual student's geographical situation and the driving distance to and from class. Students should be aware, however, that they are expected to use discretion and not to take unreasonable risks. If students choose not to attend class, they must notify their instructor and make appropriate arrangements

for make-up work. Decisions to postpone or cancel classes will be announced by the university. Regional locations will be judged by the Regional Deans. In the event it becomes necessary for a Regional Dean to recommend to the Chancellor for IWU-National and Global campus a weather related or emergency closing or postponement for onsite classes, the appropriate Program Director will work with affected faculty and students to make up the missed class session through an online alternative class session by observing the following guidelines:

Instructors will contact students on the date class is cancelled with written requirements for making up the cancelled class session through an online alternative.

In the event an onsite class session is cancelled that is deemed significant to the specific program (e.g., program orientation, the first class session of a program, the last class session of a program, etc.), the Regional Dean will petition the appropriate academic leaders to arrange a new date to make up the cancelled class session prior to the next scheduled class session.

To satisfy attendance requirements and earn participation points (if applicable), all assignments associated with the cancelled class session must be submitted prior to the start of the next scheduled class session.

Postponement decisions for evening classes will be made by approximately 3:00 p.m. on the day of class. Decisions about Saturday classes will be made the evening before, when possible, but may be made during the early morning hours on the Saturday of class if necessary. No notification will be made unless classes are postponed or cancelled; information about postponements and/or cancellations will be announced on the university's Web site at <http://www.indwes.edu>. Announcements will also be posted on the student portal at <http://myIWU.indwes.edu> and on the class information phone line at 1-800-621-8667 ext. 2022.

Leave of Absence Policy

Indiana Wesleyan University understands there are life events that may require a student to modify class enrollment and schedules. The leave of absence policy is designed to allow students flexibility in their program enrollment to adjust to these life events. The leave of absence policy also extends to students the ability to make up any courses missed during the approved leave.

A student on an approved leave of absence will be considered enrolled at IWU and eligible for an in-school deferment for student aid loans. Federal financial aid and in-school deferment may be negatively impacted if a student fails to apply for the leave of absence or if the application is denied. **This impacts students who receive Title IV federal financial aid (Federal Pell Grants, Federal Supplemental Grants, Federal Stafford Subsidized or Unsubsidized Loans, Federal Parent Loans) or who want to have a federal student loan deferred from payment while in school.**

Students who will be out of attendance for a period of 29 days or more should request a leave of absence. Students out of class for less than 29 days are not eligible for a leave of absence, and a recalculation on current financial aid will be done. Students who are not on federal financial aid programs or who do not have a federal loan in deferment are not required to request a leave of absence.

Students needing to make a change in their schedule need to contact the Office of Student Services to process the registration change. At that time, the leave of absence request form will be emailed to the student. The Leave of Absence Application can be downloaded by going to the following link:

<https://myiwu.indwes.edu/directory/student-services/registrationchanges/pages/default.aspx>. Students must request the leave within 21 days of initiating the registration change. The request for a leave of absence should be made prior to the date the leave is to start. The start date of the leave is the first date of the class or, if the class has already started, the date the registration change is initiated.

An approved leave of absence must meet the following criteria: in the academic year the student has to be in attendance 2 weeks prior to applying for a leave, the request must be received within 21 days of the registration change; the request must be made prior to the start of the leave (first day of class); the reason for the request must be one approved by IWU's Leave of Absence Committee (military, medical, jury duty, loss of job, family emergency, employment emergency, transfer of coursework, passing pre-requisite requirement, changing programs, administrative cancellation of core classes, or other reasons as approved by the Leave of Absence Committee).

The leave of absence together with any additional leaves of absence must not exceed a total of 180 days in any 12-month period. Time in excess of 180 days will not be approved. A student may request an extension to a leave providing the request is made before the end of the leave, there are unforeseen circumstances which prevent the return from the leave, and the total number of days of approved leave do not exceed 180 in a 12-month period. A maximum of two leaves of absence are allowed during a 12-month period. Documentation is required for an extension on a leave. Documentation for each circumstance will vary; the student is required to provide whatever paperwork from a third party will attest to the circumstance outlined on the application form. Examples would include physicians' statements, letters from employers, letters from pastors or counselors,

court documents, etc. Documentation is also required if a request is submitted after the 21 day deadline, and needs to address the reason for the delay in the submission of the request.

Failure to return from an approved leave of absence nullifies the approved leave and may have an impact on student loan repayment terms as well as the grace period. The first day of the leave will be reported as the beginning of the grace period for loan deferment. Students may return early from an approved leave of absence prior to the leave end date. The leave will be shortened according to the student's return date.

Students will not receive disbursements of Title IV student loan financial aid funds during the leave. Students are not deferred from making regularly scheduled payments to the Accounting Office for normal fees incurred. Any change in registration can impact current financial aid regardless of approval or denial of the leave of absence request. Questions about impact on current financial aid should be directed to the Financial Aid Office at 800-621-8667 ext. 2516. Students on an approved leave of absence will be reported as such and will be eligible for in-school deferment of previous loans. Students whose request for a leave of absence is denied will be reported as withdrawn and the grace period for loan repayment will go into effect.

Military Leave of Absence Policy

The Higher Education Opportunity Act enacted on August 13, 2008, states that a university may not deny admission or readmission to a service member for reasons relating to that service. The service member qualifies if the school is given notice of absence for service, the cumulative length of absence does not exceed five years, and the student gives notice of his or her intent to return.

Indiana Wesleyan University complies with this act with the following:

Academic:

- Students are not required to reapply and are not charged a readmission fee upon return.
- Students are readmitted at the same academic status (program enrollment status, number of completed credit hours, academic standing) before deployment. Students may return under the catalog that was in effect before deployment. Student may find differences in their programs or the catalog if the programs are no longer offered, or changes have occurred due to external accrediting bodies, licensing board or other external agencies.
- Leave time does not count toward the total time required to earn the degree.
- Students will be promptly readmitted in the next class or classes in a program, will qualify for priority/early registration, and may not be denied re-enrollment in a class based on class size.

Financial:

Students are required to complete a Military Leave of Absence Request. When the request is approved, students' accounts will be adjusted as necessary.

Financial Aid

Indiana Wesleyan University is committed to assisting military students in navigating the impact that active duty will have on financial aid. It is important that each student have conversation with the Financial Aid office to ensure proper paperwork and processes are covered as it relates to a leave of absence.

Students with federal financial aid, federal loan obligations, or military tuition assistance must contact their lenders and/or the military education office to ascertain their loan repayment status or repayment of tuition assistance during the leave of absence.

Low Enrollment in Onsite Classes

Should the total number of students enrolled in an onsite class fall below six students for any reason, the University will seek alternative options for the remaining students to complete their degree. To ensure high academic quality, the possibility of combining classes or offering the option of completing the program online will be investigated.

In general, students will be given an opportunity to recruit students to join the class. If students are nearing completion, this fact will be taken into consideration before any decision is made.

Policy on Academic Credentials and Programs

This policy applies to all academic units of the university.

Indiana Wesleyan University awards academic credentials (degrees and certificates) to students who complete defined programs of study. Each credential is defined in terms of a set of essential learning outcomes, which may include discipline-

specific and general education outcomes, as well as credit hour and other specifications. Each program of study for a particular credential maps the credential learning outcomes to a series of credit-bearing courses.

As appropriate, given the learning outcomes and alignment of involved programs and courses, credits may be shared between academic credentials and sub-credentials awarded coevally, within the following boundaries.

- The student must fulfill all of the requirements for any credential awarded.
- Credits may be shared between a major and a minor, as long as the minor includes at least 15 unique credit hours unshared with any other major or minor.
- Credits may be shared between two minors, as long as each minor includes at least 15 unique credit hours unshared with any other major or minor.
- Credits may be shared between two undergraduate majors as long as there are 51 unique (unduplicated) credit hours between the two majors.
- Credits may be shared between two graduate majors as long as two thirds of the credits in each major are unique (unduplicated).
- Up to three credit hours may be shared between a certificate and a minor.
- Up to six credit hours may be shared between a certificate and a major (undergraduate or graduate).
- A major or minor may be added to a previously awarded baccalaureate degree. The student must complete all of the course requirements for the major or minor and a minimum of nine new credits hours must be earned. New general education requirements need not be met to post an additional major or minor. Students adding a major or minor are not eligible to participate in commencement ceremonies again. The additional major or minor will be posted to the transcript only on one of the conferral dates.

As appropriate, given the learning outcomes and alignment of involved programs and courses, credits applied to a previously-awarded IWU academic credential may be applied, without surrender of the prior credential, to another IWU academic credential within the following boundaries.

- The student must fulfill all of the requirements for any credential awarded.
- For credits from a prior IWU academic credential to be applied to a second IWU academic credential, the second academic program must be started within ten years of the awarding of the first credential. Exceptions must be approved by the dean (or equivalent) of the school sponsoring the academic program of the second credential. Individual academic programs may specify more strict credit-age limits if warranted by the discipline.
- The credits from a previously-awarded undergraduate certificate may be applied to fulfill the requirements of an associate's degree or a bachelor's degree.
- Up to 6 credits from a previously-awarded associate's degree or bachelor's degree may be applied to fulfill the requirements of an undergraduate certificate.
- The credits from a previously-awarded associate's degree may be applied to fulfill the requirements of a different associate's degree, as long as each credential has at least 25% unique credits.
- The credits from a previously-awarded associate's degree may be applied to fulfill the requirements of a bachelor's degree.
- The credits from a previously-awarded bachelor's degree may be applied to fulfill the requirements of a different bachelor's degree, as long as each credential has at least 25% unique credits.
- The credits from a previously-awarded bachelor's degree or undergraduate certificate may be applied to fulfill the requirements of a master's degree, limited by the provisions of the Undergraduate and Graduate Credit Crossover Policy.
- The credits from a previously-awarded graduate certificate or post-masters certificate may be applied to fulfill the requirements of a master's degree.
- The credits from a previously-awarded graduate certificate or post-masters certificate may be applied to fulfill the requirements of a doctor's degree.
- Credits from a previously-awarded master's degree or doctor's degree may be applied to fulfill up to 1/3 of the requirements of a graduate certificate.

- The credits from a previously-awarded master's degree may be applied to fulfill the requirements of a different master's degree, as long as each credential has at least 50% unique credits.
- The credits from a previously-awarded master's degree may be applied to fulfill the requirements of a doctor's degree, as long as the doctor's degree has at least 50% unique credits.
- The credits from a previously-awarded doctor's degree may be applied to fulfill the requirements of a different doctor's degree, as long as each credential has at least 50% unique credits.

Satisfactory Academic Progress and Academic Standing

Students enrolled in a SON National & Global program are regarded as members of the academic community of Indiana Wesleyan University. Students are responsible for conforming to the standards of conduct for adult learners. Continued enrollment in the program is subject at all times to review of the student's academic record and actions with regard to observance of university policies and regulations. Policies and regulations can be found in the IWU catalog and the School of Nursing Student Handbook.

Placement on Probation - Students enrolled in a Post-licensure program will be placed on probation if their **core** GPA or their **cumulative** GPA at any time falls below 2.75.

Students are given two consecutive courses to satisfactorily raise their GPA. The GPA is reviewed after the second course, and if it has been successfully raised, the probationary status is removed. Academic suspension will result if the student's GPA is not successfully raised.

Academic Suspension - Academic suspension will result if:

- A student fails to clear the academic probationary status within the probationary period of two consecutive courses.
- A student has taken a course twice and failed to achieve a satisfactory grade. When this occurs, the student is ineligible to reapply for admission into the program in which the course was repeated.

In all cases, the suspension will occur once the grades have been recorded in the Registrar's Office. Students will be notified of the academic suspension in writing. Application for readmission may be made after six months. The application must be made in writing to the AVP for the School of Nursing.

Academic Dismissal - Upon a second academic suspension in the same program, a student is not eligible to reapply to Indiana Wesleyan University.

Student Professional Performance Policy

Students are expected to maintain the ethical standards of practice established by American Nurses Association (ANA) Code of Ethics for Nurses with Interpretive Statements. Students whose professional performance affects their ability to be licensed as a registered nurse or advanced practice registered nurse, and/or who do not meet the ethical standards established by ANA, may be recommended for a Performance Improvement Plan (PIP) or other sanction up to and including dismissal from the School of Nursing.

It is the responsibility of each student to be aware of policies regulating academic and professional conduct found in the IWU Catalog, student handbooks, and clinical guidelines, possible sanctions, and the appeals process.

Progressive discipline: The School of Nursing promotes a policy of progressive or corrective discipline, however serious infractions may warrant immediate removal from clinical or academic setting, imposition of a written reprimand, suspension, or dismissal.

Performance concerns may include, but are not limited to the following:

- Fails to meet generally accepted standards of patient safety, professional conduct, personal integrity, or emotional stability required for professional practice;
- Fails to demonstrate the effective interpersonal skills necessary to perform professional helping relationships;
- Fails to adhere to the ANA Code of Ethics;
- Has been found guilty of criminal misconduct that affects the student's ability to be licensed as a registered nurse (RN) or advanced practice registered nurse (APRN); or
- Displays inappropriate or disruptive behavior toward clients, other students, faculty, or staff, which interferes with professional judgment or jeopardizes the best interest of those to whom the student has a professional responsibility.

Transfer of Credit Policy

Credit is granted for work with a satisfactory grade ("C" or above), in a 100 level or higher course, provided the courses are applicable to the curriculum the student wishes to pursue at Indiana Wesleyan University. The credit must be taken at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA). Currently this includes the following accrediting agencies:

- Accreditation Commission for Education in Nursing (ACEN)
- Accrediting Council for Independent Colleges and Schools (ACICS)
- Association for Biblical Higher Education (ABHE)
- Association of Advanced Rabbinical and Talmudic Schools (AARTS)
- Association of Theological Schools Commission on Accrediting (ATS)
- Distance Education Accreditation Commission (DEAC)
- Higher Learning Commission (HLC)
- Middle States Commission on Higher Education (MSCHE)
- New England Commission of Higher Education (NECHE)
- Northwest Commission on Colleges and Universities (NWCCU)
- Southern Association of Colleges and Schools Commission on Colleges (SACS-COC)
- Transnational Association of Christian Colleges and Schools (TRACS)
- Western Association of Schools and Colleges – Accrediting Commission for Community and Junior Colleges (WASC–ACCJC)
- Western Association of Schools and Colleges – Senior College and University Commission (WASC–SCUC)

The following are exceptions to the transfer policy and credits earned are not counted toward the honors GPA:

- Indiana Wesleyan University accepts official transcripts from the American Council on Education (ACE) and national College Credit Recommendation Service (NCCRS). ACE and NCCRS evaluate and provide credit recommendations for educational offerings for a significant number of corporate universities and other extra-institutional learning providers.
- Courses from non-accredited colleges and universities, and from schools/colleges/universities not accredited at the same level, such as proprietary business schools, vocational/technical schools, or other single purpose institutions may be presented through the evaluation of assessed learning process. A maximum of 40 hours may be accepted through assessed learning, ACE, and/or NCCRS credit.
- The following pertain to applicants to the Division of Post-licensure Nursing:
 - Applicants with a diploma from a State Board of Nursing accredited hospital school of nursing may be eligible to apply for credit through the diploma evaluation process. A maximum of 40 semester hours may be awarded through this process.
 - Applicants who have earned an A.S. in Nursing or equivalent degree at a proprietary school which holds a national accreditation are eligible to apply per the Indiana Wesleyan admission policy. Supporting science courses and core nursing courses may transfer up to a maximum of 40 semester hours.

The University Registrar is responsible for approving the transferability of all credits. Credit hours accepted in transfer are recorded, but quality points and grades are omitted and used only for the determination of graduating with honors. Once transcripts (and other test scores and academic documents) have been received, IWU is not permitted to release copies of those documents back to the student or any other party. All credits are accepted as semester credits. Quarter credits are converted to semester credits using the two-thirds conversion ratio.

Credit through examination (CLEP, DSST, AP, institutional examinations) or assessed learning is not accepted in transfer from another institution's transcript. Credit through examination is awarded through Indiana Wesleyan University with official test scores from an official testing center. Credit from nontraditional learning by life experience is awarded through the IWU's assessed learning process. The Associate Vice President of Student Services is responsible for the assessment of all nontraditional learning, and the University Registrar is responsible for approving the transcription of any credits that result.

Transcripts from foreign institutions - may need to be sent to an outside agency for evaluation and determination of transferable credits, degrees, and GPA. If this outside review is necessary, students are responsible for the initiation of this evaluation and for any fees incurred during the process.

Undergraduate and Graduate Credit Crossover Policy

Undergraduate credits from IWU or taken at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA), or hold appropriate international accreditation, may be used to fulfill requirements of IWU graduate programs under specified conditions. When permitted by the design of the program, undergraduate credits from upper level courses may be counted toward the requirements of a graduate degree or certificate when the undergraduate course or courses sufficiently accomplish the learning outcomes of a course in the graduate program. The course(s) must have been completed within the past five years and must reflect current knowledge and best practices. No more than 25% of the total credit requirements for the graduate degree or certificate may be completed through undergraduate credits. Undergraduate courses in which a student has earned a "B" or better may be considered for graduate credit. Dual counting of credits requires approval by the appropriate program leader, in consultation with a graduate level content expert, as well as approval by the University Registrar, and Financial Aid Office if applicable. The program leader will make the final decision as to the applicability of the course to fulfill program learning outcomes. Established limitations on the number of credits that may be transferred into the graduate program remain in effect.

Graduate level credits from IWU or taken at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA), or hold appropriate international accreditation, may be used to fulfill requirements of IWU undergraduate programs under specified conditions. When permitted by the design of the program, graduate credits may be counted toward the requirements of an undergraduate degree or certificate when the graduate course or courses sufficiently accomplish the learning outcomes of a course in the undergraduate program. The course(s) must have been completed within the past five years and must reflect current knowledge and best practices. No more than 25% of the total credit requirements for the undergraduate major, minor, or certificate may be completed through graduate credits. Though exceptions may be approved by program directors, graduate courses in which a student has earned a "B" or better may be considered for undergraduate credit. Dual counting of credits requires approval by the appropriate program leader, in consultation with a graduate level content expert, as well as approval by the University Registrar, and Financial Aid Office if applicable. The program leader will make the final decision as to the applicability of the course to fulfill program learning outcomes. Established limitations on the number of credits that may be transferred into the undergraduate program remain in effect.

Withdrawal/Change in Status

A student who finds it necessary to withdraw from the program or to take a temporary leave of absence is required to contact the Registration Change Counselor in the Office of Student Services to complete this process (registration.change@indwes.edu). Students in an onsite course must request the withdrawal from the Registration Change Counselor before the last class workshop. Students in an online course must request the withdrawal prior to the first day (Day One) of the last workshop. Failure to initiate an official withdrawal will result in a "No Credit" or an "F" grade for the student in those related courses.

A student who is temporarily withdrawing may request an individual leave of absence up to 180 days in a 12 month period. A student cannot request more than two leaves during a 12 month period, and the total number of days on leave may not exceed 180 days within a 12 month period. All leaves must be requested through the Office of Student Services.

If a student officially withdraws after a course has started, a grade of "W" will be assigned. A student who violates the attendance policy with the last workshop of a course will receive an "F" for the course.

Administrative withdrawals assigning a grade of "W" will also happen as follows:

- A student who violates the attendance policy prior to the last workshop of a course will be administratively withdrawn from the course.
- A student who never attends a course will be administratively withdrawn from not only that course but all subsequent courses.

Students withdrawing from the first course of a core program must withdraw from the entire program.

If, at a later time the student wishes to re-enter the program, a re-entry form must be submitted to the Office of Student Services. Students sitting out of a core program for more than 90 days are subject to a tuition increase upon returning. Students

re-entering a core program after six months or more are subject to any changes in curriculum upon returning. Students who take longer than six years to complete the program must petition to continue in the program.

Any change in registration may have an impact on the student's financial aid. Students should always check with the financial aid office before initiating a registration change.

Ways to Earn University Credit toward a Degree

Students have several options for completing general education/elective requirements for a baccalaureate degree.

CLEP/DSST Examinations

Indiana Wesleyan University offers CLEP and DSST tests as an option for students needing to fulfill general education and elective credits for a baccalaureate degree. The CLEP (College Level Examination Program) examinations are offered by The College Board, a nonprofit membership organization that provides tests and other educational services for students, schools, and colleges. CLEP is the most widely accepted credit-by-examination program in the country. The DSST (DANTES Subject Standardized Tests) examinations, originally developed for military personnel, are offered by Prometric.

Students may take both CLEP and DSST examinations at Indiana Wesleyan University at all regional education centers. Upon receipt of the official test scores, Indiana Wesleyan University will award credit based on The American Council on Education recommendations.

Students desiring to take an examination will pay a registration fee to IWU and test fee to the company sponsoring the test. In addition, students who choose to take CLEP or DSST tests are assessed an IWU transcription fee of \$25 per credit hour satisfactorily completed. This applies to all CLEP/DSST credits which are placed on Indiana Wesleyan University records whether taken at Indiana Wesleyan University or accepted in transfer. Credit is not placed on the academic record until payment for the credits and the official transcript are received. Before taking a CLEP/DSST test, students should check with an academic advisor to ensure the test will apply toward degree completion plans.

The maximum number of credits awarded for all credit through various examinations (CLEP, DANTES, AP, AICE, etc.) and prior learning shall be limited to a total of 40 semester hours for the baccalaureate degrees and 18 semester hours for the associate degrees, and ordinarily will not be applied to upper-division requirements in the major (junior and senior levels). It is the responsibility of the student to obtain approval from the appropriate division for the application of credits to the majors.

Undergraduate Elective Offerings

The undergraduate elective program enables students to complete the credit requirements they may need for graduation. These electives include classes that satisfy general education requirements as well as elective credit. The elective classes are offered in key locations and in an online format and are scheduled to match the credit needs of our students. Most elective classes are "enrollment driven," which means there must be at least six students registered for the class to meet.

A complete listing of undergraduate electives is published twice yearly (normally in November and May). See the Undergraduate Electives listing for additional information or <http://www.indwes.edu/Adult-Graduate/Undergraduate-Electives/>.
Prior Learning Assessment

Indiana Wesleyan University provides an option for obtaining credit through experiences where college level learning has taken place, but was gained outside of the traditional college classroom setting. This option is called Prior Learning Assessment (PLA). IWU uses the principles and guidelines put forth by the Council for Adult and Experiential Learning (CAEL) who has served as a leader in the development and implementation of assessment for experiential learning since 1974.

Students are required to submit their documentation for PLA consideration through the IWU student portal. This documentation should clearly articulate a student's academically relevant, non-university learning. Students are responsible to develop their PLA submissions independently and follow the guidelines provided by the Coordinator of Prior Learning Assessment. After all required documentation is received, the information is sent to faculty members whose knowledge and expertise qualify them to evaluate learning gained through experience.

PLA submissions enable IWU to evaluate and assign university credit for the student's university level learning. No grades are assigned; only credit awarded.

The PLA submission is reviewed only by those who have an official reason for doing so: the PLA staff, faculty evaluators and accrediting association members. Any data received from the PLA process that may be made public will be generalized and will in no way be attributed to an individual unless the student provides a signed authorization. Students should not include any materials in the PLA submission that violate the legal and moral rights to privacy of other individuals.

The Indiana Wesleyan University Honesty, Cheating, Plagiarism, and Forgery Policy (p. 29) also apply to all Prior Learning Assessment submissions.

Undergraduate students accepted to or enrolled in any of the IWU-National and Global associate or baccalaureate degree programs are eligible to complete PLA. Graduate students may apply for PLA credit in approved graduate programs. Credit hours awarded may be counted toward general education, elective or select core requirements as applicable to the undergraduate degree or as specified for approved graduate programs.

The maximum number of credits awarded for all credit through various examinations (CLEP, DANTES, AP, AICE, etc.) and prior learning shall be limited to a total of 40 semester hours for the baccalaureate degrees and 18 semester hours for the associate degrees, and ordinarily will not be applied to upper-division requirements in the major (junior and senior levels). It is the responsibility of the student to obtain approval from the appropriate division for the application of credits to the majors.

Credit by Transfer

Students may transfer credit from another university to fulfill general education and elective requirements for applicable degrees. Credit can only be transferred from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) and for courses in which a grade of "C" or higher was earned. All credits are accepted as semester credits. Quarter credits are converted to semester credits using the two-thirds conversion ratio. Students should check with an academic advisor before planning to fulfill requirements in this way. See "Transfer of Credit Policy (p. 332)" for limitations on transfer work.

Financial Information

Financial Policies

Students are advised of financial obligations for their degree seeking (core) program during the registration process. Students are expected to meet these obligations according to the schedule. Any questions regarding payments or problems associated with making those payments should be directed to Student Account Services.

Students who have applied for financial aid are responsible for all tuition and fees in the event it is determined they are ineligible for financial aid, decline the financial aid, or withdraw from the program prior to completing the academic award period. Students receiving military or corporate assistance who have received prior approval from the university for direct billing are required to pay their share of tuition and fees and submit appropriate assistance documents by the assigned due date. The deferral program in no way relieves the student of the financial obligation to the university and the student retains full responsibility for ensuring that all tuition and fees are paid in full and in a timely manner.

Indiana Wesleyan University reserves the right to suspend students from class attendance for failure to meet financial obligations.

Indiana Wesleyan University reserves the right to change the tuition and fee schedule at any time. Students who remain registered making satisfactory academic progress shall have their tuition and fees guaranteed. Book fees and embedded resource fees are subject to change throughout a student's program. A \$50 late fee is charged each time a payment is received after the due date. There will be a fee charged for any check returned due to non-sufficient funds. If collection of tuition, book charges, and/or fees becomes necessary, all percentage-based costs of collection, court costs, and attorney fees are the responsibility of the student.

Financial Regulations for Individuals Covered by Chapter 31 or Chapter 33

For purposes of this policy, a covered individual is any individual who is entitled to educational assistance under Chapter 31, Vocational Rehabilitation and Employment, or Chapter 33, Post-9/11 GI Bill benefits.

Any covered individual may enroll in or attend a course of education during the period beginning on the date on which the individual provides a Certificate of Eligibility (COE) for entitlement to educational assistance under chapter 31 or 33 (A "Statement of Benefits" obtained from the Department of Veterans' Affairs (VA) website – eBenefits, or a VA Form 28-1905 for chapter 31 authorization purposes can substitute a Certificate of Eligibility) and ending on the earlier of the following dates:

- The date on which payment from VA is made to Indiana Wesleyan University (IWU)
- 90 days after the date IWU certified tuition and fees following the receipt of the certificate of eligibility

Indiana Wesleyan University will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under chapter 31 or 33.

IWU requires the following actions on the part of any covered individual:

- Submit the Certificate of Eligibility (COE) for entitlement to educational assistance no later than the first day of the course of education.
- Provide any additional information necessary to the proper certification of enrollment by IWU.
- All standard financial policies apply for any amount not covered by the Certificate of Eligibility (COE) – i.e. charges not covered, or percentage of fees in excess of the COE.

Practice Experience Costs

All Indiana Wesleyan University, IWU-National and Global Nursing programs include practicum/clinical/practice experiences that require placement in a clinical facility or with a preceptor. Any cost for clinical placement is the responsibility of the student. The financial obligation incurred to facilitate placement will be subject to the policies in the Financial Information section of the University Catalog.

Refund Policies

Tuition and Technology Fee

Upon withdrawal from a course, tuition and the technology fee are prorated based on the date that the student requested the withdrawal as follows:

For courses consisting of 4-6 workshops

- If a student requests withdrawal during the first week of the course, all charges are forgiven except books and embedded resources.
- If a student requests withdrawal during the 2nd week of the course, tuition and tech fee are refunded 75%.
- If a student requests withdrawal during the 3rd week of the course, tuition and tech fee are refunded 50%.
- If the student requests withdrawal after the 3rd week, there is no refund.

For courses consisting of at least 7 workshops

- If a student requests withdrawal during the first week of the course, all charges are forgiven except books and embedded resources.
- If a student requests withdrawal during the 2nd week of the course, tuition and tech fee are refunded 90%.
- If a student requests withdrawal during the 3rd week of the course, tuition and tech fee are refunded 75%.
- If a student requests withdrawal during the 4th week of the course, tuition and tech fee are refunded 50%.
- If the student requests withdrawal after the 4th week, there is no refund.

Changes to a student's schedule may affect their financial aid. Call the Financial Aid Office for information.

Other Fees

Once attendance has been established in a course, any other fees associated with that course (not tuition or technology fee) are non-refundable.

Textbooks Shipped by Tree of Life

Refunds for textbook charges are issued at the sole discretion of Tree of Life, according to their established refund policies. To avoid unnecessary charges, students should return each rental textbook at the completion of each class

- When a student withdraws from a course, Tree of Life will supply the student with a prepaid label to return related materials as long as the student contacts Tree of Life Customer Support within 14 days of the course start date, ships the item within 5 business days of the contact, and the enrollment files reflect that the customer is no longer enrolled in this course (within 14 days of the start date). Upon receipt of the item, Tree of Life will refund the amount billed for the item minus shipping fees.
- Promptly contact Tree of Life for a Return Authorization for Credit for a course from which you have withdrawn.
- Refunds issued by Tree of Life will be applied as a credit to the student account.

Indiana Wesleyan University is not responsible for issuing refunds for Rentals not Returned, books not received, or books for withdrawn courses. All textbook issues should be immediately addressed with Customer Care at Tree of Life in order to

receive the appropriate credit.

Regulations and Policies

In compliance with federal regulations for the student who has received financial aid, any amount due will be returned to the appropriate aid sources.

Students who are unable to complete a course or who receive an unsatisfactory grade for their specific program will be allowed to repeat that course with another group of students if arrangements are made with the Registration Change Counselor. Tuition and fees will be charged for repeating the course.

Decisions regarding refunds are made by Student Account Services, and in isolated cases, by the Financial Appeals Committee.

Indiana Wesleyan University will comply with any state mandated refund policies that govern refunds for students matriculating within the state in question. For a detailed listing of state-specific refund policies, please visit <http://www.indwes.edu/About/Student-Consumer-Information/State-Specific-Refund-Policies>.

Student Account Appeals

A written appeal may be submitted to Student Account Services. If the disputed charge cannot be reconciled with the accounting office, a written appeal can be submitted to studentaccountappeals@indwes.edu with all supporting documentation.

- All pertinent information will be obtained and compiled by the Appeals Committee.
- The disputed charge will be reviewed by the Appeals Committee.
- If necessary, an appeal may be reviewed by the Program Director.
- Appeals must be submitted within 6 months of the last date of attendance for the course in question.

All appeals will receive a response within 15 days after the written appeal has been received.

Financial Aid Information

Types of Student Financial Aid Available

The following types of student financial aid are available to persons enrolled as degree-seeking students who meet the eligibility criteria for the aid type. Complete fund profiles may be found online at <https://www.indwes.edu/Financial-Aid/Adult-and-Graduate/Types-of-Aid>.

Federal Pell Grant – is a federal need-based grant that does not require repayment. The Pell Grant is available only to undergraduate students who have not earned a bachelor's nor professional degree and who have not met their maximum lifetime eligibility, which is the equivalent of six school years. Recipients must complete the Free Application for Federal Student Aid (FAFSA) and show financial need. The award amount is based on the Expected Family Contribution found on the Student Aid Report, a student's enrollment status, the cost of attendance, and the number of credit hours a student will complete during the particular Pell award period. The maximum award amount for the 2018-2019 award year is \$6,095.

Federal Supplemental Educational Opportunity Grant (FSEOG) – is a federal grant that does not require repayment and is available to undergraduate students who have not earned a bachelor's nor professional degree. Eligibility is determined by answers provided on the FAFSA form with priority to Federal Pell Grant recipients. The maximum award amount for the 2018-2019 award year is \$400. Awards are made to eligible recipients until all funds have been exhausted.

Indiana State Grant Aid – primarily consists of the Frank O'Bannon Grant, the 21st Century Scholarship, and the Adult Student Grant. Indiana grant recipients may take courses that meet at a site located within Indiana or online. Tuition reimbursement that a student receives may affect the amount of the state grant award. For the Frank O'Bannon Award, eligible students must be Indiana residents in an undergraduate program and attending full-time, eligible for federal student financial aid, whose FAFSA was received by the federal processor on or before the April 15 state filing deadline, and who demonstrate financial need as defined by the Indiana Commission for Higher Education, Division of Student Financial Aid. Students may take courses that meet at a site located within Indiana or online. The Frank O'Bannon award is a tuition- and fee- only grant. More details are available on the state website at <https://www.in.gov/che/4506.htm>.

For the 21st Century Scholarship, please refer to the state website at <https://scholars.in.gov> for the eligibility requirements and other details.

For the Adult Student Grant, please refer to the state website at <https://www.in.gov/che/4509.htm> for eligibility requirements

and other details.

How Frank O'Bannon Grant and 21st Century Scholarship funds are awarded and disbursed: There are two state terms in the state academic year. Funds are awarded in one payment per state term. For the Frank O'Bannon Grant and the 21st Century Scholarship, the first state term begins in the first 6-month timeframe where a student is enrolled full-time (at least 12 credit hours). The second 6-month state grant term begins immediately after the first. For students enrolled full-time on the 28th day of the state grant term, the earliest date state grant funds will be disbursed is on the 29th day of that term. For students not enrolled full-time on the 28th day of the state grant term but who later become enrolled full-time within that term, the earliest date state grant funds will be disbursed is on the last day of the course in which the student completes full-time enrollment for the term. The state grant term dates that IWU reports to the Indiana Commission for Higher Education are specific to each student's enrollment pattern. These dates may be viewed on the student's account at the ScholarTrack website.

Credit completion requirements: Students receiving Indiana grant awards are required to meet certain credit completion requirements to renew Indiana grant awards for subsequent years.

- For Frank O'Bannon Grant maximum award renewal, students must successfully complete (receive passing grades for) at least 30 credit hours during each state academic year ("on-time" renewal). Frank O'Bannon Grant students who successfully complete at least 24 credit hours each state academic year ("full-time" renewal) will remain eligible for the grant but will receive a lesser amount than a student who completes 30 credit hours.
- For 21st Century Scholarship renewal, students must successfully complete at least 30 credit hours each state academic year to renew eligibility for subsequent years.
- For Adult Student Grant renewal, students must successfully complete 18 credit hours in the state academic year to renew eligibility for subsequent years. The IWU National & Global Financial Aid Office continually seeks to establish the state grant academic year in a way that maximizes both current year eligibility and renewal possibilities for the next academic year.

Kentucky State Grant Aid – consists of the Kentucky Tuition Grant (KTG) and the College Access Program (CAP) Grant. Students must be Kentucky residents in an undergraduate program and eligible for federal student financial aid. Students whose FAFSA was received by the federal processor on or before the March 15 state filing deadline are given priority consideration for the KTG. Eligible students must be enrolled in 12 credit hours between July 1 and December 31 (fall term) and/or January 1 and June 30 (spring term). Students whose FAFSA was received by the federal processor on or before the March 15 state filing deadline and who demonstrate financial need as defined by the Commonwealth of Kentucky are given priority consideration for the CAP grant. Eligible students must be enrolled in 6-12 credit hours between July 1 and December 31 (fall term) and/or January 1 and June 30 (spring term). Students must be enrolled in at least 6 credit hours of courses for the term taken at a site located within Kentucky in order for online courses to count toward the credit hour requirement. Tuition reimbursement that a student receives may affect the amount of the state grant award.

Ohio State Aid – is the Ohio College Opportunity Grant Program (OCOG). This program provides need-based tuition assistance to Ohio students from low to moderate-income families. Students must be Ohio residents in an undergraduate program, eligible for federal student financial aid, and whose FAFSA was received by the federal processor on or before the October 1 state filing deadline. Eligible students must be enrolled in 12 credit hours between July 1 and December 31 (fall term) and/or January 1 and June 30 (spring term). The OCOG is a tuition only grant. Tuition reimbursement that a student receives may affect the amount of the state grant award.

William D. Ford Federal Direct Loan – is available to students who file the FAFSA and all other required student financial aid forms and who meet all federal criteria for eligibility. The maximum annual loan amounts for dependent students are \$5,500 for freshmen, \$6,500 for sophomores and \$7,500 for juniors and seniors. The maximum annual loan amounts for independent students are \$9,500 for freshmen, \$10,500 for sophomores, and \$12,500 for juniors and seniors. Lifetime maximum borrowing limits are \$57,500 for undergraduate programs and \$138,500 for graduate programs (including undergraduate borrowing). For undergraduate students who demonstrate financial need and who have not met their lifetime maximum borrowing limits, the federal government subsidizes loan interest for a portion of the total annual loan amount while the student is enrolled in school. Interest rates are set on July 1 each year and are fixed rates. For July 1, 2018, through June 30, 2019, the interest rate is 5.045% for subsidized and unsubsidized Direct Loans for undergraduate students. The interest rate is 6.595% for unsubsidized Direct Loans for graduate students.

A student's total financial assistance, including loans, may not exceed the calculated cost of attendance for the program. Students with unsubsidized loans may elect to make monthly interest payments to the lender or allow the accumulated interest to accrue until repayment, which begins six months after the student ceases to be enrolled as at least a half-time student. Upon

graduation or termination of studies, the student is given a six-month grace period during which no interest or principal payments are due on subsidized loans and during which only interest accrues on the unsubsidized loans. The standard minimum monthly payment is \$50, but the amount varies based on the total amount of the outstanding loans upon which the student is paying and the type of repayment plan the student has chosen.

Undergraduate PLUS Federal Direct Loan – is a federal loan with a fixed 7.595% interest rate available to parents of dependent undergraduate students who have remaining cost of attendance not met by subsidized/unsubsidized William D. Ford Federal Direct Loans. This is a credit-based federal loan.

Active Duty Military Discount – is a tuition discount to all active duty military personnel and their spouses, including members of the Reserves and National Guard. Students must submit a discount application, available online at <https://www.indwes.edu/adult-graduate/financial-aid/active-duty-military-discount>.

Educational Partner Discount – is a tuition discount given to students employed by one of IWU's educational partners. Students must submit a discount application, available from your program representative or by emailing Deanna Bowman at Deanna.Bowman@indwes.edu.

Yellow Ribbon Award – is an award that does not have to be repaid and is available to eligible students who receive Chapter 33 GI Bill benefits. The amount eligible students receive reflects 50% of the tuition expenses that exceed the highest public in-state undergraduate tuition rate. The VA matches that contribution to cover fully the tuition costs.

General Eligibility Requirements

In order to receive federal and/or state student financial aid, students must meet the following criteria:

- Must have completed the Free Application for Federal Student Aid (FAFSA) including signing all certifying statements.
- Must be a U.S. citizen or eligible noncitizen.
- Must have a valid Social Security number (with the exception of students from the Republic of the Marshall Islands, Federated States of Micronesia, or the Republic of Palau).
- Must be registered with Selective Service, if required.
- Must not be in default on a Title IV loan or owe a Title IV grant or loan overpayment.
- Must not have borrowed in excess of annual or aggregate Title IV loan limits.
- Must certify that they will use Title IV aid only to pay educational costs.
- Must not have enrolled in multiple institutions solely to obtain Title IV credit balance funds to pay expenses not educationally related.
- Must not have a disqualifying drug conviction.
- Must be enrolled as a regular student (cannot be unclassified) in an eligible degree or certificate program.
- Must maintain Satisfactory Academic Progress (SAP) as outlined in IWU's SAP Policy.
- Must show qualification to obtain a college education by having a high school diploma, GED certificate, or a high school education in a homeschool setting approved under state law.
- Must maintain enrollment in classes.

Per federal regulations, incarcerated students are not eligible for federal student financial aid. Incarcerated students or students who become incarcerated after receiving federal student financial aid funds should contact the Financial Aid Office.

Loan Repayment Chart

The following chart shows estimated monthly payment amounts based on a standard 10 year repayment plan. Learn more about current interest rates or other repayment plans online at www.studentaid.gov or www.finaid.org.

Interest Rate	5%	6.5%	8%
Amount Borrowed	Monthly Payment Amount		
\$5,500	\$58	\$62	\$67

\$8,500	\$90	\$97	\$103
\$15,000	\$159	\$170	\$182
\$20,000	\$212	\$227	\$243
\$30,000	\$318	\$341	\$364
\$40,000	\$424	\$454	\$485
\$50,000	\$530	\$568	\$607
\$60,000	\$636	\$681	\$728
\$70,000	\$742	\$795	\$850

How to Apply for Student Financial Aid

Students who wish to be considered for federal and/or state student financial aid must complete the Free Application for Federal Student Aid (FAFSA). Links to the application process online are provided at <https://www.indwes.edu/Financial-Aid/Adult-and-Graduate/Apply-For-Aid>:

- When completing the FAFSA (direct link is <https://fafsa.gov>) you must list IWU's Title IV Code, 001822, or IWU will not receive your FAFSA information from the federal processor.
- You must disclose any additional funding you will receive from employer reimbursement, vocational rehabilitation, or private scholarships to help pay for your education. To facilitate this requirement, complete the Other Aid Source Disclosure Form.
- If loans are desired, students must complete the Loan Entrance Counseling Session and William D. Ford Federal Direct Loan Master Promissory Note online (direct link is <https://studentloans.gov/>). You must have an established Federal Student Aid (FSA) ID and password in order to complete these items. It may be necessary to wait three days from the time you first create your FSA ID before trying to sign in to this website. For each item, you must enter "Indiana" in the School State field even if you attend classes in another state or online.
 - Entrance Counseling Session: Select Complete Loan Counseling (Entrance, Financial Awareness, Exit) from the menu, and on the next page click on the Start button next to Entrance Counseling (Required). Add IWU as a School to Notify and select the appropriate Student Type for your current degree pursuit (undergraduate or graduate).
 - Master Promissory Note: Click on Complete Loan Agreement (Master Promissory Note), from the menu and click the Start button next to MPN for Subsidized/Unsubsidized Loans from the next page.
 - The Financial Aid Office's standard practice is to originate federal student loans for the amount of a student's maximum eligibility. If you wish to have a lesser loan amount awarded than your maximum eligibility, complete the Reduced Loan Request form.

Once the above steps have been completed, be certain to:

- Quickly respond to requests for additional information from the Financial Aid Office. You may be asked, as required by federal regulations, to provide items for review in a process called Verification. Some items that may be requested are: a completed Verification Worksheet, a completed and notarized Identity and Statement of Educational Purpose Form, and a signed copy of your Federal Income Tax Return (and your spouse's or parents' as appropriate).
- Fully complete all forms. Forms filled out incorrectly or submitted to the wrong office or location could complicate your approval to begin classes or delay your student financial aid awards package.

How and When Student Financial Aid is Disbursed

Federal Pell Grant is disbursed as a credit to the IWU student account in one payment per award period.

Federal SEOG is disbursed as a credit to the IWU student account in one payment per award period.

Federal Direct Loans are originated shortly after classes have begun. The funds are applied as a credit to the IWU student account, typically in two disbursements per academic year. For new undergraduate students, or students entering a new undergraduate program, the first disbursement funds will be placed on the IWU student account approximately 30 days after the start of the first course. Disbursements for subsequent award periods typically occur 14-21 days after the start of the new award period and successful completion of the prior award period has been confirmed.

Indiana State Grant Aid is disbursed as a credit to the IWU student account in one payment per state term. Indiana state grants may be applied toward tuition and fee costs.

Kentucky State Grant Aid is disbursed as a credit to the IWU student account in one payment per state term.

Ohio State Grant Aid is disbursed as a credit to the IWU student account in one payment per state term. Ohio state grants may be applied toward tuition costs only.

All other types of aid are awarded and disbursement dates set as the necessary paperwork is received.

All financial aid forms and information submitted online must be received at least three weeks before a planned class start.

Applying for student financial aid does not remove responsibility for payment. If the funding is not received, the student must pay all outstanding balances immediately.

How Eligibility is Determined and Student Financial Aid is Awarded

- All forms and information submitted online must be received in the Financial Aid Office before eligibility can be determined. In general, award amounts are based on a student's Expected Family Contribution found on the Student Aid Report, a student's enrollment status, the cost of attendance, and other estimated financial assistance. The Financial Aid Office will award a student for his or her maximum eligibility in scholarship, grant, and loan funds unless otherwise instructed in writing. Complete the Reduced Loan Request form to request a loan amount less than the maximum.
- Students in non-term programs must be scheduled for a full academic year, according to the academic year definition for the program in which the student is enrolled, or to degree completion for student financial aid to be awarded. Students in term-based program must be enrolled at least half-time for the term for federal loan funds to be disbursed. Any changes to planned enrollment may affect the amount and/or disbursement date(s) of aid for which the student may qualify.
- The Financial Aid Office will email notification to the IWU student email account that student financial aid has been awarded and is available for review online via the student portal at <https://myiwu.indwes.edu>. This secure website will indicate the types and amounts of aid for which the student qualifies. To decline all or a portion of the awarded aid, the student must submit a written request to the Financial Aid Office or all awarded aid will disburse to the IWU student account, as appropriate. Complete the Reduced Loan Request form to request a loan amount less than the maximum. The student does not need to contact the Financial Aid Office to accept an awards package.

Satisfactory Academic Progress (SAP)

Students are expected to maintain Satisfactory Academic Progress toward the completion of their course of study. This includes:

- Enrolling in and attending class as well as completing assignments and projects.
- Earning at least the minimum GPA required to maintain good academic standing in the student's primary degree or certificate program.
- Earning passing grades in a minimum of 67% of all credit hours attempted.
- For undergraduate students, completing the program within 150% of the credit hours normally required to complete the course of study (e.g., if the program requires 120 credit hours to complete, then the student may attempt no more than 180 credit hours) or, for graduate students, within the maximum time allowed by the academic department to complete the degree.

Academic progress is reviewed after the end of each term/award period. Students who fail to make satisfactory academic progress will be placed onto SAP Warning or Suspension, as appropriate, per the policy requirements. Students with mitigating circumstances (which may include, but is not limited to, death in the family or grave illness of the student or close family member) may appeal termination of federal student financial aid eligibility due to failure to make academic progress by submitting a SAP Appeal Form, written explanation, and supporting documentation to the SAP Appeals Committee through the Financial Aid Office. The entire SAP Policy is available for review online at <https://www.indwes.edu/Financial-Aid/Adult-and-Graduate/Resources>.

Leaves of Absence, Withdrawals, and Return of Funds

A student may request leaves of absence through the Office of Student Services for breaks in attendance 180 days or less in any 12-month period. In the case there is an approved break between classes, a leave of absence will be reported to the lender, but no loan repayment will be required. If additional circumstances arise that prohibit the student from returning to class as scheduled, the student should contact the Financial Aid Office to discuss options. For a break between classes of more than 180

days in any 12-month period, the university is required to report non-enrollment information to the lender, and the student will be required to begin repayment of any student loans (see your loan promissory note for further information).

If a student finds it necessary to withdraw from the program, withdraw from a course or courses without an approved leave of absence, or take leaves of absence that exceed 180 days in a 12-month period, a federal student financial aid Return of Funds calculation will be performed. This calculation determines how much federal student financial aid has been earned and is based on the number of days attended during the term/payment period when the student withdraws. The amount of federal student financial aid funds to be returned by IWU to the funding source is based on the amount of those funds that the Return of Funds calculation determined were not earned by the student. The following is an example of the Return of Funds calculation:

- The student begins class on June 28 and the term/payment period runs until January 17.
- The student withdraws from the program on October 4.
- The term/payment period has 152 calendar days in it (not including break periods) and the student completed 86 days which is 56.6% of the payment period.
- The amount of the funds to be returned will be 43.4% of the federal student financial aid funds received.
- The portion of the federal student financial aid funds that the school must return is equal to the lesser of:
 - The institutional charges multiplied by the unearned percentage of your funds, or
 - The entire amount of excess funds.

The Financial Aid Office will determine the amount of the return of funds that is owed by IWU and the amount, if any, that is owed by the student. For any loan funds that are owed by the student, the student (or the parent for a Direct PLUS Loan) repays in accordance with the terms of the promissory note (e.g., scheduled payments are to be made to the holder of the loan over a period of time). A letter will be sent to the student indicating the results of the Return of Funds calculation and the amount of the return of funds, if any. The student will earn 100% of the federal student financial aid funds received for the term/payment period if the return of funds calculation shows the student completed 60% or more of the term/payment period. Additionally, state grant awards may be recalculated if the student drops below the minimum amount of credits and/or if tuition and fee charges must be revised as a result of the schedule change.

Funds will be returned to the federal student financial aid programs in the following order: unsubsidized Federal Direct Loan, subsidized Federal Direct Loan, Federal Perkins Loan, Federal Direct PLUS Loans, Federal Pell Grant, Federal SEOG, Federal TEACH Grant and other Title IV grants. The student will have 45 days to contact the Financial Aid Office to make arrangements to repay any federal grants that are owed by the student. Failure to make arrangements or to pay back the federal grants will mean the student is no longer eligible to receive federal student financial aid at any institution until full repayment.

The requirements for Title IV program funds when a student withdraws are separate from IWU's refund policy. Therefore, a student may still owe funds to the school to cover unpaid institutional charges. A student who requests the credit balance from his or her IWU student account and then makes registration changes may be required to repay funds to the university and/or to the student financial aid programs.

Student's Rights and Responsibilities

As a student, you have the right to know:

- What financial assistance is available, including information on all federal and state programs.
- The deadlines for submitting application for each of the student financial aid programs available.
- The cost of attending the school's programs and the school's refund policy.
- The criteria used by the institution to select financial aid recipients.
- How the school determines your financial need. This process includes how costs for tuition, fees, books, and living expenses are considered in your budget.
- What resources (such as employer reimbursement, other financial aid, etc.) are considered in the calculation of your need.
- How much of your financial need, as determined by the institution, has been met.
- An explanation of the various programs in your student financial aid package. If you believe you have been treated unfairly, you may request reconsideration of the award that was made to you.

- What portion of the student financial aid you received must be repaid, and what portion is grant aid. If the aid is a loan, you have the right to know the loan interest rate, the total amount that must be repaid, the payback procedures, the length of time you have to repay the loan, and when the repayment is to begin.

As a student, you are responsible to:

- Review and consider all information about the school's program before you enroll.
- Complete all required forms accurately and submit them in a timely manner to the correct address.
- Pay special attention to, and accurately complete, your FAFSA. Errors can result in delay of receipt of your student financial aid funds. Intentional misreporting of information on application forms for federal student financial aid is a violation of law and is considered a criminal offense subject to penalties under the U.S. Criminal Code.
- Return all additional information, verification, corrections, and/or new information requested by either the Financial Aid Office or the FAFSA central processor.
- Read and understand all the forms that you are asked to sign and keep copies of them.
- Accept responsibility for all agreements you sign.
- If you have a loan, notify the lender of changes in your name, address, or school status.
- Know and comply with the deadline for application or reapplication for aid.
- Know and comply with the school's leave of absence or withdrawal policy/procedures.
- Repay student loans in agreement with the loan promissory note.

Further Information

The Financial Aid Office staff is here to assist in any way possible. If you have questions about any information pertaining to student financial aid, please contact: Financial Aid Office, IWU -National and Global, Indiana Wesleyan University, 1900 West 50th Street, Marion, IN 46953-9393. Voice 800-621-8667 option 4, 765-677-2516, Fax 765-677-2030, Email IWUfinaid@indwes.edu.

Services for Students - Division of Post-licensure Nursing

Academic Advising

The purpose of academic advising is to support students from enrollment to completion of degree requirements. Advisors help students understand all degree requirements and options to meet those requirements. Advisors also assist students in understanding policies and procedures, and communicating with departments such as Financial Aid and Accounting.

An academic advising team is assigned to each individual student and advises that student throughout the duration of his or her academic program. Advisors are available to meet one-on-one with students face to face, through email, by phone, or via video conference.

It is important that students maintain contact with their academic advising team in order to ensure timely progression toward degree completion as well as appropriate scheduling for maximum financial aid benefit.

Chaplaincy Program

Spiritcare, the Chaplaincy Program for IWU National & Global Campus, is a ministry that seeks to care for the spiritual needs of adult students by providing Christ-centered support, resources, and services. This is done primarily through online and onsite classroom visits, structured devotionals, direct emails, and Portal content. The goal is to provide supportive opportunities for the growth of the complete person. On-site and online students have direct contact with a caring pastor shepherd. Spiritcare offers help, hope, and healing for students in crises. Chaplains can provide the following:

- Confidential and caring support for student and family members as requested.
- Spiritual guidance and prayer support.
- Intervention and support during life crises and emergencies.
- Referrals to Biblical, private counsel and support groups for special needs.

- An opportunity to be referred to a local pastor and a local church congregation for students seeking to grow in their faith.

Students may obtain additional information about the Spiritcare Chaplaincy Program through the student portal at myiwu.indwes.edu/Chaplaincy or by contacting the Office of Student Services at 800-621-8667 ext. 2359.

Books and Materials

Indiana Wesleyan University's IWU-National and Global programming has been, in part, designed to serve the needs of busy, working, adult students. With this in mind, the required resource materials for our students are included with the program and are supplied through IWU's chosen supplier and distributor, Tree of Life Bookstores. Some of these required resources are in digital form and can be accessed directly in the learning management system or through an online digital resource library upon individual student registrations. Any non-digital resources will be shipped directly to students prior to each course. For any non-customized print materials that are not part of the first course of a program, students wishing to obtain these specific materials on their own, may contact the Tree of Life Bookstores for further information.

Please note: Any attempted return of materials are subject to policies and procedures as applied by Tree of Life Bookstores. Please contact Tree of Live Bookstores for details related to any possible return of materials.

Should it become necessary for a student to withdraw from a course, any course not completed before the specified time remaining on their access to the digital materials, additional charges may be applied. Hard copy resource materials should be returned immediately, if eligible, to avoid additional charges if/when the course is taken at a later date. If materials are not returned, and/or course is not completed, and course materials change in the time between withdrawal and re-entry, the student will be charged for new materials.

More information can be obtained by contacting Tree of Life Bookstores at 888-392-2930, 765-674-9530 ext. 1, or <http://www.treeoflifebooks.com/customerservices/>.

Library Services

Off Campus Library Services provides both mediated and direct access to resources and services designed specifically for the adult student. The Jackson Library in Marion has thousands of materials via searchable databases, including both print and online journals; streaming media titles; print books and ebooks; and various formats of microform. These are all searchable via the secured Jackson Library databases. Small library collections are available at the Louisville campus, Ohio campuses at Cincinnati, Cleveland, Columbus, and Dayton, as well as the Indiana campuses at Greenwood, Indianapolis (two locations), and Merrillville, and include some reference books and full access to the library catalog and subscription-based journal and book indexes. Remote access is also available to all databases through the university login. Students can get personalized assistance from OCLS librarians at Cincinnati, Cleveland, Indianapolis, Louisville, Marion, and Merrillville campuses. Librarians assist with general paper editing especially as it pertains to use of the writing style of their degree program. OCLS can also help troubleshoot basic word processing and PowerPoint challenges.

The National and Global student or distance student can contact OCLS via e-mail, 800 telephone, or chat service. Online access to the Library Resource Guide is available from the OCLS Web page; OCLS Tools. All provided services are further described in this document. One on one or group instruction about the services and databases of OCLS or a writing style is available by special appointment.

The library is part of a consortium, Academic Libraries of Indiana, which includes access to most library collections of Indiana higher education institutions. If attending classes in Kentucky or Ohio, the regional OCLS librarian can inform students about opportunities in their area.

Low Enrollment in Onsite Cohorts

Should the total number of students enrolled in a cohort fall below six students for any reason, the University will seek alternative options for the remaining students to complete their degree. To ensure high academic quality, the possibility of combining cohorts or offering the option of completing the program online will be investigated.

In general, students will be given an opportunity to recruit students to join the cohort. If a cohort is nearing completion, this fact will be taken into consideration before any decision is made.

Services for Disabled Students

IWU Disability Services

The goal of disability services at Indiana Wesleyan University is to work cooperatively with students to help them reach their maximum academic, social, and personal potential. This is accomplished by integrating legal expectations, Indiana Wesleyan's standards of service, and Christ-like principles. The Director of Accessibility and Accommodations is a trained professional, responsible for determining accommodation eligibility and for coordinating office services for students with disabilities. The director works with the students, faculty, and staff to design and implement a plan of reasonable accommodations that allows for equal access to all areas of university life.

Equal Access

Indiana Wesleyan University is committed to inclusion and equal access of individuals with disabilities. Individuals will not be discriminated against on the basis of disability or be denied equal access and appropriate accommodation to the educational opportunities available at IWU.

"No otherwise qualified person with a disability in the United States shall, solely on the basis of disability, be denied access to, or the benefits of, or be subjected to discrimination under any program or activity in any institution receiving federal financial assistance." –Section 504 of the Rehabilitation Act of 1973.

Admissions

Admission decisions are made without regard to disabilities. All prospective students are expected to present academic credentials that meet or exceed the minimum requirements for admissions.

Prospective students with disabilities are not required to identify themselves to the Admissions Office or the Director of Accessibility and Accommodations. However, those interested in receiving academic accommodations are encouraged to meet with, or contact, the Director of Accessibility and Accommodations as early as possible to allow for a review of documentation and the formulation of an accommodation plan.

Student Address/Email Information

Students should notify the Office of Student Services of any change of address, telephone number, or name so that proper records can be maintained. Name change requests require submission of appropriate documentation.

IWU Student Email Accounts - Upon acceptance, students are given an IWU student e-mail account. This is the only account used by IWU for communication with the student. It is extremely important that the student checks this account on a regular basis as important academic and financial information as well as university announcements will be shared in this way.

Programs Offered - Division of Post-licensure Nursing

The Division of Post-licensure Nursing offers:

- A Certificate in Human Trafficking Studies which provides the learner with a foundational knowledge of human trafficking principles, policies, and approaches.
- A Post-licensure (RNBSN) Program leading to a Bachelor of Science in Nursing (B.S.N.). The undergraduate program prepares men and women for professional nursing practice and provides a foundation for advanced study in nursing.

Certificate Program

Certificate - Human Trafficking Studies

The Certificate in Human Trafficking Studies will provide the learner with a foundational knowledge of human trafficking principles, policies and approaches. This groundwork is applicable to all disciplines. The knowledge gained will enhance the learner's ability to engage in the anti-human trafficking arena in their respective disciplines and broaden individual knowledge base.

Upon completion of this certificate program, students should be able to:

- Evaluate the multiple components of human trafficking.

- Effectively engage with other professions involved in anti-trafficking efforts.
- Integrate principles of scholarship, leadership, and service to the arena of human trafficking.
- Evaluate self as a change agent in the human trafficking arena.
- Explore the realities of human trafficking.

ADMISSION REQUIREMENTS

- Accepted as a regular degree seeking student or as an unclassified student.
- Official college or university transcripts showing completion of 60 or more credit hours.

PROGRESSION REQUIREMENTS

- First two courses NUR-321 and NUR-322 (or alternatives) must be completed with a grade of "C" or higher to progress in program.

COMPLETION REQUIREMENTS

- 12 credit hours from the selected courses in the specified certificate area.
- Grade of "C" or higher in all certificate courses.

Human Trafficking Studies Certificate - Program of Study

Certificate Courses

	Choose one of the following:	
NUR-318	Beyond Suffering	3
CDV-320	Issues in Human Trafficking	3
REL-312	Hope and Suffering	3
IPE-321	Hope, Suffering, and Human Trafficking	3
NUR-321	Hope, Suffering, and Human Trafficking	3
	Choose one of the following:	
NUR-322	Universal Trafficking in Persons	3
IPE-322	Universal Trafficking in Persons	3
	Choose one of the following:	
NUR-421	Trauma Informed Approaches	3
IPE-421	Trauma Informed Approaches	3
	Choose one of the following:	
NUR-422	Ethics and Advocacy in Human Trafficking	3
IPE-422	Ethics and Advocacy in Human Trafficking	3

BSN - Post-licensure (RNBSN)

The School of Nursing Post-licensure (RNBSN) Program is accredited by The Higher Learning Commission (<http://www.ncahigherlearningcommission.org/>) and Indiana Wesleyan University is a member of the North Central Association of Colleges and Schools. The program is also accredited by the Commission on Collegiate Nursing Education (CCNE) (202-887-6791). Memberships include the American Association of Colleges of Nursing and the Council for Christian Colleges and Universities.

Throughout the Post-licensure (RNBSN) Program, the nurse is a purposeful, self-directed individual who assumes responsibility and accountability to God, society, self, and clients who, made in the image of God, have intrinsic worth and value. Modeling the example of Jesus Christ, nurses are to protect and promote health, especially for people lacking access to health care, through the just allocation of health resources and services throughout the world.

The Post-licensure (RNBSN) Program is planned within the philosophy and conceptual framework of the baccalaureate program. (Adult learners want to take charge of their own learning and can be mutually responsible for the education process in partnership with faculty.) Small project teams and other strategies appropriate for adult education contribute to mastery of learning outcomes.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

The same courses offered in the classroom setting are also offered via the Internet.

Outcomes of the Baccalaureate Nursing Programs

At the completion of the baccalaureate nursing program at Indiana Wesleyan University the graduate will be prepared to:

- Apply leadership skills to professional nursing practice.
- Integrate nursing knowledge and evidence-based practice while providing culturally competent care.
- Employ effective communication and interprofessional collaboration for the improvement of client outcomes.
- Demonstrate spiritual values and professional ethics from a Christian worldview when providing nursing care.

Admission Requirements

The admission requirements for the Bachelor of Science in Nursing degree offered through the School of Nursing's Division of Post-licensure Nursing are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA).
- Associate degree with a major in Nursing.
- Prior completion of at least 60 transferable credit hours is required before the student is eligible to start a bachelor core program.
- A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 60.
- Applicants from a state board of nursing approved school of nursing (diploma or proprietary school of nursing) who have passed the NCLEX-RN exam may be eligible to apply for credit through the evaluation process. A maximum of 40 credit hours awarded may be counted toward the required 60. This applies only to students applying to the Nursing program.
- Proof of current **unencumbered** RN licensure;
- An overall grade point average (GPA) of 2.0 from all previous study. If an applicant's GPA is below 2.0, the student may be admitted on a probationary basis, as established by the guidelines of the college.
- Conditional Acceptance: Students currently enrolled in an associate degree in nursing program (i.e. AAS or ADN) at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) may be conditionally accepted when they can show:
 - Prior completion of at least 12 transferable credit hours
 - Evidence of acceptance into an associate level nursing program. Full, unconditional admission to the RNBSN Program will be granted when the student meets the criteria for RNBSN Program admission.

Graduation Requirements

To graduate with a baccalaureate degree in nursing from the School of Nursing at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.75 or higher.
- Cumulative GPA of 2.75 or higher.

- All individual core courses must be completed with a grade of "C" or better.
- Completion of 30 hours of general education as specified (General Education Requirements (p. 551)).
- Payment of all tuition and fees is required to receive a diploma.

Program Requirements

- Students must complete each individual core course with a grade of "C" or higher.
- To progress in the major, RNBSN students must have obtained a core GPA of 2.75 by the end of the third course.
- Students must have an RN license that is active and unencumbered at all times during enrollment in the program. Students must have a valid unencumbered RN license in the state(s) of the practicum sites. If students have multi-state licenses, all must be unencumbered. Students may be administratively withdrawn from the program at any point if this status is not maintained.
- A criminal history background check, drug testing, and immunization tracking will be conducted at the student's expense. Practice sites may have additional requirements, e.g., health physical, which will be conducted at the student's expense. Instructions for the criminal background check, drug screening, and immunization tracking will be sent to students by the Division of Post-licensure Nursing. Progression in the program will depend on compliance with and/or the results of these checks.
- RNBSN students may complete the core nursing courses by following the recommended fast-track schedule. It is not recommended that students take more than two core courses at a time. Students who wish to take more than two core courses should contact their academic advisor to determine the potential impact of such a decision.
- Students who take longer than six years to complete the program must petition to continue in the program.
- Students must complete all core courses before taking NUR-495.

BSN - Post-licensure (RNBSN)

Post-licensure (RNBSN) - Program of Study

Core Courses

NUR-320	Introduction to Baccalaureate Nursing	3
NUR-335	Foundations for Professional Practice	3
NUR-385	Nursing Process: Health Indicators and Clinical Prevention	3
NUR-440	Evidence-Based Nursing	4
NUR-465	Population Health: Local, National, and Global Approaches	5
NUR-415	Leadership and Management in Nursing	4
NUR-495	Baccalaureate Capstone: Synthesis and Evaluation	5
	Nursing Topics (2-2 credit hour courses)	4

Nursing Elective Options

Two courses are required from the following options to fulfill the Nursing Elective requirement:

NUR-235	Perspectives on Poverty and Health	2
NUR-237	Complementary and Alternative Therapies	2
NUR-312	Parish Nursing/Faith Community Nursing	2
NUR-334	Focused Health Assessment of the Well Adult	2

NUR-365	Ethics	2
NUR-401	Transcultural Healthcare	2
NUR-402	Cross-Cultural Experience	2
NUR-450	Nursing From a Christian Worldview	2
NUR-322	Universal Trafficking in Persons	3

Division of Masters Nursing

Policies and Regulations - Masters Nursing

The right is reserved to change any of the rules and regulations of the university at any time, including those relating to admission, instruction, and graduation. The right to withdraw curricula and specific courses, alter course content, change the calendar, and to impose or increase fees similarly is reserved. All such changes are effective at such times as the proper authorities determine and may apply not only to prospective students but also to those already enrolled in the university.

Academic Information - Masters Nursing

Academic Calendar - Masters Nursing courses are offered under the semester credit hour system but in a non-traditional academic calendar. Each major consists of required courses which are taught in an accelerated, modular format, and taken sequentially. Each major has an online component. The Nursing Administration and Nursing Education majors are 100 percent online. The Primary Care major has a significant online component, but also includes on-site classes in specified courses. On-site classes meet for four hours on a weeknight or as a residency. All online classes meet in an asynchronous environment. Practice experiences are an essential component of all School of Nursing programs and take place in the student's community.

Catalog Governing Graduation - Students must meet the graduation requirements as stated in the university catalog under which they enrolled. Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within the maximum number of years from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled. **Students who withdraw from Indiana Wesleyan University for more than six months will meet the graduation requirements as stated in the catalog under which they resume enrollment.** Students changing majors or programs must meet requirements as stated in the catalog that is current at the time they make such changes. The same holds true for students moving between schools and colleges. Students may at any time change from an earlier catalog to a subsequent current catalog, but must meet all requirements for graduation of that catalog. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Core Requirements - The integrity of the IWU-National and Global programs requires that the core courses be met at Indiana Wesleyan University. Students are required to complete the first course (or the first block of courses) in the core program with a passing grade in order to maintain enrollment. In general, no waivers are allowed for courses taken at other colleges/universities.

Final class dates as established by the calendar will be the final date for completion of the core curriculum.

Alcohol, Illegal Drugs, and Firearms

Alcoholic beverages, illegal drugs, and firearms are not permitted on Indiana Wesleyan University premises, including rented classrooms and any building or parts of buildings owned or operated by Indiana Wesleyan University. Refusal to comply may result in dismissal from the university.

Admission and Registration

Indiana Wesleyan University welcomes applications for admission from any academically qualified person whose motivation is in keeping with the university's purposes. Admission is based on the careful review of all credentials presented by an applicant, but in no case is admission denied due to race, color, national origin, disability, religion, or sex.

Admission decisions are made without regard to disabilities. All prospective students are expected to present academic credentials that meet or exceed the minimum requirements for admissions. Prospective students with disabilities are not required to identify themselves to Admissions or Disability Services. However, those interested in receiving academic

accommodations are encouraged to connect with Disability Services at 765-677-2257 or ADARquest@indwes.edu as early as possible to allow for a review of documentation and the formulation of an accommodation plan.

Students are admitted in one of the following categories:

- **Regular** - Students who satisfactorily meet all requirements will be granted standard admission with no restrictions.
- **Probation** - Students with an entering grade point average (GPA) which falls below the minimum required by the program may be accepted on probation. Probationary status will be removed after the student has completed the first three courses of the core with a satisfactory GPA (3.0). In case of extended probation, the number of courses to be completed in order to change status will be determined jointly by the VPAA for the School of Nursing and the Student Life Council. Any student failing to remove the probationary status will be academically suspended from the program.
- **Unclassified** - Students not pursuing a university degree who want to take certain courses (e.g., elective) for special reasons may be accepted for a maximum of 12 hours. Students receiving an unclassified status must reapply for regular admission if they desire later to pursue a degree program. Unclassified students are not eligible for financial aid.

International/Non-English Speaking Students - Students who do not speak English as their first and primary language must submit satisfactory scores from one of the following prior to admission to the university:

- **Test of English as a Foreign Language (TOEFL)**. For graduate students, a score of at least 600 (paper-based), 250 (computer-based), or 100 (Internet-based) is required for regular academic admission.
- **International English Language Testing System (IELTS)**. For graduate students a score of at least 6.5 is required for regular academic admission.

Registration - Registration occurs at the beginning of the student's core program. At this point, students are registered for all courses within the major. Therefore, if a student needs to miss an individual course, official withdrawal must be made through the Office of Student Services. Staff will work with the Division Dean and the student to make arrangements to retake this class at a time that will minimize the impact on the student's financial aid. Students need to be aware that temporary withdrawals could impact their eligibility to receive financial aid based on the standards outlined in IWU's Satisfactory Academic Progress. Additionally, placement in a cohort may be delayed for a returning student due to enrollment limitations.

A student who has failed to arrange for the payment of tuition for a course will have registration in that course cancelled.

Attendance Policy

Because of the delivery method of IWU-National and Global programs, attendance is required and monitored. Students are expected to be present for onsite class sessions and participate in online activity. Absences are allowed as follows:

- Under emergency circumstances, a student may be allowed one absence in courses that are five class sessions or fewer in length. Students need to contact the faculty member regarding make up work. Documentation of such circumstances is required.
- Under emergency circumstances, a student may be allowed two absences in courses that are six or more class sessions in length. Students need to contact the faculty member regarding make up work. Documentation of such circumstances is required.

If a student exceeds the allowed absences and does not contact the Office of Student Services to officially withdraw before the last class session, the instructor is directed to issue the grade of "F". Students who never attend a class and do not withdraw will be administratively withdrawn from the course and from all subsequent courses. Student must then go through the normal readmission process.

Students who must miss a course due to unavoidable circumstances must arrange for a withdrawal with the Office of Student Services prior to the beginning of the course. Students needing to withdraw while in a course may do so by arrangement with the Office of Student Services prior to the end of the course, but the regular refund and academic withdrawal policies apply.

Faculty members reserve the right to factor lateness, early departures, and class attendance into a student's grade, as long as it is addressed in the syllabus.

Onsite Attendance Policy – The nature of the IWU-National and Global programs requires students to attend all class sessions. Class attendance records are maintained by the faculty member and submitted to the Office of Student Services. Students are expected to be present when class begins, and remain the entire workshop. To be counted present, a student must attend a total of three hours or more of a class that is four hours in length. Only under proven *emergency circumstances*, a student may be allowed one absence in any practicum course.

Online Attendance Policy: Attendance is determined by activity during a workshop, either through discussions or submission of assignments. A student is reported absent for a workshop if there is not at least one submission (or posting) of an assignment or in a discussion forum assigned during that workshop.

Nurse Practitioner (FNP and PMHN) Practicum Courses Attendance Policy: The Primary Care (PYC) Nurse Practitioner (NP) Practicum courses combine onsite and online workshops within a single course. Students enrolled in these courses are held to a more stringent attendance standard due to the nature of the knowledge presented and its relevance to safe advanced nursing practice. Missing more than one onsite or online workshop during a practicum course will result in a grade of "F" for the course.

Audit of Courses

A student accepted into an Indiana Wesleyan University degree program or as an unclassified student may choose to audit specified courses within a core program or electives as follows:

- Audit registration is allowed on a space available basis.
- The current audit fee (\$25 per credit hour) must accompany the registration.
- Auditing a course gives one the right to attend the course. No credit or letter grade is given. The course will be indicated as an "AU" on the student's IWU transcript.
- The student auditing the course is not expected to participate in classroom or study group assignments, or to complete homework, quizzes, or tests.
- The faculty member is under no obligation to grade any work an auditing student chooses to submit or to give feedback on progress.
- The materials required for the course are optional for auditing students. If one wishes to purchase materials, the fees must accompany the registration.
- The student must meet course pre-requisites or be approved by the appropriate administrator of the specific college/school.
- No change may be made from audit to credit, or credit to audit, after registration closes.

Grading and Evaluation

A letter grade is used in evaluating the work for a course. For the purpose of determining scholastic standing and awarding honors, grade points are granted according to the letter grades and semester hours of credit. The grade point average (GPA) is the number of quality points earned at IWU divided by the number of credit hours attempted at IWU.

Grade	Quality Points (per credit)
A	4.0
A-	3.7
B+	3.3
B	3.0
B-	2.7
C+	2.3
C	2.0
C-	1.7
D+	1.3
D	1.0
F	.0

The following grades are not figured into the GPA:

W

I

CR

NC

AU

Repeated Courses - A student may repeat any course once in which a grade below "C" ("C-," "D+," "D," or "F") was previously earned. Some specific graduate level courses are identified as repeatable and can be repeated if a student earns a grade higher than "C" but below the level required for that specific course. Unless otherwise noted a course may be repeated once.

Whenever a course is repeated, the last grade and credits earned replace the previous grade in computing the student's grade point average (GPA). All entries, however, remain a part of the student's permanent academic record. Duplicate credit hours are not given for two or more passing efforts. A course taken in a classroom/online format may not be repeated for a grade through independent learning/study.

Since a course may be repeated once, failure to achieve a satisfactory grade in a course after two attempts will result in academic suspension and ineligibility to complete the major in which the course was repeated.

Incomplete Grades - Students are expected to complete the course requirements by the last class session. There may be instances when crisis circumstances or events prevent the student from completing the course requirements in a timely manner. In these rare situations, a grade of "I" (incomplete) may be issued after completing the following process:

- The student must request an "I" from the instructor via email.
- The student must have completed at least 75% of the coursework.
- The instructor must obtain approval via email from the Program Leader.

A grade of "incomplete" may be granted only for extenuating circumstances. The length of time a student has to complete and submit the requirements to the faculty is determined by the faculty member for the course and may not exceed 10 weeks. If, at the end of the extension, the student has failed to complete the course requirements, the faculty will enter the grade the student earned. An incomplete cannot be issued if the student fails to meet the attendance requirements.

Probationary Status - Students enrolled in a graduate nursing program will be placed on probation if their GPA falls below 3.0.

Students are given the opportunity to satisfactorily raise their GPA by the completion of two consecutive courses or six consecutive credit hours, whichever is greater. The GPA is reviewed after the set timeframe, and if it has been successfully raised, the probationary status is removed. Academic suspension will result if the student's GPA is not successfully raised.

Grade Reports - At the end of each course, the instructor submits grades for each student. Grade reports are available online to the student and indicate courses taken, credits received, and grades assigned.

Transcripts - The student's official transcript is prepared by the Indiana Wesleyan University Registrar's Office and will show the course, grade, credit, and dates of instruction for each course. Transcripts will include undergraduate and graduate work with the GPA divided into undergraduate and graduate calculations. Requests for transcripts of coursework at Indiana Wesleyan University must conform with the Privacy Act of 1974, which requires that all transcript requests be submitted in writing and signed by the student, for protection of the student's confidentiality. A transcript is official only when it bears the university seal.

It is university policy not to release a transcript if the student has any financial holds on their record or if he or she is delinquent on any loan received through Indiana Wesleyan University. A \$5 fee is charged for each transcript, with an additional \$2.50 Parchment ordering free. Payment must be provided, along with a complete address to which the transcript is to be delivered. Please provide a current address if request is to be sent to student's home. Transcript requests can be accessed by visiting <http://www.indwes.edu/Academics/Registrar/Transcript> and submitting the request through the ordering service.

Graduation

Graduation Ceremonies - IWU graduation ceremonies are held three times a year. Degrees are conferred and posted to the student's transcript on these dates. Three additional conferral dates are available in between the graduation ceremonies in which degrees may be conferred and posted to the student's transcript should all requirements be completed. Eligible students are notified by the Office of Student Services of procedures and requirements concerning graduation.

Each student must complete an “Application for Graduation” provided by the Office of Student Services. This application indicates the student’s intent to graduate and initiates the final evaluation of the student’s academic record.

Students are also asked to inform the university as to whether they will be attending the ceremony. This allows the university to determine the number of tickets available for students who are attending. If a student cannot attend graduation due to unforeseen circumstances, the degree is still conferred; however, attendance at a future graduation is not an option.

Graduation Requirements - All requirements must be met and transcribed by the date established by the Office of Student Services prior to the degree conferral date. Students taking internal or external coursework need to make sure that transcripts, grades, and scores can be received and transcribed by the deadline date. PYC students must complete a minimum of 700 hours of supervised practicum with no less than 525 patient encounters. Out of the total 525 encounters students must complete a minimum of 300 adult patient encounters, (40 of these related to women’s health), and 150 Pediatric encounters.

Students may receive one degree only per commencement. Students meeting requirements for more than one degree must apply for and participate in two different ceremonies. Any university-approved dual degree program is an exception to this policy.

Students who have received a degree from IWU and have returned to meet requirements for an additional major at the same degree level will have the second major posted to their existing degree. The second major can only be posted at one of the six conferral dates, and students receiving the second major are not eligible to participate in another graduation ceremony.

Diplomas - Diplomas are mailed after the conferment of degrees. Diplomas indicate degree earned and date of degree. A student’s financial account must be settled to receive a diploma.

Leave of Absence Policy

Indiana Wesleyan University understands there are life events that may require a student to modify class enrollment and schedules. The leave of absence policy is designed to allow students flexibility in their program enrollment to adjust to these life events. The leave of absence policy also extends to students the ability to make up any courses missed during the approved leave.

A student on an approved leave of absence will be considered enrolled at IWU and eligible for an in-school deferment for student aid loans. Federal financial aid and in-school deferment may be negatively impacted if a student fails to apply for the leave of absence or if the application is denied. **This impacts students who receive Title IV federal financial aid (Federal Pell Grants, Federal Supplemental Grants, Federal Stafford Subsidized or Unsubsidized Loans, Federal Parent Loans) or who want to have a federal student loan deferred from payment while in school.**

Students who will be out of attendance for a period of 29 days or more should request a leave of absence. Students out of class for less than 29 days are not eligible for a leave of absence, and a recalculation on current financial aid will be done. Students who are not on federal financial aid programs or who do not have a federal loan in deferment are not required to request a leave of absence.

Students needing to make a change in their schedule need to contact the Office of Student Services to process the registration change. At that time, the leave of absence request form will be emailed to the student. The Leave of Absence Application can be downloaded by going to the following link:

<https://myiwu.indwes.edu/directory/student-services/registration-changes/pages/default.aspx>. Students must request the leave within 21 days of initiating the registration change. The request for a leave of absence should be made prior to the date the leave is to start. The start date of the leave is the first date of the class or, if the class has already started, the date the registration change is initiated.

An approved leave of absence must meet the following criteria: in the academic year the student has to be in attendance 2 weeks prior to applying for a leave, the request must be received within 21 days of the registration change; the request must be made prior to the start of the leave (first day of class); the reason for the request must be one approved by IWU’s Leave of Absence Committee (military, medical, jury duty, loss of job, family emergency, employment emergency, transfer of coursework, passing pre-requisite requirement, changing programs, administrative cancellation of core classes, or other reasons as approved by the Leave of Absence Committee).

The leave of absence together with any additional leaves of absence must not exceed a total of 180 days in any 12-month period. Time in excess of 180 days will not be approved. A student may request an extension to a leave providing the request is made before the end of the leave, there are unforeseen circumstances which prevent the return from the leave, and the total number of days of approved leave do not exceed 180 in a 12-month period. A maximum of two leaves of absence are allowed during a 12-month period. Documentation is required for an extension on a leave. Documentation for each circumstance will vary; the student is required to provide whatever paperwork from a third party will attest to the circumstance outlined on the application form. Examples would include physicians’ statements, letters from employers, letters from pastors or counselors,

court documents, etc. Documentation is also required if a request is submitted after the 21 day deadline, and needs to address the reason for the delay in the submission of the request.

Failure to return from an approved leave of absence nullifies the approved leave and may have an impact on student loan repayment terms as well as the grace period. The first day of the leave will be reported as the beginning of the grace period for loan deferment. Students may return early from an approved leave of absence prior to the leave end date. The leave will be shortened according to the student's return date.

Students will not receive disbursements of Title IV student loan financial aid funds during the leave. Students are not deferred from making regularly scheduled payments to the Accounting Office for normal fees incurred. Any change in registration can impact current financial aid regardless of approval or denial of the leave of absence request. Questions about impact on current financial aid should be directed to the Financial Aid Office at 800-621-8667 ext. 2516. Students on an approved leave of absence will be reported as such and will be eligible for in-school deferment of previous loans. Students whose request for a leave of absence is denied will be reported as withdrawn and the grace period for loan repayment will go into effect.

Military Leave of Absence Policy

The Higher Education Opportunity Act enacted on August 13, 2008, states that a university may not deny admission or readmission to a service member for reasons relating to that service. The service member qualifies if the school is given notice of absence for service, the cumulative length of absence does not exceed five years, and the student gives notice of his or her intent to return.

Indiana Wesleyan University complies with this act with the following:

Academic:

- Students are not required to reapply and are not charged a readmission fee upon return.
- Students are readmitted at the same academic status (program enrollment status, number of completed credit hours, academic standing) before deployment. Students may return under the catalog that was in effect before deployment. Student may find differences in their programs or the catalog if the programs are no longer offered, or changes have occurred due to external accrediting bodies, licensing board or other external agencies.
- Leave time does not count toward the total time required to earn the degree.
- Students will be promptly readmitted in the next class or classes in a program, will qualify for priority/early registration, and may not be denied re-enrollment in a class based on class size.

Financial:

Students are required to complete a Military Leave of Absence Request. When the request is approved, students' accounts will be adjusted as necessary.

Financial Aid

Indiana Wesleyan University is committed to assisting military students in navigating the impact that active duty will have on financial aid. It is important that each student have conversation with the Financial Aid office to ensure proper paperwork and processes are covered as it relates to a leave of absence.

Students with federal financial aid, federal loan obligations, or military tuition assistance must contact their lenders and/or the military education office to ascertain their loan repayment status or repayment of tuition assistance during the leave of absence.

Policy on Academic Credentials and Programs

This policy applies to all academic units of the university.

Indiana Wesleyan University awards academic credentials (degrees and certificates) to students who complete defined programs of study. Each credential is defined in terms of a set of essential learning outcomes, which may include discipline-specific and general education outcomes, as well as credit hour and other specifications. Each program of study for a particular credential maps the credential learning outcomes to a series of credit-bearing courses.

As appropriate, given the learning outcomes and alignment of involved programs and courses, credits may be shared between academic credentials and sub-credentials awarded coevally, within the following boundaries.

- The student must fulfill all of the requirements for any credential awarded.

- Credits may be shared between a major and a minor, as long as the minor includes at least 15 unique credit hours unshared with any other major or minor.
- Credits may be shared between two minors, as long as each minor includes at least 15 unique credit hours unshared with any other major or minor.
- Credits may be shared between two undergraduate majors as long as there are 51 unique (unduplicated) credit hours between the two majors.
- Credits may be shared between two graduate majors as long as two thirds of the credits in each major are unique (unduplicated).
- Up to three credit hours may be shared between a certificate and a minor.
- Up to six credit hours may be shared between a certificate and a major (undergraduate or graduate).
- A major or minor may be added to a previously awarded baccalaureate degree. The student must complete all of the course requirements for the major or minor and a minimum of nine new credits hours must be earned. New general education requirements need not be met to post an additional major or minor. Students adding a major or minor are not eligible to participate in commencement ceremonies again. The additional major or minor will be posted to the transcript only on one of the conferral dates.

As appropriate, given the learning outcomes and alignment of involved programs and courses, credits applied to a previously-awarded IWU academic credential may be applied, without surrender of the prior credential, to another IWU academic credential within the following boundaries.

- The student must fulfill all of the requirements for any credential awarded.
- For credits from a prior IWU academic credential to be applied to a second IWU academic credential, the second academic program must be started within ten years of the awarding of the first credential. Exceptions must be approved by the dean (or equivalent) of the school sponsoring the academic program of the second credential. Individual academic programs may specify more strict credit-age limits if warranted by the discipline.
- The credits from a previously-awarded undergraduate certificate may be applied to fulfill the requirements of an associate's degree or a bachelor's degree.
- Up to 6 credits from a previously-awarded associate's degree or bachelor's degree may be applied to fulfill the requirements of an undergraduate certificate.
- The credits from a previously-awarded associate's degree may be applied to fulfill the requirements of a different associate's degree, as long as each credential has at least 25% unique credits.
- The credits from a previously-awarded associate's degree may be applied to fulfill the requirements of a bachelor's degree.
- The credits from a previously-awarded bachelor's degree may be applied to fulfill the requirements of a different bachelor's degree, as long as each credential has at least 25% unique credits.
- The credits from a previously-awarded bachelor's degree or undergraduate certificate may be applied to fulfill the requirements of a master's degree, limited by the provisions of the Undergraduate and Graduate Credit Crossover Policy.
- The credits from a previously-awarded graduate certificate or post-masters certificate may be applied to fulfill the requirements of a master's degree.
- The credits from a previously-awarded graduate certificate or post-masters certificate may be applied to fulfill the requirements of a doctor's degree.
- Credits from a previously-awarded master's degree or doctor's degree may be applied to fulfill up to 1/3 of the requirements of a graduate certificate.
- The credits from a previously-awarded master's degree may be applied to fulfill the requirements of a different master's degree, as long as each credential has at least 50% unique credits.
- The credits from a previously-awarded master's degree may be applied to fulfill the requirements of a doctor's degree, as long as the doctor's degree has at least 50% unique credits.
- The credits from a previously-awarded doctor's degree may be applied to fulfill the requirements of a different doctor's degree, as long as each credential has at least 50% unique credits.

Satisfactory Academic Progress and Academic Standing

Students enrolled in a SON National & Global program are regarded as members of the academic community of Indiana Wesleyan University. Students are responsible for conforming to the standards of conduct for adult learners. Continued enrollment in the program is subject at all times to review of the student's academic record and actions with regard to observance of university policies and regulations. Policies and regulations can be found in the IWU catalog and the School of Nursing Student Handbook.

Placement on Probation - Students enrolled in a graduate nursing program will be placed on probation if their GPA falls below 3.0.

Students are given two consecutive courses or six credit hours, whichever is greater, to satisfactorily raise their GPA. The GPA is reviewed after the second course, and if it has been successfully raised, the probationary status is removed. Academic suspension will result if the student's GPA is not successfully raised.

Academic Suspension - Academic suspension will result if:

- A student fails to clear the academic probationary status within the probationary period of two consecutive courses or six credit hours, whichever is greater.
- A student has taken a course twice and failed to achieve a satisfactory grade. When this occurs, the student is ineligible to reapply for admission into the program in which the course was repeated.

In all cases, the suspension will occur once the grades have been recorded in the Registrar's Office. Students will be notified of the academic suspension in writing. Application for readmission may be made after six months. The application must be made in writing to the VPAA for the School of Nursing.

Academic Dismissal - Upon a second academic suspension in the same program, a student is not eligible to reapply to Indiana Wesleyan University. In addition, students enrolled in any Nurse Practitioner program or the doctoral program will be academically dismissed upon receipt of a second unsatisfactory grade.

Student Professional Performance Policy

Students are expected to maintain the ethical standards of practice established by American Nurses Association (ANA) Code of Ethics for Nurses with Interpretive Statements. Students whose professional performance affects their ability to be licensed as a registered nurse or advanced practice registered nurse, and/or who do not meet the ethical standards established by ANA, may be recommended for a Performance Improvement Plan (PIP) or other sanction up to and including dismissal from the School of Nursing.

It is the responsibility of each student to be aware of policies regulating academic and professional conduct found in the IWU Catalog, student handbooks, and clinical guidelines, possible sanctions, and the appeals process.

Progressive discipline: The School of Nursing promotes a policy of progressive or corrective discipline, however serious infractions may warrant immediate removal from clinical or academic setting, imposition of a written reprimand, suspension, or dismissal.

Performance concerns may include, but are not limited to the following:

- Fails to meet generally accepted standards of patient safety, professional conduct, personal integrity, or emotional stability required for professional practice;
- Fails to demonstrate the effective interpersonal skills necessary to perform professional helping relationships;
- Fails to adhere to the ANA Code of Ethics;
- Has been found guilty of criminal misconduct that affects the student's ability to be licensed as a registered nurse (RN) or advanced practice registered nurse (APRN); or
- Displays inappropriate or disruptive behavior toward clients, other students, faculty, or staff, which interferes with professional judgment or jeopardizes the best interest of those to whom the student has a professional responsibility.

Transfer between Majors

It is assumed that students applying for/enrolling in graduate level programs have a higher level of maturity and decision-making ability. The selection of a graduate major should be approached with prayerful deliberation after acquiring the knowledge necessary to make the decision.

The Masters Nursing majors are designed around an accelerated cohort model, intended to foster a group dynamic and support system conducive for adult learning. Continued disruption of this model – as well as the curriculum schedule – inhibits the effectiveness of this design. In addition, the amount of time necessary to create a tailored plan of study for each transfer student adds an excessive amount of work to current faculty and staff.

Students who wish to change majors must submit a change of program request and meet all admission requirements for the requested major. Transfer approval will be subject to review of the student's academic progress, catalog requirements, and availability of space in the requested major. The university cannot guarantee transfer requests will be approved.

Please be advised that any transfer/change in program may impact financial aid. Students will not be eligible for deferment or the 'scheduled break' option under this policy, and may have to begin loan payments until they are re-enrolled in their newly-selected major. In addition, the change may lead to a significant delay in the time it takes to complete MSN degree requirements.

Transfer of Credit Policy

Graduate Credit Transfer Policy

Transfer of credit will be considered for graduate work provided the courses meet institutional requirements and are appropriate for the student's planned and approved program. Any culminating project (e.g., capstone, research, thesis, etc.), clinical, or practicum requirement associated with a graduate program must be taken at Indiana Wesleyan University. The credit must be taken at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA). Currently this includes the following accrediting agencies:

- Accreditation Commission for Education in Nursing (ACEN)
- Accrediting Council for Independent Colleges and Schools (ACICS)
- Association for Biblical Higher Education (ABHE)
- Association of Advanced Rabbinical and Talmudic Schools (AARTS)
- Association of Theological Schools Commission on Accrediting (ATS)
- Distance Education Accreditation Commission (DEAC)
- Higher Learning Commission (HLC)
- Middle States Commission on Higher Education (MSCHE)
- New England Commission of Higher Education (NECHE)
- Northwest Commission on Colleges and Universities (NWCCU)
- Southern Association of Colleges and Schools Commission on Colleges (SACS-COC)
- Transnational Association of Christian Colleges and Schools (TRACS)
- Western Association of Schools and Colleges – Accrediting Commission for Community and Junior Colleges (WASC–ACCJC)
- Western Association of Schools and Colleges – Senior College and University Commission (WASC–SCUC)

Individual academic units may establish higher standards/conditions as is appropriate for their respective disciplines or accrediting bodies. A minimum grade of "C" may be considered for transfer. No more than 30% of the graduate degree may be transferred in from another institution. The learning outcomes must align and have been completed within the past seven years. Minimal conditions governing the transfer of earned graduate credits to other course work include:

- Each PAU shall determine the amount of time acceptable of completed work that is eligible for credit transfer.
- Only graduate courses in which a student has earned a grade of "C" or better may be considered for transfer credit.
- Hours of credit may be transferred, but grades earned in courses taken at another institution do not transfer and are not used in computing the student's graduate GPA at Indiana Wesleyan University.
- When a graduate course is taken at another university on a credit/no credit or pass/fail option, hours of "credit" or "pass" are not accepted as transferable unless approved by the appropriate academic unit.

- For graduate certificate programs, no more than 30% can be transferred into the certificate program.

Credit hours accepted in transfer are recorded as part of the student's official academic record. Once transcripts (and other test scores and academic documents) have been received, IWU is not permitted to release copies of those documents back to the student or any other party. Transfer of credit will be determined by the Dean of the Division of Masters Nursing or designee.

Transcripts from International Institutions

Transcripts from International Institutions may need to be sent to an outside agency for evaluation and determination of transferable credits, degrees, and GPA. If this outside review is necessary, students are responsible for the initiation of this evaluation and for any fees incurred during the process.

Undergraduate and Graduate Credit Crossover Policy

Undergraduate credits from IWU or taken at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA), or hold appropriate international accreditation, may be used to fulfill requirements of IWU graduate programs under specified conditions. When permitted by the design of the program, undergraduate credits from upper level courses may be counted toward the requirements of a graduate degree or certificate when the undergraduate course or courses sufficiently accomplish the learning outcomes of a course in the graduate program. The course(s) must have been completed within the past five years and must reflect current knowledge and best practices. No more than 25% of the total credit requirements for the graduate degree or certificate may be completed through undergraduate credits. Undergraduate courses in which a student has earned a "B" or better may be considered for graduate credit. Dual counting of credits requires approval by the appropriate program leader, in consultation with a graduate level content expert, as well as approval by the University Registrar, and Financial Aid Office if applicable. The program leader will make the final decision as to the applicability of the course to fulfill program learning outcomes. Established limitations on the number of credits that may be transferred into the graduate program remain in effect.

Graduate level credits from IWU or taken at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA), or hold appropriate international accreditation, may be used to fulfill requirements of IWU undergraduate programs under specified conditions. When permitted by the design of the program, graduate credits may be counted toward the requirements of an undergraduate degree or certificate when the graduate course or courses sufficiently accomplish the learning outcomes of a course in the undergraduate program. The course(s) must have been completed within the past five years and must reflect current knowledge and best practices. No more than 25% of the total credit requirements for the undergraduate major, minor, or certificate may be completed through graduate credits. Though exceptions may be approved by program directors, graduate courses in which a student has earned a "B" or better may be considered for undergraduate credit. Dual counting of credits requires approval by the appropriate program leader, in consultation with a graduate level content expert, as well as approval by the University Registrar, and Financial Aid Office if applicable. The program leader will make the final decision as to the applicability of the course to fulfill program learning outcomes. Established limitations on the number of credits that may be transferred into the undergraduate program remain in effect.

Withdrawal/Change in Status

A student who finds it necessary to withdraw from the program or to take a temporary leave of absence is required to contact the Registration Change Counselor in the Office of Student Services to complete this process (registration.change@indwes.edu). Students in an onsite course must request the withdrawal from the Registration Change Counselor before the last class workshop. Students in an online course must request the withdrawal prior to the beginning of the last workshop. Failure to initiate an official withdrawal will result in a "No Credit" or an "F" grade for the student in those related courses.

A student who is temporarily withdrawing may request an individual leave of absence up to 180 days in a 12 month period. A student cannot request more than two leaves during a 12 month period, and the total number of days on leave may not exceed 180 days within a 12 month period. All leaves must be requested through the Office of Student Services.

If a student officially withdraws after a course has started, a grade of "W" will be assigned. A student who violates the attendance policy with the last workshop of a course will receive an "F" for the course.

Administrative withdrawals assigning a grade of "W" will also happen as follows:

- A student who violates the attendance policy prior to the last workshop of a course will be administratively withdrawn from the course.

- A student who never attends a course will be administratively withdrawn from not only that course but all subsequent courses.

Students withdrawing from the first course of a core program must withdraw from the entire program.

Students who are unable to complete a course or who receive an unsatisfactory grade for their specific program will be allowed to repeat that course with another group of students if arrangements are made with the Registration Change Counselor and the Division of Graduate Studies in Nursing. Tuition and fees will be charged for repeating the course.

Students withdrawing from the first course of a core program must withdraw from the entire program.

If, at a later time the student wishes to re-enter the program, a re-entry form must be submitted to the Office of Student Services. Receipt of the signed application will initiate a review of the student's academic file to determine remaining requirements. A student who was academically suspended from the Masters Nursing program may request by email to the Vice President of Academic Affairs for the School of Nursing for readmission after six months. Students sitting out of a core program for more than 90 days are subject to a tuition increase upon returning. Students re-entering a core program after six months are subject to any changes in curriculum upon returning.

A student may re-enroll in the Division of Masters Nursing a maximum of two times without an appeal. A request for a third re-enrollment must be accompanied by a petition to the Dean of the Division of Masters Nursing. Re-enrollment will be dependent upon the decision of the Division Dean or the SON Student Life Council if the Chair determines a higher level of appeal is required.

Any change in registration may have an impact on the student's financial aid. Students should always check with the financial aid office before initiating a registration change.

Financial - Masters Nursing

Practice Experience Costs

All Indiana Wesleyan University, IWU-National and Global Nursing programs include practicum/clinical/practice experiences that require placement in a clinical facility or with a preceptor. Any cost for clinical placement is the responsibility of the student. The financial obligation incurred to facilitate placement will be subject to the policies in the Financial Information section of the University Catalog.

Financial Policies

Students are advised of financial obligations for their degree seeking (core) program during the registration process. Students are expected to meet these obligations according to the schedule. Any questions regarding payments or problems associated with making those payments should be directed to Student Account Services.

Students who have applied for financial aid are responsible for all tuition and fees in the event it is determined they are ineligible for financial aid, decline the financial aid, or withdraw from the program prior to completing the academic award period. Students receiving military or corporate assistance who have received prior approval from the university for direct billing are required to pay their share of tuition and fees and submit appropriate assistance documents by the assigned due date. The deferral program in no way relieves the student of the financial obligation to the university and the student retains full responsibility for ensuring that all tuition and fees are paid in full and in a timely manner.

Indiana Wesleyan University reserves the right to suspend students from class attendance for failure to meet financial obligations.

Indiana Wesleyan University reserves the right to change the tuition and fee schedule at any time. Students who remain registered making satisfactory academic progress shall have their tuition and fees guaranteed. Book fees and embedded resource fees are subject to change throughout a student's program. A \$50 late fee is charged each time a payment is received after the due date. There will be a fee charged for any check returned due to non-sufficient funds. If collection of tuition, book charges, and/or fees becomes necessary, all percentage-based costs of collection, court costs, and attorney fees are the responsibility of the student.

Financial Regulations for Individuals Covered by Chapter 31 or Chapter 33

For purposes of this policy, a covered individual is any individual who is entitled to educational assistance under Chapter 31, Vocational Rehabilitation and Employment, or Chapter 33, Post-9/11 GI Bill benefits.

Any covered individual may enroll in or attend a course of education during the period beginning on the date on which the individual provides a Certificate of Eligibility (COE) for entitlement to educational assistance under chapter 31 or 33 (A

“Statement of Benefits” obtained from the Department of Veterans’ Affairs (VA) website – eBenefits, or a VA Form 28-1905 for chapter 31 authorization purposes can substitute a Certificate of Eligibility) and ending on the earlier of the following dates:

- The date on which payment from VA is made to Indiana Wesleyan University (IWU)
- 90 days after the date IWU certified tuition and fees following the receipt of the certificate of eligibility

Indiana Wesleyan University will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual’s inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under chapter 31 or 33.

IWU requires the following actions on the part of any covered individual:

- Submit the Certificate of Eligibility (COE) for entitlement to educational assistance no later than the first day of the course of education.
- Provide any additional information necessary to the proper certification of enrollment by IWU.
- All standard financial policies apply for any amount not covered by the Certificate of Eligibility (COE) – i.e. charges not covered, or percentage of fees in excess of the COE.

Refund Policy - Degree Programs

For courses that are longer than eight weeks, tuition and technology fee is refunded according to the following schedule:

- Withdrawal prior to the second session of the course (no attendance or attendance within only the first seven days of the course) – full tuition and tech fee refund
 - Withdrawal between the 8th and 14th days of the course (attendance in not more than the first two weeks) – 90% tuition and tech fee refund.
 - Withdrawal between the 15th and 21st days of the course (attendance in not more than the first three weeks) – 75% tuition and tech fee refund.
 - Withdrawal between the 22nd and 28th days of the course (attendance in not more than the first four weeks) – 50% tuition and tech fee refund
 - Withdrawal after the 29th day from the start date of the course – no tuition or tech fee refund
- For courses that are eight weeks or less in length, tuition and technology fee is refunded according to the following schedule:

- Withdrawal within the first week of the course – 100% tuition and tech fee refund.
 - Withdrawal between the 8th and the 14th days of the course (attendance in not more than the first two weeks) – 75% tuition and tech fee refund.
 - Withdrawal between the 15th and 21st days of the course (attendance in not more than the first three weeks) – 50% tuition and tech fee refund.
 - Withdrawal after the 22nd day - no tuition or tech fee refund
- For courses that are one week in length, tuition and technology fee is refunded according to the following schedule:

- Withdrawal within the first onsite day (2nd day on the course calendar) – 100% tuition and tech fee refund
- Withdrawal after the first onsite day – no tuition or tech fee refund.

Once attendance has been established in a course, the Educational Resource Fee is non-refundable.

In compliance with federal regulations for the student who has received financial aid, the refund will be returned to the appropriate aid sources.

Students who are unable to complete a course or who receive an unsatisfactory grade for their specific program will be allowed to repeat that course with another group of students if arrangements are made with the Registration Change Counselor. Tuition and fees will be charged for repeating the course.

Decisions regarding refunds are made by the appropriate Accounting Office, and in isolated cases, by the Financial Appeals Committee.

Indiana Wesleyan University will comply with any state mandated refund policies that govern refunds for students matriculating within the state in question. For a detailed listing of state-specific refund policies, please visit

<http://www.indwes.edu/About/Student-Consumer-Information/State-Specific-Refund-Policies>.

Textbook Returns

When a student withdraws from a course, Tree of Life will supply the student with a prepaid label to return related materials as long as the student contacts Tree of Life Customer Support within 14 days of the course start date, ships the item within 5 business days of the contact, and the enrollment files reflect that the customer is no longer enrolled in this course (within 14 days of the start date). Upon receipt of the item, Tree of Life will refund the amount billed for the item minus shipping fees.

Student Account Appeals

A written appeal may be submitted to Student Account Services. If the disputed charge cannot be reconciled with the accounting office, a written appeal can be submitted to studentaccountappeals@indwes.edu with all supporting documentation.

- All pertinent information will be obtained and compiled by the Appeals Committee.
- The disputed charge will be reviewed by the Appeals Committee.
- If necessary, an appeal may be reviewed by the Program Director.
- Appeals must be submitted within 6 months of the last date of attendance for the course in question.

All appeals will receive a response within 15 days after the written appeal has been received.

Financial Aid - Masters Nursing

Types of Student Financial Aid Available

The following types of student financial aid are available to persons enrolled as degree-seeking students who meet the eligibility criteria for the aid type. Complete fund profiles may be found online at www.indwes.edu/Financial-Aid/Adult-and-Graduate/Types-of-Aid.

Nurse Faculty Loan Program (NFLP) - is a loan program administered through the Health Resources and Services Administration to provide loan funds to students enrolled in an eligible advanced degree program in nursing (for IWU students, the Master of Science in Nursing Education and the Doctor of Nursing Practice degree programs) and who intend to teach full-time upon graduation. After graduation, loan recipients may cancel up to 85% of the NFLP loan over a consecutive four-year period while serving as full-time nurse faculty at a school of nursing. Loan funds are given to cover costs of tuition, books, and eligible fees. Funds are limited and are offered on a first come, first served basis. The student must complete an application each year NFLP funds are requested. As the grant requires submission of data to the government on its use, recipients must agree to follow-up information requests for reporting purposes. Students who appear to meet the eligibility requirements will receive information explaining the application process.

William D. Ford Federal Direct Loan –is available to students who file the FAFSA and all other required student financial aid forms and who meet all federal criteria for eligibility. The maximum annual loan amount is \$20,500 for graduate students. Lifetime maximum borrowing limit for graduate programs is \$138,500 (including undergraduate borrowing). Interest rates are set on July 1 each year and are fixed rates. For July 1, 2019, through June 30, 2020, the interest rate is 6.08% for unsubsidized Federal Direct Loans for graduate students.

A student's total financial assistance, including loans, may not exceed the calculated cost of attendance for the program. Students with unsubsidized loans may elect to make monthly interest payments to the lender or allow the accumulated interest to accrue until repayment, which begins six months after the student ceases to be enrolled as at least a half-time student. Upon graduation or termination of studies, the student is given a six-month grace period during which no interest or principal payments are due on subsidized loans and during which only interest accrues on the unsubsidized loans. The standard minimum monthly payment is \$50, but the amount varies based on the total amount of the outstanding loans upon which the student is paying and the type of repayment plan the student has chosen.

Graduate PLUS Federal Direct Loan – is a federal loan with a fixed 7.08% interest rate available to graduate students who have remaining cost of attendance not met by an unsubsidized William D. Ford Federal Direct Loans. This is a credit-based federal loan.

Military Preferred Tuition Discount – is a tuition discount to all active duty military personnel, National Guard, Reserves, retirees, veterans, spouses, surviving spouses, dependents with educational benefits, and DoD employees. Students must submit a discount application, available online at https://www.indwes.edu/adult-graduate/financial-aid/current_military_preferred_tuition_application_2019.pdf.

Educational Partner Discount – is a tuition discount given to students employed by one of IWU’s educational partners. Students must submit a discount application, available from your program representative or by emailing N&Gdiscounts@indwes.edu.

Yellow Ribbon Award – is an award that does not have to be repaid and is available to eligible students who receive Chapter 33 GI Bill benefits. The amount eligible students receive reflects 50% of the tuition expenses that exceed the highest public in-state undergraduate tuition rate. The VA matches that contribution to fully cover the tuition costs.

General Eligibility Requirements

In order to receive federal and/or state student financial aid, students must meet the following criteria:

- Must have completed the Free Application for Federal Student Aid (FAFSA) including signing all certifying statements.
- Must be a U.S. citizen or eligible noncitizen.
- Must have a valid Social Security number (with the exception of students from the Republic of the Marshall Islands, Federated States of Micronesia, or the Republic of Palau).
- Must be registered with Selective Service, if required.
- Must not be in default on a Title IV loan or owe a Title IV grant or loan overpayment.
- Must not have borrowed in excess of annual or aggregate Title IV loan limits.
- Must certify that they will use Title IV aid only to pay educational costs.
- Must not have enrolled in multiple institutions solely to obtain Title IV credit balance funds to pay expenses not educationally related.
- Must not have a disqualifying drug conviction.
- Must be enrolled as a regular student (cannot be unclassified) in an eligible degree or certificate program.
- Must maintain Satisfactory Academic Progress (SAP) as outlined in IWU’s SAP Policy.
- Must show qualification to obtain a college education by having a high school diploma, GED certificate, or a high school education in a homeschool setting approved under state law.
- Must maintain enrollment in classes.

Per federal regulations, incarcerated students are not eligible for federal student financial aid. Incarcerated students or students who become incarcerated after receiving federal student financial aid funds should contact the Financial Aid Office.

Loan Repayment Chart

The following chart shows estimated monthly payment amounts based on a standard 10 year repayment plan. Learn more about current interest rates or other repayment plans online at www.studentaid.gov or www.finaid.org.

Interest Rate	5%	6.5%	8%
Amount Borrowed	Monthly Payment Amount		
\$5,500	\$58	\$62	\$67
\$8,500	\$90	\$97	\$103
\$15,000	\$159	\$170	\$182

\$20,000	\$212	\$227	\$243
\$30,000	\$318	\$341	\$364
\$40,000	\$424	\$454	\$485
\$50,000	\$530	\$568	\$607
\$60,000	\$636	\$681	\$728
\$70,000	\$742	\$795	\$850

How to Apply for Student Financial Aid

Students who wish to be considered for federal and/or state student financial aid must complete the Free Application for Federal Student Aid (FAFSA). Links to the application process online are provided at <https://www.indwes.edu/Financial-Aid/Adult-and-Graduate/Apply-For-Aid>:

- When completing the FAFSA (direct link is <https://fafsa.gov>) you must list IWU's Title IV Code, 001822, or IWU will not receive your FAFSA information from the federal processor.
- You must disclose any additional funding you will receive from employer reimbursement, vocational rehabilitation, or private scholarships to help pay for your education. To facilitate this requirement, complete the Other Aid Source Disclosure Form.
- If loans are desired, students must complete the Loan Entrance Counseling Session and William D. Ford Federal Direct Loan Master Promissory Note online (direct link is <https://studentloans.gov/>). You must have an established Federal Student Aid (FSA) ID and password in order to complete these items. It may be necessary to wait three days from the time you first create your FSA ID before trying to sign in to this website. For each item, you must enter "Indiana" in the School State field even if you attend classes in another state or online.
 - Entrance Counseling Session: Select Complete Loan Counseling (Entrance, Financial Awareness, Exit) from the menu, and on the next page click on the Start button next to Entrance Counseling (Required). Add IWU as a School to Notify and select the appropriate Student Type for your current degree pursuit (undergraduate or graduate).
 - Master Promissory Note: Click on Complete Loan Agreement (Master Promissory Note), from the menu and click the Start button next to MPN for Subsidized/Unsubsidized Loans from the next page.
 - The Financial Aid Office's standard practice is to originate federal student loans for the amount of a student's maximum eligibility. If you wish to have a lesser loan amount awarded than your maximum eligibility, complete the Reduced Loan Request form.

Once the above steps have been completed, be certain to:

- Quickly respond to requests for additional information from the Financial Aid Office. You may be asked, as required by federal regulations, to provide items for review in a process called Verification. Some items that may be requested are: a completed Verification Worksheet, a completed and notarized Identity and Statement of Educational Purpose Form, and a signed copy of your Federal Income Tax Return (and your spouse's or parents' as appropriate).
- Fully complete all forms. Forms filled out incorrectly or submitted to the wrong office or location could complicate your approval to begin classes or delay your student financial aid awards package.

How and When Student Financial Aid is Disbursed

Nurse Faculty Loan Program (NFLP) funds are awarded upon receipt of all application materials. The funds are applied as a credit to the IWU student account, generally in one payment per term.

Federal Direct Loans are disbursed as a credit to the IWU student account, generally in one payment per term/award period. For students in a non-term program format, the disbursement occurs 14-21 days after the start of the award period. For students in a term-based program format, the disbursement occurs 6 days after the start of the first class attended in the term.

All other types of aid are awarded and disbursement dates set as the necessary paperwork is received.

All financial aid forms and information submitted online must be received at least three weeks before a planned class start.

Applying for student financial aid does not remove responsibility for payment. If the funding is not received, the student must pay all outstanding balances immediately.

How Eligibility is Determined and Student Financial Aid is Awarded

- All forms and information submitted online must be received in the Financial Aid Office before eligibility can be determined. In general, award amounts are based on a student's Expected Family Contribution found on the Student Aid Report, a student's enrollment status, the cost of attendance, and other estimated financial assistance. The Financial Aid Office will award a student for his or her maximum eligibility in scholarship, grant, and loan funds unless otherwise instructed in writing. Complete the Reduced Loan Request form to request a loan amount less than the maximum.
- Students in non-term programs must be scheduled for a full academic year, according to the academic year definition for the program in which the student is enrolled, or to degree completion for student financial aid to be awarded. Students in term-based program must be enrolled at least half-time for the term for federal loan funds to be disbursed. Any changes to planned enrollment may affect the amount and/or disbursement date(s) of aid for which the student may qualify.
- The Financial Aid Office will email notification to the IWU student email account that student financial aid has been awarded and is available for review online via the student portal at <https://myiwu.indwes.edu>. This secure website will indicate the types and amounts of aid for which the student qualifies. To decline all or a portion of the awarded aid, the student must submit a written request to the Financial Aid Office or all awarded aid will disburse to the IWU student account, as appropriate. Complete the Reduced Loan Request form to request a loan amount less than the maximum. The student does not need to contact the Financial Aid Office to accept an awards package.

Satisfactory Academic Progress (SAP)

Students are expected to maintain Satisfactory Academic Progress toward the completion of their course of study. This includes:

- Enrolling in and attending class as well as completing assignments and projects.
- Earning at least the minimum GPA required to maintain good academic standing in the student's primary degree or certificate program.
- Earning passing grades in a minimum of 67% of all credit hours attempted.
- For undergraduate students, completing the program within 150% of the credit hours normally required to complete the course of study (e.g., if the program requires 120 credit hours to complete, then the student may attempt no more than 180 credit hours) or, for graduate students, within the maximum time allowed by the academic department to complete the degree.

Academic progress is reviewed after the end of each term/award period. Students who fail to make satisfactory academic progress will be placed onto SAP Warning or Suspension, as appropriate, per the policy requirements. Students with mitigating circumstances (which may include, but is not limited to, death in the family or grave illness of the student or close family member) may appeal termination of federal student financial aid eligibility due to failure to make academic progress by submitting a SAP Appeal Form, written explanation, and supporting documentation to the SAP Appeals Committee through the Financial Aid Office. The entire SAP Policy is available for review online at <https://www.indwes.edu/Financial-Aid/Adult-and-Graduate/Resources>.

Leaves of Absence, Withdrawals, and Return of Funds

A student may request leaves of absence through the Office of Student Services for breaks in attendance 180 days or less in any 12-month period. In the case there is an approved break between classes, a leave of absence will be reported to the lender, but no loan repayment will be required. If additional circumstances arise that prohibit the student from returning to class as scheduled, the student should contact the Financial Aid Office to discuss options. For a break between classes of more than 180 days in any 12-month period, the university is required to report non-enrollment information to the lender, and the student will be required to begin repayment of any student loans (see your loan promissory note for further information).

If a student finds it necessary to withdraw from the program, withdraw from a course or courses without an approved leave of absence, or take leaves of absence that exceed 180 days in a 12-month period, a federal student financial aid Return of Funds calculation will be performed. This calculation determines how much federal student financial aid has been earned and is based on the number of days attended during the term/payment period when the student withdraws. The amount of federal student financial aid funds to be returned by IWU to the funding source is based on the amount of those funds that the Return of Funds calculation determined were not earned by the student. The following is an example of the Return of Funds calculation:

- The student begins class on June 28 and the term/payment period runs until January 17.
- The student withdraws from the program on October 4.

- The term/payment period has 152 calendar days in it (not including break periods) and the student completed 86 days which is 56.6% of the payment period.
- The amount of the funds to be returned will be 43.4% of the federal student financial aid funds received.
- The portion of the federal student financial aid funds that the school must return is equal to the lesser of:
 - The institutional charges multiplied by the unearned percentage of your funds, or
 - The entire amount of excess funds.

The Financial Aid Office will determine the amount of the return of funds that is owed by IWU and the amount, if any, that is owed by the student. For any loan funds that are owed by the student, the student (or the parent for a Direct PLUS Loan) repays in accordance with the terms of the promissory note (e.g., scheduled payments are to be made to the holder of the loan over a period of time). A letter will be sent to the student indicating the results of the Return of Funds calculation and the amount of the return of funds, if any. The student will earn 100% of the federal student financial aid funds received for the term/payment period if the return of funds calculation shows the student completed 60% or more of the term/payment period. Additionally, state grant awards may be recalculated if the student drops below the minimum amount of credits and/or if tuition and fee charges must be revised as a result of the schedule change.

Funds will be returned to the federal student financial aid programs in the following order: unsubsidized Federal Direct Loan, subsidized Federal Direct Loan, Federal Perkins Loan, Federal Direct PLUS Loans, Federal Pell Grant, Federal SEOG, Federal TEACH Grant and other Title IV grants. The student will have 45 days to contact the Financial Aid Office to make arrangements to repay any federal grants that are owed by the student. Failure to make arrangements or to pay back the federal grants will mean the student is no longer eligible to receive federal student financial aid at any institution until full repayment.

The requirements for Title IV program funds when a student withdraws are separate from IWU's refund policy. Therefore, a student may still owe funds to the school to cover unpaid institutional charges. A student who requests the credit balance from his or her IWU student account and then makes registration changes may be required to repay funds to the university and/or to the student financial aid programs.

Student's Rights and Responsibilities

As a student, you have the right to know:

- What financial assistance is available, including information on all federal and state programs.
- The deadlines for submitting application for each of the student financial aid programs available.
- The cost of attending the school's programs and the school's refund policy.
- The criteria used by the institution to select financial aid recipients.
- How the school determines your financial need. This process includes how costs for tuition, fees, books, and living expenses are considered in your budget.
- What resources (such as employer reimbursement, other financial aid, etc.) are considered in the calculation of your need.
- How much of your financial need, as determined by the institution, has been met.
- An explanation of the various programs in your student financial aid package. If you believe you have been treated unfairly, you may request reconsideration of the award that was made to you.
- What portion of the student financial aid you received must be repaid, and what portion is grant aid. If the aid is a loan, you have the right to know the loan interest rate, the total amount that must be repaid, the payback procedures, the length of time you have to repay the loan, and when the repayment is to begin.

As a student, you are responsible to:

- Review and consider all information about the school's program before you enroll.
- Complete all required forms accurately and submit them in a timely manner to the correct address.
- Pay special attention to, and accurately complete, your FAFSA. Errors can result in delay of receipt of your student financial aid funds. Intentional misreporting of information on application forms for federal student financial aid is a violation of law and is considered a criminal offense subject to penalties under the U.S. Criminal Code.

- Return all additional information, verification, corrections, and/or new information requested by either the Financial Aid Office or the FAFSA central processor.
- Read and understand all the forms that you are asked to sign and keep copies of them.
- Accept responsibility for all agreements you sign.
- If you have a loan, notify the lender of changes in your name, address, or school status.
- Know and comply with the deadline for application or reapplication for aid.
- Know and comply with the school's leave of absence or withdrawal policy/procedures.
- Repay student loans in agreement with the loan promissory note.

Further Information

The Financial Aid Office staff is here to assist in any way possible. If you have questions about any information pertaining to student financial aid, please contact: Financial Aid Office, IWU -National and Global, Indiana Wesleyan University, 1900 West 50th Street, Marion, IN 46953-9393. Voice 800-621-8667 option 4, 765-677-2516, Fax 765-677-2030, Email IWUfinaid@indwes.edu.

Services for Students - Masters Nursing

Academic Advising

The purpose of academic advising is to support students from enrollment to completion of degree requirements. Advisors help students understand all degree requirements and options to meet those requirements. Advisors also assist students in understanding policies and procedures, and communicating with departments such as Financial Aid and Accounting.

An academic advising team is assigned to each individual student and advises that student throughout the duration of his or her academic program. Advisors are available to meet one-on-one with students face to face, through email, by phone, or via video conference.

It is important that students maintain contact with their academic advising team in order to ensure timely progression toward degree completion as well as appropriate scheduling for maximum financial aid benefit.

Books and Materials

Indiana Wesleyan University's IWU-National and Global programming has been, in part, designed to serve the needs of busy, working, adult students. With this in mind, the required resource materials for our students are included with the program and are supplied through IWU's chosen supplier and distributor, Tree of Life Bookstores. Some of these required resources are in digital form and can be accessed directly in the learning management system or through an online digital resource library upon individual student registrations. Any non-digital resources will be shipped directly to students prior to each course. For any non-customized print materials that are not part of the first course of a program, students wishing to obtain these specific materials on their own, may contact the Tree of Life Bookstores for further information.

Please note: Any attempted return of materials are subject to policies and procedures as applied by Tree of Life Bookstores. Please contact Tree of Live Bookstores for details related to any possible return of materials.

Should it become necessary for a student to withdraw from a course, any course not completed before the specified time remaining on their access to the digital materials, additional charges may be applied. Hard copy resource materials should be returned immediately, if eligible, to avoid additional charges if/when the course is taken at a later date. If materials are not returned, and/or course is not completed, and course materials change in the time between withdrawal and re-entry, the student will be charged for new materials.

More information can be obtained by contacting Tree of Life Bookstores at 888-392-2930, 765-674-9530 ext. 1, or <http://www.treeoflifebooks.com/customerservices/>.

Chaplaincy Program

Spiritcare, the Chaplaincy Program for IWU National & Global Campus, is a ministry that seeks to care for the spiritual needs of adult students by providing Christ-centered support, resources, and services. This is done primarily through online and onsite classroom visits, structured devotionals, direct emails, and Portal content. The goal is to provide supportive opportunities for

the growth of the complete person. On-site and online students have direct contact with a caring pastor shepherd. Spiritcare offers help, hope, and healing for students in crises. Chaplains can provide the

- Confidential and caring support for student and family members as requested.
- Spiritual guidance and prayer support.
- Intervention and support during life crises and emergencies.
- Referrals to Biblical, private counsel and support groups for special needs.
- An opportunity to be referred to a local pastor and a local church congregation for students seeking to grow in their faith.

Students may obtain additional information about the Spiritcare Chaplaincy Program through the student portal at myiwu.indwes.edu/Chaplaincy or by contacting the Office of Student Services at 800-621-8667 ext. 2359.

Library Services

Off Campus Library Services provides both mediated and direct access to resources and services designed specifically for the adult student. The Jackson Library in Marion has thousands of materials via searchable databases, including both print and online journals; streaming media titles; print books and ebooks; and various formats of microform. These are all searchable via the secured Jackson Library databases. Small library collections are available at the Louisville campus, Ohio campuses at Cincinnati, Cleveland, Columbus, and Dayton, as well as the Indiana campuses at Greenwood, Indianapolis (two locations), and Merrillville, and include some reference books and full access to the library catalog and subscription-based journal and book indexes. Remote access is also available to all databases through the university login. Students can get personalized assistance from OCLS librarians at Cincinnati, Cleveland, Indianapolis, Louisville, Marion, and Merrillville campuses. Librarians assist with general paper editing especially as it pertains to use of the writing style of their degree program. OCLS can also help troubleshoot basic word processing and PowerPoint challenges.

The National and Global student or distance student can contact OCLS via e-mail, 800 telephone, or chat service. Online access to the Library Resource Guide is available from the OCLS Web page; OCLS Tools. All provided services are further described in this document. One on one or group instruction about the services and databases of OCLS or a writing style is available by special appointment.

The library is part of a consortium, Academic Libraries of Indiana, which includes access to most library collections of Indiana higher education institutions. If attending classes in Kentucky or Ohio, the regional OCLS librarian can inform students about opportunities in their area.

Services for Disabled Students

IWU Disability Services

The goal of disability services at Indiana Wesleyan University is to work cooperatively with students to help them reach their maximum academic, social, and personal potential. This is accomplished by integrating legal expectations, Indiana Wesleyan's standards of service, and Christ-like principles. The Director of Accessibility and Accommodations is a trained professional, responsible for determining accommodation eligibility and for coordinating office services for students with disabilities. The director works with the students, faculty, and staff to design and implement a plan of reasonable accommodations that allows for equal access to all areas of university life.

Equal Access

Indiana Wesleyan University is committed to inclusion and equal access of individuals with disabilities. Individuals will not be discriminated against on the basis of disability or be denied equal access and appropriate accommodation to the educational opportunities available at IWU.

“No otherwise qualified person with a disability in the United States shall, solely on the basis of disability, be denied access to, or the benefits of, or be subjected to discrimination under any program or activity in any institution receiving federal financial assistance.” –Section 504 of the Rehabilitation Act of 1973.

Admissions

Admission decisions are made without regard to disabilities. All prospective students are expected to present academic credentials that meet or exceed the minimum requirements for admissions.

Prospective students with disabilities are not required to identify themselves to the Admissions Office or the Director of Accessibility and Accommodations. However, those interested in receiving academic accommodations are encouraged to meet with, or contact, the Director of Accessibility and Accommodations as early as possible to allow for a review of documentation and the formulation of an accommodation plan.

Expectations for Personal and Professional Conduct

Indiana Wesleyan University is a Christian university of higher education that upholds high standards of personal and professional conduct. Such standards include a classroom environment that promotes a positive learning environment and a professional instructional climate.

Students are expected to conduct themselves in a professional manner with respect for the rights of both students and faculty. The university or its representatives reserve the right to act in situations where student behavior violates established policy or detracts from the ability of students or faculty to function effectively in the classroom. Such action may include disciplinary procedures issued by the faculty or suspension from the program. (NOTE: All discussion room and live chat postings for online courses are recorded and can be reviewed at the discretion of the university.)

Only regularly enrolled students may attend class unless granted permission by an administrator and arrangements are made with the instructor.

Inclement Weather Procedures

The university is reluctant to postpone or cancel classes because the schedule is already very compressed and it is difficult to schedule make-up classes when needed. In order to make the most informed decisions possible, the university gathers information from the National Weather Service, State Police agencies, and site managers and personnel (when appropriate). Unfortunately, the university cannot make the decision based on an individual student's geographical situation and the driving distance to and from class. Students should be aware, however, that they are expected to use discretion and not to take unreasonable risks. If students choose not to attend class, they must notify their instructor and make appropriate arrangements for make-up work. Decisions to postpone or cancel classes will be announced by the university. Regional locations will be judged by the Regional Deans. In the event it becomes necessary for a Regional Dean to recommend to the Chancellor for IWU-National and Global campus a weather related or emergency closing or postponement for onsite classes, the appropriate Program Director will work with affected faculty and students to make up the missed class session through an online alternative class session by observing the following guidelines:

Instructors will contact students on the date class is cancelled with written requirements for making up the cancelled class session through an online alternative.

In the event an onsite class session is cancelled that is deemed significant to the specific program (e.g., program orientation, the first class session of a program, the last class session of a program, etc.), the Regional Dean will petition the appropriate academic leaders to arrange a new date to make up the cancelled class session prior to the next scheduled class session.

To satisfy attendance requirements and earn participation points (if applicable), all assignments associated with the cancelled class session must be submitted prior to the start of the next scheduled class session.

Postponement decisions for evening classes will be made by approximately 3:00 p.m. on the day of class. Decisions about Saturday classes will be made the evening before, when possible, but may be made during the early morning hours on the Saturday of class if necessary. No notification will be made unless classes are postponed or cancelled; information about postponements and/or cancellations will be announced on the university's Web site at <http://www.indwes.edu>. Announcements will also be posted on the student portal at <http://myIWU.indwes.edu> and on the class information phone line at 1-800-621-8667 ext. 2022.

Student Address/Email Information

Students should notify the Office of Student Services of any change of address, telephone number, or name so that proper records can be maintained. Name change requests require submission of appropriate documentation.

IWU Student Email Accounts - Upon acceptance, students are given an IWU student e-mail account. This is the only account used by IWU for communication with the student. It is extremely important that the student checks this account on a regular basis as important academic and financial information as well as university announcements will be shared in this way.

Programs Offered - Masters Nursing

MSN Degree Programs

The Division of Masters Nursing offers the Master of Science in Nursing degree with majors in Nursing Administration, Nursing Education, and Primary Care Nursing with a specialization in Family Nurse Practitioner or Psychiatric Mental Health Nurse Practitioner. (Nursing Education and Nursing Administration programs are also available to students with an Associate of Science in Nursing through the ASN-MSN program). Also offered is a dual degree/major of MSN/MBA Nursing Administration/Business Administration and an abbreviated MSN in Nursing Administration for registered nurses who have already earned an MBA.

ASN-MSN

Admission Requirements

Admission to all Masters Nursing majors begins with submission of required application forms, letters of recommendation, and official transcripts of previous college and university studies. Acceptance into any Masters Nursing program will remain valid for a period of 18 months.

To assist in the decision-making process, the Division of Masters Nursing reserves the right to require the applicant to:

- Interview; and/or
- Take the GRE.

Criteria for regular admission are:

- Associate Degree in Nursing from a college or university accredited by an agency recognized by both the USDoE and CHEA and national nursing programmatic accreditation (CCNE, ACEN, CNEA)
- A grade point average of 3.0 on a 4.0 from the Associate Degree granting college or university.
- Proof that all nursing licenses – whether current or inactive – are unencumbered. Potential students with encumbered nursing licenses will not be considered eligible for enrollment at Indiana Wesleyan University.
- All applicants must provide three letters of professional reference. References should be from faculty members, professional colleagues, work supervisors, or a pastor who can evaluate the applicant's potential for success in a graduate program. Recommendations from family members are NOT appropriate. These letters should be solicited from professionals who can address the applicant's qualifications for the MSN programs.
- Original transcript from the degree granting institution.
- At least one year of professional practice.
- A criminal history background check (at the student's expense) must be completed before registration for any track of the Masters Nursing program. Letters of acceptance from the Division of Masters Nursing will include instructions for completing the criminal background check. The criminal background check must be completed no earlier than two weeks before the beginning of the first course.

Program Requirements

Progression Policy:

- Successful completion of all undergraduate courses with a minimum grade of "C" and a cumulative GPA of at least 3.0
- Successful completion of all MSN core courses with a minimum grade of "C" and a cumulative GPA of at least 3.0.
- Successful completion of all major specific courses, with a minimum grade of "B" and cumulative GPA of at least 3.0.
- All courses must be completed in lock-step progressions. Failure to do so will result in immediate administrative withdraw.
- Any student found to have falsified clinical/practicum hours will be immediately dismissed and not allowed to re-enter any nursing program at IWU.

- Students must fulfill all requirements as stipulated by practicum sites. Students must be licensed in the state in which they are completing practicum course experiences.
- Students who maintain continuous enrollment, make normal progress toward a degree, and earn their degree within a maximum of five years from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled.

Graduation Requirements

Completion of this program awards the MSN degree. A BSN is not awarded.

To graduate, students must have completed the following:

- Completion of all undergraduate and MSN requirements for the specific program major.
- Met the minimum grade requirement for each course.
- Cumulative GPA of 3.00 or higher.
- Program must be completed within a maximum of five years from the date of enrollment.
- All financial obligations must be settled in order to receive a diploma.

ASN-MSN - Program of Study

All courses must be completed with a satisfactory grade in order to continue in the program.

Undergraduate Courses

All undergraduate courses must be completed with a grade of "C" or higher.

NUR-320	Introduction to Baccalaureate Nursing	3
NUR-335	Foundations for Professional Practice	3
NUR-401	Transcultural Healthcare	2
NUR-450	Nursing From a Christian Worldview	2
NUR-415	Leadership and Management in Nursing	4
NUR-465	Population Health: Local, National, and Global Approaches	5

Core Courses

All core courses must be completed with a grade of "C" or higher.

GNUR-501	Evidence Based Communication	3
GNUR-510	Theoretical Foundations for Advanced Nursing Practice	2
GNUR-525	Ethics and Health Policy	3
GNUR-528	Biostatistics and Epidemiology	3
GNUR-530	Utilization of Research for Evidence Based Practice	3

Major Courses-Nursing Administration

All major courses must be completed with a grade of "B" or higher.

NRA-513	Introduction to Professional Development for Advanced Practice in Nursing Administration	1
NRA-671	Professional Role Development for the Nurse Administrator	3
NRA-672	Management of Healthcare Delivery Systems	3
NRA-673	Nursing Leadership and Human Resources	3
NRA-674	Organizational Behavior	3

NRA-675	Innovative Strategies for Nurse Leaders	3
NRA-676	Organization and Finance of Healthcare	3
NRA-678	Advanced Nursing Management	5
NRA-693	Integration of Theory Into Nursing Administration Practice	1

Major Courses-Nursing Education

All major courses must be completed with a grade of "B" or higher.

NRE-513	Introduction to Professional Development for Advanced Practice in Nursing Education	1
PYC-614	Advanced Pathophysiology	4
PYC-612	Advanced Pharmacology	4
NRE-662	Advanced Health and Physical Assessment	3
NRE-664	Concepts of Leadership for Nurse Educators	2
NRE-663	Course Design and Development	3
NRE-665	Innovative Teaching Strategies	3
NRE-667	Program Evaluation and Assessment	3
NRE-695	Nursing Education Capstone	4

Total Credit Hours: 0

MSN - Nursing Administration

The Master of Science in Nursing Degree - Nursing Administration Major provides a Christian academic environment to prepare students to be world changers. It is designed to develop transformational leaders who are effective stewards of healthcare resources. This is accomplished by developing students through an integrated experience of advanced intellectual challenge, evidence-based professional growth, and maturation of servant leadership. Graduates will be prepared to assume leadership roles within a variety of healthcare settings.

Upon completion of the program, the graduate should be able to:

- Integrate transformational and servant leadership concepts into the role of a nurse administrator.
- Create an evidence-based approach to healthcare management and leadership.
- Utilize effective stewardship of human and financial resources in healthcare administration.
- Design effective, efficient, and innovative healthcare systems.

Admission Requirements

Admission to all Masters Nursing majors begins with submission of required application forms, letters of recommendation, and official transcripts of previous college and university studies. Acceptance into any Masters Nursing program will remain valid for a period of 18 months.

To assist in the decision-making process, the Division of Masters Nursing reserves the right to require the applicant to:

- Interview; and/or
- Take the GRE.

Criteria for regular admission are:

- B.S.N. or B.S. degree with a major in nursing from a college or university accredited by an agency recognized by both the USDoe and CHEA and national nursing programmatic accreditation (CCNE, ACEN, CNEA). Registered Nurse applicants who have a non-nursing bachelor's degree and a minimum of ten years of recent experience in nursing practice may also be considered for admission by Portfolio. These candidates may submit a Portfolio which includes a current CV/resume

including evidence of accomplishments in nursing based on *The Essentials of Baccalaureate Education for Professional Nursing Practice*.

- Undergraduate grade-point average of 3.0 on a 4.0 scale from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed or graduate grade-point average of 3.0 on a 4.0 scale from accredited program where at least nine graduate Nursing credits were completed.
- Proof that all nursing licenses – whether current or inactive – are unencumbered. Potential students with encumbered nursing licenses will not be considered eligible for enrollment at Indiana Wesleyan University.
- All applicants must provide three letters of professional reference. References should be from faculty members, professional colleagues, work supervisors or a pastor who can evaluate the applicant's potential for success in a graduate program. Recommendations from family members are NOT appropriate. These letters should be solicited from professionals who can address the applicant's qualifications for the MSN or doctoral programs.
- Original transcript from the undergraduate degree granting institution and institution where graduate courses have been taken.
- A criminal history background check (at the student's expense) must be completed before registration for any track of the Masters Nursing program. Letters of acceptance from the Division of Masters Nursing will include instructions for completing the criminal background check. The criminal background check must be completed no earlier than two weeks before the beginning of the first course.

Program Requirements

- All courses must be successfully completed in the sequence prescribed by the program's requirements. Failure to successfully complete a course will result in an administrative withdrawal from the program.
- Any student found to have falsified clinical/practicum hours will be immediately dismissed and not allowed to re-enter any Masters Nursing program at IWU.
- Students must meet all practicum agency requirements.
- Nursing Administration students may be required to provide health clearance and proof of immunization.
- Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within the major program's maximum time from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled.
- Students must maintain an RN license that is active and unencumbered at all times during enrollment in the program. Students must have a valid unencumbered RN license in the state(s) of the practicum sites. If students have multiple state licenses, all must be unencumbered. It is the student's responsibility to notify the School of Nursing if the status of his or her RN license changes. Students will be administratively withdrawn from the program at any point if this status is not maintained.
- Students must meet all practicum agency requirements.

Graduation Requirements

To graduate, students must meet the following requirements:

- Satisfactory completion of all core, major, and clinical requirements for the specific program.
- Minimum grade of "C" in each core (GNUR prefix) course and "B" in each major (NRA prefix) course.
- Cumulative GPA of 3.00.
- The MSN degree programs must be completed within a maximum of four years from the date of enrollment.
- Payment of all tuition and fees is required to receive a diploma.

Nursing Administration - Program of Study

All courses must be completed with a satisfactory grade in order to continue in the program.

Core Courses

All core courses must be completed with a grade of "C" or higher.

GNUR-501	Evidence Based Communication	3
GNUR-510	Theoretical Foundations for Advanced Nursing Practice	2
GNUR-525	Ethics and Health Policy	3
GNUR-528	Biostatistics and Epidemiology	3
GNUR-530	Utilization of Research for Evidence Based Practice	3

Major Courses

All major courses must be completed with a grade of "B" or higher.

NRA-513	Introduction to Professional Development for Advanced Practice in Nursing Administration	1
NRA-671	Professional Role Development for the Nurse Administrator	3
NRA-672	Management of Healthcare Delivery Systems	3
NRA-673	Nursing Leadership and Human Resources	3
NRA-674	Organizational Behavior	3
NRA-675	Innovative Strategies for Nurse Leaders	3
NRA-676	Organization and Finance of Healthcare	3
NRA-678	Advanced Nursing Management	5
NRA-693	Integration of Theory Into Nursing Administration Practice	1

Nursing Administration (Post-MBA) - Program of Study

Students who have met all Masters Nursing admission requirements and have received an MBA from a regionally accredited college or university are eligible for the post-MBA Nursing Administration program.

All courses must be completed with a satisfactory grade in order to continue in the program.

Major Courses

GNUR-501	Evidence Based Communication	3
NRA-513	Introduction to Professional Development for Advanced Practice in Nursing Administration	1
GNUR-510	Theoretical Foundations for Advanced Nursing Practice	2
GNUR-530	Utilization of Research for Evidence Based Practice	3
NRA-675	Innovative Strategies for Nurse Leaders	3
MOL-520	Ethical Challenges of Leadership	3
NRA-672	Management of Healthcare Delivery Systems	3
NRA-673	Nursing Leadership and Human Resources	3
NRA-678	Advanced Nursing Management	5
NRA-693	Integration of Theory Into Nursing Administration Practice	1
	Masters Nursing Elective*	3

**Students must have a 3-credit hour Health Policy Course. If such a course was taken in the MBA, then an approved Masters Nursing elective (non practicum) may be substituted. If such a course was not taken, then students must take GNUR-525.*

Total Credit Hours: 0

MSN - Nursing Education

The Nursing Education major is designed to provide a solid theoretical foundation in the art and principles of effective education. It includes a student teaching component as well as courses in curriculum design, adult education and program evaluation. Graduates will become part of the solution to the current nursing shortage as they take jobs in schools and divisions of nursing. However, they will also be prepared to take on educational leadership positions within hospitals, communities and other areas where their skills are needed.

Upon completion of the program, students will be able to:

- Demonstrate successful integration of knowledge to function in the nurse educator role.
- Use an evidence based approach to guide professional practice as a nurse educator.
- Apply stewardship principles to resources in the educational environment.
- Evaluate nursing curricula for scope and effectiveness in preparing nurses to meet local and global needs.
- Apply a biblical worldview to academic decision making as a nurse educator.

Admission Requirements

Admission to all Masters Nursing majors begins with submission of required application forms, letters of recommendation, and official transcripts of previous college and university studies. Acceptance into any Masters Nursing program will remain valid for a period of 18 months.

To assist in the decision-making process, the Division of Masters Nursing reserves the right to require the applicant to:

- Interview; and/or
- Take the GRE.

Criteria for regular admission are:

- B.S.N. or B.S. degree with a major in nursing from a college or university accredited by an agency recognized by both the USDoE and CHEA and national nursing programmatic accreditation (CCNE, ACEN, CNEA). Registered Nurse applicants who have a non-nursing bachelor's degree and a minimum of ten years of recent experience in nursing practice may also be considered for admission by Portfolio. These candidates may submit a Portfolio which includes a current CV/resume including evidence of accomplishments in nursing based on *The Essentials of Baccalaureate Education for Professional Nursing Practice*.
- Undergraduate grade-point average of 3.0 on a 4.0 scale from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed or graduate grade-point average of 3.0 on a 4.0 scale from accredited program where at least nine graduate Nursing credits were completed.
- Proof that all nursing licenses – whether current or inactive – are unencumbered. Potential students with encumbered nursing licenses will not be considered eligible for enrollment at Indiana Wesleyan University.
- All applicants must provide three letters of professional reference. References should be from faculty members, professional colleagues, work supervisors or a pastor who can evaluate the applicant's potential for success in a graduate program. Recommendations from family members are NOT appropriate. These letters should be solicited from professionals who can address the applicant's qualifications for the MSN programs.
- Original transcript from the undergraduate degree granting institution and institution where graduate courses have been taken.
- A criminal history background check (at the student's expense) must be completed before registration for any track of the Masters Nursing program. Letters of acceptance from the Division of Masters Nursing will include instructions for completing the criminal background check. The criminal background check must be completed no earlier than two weeks before the beginning of the first course. Progression in the program may depend on the results of these checks.

Program Requirements

- All courses must be successfully completed in the sequence prescribed by the program's requirements. Failure to successfully complete a course will result in an administrative withdrawal from the program.
- Any student found to have falsified clinical/practicum hours will be immediately dismissed and not allowed to re-enter any Masters Nursing program at IWU.
- Students must meet all practicum agency requirements.
- Nursing Education students may be required to provide health clearance and proof of immunization.
- Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within the major program's maximum time from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled.
- Students must maintain an RN license that is active and unencumbered at all times during enrollment in the program. Students must have a valid unencumbered RN license in the state(s) of the practicum sites. If students have multiple state licenses, all must be unencumbered. It is the student's responsibility to notify the School of Nursing if the status of his or her RN license changes. Students will be administratively withdrawn from the program at any point if this status is not maintained.
- Students must meet all practicum agency requirements.

Graduation Requirements

To graduate, students must meet the following requirements:

- Satisfactory completion of all core, major, and clinical requirements for the specific program.
- Minimum grade of "C" in each core (GNUR prefix) course and "B" in each major course.
- Cumulative GPA of 3.0.
- The MSN degree programs must be completed within a maximum of four years from the date of enrollment.
- Payment of all tuition and fees is required to receive a diploma.

Nursing Education - Program of Study

All courses must be completed with a satisfactory grade in order to continue in the program.

Core Courses

All core courses must be completed with a grade of "C" or higher.

GNUR-501	Evidence Based Communication	3
GNUR-510	Theoretical Foundations for Advanced Nursing Practice	2
GNUR-525	Ethics and Health Policy	3
GNUR-528	Biostatistics and Epidemiology	3
GNUR-530	Utilization of Research for Evidence Based Practice	3

Major Courses

All major courses must be completed with a grade of "B" or higher.

NRE-513	Introduction to Professional Development for Advanced Practice in Nursing Education	1
PYC-614	Advanced Pathophysiology	4
PYC-612	Advanced Pharmacology	4
NRE-662	Advanced Health and Physical Assessment	3
NRE-664	Concepts of Leadership for Nurse Educators	2
NRE-663	Course Design and Development	3
NRE-665	Innovative Teaching Strategies	3

NRE-667	Program Evaluation and Assessment	3
NRE-695	Nursing Education Capstone	4

Total Credit Hours: 0

MSN - Primary Care Nursing (Family Nurse Practitioner)

The Master of Science in Nursing degree with a major in Primary Care Nursing and a specialization in Family Nurse Practitioner prepares registered nurses as Family Nurse Practitioners (FNP). The focus of Primary Care is the interrelationship of theory, research, and evidence-based practice. Opportunities for development of critical thinking and clinical problem-solving skills are provided throughout the program. Graduates of the program are eligible to apply for family nurse practitioner certification by the appropriate credentialing body.

The Primary Care Nursing (FNP) program at Indiana Wesleyan University is committed to transforming students to be world changers through an integrated experience of advanced intellectual challenge, evidence-based professional growth, and servant leadership development.

Upon completion of the program, students will be able to:

- Provide primary care to diverse populations across the lifespan.
- Initiate an evidence-based approach to improve primary care practice.
- Collaborate with multiple professions to provide care for individuals, families, and communities with complex health needs.
- Integrate a Christian perspective in providing primary care.
- Influence healthcare policy, organization, and finance in primary care practice.

Admission Requirements

Admission to all Masters Nursing majors begins with submission of required application forms, letters of recommendation, and official transcripts of previous college and university studies. Acceptance into any Masters Nursing program will remain valid for a period of 18 months.

To assist in the decision-making process, the Division of Masters Nursing reserves the right to require the applicant to:

- Interview; and/or
- Take the GRE.

Criteria for regular admission are:

- B.S.N. or B.S. degree with a major in nursing from a college or university accredited by an agency recognized by both the USDoE and CHEA and national nursing programmatic accreditation (CCNE, ACEN, CNEA). Registered Nurse applicants who have a non-nursing bachelor's degree and a minimum of ten years of recent experience in nursing practice may also be considered for admission by Portfolio. These candidates may submit a Portfolio which includes a current CV/resume including evidence of accomplishments in nursing based on The Essentials of Baccalaureate Education for Professional Nursing Practice.
- Undergraduate grade-point average of 3.25 on a 4.0 scale from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed.

OR

- Graduate grade-point average of 3.0 on a 4.0 scale from a regionally accredited school where at least nine credits were completed.
- Proof that all nursing licenses – whether current or inactive – are unencumbered. Potential students with encumbered nursing licenses will not be considered eligible for enrollment at Indiana Wesleyan University.
- All applicants must provide three letters of professional reference. References should be from faculty members, professional colleagues, work supervisors or a pastor who can evaluate the applicant's potential for success in a graduate program. At least one recommendation must be from a supervisor from within the last two years. Recommendations from family members are NOT appropriate. These letters should be solicited from professionals who can address the applicant's qualifications for the MSN or doctoral programs.

- Original transcript from the undergraduate degree granting institution and institution where graduate courses were taken.
- A criminal history background check (at the student's expense) must be completed before registration for any track of the Masters Nursing program. Letters of acceptance from the Division of Masters Nursing will include instructions for completing the criminal background check. The criminal background check must be completed no earlier than two weeks before the beginning of the first course.

Program Requirements

- All courses must be successfully completed in the sequence prescribed by the program's requirements. Failure to successfully complete a course will result in an administrative withdrawal from the program.
- Any student found to have falsified clinical/practicum hours will be immediately dismissed and not allowed to re-enter any Masters Nursing program at IWU.
- Students must meet all practicum agency requirements. Family Nurse Practitioner students must have health clearance and documentation of TB, Rubella, MMR, flu vaccine, and Hepatitis B and meet any other requirements of the practicum site before any client contact. A second criminal background check and drug screen (at the student's expense) will be required for all Nurse Practitioner students prior to the first practicum course. Progression in the program is dependent on the results of the reports.
- Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within the major program's maximum time from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled.
- Family Nurse Practitioner students will be academically dismissed upon receipt of a second unsatisfactory grade.
- Students must maintain an RN license that is active and unencumbered at all times during enrollment in the program. Students must have a valid unencumbered RN license in the state(s) of the practicum sites. If students have multiple state licenses, all must be unencumbered. It is the student's responsibility to notify the School of Nursing if the status of his or her RN license changes. Students will be administratively withdrawn from the program at any point if this status is not maintained.

Re-enrollment policy for Primary Care Majors

Any Nurse Practitioner student who is out of class for more than six months must meet the following criteria to continue in the program:

- If a student is out of a nurse practitioner program for more than six months, the student must take and achieve an 87% on the track specific competency exam(s) for advanced pharmacology, pathophysiology, and physical assessment.
- The Advanced Physical Assessment exam is only offered onsite. The student will be required to conduct a complete history and physical on a client, including written documentation.
- If the student does not pass the appropriate competency exam(s) with a minimum score of 87%, s/he will be required to audit the pertinent course(s) and satisfactorily pass the appropriate competency exam(s) before being allowed to re-enroll in the Masters Nursing program.
- The student requesting to re-enroll is responsible to pay for each competency exam and course audit.

Graduation Requirements

To graduate, students must meet the following requirements:

- Satisfactory completion of all core, major, and clinical requirements for the specific program.
- Minimum grade of "C" in each core (GNUR prefix) course and "B" in each major (PYC prefix) course.
- Cumulative GPA of 3.0.
- The MSN degree programs must be completed within a maximum of four years from the date of enrollment.
- PYC students must complete a minimum of 700 hours of supervised practicum with no less than 645 patient encounters. Out of the total 645 encounters students must complete a minimum of 300 adult patient encounters, (40 of these related to women's health), and 150 Pediatric encounters.
- Payment of all tuition and fees is required to receive a diploma.

Primary Care Nursing (Family Nurse Practitioner) - Program of Study

All courses must be completed with a satisfactory grade in order to continue in the program.

Core Courses

All core courses must be completed with a grade of "C" or higher.

GNUR-501	Evidence Based Communication	3
GNUR-525	Ethics and Health Policy	3
GNUR-510	Theoretical Foundations for Advanced Nursing Practice	2
GNUR-530	Utilization of Research for Evidence Based Practice	3
GNUR-528	Biostatistics and Epidemiology	3

Major Courses

All major courses must be completed with a grade of "B" or higher.

PYC-513	Introduction to Professional Development for Advanced Practice in Primary Care Nursing	1
PYC-602	Professional Role Development for the Advanced Practice Nurse	2
PYC-614	Advanced Pathophysiology	4
PYC-612	Advanced Pharmacology	4
PYC-660	Advanced Health Assessment	6
PYC-681	Primary Care Across the Lifespan I	6
PYC-682	Primary Care Across the Lifespan II	6
PYC-683	Primary Care Across the Lifespan III	6

Total Credit Hours: 0

MSN - Primary Care Nursing (Psychiatric Mental Health Nurse Practitioner)

The Master of Science in Nursing (MSN) degree with a major in Primary Care Nursing and a specialization in Psychiatric Mental Health Nurse Practitioner at Indiana Wesleyan University, School of Nursing, prepares registered nurses as Psychiatric Mental Health Nurse Practitioners (PMHNP) for independent and interprofessional clinical practice to treat psychiatric mental health conditions of people across the lifespan. Students learn decision making and direct accountability for diagnosing and treating individuals with psychiatric mental health and co-occurring medical conditions. Students accrue a minimum of 525 practicum hours, and attend an onsite course in advanced health assessment and two intensives. Those who earn this MSN degree are eligible to test for certification as a Psychiatric Mental Health Nurse Practitioner through the American Nurses Credentialing Center (ANCC).

Upon completion of this program, students should be able to:

- Provide care for diverse populations with psychiatric mental health needs.
- Treat individuals with psychiatric mental health conditions across the lifespan.
- Collaborate with interprofessional healthcare teams and community organizations to provide care for individuals with multiple health needs.
- Serve as an advocate for vulnerable populations with psychiatric mental health conditions.
- Address the spiritual needs of the psychiatric mental health patient/client.

Admission Requirements

Admission to all Masters Nursing majors begins with submission of required application forms, letters of recommendation, and official transcripts of previous college and university studies. Acceptance into any Masters Nursing program will remain valid for a period of 18 months.

To assist in the decision-making process, the Division of Masters Nursing reserves the right to require the applicant to:

- Interview; and/or
- Take the GRE.

Criteria for regular admission are:

- B.S.N. or B.S. degree with a major in nursing from a college or university accredited by an agency recognized by both the USDoE and CHEA and national nursing programmatic accreditation (CCNE, ACEN, CNEA). Registered Nurse applicants who have a non-nursing bachelor's degree and a minimum of ten years of recent experience in nursing practice may also be considered for admission by Portfolio. These candidates may submit a Portfolio which includes a current CV/resume including evidence of accomplishments in nursing based on The Essentials of Baccalaureate Education for Professional Nursing Practice.
- Undergraduate grade-point average of 3.25 on a 4.0 scale from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed.

OR

- Graduate grade-point average of 3.0 on a 4.0 scale from a regionally accredited school where at least nine credits were completed.
- Proof that all nursing licenses – whether current or inactive – are unencumbered. Potential students with encumbered nursing licenses will not be considered eligible for enrollment at Indiana Wesleyan University.
- All applicants must provide three letters of professional reference. References should be from faculty members, professional colleagues, work supervisors or a pastor who can evaluate the applicant's potential for success in a graduate program. At least one recommendation must be from a supervisor from within the last two years. Recommendations from family members are NOT appropriate. These letters should be solicited from professionals who can address the applicant's qualifications for the MSN or doctoral programs.
- Original transcript from the undergraduate degree granting institution and institution where graduate courses were taken.
- A criminal history background check (at the student's expense) must be completed before registration for any track of the Masters Nursing program. Letters of acceptance from the Division of Masters Nursing will include instructions for completing the criminal background check. The criminal background check must be completed no earlier than two weeks before the beginning of the first course.

Program Requirements

- All courses must be successfully completed in the sequence prescribed by the program's requirements. Failure to successfully complete a course will result in an administrative withdrawal from the program.
- Any student found to have falsified clinical/practicum hours will be immediately dismissed and not allowed to re-enter any Masters Nursing program at IWU.
- Students must meet all practicum agency requirements. Psychiatric Mental Health Nurse Practitioner students must have health clearance and documentation of TB, Rubella, MMR, flu vaccine, and Hepatitis B and meet any other requirements of the practicum site before any client contact. A second criminal background check and drug screen (at the student's expense) will be required for all Nurse Practitioner students prior to the first practicum course. Progression in the program is dependent on the results of the reports.
- Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within the major program's maximum time from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled.
- Psychiatric Mental Health Nurse Practitioner students will be academically dismissed upon receipt of a second unsatisfactory grade.
- Students must maintain an RN license that is active and unencumbered at all times during enrollment in the program. Students must have a valid unencumbered RN license in the state(s) of the practicum sites. If students have multiple state licenses, all must be unencumbered. It is the student's responsibility to notify the School of Nursing if the status of his or her RN license changes. Students will be administratively withdrawn from the program at any point if this status is not maintained.

Re-enrollment Policy for Primary Care Majors

Any Nurse Practitioner student who is out of class for more than six months must meet the following criteria to continue in the program:

- If a student is out of a nurse practitioner program for more than six months, the student must take and achieve an 87% on the track specific competency exam(s) for advanced pharmacology, pathophysiology, and physical assessment.
- The Advanced Physical Assessment exam is only offered onsite. The student will be required to conduct a complete history and physical on a client, including written documentation.
- If the student does not pass the appropriate competency exam(s) with a minimum score of 87%, s/he will be required to audit the pertinent course(s) and satisfactorily pass the appropriate competency exam(s) before being allowed to re-enroll in the Masters Nursing program.
- The student requesting to re-enroll is responsible to pay for each competency exam and course audit.

Graduation Requirements

To graduate, students must meet the following requirements:

- Satisfactory completion of all core, major, and clinical requirements for the specific program.
- Minimum grade of "C" in each core (GNUR prefix) course and "B" in each major course.
- Cumulative GPA of 3.00.
- The MSN degree programs must be completed within a maximum of four years from the date of enrollment.
- Payment of all tuition and fees is required to receive a diploma.

Primary Care Nursing (Psychiatric Mental Health Nurse Practitioner) - Program of Study

All courses must be completed with a satisfactory grade in order to continue in the program.

Core Courses

All core courses must be completed with a grade of "C" or higher.

GNUR-501	Evidence Based Communication	3
GNUR-510	Theoretical Foundations for Advanced Nursing Practice	2
GNUR-525	Ethics and Health Policy	3
GNUR-528	Biostatistics and Epidemiology	3
GNUR-530	Utilization of Research for Evidence Based Practice	3

Major Courses

All major courses must be completed with a grade of "B" or higher.

PMHN-513	Introduction to Interprofessional Practice for the Psychiatric Mental Health Nurse Practitioner	1
PYC-602	Professional Role Development for the Advanced Practice Nurse	2
PYC-614	Advanced Pathophysiology	4
PYC-612	Advanced Pharmacology	4
PMHN-620	Neuro-Psychopharmacology	2
PMHN-652	Advanced Health Status Assessment for the Psychiatric Mental Health Nurse Practitioner	4
PMHN-622	Diagnostic Reasoning	2
PMHN-630	Psychotherapeutic Modalities Across the Lifespan I	5
PMHN-640	Psychotherapeutic Modalities Across the Lifespan II	5

PMHN-650	Psychotherapeutic Modalities Across the Lifespan III	5
PMHN-693	Interprofessional Development for the Psychiatric Mental Health Nurse Practitioner	1

Total Credit Hours: 0

MSN/MBA - Dual Degree (Nursing Administration/Business Administration)

The MSN/MBA is a dual degree resulting in Master of Science in Nursing (with a major in Nursing Administration) and a Master of Business Administration. This degree is designed to meet the worldwide need for principle centered nursing leaders with strong fiscal knowledge and skill. The 60-credit hours include 30 credits from Nursing and 30 credits coming from Business.

This major is designed to develop transformational leaders with strong fiscal knowledge and skill who are effective stewards of health care resources. This is accomplished by developing students through an integrated experience of advanced intellectual challenge, evidence-based professional growth, and maturation of servant leadership. Graduates will be prepared to assume leadership roles within a variety of healthcare settings.

Upon completion of the program, the graduate should be able to:

- Integrate transformational and servant leadership concepts into the role of a nurse administrator.
- Create an evidence-based approach to healthcare management and leadership.
- Utilize effective stewardship of human and financial resources in healthcare administration.
- Integrate nursing and business skills to create effective, efficient, and innovative healthcare systems.
- Design operational and strategic plans for healthcare systems based on sound finance, accounting, and economic principles.

Admission Requirements

Admission to all Masters Nursing majors begins with submission of required application forms, letters of recommendation, and official transcripts of previous college and university studies. Acceptance into any Masters Nursing program will remain valid for a period of 18 months.

To assist in the decision-making process, the Division of Masters Nursing reserves the right to require the applicant to:

- Interview; and/or
- Take the GRE.

Criteria for regular admission are:

- B.S.N. or B.S. degree with a major in nursing from a college or university accredited by an agency recognized by both the USDoe and CHEA and national nursing programmatic accreditation (CCNE, ACEN, CNEA). Registered Nurse applicants who have a non-nursing bachelor's degree and a minimum of ten years of recent experience in nursing practice may also be considered for admission by Portfolio. These candidates may submit a Portfolio which includes a current CV/resume including evidence of accomplishments in nursing based on *The Essentials of Baccalaureate Education for Professional Nursing Practice*.
- Undergraduate grade-point average of 3.0 on a 4.0 scale from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed or Graduate grade-point average of 3.0 on a 4.0 scale from accredited program where at least 9 Graduate Nursing credits were completed.
- Proof that all nursing licenses – whether current or inactive – are unencumbered. Potential students with encumbered nursing licenses will not be considered eligible for enrollment at Indiana Wesleyan University.
- All applicants must provide three letters of professional reference. References should be from faculty members, professional colleagues, work supervisors or a pastor who can evaluate the applicant's potential for success in a graduate program. Recommendations from family members are NOT appropriate. These letters should be solicited from professionals who can address the applicant's qualifications for the MSN or doctoral programs.

- Original transcript from the undergraduate degree granting institution and institution where graduate courses have been taken.
- At least one year of professional practice.
- A criminal history background check (at the student's expense) must be completed before registration for any track of the Masters Nursing program. Letters of acceptance from the Division of Masters Nursing will include instructions for completing the criminal background check. The criminal background check must be completed no earlier than two weeks before the beginning of the first course.

Program Requirements

- All courses must be successfully completed in the sequence prescribed by the program's requirements. Failure to successfully complete any Nursing course will result in an administrative withdrawal from the program.
- Any student found to have falsified clinical/practicum hours will be immediately dismissed and not allowed to re-enter any Masters Nursing program at IWU.
- Students must meet all practicum agency requirements.
- Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within the major program's maximum time from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled.
- Students must maintain an RN license that is active and unencumbered at all times during enrollment in the program. Students must have a valid unencumbered RN license in the state(s) of the practicum sites. If students have multiple state licenses, all must be unencumbered. It is the student's responsibility to notify the School of Nursing if the status of his or her RN license changes. Students will be administratively withdrawn from the program at any point if this status is not maintained.

Graduation Requirements

To graduate, students must meet the following requirements:

- All Business courses must be completed with a grade of "C" or higher.
- GNUR-501, GNUR-510, and GNUR-530 must be completed with a grade of "C" or higher.
- NRA-513, NRA-671, NRA-672, NRA-673, NRA-675, NRA-676, NRA-678, and NRA-693 must be completed with a grade of "B" or higher.
- Cumulative GPA of 3.0.
- The dual MSN/MBA degree program must be completed within a maximum of five years from the date of enrollment.
- Payment of all tuition and fees is required to receive a diploma.

Dual Degree (MSN/MBA) - Program of Study

All courses must be completed with a satisfactory grade in order to continue in the program.

Nursing Administration Courses

GNUR-501	Evidence Based Communication	3
NRA-513	Introduction to Professional Development for Advanced Practice in Nursing Administration	1
GNUR-510	Theoretical Foundations for Advanced Nursing Practice	2
GNUR-530	Utilization of Research for Evidence Based Practice	3
NRA-671	Professional Role Development for the Nurse Administrator	3
NRA-672	Management of Healthcare Delivery Systems	3

NRA-673	Nursing Leadership and Human Resources	3
NRA-675	Innovative Strategies for Nurse Leaders	3
NRA-676	Organization and Finance of Healthcare	3
NRA-678	Advanced Nursing Management	5
NRA-693	Integration of Theory Into Nursing Administration Practice	1

Business Administration Courses

MGMT-501	Foundations of Graduate Business	3
STAT-535	Statistics for Business Decision-Making	3
HCAD-513	Healthcare Principles and Policies	3
MGMT-512	Ethical and Legal Aspects of Management	3
COMM-515	Decision-Making and Essential Business Communication	3
MGMT-532	Leadership and Organizational Change	3
FINC-525	Accounting and Finance for Managers	3
ECON-511	Business Economics	3
ACCT-510	Managerial Accounting	3
MGMT-522	Business Strategy and Policy	3

Post Master's Degree Certificate Programs

The School of Nursing offers certificate programs in Nursing Administration, Nursing Education, Family Nurse Practitioner (FNP), and Psychiatric Mental Health Nurse Practitioner (PMHNP) for students who have a Master's degree in Nursing from a regionally accredited university with national nursing accreditation (CCNE, ACEN).

Post Masters Certificate - Nursing Administration

Upon completion of this program, students should be able to:

- Integrate transformational and servant leadership concepts into the role of a nurse administrator.
- Create an evidence-based approach to health care management and leadership.
- Utilize effective stewardship of human and financial resources in health care administration.
- Design effective, efficient, and innovative health care systems.

Admission Requirements

An individual with a Master's degree in Nursing from a college or university accredited by an agency recognized by both the USDoe and CHEA and national nursing programmatic accreditation (CCNE, ACEN, CNEA):

- May apply to complete a post master's certificate in a Masters Nursing major for which they do not already hold a degree.
- Must meet Masters Nursing admission requirements (p. 597) for the major program.
- Must submit an official transcript showing completion of a master's degree in Nursing.

To assist in the decision-making process, the Division of Masters Nursing reserves the right to require the applicant to:

- Interview; and/or

- Take the GRE.

Acceptance into any Masters Nursing program will remain valid for a period of 18 months.

Program Requirements

- Students must maintain an RN license that is active and unencumbered at all times during enrollment in the program. Students must have a valid unencumbered RN license in the state(s) of the practicum sites. If students have multiple state licenses, all must be unencumbered. It is the student's responsibility to notify the School of Nursing if the status of his or her RN license changes. Students will be administratively withdrawn from the program at any point if this status is not maintained.
- Students must meet all practicum agency requirements.

Completion Requirements

To complete the Post-master's certificates, students show evidence of the following:

- Successful completion of the specific curriculum as described below.
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B" in each course.
- Payment of all tuition and fees is required to receive a certificate.

Post Master's Degree Certificate Nursing Administration - Program of Study

Plan of Study for Nursing Administration Post Master's Certificate

NRA-671	Professional Role Development for the Nurse Administrator	3
NRA-672	Management of Healthcare Delivery Systems	3
NRA-673	Nursing Leadership and Human Resources	3
NRA-674	Organizational Behavior	3
NRA-676	Organization and Finance of Healthcare	3
NRA-678	Advanced Nursing Management	5

Post Masters Certificate - Nursing Education

Upon completion of this program, students should be able to:

- Demonstrate successful integration of knowledge to function in the nurse educator role.
- Use an evidence-based approach to guide professional practice as a nurse educator.
- Apply stewardship principles to resources in the educational environment.
- Evaluate nursing curricula for scope and effectiveness in preparing nurses to meet local and global needs.
- Apply a biblical worldview to academic decision making as a nurse educator.

Admission Requirements

An individual with a Master's degree in Nursing from a college or university accredited by an agency recognized by both the USDoe and CHEA and national nursing programmatic accreditation (CCNE, ACEN, CNEA):

- May apply to complete a post master's certificate in a Masters Nursing major for which they do not already hold a degree.
- Must also meet Masters Nursing admission requirements (p. 600) for the major program.
- Must submit an official transcript showing completion of a master's degree in Nursing.

To assist in the decision-making process, the Division of Masters Nursing reserves the right to require the applicant to:

- Interview; and/or
- Take the GRE

Acceptance into any Masters Nursing program will remain valid for a period of 18 months.

Prerequisite Requirements

To enter the Post Master's certificate in Nursing Education program, prerequisites are a Graduate level Pharmacology, Pathophysiology, and Physical Assessment.

Program Requirements

- Students must maintain an RN license that is active and unencumbered at all times during enrollment in the program. Students must have a valid unencumbered RN license in the state(s) of the practicum sites. If students have multiple state licenses, all must be unencumbered. It is the student's responsibility to notify the School of Nursing if the status of his or her RN license changes. Students will be administratively withdrawn from the program at any point if this status is not maintained.
- Students must meet all practicum agency requirements.

Completion Requirements

To complete the Post-master's certificates, students show evidence of the following:

- Successful completion of the specific curriculum as described below.
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B" in each course.
- Payment of all tuition and fees is required to receive a certificate.

Post Master's Degree Certificate Nursing Education - Program of Study

Plan of Study for Nursing Education Post Master's Certificate

Prerequisites: Graduate Level Physical Assessment, Graduate Level Pathophysiology, and Graduate Level Pharmacology

NRE-513	Introduction to Professional Development for Advanced Practice in Nursing Education	1
NRE-663	Course Design and Development	3
NRE-665	Innovative Teaching Strategies	3
NRE-667	Program Evaluation and Assessment	3
NRE-695	Nursing Education Capstone	4
NRE-664	Concepts of Leadership for Nurse Educators	2

Post Masters Certificate - Family Nurse Practitioner (FNP)

Upon completion of this program, students should be able to:

- Provide primary care to diverse populations across the lifespan .
- Initiate an evidence-based approach to improve primary care practice.
- Collaborate with multiple professions to provide care for individuals, families, and communities with complex health needs.
- Integrate a Christian perspective in providing primary care.
- Influence healthcare policy, organization, and finance in primary care practice.

Admission Requirements

An individual with a Master's degree in Nursing from a college or university accredited by an agency recognized by both the USDoe and CHEA and national nursing programmatic accreditation (CCNE, ACEN, CNEA):

- May apply to complete a post master's certificate in a Masters Nursing major for which they do not already hold a degree.

- Must meet Masters Nursing admission requirements (p. 602) for the major program.
- Must submit an official transcript showing completion of a master's degree in Nursing.

To assist in the decision-making process, the Division of Masters Nursing reserves the right to require the applicant to:

- Interview; and/or
- Take the GRE

Acceptance into any Masters Nursing program will remain valid for a period of 18 months.

Prerequisite Requirements

To enter the FNP Post Master's certificate, the prerequisites are Graduate Level Pharmacology, Pathophysiology, and Advanced Health Assessment. These prerequisites can be met in one of the following ways:

- Successfully complete a program-specific Pharmacology, Pathophysiology, and/or Advanced Health Assessment course with a minimum grade of "B" within one year of the start of the program.
- Successfully achieve an 87% on the IWU Pharmacology, Pathophysiology, and/or Advanced Health Assessment competency exams. Competency exams must be completed within six months of starting the PMC program. The applicant will be given two attempts to pass the exams. A fee will be assessed for each exam/attempt.
- Provide proof of current APRN certification and 500 hours of current APRN practice within the last year.

Program Requirements

- Students must maintain an RN license that is active and unencumbered at all times during enrollment in the program. Students must have a valid unencumbered RN license in the state(s) of the practicum sites. If students have multiple state licenses, all must be unencumbered. It is the student's responsibility to notify the School of Nursing if the status of his or her RN license changes. Students will be administratively withdrawn from the program at any point if this status is not maintained.
- Students must meet all practicum agency requirements. Nurse Practitioner students must have health clearance and documentation of TB, Rubella, MMR, flu vaccine, and Hepatitis B status; and meet any other requirements of the practicum site before any client contact. A second criminal background check and drug screen (at the student's expense) will be required for all Nurse Practitioner students prior to the first practicum course. Progression in the program is dependent on the results of the reports.
- Nurse Practitioner students will be academically dismissed upon receipt of a second unsatisfactory grade.

Completion Requirements

To complete the Post-master's certificates, students show evidence of the following:

- Successful completion of the specific curriculum as described below.
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B" in each course.
- Payment of all tuition and fees is required to receive a certificate.

Post Master's Degree Certificate Family Nurse Practitioner - Program of Study

Plan of Study for Family Nurse Practitioner Post Masters Certificate

Prerequisites: Graduate Level Advanced Health Assessment, Graduate Level Pathophysiology, and Graduate Level Pharmacology

Prerequisite Courses

PYC-614	Advanced Pathophysiology	4
PYC-612	Advanced Pharmacology	4
PYC-660	Advanced Health Assessment	6

Core Courses

PYC-602	Professional Role Development for the Advanced Practice Nurse	2
PYC-681	Primary Care Across the Lifespan I	6

PYC-682	Primary Care Across the Lifespan II	6
PYC-683	Primary Care Across the Lifespan III	6

Post Masters Certificate - Psychiatric Mental Health Nurse Practitioner (PMHNP)

Upon completion of this program, students should be able to:

- Provide care for diverse populations with psychiatric mental health needs .
- Treat individuals with psychiatric mental health conditions across the lifespan.
- Collaborate with interprofessional healthcare teams and community organizations to provide care for individuals with multiple health needs.
- Serve as an advocate for vulnerable populations with psychiatric mental health conditions.
- Address the spiritual needs of the psychiatric mental health patient/client.

Admission Requirements

An individual with a Master's degree in Nursing from a college or university accredited by an agency recognized by both the USDoE and CHEA and national nursing programmatic accreditation (CCNE, ACEN, CNEA):

- May apply to complete a post master's certificate in a Masters Nursing major for which they do not already hold a degree.
- Must meet Masters Nursing admission requirements (p. 604) for the major program.
- Must submit an official transcript showing completion of a master's degree in Nursing.

To assist in the decision-making process, the Division of Masters Nursing reserves the right to require the applicant to:

- Interview; and/or
- Take the GRE

Acceptance into any Masters Nursing program will remain valid for a period of 18 months.

Prerequisite Requirements

To enter the PMHNP Post Master's certificate, the prerequisites are Graduate Level Pharmacology and Pathophysiology. These prerequisites can be met in one of the following ways:

- Successfully complete a program-specific Pharmacology and/or Pathophysiology course with a minimum grade of "B" within one year of the start of the program.
- Successfully achieve an 87% on the IWU Pharmacology and/or Pathophysiology competency exams. Competency exams must be completed within six months of starting the PMC program. The applicant will be given two attempts to pass the exams. A fee will be assessed for each exam/attempt.
- Provide proof of current APRN certification and 500 hours of current APRN practice within the last year.

Program Requirements

- Students must maintain an RN license that is active and unencumbered at all times during enrollment in the program. Students must have a valid unencumbered RN license in the state(s) of the practicum sites. If students have multiple state licenses, all must be unencumbered. It is the student's responsibility to notify the School of Nursing if the status of his or her RN license changes. Students will be administratively withdrawn from the program at any point if this status is not maintained.
- Students must meet all practicum agency requirements. Psychiatric Mental Health Nursing students must have health clearance and documentation of TB, Rubella, MMR, flu vaccine, and Hepatitis B status; and meet any other requirements of the practicum site before any client contact. A second criminal background check and drug screen (at the student's expense) will be required for all Psychiatric Mental Health Nursing students prior to the first practicum course. Progression in the program is dependent on the results of the reports.
- Psychiatric Mental Health Nursing students will be academically dismissed upon receipt of a second unsatisfactory grade.

Completion Requirements

To complete the Post-master's certificates, students show evidence of the following:

- Successful completion of the specific curriculum as described below.
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B" in each course.
- Payment of all tuition and fees is required to receive a certificate. Gainful Employment

Post Master's Degree Certificate Psychiatric Mental Health Nursing - Program of Study

Plan of Study for Psychiatric Mental Health Nurse Practitioner Post Master's Certificate

Prerequisites: Graduate Level Pharmacology and Pathophysiology

PMHN-513	Introduction to Interprofessional Practice for the Psychiatric Mental Health Nurse Practitioner	1
PYC-602	Professional Role Development for the Advanced Practice Nurse (Not required if student holds current NP certification)	2
PMHN-622	Diagnostic Reasoning	2
PMHN-652	Advanced Health Status Assessment for the Psychiatric Mental Health Nurse Practitioner (Eligible for transfer) OR	4
PMHN-653	Assessment of the Psychiatric/Mental Health Client	1
PMHN-620	Neuro-Psychopharmacology	2
PMHN-630	Psychotherapeutic Modalities Across the Lifespan I	5
PMHN-640	Psychotherapeutic Modalities Across the Lifespan II	5
PMHN-650	Psychotherapeutic Modalities Across the Lifespan III	5
PMHN-693	Interprofessional Development for the Psychiatric Mental Health Nurse Practitioner	1

Division of Doctoral Nursing

Doctorate of Nursing Practice graduates are prepared to lead healthcare organizational and nursing practice at the highest level.

Graduates of DNP programs will be able to:

- Apply principles of organizational leadership for evidence based quality improvement and systems thinking.
- Influence healthcare practice at local, state, and/or federal levels.
- Integrate character, scholarship, and leadership principles into the doctoral level of nursing practice.
- Apply principles and attitudes of cultural competence to advanced global nursing leadership.

Policies and Regulations - Doctoral Nursing

The right is reserved to change any of the rules and regulations of the university at any time, including those relating to admission, instruction, and graduation. The right to withdraw curricula and specific courses, alter course content, change the calendar, and to impose or increase fees similarly is reserved. All such changes are effective at such times as the proper authorities determine and may apply not only to prospective students but also to those already enrolled in the university.

Academic Information

Academic Calendar - DNP courses are offered under the semester credit hour system but in a non-traditional academic calendar. Each major consists of required courses which are taught in an accelerated, modular format, and taken sequentially. All online classes meet in an asynchronous environment.

Catalog Governing Graduation - Students must meet the graduation requirements as stated in the university catalog under which they enrolled. Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within the maximum number of years from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled. **Students who withdraw from Indiana Wesleyan University for more than six months will meet the graduation requirements as stated in the catalog under which they resume enrollment.** Students changing majors or programs must meet requirements as stated in the catalog that is current at the time they make such changes. The same holds true for students moving between schools and colleges. Students may at any time change from an earlier catalog to a subsequent current catalog, but must meet all requirements for graduation of that catalog. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Core Requirements - The integrity of the IWU-National and Global programs requires that the core courses be met at Indiana Wesleyan University. Students are required to complete the first course (or the first block of courses) in the core program with a passing grade in order to maintain enrollment. In general, no waivers are allowed for courses taken at other colleges/universities.

Final class dates as established by the calendar will be the final date for completion of the core curriculum.

Admission

Admission decisions are made without regard to disabilities. All prospective students are expected to present academic credentials that meet or exceed the minimum requirements for admissions. Prospective students with disabilities are not required to identify themselves to Admissions or Disability Services. However, those interested in receiving academic accommodations are encouraged to connect with Disability Services at 765-677-2257 or ADARrequest@indwes.edu as early as possible to allow for a review of documentation and the formulation of an accommodation plan.

See each section for admission requirements specific to the doctoral programs.

Alcohol, Illegal Drugs, and Firearms

Alcoholic beverages, illegal drugs, and firearms are not permitted on Indiana Wesleyan University premises, including rented classrooms and any building or parts of buildings owned or operated by Indiana Wesleyan University. Refusal to comply may result in dismissal from the university.

Satisfactory Academic Progress and Academic Standing

Students enrolled in a SON National & Global program are regarded as members of the academic community of Indiana Wesleyan University. Students are responsible for conforming to the standards of conduct for adult learners. Continued enrollment in the program is subject at all times to review of the student's academic record and actions with regard to observance of university policies and regulations. Policies and regulations can be found in the IWU catalog and the School of Nursing Student Handbook.

Probationary Status - Students enrolled in the DNP program will be placed on probation if their GPA falls below 3.25.

Students on probation are given the opportunity to raise their GPA by the completion of two consecutive courses or six consecutive credit hours, whichever is greater. The GPA is reviewed after the set timeframe, and if it has been successfully raised, the probationary status is removed. Academic suspension will result if the student's GPA is not successfully raised.

Academic Suspension - Academic suspension will result if:

- A student fails to remove the academic probationary status within the probation period.
- A student with more than one incomplete on record is subject to academic suspension.

In all cases, the suspension will occur once the grades have been recorded in the Registrar's Office. Students will be notified of the academic suspension in writing. Application for readmission may be made after six months. The application must be made in writing to the Vice President of Academic Affairs for the School of Nursing.

Academic Dismissal

- Upon a second academic suspension in the same program, students will be dismissed and are not eligible to reapply to Indiana Wesleyan University.
- Upon a second unsatisfactory grade, students will be academically dismissed and ineligible to reapply for admission into the DNP program.
- Students dismissed due to academic dishonesty are ineligible for readmission to the program.
- Students who fail to complete the program within four years for the DNP program or six years for the BSN to DNP programs will be administratively withdrawn.

Attendance Policy

The doctoral program is a blend of onsite residencies and interactive online workshops. Students are required to attend all onsite residencies and course workshops, and substantively engage in all required learning activities.

- **Residency Attendance** - Residency requirements for the doctoral program are satisfied by attending three onsite sessions on the Marion, Indiana campus. Students are expected to attend throughout the residency and are not allowed an absence from required workshops, events, or class sessions that are scheduled during that time. If a student needs to withdraw from a residency, and the withdrawal date is after fees have been spent (DNP-801, DNP-803, DNP-805), residency fees are non-refundable. Students are expected to follow the community lifestyle statement of the university while on campus. This includes refraining from the use of alcohol, tobacco, illegal drugs, use of firearms, and unethical or illegal activities. Residency dates will be posted in advance. Transportation to and from campus is at the student's expense.
 - Residency I – Orientation to the DNP Program and DNP Project requirements
 - Residency II – DNP Project proposal presentation
 - Residency III –DNP Project presentation
- **Online Attendance** - Attendance is determined by activity during a workshop. A student is reported absent for a workshop if there is not at least one assignment submission. A student may be allowed one online absence per course.
 - **Excessive Absences** - If a student exceeds the allowed absences and does not contact the Office of Student Services to officially withdraw before the first day of the last workshop, the professor is directed to issue the grade of "F" and the student will be withdrawn from the program.
 - **Leave of Absence** - Students are expected to take courses in the predetermined sequence. Students who are unable to participate in a course due to unavoidable circumstances must arrange for a temporary leave of absence with the Office of Student Services prior to the beginning of the course and/or block. Students who withdraw while in a course may do so with permission of the Dean of SON Doctoral Programs or designated academic leader and by arrangement with the Office of Student Services prior to the start of the first day of the last workshop of the course. Refund and academic withdrawal policies apply.

Grading and Evaluation

A letter grade is used in evaluating the work for a course. For the purpose of determining scholastic standing and awarding honors, grade points are granted according to the letter grades and semester hours of credit. The grade point average (GPA) is the number of quality points earned at IWU divided by the number of credit hours attempted at IWU.

Grade	Quality Points (per credit)
A	4.0
A-	3.7
B+	3.3
B	3.0
B-	2.7
C+	2.3

C	2.0
C-	1.7
D+	1.3
D	1.0
F	.0

The following grades are not figured into the GPA:

W

I

CR

NC

AU

Repeated Courses - By university policy, a student may repeat once any course in which a grade below “C” (“C-,” “D+,” “D,” or “F”) was previously earned. Some specific graduate level courses are identified as repeatable and can be repeated if a student earns a grade higher than “C” but below the level required for that specific course. Unless otherwise noted a course may be repeated once. However, the passing grade for DNP students is a “B” and thus students may repeat once any course in which a grade lower than a B (B-, C+, etc) was earned.

Whenever a course is repeated, the last grade and credits earned replace the previous grade in computing the student’s grade point average (GPA). All entries, however, remain a part of the student’s permanent academic record. Duplicate credit hours are not given for two or more passing efforts. A course taken in a classroom/online format may not be repeated for a grade through independent learning/study.

Since a course may be repeated once, failure to achieve a satisfactory grade in a course after two attempts will result in academic suspension and ineligibility to complete the major in which the course was repeated.

Incomplete Grades - Students are expected to complete the course requirements by the last class session. There may be instances when crisis circumstances or events prevent the student from completing the course requirements in a timely manner. In these rare situations, a grade of “I” (incomplete) may be issued after completing the following process:

- The student must request an “I” from the instructor via email.
- The student must have completed at least 75% of the coursework.
- The instructor must obtain approval via email from the Program Leader.

A grade of "incomplete" may be granted only for extenuating circumstances. The length of time a student has to complete and submit the requirements to the faculty is determined by the faculty member for the course and may not exceed 10 weeks. If, at the end of the extension, the student has failed to complete the course requirements, the faculty will enter the grade the student earned. An incomplete cannot be issued if the student fails to meet the attendance requirements.

Grade Reports - At the end of each course, the instructor submits grades for each student. Grade reports are available online to the student and indicate courses taken, credits received, and grades assigned.

Transcripts - The student’s official transcript is prepared by the Indiana Wesleyan University Registrar's Office and will show the course, grade, credit, and dates of instruction for each course. Transcripts will include undergraduate and graduate work with the GPA divided into undergraduate and graduate calculations. Requests for transcripts of coursework at Indiana Wesleyan University must conform with the Privacy Act of 1974, which requires that all transcript requests be submitted in writing and signed by the student, for protection of the student's confidentiality. A transcript is official only when it bears the university seal.

It is university policy not to release a transcript if the student has any financial holds on their record or if he or she is delinquent on any loan received through Indiana Wesleyan University. A \$5 fee is charged for each transcript, with an additional \$2.50 Parchment ordering free. Payment must be provided, along with a complete address to which the transcript is to be delivered. Please provide a current address if request is to be sent to student's home. Transcript requests can be accessed by visiting <http://www.indwes.edu/Academics/Registrar/Transcript> and submitting the request through the ordering service.

Graduation

Graduation Ceremonies - IWU graduation ceremonies are held three times a year. Degrees are conferred and posted to the student's transcript on these dates. Three additional conferral dates are available in between the graduation ceremonies in which degrees may be conferred and posted to the student's transcript should all requirements be completed. Eligible students are notified by the Office of Student Services of procedures and requirements concerning graduation.

Each student must complete an "Application for Graduation" provided by the Office of Student Services. This application indicates the student's intent to graduate and initiates the final evaluation of the student's academic record.

Students are also asked to inform the university as to whether they will be attending the ceremony. This allows the university to determine the number of tickets available for students who are attending. If a student cannot attend graduation due to unforeseen circumstances, the degree is still conferred; however, attendance at a future graduation is not an option.

Graduation Requirements - All requirements must be met and transcribed by the date established by the Office of Student Services prior to the degree conferral date. Students taking internal or external coursework need to make sure that transcripts, grades, and scores can be received and transcribed by the deadline date.

Students may receive one degree only per commencement. Students meeting requirements for more than one degree must apply for and participate in two different ceremonies. Any university-approved dual degree program is an exception to this policy.

Students who have received a degree from IWU and have returned to meet requirements for an additional major at the same degree level will have the second major posted to their existing degree. The second major can only be posted at one of the six conferral dates, and students receiving the second major are not eligible to participate in another graduation ceremony.

Diplomas - Diplomas are mailed after the conferment of degrees. Diplomas indicate degree earned and date of degree. A student's financial account must be settled to receive a diploma.

Practicum Hours

A minimum of 1000 graduate level practicum hours are required to be eligible for graduation. Practicum hours may be a culmination of practicum hours completed during a nursing master's degree program and the DNP program. A maximum of 500 practicum hours may be transferred from a master's level practicum experience. Applicants who cannot provide documentation of practicum hours completed at the MSN level may provide proof of APRN certification, which verifies having acquired a minimum of 500 practicum hours. In this circumstance, 500 practicum hours will be accepted. Other validated exceptions may be considered on an individual basis.

Practicum hours may be accrued by completion of work or projects as approved by the course faculty or Dean of the SON Doctoral Programs, or designated academic leader. Further explanation of practicum hours can be found in the DNP Project Manual.

Transfer of Credit Policy

Students may transfer up to three hours of post-masters credit taken at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) provided:

- The course is clearly comparable to one of the DNP course offerings based on course description and learning outcomes.
- The course is at the 600 or higher numbering system and was not part of the master's degree requirements.
- A grade of "B" or higher was earned in the course.
- The course was completed within the past five years.
- The course reflects current knowledge and best practice.
- The course reflects higher order thinking, study, and assessment requirements of the scholarship of discovery.
- Courses containing clinical content may not be met by transfer (Advanced Healthcare Policy, Global Healthcare, and all DNP Professional Project courses).

Credit hours accepted in transfer are recorded as part of the student's official academic record. Once transcripts (and other test scores and academic documents) have been received, IWU is not permitted to release copies of those documents back to the student or any other party.

Policy on Academic Credentials and Programs

This policy applies to all academic units of the university.

Indiana Wesleyan University awards academic credentials (degrees and certificates) to students who complete defined programs of study. Each credential is defined in terms of a set of essential learning outcomes, which may include discipline-specific and general education outcomes, as well as credit hour and other specifications. Each program of study for a particular credential maps the credential learning outcomes to a series of credit-bearing courses.

As appropriate, given the learning outcomes and alignment of involved programs and courses, credits may be shared between academic credentials and sub-credentials awarded coevally, within the following boundaries.

- The student must fulfill all of the requirements for any credential awarded.
- Credits may be shared between a major and a minor, as long as the minor includes at least 15 unique credit hours unshared with any other major or minor.
- Credits may be shared between two minors, as long as each minor includes at least 15 unique credit hours unshared with any other major or minor.
- Credits may be shared between two undergraduate majors as long as there are 51 unique (unduplicated) credit hours between the two majors.
- Credits may be shared between two graduate majors as long as two thirds of the credits in each major are unique (unduplicated).
- Up to three credit hours may be shared between a certificate and a minor.
- Up to six credit hours may be shared between a certificate and a major (undergraduate or graduate).
- A major or minor may be added to a previously awarded baccalaureate degree. The student must complete all of the course requirements for the major or minor and a minimum of nine new credits hours must be earned. New general education requirements need not be met to post an additional major or minor. Students adding a major or minor are not eligible to participate in commencement ceremonies again. The additional major or minor will be posted to the transcript only on one of the conferral dates.

As appropriate, given the learning outcomes and alignment of involved programs and courses, credits applied to a previously-awarded IWU academic credential may be applied, without surrender of the prior credential, to another IWU academic credential within the following boundaries.

- The student must fulfill all of the requirements for any credential awarded.
- For credits from a prior IWU academic credential to be applied to a second IWU academic credential, the second academic program must be started within ten years of the awarding of the first credential. Exceptions must be approved by the dean (or equivalent) of the school sponsoring the academic program of the second credential. Individual academic programs may specify more strict credit-age limits if warranted by the discipline.
- The credits from a previously-awarded undergraduate certificate may be applied to fulfill the requirements of an associate's degree or a bachelor's degree.
- Up to 6 credits from a previously-awarded associate's degree or bachelor's degree may be applied to fulfill the requirements of an undergraduate certificate.
- The credits from a previously-awarded associate's degree may be applied to fulfill the requirements of a different associate's degree, as long as each credential has at least 25% unique credits.
- The credits from a previously-awarded associate's degree may be applied to fulfill the requirements of a bachelor's degree.
- The credits from a previously-awarded bachelor's degree may be applied to fulfill the requirements of a different bachelor's degree, as long as each credential has at least 25% unique credits.
- The credits from a previously-awarded bachelor's degree or undergraduate certificate may be applied to fulfill the requirements of a master's degree, limited by the provisions of the Undergraduate and Graduate Credit Crossover Policy.
- The credits from a previously-awarded graduate certificate or post-masters certificate may be applied to fulfill the requirements of a master's degree.

- The credits from a previously-awarded graduate certificate or post-masters certificate may be applied to fulfill the requirements of a doctor's degree.
- Credits from a previously-awarded masters's degree or doctor's degree may be applied to fulfill up to 1/3 of the requirements of a graduate certificate.
- The credits from a previously-awarded master's degree may be applied to fulfill the requirements of a different master's degree, as long as each credential has at least 50% unique credits.
- The credits from a previously-awarded master's degree may be applied to fulfill the requirements of a doctor's degree, as long as the doctor's degree has at least 50% unique credits.
- The credits from a previously-awarded doctor's degree may be applied to fulfill the requirements of a different doctor's degree, as long as each credential has at least 50% unique credits.

Financial -Doctoral Nursing

Practice Experience Costs

All Indiana Wesleyan University, IWU-National and Global Nursing programs include practicum/clinical/practice experiences that require placement in a clinical facility or with a preceptor. Any cost for clinical placement is the responsibility of the student. The financial obligation incurred to facilitate placement will be subject to the policies in the Financial Information section of the University Catalog.

Financial Policies

Students are advised of financial obligations for their degree seeking (core) program during the registration process. Students are expected to meet these obligations according to the schedule. Any questions regarding payments or problems associated with making those payments should be directed to Student Account Services.

Students who have applied for financial aid are responsible for all tuition and fees in the event it is determined they are ineligible for financial aid, decline the financial aid, or withdraw from the program prior to completing the academic award period. Students receiving military or corporate assistance who have received prior approval from the university for direct billing are required to pay their share of tuition and fees and submit appropriate assistance documents by the assigned due date. The deferral program in no way relieves the student of the financial obligation to the university and the student retains full responsibility for ensuring that all tuition and fees are paid in full and in a timely manner.

Indiana Wesleyan University reserves the right to suspend students from class attendance for failure to meet financial obligations.

Indiana Wesleyan University reserves the right to change the tuition and fee schedule at any time. Students who remain registered making satisfactory academic progress shall have their tuition and fees guaranteed. Book fees and embedded resource fees are subject to change throughout a student's program. A \$50 late fee is charged each time a payment is received after the due date. There will be a fee charged for any check returned due to non-sufficient funds. If collection of tuition, book charges, and/or fees becomes necessary, all percentage-based costs of collection, court costs, and attorney fees are the responsibility of the student.

Financial Regulations for Individuals Covered by Chapter 31 or Chapter 33

For purposes of this policy, a covered individual is any individual who is entitled to educational assistance under Chapter 31, Vocational Rehabilitation and Employment, or Chapter 33, Post-9/11 GI Bill benefits.

Any covered individual may enroll in or attend a course of education during the period beginning on the date on which the individual provides a Certificate of Eligibility (COE) for entitlement to educational assistance under chapter 31 or 33 (A "Statement of Benefits" obtained from the Department of Veterans' Affairs (VA) website – eBenefits, or a VA Form 28-1905 for chapter 31 authorization purposes can substitute a Certificate of Eligibility) and ending on the earlier of the following dates:

- The date on which payment from VA is made to Indiana Wesleyan University (IWU)
- 90 days after the date IWU certified tuition and fees following the receipt of the certificate of eligibility

Indiana Wesleyan University will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under chapter 31 or 33.

IWU requires the following actions on the part of any covered individual:

- Submit the Certificate of Eligibility (COE) for entitlement to educational assistance no later than the first day of the course of education.
- Provide any additional information necessary to the proper certification of enrollment by IWU.
- All standard financial policies apply for any amount not covered by the Certificate of Eligibility (COE) – i.e. charges not covered, or percentage of fees in excess of the COE.

Refund Policy - Degree Programs

For courses that are longer than eight weeks, tuition and technology fee is refunded according to the following schedule:

- Withdrawal prior to the second session of the course (no attendance or attendance within only the first seven days of the course) – full tuition and tech fee refund
- Withdrawal between the 8th and 14th days of the course (attendance in not more than the first two weeks) – 90% tuition and tech fee refund.
- Withdrawal between the 15th and 21st days of the course (attendance in not more than the first three weeks) – 75% tuition and tech fee refund.
- Withdrawal between the 22nd and 28th days of the course (attendance in not more than the first four weeks) – 50% tuition and tech fee refund
- Withdrawal after the 29th day from the start date of the course – no tuition or tech fee refund

For courses that are eight weeks or less in length, tuition and technology fee is refunded according to the following schedule:

- Withdrawal within the first week of the course – 100% tuition and tech fee refund.
- Withdrawal between the 8th and the 14th days of the course (attendance in not more than the first two weeks) – 75% tuition and tech fee refund.
- Withdrawal between the 15th and 21st days of the course (attendance in not more than the first three weeks) – 50% tuition and tech fee refund.
- Withdrawal after the 22nd day - no tuition or tech fee refund

For courses that are one week in length, tuition and technology fee is refunded according to the following schedule:

- Withdrawal within the first onsite day (2nd day on the course calendar) – 100% tuition and tech fee refund
- Withdrawal after the first onsite day – no tuition or tech fee refund.

Once attendance has been established in a course, the Educational Resource Fee is non-refundable.

In compliance with federal regulations for the student who has received financial aid, the refund will be returned to the appropriate aid sources.

Students who are unable to complete a course or who receive an unsatisfactory grade for their specific program will be allowed to repeat that course with another group of students if arrangements are made with the Registration Change Counselor. Tuition and fees will be charged for repeating the course.

Decisions regarding refunds are made by the appropriate Accounting Office, and in isolated cases, by the Financial Appeals Committee.

Indiana Wesleyan University will comply with any state mandated refund policies that govern refunds for students matriculating within the state in question. For a detailed listing of state-specific refund policies, please visit

<http://www.indwes.edu/About/Student-Consumer-Information/State-Specific-Refund-Policies>.

Student Account Appeals

A written appeal may be submitted to Student Account Services. If the disputed charge cannot be reconciled with the accounting office, a written appeal can be submitted to studentaccountappeals@indwes.edu with all supporting documentation.

- All pertinent information will be obtained and compiled by the Appeals Committee.
- The disputed charge will be reviewed by the Appeals Committee.
- If necessary, an appeal may be reviewed by the Program Director.
- Appeals must be submitted within 6 months of the last date of attendance for the course in question.

All appeals will receive a response within 15 days after the written appeal has been received.

Financial Aid - Doctoral Nursing

Types of Student Financial Aid Available

The following types of student financial aid are available to persons enrolled as degree-seeking students who meet the eligibility criteria for the aid type. Complete fund profiles may be found online at www.indwes.edu/Financial-Aid/Adult-and-Graduate/Types-of-Aid.

Nurse Faculty Loan Program (NFLP) - is a loan program administered through the Health Resources and Services Administration to provide loan funds to students enrolled in an eligible advanced degree program in nursing (for IWU students, the Master of Science in Nursing Education and the Doctor of Nursing Practice degree programs) and who intend to teach full-time upon graduation. After graduation, loan recipients may cancel up to 85% of the NFLP loan over a consecutive four-year period while serving as full-time nurse faculty at a school of nursing. Loan funds are given to cover costs of tuition, books, and eligible fees. Funds are limited and are offered on a first come, first served basis. The student must complete an application each year NFLP funds are requested. As the grant requires submission of data to the government on its use, recipients must agree to follow-up information requests for reporting purposes. Students who appear to meet the eligibility requirements will receive information explaining the application process.

William D. Ford Federal Direct Loan – is available to students who file the FAFSA and all other required student financial aid forms and who meet all federal criteria for eligibility. The maximum annual loan amount is \$20,500 for graduate students. Lifetime maximum borrowing limit for graduate programs is \$138,500 (including undergraduate borrowing). Interest rates are set on July 1 each year and are fixed rates. For July 1, 2019, through June 30, 2020, the interest rate is 6.08% for unsubsidized Federal Direct Loans for graduate students.

A student's total financial assistance, including loans, may not exceed the calculated cost of attendance for the program. Students with unsubsidized loans may elect to make monthly interest payments to the lender or allow the accumulated interest to accrue until repayment, which begins six months after the student ceases to be enrolled as at least a half-time student. Upon graduation or termination of studies, the student is given a six-month grace period during which no interest or principal payments are due on subsidized loans and during which only interest accrues on the unsubsidized loans. The standard minimum monthly payment is \$50, but the amount varies based on the total amount of the outstanding loans upon which the student is paying and the type of repayment plan the student has chosen.

Graduate PLUS Federal Direct Loan – is a federal loan with a fixed 7.08% interest rate available to graduate students who have remaining cost of attendance not met by an unsubsidized William D. Ford Federal Direct Loans. This is a credit-based federal loan.

Educational Partner Discount – is a tuition discount given to students employed by one of IWU's educational partners. Students must submit a discount application, available from your program representative or by emailing N&Gdiscounts@indwes.edu.

Yellow Ribbon Award – is an award that does not have to be repaid and is available to eligible students who receive Chapter 33 GI Bill benefits. The amount eligible students receive reflects 50% of the tuition expenses that exceed the highest public in-state undergraduate tuition rate. The VA matches that contribution to cover fully the tuition costs.

General Eligibility Requirements

In order to receive federal and/or state student financial aid, students must meet the following criteria:

- Must have completed the Free Application for Federal Student Aid (FAFSA) including signing all certifying statements.

- Must be a U.S. citizen or eligible noncitizen.
- Must have a valid Social Security number (with the exception of students from the Republic of the Marshall Islands, Federated States of Micronesia, or the Republic of Palau).
- Must be registered with Selective Service, if required.
- Must not be in default on a Title IV loan or owe a Title IV grant or loan overpayment.
- Must not have borrowed in excess of annual or aggregate Title IV loan limits.
- Must certify that they will use Title IV aid only to pay educational costs.
- Must not have enrolled in multiple institutions solely to obtain Title IV credit balance funds to pay expenses not educationally related.
- Must not have a disqualifying drug conviction.
- Must be enrolled as a regular student (cannot be unclassified) in an eligible degree or certificate program.
- Must maintain Satisfactory Academic Progress (SAP) as outlined in IWU's SAP Policy.
- Must show qualification to obtain a college education by having a high school diploma, GED certificate, or a high school education in a homeschool setting approved under state law.
- Must maintain enrollment in classes.

Per federal regulations, incarcerated students are not eligible for federal student financial aid. Incarcerated students or students who become incarcerated after receiving federal student financial aid funds should contact the Financial Aid Office.

Loan Repayment Chart

The following chart shows estimated monthly payment amounts based on a standard 10 year repayment plan. Learn more about current interest rates or other repayment plans online at www.studentaid.gov or www.finaid.org.

Interest Rate	5%	6.5%	8%
Amount Borrowed	Monthly Payment Amount		
\$5,500	\$58	\$62	\$67
\$8,500	\$90	\$97	\$103
\$15,000	\$159	\$170	\$182
\$20,000	\$212	\$227	\$243
\$30,000	\$318	\$341	\$364
\$40,000	\$424	\$454	\$485
\$50,000	\$530	\$568	\$607
\$60,000	\$636	\$681	\$728
\$70,000	\$742	\$795	\$850

How to Apply for Student Financial Aid

Students who wish to be considered for federal and/or state student financial aid must complete the Free Application for Federal Student Aid (FAFSA). Links to the application process online are provided at <https://www.indwes.edu/Financial-Aid/Adult-and-Graduate/Apply-For-Aid>:

- When completing the FAFSA (direct link is <https://fafsa.gov>) you must list IWU's Title IV Code, 001822, or IWU will not receive your FAFSA information from the federal processor.
- You must disclose any additional funding you will receive from employer reimbursement, vocational rehabilitation, or private scholarships to help pay for your education. To facilitate this requirement, complete the Other Aid Source Disclosure Form.

- If loans are desired, students must complete the Loan Entrance Counseling Session and William D. Ford Federal Direct Loan Master Promissory Note online (direct link is <https://studentloans.gov/>). You must have an established Federal Student Aid (FSA) ID and password in order to complete these items. It may be necessary to wait three days from the time you first create your FSA ID before trying to sign in to this website. For each item, you must enter "Indiana" in the School State field even if you attend classes in another state or online.
 - Entrance Counseling Session: Select Complete Loan Counseling (Entrance, Financial Awareness, Exit) from the menu, and on the next page click on the Start button next to Entrance Counseling (Required). Add IWU as a School to Notify and select the appropriate Student Type for your current degree pursuit (undergraduate or graduate).
 - Master Promissory Note: Click on Complete Loan Agreement (Master Promissory Note), from the menu and click the Start button next to MPN for Subsidized/Unsubsidized Loans from the next page.
 - The Financial Aid Office's standard practice is to originate federal student loans for the amount of a student's maximum eligibility. If you wish to have a lesser loan amount awarded than your maximum eligibility, complete the Reduced Loan Request form.

Once the above steps have been completed, be certain to:

- Quickly respond to requests for additional information from the Financial Aid Office. You may be asked, as required by federal regulations, to provide items for review in a process called Verification. Some items that may be requested are: a completed Verification Worksheet, a completed and notarized Identity and Statement of Educational Purpose Form, and a signed copy of your Federal Income Tax Return (and your spouse's or parents' as appropriate).
- Fully complete all forms. Forms filled out incorrectly or submitted to the wrong office or location could complicate your approval to begin classes or delay your student financial aid awards package.

How and When Student Financial Aid is Disbursed

Nurse Faculty Loan Program (NFLP) funds are awarded upon receipt of all application materials. The funds are disbursed as a credit to the IWU student account, generally in one payment per term.

Federal Direct Loans are disbursed as a credit to the IWU student account, generally in one payment per term with that disbursement occurring 6 days after the start of the first class attended in the term.

All other types of aid are awarded and disbursement dates set as the necessary paperwork is received.

All financial aid forms and information submitted online must be received at least three weeks before a planned class start.

Applying for student financial aid does not remove responsibility for payment. If the funding is not received, the student must pay all outstanding balances immediately.

How Eligibility is Determined and Student Financial Aid is Awarded

- All forms and information submitted online must be received in the Financial Aid Office before eligibility can be determined. In general, award amounts are based on a student's Expected Family Contribution found on the Student Aid Report, a student's enrollment status, the cost of attendance, and other estimated financial assistance. The Financial Aid Office will award a student for his or her maximum eligibility in scholarship, grant, and loan funds unless otherwise instructed in writing. Complete the Reduced Loan Request form to request a loan amount less than the maximum.
- Students in non-term programs must be scheduled for a full academic year, according to the academic year definition for the program in which the student is enrolled, or to degree completion for student financial aid to be awarded. Students in term-based program must be enrolled at least half-time for the term for federal loan funds to be disbursed. Any changes to planned enrollment may affect the amount and/or disbursement date(s) of aid for which the student may qualify.
- The Financial Aid Office will email notification to the IWU student email account that student financial aid has been awarded and is available for review online via the student portal at <https://myiwu.indwes.edu>. This secure website will indicate the types and amounts of aid for which the student qualifies. To decline all or a portion of the awarded aid, the student must submit a written request to the Financial Aid Office or all awarded aid will disburse to the IWU student account, as appropriate. Complete the Reduced Loan Request form to request a loan amount less than the maximum. The student does not need to contact the Financial Aid Office to accept an awards package.

Satisfactory Academic Progress (SAP)

Students are expected to maintain Satisfactory Academic Progress toward the completion of their course of study. This includes:

- Enrolling in and attending class as well as completing assignments and projects.
- Earning at least the minimum GPA required to maintain good academic standing in the student's primary degree or certificate program.
- Earning passing grades in a minimum of 67% of all credit hours attempted.
- For undergraduate students, completing the program within 150% of the credit hours normally required to complete the course of study (e.g., if the program requires 120 credit hours to complete, then the student may attempt no more than 180 credit hours) or, for graduate students, within the maximum time allowed by the academic department to complete the degree.

Academic progress is reviewed after the end of each term/award period. Students who fail to make satisfactory academic progress will be placed onto SAP Warning or Suspension, as appropriate, per the policy requirements. Students with mitigating circumstances (which may include, but is not limited to, death in the family or grave illness of the student or close family member) may appeal termination of federal student financial aid eligibility due to failure to make academic progress by submitting a SAP Appeal Form, written explanation, and supporting documentation to the SAP Appeals Committee through the Financial Aid Office. The entire SAP Policy is available for review online at <https://www.indwes.edu/Financial-Aid/Adult-and-Graduate/Resources>.

Leaves of Absence, Withdrawals, and Return of Funds

A student may request leaves of absence through the Office of Student Services for breaks in attendance 180 days or less in any 12-month period. In the case there is an approved break between classes, a leave of absence will be reported to the lender, but no loan repayment will be required. If additional circumstances arise that prohibit the student from returning to class as scheduled, the student should contact the Financial Aid Office to discuss options. For a break between classes of more than 180 days in any 12-month period, the university is required to report non-enrollment information to the lender, and the student will be required to begin repayment of any student loans (see your loan promissory note for further information).

If a student finds it necessary to withdraw from the program, withdraw from a course or courses without an approved leave of absence, or take leaves of absence that exceed 180 days in a 12-month period, a federal student financial aid Return of Funds calculation will be performed. This calculation determines how much federal student financial aid has been earned and is based on the number of days attended during the term/payment period when the student withdraws. The amount of federal student financial aid funds to be returned by IWU to the funding source is based on the amount of those funds that the Return of Funds calculation determined were not earned by the student. The following is an example of the Return of Funds calculation:

- The student begins class on June 28 and the term/payment period runs until January 17.
- The student withdraws from the program on October 4.
- The term/payment period has 152 calendar days in it (not including break periods) and the student completed 86 days which is 56.6% of the payment period.
- The amount of the funds to be returned will be 43.4% of the federal student financial aid funds received.
- The portion of the federal student financial aid funds that the school must return is equal to the lesser of:
 - The institutional charges multiplied by the unearned percentage of your funds, or
 - The entire amount of excess funds.

The Financial Aid Office will determine the amount of the return of funds that is owed by IWU and the amount, if any, that is owed by the student. For any loan funds that are owed by the student, the student (or the parent for a Direct PLUS Loan) repays in accordance with the terms of the promissory note (e.g., scheduled payments are to be made to the holder of the loan over a period of time). A letter will be sent to the student indicating the results of the Return of Funds calculation and the amount of the return of funds, if any. The student will earn 100% of the federal student financial aid funds received for the term/payment period if the return of funds calculation shows the student completed 60% or more of the term/payment period. Additionally, state grant awards may be recalculated if the student drops below the minimum amount of credits and/or if tuition and fee charges must be revised as a result of the schedule change.

Funds will be returned to the federal student financial aid programs in the following order: unsubsidized Federal Direct Loan, subsidized Federal Direct Loan, Federal Perkins Loan, Federal Direct PLUS Loans, Federal Pell Grant, Federal SEOG, Federal TEACH Grant and other Title IV grants. The student will have 45 days to contact the Financial Aid Office to make arrangements to repay any federal grants that are owed by the student. Failure to make arrangements or to pay back the federal grants will mean the student is no longer eligible to receive federal student financial aid at any institution until full repayment.

The requirements for Title IV program funds when a student withdraws are separate from IWU's refund policy. Therefore, a student may still owe funds to the school to cover unpaid institutional charges. A student who requests the credit balance from his or her IWU student account and then makes registration changes may be required to repay funds to the university and/or to the student financial aid programs.

Student's Rights and Responsibilities

As a student, you have the right to know:

- What financial assistance is available, including information on all federal and state programs.
- The deadlines for submitting application for each of the student financial aid programs available.
- The cost of attending the school's programs and the school's refund policy.
- The criteria used by the institution to select financial aid recipients.
- How the school determines your financial need. This process includes how costs for tuition, fees, books, and living expenses are considered in your budget.
- What resources (such as employer reimbursement, other financial aid, etc.) are considered in the calculation of your need.
- How much of your financial need, as determined by the institution, has been met.
- An explanation of the various programs in your student financial aid package. If you believe you have been treated unfairly, you may request reconsideration of the award that was made to you.
- What portion of the student financial aid you received must be repaid, and what portion is grant aid. If the aid is a loan, you have the right to know the loan interest rate, the total amount that must be repaid, the payback procedures, the length of time you have to repay the loan, and when the repayment is to begin.

As a student, you are responsible to:

- Review and consider all information about the school's program before you enroll.
- Complete all required forms accurately and submit them in a timely manner to the correct address.
- Pay special attention to, and accurately complete, your FAFSA. Errors can result in delay of receipt of your student financial aid funds. Intentional misreporting of information on application forms for federal student financial aid is a violation of law and is considered a criminal offense subject to penalties under the U.S. Criminal Code.
- Return all additional information, verification, corrections, and/or new information requested by either the Financial Aid Office or the FAFSA central processor.
- Read and understand all the forms that you are asked to sign and keep copies of them.
- Accept responsibility for all agreements you sign.
- If you have a loan, notify the lender of changes in your name, address, or school status.
- Know and comply with the deadline for application or reapplication for aid.
- Know and comply with the school's leave of absence or withdrawal policy/procedures.
- Repay student loans in agreement with the loan promissory note.

Further Information

The Financial Aid Office staff is here to assist in any way possible. If you have questions about any information pertaining to student financial aid, please contact: Financial Aid Office, IWU -National and Global, Indiana Wesleyan University, 1900 West 50th Street, Marion, IN 46953-9393. Voice 800-621-8667 option 4, 765-677-2516, Fax 765-677-2030, Email IWUfinaid@indwes.edu.

Services for Students - Doctoral Nursing

Chaplaincy Program

Spiritcare, the Chaplaincy Program for IWU National & Global Campus, is a ministry that seeks to care for the spiritual needs of adult students by providing Christ-centered support, resources, and services. This is done primarily through online and onsite classroom visits, structured devotionals, direct emails, and Portal content. The goal is to provide supportive opportunities for the growth of the complete person. On-site and online students have direct contact with a caring pastor shepherd. Spiritcare offers help, hope, and healing for students in crises. Chaplains can provide the following:

- Confidential and caring support for student and family members as requested.
- Spiritual guidance and prayer support.
- Intervention and support during life crises and emergencies.
- Referrals to Biblical, private counsel and support groups for special needs.
- An opportunity to be referred to a local pastor and a local church congregation for students seeking to grow in their faith.

Students may obtain additional information about the Spiritcare Chaplaincy Program through the student portal at myiwu.indwes.edu/Chaplaincy or by contacting the Office of Student Services at 800-621-8667 ext. 2359.

Academic Advising

The purpose of academic advising is to support students from enrollment to completion of degree requirements. Advisors help students understand all degree requirements and options to meet those requirements. Advisors also assist students in understanding policies and procedures, and communicating with departments such as Financial Aid and Accounting.

An academic advising team is assigned to each individual student and advises that student throughout the duration of his or her academic program. Advisors are available to meet one-on-one with students face to face, through email, by phone, or via video conference.

It is important that students maintain contact with their academic advising team in order to ensure timely progression toward degree completion as well as appropriate scheduling for maximum financial aid benefit.

Library Services

Off Campus Library Services provides both mediated and direct access to resources and services designed specifically for the adult student. The Jackson Library in Marion has thousands of materials via searchable databases, including both print and online journals; streaming media titles; print books and ebooks; and various formats of microform. These are all searchable via the secured Jackson Library databases. Small library collections are available at the Louisville campus, Ohio campuses at Cincinnati, Cleveland, Columbus, and Dayton, as well as the Indiana campuses at Greenwood, Indianapolis (two locations), and Merrillville, and include some reference books and full access to the library catalog and subscription-based journal and book indexes. Remote access is also available to all databases through the university login. Students can get personalized assistance from OCLS librarians at Cincinnati, Cleveland, Indianapolis, Louisville, Marion, and Merrillville campuses. Librarians assist with general paper editing especially as it pertains to use of the writing style of their degree program. OCLS can also help troubleshoot basic word processing and PowerPoint challenges.

The National and Global student or distance student can contact OCLS via e-mail, 800 telephone, or chat service. Online access to the Library Resource Guide is available from the OCLS Web page; OCLS Tools. All provided services are further described in this document. One on one or group instruction about the services and databases of OCLS or a writing style is available by special appointment.

The library is part of a consortium, Academic Libraries of Indiana, which includes access to most library collections of Indiana higher education institutions. If attending classes in Kentucky or Ohio, the regional OCLS librarian can inform students about opportunities in their area.

Services for Disabled Students

IWU Disability Services

The goal of disability services at Indiana Wesleyan University is to work cooperatively with students to help them reach their maximum academic, social, and personal potential. This is accomplished by integrating legal expectations, Indiana Wesleyan's

standards of service, and Christ-like principles. The Director of Accessibility and Accommodations is a trained professional, responsible for determining accommodation eligibility and for coordinating office services for students with disabilities. The director works with the students, faculty, and staff to design and implement a plan of reasonable accommodations that allows for equal access to all areas of university life.

Equal Access

Indiana Wesleyan University is committed to inclusion and equal access of individuals with disabilities. Individuals will not be discriminated against on the basis of disability or be denied equal access and appropriate accommodation to the educational opportunities available at IWU.

“No otherwise qualified person with a disability in the United States shall, solely on the basis of disability, be denied access to, or the benefits of, or be subjected to discrimination under any program or activity in any institution receiving federal financial assistance.” –Section 504 of the Rehabilitation Act of 1973.

Admissions

Admission decisions are made without regard to disabilities. All prospective students are expected to present academic credentials that meet or exceed the minimum requirements for admissions.

Prospective students with disabilities are not required to identify themselves to the Admissions Office or the Director of Accessibility and Accommodations. However, those interested in receiving academic accommodations are encouraged to meet with, or contact, the Director of Accessibility and Accommodations as early as possible to allow for a review of documentation and the formulation of an accommodation plan.

Expectations for Personal and Professional Conduct

Indiana Wesleyan University is a Christian university of higher education that upholds high standards of personal and professional conduct. Such standards include a classroom environment that promotes a positive learning environment and a professional instructional climate.

Students are expected to conduct themselves in a professional manner with respect for the rights of both students and faculty. The university or its representatives reserve the right to act in situations where student behavior violates established policy or detracts from the ability of students or faculty to function effectively in the classroom. Such action may include disciplinary procedures issued by the faculty or suspension from the program. (NOTE: All discussion room and live chat postings for online courses are recorded and can be reviewed at the discretion of the university.)

Only regularly enrolled students may attend class unless granted permission by an administrator and arrangements are made with the instructor.

Inclement Weather Procedures

The university is reluctant to postpone or cancel classes because the schedule is already very compressed and it is difficult to schedule make-up classes when needed. In order to make the most informed decisions possible, the university gathers information from the National Weather Service, State Police agencies, and site managers and personnel (when appropriate). Unfortunately, the university cannot make the decision based on an individual student's geographical situation and the driving distance to and from class. Students should be aware, however, that they are expected to use discretion and not to take unreasonable risks. If students choose not to attend class, they must notify their instructor and make appropriate arrangements for make-up work. Decisions to postpone or cancel classes will be announced by the university. Regional locations will be judged by the Regional Deans. In the event it becomes necessary for a Regional Dean to recommend to the Chancellor for IWU-National and Global campus a weather related or emergency closing or postponement for onsite classes, the appropriate Program Director will work with affected faculty and students to make up the missed class session through an online alternative class session by observing the following guidelines:

Instructors will contact students on the date class is cancelled with written requirements for making up the cancelled class session through an online alternative.

In the event an onsite class session is cancelled that is deemed significant to the specific program (e.g., program orientation, the first class session of a program, the last class session of a program, etc.), the Regional Dean will petition the appropriate academic leaders to arrange a new date to make up the cancelled class session prior to the next scheduled class session.

To satisfy attendance requirements and earn participation points (if applicable), all assignments associated with the cancelled class session must be submitted prior to the start of the next scheduled class session.

Postponement decisions for evening classes will be made by approximately 3:00 p.m. on the day of class. Decisions about Saturday classes will be made the evening before, when possible, but may be made during the early morning hours on the Saturday of class if necessary. No notification will be made unless classes are postponed or cancelled; information about postponements and/or cancellations will be announced on the university's Web site at <http://www.indwes.edu>. Announcements will also be posted on the student portal at <http://myIWU.indwes.edu> and on the class information phone line at 1-800-621-8667 ext. 2022.

Student Address/Email Information

Students should notify the Office of Student Services of any change of address, telephone number, or name so that proper records can be maintained. Name change requests require submission of appropriate documentation.

IWU Student Email Accounts - Upon acceptance, students are given an IWU student e-mail account. This is the only account used by IWU for communication with the student. It is extremely important that the student checks this account on a regular basis as important academic and financial information as well as university announcements will be shared in this way.

Programs Offered - Doctoral Nursing

Doctoral Degrees

DNP - Doctor of Nursing Practice

The Doctor of Nursing Practice (DNP) program prepares nurses at the highest level of leadership, scholarship, and character to be world changers in global healthcare systems. The program is based on the understanding that nurses provide services, which include the direct care of individual clients, management of care for populations, administration of nursing systems, and development and implementation of health policy.

The Doctor of Nursing Practice program will prepare graduates to:

- Apply principles of organizational leadership for evidence based quality improvement and systems thinking.
- Influence healthcare policy at local, state, and/or federal levels.
- Integrate character, scholarship, and leadership into the doctoral levels of nursing practice.
- Apply principles of cultural competence to advanced global nursing leadership.

Admission Requirements

Applicants are required to meet the following criteria in order to be considered for admission:

Academic Requirements:

- Submission of transcript for a completed master's degree in nursing from a college or university accredited by an agency recognized by both the USDoE and CHEA and national nursing programmatic accreditation (CCNE, ACEN, CNEA).
- Official transcripts from all post-high school educational experiences.
- Earned graduate GPA of 3.25 based on a 4.0 scale or the equivalent.

Application:

- Submit the Indiana Wesleyan University (IWU) Division of Doctoral Nursing application for the DNP program.
- \$100 application fee. (Applicants will not be charged the application fee if they have previously paid the fee for enrollment at IWU.)
- Criminal background check.
- **International/Non-English Speaking Students** - Students who do not speak English as their first and primary language must submit satisfactory scores from one of the following prior to admission to the university:
 - Test of English as a Foreign Language (TOEFL). For graduate students, a score of at least 600 (paper-based), 250 (computer-based), or 100 (Internet-based) is required for regular academic admission.

- International English Language Testing System (IELTS). For graduate students a score of at least 6.5 is required for regular academic admission.

Professional Requirements:

- Submit proof of a current unencumbered RN license.
- Submit proof of a current unencumbered APRN license (if applicable).
- Submit resume/curriculum vitae.
- Submit three professional reference letters. These letters should be solicited from professionals who can address the applicant's qualifications for the doctoral programs.
- Submit a 2-3 page narrative describing practice experience and professional goals.
- Submit a 1-2 page summary of a practice related issue that will serve as the focus of the DNP Scholarly Project; include the significance and impact of the project to nursing and health care.

General Information Regarding Admission:

- An interview is required with applicants once all the admission criteria listed above have been met.
- The number of applicants admitted to the DNP program will be limited. Meeting the minimum admission criteria does not ensure that an applicant will be admitted to the program.
- Computer literacy is imperative and proficiency in Microsoft Word, Excel and Power Point is expected.
- International travel is required.
- Once an application for the DNP program has been submitted, it will remain valid for 12 months.

Program Requirements

- Students must maintain an RN license that is active and unencumbered at all times during enrollment in the program. Students must have a valid unencumbered RN license in the state(s) of all practicum sites. If students have multiple state licenses, all must be unencumbered. It is the student's responsibility to notify the School of Nursing if the status of his or her RN license changes. Students will be administratively withdrawn from the program at any point if this status is not maintained.
- Students must meet all practicum agency requirements.
- Continued enrollment in the program is subject at all times to review of the student's academic record and actions with regard to observance of university policies and regulations. Policies and regulations can be found in the School of Nursing Student Handbook (located within each course).
- All courses must be satisfactorily completed with a grade of "B" or above to proceed to the next course.
- Upon earning a second unsatisfactory grade, students will be academically dismissed and ineligible to reapply for admission into the DNP program.
- **Degree Completion Limits** - The DNP program is designed as a lock-step curriculum to be completed in approximately 26 months. Program completion must be accomplished within four years of starting the program. Students who do not maintain continuous enrollment with their original cohort and curriculum will be required to join a new cohort as space is available, adapt to all subsequent curricular and DNP Project Manual changes, and incur any changes in program Tuition costs or fees. Any exceptions to this policy must be requested in writing to the Dean of SON Doctoral Programs or designated academic leader with the final decision resting with the Student Life Council.
- **DNP Project Continuation** - Doctoral students not completing the DNP Project by the end of the second year will be required to maintain continuous enrollment. Students will enroll in a one-hour DNP Project Continuation course (DNP-900) continuously until for up to seven credits or the DNP Project is successfully defended. Students will pay the one-credit-hour course tuition and any required fees to maintain continuous enrollment. Each continuation course will be ten weeks in length.
- **Re-enrollment** - A student who wishes to re-enroll in the DNP program must first contact the appropriate advisor to complete a Request for Re-enrollment form and forward to the Dean of SON Doctoral Programs or designated academic leader for approval. Following approval, the student may re-enroll in the program through the Office of Student Services and will agree to follow the prescribed plan of study. Students sitting out of a core program for more than 90 days

are subject to current tuition rates upon returning. Students re-entering after six months are subject to any changes made in curriculum in the intervening time as well as current catalog policy.

Graduation Requirements

To fulfill graduation requirements students must have completed all of the following:

- All credits required in the program with a minimum GPA of 3.25.
- All courses passed with a grade of “B”. B- is not a passing grade.
- A minimum of 1000 practicum hours.
- Successful completion, defense, and submission of the DNP Project.
- All degree requirements within four years of matriculation.
- All financial obligations must be settled in order to receive a diploma.

DNP - Doctor of Nursing Practice

DNP - Full-Time Program of Study

Core Courses

All courses must be completed with a satisfactory grade in order to continue in the program.

DNP-801	DNP Project I	1
DNP-710	Science of Nursing	3
	DNP Residency I (Marion Campus - 4 days)	
DNP-802	DNP Project II	1
DNP-870	Critical Inquiry and Data Management	3
DNP-715	Systems and Organizational Leadership	3
DNP-803	DNP Project III	1
	DNP Residency II (Marion Campus - 4 days)	
DNP-750	Information Management	3
DNP-804	DNP Project IV	2
DNP-730	Applied Population Health	3
DNP-820	Advanced Healthcare Policy	3
DNP-830	Global Healthcare	4
DNP-840	Resource Management in Healthcare	3
DNP-805	DNP Project V	1
	DNP Residency III (Marion Campus - 4 days)	

BSN to DNP - Doctor of Nursing Practice (Family Nurse Practitioner)

The Post-Baccalaureate Doctor of Nursing Practice program prepares nurses with a baccalaureate degree in nursing (BS or BSN) to achieve a doctoral degree. The program is designed to equip advanced practice nurses (APRNs) to practice at the highest level of leadership, scholarship, and character to be world changers in global healthcare systems. The focus of primary care is the interrelationship of theory, research, and evidence-based practice. Graduates of the program are eligible to apply for family nurse practitioner certification by the appropriate credentialing body.

The Doctor of Nursing Practice program with the specialization of Family Nurse Practitioner will prepare graduates to:

- Synthesize contemporary issues in relation to organizations.

- Apply an evidence-based approach in advanced practice across the lifespan.
- Collaborate with interprofessional teams to improve health outcomes in individuals, families, and diverse populations.
- Synthesize principles of leadership in the evaluation and resolution of ethical and legal issues within healthcare systems.
- Integrate character, scholarship, and leadership in advanced nursing practice.
- Develop an innovative approach to evidence-based practice.
- Provide culturally relevant health care from a biblical perspective.

Admission Requirements

Applicants are required to meet the following criteria in order to be considered for admission:

Application:

- Submission of the Indiana Wesleyan University (IWU) Division of Graduate Nursing application for the Bachelor to DNP - FNP program.
- **International/Non-English Speaking Students** - Students who do not speak English as their first and primary language must submit satisfactory scores from one of the following prior to admission to the university:
 - Test of English as a Foreign Language (TOEFL). For graduate students, a score of at least 600 (paper-based), 250 (computer-based), or 100 (Internet-based) is required for regular academic admission.
 - International English Language Testing System (IELTS). For graduate students a score of at least 6.5 is required for regular academic admission.

Academic Requirements:

- Submission of transcript for a completed baccalaureate degree in nursing from a college or university accredited by an agency recognized by both the USDoE and CHEA and national nursing programmatic accreditation (CCNE, ACEN, CNEA).
- Official transcripts from all post-high school educational experiences.
- Undergraduate GPA of 3.25 based on a 4.0 scale from the baccalaureate degree granting institution at which at least a minimum of 30 hours were completed.

Professional Requirements:

- Submission of current unencumbered RN license. Proof that all nursing licenses – whether current or inactive – are unencumbered. Potential students with encumbered nursing licenses will not be considered eligible for enrollment at Indiana Wesleyan University.
- Submission of resume/curriculum vitae.
- All applicants must provide three letters of professional reference. References should be from faculty members, professional colleagues, work supervisors, or a pastor who can evaluate the applicant's potential for success in a graduate program. These letters should be solicited from professionals who can address the applicant's qualifications for the doctoral program.
- Submission of a 2-3 page narrative describing practice experience and professional goals.
- A criminal history background check (at the student's expense) must be completed upon admission to the program and will be repeated prior to the NP practicum courses.

General Information Regarding Admission:

- The Division of Graduate Nursing may request an interview with an applicant once all the admission criteria listed above have been met.
- The number of applicants admitted to the Bachelor to DNP - FNP program will be limited. Meeting the minimum admission criteria does not ensure that an applicant will be admitted to the program.
- Proficiency in Microsoft Word, Excel, and Power Point is expected.
- Once an application for the Bachelor to DNP - FNP program has been submitted, it will remain valid for 12 months.

Program Requirements

Transfer Credits

Students may transfer up to nine hours of post-baccalaureate credit from a regionally accredited college or university provided that:

- The course is clearly comparable to one of the BDNP course offerings based on course description and learning outcomes.
- The course is at the 500 or higher numbering system (600 or higher for any doctoral level courses) and was not part of the baccalaureate degree requirements.
- A grade of “B” or higher was earned in the course.
- The course was completed within the past five years.
- The course reflects current knowledge and best practice.
- The course reflects higher order thinking, study, and assessment requirements of the scholarship of discovery.
- Courses containing practicum requirements may not be met by transfer course (NP practicum courses, graduate level health assessment, graduate level healthcare policy, cultural healthcare and all DNP project courses). All DNP project work must be original and accomplished exclusively during IWU DNP enrollment.

Attendance Policy

The doctoral program is a blend of onsite residencies, onsite workshops, and interactive online workshops. Students are required to attend all onsite residencies and substantively engage in all interactive, online and prescribed learning activities.

- Residency Attendance - Three residencies are held on the Marion campus during the program. Residency dates will be posted in advance. Attendance at all residency sessions is mandatory. Transportation to and from campus is at the student’s expense.
- Nurse Practitioner Practicum Courses Attendance - The Nurse Practitioner Practicum courses combine onsite and online workshops within a single course. Students enrolled in these courses are held to a more stringent attendance standard due to the nature of the knowledge presented and its relevance to safe advanced nursing practice. Missing more than one onsite or online workshop during a practicum course will result in a grade of “F” for the course.
- Online Attendance - Attendance is determined by activity during a workshop, either through discussions or assignments. A student is reported absent for a workshop if there is not at least one submission (or posting of an assignment or in a discussion forum assigned during that workshop. A student may be allowed one online absence per course.
 - Excessive Absences - If a student exceeds the allowed absences and does not contact the Office of Student Services to officially withdraw before the first day of the last workshop, the professor is directed to issue the grade of "F" and the student will be withdrawn from the program.
 - Leave of Absence - Students are expected to take courses in the predetermined sequence. Students who are unable to participate in a course due to unavoidable circumstances must arrange for a temporary leave of absence with the Office of Student Services prior to the beginning of the course and/or block. Students who withdraw while in a course may do so with permission of the Associate Director of Doctoral Programs or designated academic leader and by arrangement with the Office of Student Services prior to the start of the first day of the last workshop of the course, but the regular refund and academic withdrawal policies apply.

Residency

Residency for the Bachelor to DNP - FNP program is satisfied by attending three onsite residencies. Students are expected to be in attendance throughout the residency and are not allowed an absence from required workshops, events, or class sessions that are scheduled during the residency. If a student does need to withdraw from a residency, and the withdrawal date is after fees have been spent (DNP-807 (p. **Error! Bookmark not defined.**), DNP-812), residency fees are non-refundable. Business casual is the expected attire. Students are expected to follow the community lifestyle statement of the university while on campus. This includes refraining from the use of alcohol, tobacco, illegal drugs, use of firearms, and unethical or illegal activities.

Progression Requirements

- All courses must be successfully completed in the sequence prescribed by the program's requirements. Failure to successfully complete a course will result in an administrative withdrawal from the program.

- Each course must be satisfactorily completed with a grade of “B” or above before progressing into the next course.
- Doctoral Nursing Students will be academically dismissed upon receipt of a second unsatisfactory grade.
- Students must maintain an RN license that is active and unencumbered at all times during enrollment in the program. Students must have a valid unencumbered RN license in the state(s) of the practicum sites. If students have multiple state licenses, all must be unencumbered. It is the student’s responsibility to notify the School of Nursing if the status of his or her RN license changes. Students will be administratively withdrawn from the program at any point if this status is not maintained.
- A transcultural healthcare experience is required.
- Students must meet all practicum agency requirements. Nurse Practitioner students must have health clearance and documentation of TB, Rubella, and Hepatitis B status; and meet any other requirements of the practicum site before any client contact. A second criminal background check and drug screen (at the student's expense) will be required for all Nurse Practitioner students prior to the first practicum course. Progression in the program is dependent on the results of the reports.
- Any student found to have falsified practicum hours will be immediately dismissed and not allowed to re-enter any graduate nursing program at IWU.
- Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within the major program's maximum time from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled.

Reenrollment

A student who wishes to re-enroll in the Bachelor to DNP - FNP program must first contact the appropriate advisor to complete a Request for Re-enrollment form and forward to the Dean for Doctoral Programs or designated academic leader for approval. Following approval, the student may re-enroll in the program through the Office of Student Services and will agree to follow the prescribed plan of study. Students sitting out of a core program for more than 90 days are subject to current tuition rates upon returning. Students re-entering after six months are subject to any changes made in curriculum in the intervening time as well as current catalog policy.

A student may re-enroll in the Division of Graduate Nursing a maximum of two times without an appeal. A request for a third re-enrollment must be accompanied by a petition to the Dean of Doctoral Programs. Re-enrollment will be dependent upon the decision of the Dean of Doctoral Programs or the SON Student Life Council if the Dean determines a higher level of appeal is required.

Re-enrollment Policy for Nurse Practitioner Specialization

Any Nurse Practitioner student who is out of class for more than six months must meet the following criteria to continue in the program:

- If a student is out of a nurse practitioner specialization for more than six months, the student must take and achieve an 87% on the track specific competency exam(s) for advanced pharmacology, pathophysiology, and physical assessment.
- The Advanced Physical Assessment exam is only offered onsite. The student will be required to conduct a complete history and physical on a client, including written documentation.
- If the student does not pass the appropriate competency exam(s) with a minimum score of 87%, s/he will be required to audit the pertinent course(s) and satisfactorily pass the appropriate competency exam(s) before being allowed to re-enroll in the graduate nursing program.
- The student requesting re-enrollment is responsible for payment of each competency exam and course audit.

Satisfactory Academic Progress

Students enrolled in the Bachelor to DNP - FNP program are regarded as members of the academic community of Indiana Wesleyan University. Students are responsible for conforming to the standards of conduct for adult learners. Continued enrollment in the program is subject at all times to review of the student's academic record and actions with regard to observance of university policies and regulations. Policies and regulations can be found in the *DNP Student Handbook (located within each course)*.

Incomplete Grades - Students are expected to complete the course requirements by the last day of the final workshop. There may be instances when crisis circumstances or events prevent the student from completing requirements in a timely manner. In these rare situations, a grade of "I" (incomplete) may be issued after completing the following process:

- The student must request an "I" from the instructor via email.
- The instructor must obtain approval via email from the program leader.
- The student must have completed at least 75% of the course.

A grade of "incomplete" may be granted only for extenuating circumstances. A student who receives an "incomplete" has ten weeks from the final meeting date of the course to complete course requirements and turn them in to the instructor. If, at the end of the ten-week extension, the student has failed to complete the course requirements the "incomplete" will become an "F." An incomplete cannot be issued if the student fails to meet the attendance requirements.

Probationary Status - Students enrolled in the Bachelor to DNP - FNP program will be placed on probation if their GPA falls below 3.25.

Students are given the opportunity to satisfactorily raise their GPA by the completion of two consecutive courses or six consecutive credit hours, whichever is greater. The GPA is reviewed after the set time frame, and if it has been successfully raised, the probationary status is removed. Academic suspension will result if the student's GPA is not successfully raised.

Academic Suspension - Academic suspension will result if:

- A student fails to clear the academic probationary status within the probationary period of two consecutive courses or six consecutive credit hours, whichever is greater.
- A student with more than one incomplete on record is subject to academic suspension.

In all cases, the suspension will occur once the grades have been recorded in the Registrar's Office. Students will be notified of the academic suspension in writing. Application for readmission may be made after six months. The application must be made in writing to the Vice President of Academic Affairs for the School of Nursing.

Academic Dismissal

- Upon a second academic suspension in the same program, students are not eligible to reapply to Indiana Wesleyan University.
- Upon a second unsatisfactory grade, students will be academically dismissed and ineligible to reapply for admission into the DNP program.
- Students dismissed due to academic dishonesty are ineligible for readmission to the program.
- Students who fail to complete the program within six years will be administratively withdrawn.

Practicum Hours

A minimum of 1000 graduate level practicum hours are required to be eligible for graduation. Practicum hours will be a culmination of practicum hours completed during the Bachelor to DNP - FNP.

Practicum hours may be accrued by completion of work or projects as approved by the course faculty or the Dean of Doctoral Programs or designated academic leader. Further explanation of practicum hours can be found in the DNP Project Manual and NP Clinical Guidelines.

Degree Completion Limits

The Bachelor to DNP - FNP program is designed as a lock-step curriculum to be completed in approximately 51 months. Students who do not maintain continuous enrollment will be required to reenroll (as space is available), meet all catalog requirements, DNP Scholarly Project Manual changes, NP Clinical Guideline changes, and incur any changes in program charge or cost. Any exceptions to this policy must be requested in writing to the Dean of Doctoral Programs or designated academic leader.

DNP Project Continuation

Doctoral students who do not complete the DNP Scholarly Project by the end of program course work, will be required to enroll in a one-hour DNP Scholarly Project Continuation course continuously until the DNP Scholarly Project is successfully defended. Students will pay the one-credit-hour course tuition, \$500 additional DNP Scholarly Project Advisor fee, and any

other required fees to maintain continuous enrollment. Each continuation course will be ten weeks in length. The maximum number of continuation courses will be seven.

Graduation Requirements

To fulfill graduation requirements students must have completed all of the following:

- All credits required in the program with a minimum GPA of 3.25.
- No grade less than a "B" in any given course.
- Fulfillment of at least 1000 practicum hours.
- Successful completion, defense, and submission of the DNP Project.
- Degree requirements must be completed within 78 months of matriculation.
- All financial obligations must be settled in order to receive a diploma.

BSN-DNP Post Baccalaureate Doctor of Nursing Practice - FNP Specialization

BDNP - Program of Study

Core Courses

All courses must be completed with a satisfactory grade in order to continue in the program.

GRAD-780	Scholarly Writing	3
DNP-710	Science of Nursing	3
DNP-807	Scholarly Project Introduction	1
DNP-715	Systems and Organizational Leadership	3
DNP-740	Epidemiology and Population Health	3
DNP-795	Evidence-Based Project Planning	3
DNP-750	Information Management	3
PYC-614	Advanced Pathophysiology	4
DNP-820	Advanced Healthcare Policy	3
PYC-612	Advanced Pharmacology	4
DNP-870	Critical Inquiry and Data Management	3
	DNP Residency I (Marion Campus - 4 days)	
DNP-810	DNP Scholarly Project I	3
PYC-660	Advanced Health Assessment	6
PYC-602	Professional Role Development for the Advanced Practice Nurse	2
PYC-681	Primary Care Across the Lifespan I	6
PYC-682	Primary Care Across the Lifespan II	6
PYC-683	Primary Care Across the Lifespan III	6
DNP-840	Resource Management in Healthcare	3
DNP-835	Healthcare Across Cultures	3
	DNP Residency II (Marion Campus - 4 days)	
DNP-812	DNP Scholarly Project II	3

BSN to DNP - Doctor of Nursing Practice (Psychiatric Mental Health Nurse Practitioner)

The Post-Baccalaureate Doctor of Nursing Practice Psychiatric Mental Health NP program prepares nurses with a baccalaureate degree in nursing (BS or BSN) to achieve a doctoral degree. The program is designed to prepare nurses for advanced practice

(APRN) in the mental health field at the highest level of leadership, scholarship, and character. The focus of the program is the interrelationship of theory, research, and evidence-based psychiatric mental health practice. Graduates of the program are eligible to take the PMH nurse practitioner certification exam from the appropriate credentialing body.

The Doctor of Nursing Practice program with the Psychiatric Mental Health specialization will prepare graduates to:

- Apply principles of organizational leadership for evidence based quality improvement in Psychiatric Mental Health systems.
- Serve as an advocate for vulnerable psychiatric populations.
- Influence psychiatric health care policy at local, state, and/or federal levels.
- Integrate organizational, client-centered, and culturally appropriate concepts into the planning, delivery, management, and evaluation of services to psychiatric populations.

Admission Requirements

Applicants are required to meet the following criteria in order to be considered for admission:

Application:

- Submission of the Indiana Wesleyan University (IWU) Division of Graduate Nursing application for the Bachelor to DNP - PMHNP program.
- **International/Non-English Speaking Students** - Students who do not speak English as their first and primary language must submit satisfactory scores from one of the following prior to admission to the university:
 - Test of English as a Foreign Language (TOEFL). For graduate students, a score of at least 600 (paper-based), 250 (computer-based), or 100 (Internet-based) is required for regular academic admission.
 - International English Language Testing System (IELTS). For graduate students a score of at least 6.5 is required for regular academic admission.

Academic Requirements:

- Submission of transcript for a completed baccalaureate degree in nursing from a college or university accredited by an agency recognized by both the USDoE and CHEA and national nursing programmatic accreditation (CCNE, ACEN, CNEA).
- Official transcripts from all post-high school educational experiences.
- Undergraduate GPA of 3.25 based on a 4.0 scale from the baccalaureate degree granting institution at which at least a minimum of 30 hours were completed.

Professional Requirements:

- Submission of current unencumbered RN license. Proof that all nursing licenses –whether current or inactive – are unencumbered. Potential students with encumbered nursing licenses will not be considered eligible for enrollment at Indiana Wesleyan University.
- Submission of resume/curriculum vitae.
- All applicants must provide three letters of professional reference. References should be from faculty members, professional colleagues, work supervisors, or a pastor who can evaluate the applicant's potential for success in a graduate program. Recommendations from family members are NOT appropriate. These letters should be solicited from professionals who can address the applicant's qualifications for the doctoral program.
- Submission of a 2-3 page narrative describing practice experience and professional goals.
- A criminal history background check (at the student's expense) must be completed upon admission to the program and will be repeated prior to the NP practicum courses.

General Information Regarding Admission:

- The Division of Graduate Nursing may request an interview with an applicant once all the admission criteria listed above have been met.

- The number of applicants admitted to the Bachelor to DNP - PMHNP program will be limited. Meeting the minimum admission criteria does not ensure that an applicant will be admitted to the program.
 - Proficiency in Microsoft Word, Excel, and Power Point is expected.
 - Once an application for the Bachelor to DNP - PMHNP program has been submitted, it will remain valid for 12 months.
- Program Requirements**

Transfer Credits

Students may transfer up to nine hours of post-baccalaureate credit from a regionally accredited college or university provided that:

- The course is clearly comparable to one of the Bachelor to DNP - PMHNP course offerings based on course description and learning outcomes.
- The course is at the 500 or higher numbering system (600 or higher for any doctoral level courses) and was not part of the baccalaureate degree requirements.
- A grade of “B” or higher was earned in the course.
- The course was completed within the past five years.
- The course reflects current knowledge and best practice.
- The course reflects higher order thinking, study, and assessment requirements of the scholarship of discovery.
- Courses containing practicum requirements may not be met by transfer course (NP practicum courses, graduate level health assessment, graduate level healthcare policy, cultural healthcare and all DNP project courses). All DNP project work must be original and accomplished exclusively during IWU DNP enrollment.

Attendance Policy

The doctoral program is a blend of onsite residencies, onsite workshops, and interactive online workshops. Students are required to attend all onsite residencies and substantively engage in all interactive, online and prescribed learning activities.

- **Residency Attendance** - Three residencies are held on the Marion campus during the program. Residency dates will be posted in advance. Attendance at all residency sessions is mandatory. Transportation to and from campus is at the student’s expense.
- **Nurse Practitioner Practicum Courses Attendance** - The Nurse Practitioner Practicum courses combine onsite and online workshops within a single course. Students enrolled in these courses are held to a more stringent attendance standard due to the nature of the knowledge presented and its relevance to safe advanced nursing practice. Missing more than one onsite or online workshop during a practicum course will result in a grade of “F” for the course.
- **Online Attendance** - Attendance is determined by activity during a workshop, either through discussions or assignments. A student is reported absent for a workshop if there is not at least one submission (or posting of an assignment or in a discussion forum assigned during that workshop. A student may be allowed one online absence per course.
 - **Excessive Absences** - If a student exceeds the allowed absences and does not contact the Office of Student Services to officially withdraw before the first day of the last workshop, the professor is directed to issue the grade of "F" and the student will be withdrawn from the program.
 - **Leave of Absence** - Students are expected to take courses in the predetermined sequence. Students who are unable to participate in a course due to unavoidable circumstances must arrange for a temporary leave of absence with the Office of Student Services prior to the beginning of the course and/or block. Students who withdraw while in a course may do so with permission of the Associate Director of Doctoral Programs or designated academic leader and by arrangement with the Office of Student Services prior to the start of the first day of the last workshop of the course, but the regular refund and academic withdrawal policies apply.

Residency

Residency for the doctoral program is satisfied by attending three onsite residencies. Students are expected to be in attendance throughout the residency and are not allowed an absence from required workshops, events, or class sessions that are scheduled during the residency. If a student does need to withdraw from a residency, and the withdrawal date is less than 10 days from the start date of the residency (DNP-801, DNP-810, and DNP-812), residency fees are non-refundable. Business casual is the

expected attire. Students are expected to follow the community lifestyle statement of the university while on campus. This includes refraining from the use of alcohol, tobacco, illegal drugs, use of firearms, and unethical or illegal activities.

Progression Requirements

- All courses must be successfully completed in the sequence prescribed by the program's requirements. Failure to successfully complete a course will result in an administrative withdrawal from the program.
- Each course must be satisfactorily completed with a grade of “B” or above before progressing into the next course.
- Doctoral Nursing Students will be academically dismissed upon receipt of a second unsatisfactory grade.
- Students must maintain an RN license that is active and unencumbered at all times during enrollment in the program. Students must have a valid unencumbered RN license in the state(s) of the practicum sites. If students have multiple state licenses, all must be unencumbered. It is the student’s responsibility to notify the School of Nursing if the status of his or her RN license changes. Students will be administratively withdrawn from the program at any point if this status is not maintained.
- A transcultural healthcare experience is required.
- Students must meet all practicum agency requirements. Nurse Practitioner students must have health clearance and documentation of TB, Rubella, and Hepatitis B status; and meet any other requirements of the practicum site before any client contact. A second criminal background check and drug screen (at the student's expense) will be required for all Nurse Practitioner students prior to the first practicum course. Progression in the program is dependent on the results of the reports.
- Any student found to have falsified practicum hours will be immediately dismissed and not allowed to re-enter any graduate nursing program at IWU.
- Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within the major program's maximum time from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled.

Reenrollment

A student who wishes to re-enroll in the Bachelor to DNP - PMHNP program must first contact the appropriate advisor to complete a Request for Re-enrollment form and forward to the Dean for Doctoral Programs or designated academic leader for approval. Following approval, the student may re-enroll in the program through the Office of Student Services and will agree to follow the prescribed plan of study. Students sitting out of a core program for more than 90 days are subject to current tuition rates upon returning. Students re-entering after six months are subject to any changes made in curriculum in the intervening time as well as current catalog policy.

A student may re-enroll in the Division of Graduate Nursing a maximum of two times without an appeal. A request for a third re-enrollment must be accompanied by a petition to the School of Nursing Student Life Council and the Dean of the Division of Graduate Nursing. Re-enrollment will be dependent upon the decision of the Division Dean or the SON Student Life Council.

Any student who is out of class for more than six months must meet the following criteria to continue in the program:

- If a student is out of a nurse practitioner specialization for more than six months, the student must take and achieve an 87% on the track specific competency exam(s) for advanced pharmacology, pathophysiology, and physical assessment.
- The Advanced Physical Assessment exam is only offered onsite. The student will be required to conduct a complete history and physical on a client, including written documentation.
- If the student does not pass the appropriate competency exam(s) with a minimum score of 87%, s/he will be required to audit the pertinent course(s) and satisfactorily pass the appropriate competency exam(s) before being allowed to re-enroll in the graduate nursing program.
- The student requesting re-enrollment is responsible for payment of each competency exam and course audit.

Satisfactory Academic Progress

Students enrolled in a DNP program are regarded as members of the academic community of Indiana Wesleyan University. Students are responsible for conforming to the standards of conduct for adult learners. Continued enrollment in the program is subject at all times to review of the student's academic record and actions with regard to observance of university policies and regulations. Policies and regulations can be found in the *School of Nursing Student Handbook (located within each course)*.

Incomplete Grades - Students are expected to complete the course requirements by the last day of the final workshop. There may be instances when crisis circumstances or events prevent the student from completing requirements in a timely manner. In these rare situations, a grade of "I" (incomplete) may be issued after completing the following process:

- The student must request an "I" from the instructor via email.
- The instructor must obtain approval via email from the program leader.
- The student must have completed at least 75% of the course.

A grade of "incomplete" may be granted only for extenuating circumstances. A student who receives an "incomplete" has ten weeks from the final meeting date of the course to complete course requirements and turn them in to the instructor. If, at the end of the ten-week extension, the student has failed to complete the course requirements the "incomplete" will become an "F." An incomplete cannot be issued if the student fails to meet the attendance requirements.

Probationary Status - Students enrolled in a DNP program will be placed on probation if their GPA falls below 3.25.

Students will be given the opportunity to satisfactorily raise their GPA by the completion of two consecutive courses or six consecutive credit hours, whichever is greater. The student GPA is reviewed after the second course/six credits, and if it has been successfully raised, the probationary status is removed. Academic suspension will result if the student's GPA is not successfully raised.

Academic Suspension - Academic suspension will result if:

- A student fails to clear the academic probationary status within the probationary period of two consecutive courses or six consecutive credit hours, whichever is greater.
- A student with more than one incomplete on record is subject to academic suspension.

In all cases, the suspension will occur once the grades have been recorded in the Registrar's Office. Students will be notified of the academic suspension in writing. Application for readmission may be made after six months. The application must be made in writing to the Dean of Doctoral Programs.

Academic Dismissal

- Upon a second academic suspension in the same program, students are not eligible to reapply to Indiana Wesleyan University.
- Upon a second unsatisfactory grade, students will be academically dismissed and ineligible to reapply for admission into the DNP program.
- Students dismissed due to academic dishonesty are ineligible for readmission to the program.
- Students who fail to complete the program within six years will be administratively withdrawn.

Practicum Hours

A minimum of 1000 graduate level practicum hours are required to be eligible for graduation. Practicum hours will be a culmination of practicum hours completed during the Bachelor to DNP - PMHNP.

Practicum hours may be accrued by completion of work or projects as approved by the course faculty or the Dean of Doctoral Programs or designated academic leader. Further explanation of practicum hours can be found in the DNP Project Manual and NP Clinical Guidelines.

Degree Completion Limits

The Bachelor to DNP - PMHNP program is designed as a lock-step curriculum to be completed in approximately 51 months. Students who do not maintain continuous enrollment will be required to reenroll (as space is available), meet all catalog requirements, DNP Scholarly Project Manual changes, NP Clinical Guideline changes, and incur any changes in program charge or cost. Any exceptions to this policy must be requested in writing to the Dean of Doctoral Programs or designated academic leader.

DNP Scholarly Project Continuation

Doctoral students who do not complete the DNP Scholarly Project by the end of program course work, will be required to enroll in a one-hour DNP Scholarly Project Continuation course continuously until the DNP Scholarly Project is successfully defended. Students will pay the one-credit-hour course tuition, \$500 additional DNP Scholarly Project Advisor fee, and any

other required fees to maintain continuous enrollment. Each continuation course will be ten weeks in length. The maximum number of continuation courses will be seven.

Graduation Requirements

To fulfill graduation requirements students must have completed all of the following:

- All credits required in the program with a minimum GPA of 3.25.
- No grade less than a "B" in any given course.
- Fulfillment of at least 1000 practicum hours.
- Successful completion, defense, and submission of the DNP Scholarly Project.
- Degree requirements must be completed within 78 months of matriculation.
- All financial obligations must be settled in order to receive a diploma.

BSN-DNP Post Baccalaureate Doctor of Nursing Practice - PMHNP Specialization

BDNP - Program of Study

Core Courses

All courses must be completed with a satisfactory grade in order to continue in the program.

GRAD-780	Scholarly Writing	3
DNP-710	Science of Nursing	3
DNP-715	Systems and Organizational Leadership	3
DNP-740	Epidemiology and Population Health	3
PMHN-513	Introduction to Interprofessional Practice for the Psychiatric Mental Health Nurse Practitioner	1
PYC-602	Professional Role Development for the Advanced Practice Nurse	2
DNP-820	Advanced Healthcare Policy	3
PYC-612	Advanced Pharmacology	4
PYC-614	Advanced Pathophysiology	4
PMHN-620	Neuro-Psychopharmacology	2
DNP-870	Critical Inquiry and Data Management	3
DNP-795	Evidence-Based Project Planning	3
DNP-810	DNP Scholarly Project I	3
PMHN-652	Advanced Health Status Assessment for the Psychiatric Mental Health Nurse Practitioner	4
PMHN-622	Diagnostic Reasoning	2
PMHN-630	Psychotherapeutic Modalities Across the Lifespan I	5
PMHN-640	Psychotherapeutic Modalities Across the Lifespan II	5
PMHN-650	Psychotherapeutic Modalities Across the Lifespan III	5
DNP-840	Resource Management in Healthcare	3
DNP-802	DNP Project II	1
DNP-835	Healthcare Across Cultures	3

PMHN-693	Interprofessional Development for the Psychiatric Mental Health Nurse Practitioner	1
DNP-750	Information Management	3
DNP-812	DNP Scholarly Project II	3

School of Health Sciences

The School of Health Sciences is devoted to teaching, scholarship, research, and clinical practice. We seek to improve health and quality of life for people through a Christ-centered ministry of healing by providing learner centered education, clinical care and community engagement for underrepresented communities. With a commitment to excellence, the school serves local, state, national, and international citizens.

School of Health Sciences at a Glance

Mission and Vision

The IWU School of Health Sciences is committed to developing compassionate graduates that are clinically, professionally, and culturally competent for careers in Public Health, Athletic Training, Occupational Therapy, Physical Therapy, and related health professions.

The Indiana Wesleyan University School of Health Sciences seeks to become an influential provider of clinical, inter-professional, and culturally competent health and human service professionals at the local, state, national, and global levels for the Christian community.

Communication with the School of Health Sciences

Address:	Indiana Wesleyan University School of Health Sciences Ott Hall of Sciences and Nursing 4201 South Washington St Marion IN 46953-4974
General Information:	765-674-6901; 866-GO-TO-IWU; geninfo@indwes.edu
School of Health Sciences Administration:	765-677-2035
Admissions:	800-468-6498, ext. 2860; 765-677-2860
Student Account Services:	765-677-2878; SASCustomerService@indwes.edu
Financial Aid:	765-677-2516; apsfinaid@indwes.edu
Office of Student Services:	Registration, Course Information 765-677-2359 student.services@indwes.edu
Registrar's Office:	Transcripts 765-677-2131 registrar@indwes.edu

School of Health Sciences - Policies and Regulations

Academic -School of Health Sciences

Academic Calendar - Courses are offered under the semester hour system. Each major consists of required courses taught in various formats, including but not limited to onsite, online, and blended learning modalities, taken sequentially within a non-traditional academic calendar.

Catalog Governing Graduation - Students must meet the graduation requirements as stated in the university catalog under which they enrolled. Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within the time frame established by the School of Health Sciences must meet the graduation requirements as stated in the catalog under which they enrolled. **Students who withdraw from Indiana Wesleyan University for more than six months will meet the graduation requirements as stated in the catalog under which they resume enrollment.**

Core Requirements - The integrity of the programs requires that the core courses be met at Indiana Wesleyan University. Students are required to complete all core program courses with a passing grade in order to maintain enrollment with their cohort. In general, no waivers are allowed for courses taken at other colleges/universities.

Final class dates as established by the calendar will be the final date for completion of the core curriculum.

Academic Advising

Every student is personally responsible to meet all requirements, including but not limited to stated competencies, grade-point indexes, specified courses, total numbers of credits in each stated area of study, and total number of credits for the degree program identified in the catalog at the time of enrollment.

An advisor is assigned to each student and is available to discuss academic program requirements and other program information. Each student has access to their academic record and degree/major requirements via the Internet and portal.

Academic Standing

Students enrolled in the programs in the School of Health Sciences are regarded as members of the academic community of Indiana Wesleyan University and are responsible for conforming to the standards of conduct as outlined in the student handbook of the student's respective program. Continued enrollment in these programs is at all times subject to review of the student's academic record and of the student's actions with regard to observance of university policies and regulations. Policies and regulations can be found in the student handbook of the student's respective program and/or IWU Catalog.

Placement on Probation - Students enrolled in a School of Health Sciences undergraduate program will be placed on probation if their GPA falls below the minimum standard defined by the program's student handbook in which the student is enrolled. Students enrolled in a School of Health Sciences graduate program will be placed on probation if their GPA falls below 3.0.

Students are given two consecutive terms to satisfactorily raise their GPA. The GPA is reviewed after the second term and if it has been successfully raised, the probationary status is removed. Academic suspension will result if the student's GPA is not successfully raised.

Academic Suspension - Academic suspension will result if:

- A student fails to clear the academic probationary status within the probationary period of two consecutive terms.
- A student has taken a course twice and failed to achieve a satisfactory grade. When this occurs, the student is ineligible to reapply for admission into the program in which the course was repeated.

In all cases, the suspension will occur once the grades have been recorded in the Registrar's Office. Students will be notified of the academic suspension in writing. Application for readmission may be made after six months; however, re-enrollment will depend on the course offerings and could be twelve months following the suspension. The application must be made in writing to the Dean of the School of Health Sciences.

Academic Dismissal - Upon a second academic suspension in the same program, a student is not eligible to reapply to Indiana Wesleyan University.

Admission and Registration

Indiana Wesleyan University welcomes applications for admission from any academically qualified person whose motivation is in keeping with the university's purposes. Admission is based on the careful review of all credentials presented by an applicant, but in no case is admission denied due to race, color, national origin, disability, religion, or sex.

Admission decisions are made without regard to disabilities. All prospective students are expected to present academic credentials that meet or exceed the minimum requirements for admissions. Prospective students with disabilities are not required to identify themselves to Admissions or Disability Services. However, those interested in receiving academic accommodations are encouraged to connect with Disability Services at 765-677-2257 or ADARrequest@indwes.edu as early as possible to allow for a review of documentation and the formulation of an accommodation plan.

Students are admitted in one of the following categories:

- Regular - Students who satisfactorily meet all requirements will be granted standard admission with no restrictions.
- Probation - Students with an entering grade point average (GPA) which falls below the minimum required by the program may be accepted on probation. Probationary status will be removed after the student has completed the first term of the core with a satisfactory GPA (3.0). In case of extended probation, the number of courses to be completed in order to change status will be determined by the Dean of the School of Health Sciences. Any student failing to remove the probationary status will be academically suspended from the program.

International/Non-English Speaking Students - Students who do not speak English as their first and primary language must submit satisfactory scores from one of the following prior to admission to the university:

- Test of English as a Foreign Language (TOEFL). For undergraduate students, a score of at least 550 (paper-based), 213 (computer-based), or 79 (Internet-based) is required for regular academic admission. For graduate students, a score of at least 600 (paper-based), 250 (computer-based), or 100 (Internet-based) is required for regular academic admission.
- International English Language Testing System (IELTS). For undergraduate students a score of at least 6.0 is required; for graduate students a score of at least 6.5 is required; for doctoral students a score of at least 7.0 is required for regular academic admission.

Registration - Registration occurs at the beginning of the student's program. When students submit their intent to enroll form, they are registered for all courses within the program. Therefore, if a student needs to miss an individual course, official withdrawal must be made through the Office of Student Services. Staff will work with the Program Director/Academic Coordinator and the student to make arrangements to retake this class with another cohort at a time that will minimize the impact on the student's financial aid. Students need to be aware that temporary withdrawals could impact their eligibility to receive financial aid based on the standards outlined in IWU's Satisfactory Academic Progress.

A student who has failed to make arrangements for the payment of tuition for a course will have registration in that course cancelled.

Alcohol, Illegal Drugs, and Firearms

Alcoholic beverages, illegal drugs, and firearms are not permitted on Indiana Wesleyan University premises, including rented classrooms and any building or parts of buildings owned or operated by Indiana Wesleyan University. Refusal to comply may result in dismissal from the university.

Attendance Policy

Students enrolled in the School of Health Sciences are expected to attend all sessions of classes for which they are registered. Official excuses may be given by the Dean of the School of Health Sciences for absences due to university-sponsored activities, for illness requiring hospitalization, death of a first-degree relative, or other emergencies. Faculty may not give a penalty for a university-approved absence. The student is responsible directly to the instructor for all classes missed and to see that all work is made up. A student failing to attend classes and not withdrawing officially will receive a grade of "F."

Students may be administratively withdrawn from any registered class that is not attended by the last day to drop a class in any term.

Grading and Evaluation

A letter grade is used in evaluating the work for a course. For the purpose of determining scholastic standing and awarding honors, grade points are granted according to the letter grades and semester hours of credit. The grade point average (GPA) is the number of quality points earned at IWU divided by the number of credit hours attempted at IWU.

Grade	Quality Points (per credit)
A	4.0
A-	3.7
B+	3.3
B	3.0
B-	2.7
C+	2.3
C	2.0
C-	1.7
D+	1.3
D	1.0
F	.0

The following grades are not figured into the GPA:

W
I
CR
NC
AU

Repeated Courses - A student may repeat any course once in which a grade below "C" ("C-," "D+," "D," or "F") was previously earned. Some specific graduate level courses are identified as repeatable and can be repeated if a student earns a grade higher than "C" but below the level required for that specific course. The course may be repeated once.

Whenever a course is repeated, the last grade and credits earned replace the previous grade in computing the student's grade point average (GPA). All entries, however, remain a part of the student's permanent academic record. Duplicate credit hours are not given for two or more passing efforts. A course taken in a classroom format may not be repeated for a grade through independent learning.

Since a course may be repeated once, failure to achieve a satisfactory grade in a course after two attempts will result in academic suspension and ineligibility to complete the major in which the course was repeated.

Incomplete Grades - Students are to complete the course requirements by the last class session. However, extenuating circumstances may prevent the student from completing the course requirements in a timely manner. In these rare situations, to prevent grade penalization, a student may request an incomplete grade ("I") if he/she has met the course attendance requirements and completes the following process:

- Via email communication, the student must request an "I" from the instructor.
- The instructor must obtain approval from the appropriate Program Director.

A student who receives an "I" has until the end of the subsequent term to complete and submit course requirements to the instructor issuing the "I" grade. If the student fails to complete the course requirements in the allotted time, the "I" will automatically become an "F."

Grade Reports - At the end of each course, the instructor submits grades for each student. Grade reports are available online to the student and indicate courses taken, credits received, and grades assigned.

Transcripts - The student's official transcript is prepared by the Indiana Wesleyan University Registrar's Office and will show the course, grade, credit, and dates of instruction for each course. Transcripts will include undergraduate and graduate work with the GPA divided into undergraduate and graduate calculations. Requests for transcripts of coursework at Indiana Wesleyan University must conform with the Privacy Act of 1974, which requires that all transcript requests be submitted in writing and signed by the student, for protection of the student's confidentiality. A transcript is official only when it bears the university seal.

It is university policy not to release a transcript if the student has any financial holds on their record or if he or she is delinquent on any loan received through Indiana Wesleyan University. A \$5 fee is charged for each transcript, with an additional \$2.50 Parchment ordering fee. Payment must be provided, along with a complete address to which the transcript is to be delivered. Please provide a current address if request is to be sent to student's home. Transcript requests can be accessed by visiting <http://www.indwes.edu/Academics/Registrar/Transcript> and submitting the request through the ordering service.

Graduation

Graduation Ceremonies - IWU graduation ceremonies (Commencement) are held three times a year. Degrees are conferred and posted to the student's transcript on these dates. Three additional conferral dates are available in between the graduation ceremonies in which degrees may be conferred and posted to the student's transcript should all requirements be completed.

Students eligible for graduation (Commencement) are notified by the Office of Student Services of procedures and requirements for participation.

Each student must complete an "Application for Graduation" provided by the Office of Student Services. This application indicates the student's intent to graduate and initiates the final evaluation of the student's academic record.

Students are also asked to inform the university as to whether they will be attending the ceremony. This allows the university to determine the number of tickets available for students who are attending. If a student cannot attend graduation due to unforeseen circumstances, the degree is still conferred; however, attendance at a future graduation for that degree is not an option.

Graduation Requirements - All graduation requirements must be met and transcribed by Office of Student Services' established deadline. Students taking internal or external coursework need to ensure that transcripts, grades, and scores are received and transcribed by the deadline date.

Students may only receive one degree per commencement. Students meeting graduation requirements for multiple degrees need to apply for participation in one ceremony per degree. University-approved dual degree programs are an exception to this policy.

Students who have received a degree from IWU and have returned to meet requirements for an additional major at the same degree level will have the second major posted to their existing degree. The second major can only be posted at one of the six conferral dates. Such students are not eligible to participate in a graduation ceremony for the completion second major.

Diplomas - Diplomas are mailed after the conferment of degrees. Diplomas indicate degree earned and date of degree. A student's financial account must be settled to receive a diploma.

Leave of Absence Policy

Indiana Wesleyan University understands there are life events that may require a student to modify class enrollment and schedules. The leave of absence policy is designed to allow students flexibility in their program enrollment to adjust to these life events. The leave of absence policy also extends to students the ability to make up any courses missed during the approved leave.

A student on an approved leave of absence will be considered enrolled at IWU and eligible for an in-school deferment for student aid loans. Federal financial aid and in-school deferment may be negatively impacted if a student fails to apply for the leave of absence or if the application is denied. **This impacts students who receive Title IV federal financial aid (Federal Pell Grants, Federal Supplemental Grants, Federal Stafford Subsidized or Unsubsidized Loans, Federal Parent Loans) or who want to have a federal student loan deferred from payment while in school.**

Students who will be out of attendance for a period of 29 days or more should request a leave of absence. Students out of class for less than 29 days are not eligible for a leave of absence, and a recalculation on current financial aid will be done. Students who are not on federal financial aid programs or who do not have a federal loan in deferment are not required to request a leave of absence.

Students needing to make a change in their schedule need to contact the Office of Student Services to process the registration change. At that time, the leave of absence request form will be emailed to the student. Students must request the leave within 21 days of initiating the registration change. The request for a leave of absence should be made prior to the date the leave is to start. The start date of the leave is the first date of the class or, if the class has already started, the date the registration change is initiated.

An approved leave of absence must meet the following criteria: in the academic year the student has to be in attendance 2 weeks prior to applying for a leave, the request must be received within 21 days of the registration change; the request must be made prior to the start of the leave (first day of class); the reason for the request must be one approved by IWU's Leave of Absence Committee (military, medical, jury duty, loss of job, family emergency, employment emergency, transfer of coursework, passing pre-requisite requirement, changing programs, administrative cancellation of core classes, or other reasons as approved by the Leave of Absence Committee).

The leave of absence together with any additional leaves of absence must not exceed a total of 180 days in any 12-month period. Time in excess of 180 days will not be approved. A student may request an extension to a leave providing the request is made before the end of the leave, there are unforeseen circumstances which prevent the return from the leave, and the total number of days of approved leave do not exceed 180 in a 12-month period. A maximum of two leaves of absence are allowed during a 12-month period. Documentation is required for an extension on a leave. Documentation for each circumstance will vary; the student is required to provide whatever paperwork from a third party will attest to the circumstance outlined on the application form. Examples would include physicians' statements, letters from employers, letters from pastors or counselors, court documents, etc. Documentation is also required if a request is submitted after the 21 day deadline, and needs to address the reason for the delay in the submission of the request.

Failure to return from an approved leave of absence nullifies the approved leave and may have an impact on student loan repayment terms as well as the grace period. The first day of the leave will be reported as the beginning of the grace period for loan deferment. Students may return early from an approved leave of absence prior to the leave end date. The leave will be shortened according to the student's return date.

Students will not receive disbursements of Title IV student loan financial aid funds during the leave. Students are not deferred from making regularly scheduled payments to the Accounting Office for normal fees incurred. Any change in registration can impact current financial aid regardless of approval or denial of the leave of absence request. Questions about impact on current financial aid should be directed to the Financial Aid Office at 800-621-8667 ext. 2516. Students on an approved leave of absence will be reported as such and will be eligible for in-school deferment of previous loans. Students whose request for a leave of absence is denied will be reported as withdrawn and the grace period for loan repayment will go into effect.

Military Leave of Absence Policy

The Higher Education Opportunity Act enacted on August 13, 2008, states that a university may not deny admission or readmission to a service member for reasons relating to that service. The service member qualifies if the school is given notice of absence for service, the cumulative length of absence does not exceed five years, and the student gives notice of his or her intent to return.

Indiana Wesleyan University complies with this act with the following:

Academic:

- Students are not required to reapply and are not charged a readmission fee upon return.
- Students are readmitted at the same academic status (program enrollment status, number of completed credit hours, academic standing) before deployment. Students may return under the catalog that was in effect before deployment. Student may find differences in their programs or the catalog if the programs are no longer offered, or changes have occurred due to external accrediting bodies, licensing board or other external agencies.
- Leave time does not count toward the total time required to earn the degree.
- Students will be promptly readmitted in the next class or classes in a program, will qualify for priority/early registration, and may not be denied re-enrollment in a class based on class size.

Financial:

Students are required to complete a Military Leave of Absence Request. When the request is approved, students' accounts will be adjusted as necessary.

Financial Aid:

Indiana Wesleyan University is committed to assisting military students in navigating the impact that active duty will have on financial aid. It is important that each student have conversation with the Financial Aid office to ensure proper paperwork and processes are covered as it relates to a leave of absence.

Students with federal financial aid, federal loan obligations, or military tuition assistance must contact their lenders and/or the military education office to ascertain their loan repayment status or repayment of tuition assistance during the leave of absence.

Petitions, Appeals, Grievances

During a student's academic career, there may be occasion to file a petition, an appeal or a grievance.

- A petition is used to request an exception to an academic policy.
- An appeal is used either to request a change in grade or to appeal the decision of a petition.
- An academic policy and non-academic policy grievance involves those situations in which a student believes that the university has not followed published policies regarding an academic or non-academic decision or discrimination based on race, national origin, color, sex, disability, or age, including Title VI, Title IX, and Section 504.

Students taking courses outside of the School of Health Sciences are expected to follow the guidelines established by the Principal Academic Unit (e.g., School of Nursing, College of Arts and Sciences, College of Adult and Professional Studies) from which the course is taken for matters pertaining to courses/classes/policies.

Grade Appeal - School of Health Sciences

Indiana Wesleyan University follows generally accepted college and university practice in the development of academic policies, the operation of classrooms, and use of grading techniques. The university allows its instructors independence in following generally accepted practices. A student who wishes to appeal a course grade must abide by the procedures that follow.

Time frames referenced within are based on the ordinary grade appeal process. More time may be necessary in the event of a lengthy investigation, hearing, illness, university breaks, or other unforeseen circumstances. All grade appeals, including documentation, recommendations, and decisions, are reported to the School of Health Sciences Dean's office. Because the appeal process is a private university administrative process, legal counsel or representation is inappropriate.

Grade Appeal

A grade appeal involves only those situations in which a student believes that an instructor (a) has not followed fair grading practice or (b) has not followed his or her published grading policy. A student who wishes to appeal a grade based on one or both of these reasons must follow these procedures:

Informal Process:

- The student should contact the professor for a full explanation of the grade given and the basis for making the grade within 10 days of the posting of the grade.
- The informal process may end at any time and the complainant may begin the formal process as described below.

Formal Process:

Step 1

- If there is no resolution during the informal process, the student may file a grade appeal request form, which can be obtained from the School of Health Sciences' Dean's office. If a properly completed grade appeal request form is not received by the Program Director* within 20 days of the grade posting date, the student forfeits further right to appeal.
- After the university receives the grade appeal request form, the director will notify the instructor on the nature of the appeal, provide the faculty grade appeal response form to the instructor, and seek to mediate the dispute through the following steps:
 - Discussion of the facts of the case seeking resolution within 10 days.

- If the faculty member's stated policy for calculating the grade has not been followed, the Program Director will insist that it be followed. The role of the Program Director or Dean is not to re-grade the assignment(s).

Step 2

- If the instructor agrees that the grade should be changed, the instructor will change the grade and the academic record will be updated.
- If the instructor does not agree that the grade should be changed, the Program Director will request a second reading of the specific paper or examination by two faculty members with knowledge in the academic discipline. They will submit their completed rubrics or evaluations to the Program Director within 10 days.
- The grade appeal form, faculty grade appeal response form, and the evaluation of the specific paper or examination will be submitted to the School of Health Sciences Student Development Council.
- Upon receipt of the request for council review from the student, the matter will be brought to the next regularly scheduled School of Health Sciences Student Life Development meeting. (NOTE: The Council reserves the right to seek clarification from the student, additional graders, or the instructor). If the matter involves a member of the council, then that individual will recuse himself/herself from deciding the appeal.
- The Council will notify the student of its decision, which will be final.
- The complainant will be notified of results at each step of the grade appeal process by the chair of the School of Health Sciences Student Development Council.
- All grade appeals, including documentation, recommendations, and decisions related to federal or state regulations, will be reported to the Dean of the School of Health Sciences.
- Depending on the situation, the timeline may be expedited.

*If the matter involves the Program Director as the instructor, the Dean of the School of Health Sciences will assume the role of the Program Director for the purpose of this process.

Academic Policy Appeal - School of Health Sciences

An academic policy appeal involves only those situations in which a student is seeking recourse from (a) a university academic petition decision; or (b) alleged discrimination on the basis of race, national origin, color, sex, disability, or age, including alleged violation of Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments Acts of 1972, Section 504 of the Rehabilitation Act of 1973, the American with Disabilities Act of 1990, or other state or federal legislation.

Time frames referenced within are based on the ordinary academic policy appeal process. More time may be necessary in the event of a lengthy investigation, hearing, illness, university breaks, or other unforeseen circumstances.

Academic Policy Grievance - School of Health Sciences

An academic policy grievance involves those situations in which a student believes that the university has not followed published policies regarding an academic decision or discrimination based on race, national origin, color, sex, disability, or age, including Title VI, Title IX, and Section 504. Examples of academic policies include but are not limited to admission criteria, readmission criteria, etc.

All academic policy grievances will be reported to the Dean of the School of Health Science. Because the grievance process is a private university administrative process, legal counsel or representation is inappropriate.

A student who wishes to file an academic policy grievance must follow these procedures:

- Level 1 - The student must first contact the person whom the student believes did not follow published policies, within 10 business days for a full explanation of the policy and how the policy was or was not followed.
- Level 2 - If the policy was not followed or the student disputes the way in which the policy was applied, then the student may obtain an Indiana Wesleyan University School of Health Sciences Academic Grievance and Appeal Form from the School of Health Sciences' Dean's office requesting such a review. If a properly completed form is not received by the SHS Dean's office within 10 business days of the date on which the event that gave rise to the complaint occurs, then the student will forfeit any further right to appeal. If this is the case then the Dean will notify the student of the decision, otherwise the matter will move to Level 3.

- Level 3 - If the matter is not satisfactorily resolved and the Dean's office receives a properly completed form within the stated time frame as outlined in Level 2, then the Dean will charge the School of Health Sciences Student Appeals Committee to review the matter. The School of Health Sciences Student Appeals Committee will notify the student of its decision, which will be final.

Policy on Academic Credentials and Programs

This policy applies to all academic units of the university.

Indiana Wesleyan University awards academic credentials (degrees and certificates) to students who complete defined programs of study. Each credential is defined in terms of a set of essential learning outcomes, which may include discipline-specific and general education outcomes, as well as credit hour and other specifications. Each program of study for a particular credential maps the credential learning outcomes to a series of credit-bearing courses.

As appropriate, given the learning outcomes and alignment of involved programs and courses, credits may be shared between academic credentials and sub-credentials awarded coevally, within the following boundaries.

- The student must fulfill all of the requirements for any credential awarded.
- Credits may be shared between a major and a minor, as long as the minor includes at least 15 unique credit hours unshared with any other major or minor.
- Credits may be shared between two minors, as long as each minor includes at least 15 unique credit hours unshared with any other major or minor.
- Credits may be shared between two undergraduate majors as long as there are 51 unique (unduplicated) credit hours between the two majors.
- Credits may be shared between two graduate majors as long as two thirds of the credits in each major are unique (unduplicated).
- Up to three credit hours may be shared between a certificate and a minor.
- Up to six credit hours may be shared between a certificate and a major (undergraduate or graduate).
- A major or minor may be added to a previously awarded baccalaureate degree. The student must complete all of the course requirements for the major or minor and a minimum of nine new credits hours must be earned. New general education requirements need not be met to post an additional major or minor. Students adding a major or minor are not eligible to participate in commencement ceremonies again. The additional major or minor will be posted to the transcript only on one of the conferral dates.

As appropriate, given the learning outcomes and alignment of involved programs and courses, credits applied to a previously-awarded IWU academic credential may be applied, without surrender of the prior credential, to another IWU academic credential within the following boundaries.

- The student must fulfill all of the requirements for any credential awarded.
- For credits from a prior IWU academic credential to be applied to a second IWU academic credential, the second academic program must be started within ten years of the awarding of the first credential. Exceptions must be approved by the dean (or equivalent) of the school sponsoring the academic program of the second credential. Individual academic programs may specify more strict credit-age limits if warranted by the discipline.
- The credits from a previously-awarded undergraduate certificate may be applied to fulfill the requirements of an associate's degree or a bachelor's degree.
- Up to 6 credits from a previously-awarded associate's degree or bachelor's degree may be applied to fulfill the requirements of an undergraduate certificate.
- The credits from a previously-awarded associate's degree may be applied to fulfill the requirements of a different associate's degree, as long as each credential has at least 25% unique credits.
- The credits from a previously-awarded associate's degree may be applied to fulfill the requirements of a bachelor's degree.
- The credits from a previously-awarded bachelor's degree may be applied to fulfill the requirements of a different bachelor's degree, as long as each credential has at least 25% unique credits.

- The credits from a previously-awarded bachelor's degree or undergraduate certificate may be applied to fulfill the requirements of a master's degree, limited by the provisions of the Undergraduate and Graduate Credit Crossover Policy.
- The credits from a previously-awarded graduate certificate or post-masters certificate may be applied to fulfill the requirements of a master's degree.
- The credits from a previously-awarded graduate certificate or post-masters certificate may be applied to fulfill the requirements of a doctor's degree.
- Credits from a previously-awarded master's degree or doctor's degree may be applied to fulfill up to 1/3 of the requirements of a graduate certificate.
- The credits from a previously-awarded master's degree may be applied to fulfill the requirements of a different master's degree, as long as each credential has at least 50% unique credits.
- The credits from a previously-awarded master's degree may be applied to fulfill the requirements of a doctor's degree, as long as the doctor's degree has at least 50% unique credits.
- The credits from a previously-awarded doctor's degree may be applied to fulfill the requirements of a different doctor's degree, as long as each credential has at least 50% unique credits.

Withdrawal/Change in Status

A student who finds it necessary to withdraw from the program or to take a temporary leave of absence is required to contact the Office of Student Services to complete this process. Students in an online course must request the withdrawal prior to the beginning of the last workshop. Failure to initiate an official withdrawal will result in a "No Credit" or an "F" grade for the student in those related courses.

A student who is temporarily withdrawing may request an individual leave of absence up to 180 days in a 12 month period. A student cannot request more than two leaves during a 12 month period, and the total number of days on leave may not exceed 180 days within a 12 month period. All leaves must be requested through the Office of Student Services.

If a student officially withdraws after a course has started, a grade of "W" will be assigned. An "F" will be assigned to a student who stops attending but does not officially withdraw. Students who never attend a class and do not withdraw will be administratively withdrawn from the course and from all subsequent courses. Students must then go through the normal readmittance process to return to class.

Students who are unable to complete a course or who receive an unsatisfactory grade for their specific program will be allowed to repeat that course with another group of students if arrangements are made with the Office of Student Services and the School of Health Sciences. Tuition and fees will be charged for repeating the course.

Students withdrawing from the first term of a core program must withdraw from the entire program and re-enter with another cohort..

If, at a later time the student wishes to re-enter the program, a re-entry form must be submitted to the Office of Student Services. Receipt of the signed application will initiate a review of the student's academic file to determine remaining requirements. A student who was academically suspended from any of the School of Health Sciences programs may make application to the Dean of the School of Health Sciences for readmission after six months. Students re-entering a core program after six months or more are subject to any changes in curriculum upon returning.

Any change in registration may have an impact on the student's financial aid. Students should always check with the financial aid office before initiating a registration change.

Financial Aid - School of Health Sciences

Types of Student Financial Aid Available

The following types of student financial aid are available to persons enrolled as degree-seeking students who meet the eligibility criteria for the aid type. Complete fund profiles may be found online at <https://www.indwes.edu/Financial-Aid/Adult-and-Graduate/Types-of-Aid>.

William D. Ford Federal Direct Loan – is available to students who file the FAFSA and all other required student financial aid forms and who meet all federal criteria for eligibility. The maximum annual loan amount is \$20,500 for graduate students. The lifetime maximum borrowing limit for graduate programs is \$138,500 (including undergraduate borrowing). Interest rates

are set on July 1 each year and are fixed rates. For July 1, 2019, through June 30, 2020, the interest rate is 6.08% for unsubsidized Federal Direct Loans for graduate students.

A student's total financial assistance, including loans, may not exceed the calculated cost of attendance for the program. Students with unsubsidized loans may elect to make monthly interest payments to the lender or allow the accumulated interest to accrue until repayment, which begins six months after the student ceases to be enrolled as at least a half-time student. Upon graduation or termination of studies, the student is given a six-month grace period during which no interest or principal payments are due on subsidized loans and during which only interest accrues on the unsubsidized loans. The standard minimum monthly payment is \$50, but the amount varies based on the total amount of the outstanding loans upon which the student is paying and the type of repayment plan the student has chosen.

Graduate PLUS Federal Direct Loan – is a federal loan with a fixed 7.08% interest rate available to graduate students who have remaining cost of attendance not met by an unsubsidized William D. Ford Federal Direct Loan. This is a credit-based federal loan.

Military Preferred Tuition Discount – is a tuition discount to all active duty military personnel, National Guard, Reserves, retirees, veterans, spouses, surviving spouses, dependents with educational benefits, and DoD employees. Students must submit a discount application, available online at https://www.indwes.edu/adult-graduate/financial-aid/current_military_preferred_tuition_application_2019.pdf.

Educational Partner Discount – is a tuition discount given to students employed by one of IWU's educational partners. Students must submit a discount application, available from your program representative or by emailing N&Gdiscounts@indwes.edu.

Yellow Ribbon Award – is an award that does not have to be repaid and is available to eligible students who receive Chapter 33 GI Bill benefits. The amount eligible students receive reflects 50% of the tuition expenses that exceed the highest public in-state undergraduate tuition rate. The VA matches that contribution to cover fully the tuition costs.

General Eligibility Requirements

In order to receive federal and/or state student financial aid, students must meet the following criteria:

- Must have completed the Free Application for Federal Student Aid (FAFSA) including signing all certifying statements.
- Must be a U.S. citizen or eligible noncitizen.
- Must have a valid Social Security number (with the exception of students from the Republic of the Marshall Islands, Federated States of Micronesia, or the Republic of Palau).
- Must be registered with Selective Service, if required.
- Must not be in default on a Title IV loan or owe a Title IV grant or loan overpayment.
- Must not have borrowed in excess of annual or aggregate Title IV loan limits.
- Must certify that they will use Title IV aid only to pay educational costs.
- Must not have enrolled in multiple institutions solely to obtain Title IV credit balance funds to pay expenses not educationally related.
- Must not have a disqualifying drug conviction.
- Must be enrolled as a regular student (cannot be unclassified) in an eligible degree or certificate program.
- Must maintain Satisfactory Academic Progress (SAP) as outlined in IWU's SAP Policy.
- Must show qualification to obtain a college education by having a high school diploma, GED certificate, or a high school education in a homeschool setting approved under state law.
- Must maintain enrollment in classes.

Per federal regulations, incarcerated students are not eligible for federal student financial aid. Incarcerated students or students who become incarcerated after receiving federal student financial aid funds should contact the Financial Aid Office.

Loan Repayment Chart

The following chart shows estimated monthly payment amounts based on a standard 10 year repayment plan. Learn more about current interest rates or other repayment plans online at www.studentaid.gov or www.finaid.org.

Interest Rate	5%	6.5%	8%
Amount Borrowed	Monthly Payment Amount		
\$5,500	\$58	\$62	\$67
\$8,500	\$90	\$97	\$103
\$15,000	\$159	\$170	\$182
\$20,000	\$212	\$227	\$243
\$30,000	\$318	\$341	\$364
\$40,000	\$424	\$454	\$485
\$50,000	\$530	\$568	\$607
\$60,000	\$636	\$681	\$728
\$70,000	\$742	\$795	\$850

How to Apply for Student Financial Aid

Students who wish to be considered for federal and/or state student financial aid must complete the Free Application for Federal Student Aid (FAFSA). Links to the application process online are provided at <https://www.indwes.edu/Financial-Aid/Adult-and-Graduate/Apply-For-Aid>:

- When completing the FAFSA (direct link is <https://fafsa.gov>) you must list IWU's Title IV Code, 001822, or IWU will not receive your FAFSA information from the federal processor.
- You must disclose any additional funding you will receive from employer reimbursement, vocational rehabilitation, or private scholarships to help pay for your education. To facilitate this requirement, complete the Other Aid Source Disclosure Form.
- If loans are desired, students must complete the Loan Entrance Counseling Session and William D. Ford Federal Direct Loan Master Promissory Note online (direct link is <https://studentloans.gov/>). You must have an established Federal Student Aid (FSA) ID and password in order to complete these items. It may be necessary to wait three days from the time you first create your FSA ID before trying to sign in to this website. For each item, you must enter "Indiana" in the School State field even if you attend classes in another state or online.
 - Entrance Counseling Session: Select Complete Loan Counseling (Entrance, Financial Awareness, Exit) from the menu, and on the next page click on the Start button next to Entrance Counseling (Required). Add IWU as a School to Notify and select the appropriate Student Type for your current degree pursuit (undergraduate or graduate).
 - Master Promissory Note: Click on Complete Loan Agreement (Master Promissory Note), from the menu and click the Start button next to MPN for Subsidized/Unsubsidized Loans from the next page.
 - The Financial Aid Office's standard practice is to originate federal student loans for the amount of a student's maximum eligibility. If you wish to have a lesser loan amount awarded than your maximum eligibility, complete the Reduced Loan Request form.

Once the above steps have been completed, be certain to:

- Quickly respond to requests for additional information from the Financial Aid Office. You may be asked, as required by federal regulations, to provide items for review in a process called Verification. Some items that may be requested are: a completed Verification Worksheet, a completed and notarized Identity and Statement of Educational Purpose Form, and a signed copy of your Federal Income Tax Return (and your spouse's or parents' as appropriate).

- Fully complete all forms. Forms filled out incorrectly or submitted to the wrong office or location could complicate your approval to begin classes or delay your student financial aid awards package.

How and When Student Financial Aid is Disbursed

Federal Direct Loans are disbursed as a credit to the IWU student account, generally in one payment per term with that disbursement occurring 6 days after the start of the first class attended in the term.

All other types of aid are awarded and disbursement dates set as the necessary paperwork is received.

All financial aid forms and information submitted online must be received at least three weeks before a planned class start.

Applying for student financial aid does not remove responsibility for payment. If the funding is not received, the student must pay all outstanding balances immediately.

How Eligibility is Determined and Student Financial Aid is Awarded

- All forms and information submitted online must be received in the Financial Aid Office before eligibility can be determined. In general, award amounts are based on a student's Expected Family Contribution found on the Student Aid Report, a student's enrollment status, the cost of attendance, and other estimated financial assistance. The Financial Aid Office will award a student for his or her maximum eligibility in scholarship, grant, and loan funds unless otherwise instructed in writing. Complete the Reduced Loan Request form to request a loan amount less than the maximum.
- Students in non-term programs must be scheduled for a full academic year, according to the academic year definition for the program in which the student is enrolled, or to degree completion for student financial aid to be awarded. Students in term-based program must be enrolled at least half-time for the term for federal loan funds to be disbursed. Any changes to planned enrollment may affect the amount and/or disbursement date(s) of aid for which the student may qualify.
- The Financial Aid Office will email notification to the IWU student email account that student financial aid has been awarded and is available for review online via the student portal at <https://myiwu.indwes.edu>. This secure website will indicate the types and amounts of aid for which the student qualifies. To decline all or a portion of the awarded aid, the student must submit a written request to the Financial Aid Office or all awarded aid will disburse to the IWU student account, as appropriate. Complete the Reduced Loan Request form to request a loan amount less than the maximum. The student does not need to contact the Financial Aid Office to accept an awards package.

Satisfactory Academic Progress (SAP)

Students are expected to maintain Satisfactory Academic Progress toward the completion of their course of study. This includes:

- Enrolling in and attending class as well as completing assignments and projects.
- Earning at least the minimum GPA required to maintain good academic standing in the student's primary degree or certificate program.
- Earning passing grades in a minimum of 67% of all credit hours attempted.
- For undergraduate students, completing the program within 150% of the credit hours normally required to complete the course of study (e.g., if the program requires 120 credit hours to complete, then the student may attempt no more than 180 credit hours) or, for graduate students, within the maximum time allowed by the academic department to complete the degree.

Academic progress is reviewed after the end of each term/award period. Students who fail to make satisfactory academic progress will be placed onto SAP Warning or Suspension, as appropriate, per the policy requirements. Students with mitigating circumstances (which may include, but is not limited to, death in the family or grave illness of the student or close family member) may appeal termination of federal student financial aid eligibility due to failure to make academic progress by submitting a SAP Appeal Form, written explanation, and supporting documentation to the SAP Appeals Committee through the Financial Aid Office. The entire SAP Policy is available for review online at <https://www.indwes.edu/Financial-Aid/Adult-and-Graduate/Resources>.

Leaves of Absence, Withdrawals, and Return of Funds

A student may request leaves of absence through the Office of Student Services for breaks in attendance 180 days or less in any 12-month period. In the case there is an approved break between classes, a leave of absence will be reported to the lender, but

no loan repayment will be required. If additional circumstances arise that prohibit the student from returning to class as scheduled, the student should contact the Financial Aid Office to discuss options. For a break between classes of more than 180 days in any 12-month period, the university is required to report non-enrollment information to the lender, and the student will be required to begin repayment of any student loans (see your loan promissory note for further information).

If a student finds it necessary to withdraw from the program, withdraw from a course or courses without an approved leave of absence, or take leaves of absence that exceed 180 days in a 12-month period, a federal student financial aid Return of Funds calculation will be performed. This calculation determines how much federal student financial aid has been earned and is based on the number of days attended during the term/payment period when the student withdraws. The amount of federal student financial aid funds to be returned by IWU to the funding source is based on the amount of those funds that the Return of Funds calculation determined were not earned by the student. The following is an example of the Return of Funds calculation:

- The student begins class on June 28 and the term/payment period runs until January 17.
- The student withdraws from the program on October 4.
- The term/payment period has 152 calendar days in it (not including break periods) and the student completed 86 days which is 56.6% of the payment period.
- The amount of the funds to be returned will be 43.4% of the federal student financial aid funds received.
- The portion of the federal student financial aid funds that the school must return is equal to the lesser of:
 - The institutional charges multiplied by the unearned percentage of your funds, or
 - The entire amount of excess funds.

The Financial Aid Office will determine the amount of the return of funds that is owed by IWU and the amount, if any, that is owed by the student. For any loan funds that are owed by the student, the student (or the parent for a Direct PLUS Loan) repays in accordance with the terms of the promissory note (e.g., scheduled payments are to be made to the holder of the loan over a period of time). A letter will be sent to the student indicating the results of the Return of Funds calculation and the amount of the return of funds, if any. The student will earn 100% of the federal student financial aid funds received for the term/payment period if the return of funds calculation shows the student completed 60% or more of the term/payment period. Additionally, state grant awards may be recalculated if the student drops below the minimum amount of credits and/or if tuition and fee charges must be revised as a result of the schedule change.

Funds will be returned to the federal student financial aid programs in the following order: unsubsidized Federal Direct Loan, subsidized Federal Direct Loan, Federal Perkins Loan, Federal Direct PLUS Loans, Federal Pell Grant, Federal SEOG, Federal TEACH Grant and other Title IV grants. The student will have 45 days to contact the Financial Aid Office to make arrangements to repay any federal grants that are owed by the student. Failure to make arrangements or to pay back the federal grants will mean the student is no longer eligible to receive federal student financial aid at any institution until full repayment.

The requirements for Title IV program funds when a student withdraws are separate from IWU's refund policy. Therefore, a student may still owe funds to the school to cover unpaid institutional charges. A student who requests the credit balance from his or her IWU student account and then makes registration changes may be required to repay funds to the university and/or to the student financial aid programs.

Student's Rights and Responsibilities

As a student, you have the right to know:

- What financial assistance is available, including information on all federal and state programs.
- The deadlines for submitting application for each of the student financial aid programs available.
- The cost of attending the school's programs and the school's refund policy.
- The criteria used by the institution to select financial aid recipients.
- How the school determines your financial need. This process includes how costs for tuition, fees, books, and living expenses are considered in your budget.
- What resources (such as employer reimbursement, other financial aid, etc.) are considered in the calculation of your need.
- How much of your financial need, as determined by the institution, has been met.

- An explanation of the various programs in your student financial aid package. If you believe you have been treated unfairly, you may request reconsideration of the award that was made to you.
- What portion of the student financial aid you received must be repaid, and what portion is grant aid. If the aid is a loan, you have the right to know the loan interest rate, the total amount that must be repaid, the payback procedures, the length of time you have to repay the loan, and when the repayment is to begin.

As a student, you are responsible to:

- Review and consider all information about the school's program before you enroll.
- Complete all required forms accurately and submit them in a timely manner to the correct address.
- Pay special attention to, and accurately complete, your FAFSA. Errors can result in delay of receipt of your student financial aid funds. Intentional misreporting of information on application forms for federal student financial aid is a violation of law and is considered a criminal offense subject to penalties under the U.S. Criminal Code.
- Return all additional information, verification, corrections, and/or new information requested by either the Financial Aid Office or the FAFSA central processor.
- Read and understand all the forms that you are asked to sign and keep copies of them.
- Accept responsibility for all agreements you sign.
- If you have a loan, notify the lender of changes in your name, address, or school status.
- Know and comply with the deadline for application or reapplication for aid.
- Know and comply with the school's leave of absence or withdrawal policy/procedures.
- Repay student loans in agreement with the loan promissory note.

Further Information

The Financial Aid Office staff is here to assist in any way possible. If you have questions about any information pertaining to student financial aid, please contact: Financial Aid Office, IWU -National and Global, Indiana Wesleyan University, 1900 West 50th Street, Marion, IN 46953-9393. Voice 800-621-8667 option 4, 765-677-2516, Fax 765-677-2030, Email IWUfinaid@indwes.edu.

Financial - School of Health Sciences

Tuition and Fees

The total cost of the program, including tuition and any fees, will be determined prior to the student's enrollment.

Services for Students - School of Health Sciences

Academic Advising

The purpose of academic advising is to support students from enrollment to completion of degree requirements. Advisors help students understand all degree requirements and options to meet those requirements. Advisors also assist students in understanding policies and procedures, and communicating with departments such as Financial Aid and Accounting.

An academic advising team is assigned to each individual student and advises that student throughout the duration of his or her academic program. Advisors are available to meet one-on-one with students face to face, through email, by phone, or via video conference.

It is important that students maintain contact with their academic advising team in order to ensure timely progression toward degree completion as well as appropriate scheduling for maximum financial aid benefit.

Athletics

The Indiana Wesleyan University athletic program is an integral part of the institution's total education program, subject to the same aims, policies, and objectives as other institutional programs. The four core values of the Department of Intercollegiate Athletics are Spiritual Growth, Academic Excellence, Leadership Development, and Athletic Excellence.

The Wildcat men compete in intercollegiate soccer, tennis, cross-country, basketball, baseball, golf, and track and field. Memberships are held in the NAIA (National Association of Intercollegiate Athletics), the NCCAA (National Christian College Athletic Association), and the MCC (Mid-Central Conference).

The Wildcat women compete in intercollegiate soccer, tennis, golf, cross-country, volleyball, basketball, softball, and track and field. Memberships are held in the NAIA (National Association of Intercollegiate Athletics), the NCCAA (National Christian College Athletic Association), and the MCC (Mid-Central Conference). Our co-ed competitive cheer team competes in NCA National Competitions as well as cheering at all home basketball games.

The physical education and intramural sports departments provide vital programs to the students as well. Lifetime sport participation is emphasized in the physical education instruction program, while the intramural sports program allows students to pursue leisure time needs and interests in an organized and competitive manner.

Chaplaincy Program

Spiritcare, the Chaplaincy Program for IWU National & Global Campus, is a ministry that seeks to care for the spiritual needs of adult students by providing Christ-centered support, resources, and services. This is done primarily through online and onsite classroom visits, structured devotionals, direct emails, and Portal content. The goal is to provide supportive opportunities for the growth of the complete person. On-site and online students have direct contact with a caring pastor shepherd. Spiritcare offers help, hope, and healing for students in crises. Chaplains can provide the following:

- Confidential and caring support for student and family members as requested.
- Spiritual guidance and prayer support.
- Intervention and support during life crises and emergencies.
- Referrals to Biblical, private counsel and support groups for special needs.
- An opportunity to be referred to a local pastor and a local church congregation for students seeking to grow in their faith.

Students may obtain additional information about the Spiritcare Chaplaincy Program through the student portal at myiwu.indwes.edu/Chaplaincy or by contacting the Office of Student Services at 800-621-8667 ext. 2359.

Community Standards

Indiana Wesleyan University is a Christian university of higher education that upholds high standards of personal and professional conduct. Such standards include a classroom environment that promotes a positive learning environment and a professional instructional climate.

Students are expected to conduct themselves in a professional manner with respect for the rights of both students and faculty. The university or its representatives reserve the right to act in situations where student behavior violates established policy or detracts from the ability of students or faculty to function effectively in the classroom. Such action may include disciplinary procedures issued by the faculty or suspension from the program. (NOTE: All discussion room and live chat postings for online courses are recorded and can be reviewed at the discretion of the university.)

Only regularly enrolled students may attend class unless granted permission by an administrator and arrangements are made with the instructor.

Drug Abuse Prevention

Drug abuse in the United States has become a major problem, and students at Indiana Wesleyan University are not immune. If you need assistance with a drug abuse problem, we encourage you to seek help at your local community drug abuse prevention center. To talk to someone in a strictly confidential atmosphere, please feel free to contact The Center for Student Success (800-332-6901) at our Marion campus. All conversations are private and will not affect your attendance at the university.

If you would like to talk to someone outside Indiana Wesleyan University, please feel free to call one of the following numbers, or a hospital or treatment center in your area:

1. The National Cocaine Hotline, 800-COCAINE, 800-262-2463.
2. National Institute on Drug Abuse, 5600 Fishers Lane, Room 10A-30, Rockville, MD 20857, 800-662-HELP, 800-662-4357.

Expectations for Personal and Professional Conduct

Indiana Wesleyan University is a Christian university of higher education that upholds high standards of personal and professional conduct. Such standards include a classroom environment that promotes a positive learning environment and a professional instructional climate.

Students are expected to conduct themselves in a professional manner with respect for the rights of both students and faculty. The university or its representatives reserve the right to act in situations where student behavior violates established policy or detracts from the ability of students or faculty to function effectively in the classroom. Such action may include disciplinary procedures issued by the faculty or suspension from the program. (NOTE: All discussion room and live chat postings for online courses are recorded and can be reviewed at the discretion of the university.)

Only regularly enrolled students may attend class unless granted permission by an administrator and arrangements are made with the instructor.

Food

Within the Barnes Student Center there are a variety of campus dining options. The food service contractor provides well-balanced meals at reasonable cost.

Commuter students are encouraged to eat their meals in the Baldwin dining room or the Wildcat Express. Commuter students may purchase points through Pioneer services that are applied to their ID card and used on a declining balance system.

Health Services

Students must submit a health history with required immunizations and insurance information as part of the admissions process to Indiana Wesleyan University. For those accessible to the IWU-Marion campus, the university Health Center is staffed by registered nurses, a nurse practitioner, and a part-time physician and serves students as well as faculty/staff. Students may be seen on a walk-in basis by a registered nurse or by appointment with the nurse practitioner and the physician. There is a fee to see the nurse practitioner and the physician, which can be billed to the student's insurance or paid by students. The Health Center has some prescription medications, including antibiotics, for a fee.

IMPORTANT: All students need to provide for their own health insurance. Health insurance is strongly encouraged for all students. The university has available a student health insurance plan for students that are not covered through parents, guardian, or employee. For information regarding student health insurance, contact the Health Center at healthcenter@indwes.edu.

Inclement Weather Procedures

The university is reluctant to postpone or cancel classes because the schedule is already very compressed and it is difficult to schedule make-up classes when needed. In order to make the most informed decisions possible, the university gathers information from the National Weather Service, State Police agencies, and site managers and personnel (when appropriate). Unfortunately, the university cannot make the decision based on an individual student's geographical situation and the driving distance to and from class. Students should be aware, however, that they are expected to use discretion and not to take unreasonable risks. If students choose not to attend class, they must notify their instructor and make appropriate arrangements for make-up work. Decisions to postpone or cancel classes will be announced by the university. Regional locations will be judged by the Regional Deans. In the event it becomes necessary for a Regional Dean to recommend to the Chancellor for IWU-National and Global campus a weather related or emergency closing or postponement for onsite classes, the appropriate Program Director will work with affected faculty and students to make up the missed class session through an online alternative class session by observing the following guidelines:

Instructors will contact students on the date class is cancelled with written requirements for making up the cancelled class session through an online alternative.

In the event an onsite class session is cancelled that is deemed significant to the specific program (e.g., program orientation, the first class session of a program, the last class session of a program, etc.), the Regional Dean will petition the appropriate academic leaders to arrange a new date to make up the cancelled class session prior to the next scheduled class session.

To satisfy attendance requirements and earn participation points (if applicable), all assignments associated with the cancelled class session must be submitted prior to the start of the next scheduled class session.

Postponement decisions for evening classes will be made by approximately 3:00 p.m. on the day of class. Decisions about Saturday classes will be made the evening before, when possible, but may be made during the early morning hours on the

Saturday of class if necessary. No notification will be made unless classes are postponed or cancelled; information about postponements and/or cancellations will be announced on the university's Web site at <http://www.indwes.edu>. Announcements will also be posted on the student portal at <http://myIWU.indwes.edu> and on the class information phone line at 1-800-621-8667 ext. 2022.

Information Desk - Marion Campus

The Information Desk, located on the first floor of the Barnes Student Center, is the best location on campus to find details regarding phone numbers, campus events, and campus offices. Phone 765-677-4636 for more information.

Library Services

Off Campus Library Services provides both mediated and direct access to resources and services designed specifically for the adult student. The Jackson Library in Marion has thousands of materials via searchable databases, including both print and online journals; streaming media titles; print books and ebooks; and various formats of microform. These are all searchable via the secured Jackson Library databases. Small library collections are available at the Louisville campus, Ohio campuses at Cincinnati, Cleveland, Columbus, and Dayton, as well as the Indiana campuses at Greenwood, Indianapolis (two locations), and Merrillville, and include some reference books and full access to the library catalog and subscription-based journal and book indexes. Remote access is also available to all databases through the university login. Students can get personalized assistance from OCLS librarians at Cincinnati, Cleveland, Indianapolis, Louisville, Marion, and Merrillville campuses. Librarians assist with general paper editing especially as it pertains to use of the writing style of their degree program. OCLS can also help troubleshoot basic word processing and PowerPoint challenges.

The National and Global student or distance student can contact OCLS via e-mail, 800 telephone, or chat service. Online access to the Library Resource Guide is available from the OCLS Web page; OCLS Tools. All provided services are further described in this document. One on one or group instruction about the services and databases of OCLS or a writing style is available by special appointment.

The library is part of a consortium, Academic Libraries of Indiana, which includes access to most library collections of Indiana higher education institutions. If attending classes in Kentucky or Ohio, the regional OCLS librarian can inform students about opportunities in their area.

Performing Arts

The Phillippe Performing Arts Center hosts performances by the IWU Music Division and IWU Theatre Guild. Performances are open to the campus community and the public.

This mission remains focused on a higher goal: to experience the limitless, wondrous creativity of how God is revealed to us through ministry in the arts.

Publications

Staff positions on the *Sojourn* (the student newspaper) are available for students interested in writing, photography, layout, and editing for print media. Paid positions are available for students.

The *Sojourn* is usually published every other week and made available to students. The newspaper covers many aspects of campus life through accurate and investigative reporting.

The *Caesura* is a literary magazine published each spring that features the creative writing and visual art of students.

Recreation

The mission of the Department of Campus Recreation is to provide a wide variety of quality recreation, sports, fitness, and leisure activities that will increase the overall wellness of the campus community and to provide dynamic programming that enhances leadership and social development in an environment that is fair, safe, and Christ-centered.

All enrolled students (resident and commuters) as well as faculty, staff, administrators, and their spouses are eligible to participate in activities sponsored by the Department of Campus Recreation.

Activities include, but are not limited to: intramural sand volleyball, flag football, softball, racquetball, tennis, wallyball, soccer, volleyball, basketball, golf, ultimate Frisbee, bowling, table tennis, and billiards.

Students, faculty, staff and administrators also have access to a state-of-the-art recreation and wellness facility.

Safety Policies and Campus Crime Statistics

IWU Safety Policies can be accessed at <http://www.indwes.edu/safety> and include crime statistics on certain reportable crimes, as well as policies concerning alcohol and drug use, crime reporting and prevention, sexual assault and other related matters. Anyone wishing a paper copy of the policies may contact the Office of Institutional Research at 765-677-1566.

Services for Disabled Students

IWU Disability Services

The goal of disability services at Indiana Wesleyan University is to work cooperatively with students to help them reach their maximum academic, social, and personal potential. This is accomplished by integrating legal expectations, Indiana Wesleyan's standards of service, and Christ-like principles. The Director of Accessibility and Accommodations is a trained professional, responsible for determining accommodation eligibility and for coordinating office services for students with disabilities. The director works with the students, faculty, and staff to design and implement a plan of reasonable accommodations that allows for equal access to all areas of university life.

Equal Access

Indiana Wesleyan University is committed to inclusion and equal access of individuals with disabilities. Individuals will not be discriminated against on the basis of disability or be denied equal access and appropriate accommodation to the educational opportunities available at IWU.

"No otherwise qualified person with a disability in the United States shall, solely on the basis of disability, be denied access to, or the benefits of, or be subjected to discrimination under any program or activity in any institution receiving federal financial assistance." –Section 504 of the Rehabilitation Act of 1973.

Admissions

Admission decisions are made without regard to disabilities. All prospective students are expected to present academic credentials that meet or exceed the minimum requirements for admissions.

Prospective students with disabilities are not required to identify themselves to the Admissions Office or the Director of Accessibility and Accommodations. However, those interested in receiving academic accommodations are encouraged to meet with, or contact, the Director of Accessibility and Accommodations as early as possible to allow for a review of documentation and the formulation of an accommodation plan.

Student Center

The Barnes Student Center is the community center of the university for all members of the university family — students, faculty, administration, alumni and guests. It represents a well-considered plan for the community life of the university.

The Barnes Student Center provides for the services, conveniences, and amenities that the members of the university family need in their daily life on campus and for getting to know and understand one another through informal association outside the classroom.

The Barnes Student Center is part of the university educational process. It provides a social and recreational program, aiming to make free time activity a cooperative factor with study in education. Its goal is the development of persons as well as intellects.

Student Address/Email Information

Students should notify the Office of Student Services of any change of address, telephone number, or name so that proper records can be maintained. Name change requests require submission of appropriate documentation.

IWU Student Email Accounts - Upon acceptance, students are given an IWU student e-mail account. This is the only account used by IWU for student communication. It is extremely important that the student checks this account on a regular basis as important academic and financial information as well as university announcements will be shared in this way.

Academic Programs - School of Health Sciences

The School of Health Sciences currently includes an Associate of Science with a major in Occupational Therapy Assistant (OTA) (p. 662) -offered at the Greenwood Education Center, a Post Professional Master of Science with a major in Athletic Training (MS AT) (p. 665), a Master of Public Health (MPH) (p. 668), and an Occupational Therapy doctoral degree (OTD) (p. 671). The School of Health Sciences is also planning to offer a doctoral degree in Physical Therapy in the near future at the IWU-Marion campus.. All of the programs in the School are committed to continuing and building upon the strong foundation of interprofessional education that is present at Indiana Wesleyan University.

Associate of Science - Occupational Therapy Assistant

The Occupational Therapy Assistant (OTA) program is a comprehensive 75 credit-hour program designed to prepare entry-level OTA practitioners and will culminate in an Associate of Science degree. The development of this program in the School of Health Sciences (SHS) university setting follows not only the evolution of the profession to foster greater scholarship, but that of cultivating development alongside the Indiana Wesleyan University Entry-Level Doctor of Occupational Therapy (OTD) program. The School of Health Sciences includes Public Health, Athletic Training, and is developing a Doctor of Physical Therapy Program. The conscious inclusion of intraprofessional/interprofessional experiences throughout the OTA program is a direct response to both Accreditation Council for Occupational Therapy Education (ACOTE) accreditation recommendations and the movement within health professions education to best prepare healthcare practitioners for teamwork and successful collaboration in their eventual employment settings.

The OTA program's primary guiding model is the Person-Environment-Occupation-Performance (PEOP). The concepts and terminology are taken from the PEOP, the Occupational Therapy Practice Framework (OTPF), and the American Council on Occupational Therapy Education (ACOTE) standards.

The PEOP model is the foundation of the Division of Occupational Therapy, as a whole, of both the OTD and the OTA programs. The model was chosen, based on the focus on "occupation" as the core construct of the occupational therapy profession leading to interventions based in purposeful engagement in occupations that are necessary and meaningful to the client. The PEOP model definition of the "client" encompasses individuals, organizations, and populations. This provides the holistic framework for education guiding the OTA student, in not only understanding, the self as an occupational being, but translates to organizations, to communities, and to populations.

Upon completion of the IWU Occupational Therapy Assistant Program, students will be able to demonstrate:

- Christ-like character: view self as a reflective occupational being with need for balance in personal health/wellness/spiritual character, creativity, and professional knowledge and skills that lead to therapeutic use of self with diverse clients/populations/communities.
- Engagement in intraprofessional/interprofessional collaborative evidence-based practice: through critical thinking and collaboration, demonstrate clinical reasoning and carry out scientific evidence-based client centered interventions that enable performance and engagement in meaningful occupations supporting health, well-being, and participation in life.
- Commitment to serving as an "agent of change" in the Community: recognize, meet, and advocate for the diverse occupational needs of clients/populations in their communities there-by demonstrating servant leadership, contributing to meeting changing world needs and promoting health, well-being, inclusion, and quality of life.
- Professional commitment: communicate effectively and ethically, demonstrate scholarship preparing for life-long learning in current and emerging practice areas, demonstrate support for professional organizations, and actively advocate for individual clients, organizations, and population needs.

Mission

Provide a Christ-centered experiential occupational therapy assistant curriculum that fosters evidence-based practice and lifelong intraprofessional/interprofessional collaboration, development, and servant leadership in providing ethical client-centered, occupation-based care, responsive to changing world needs in everyday living.

Vision

Prepare entry-level Occupational Therapy Assistant practitioners who embrace the art and science of occupational therapy, committed to life-long Christ-like character in serving as culturally sensitive and innovative agents of change in their communities facilitating health, well-being, and participation in activities/occupations across the lifespan.

Accreditation

The occupational therapy assistant program has applied for accreditation and has been granted Candidacy Status by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, Suite 200, Bethesda, MD 20814-3449. ACOTE's telephone number c/o AOTA is (301) 652-AOTA and its Web address is www.acoteonline.org. The program must have a preaccreditation review, complete an on-site evaluation, and be granted Accreditation Status before its graduates will be eligible to sit for the national certification examination for the occupational therapy assistant administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be a Certified Occupational Therapy Assistant (COTA). In addition, all states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Note that a felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

Admission Requirements

The Occupational Therapy Assistant Program is a Selective Admissions Program, which means not every student in the applicant pool may be accepted. Admission to the Occupational Therapy Assistant Program is competitive and enrollment in the program is limited because of available faculty, financial, and fieldwork resources. Requirements for admission to the program include:

- Attend an information session, which outlines the education, examination, and licensure process for successful completion of the OTA program and career development.
- Proof of high school graduation or GED certification.
- Official transcripts of all previous college work.
- Preference given for students who demonstrate a "C" or better in high school science courses and/or college-level science courses.
- Preference given to students with other degrees.
- Interview (arranged by invitation following receipt and review of all other application materials). Day of written essay/writing sample.
- Upon establishment of the qualified applicant pool; the top 30 candidates will be determined from the established point system for selection into the OTA Program.

Program Requirements

The OTA program is a lock-step program. All courses are carefully planned to provide for foundational learning, then build on previous learning and provide for skill development in preparation for the National Board for Certification in Occupational Therapy (NBCOT) exam and to practice as a licensed practitioner. All courses must be successfully completed in the sequence prescribed by the program's requirements. Failure to successfully complete a course will result in an administrative withdrawal from the program. Students who are unable to complete a course or who receive an unsatisfactory grade will be allowed to repeat that course with the next cohort provided the student follows through with a petition for re-enrollment process. Tuition and fees will be charged for repeating the course. OTA students will be academically dismissed upon receipt of a second unsatisfactory grade.

- Students must earn a minimum grade of "B-" or "CR" in each course in the OTA program (exception: BIO-111 (p. **Error! Bookmark not defined.**)/BIO-112 (p. **Error! Bookmark not defined.**), "C" or higher).
- Students must maintain a cumulative GPA of 2.7.
- Students who do not earn the required grade or maintain a 2.7 will be administratively withdrawn from the OTA program at the end of the term and will not be able to continue with the next term.
- Students who have been administratively withdrawn may petition to re-enroll with the next cohort the following year and may be asked to audit courses to prepare for re-entry.

- Students with two unsatisfactory grades (including the same courses, repeated) will be academically dismissed from the program and ineligible to return.

Students must complete all graduation and fieldwork requirements in a timely manner. All Level II fieldwork must be completed within 18 months following completion of the didactic portion of the program.

Graduation Requirements

To fulfill graduation requirements students must have completed all of the following:

- All credits required in the course of studies with a minimum overall GPA 2.7.
- Minimum grade of "B-" or higher all courses. Any course with a grade below "B-" must be repeated (exception: BIO-111/BIO-112 (p. **Error! Bookmark not defined.**), "C" or higher).
- Payment of tuition and fees is required to receive a diploma.

OTA - Occupational Therapy Assistant

OTA - Program of Study

Term 1

BIO-111	Anatomy and Physiology I	4
BIO-111L	Anatomy and Physiology I Lab	
ENG-140	College Writing	3
PSY-150	General Psychology	3
BIL-113	Biblical Perspectives on Suffering and Disability	3

Term 2

BIO-112	Anatomy and Physiology II	4
BIO-112L	Anatomy and Physiology II Lab	
MAT-112	General Statistics	3
OTA-110	Foundations of OT 1: Balance of Performance and Well-Being and Professional Responsibilities	2
PSY-250	Developmental Psychology	3

Term 3

OTA-120	Foundations of OT II: Models, Theories, Evidenced-Based Practice, and Intraprofessional/Interprofessional Communication	2
OTA-240	Functional Anatomy/Kinesiology	4
PHE-190	Medical Terminology	3
PSY-366	Psychology of Abnormal Behavior	3

Term 4

OTA-250	OT Theory and Concepts	3
OTA-260	Clinical Reasoning/Occupational Performance Patterns I: Pediatric/Adolescence Conditions	3
OTA-270	Clinical Reasoning/Occupational Performance Patterns II: Mental Health Conditions	3
COM-115	Introduction to Human Communication	3

Term 5

ENG-141	Research and Writing	3
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OTA-300	Fieldwork IA: Community/Emerging Practice Skills Collaboration	1
OTA-310	Clinical Reasoning/Occupational Performance Patterns III: Adults with Orthopedic/Non-Neurological Conditions	4
OTA-320	Clinical Reasoning/Occupational Performance Patterns IV: Neurological Conditions	3
OTA-330	Fieldwork IB: Therapeutic Interventions /Clinical Applications	1
Term 6		
OTA-340	Administration, Management, Servant Leadership, Scholarship, and Professionalism	3
OTA-350	Clinical Reasoning and Competency/ Occupational Performance Patterns V: Life Satisfaction and Aging	3
OTA-360	Fieldwork IIA	6
Term 7		
OTA-365	Fieldwork IIB	2

Post-Professional Master of Science with a Major in Athletic Training

The Post Professional Master of Science degree with a major in Athletic Training (MS AT) is a 33-credit program which provides graduate students with the knowledge, values, skills, and clinical education to enhance their practice as certified athletic trainers. The program is designed for students who have completed an undergraduate degree in Athletic Training accredited by the Commission on Accreditation of Athletic Training Education (CAATE) standards.

Upon successful completion of the MS AT program students should be able to:

- Constructively self-evaluate regarding your strengths and weaknesses as an athletic training clinician.
- Critique prior learning experiences and develop a personal clinical philosophy.
- Effectively implement advanced clinical skills into your clinical practice.
- Make clinical decisions based on current evidence.
- Constructively evaluate scientific literature using critical thinking skills.
- Produce concise, accurately referenced, scientific writing.
- Demonstrate personal and professional growth, service, and leadership qualities.
- Organize and disseminate information for adult learners using active and effective pedagogical methods.
- Articulate a Christian worldview through health care practice with various patients.

Mission

The mission of the MS AT program is to provide high quality evidence-based educational opportunities for students to achieve intellectual, professional, and personal growth in the field of athletic training to service the healthcare needs of Indiana and beyond.

In achieving the mission of Indiana Wesleyan University and that of the MS AT program we will provide:

- A Christ-centered learning culture that promotes and assists in developing professional behaviors that incorporate the values and attitudes of excellence, caring, honesty, and respect that are consistent with the Code of Ethics by the National Athletic Trainers' Association and Standards of Professional Practice from the Board of Certification, Inc.

- A student-centered curriculum that critically studies the scope and practice of athletic training and builds upon the students' Post Professional athletic training foundational knowledge, increases their understanding of issues related to athletic health care through an evidence based curriculum, and prepares them to better engage and serve a diverse patient population.
- Didactic, laboratory, and online experiences that provide exposure to a broad range of traditional and emerging healthcare and human service delivery models.

Admission Requirements

A carefully completed application for admission should be submitted to the IWU School of Health Sciences MS AT program. Admission to the MS AT program is based on qualifications and space availability. This is a competitive program and application alone does not guarantee admittance. Admission is awarded without regard to sex, race, color, age, religion, national origin, or handicap.

Applicants are required to meet the following criteria for consideration for admission:

- Applicants to the MS AT degree program must have a baccalaureate degree in Athletic Training from a regionally accredited college or university. The minimum grade point average (GPA) is 3.0 on a 4.0 scale.
- Applicants must be currently certified by the Board of Certification (BOC).
- Applicants with a GPA of less than 3.0 must take the Graduate Record Exam (GRE). If required, a GRE score of 146 on the verbal and 146 on the quantitative sections is recommended. GRE exams taken prior to August 1, 2011, require a minimum score of 1000 on the combined verbal and quantitative sections, with a verbal score of at least 400 and a quantitative score of at least 550. Exception to the GRE minimum score may be granted under extenuating circumstances.
- **Application Form and Fee:** Submit a completed School of Health Sciences graduate application form with a \$50.00 non-refundable application fee. Checks should be made out to Indiana Wesleyan University.
- **Official Transcripts:** Submit official transcripts from all universities and/or colleges attended. Official transcripts from all post-high school educational experiences are to be included. Transfer students from a college or university abroad are also responsible for having their transcripts evaluated by a credential evaluation service such as World Education Services (WES) or Educational Credential Evaluators (ECE) for an official course-by-course credential evaluation (document-by-document evaluations will not suffice). Transcripts from international programs will be individually reviewed.
- **Criminal History:** background check will be conducted at the applicant's expense. Clinical sites may have additional requirements, e.g., immunizations, a second background check and/or drug screen at the student's expense. Admission to and/or progression in the program may depend on compliance and/or the results of these checks.
- **International/Non-English Speaking Students** - Students who do not speak English as their first and primary language must submit satisfactory scores from one of the following prior to admission to the university:
 - Test of English as a Foreign Language (TOEFL). For graduate students, a score of at least 600 (paper-based), 250 (computer-based), or 100 (Internet-based) is required for regular academic admission.
 - International English Language Testing System (IELTS). For graduate students a score of at least 6.5 is required for regular academic admission.
- **References:** Three references are required. At least one of the references must be from an athletic training practitioner and another from a previous faculty member who can speak to the applicant's capacity to do graduate level work.
- **Writing Sample:** In a double-spaced typed essay of 500 to 750 words, applicants should explain their interest in the program, what they hope to achieve by completing the program, and how their personal or professional background relates to their interests or goals. The essay's content and the clarity of writing will be assessed as part of the admissions process.
- **Curriculum Vitae:** Other aspects of an applicant's record, such as educational achievement, professional experience, and clarity of career goals should be reflected in a curriculum vitae in determining admissibility. Generally, admission decisions are based on an overall assessment of the adequacy of an applicant's preparation and desire for the successful completion of a graduate course of study in Athletic Training.
- **Deadline for Application:** IWU has an early decision deadline of November 1/March 1 for all application materials including the interview with the faculty. Those applying after November 1/March 1 will be considered on a seat available basis. Decisions regarding the acceptability of applicants for the MS AT program will be made by the admissions committee after evaluation of all pertinent application materials. Applications cannot be accurately reviewed until all

application materials are received and requirements have been met. New applications are required for those who defer a year or miss the cutoff date for admissions.

General Information Regarding Admission

An interview will be requested of the applicant to the program.

- The number of applicants admitted to the MS AT program will be limited. Meeting the minimum admission criteria does not ensure that an applicant will be admitted to the program.
- Students are expected to possess a computer throughout the duration of their program. Student computers must be able to run a supported browser for IWU's learning management system.
- In order to complete assignments, students should be able to produce, send, and receive documents that are compatible within the two most recent versions of Microsoft Office, as only the two most recent versions are supported by IWU technology. Computer and Internet connection may need to be fast enough in some courses to watch streaming videos, participate in live meetings, upload large files, install software, and listen to audio lectures.

Transfer Credits

Students may have graduate courses taken at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) considered for transfer into the MS AT. No more than six credits may be accepted as transfer credit. The MS AT Program Director will make the final decision as to the compatibility of the course to meet curricular standards. The following are minimal standards for review:

- The course is clearly comparable to one of the MS AT course offerings based on course description and learning outcomes.
- The course is at the 500 or higher numbering system.
- A grade of "B" or higher was earned in the course.
- The course has been completed within the past five years.
- The course reflects current knowledge-base and best practice.
- The course reflects higher order thinking, study, and assessment requirements of the scholarship of discovery.

Graduation Requirements

To fulfill graduation requirements students must have completed all of the following:

- All credits required in the course of studies with a minimum overall GPA of 3.00.
- Minimum grade of "B-" required for all courses within the MS AT program.
- Payment of tuition and fees is required to receive a diploma.

MS - Athletic Training

MS AT - Program of Study

Core Courses

Students are expected to attend a two week intensive training session on IWU campus at the beginning of their program.

ATR-560	Advanced Prevention and Emergency Management Techniques	3
ATR-575	Athletic Training Clinical Anatomy	3
ATR-585	Advanced Psychosocial Issues in Athletic Training	3
ATR-588	Epidemiology in Athletic Training	3
ATR-565	Advanced Evidence Based Practice	3
ATR-595	Nutritional and Pharmacological Aspects of Sport Performance	3

ATR-570	Leadership and Management in Athletic Training	3
ATR-580	Athletic Training Research Methods I	3
ATR-590	Athletic Training Research Methods II	3
ATR-555	Health Information Technology and Informatics in Athletic Training	3
ATR-599	Athletic Training Seminar	3

Master of Public Health

The Indiana Wesleyan University (IWU) Master of Public Health (MPH) is a 43-credit-hour generalist degree designed to provide students with a thorough understanding of foundational public health knowledge including Biostatistics, Epidemiology, Environmental Health, Health Services Administration, and Social and Behavioral Health. The MPH program is designed to prepare students for a career where they can influence public health on a local, state, national and/or global level. Provided from a distinctly faith-based foundation through an online learning model, students will value, understand, and apply the interrelated social-behavioral theories and contextual factors needed to address the complex health problems of 21st-century households, communities, and organizations.

IWU's MPH program is an online degree offered through a well-recognized instruction modality. Students will take one eight week course at a time allowing them to earn a degree while maintaining their personal and professional commitments. Students will also engage in a hands-on, mentored experience in a public health setting that is arranged to coincide conveniently with one's work and life.

Upon satisfactory completion of the MPH program, students should be able to:

- Apply evidence-based knowledge of social, biological, and environmental determinants to disease and health conditions.
- Employ appropriate methods of design, analysis, and synthesis to address population-based health problems in urban, rural and global environments.
- Synthesize the interrelationships among the organization, delivery, and financing of health services.
- Communicate public health principles and concepts through various strategies across multiple sectors of the community.
- Promote diversity and cultural understanding in public health education, research, and practice.
- Demonstrate public health knowledge and skills in practice settings.
- Demonstrate effective leadership competencies for building partnerships in advocating for public health programs and policies.
- Articulate a Christian worldview toward various public health issues.

Accreditation

This degree program offered through Indiana Wesleyan University is seeking national accreditation with the Council on Education in Public Health (CEPH).

Mission

We are committed to prepare students to improve the health of populations locally and globally through strengthening health systems, building stronger communities, and facilitating healthy behavior from a faith-based foundation.

Admission Requirements

A carefully completed application for admission should be submitted to the Indiana Wesleyan University (IWU) School of Health Sciences Master of Public Health (MPH) program. Admission to this degree program is based on qualifications and space availability. This is a competitive program and application alone does not guarantee admission. Admission is awarded without regard to sex, race, color, age, religion, national origin, or disability.

- Applicants to the Master of Public Health (MPH) degree program must have a baccalaureate degree or higher from a regionally accredited college or university. The minimum grade point average (GPA) is 3.0 on a 4.0 scale for any completed undergraduate and graduate degree programs. Applicants with a GPA of 3.0 or below must take the Graduate Record Exam (GRE).

- **Application Form:** Submit a completed School of Health Sciences graduate application form.
- **Official Transcript:** Submit official transcripts from all universities and colleges attended. Official transcripts from all post-high school educational experiences are to be included. Transfer students from a college or university abroad are also responsible for having their transcripts evaluated by a credential evaluation service such as World Education Services (WES) or Educational Credential Evaluators (ECE) for an official course-by-course credential evaluation (document-by-document evaluations will not suffice). Transcripts from international programs will be individually reviewed.
- **International/Non-English Speaking Students:** A student who is living in the United States but is not a United States citizen must submit a copy of a visa or permanent resident status during the process of application. Students who do not speak English as their first and primary language must submit satisfactory scores from one of the following before admission to the university:
 - Test of English as a Foreign Language (TOEFL). For graduate students, a score of at least 600 (paper-based), 250 (computer-based), or 100 (Internet-based) is required for regular academic admission.
 - International English Language Testing System (IELTS). For graduate students, a score of at least 6.5 is required for regular academic admission.
- **References:** Submit three professional references. At least one of the references should be from a previous faculty member who can speak to your capacity to do graduate level work.
- **Writing Sample:** In a double-spaced typed essay of 500 to 750 words, explain your interest in the program, what you hope to achieve by completing the program, and how your personal or professional background relates to your interests or goals. The essay's content and the clarity of writing will be assessed as part of the admissions process.
- **Prerequisite Courses:** Students are required to have a grade of "B" or better in 200-level math (i.e. college algebra) or statistics course as a foundation for success in professional level graduate work in the MPH program.
- **Resume:** Other aspects of an applicant's record, such as educational achievement, professional experience and clarity of career goals should be reflected in a resume. Admissions decisions are based on an overall assessment of the adequacy of an applicant's preparation and desire for the successful completion of a graduate course of study in Public Health.
- **Criminal History:** After acceptance, but prior to enrollment, a company certified criminal history background check is conducted at the applicant's expense. Clinical sites may have additional requirements, e.g., immunizations. A second background check and/or drug screen at progression in the program may depend on your compliance and/or the results of these checks.
- **In-person/Video Conference Interview:** Applicants to the Master of Public Health (MPH) degree program must participate in an interview conference with the program faculty. The interview conference will provide the opportunity to assess the applicant's understanding of public health and suitability for the academic rigors of the program.
- **Deadline for Application:** A July 1st deadline exists for the review of all the applicant's materials and applicant in-person/video conference with the faculty.

The Admission Committee decides the acceptability of applicants for the MPH program after evaluation of all required applications materials. Applications will not be reviewed until all applications materials are received and requirements are met. New or updated applications are required for those applicants who defer entrance after a year or who re-apply after initially declining an offer of acceptance.

Transfer Credit

The Indiana Wesleyan University Master in Public Health (IWU-MPH) program policy regarding transfer of credits allows students previously enrolled in a public health program from a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoE) and the Council for Higher Education Accreditation (CHEA) to transfer up to twelve (12) hours of degree credit into the IWU MPH program curriculum. Hours of credit may be transferred, but grades earned in courses taken at another institution are not used in computing the student's graduate GPA at IWU.

To submit courses for transfer, students must submit a list of the courses they would like to transfer, along with the course descriptions, learning outcomes, and syllabi to the IWU MPH faculty. The MPH faculty evaluates the courses for equivalency with the course content and learning outcomes of the IWU MPH program. Any culminating project (e.g., capstone) or practicum requirement associated with the IWU MPH program must be taken at IWU.

Minimal conditions governing the transfer of earned graduate credits to the IWU MPH program, include:

- The student must have earned a minimum of a “B-“ in the course to be considered for transfer credit.
- The student must have taken the course within the past seven years.

Program Requirements

- Progression in the MPH program may depend on your compliance and/or the results of a background check or a drug screen. Clinical sites may have additional requirements (e.g., immunizations).
- Progression in the MPH program depends on a minimum grade of “B-“ or higher in all MPH courses. Any MPH course with a grade below B- must be repeated. All courses must be successfully completed in the sequence prescribed by the program.
- It is anticipated that the student will be able to complete the MPH degree in 28 months. If the student needs further time to complete the program requirements, then by program policy the MPH degree must be completed within 4-years of matriculation. Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within the program's maximum time from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled.

Graduation Requirements

To fulfill graduation requirements students must have completed all of the following:

- All credits required in the course of studies with a minimum overall GPA of 3.0.
- Minimum grade of "B-" or higher all MPH courses.
- Payment of tuition and fees is required to receive a diploma.

MPH - Public Health

MPH - Program of Study

Core Courses

MPH-100	MPH Student Orientation	
MPH-540	Foundations in Public Health Practice	3
MPH-560	Epidemiology in Public Health	3
IPE-545	Biostatistics	3
MPH-510	Social and Behavioral Aspects of Health	3
MPH-620	Health Systems Administration and Management	3
MPH-570	Environmental Health	3
MPH-610	Public Health Practicum	3
MPH-565	Research Methods I	3
MPH-605	Research Methods II	3
MPH-650	Health Program Planning, Implementation, and Evaluation	3
MPH-520	Global Health	3
MPH-645	Healthcare to Diverse Populations	3
IPE-555	Bioethics: Theory, Application, and Decision-Making	3
MPH-615	Health Policy	3
MPH-690	Master of Public Health Capstone	1

The practicum experience (MPH-610) consists of 200 hours of active involvement in a Public Health setting.

The capstone (MPH-690) is a scholarly project to demonstrate competency attainment in public health practice. The student will synthesize and integrate knowledge acquired in the MPH coursework and other learning experience; and apply theory and

principles to public health professional practice. The capstone project addresses a tangible public health problem.

Occupational Therapy Doctorate

The entry-level Doctor of Occupational Therapy Degree (OTD) is a comprehensive 105 credit-hour program designed to prepare graduates with the requisite knowledge and skills for practice as professional occupational therapists. The program is designed for students who have successfully earned a baccalaureate degree (or higher) in any field of study, and have also completed the required nine prerequisite courses necessary to prepare them for the OTD program's curricular content. The conscious inclusion of interprofessional learning experiences in the curriculum is a direct response to both ACOTE accreditation recommendations and the movement within health professions education to better prepare healthcare practitioners for teamwork and successful collaboration in their eventual employment settings.

The OTD program utilizes the Person-Environment-Occupation-Performance (PEOP) framework as a primary guiding model, while also incorporating concepts and language from the Occupational Therapy Practice Framework (OTPF). The PEOP model was selected for several reasons. First, the model is attractive for its focus on "occupation" as the core construct of the occupational therapy profession. The centrality of occupation in the model naturally leads to interventions based upon purposeful engagement in occupations that are necessary and meaningful to the client. Another feature of the PEOP model which makes it attractive to our program is the importance placed on client-centered care, including the definition of "client," which encompasses individuals, organizations, and communities. The focus of the model on occupational performance and participation helps students to see the link between the curricular design and the OTPF, which also stresses occupational performance and participation. Another important construct of the PEOP model which fits well into the curricular design at IWU is the emphasis on interprofessional teamwork in healthcare. And finally, the PEOP is appealing to Indiana Wesleyan University and our OTD program as it validates the importance of spirituality in the everyday lives of occupational therapy clients.

Vision and Mission

The vision of the Indiana Wesleyan University Occupational Therapy Program is to glorify God by changing the world of healthcare through the preparation of students who fully embrace the art and science of the occupational therapy, thus enabling graduates to provide compassionate, creative, ethical, and evidence-based services in an increasingly diverse and technologically advanced world.

The mission of the Occupational Therapy Program is to provide a Christ-centered curriculum to educate practitioners who will collaborate interprofessionally to promote client-centered, occupation-based practice and provide servant leadership within their communities. We value an active learning environment that fosters the holistic personal and professional development of students, faculty, and community members.

OTD Program Learning Outcomes

The learning outcomes of the proposed program mirror outcomes developed by the Accreditation Council for Occupational Therapy Education (ACOTE), and the desired outcomes of Indiana Wesleyan University (IWU) graduate education. Upon completion of the OTD program, graduates are expected to demonstrate competence in the following areas:

- **Servant Leadership/Advocacy:** Graduates of the OTD program will advocate, on behalf of consumers and the profession, as servant leaders who are actively involved in professional and community organizations.
- **Moral Character:** Graduates of the OTD program will promote occupational justice as people of moral character who apply Christ-like attitudes and ethical values.
- **Scholarship/Research:** Graduates of the OTD program will increase the body of knowledge in occupational therapy through scholarship and research in preparation for practice and life-long learning.
- **Global Perspective:** Graduates of the OTD program will address global and diverse occupational needs from a global perspective.
- **Evidence-Based Practice:** Graduates of the OTD program will apply occupational therapy scientific knowledge to create evidence-based intervention programs and/or protocols that are culturally responsive and client-centered.

- **Occupational Therapy Theory:** Graduates of the OTD program will apply theoretical models and practice frameworks when developing systems for the delivery of occupational therapy services.
- **Residency Project:** Graduates of the OTD program will demonstrate advanced practice competency in a chosen residency area.

Admission Requirements

The requirements for admission to the program include:

- Baccalaureate degree or higher in any field from a regionally accredited college or university. Degree may be pending completion at time of application.
- Baccalaureate overall GPA of 3.0 or better preferred.
- GPA of 3.0 or better in prerequisite courses (listed below).
- Completed documentation of volunteer/paid experience showing at least 10 hours of volunteer, work, or shadowing experience in at least two (2) OT practice environments.
- A competitive Graduate Record Exam (GRE) taken within the last five years, including the analytical writing component. Preferred candidates will score 145 or higher on both verbal and quantitative sections of the GRE, and a 4 or higher on analytical writing. (waived for applicants with graduate degrees)
- Interview (arranged by invitation when all other application materials have been received and reviewed).
- The following prerequisite courses or the equivalent must be completed with a grade of "B" or better. Unless specified, the courses below should have at least 3 credits to be considered as a prerequisite course. Students may complete up to two prerequisites in the summer session after acceptance into the program but before beginning the graduate level of study:
 - Human anatomy & physiology I (with lab)
 - Human anatomy & physiology II (with lab)
 - Abnormal Psychology or Psychopathology
 - Any lifespan human development course (covering the entire lifespan, birth through aging)
 - General/Introduction to Physics
 - General/Introduction to Psychology
 - Any statistics course (math or psychology)
 - Any sociology or anthropology course with a multicultural theme
 - Any medical terminology course (1-3 credits accepted)

Progression Requirements

Academic advisors will review students' progression in the OTD program at the end of each term, as needed. A student is progressed to the next term of the OTD program upon earning a minimum grade of "B-" or "CR" (pass) in all courses taken within a term while maintaining a cumulative GPA of 3.0 or higher. If a grade of "C+" or lower is earned, the student will be placed on Departmental Academic Probation and must repeat that course.

Due to the cohort nature of the curriculum, students who do not pass all courses in a given term will be required to withdraw from the program and petition for enrollment into the next cohort of students. If a student falls below the required 3.0 cumulative GPA or earns a grade of "C+" or lower, the student may be dismissed from the program. In such cases, students will not be automatically re-enrolled in the course the following year, but may re-apply for admission into the next class cohort. Students who fail to earn a passing grade on two or more courses (including the same course, repeated) will not be eligible to continue in the program and will be permanently dismissed from the program.

Graduation Requirements

To fulfill graduation requirements students must have completed all of the following:

- All credits required in the course of study with a minimum cumulative GPA of 3.25.

- Minimum grade of "B-" or higher in each course
- The successful completion of all Fieldwork assignments to include site assessment documentation.
- Payment of all program tuition and fees is required to receive a diploma.

OTD - Occupational Therapy Doctorate

OTD - Program of Study

Core Courses

OTD-700	Theory, History, and Foundations of Occupational Therapy	3
OTD-705	Occupational Development and Assessment I	3
OTD-722	Health Sciences Research I	2
OTD-718	Clinical Anatomy	3
OTD-720	Human Motion	3
OTD-771	Leadership in Healthcare	3
OTD-730	Neuroscience	3
OTD-725	Musculoskeletal and Cardiopulmonary Intervention	3
OTD-738	Introduction to Pharmacology and Diagnostic Imaging	2
OTD-723	Health Sciences Research II	2
OTD-715	Biostatistics	3
OTD-820	Philosophy of Health and Wellness	3
OTD-760	Occupational Therapy and Community Practice	2
OTD-770	Culture and Spirituality in Healthcare	2
OTD-735	Behavioral Health and Group Process	3
OTD-765	Pediatric and School-Based Occupational Performance	4
OTD-763	Interprofessional Colloquium I	1
OTD-743	Culminating Project Planning Seminar I	1
OTD-768	Research Project I	1
OTD-749	Level I Fieldwork and Seminar I	1
OTD-785	Neurorehabilitation	4
OTD-795	Cognition and Perception	2
OTD-780	Educational and Instructional Strategies	3
OTD-769	Research Project II	1
OTD-706	Occupational Development and Assessment II	3
OTD-753	Culminating Project Planning Seminar II	1
OTD-750	Level I Fieldwork and Seminar II	1
OTD-762	Ethics in Healthcare	3
OTD-790	Global Health Initiative	3
OTD-751	Level I Fieldwork and Seminar III	1
OTD-745	Health Systems Administration/Management	3
OTD-775	Occupational Patterns in Aging	3
OTD-778	Enabling Meaningful Occupation	3
OTD-741	Therapeutic Modalities	2

OTD-800	Level II Fieldwork I	7
OTD-801	Level II Fieldwork II	7
OTD-802	Residency/Experiential Component	9
OTD-830	Culminating Project Seminar	1

Wesley Seminary at Indiana Wesleyan University

Wesleyan Seminary at a Glance

Mission of Wesley Seminary

Wesley Seminary prepares Christian Leaders to engage in missional ministry locally and globally.

It is our commitment to participate in the missio Dei with accessible and economical delivery systems and courses that are spiritually formative and content-rich, emphasizing the practice of ministry in dialog with solid theory and the foundational disciplines of the Bible, Christian theology, and church history.

Communication with Wesley Seminary

Address

Wesley Seminary at
Indiana Wesleyan University
4201 South Washington St
Marion IN 46953-4974
<http://seminary.indwes.edu/>
<http://myIWU.indwes.edu>

Academic Dean of Wesley Seminary

765-677-1241

Registrar's Office

765-677-2131

Office of Student Services

765-677-2359

Financial Aid Office

765-677-2516

Accounting

765-677-2878

Wesley Seminary - Policies and Regulations

The right is reserved to change any of the rules and regulations of the university at any time, including those relating to admission, instruction, and graduation. The right to withdraw curricula and specific courses, alter course content, change the calendar, and to impose or increase fees similarly is reserved. All such changes are effective at such times as the proper authorities determine and may apply not only to prospective students but also to those already enrolled in the university.

Academic - Wesley Seminary

Academic Calendar - Courses in the Seminary programs are offered under the semester hour system in two terms per calendar year. Each program consists of specific courses that are taught in a modular format and may be taken onsite or online. Online classes meet in an asynchronous environment through IWU's learning management system

Catalog Governing Graduation - Students must meet the graduation requirements as stated in the university catalog under which they enrolled. Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within a maximum of six years from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled. **Students who withdraw from Indiana Wesleyan University for more than six months will meet the graduation requirements as stated in the catalog under which they resume enrollment.** Students changing majors or programs must meet requirements as stated in the catalog that is current at the time they make such changes. The same holds true for students moving between schools and colleges. Students may at any time change from an earlier catalog to a subsequent current catalog, but must meet all requirements for graduation of that catalog. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Core Requirements - Due to the nature of the programs, students can only be enrolled in one program at a time. Students are required to complete the first course of the core program with a passing grade in order to maintain enrollment.

Academic Standing

Academic Probation - Students enrolled in a Master's program at Wesley Seminary will be placed on probation if their grade point average (GPA) falls below 2.5.

Students enrolled in a Doctoral program at Wesley Seminary will be placed on probation if their grade point average (GPA) falls below 3.0.

Students are given two consecutive courses to satisfactorily raise their GPA. The GPA is reviewed after the second course, and if it has been successfully raised, the probationary status is removed. Academic suspension will result if the student's GPA is not successfully raised.

Academic Suspension - Academic suspension will result if:

- A student fails to clear the academic probationary status within the probationary period of two consecutive courses.
- A student has taken a course twice and failed to achieve a satisfactory grade. When this occurs, the student is ineligible to reapply for admission into the program in which the course was repeated.

In all cases, the suspension will occur once the grades have been recorded in the Registrar's Office. Students will be notified of the academic suspension in writing. Application for readmission may be made after six months. The application must be made in writing to the Academic Dean of Wesley Seminary.

Academic Dismissal - Upon a second academic suspension in the same program, a student is not eligible to reapply to Indiana Wesleyan University.

Academic Advising

The purpose of academic advising is to support students from enrollment to completion of degree requirements. Advisors help students understand all degree requirements and options to meet those requirements. Advisors also assist students in understanding policies and procedures, and communicating with departments such as Financial Aid and Accounting.

An academic advising team is assigned to each individual student and advises that student throughout the duration of his or her academic program. Advisors are available to meet one-on-one with students face to face, through email, by phone, or via video conference.

It is important that students maintain contact with their academic advising team in order to ensure timely progression toward degree completion as well as appropriate scheduling for maximum financial aid benefit.

Admission and Registration

Indiana Wesleyan University welcomes applications for admission from any academically qualified person whose motivation is in keeping with the university's purposes. Admission is based on the careful review of all credentials presented by an applicant, but in no case is admission denied due to race, color, national origin, disability, religion, or sex.

Admission decisions are made without regard to disabilities. All prospective students are expected to present academic credentials that meet or exceed the minimum requirements for admissions. Prospective students with disabilities are not required to identify themselves to Admissions or Disability Services. However, those interested in receiving academic accommodations are encouraged to connect with Disability Services at 765-677-2257 or ADARrequest@indwes.edu as early as possible to allow for a review of documentation and the formulation of an accommodation plan.

Students are admitted in one of the following categories:

1. Regular - Students who satisfactorily meet all requirements will be granted standard admission with no restrictions.
2. Probation - Students whose entering grade point average (GPA) falls below the minimum required by the program may be accepted on probation. Probationary status will be removed after the student has completed the first three courses of the core with a satisfactory GPA (2.50). In case of extended probation, the number of courses to be completed in order to

change status will be determined by the Dean of the Seminary. Any student failing to remove the probationary status will be academically suspended from the program.

3. Provisional - Students whose files are incomplete may be accepted provisionally at the discretion of the Associate Vice President for Operations and Enrollment if it appears from the available documentation that eligibility for the program has been met. The student is given until the end of the first course to submit the required materials. Failure to meet the required deadline will result in the student being dropped from the roster and not being allowed to continue.
4. Unclassified - Unclassified admission may be granted to students who do not wish or plan to become candidates for the master's degree from Indiana Wesleyan University, or who do not meet the above requirements. Such students must complete the unclassified application form (contact a Program Representative) and submit a copy of a transcript showing the conferred undergraduate baccalaureate degree. A maximum of 15 credit hours can be earned as an unclassified student. Students wishing to change from unclassified to regular status must follow normal admission procedures and meet all stated admission requirements.

Admission of Students Without a Baccalaureate Degree

Students without an undergraduate degree may apply for admission if they meet the following conditions:

- A minimum of at least 15 years of extensive life, ministry, and/or business experience, or a bachelor's degree from an unaccredited institution.
- A high school diploma or equivalent.
- Completion of a college-level composition or writing course with a minimum grade of 3.0 or equivalent. If not completed at time of application, s/he must take such a writing course and submit the score prior to final committee review.
- At least 60 credit hours of undergraduate academic work (in the semester system or equivalent in another system) or an associate degree, with a cumulative GPA average of 2.5 or equivalent.

Optional Qualifications

- GRE: The Seminary Admissions Review Committee may at any point in the process require the applicant to complete the GRE. Minimum scores are 400 Verbal, 400 Quantitative, and 4 in Analytical Writing.

To apply for this form of admission, a student must:

- Write a 2-4 page essay in which you:
 - Describe the life experiences which have prepared you to pursue graduate education.
 - Indicate why you have decided to pursue a seminary education at this stage in your life.
 - Indicate your long term goals after the degree and how you think the degree will help equip you to achieve them.
 - Provide an extensive portfolio detailing ministry, life, and work experience and artifacts demonstrating this experience.
- Provide a 5 page sample of your writing ability.

Applications will be reviewed by the Seminary Admissions Review Committee which will include appropriate faculty representation. The Seminary Admissions Review Committee may request additional information and/or documentation as part of the review process. All "Accredited Degree Exemption" students will be accepted on probation.

Admission of Students Without an Accredited Degree

Students whose undergraduate degree is from an unaccredited institution may apply for admission if they meet the following conditions:

- Completion of the equivalent of a bachelor-level college degree with a cumulative GPA average of 2.5 or equivalent.
- A high school diploma or equivalent.
- Completion of a college-level composition or writing course with a minimum grade of 3.0 or equivalent. If not completed at time of application, s/he must take such a writing course and submit score prior to final committee review.

Optional Qualifications

- GRE: The Admissions Committee may at any point in the process require the applicant to complete the GRE. Minimum scores are 400 Verbal, 400 Quantitative, and 4 in Analytical Writing.

To apply for this form of admission, a student must:

- Write a 2-4 page essay in which you:
 - Describe the academic strengths of the institution you attended for your undergraduate education.
 - Indicate why you have decided to pursue a seminary education at this stage in your life.
 - Indicate your long term goals after the degree and how you think the degree will help equip you to achieve them.
- Provide a 5 page sample of your writing ability.

Applications will be reviewed by the Seminary Admissions Review Committee which will include appropriate faculty representation. The Seminary Admissions Review Committee may request additional information and/or documentation as part of the review process. All “Accredited Degree Exemption” students will be accepted on probation.

Dual Undergraduate/Graduate Enrollment

A senior who is currently enrolled at Indiana Wesleyan University and who is within the last semester of completing course requirements for the baccalaureate degree may, with the approval of the Dean, register for a maximum of two graduate courses per semester. Such students who desire to take additional graduate courses after earning the baccalaureate degree must follow the regular admission procedure.

Graduate courses may not be counted both for graduate and undergraduate requirements.

International/Non-English Speaking Students

Except for those in the Spanish M.Div. program, students who do not speak English as their first and primary language must submit satisfactory scores from one of the following prior to admission to the university or provide other means of proving English proficiency:

- Test of English as a Foreign Language (TOEFL). For graduate students, a score of at least 600 (paper-based), 250 (computer-based), or 100 (Internet-based) is required for regular academic admission.
- International English Language Testing System (IELTS). For graduate students a score of at least 6.5 is required for regular academic admission.

Registration

Registration occurs at the beginning of the student's core program. At this point, students are registered for all courses within the major. Therefore, if a student needs to miss an individual course, official withdrawal must be made through the Office of Student Services. Staff will work with the student to make arrangements to retake this class at a time that will minimize the impact on the student's financial aid. Students need to be aware that temporary withdrawals could impact their eligibility to receive financial aid based on the standards outlined in IWU's Satisfactory Academic Progress.

Students in programs that require additional credits outside the major are responsible to meet with their advisor to facilitate registration in these courses.

A student who has failed to make arrangements for the payment of tuition for a course will have registration in that course cancelled.

Advanced Standing With Credit

Graduates of undergraduate programs with relevant theological courses in Bible, theology, church history, and cultural contexts, and who enroll in the Seminary may receive advanced standing with credit on the basis of competence achieved in certain undergraduate courses. Advanced standing with credit (up to twelve semester hours toward the MDiv degree and up to six semester hours toward the MA degree) may be granted for the courses listed below under the following conditions:

- The courses were taken at a regionally accredited or ABHE accredited institution. The Seminary reserves the right to determine whether or not courses are equivalent.
- A student has received at least a "B" in the specific courses as indicated with at least one course on the 300 level and no course below the 200 level, and
- The student successfully demonstrates competency of the required graduate course outcomes through either an oral or written assessment performed by a designated academic representative of the seminary.

- A student wishing to receive advanced standing with credit for BIBL-500, THEO-500, CHST-500, and MISS-500 must submit the application eight weeks prior to the first day of the month in which the course is offered in the student's schedule. The student will be notified of the designated faculty member's decision by the first day of the following month. Students who do not submit by this deadline will not be eligible for advanced standing with credit.
 - BIBL-500 The Bible as Christian Scripture - credit may be granted for this course if the student has successfully completed a hermeneutics/exegetical method course and at least one upper level Bible course.
 - THEO-500 Introduction to Christian Theology - credit may be granted for this course if the student has successfully completed at least two theology courses that together cover the primary topics of systematic theology.
 - CHST-500 Global Christian History - credit may be granted for this course if the student has successfully completed at least two church history courses that together cover Christian history from the early church to the present.
 - MISS-500 Cultural Contexts of Ministry - credit may be granted for this course if the student has successfully completed at least two courses that cover at least two of the following topics: cultural anthropology, urban ministry, cross-cultural ministry, or denominational history.

Alcohol, Illegal Drugs, and Firearms

Alcoholic beverages, illegal drugs, and firearms are not permitted on Indiana Wesleyan University premises, including rented classrooms and any building or parts of buildings owned or operated by Indiana Wesleyan University. Refusal to comply may result in dismissal from the university.

Attendance Policy

Absences are allowed as follows: Under emergency circumstances, a student may be allowed up to one day of absence from a one week intensive, up to two weeks of absence for an eight week class, and up to four weeks of absence for a 16 week class. Absence beyond this point constitutes failure to complete the course. Students need to contact the faculty member regarding make up work.

If a student exceeds the allowed absences and does not contact the Office of Student Services to withdraw officially before the last class session, the instructor is directed to issue the grade of "F".

Students who must miss a course due to unavoidable circumstances must arrange for a temporary leave of absence with the Office of Student Services prior to the beginning of the course. Students needing to withdraw while in a course may do so by arrangement with the Office of Student Services prior to the end of the course, but the regular refund and academic withdrawal policies apply.

Faculty members reserve the right to factor lateness, early departures, and class attendance into a student's grade, as long as it is addressed in the syllabus.

Online attendance is determined by activity during a workshop, either through discussions or submission of assignments. A student is reported absent for a workshop if there is not at least one submission (or posting) of an assignment or in a discussion forum assigned during the designated dates for that workshop.

For onsite and residential classes, students are expected to be present when class begins, and remain the entire session. To be counted present, a student must attend a total of three hours or more of a class that is four hours in length, four-and-a-half hours or more of classes that are six hours in length, and six hours for classes that are eight hours in length. Tardiness is recorded, and if a student accumulates two tardies during a course, it results in an absence on the student's attendance record.

Audit of Courses

A student who has been accepted into an Indiana Wesleyan University degree program or as an unclassified student may choose to audit specified courses within a core program or electives as follows:

- Audit registration is allowed on a space available basis as determined by the professor.
- The current audit fee (\$25 per credit hour) must accompany the registration.
- Auditing a course gives one the right to attend the course. No credit or letter grade is given. The course will be indicated as an "AU" on the student's IWU transcript.
- The student auditing the course is not expected to participate in classroom or study group assignments, or to complete homework, quizzes, or tests.

- The professor is under no obligation to grade any work an auditing student chooses to submit or to give feedback on progress.
- The student must meet course pre-requisites or be approved by the Academic Dean of the Seminary.
- No change may be made from audit to credit, or credit to audit, after registration closes.

Expectations for Personal and Professional Conduct

Indiana Wesleyan University is a Christian university of higher education that upholds high standards of personal and professional conduct. Such standards include a classroom environment that promotes a positive learning environment and a professional instructional climate. It is expected that all students will abide by the Wesley Seminary ethos statement.

Students are expected to conduct themselves in a professional manner with respect for the rights of both students and faculty. The university or its representatives reserve the right to act in situations where student behavior violates established policy or detracts from the ability of students or faculty to function effectively in the classroom. Such action may include disciplinary procedures issued by the faculty or suspension from the program. (NOTE: All discussion room and live chat postings for online courses are recorded and can be reviewed at the discretion of the university.)

Only regularly enrolled students may attend class unless granted permission by an administrator and arrangements are made with the instructor.

Former Student Re-Enrollment

Students who have previously withdrawn from a program and have not attended classes for six months or more must complete an application for readmission from the Office of Student Services. Receipt of the signed application will initiate a review of the student's academic file to determine remaining requirements. A student who was academically suspended from Wesley Seminary may make application for readmission after six months. All students returning after six months or more will meet the graduation requirements as stated in the catalog under which they resume enrollment.

Grade Appeal and Academic Policy Grievance

Indiana Wesleyan University follows generally accepted college and university practice in the development of academic policies, the operation of classrooms, and use of grading techniques. The university allows its instructors independence in following generally accepted practices. A student who wishes to appeal a course grade or an academic policy decision (including one believed to be discriminatory based on race, national origin, color, sex, disability, or age, including Title VI, Title IX, and Section 504), must abide by the procedures that follow.

Each stated time frame will be the ordinary process. More time may be necessary in the event of a lengthy investigation, hearing, illness, or other unforeseen circumstances. All grievances, with all documents, recommendations, and decisions, will be reported to the Academic Dean of Wesley Seminary at Indiana Wesleyan University. Because the appeal process is a private university administrative process, legal counsel or representation is inappropriate.

Grade Appeal

A grade appeal involves only those situations in which a student believes that an instructor (a) has not followed fair grading practice or (b) has not followed his/her published grading policy. A student who wishes to appeal a grade based on one or both of these reasons must follow these procedures:

1. The student must first contact the instructor for a full explanation of the grade given and the basis for making the grade.
2. If there is no resolution, then the student may file a grade appeal request form, which can be obtained from the administrative office of Wesley Seminary. If a properly completed grade appeal request form is not received by the university within 30 days of the date the student's grade was sent, then the student will forfeit any further right to appeal.
3. After the university receives the grade appeal request form, it will be forwarded to the instructor along with a faculty grade appeal response form.
4. If the instructor agrees that the grade should be changed, the university will change the grade and notify the student.
5. If the instructor does not agree that the grade should be changed, the university will notify the student and send a form that may be used by the student to request a review by the Wesley Seminary Academic Appeals Committee. If the university does not receive the form from the student within 15 days of the date the form was sent, then the student will forfeit any further right to appeal.

6. Upon receipt of the request for committee review from the student, the matter will be brought to the next regularly scheduled Wesley Seminary Academic Appeals Committee meeting. (NOTE: The committee reserves the right to seek clarification from the student or the instructor). If the matter involves a member of the committee, then that individual will recuse himself/herself from deciding the appeal. The committee will notify the student of its decision, which will be final.

Academic Policy Grievance

An academic policy grievance involves those situations in which a student believes that the university has not followed published policies regarding an academic decision or discrimination based on race, national origin, color, sex, disability, or age, including Title VI, Title IX, and Section 504. A student who wishes to file an academic policy grievance must follow these procedures:

1. Level 1 - The student must first contact the person who has made the decision for a full explanation of the policy and how the policy was followed. If the policy has been followed, then the student has no further recourse.
2. Level 2 - If the policy was not followed or the student disputes the way in which the policy was applied, then the student may request that the matter be reviewed by the Academic Dean of Wesley Seminary by filing a form requesting such a review. This form may be obtained from the Academic Dean. If a properly completed form is not received by the university within 30 days of the date on which the event that gave rise to the complaint occurs, then the student will forfeit any further right to appeal. The Academic Dean will notify the student of the decision.
3. Level 3 - If the matter is not satisfactorily resolved or if the Academic Dean is the individual responsible for the policy decision, then the student may request that Wesley Seminary Academic Appeals Committee review the matter by filing a form requesting a committee review. This form may be obtained from the Academic Dean of Wesley Seminary. If the university does not receive a properly completed form within 15 days of the date on which the decision notice in level 2 was sent, then the student will forfeit any further right to appeal. Wesley Seminary Academic Appeals Committee will notify the student of its decision, which will be final.

Indiana Wesleyan University will comply with any state mandated grievance policy that governs grievance process for students matriculating within the state in question. For a detailed listing of state-specific grievance policies, please visit the state-specific grievance policies.

A student may seek recourse from any university nonacademic program or employment-related dispute, alleged discrimination on the basis of race, national origin, color, sex, disability, or age, including alleged violation of Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments Acts of 1972, Section 504 of the Rehabilitation Act of 1973, or other state or federal legislation. Further information can be found at Non-Academic Appeal (p. 29).

Grading and Evaluation

A letter grade is used in evaluating the work for a course. For the purpose of determining scholastic standing and awarding honors, grade points are granted according to the letter grades and semester hours of credit. The grade point average (GPA) is the number of quality points earned at IWU divided by the number of credit hours attempted at IWU.

Grade	Quality Points per Credit
A	4.0
A-	3.7
B+	3.3
B	3.0
B-	2.7
C+	2.3
C	2.0
C-	1.7
D+	1.3
D	1.0
F	0

The following grades are not figured into the GPA:

W

I

CR

NC

AU

Repeated Courses - A student may repeat once any course in which a grade below “C” (“C-,” “D+,” “D,” or “F”) was previously earned. Some specific graduate level courses are identified as repeatable and can be repeated if a student earns a grade higher than “C” but below the level required for that specific course. The course may be repeated once.

Whenever a course is repeated, the last grade and credits earned replace the previous grade in computing the student’s grade point average (GPA). All entries, however, remain a part of the student’s permanent academic record. Duplicate credit hours are not given for two or more passing efforts. A course taken in a classroom format may not be repeated for a grade through independent learning.

Since a course may be repeated once, failure to achieve a satisfactory grade in a course after two attempts will result in academic suspension and ineligibility to complete the major in which the course was repeated.

Incomplete Grades - All course work is expected to be completed by the end of the term in which the course is attempted. If medical or other extenuating circumstances arise that prevent a student from completing all course work in that semester, a professor may, at his or her discretion, award a grade of “I” (incomplete).

Criteria for awarding an incomplete grade:

- Incapacitating illness which prevents a student from attending classes for a minimum period of two weeks
- A death in the immediate family
- Change in work schedule as required by employer
- Judicial obligations
- Other emergencies deemed appropriate by the instruction instructor

Students may be asked to supply documentation of the problem.

The student must have completed at least 75% of the coursework and must be passing the class at the time the incomplete grade is awarded. The faculty must obtain approval from the Dean before submitting a grade of “I” (incomplete). The length of time a student has to complete and submit the requirements to the faculty is determined by the faculty member for the course and may not exceed 10 weeks. If at the end of the extension, the student has failed to complete the course requirements the faculty will enter the grade the student earned. Once an incomplete grade has been awarded, the student can not withdraw from the class. An incomplete cannot be issued if the student fails to meet the attendance requirements. An incomplete cannot be issued for gateway courses and sequential courses. Students who have an incomplete on file are not eligible to participate in graduation ceremonies. The entire incomplete policy is available at: Request for Incomplete Grade Form.

Grade Reports - At the end of each course, the instructor submits grades for each student. Grade reports are available online to the student and indicate courses taken, credits received, and grades assigned.

Transcripts - The student’s official transcript is prepared by the Indiana Wesleyan University Registrar's Office and will show the course, grade, credit, and dates of instruction for each course. Transcripts will include undergraduate and graduate work with the GPA divided into undergraduate and graduate calculations. Requests for transcripts of coursework at Indiana Wesleyan University must conform with the Privacy Act of 1974, which requires that all transcript requests be submitted in writing and signed by the student, for protection of the student's confidentiality. A transcript is official only when it bears the university seal.

It is university policy not to release a transcript if the student has any financial holds on their record or if he or she is delinquent on any loan received through Indiana Wesleyan University. A \$5 fee is charged for each transcript, with an additional \$2.50 Parchment ordering free. Payment must be provided, along with a complete address to which the transcript is to be delivered.

Please provide a current address if request is to be sent to student's home. Transcript requests can be accessed by visiting <http://www.indwes.edu/Academics/Registrar/Transcript> and submitting the request through the ordering service.

Graduation

Graduation Ceremonies - IWU graduation ceremonies are held three times a year. Three additional conferral dates are available in between the graduation ceremonies in which degrees may be conferred and posted to the student's transcript should all requirements be completed.

Eligible students are notified by the Office of Student Services of procedures and requirements concerning graduation.

Each student must complete an "Application for Graduation" provided by the Office of Student Services. This application indicates the student's intent to graduate and initiates the final evaluation of the student's academic record.

Students are also asked to inform the university as to whether they will be attending the ceremony. This allows the university to determine the number of tickets available for students who are attending. If a student cannot attend graduation due to unforeseen circumstances, the degree is still conferred; however, attendance at a future graduation is not an option.

Graduation Requirements - All requirements must be met and transcribed by the date established by the Office of Student Services prior to the degree conferral date. Students taking internal or external coursework need to make sure that transcripts, grades, and scores can be received and transcribed by the deadline date.

Students may receive one degree only per conferral date. Students meeting requirements for more than one degree must apply for two different conferral dates and participate in two different ceremonies. Any university-approved dual degree program is an exception to this policy.

Students who have received a degree from IWU and have returned to meet requirements for an additional major at the same degree level will have the second major posted to their existing degree. The second major can only be posted at one of the three conferral dates, and students receiving the second major are not eligible to participate in another graduation ceremony.

Diplomas - Diplomas are mailed after the conferment of degrees. Diplomas indicate degree earned and date of degree. A student's financial account must be settled to receive a diploma.

Leave of Absence Policy

Indiana Wesleyan University understands there are life events that may require a student to modify class enrollment and schedules. The leave of absence policy is designed to allow students flexibility in their program enrollment to adjust to these life events. The leave of absence policy also extends to students the ability to make up any courses missed during the approved leave.

A student on an approved leave of absence will be considered enrolled at IWU and eligible for an in-school deferment for student aid loans. Federal financial aid and in-school deferment may be negatively impacted if a student fails to apply for the leave of absence or if the application is denied. **This impacts students who receive Title IV federal financial aid (Federal Pell Grants, Federal Supplemental Grants, Federal Stafford Subsidized or Unsubsidized Loans, Federal Parent Loans) or who want to have a federal student loan deferred from payment while in school.**

Students who will be out of attendance for a period of 29 days or more should request a leave of absence. Students out of class for less than 29 days are not eligible for a leave of absence, and a recalculation on current financial aid will be done. Students who are not on federal financial aid programs or who do not have a federal loan in deferment are not required to request a leave of absence.

Students needing to make a change in their schedule need to contact the Office of Student Services to process the registration change. At that time, the leave of absence request form will be emailed to the student. The Leave of Absence Application can be downloaded by going to the following link:

<https://myiwu.indwes.edu/directory/student-services/registrationchanges/pages/default.aspx>. Students must request the leave within 21 days of initiating the registration change. The request for a leave of absence should be made prior to the date the leave is to start. The start date of the leave is the first date of the class or, if the class has already started, the date the registration change is initiated.

An approved leave of absence must meet the following criteria: in the academic year the student has to be in attendance 2 weeks prior to applying for a leave, the request must be received within 21 days of the registration change; the request must be made prior to the start of the leave (first day of class); the reason for the request must be one approved by IWU's Leave of Absence Committee (military, medical, jury duty, loss of job, family emergency, employment emergency, transfer of

coursework, passing pre-requisite requirement, changing programs, administrative cancellation of core classes, or other reasons as approved by the Leave of Absence Committee).

The leave of absence together with any additional leaves of absence must not exceed a total of 180 days in any 12-month period. Time in excess of 180 days will not be approved. A student may request an extension to a leave providing the request is made before the end of the leave, there are unforeseen circumstances which prevent the return from the leave, and the total number of days of approved leave do not exceed 180 in a 12-month period. A maximum of two leaves of absence are allowed during a 12-month period. Documentation is required for an extension on a leave. Documentation for each circumstance will vary; the student is required to provide whatever paperwork from a third party will attest to the circumstance outlined on the application form. Examples would include physicians' statements, letters from employers, letters from pastors or counselors, court documents, etc. Documentation is also required if a request is submitted after the 21 day deadline, and needs to address the reason for the delay in the submission of the request.

Failure to return from an approved leave of absence nullifies the approved leave and may have an impact on student loan repayment terms as well as the grace period. The first day of the leave will be reported as the beginning of the grace period for loan deferment. Students may return early from an approved leave of absence prior to the leave end date. The leave will be shortened according to the student's return date.

Students will not receive disbursements of Title IV student loan financial aid funds during the leave. Students are not deferred from making regularly scheduled payments to the Accounting Office for normal fees incurred. Any change in registration can impact current financial aid regardless of approval or denial of the leave of absence request. Questions about impact on current financial aid should be directed to the Financial Aid Office at 800-621-8667 ext. 2516. Students on an approved leave of absence will be reported as such and will be eligible for in-school deferment of previous loans. Students whose request for a leave of absence is denied will be reported as withdrawn and the grace period for loan repayment will go into effect.

Military Leave of Absence Policy

The Higher Education Opportunity Act enacted on August 13, 2008, states that a university may not deny admission or readmission to a service member for reasons relating to that service. The service member qualifies if the school is given notice of absence for service, the cumulative length of absence does not exceed five years, and the student gives notice of his or her intent to return.

Indiana Wesleyan University complies with this act with the following:

Academic:

- Students are not required to reapply and are not charged a readmission fee upon return.
- Students are readmitted at the same academic status (program enrollment status, number of completed credit hours, academic standing) before deployment. Students may return under the catalog that was in effect before deployment. Student may find differences in their programs or the catalog if the programs are no longer offered, or changes have occurred due to external accrediting bodies, licensing board or other external agencies.
- Leave time does not count toward the total time required to earn the degree.
- Students will be promptly readmitted in the next class or classes in a program, will qualify for priority/early registration, and may not be denied re-enrollment in a class based on class size.

Financial:

Students are required to complete a Military Leave of Absence Request. When the request is approved, students' accounts will be adjusted as necessary.

Financial Aid

Indiana Wesleyan University is committed to assisting military students in navigating the impact that active duty will have on financial aid. It is important that each student have conversation with the Financial Aid office to ensure proper paperwork and processes are covered as it relates to a leave of absence.

Students with federal financial aid, federal loan obligations, or military tuition assistance must contact their lenders and/or the military education office to ascertain their loan repayment status or repayment of tuition assistance during the leave of absence.

Policy on Academic Credentials and Programs

This policy applies to all academic units of the university.

Indiana Wesleyan University awards academic credentials (degrees and certificates) to students who complete defined programs of study. Each credential is defined in terms of a set of essential learning outcomes, which may include discipline-specific and general education outcomes, as well as credit hour and other specifications. Each program of study for a particular credential maps the credential learning outcomes to a series of credit-bearing courses.

As appropriate, given the learning outcomes and alignment of involved programs and courses, credits may be shared between academic credentials and sub-credentials awarded coevally, within the following boundaries.

- The student must fulfill all of the requirements for any credential awarded.
- Credits may be shared between a major and a minor, as long as the minor includes at least 15 unique credit hours unshared with any other major or minor.
- Credits may be shared between two minors, as long as each minor includes at least 15 unique credit hours unshared with any other major or minor.
- Credits may be shared between two undergraduate majors as long as there are 51 unique (unduplicated) credit hours between the two majors.
- Credits may be shared between two graduate majors as long as two thirds of the credits in each major are unique (unduplicated).
- Up to three credit hours may be shared between a certificate and a minor.
- Up to six credit hours may be shared between a certificate and a major (undergraduate or graduate).
- A major or minor may be added to a previously awarded baccalaureate degree. The student must complete all of the course requirements for the major or minor and a minimum of nine new credits hours must be earned. New general education requirements need not be met to post an additional major or minor. Students adding a major or minor are not eligible to participate in commencement ceremonies again. The additional major or minor will be posted to the transcript only on one of the conferral dates.

As appropriate, given the learning outcomes and alignment of involved programs and courses, credits applied to a previously-awarded IWU academic credential may be applied, without surrender of the prior credential, to another IWU academic credential within the following boundaries.

- The student must fulfill all of the requirements for any credential awarded.
- For credits from a prior IWU academic credential to be applied to a second IWU academic credential, the second academic program must be started within ten years of the awarding of the first credential. Exceptions must be approved by the dean (or equivalent) of the school sponsoring the academic program of the second credential. Individual academic programs may specify more strict credit-age limits if warranted by the discipline.
- The credits from a previously-awarded undergraduate certificate may be applied to fulfill the requirements of an associate's degree or a bachelor's degree.
- Up to 6 credits from a previously-awarded associate's degree or bachelor's degree may be applied to fulfill the requirements of an undergraduate certificate.
- The credits from a previously-awarded associate's degree may be applied to fulfill the requirements of a different associate's degree, as long as each credential has at least 25% unique credits.
- The credits from a previously-awarded associate's degree may be applied to fulfill the requirements of a bachelor's degree.
- The credits from a previously-awarded bachelor's degree may be applied to fulfill the requirements of a different bachelor's degree, as long as each credential has at least 25% unique credits.
- The credits from a previously-awarded bachelor's degree or undergraduate certificate may be applied to fulfill the requirements of a master's degree, limited by the provisions of the Undergraduate and Graduate Credit Crossover Policy.
- The credits from a previously-awarded graduate certificate or post-masters certificate may be applied to fulfill the requirements of a master's degree.
- The credits from a previously-awarded graduate certificate or post-masters certificate may be applied to fulfill the requirements of a doctor's degree.

- Credits from a previously-awarded master's degree or doctor's degree may be applied to fulfill up to 1/3 of the requirements of a graduate certificate.
- The credits from a previously-awarded master's degree may be applied to fulfill the requirements of a different master's degree, as long as each credential has at least 50% unique credits.
- The credits from a previously-awarded master's degree may be applied to fulfill the requirements of a doctor's degree, as long as the doctor's degree has at least 50% unique credits.
- The credits from a previously-awarded doctor's degree may be applied to fulfill the requirements of a different doctor's degree, as long as each credential has at least 50% unique credits.

Transfer of Credit Policy

The university may allow a maximum of nine credits in transfer to the Master of Arts programs and a maximum of 27 hours into the Master of Divinity program provided the transfer work falls within seven years prior to admission. Transfer of credit will be determined by the Academic Dean of Wesley Seminary.

Credit is granted for work with a satisfactory grade ("C" or above) taken at an approved college or university accredited at the same level, provided the courses are applicable to the curriculum the student wishes to pursue at Indiana Wesleyan University. An "approved college or university" generally refers to those institutions that are accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.

The University Registrar is responsible for approving the transferability of all credits. Credit hours accepted in transfer are recorded, but quality points and grades are omitted. Once transcripts (and other test scores and academic documents) have been received, IWU is not permitted to release copies of those documents back to the student or any other party. All credits are accepted as semester credits. Quarter credits are converted to semester credits using the two-thirds conversion ratio.

Transcripts from international institutions - may need to be sent to an outside agency for evaluation and determination of transferable credits, degrees, and GPA. If this outside review is necessary, students are responsible for the initiation of this evaluation and for any fees incurred during the process.

Previous IWU coursework - Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for the MDiv or MA degrees.

Withdrawal/Change in Status

A student who finds it necessary to withdraw from the program or to take a temporary leave of absence is required to contact the Registration Change Counselor in the Office of Student Services to complete this process (registration.change@indwes.edu). Students must request the withdrawal from the Registration Change Counselor before the last class workshop. Failure to initiate an official withdrawal will result in a "No Credit" or an "F" grade for the student in those related courses.

A student who is temporarily withdrawing may request an individual leave of absence up to 180 days in a 12 month period. A student cannot request more than two leaves during a 12 month period, and the total number of days on leave may not exceed 180 days within a 12 month period. All leaves must be requested through the Office of Student Services.

If a student officially withdraws after a course has started, a grade of "W" will be assigned. A student who violates the attendance policy with the last workshop of a course will receive an "F" for the course.

Administrative withdrawals assigning a grade of "W" will also happen as follows:

- A student who violates the attendance policy prior to the last workshop of a course will be administratively withdrawn from the course.
- A student who never attends a course will be administratively withdrawn from not only that course but all subsequent courses.

Students withdrawing from the first course of a core program must withdraw from the entire program and restart the program.

If, at a later time the student wishes to re-enter the program, a re-entry form must be submitted to the Office of Student Services. Students sitting out of a core program for more than 90 days are subject to a tuition increase upon returning. Students re-entering a core program after six months or more are subject to any changes in curriculum upon returning.

Any change in registration may have an impact on the student's financial aid. Students should always check with the financial aid office before initiating a registration change.

Inclement Weather Procedures

The university is reluctant to postpone or cancel classes because the schedule is already very compressed and it is difficult to schedule make-up classes when needed. In order to make the most informed decisions possible, the university gathers information from the National Weather Service, State Police agencies, and site managers and personnel (when appropriate). Unfortunately, the university cannot make the decision based on an individual student's geographical situation and the driving distance to and from class. Students should be aware, however, that they are expected to use discretion and not to take unreasonable risks. If students choose not to attend class, they must notify their instructor and make appropriate arrangements for make-up work. Decisions to postpone or cancel classes will be announced by the university. Regional locations will be judged by the Regional Deans. In the event it becomes necessary for a Regional Dean to recommend to the Chancellor for IWU-National and Global campus a weather related or emergency closing or postponement for onsite classes, the appropriate Program Director will work with affected faculty and students to make up the missed class session through an online alternative class session by observing the following guidelines:

Instructors will contact students on the date class is cancelled with written requirements for making up the cancelled class session through an online alternative.

In the event an onsite class session is cancelled that is deemed significant to the specific program (e.g., program orientation, the first class session of a program, the last class session of a program, etc.), the Regional Dean will petition the appropriate academic leaders to arrange a new date to make up the cancelled class session prior to the next scheduled class session.

To satisfy attendance requirements and earn participation points (if applicable), all assignments associated with the cancelled class session must be submitted prior to the start of the next scheduled class session.

Postponement decisions for evening classes will be made by approximately 3:00 p.m. on the day of class. Decisions about Saturday classes will be made the evening before, when possible, but may be made during the early morning hours on the Saturday of class if necessary. No notification will be made unless classes are postponed or cancelled; information about postponements and/or cancellations will be announced on the university's Web site at <http://www.indwes.edu>. Announcements will also be posted on the student portal at <http://myIWU.indwes.edu> and on the class information phone line at 1-800-621-8667 ext. 2022.

Undergraduate and Graduate Credit Crossover Policy

Undergraduate credits from IWU or other colleges or universities that are taken at a college or university that is accredited by an accrediting agency recognized by both the U.S. Department of Education (USDoe) and the Council for Higher Education Accreditation (CHEA) (see Transfer of Credit Policy (p. 686) for current accrediting agencies), or hold appropriate international accreditation, may be used to fulfill requirements of IWU graduate programs under specified conditions. When permitted by the design of the program, undergraduate credits from upper level courses may be counted toward the requirements of a graduate degree or certificate when the undergraduate course or courses sufficiently accomplish the learning outcomes of a course in the graduate program. The course(s) must have been completed within the past five years and must reflect current knowledge and best practices. No more than 25% of the total credit requirements for the graduate degree or certificate may be completed through undergraduate credits. Undergraduate courses in which a student has earned a "B" or better may be considered for graduate credit. Dual counting of credits requires approval by the appropriate program leader, in consultation with a graduate level content expert, as well as approval by the University Registrar, and Financial Aid Office if applicable. The program leader will make the final decision as to the applicability of the course to fulfill program learning outcomes. Established limitations on the number of credits that may be transferred into the graduate program remain in effect.

Graduate level credits from IWU or other colleges or universities that are regionally accredited, accredited by the Association for Biblical Higher Education (ABHE), or hold appropriate international accreditation, may be used to fulfill requirements of IWU undergraduate programs under specified conditions. When permitted by the design of the program, graduate credits may be counted toward the requirements of an undergraduate degree or certificate when the graduate course or courses sufficiently accomplish the learning outcomes of a course in the undergraduate program. The course(s) must have been completed within the past five years and must reflect current knowledge and best practices. No more than 25% of the total credit requirements for the undergraduate major, minor, or certificate may be completed through graduate credits. Though exceptions may be

approved by program directors, graduate courses in which a student has earned a “B” or better may be considered for undergraduate credit. Dual counting of credits requires approval by the appropriate program leader, in consultation with a graduate level content expert, as well as approval by the University Registrar, and Financial Aid Office if applicable. The program leader will make the final decision as to the applicability of the course to fulfill program learning outcomes. Established limitations on the number of credits that may be transferred into the undergraduate program remain in effect.

Financial - Wesley Seminary

Financial Policies

Students are advised of financial obligations for their degree seeking (core) program during the registration process. Students are expected to meet these obligations according to the schedule. Any questions regarding payments or problems associated with making those payments should be directed to Student Account Services.

Students who have applied for financial aid are responsible for all tuition and fees in the event it is determined they are ineligible for financial aid, decline the financial aid, or withdraw from the program prior to completing the academic award period. Students receiving military or corporate assistance who have received prior approval from the university for direct billing are required to pay their share of tuition and fees and submit appropriate assistance documents by the assigned due date. The deferral program in no way relieves the student of the financial obligation to the university and the student retains full responsibility for ensuring that all tuition and fees are paid in full and in a timely manner.

Indiana Wesleyan University reserves the right to suspend students from class attendance for failure to meet financial obligations.

Indiana Wesleyan University reserves the right to change the tuition and fee schedule at any time. Students who remain registered making satisfactory academic progress shall have their tuition and fees guaranteed. Book fees and embedded resource fees are subject to change throughout a student's program. A \$50 late fee is charged each time a payment is received after the due date. There will be a fee charged for any check returned due to non-sufficient funds. If collection of tuition, book charges, and/or fees becomes necessary, all percentage-based costs of collection, court costs, and attorney fees are the responsibility of the student.

Financial Regulations for Individuals Covered by Chapter 31 or Chapter 33

For purposes of this policy, a covered individual is any individual who is entitled to educational assistance under Chapter 31, Vocational Rehabilitation and Employment, or Chapter 33, Post-9/11 GI Bill benefits.

Any covered individual may enroll in or attend a course of education during the period beginning on the date on which the individual provides a Certificate of Eligibility (COE) for entitlement to educational assistance under chapter 31 or 33 (A “Statement of Benefits” obtained from the Department of Veterans’ Affairs (VA) website – eBenefits, or a VA Form 28-1905 for chapter 31 authorization purposes can substitute a Certificate of Eligibility) and ending on the earlier of the following dates:

- The date on which payment from VA is made to Indiana Wesleyan University (IWU)
- 90 days after the date IWU certified tuition and fees following the receipt of the certificate of eligibility

Indiana Wesleyan University will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual’s inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under chapter 31 or 33.

IWU requires the following actions on the part of any covered individual:

- Submit the Certificate of Eligibility (COE) for entitlement to educational assistance no later than the first day of the course of education.
- Provide any additional information necessary to the proper certification of enrollment by IWU.
- All standard financial policies apply for any amount not covered by the Certificate of Eligibility (COE) – i.e. charges not covered, or percentage of fees in excess of the COE.

Refund Policy

For courses that are longer than eight weeks, tuition and technology fee is refunded according to the following schedule:

- Withdrawal prior to the second session of the course (no attendance or attendance within only the first seven days of the course) – full tuition and tech fee refund
- Withdrawal between the 8th and 14th days of the course (attendance in not more than the first two weeks) – 90% tuition and tech fee refund.
- Withdrawal between the 15th and 21st days of the course (attendance in not more than the first three weeks) – 75% tuition and tech fee refund.
- Withdrawal between the 22nd and 28th days of the course (attendance in not more than the first four weeks) – 50% tuition and tech fee refund
- Withdrawal after the 29th day from the start date of the course – no tuition or tech fee refund. For courses that are eight weeks or less in length, tuition and technology fee is refunded according to the following schedule:
- Withdrawal within the first week of the course – 100% tuition and tech fee refund.
- Withdrawal between the 8th and the 14th days of the course (attendance in not more than the first two weeks) – 75% tuition and tech fee refund.
- Withdrawal between the 15th and 21st days of the course (attendance in not more than the first three weeks) – 50% tuition and tech fee refund.
- Withdrawal after the 22nd day - no tuition or tech fee refund. For courses that are one week in length, tuition and technology fee is refunded according to the following schedule:
- Withdrawal within the first onsite day (2nd day on the course calendar) – 100% tuition and tech fee refund
- Withdrawal after the first onsite day – no tuition or tech fee refund. Once attendance has been established in a course, the Educational Resource Fee is non-refundable.

In compliance with federal regulations for the student who has received financial aid, the refund will be returned to the appropriate aid sources.

Students who are unable to complete a course or who receive an unsatisfactory grade for their specific program will be allowed to repeat that course with another group of students if arrangements are made with the Registration Change Counselor. Tuition and fees will be charged for repeating the course.

Decisions regarding refunds are made by the appropriate Accounting Office, and in isolated cases, by the Financial Appeals Committee.

Indiana Wesleyan University will comply with any state mandated refund policies that govern refunds for students matriculating within the state in question. For a detailed listing of state-specific refund policies, please visit

<http://www.indwes.edu/About/Student-Consumer-Information/State-Specific-Refund-Policies>.

Student Account Appeals

A written appeal may be submitted to Student Account Services. If the disputed charge cannot be reconciled with the accounting office, a written appeal can be submitted to studentaccountappeals@indwes.edu with all supporting documentation.

- All pertinent information will be obtained and compiled by the Appeals Committee.
- The disputed charge will be reviewed by the Appeals Committee.
- If necessary, an appeal may be reviewed by the Program Director.
- Appeals must be submitted within 6 months of the last date of attendance for the course in question.

All appeals will receive a response within 15 days after the written appeal has been received.

Financial Aid - Wesley Seminary

General Eligibility Requirements

In order to receive federal and/or state student financial aid, students must meet the following criteria:

- Must have completed the Free Application for Federal Student Aid (FAFSA) including signing all certifying statements.
- Must be a U.S. citizen or eligible noncitizen.
- Must have a valid Social Security number (with the exception of students from the Republic of the Marshall Islands, Federated States of Micronesia, or the Republic of Palau).
- Must be registered with Selective Service, if required.
- Must not be in default on a Title IV loan or owe a Title IV grant or loan overpayment.
- Must not have borrowed in excess of annual or aggregate Title IV loan limits.
- Must certify that they will use Title IV aid only to pay educational costs.
- Must not have enrolled in multiple institutions solely to obtain Title IV credit balance funds to pay expenses not educationally related.
- Must not have a disqualifying drug conviction.
- Must be enrolled as a regular student (cannot be unclassified) in an eligible degree or certificate program.
- Must maintain Satisfactory Academic Progress (SAP) as outlined in IWU's SAP Policy.
- Must show qualification to obtain a college education by having a high school diploma, GED certificate, or a high school education in a homeschool setting approved under state law.
- Must maintain enrollment in classes.

Per federal regulations, incarcerated students are not eligible for federal student financial aid. Incarcerated students or students who become incarcerated after receiving federal student financial aid funds should contact the Financial Aid Office.

Types of Student Financial Aid Available

The following types of student financial aid are available to persons enrolled as degree-seeking students who meet the eligibility criteria for the aid type. Complete fund profiles may be found online at <https://www.indwes.edu/Financial-Aid/Adult-and-Graduate/Types-of-Aid>.

Ministerial Student Aid Program – is a loan program administered by The Wesleyan Church through the Department of Education & Clergy Development and is available to undergraduate and graduate students in an approved ministry program. The loan becomes a grant as the recipient serves The Wesleyan Church under a qualifying appointment. Applicants should understand that in requesting aid from this program they are applying for a loan, which must be either repaid or canceled through service. General eligibility requirements include, but are not limited to: local church membership, district approval, and enrollment form submission. For each year (September 1 through August 30) of full-time district appointment in The Wesleyan Church following studies, 20% of the loan is canceled once the service is rendered and reported. Cancellation cannot be given in the same church year that one receives loan-grant funds. Loan amounts for the 2018-2019 award year are \$80 per semester hour for Masters in Ministry programs and \$100 per semester hour for Masters of Divinity classes. More information may be found online at <https://www.wesleyan.org/ece/loan-grant>.

William D. Ford Federal Direct Loan – is available to students who file the FAFSA and all other required student financial aid forms and who meet all federal criteria for eligibility. The maximum annual loan amount is \$20,500 for graduate students. The lifetime maximum borrowing limit for graduate programs is \$138,500 (including undergraduate borrowing). Interest rates are set on July 1 each year and are fixed rates. For July 1, 2018, through June 30, 2019, the interest rate is 6.595% for unsubsidized Federal Direct Loans for graduate students.

A student's total financial assistance, including loans, may not exceed the calculated cost of attendance for the program. Students with unsubsidized loans may elect to make monthly interest payments to the lender or allow the accumulated interest to accrue until repayment, which begins six months after the student ceases to be enrolled as at least a half-time student. Upon graduation or termination of studies, the student is given a six-month grace period during which no interest or principal payments are due on subsidized loans and during which only interest accrues on the unsubsidized loans. The standard minimum

monthly payment is \$50, but the amount varies based on the total amount of the outstanding loans upon which the student is paying and the type of repayment plan the student has chosen.

Graduate PLUS Federal Direct Loan – is a federal loan with a fixed 7.595% interest rate available to graduate students who have remaining cost of attendance not met by an unsubsidized William D. Ford Federal Direct Loans. This is a credit-based federal loan.

Pastoral Discount – is a tuition discount offered to pastors who are taking courses in one of the approved ministry programs. For graduate students, a \$200 tuition discount is given to Wesleyan pastors; a \$100 tuition discount is given to non-Wesleyan pastors. Students must submit a discount application, available from your program representative.

Active Duty Military Discount – is a tuition discount to all active duty military personnel and their spouses, including members of the Reserves and National Guard. Students must submit a discount application, available online at <https://www.indwes.edu/adult-graduate/financial-aid/active-duty-military-discount>.

Yellow Ribbon Award – is an award that does not have to be repaid and is available to eligible students who receive Chapter 33 GI Bill benefits. The amount eligible students receive reflects 50% of the tuition expenses that exceed the highest public in-state undergraduate tuition rate. The VA matches that contribution to cover fully the tuition costs.

Loan Repayment Chart

The following chart shows estimated monthly payment amounts based on a standard 10 year repayment plan. Learn more about current interest rates or other repayment plans online at www.studentaid.gov or www.finaid.org.

Interest Rate	5%	6.5%	8%
Amount Borrowed	Monthly Payment Amount		
\$5,500	\$58	\$62	\$67
\$8,500	\$90	\$97	\$103
\$15,000	\$159	\$170	\$182
\$20,000	\$212	\$227	\$243
\$30,000	\$318	\$341	\$364
\$40,000	\$424	\$454	\$485
\$50,000	\$530	\$568	\$607
\$60,000	\$636	\$681	\$728
\$70,000	\$742	\$795	\$850

How to Apply for Student Financial Aid

Students who wish to be considered for federal and/or state student financial aid must complete the Free Application for Federal Student Aid (FAFSA). Links to the application process online are provided at <https://www.indwes.edu/Financial-Aid/Adult-and-Graduate/Apply-For-Aid>:

- When completing the FAFSA (direct link is <https://fafsa.gov>) you must list IWU's Title IV Code, 001822, or IWU will not receive your FAFSA information from the federal processor.
- You must disclose any additional funding you will receive from employer reimbursement, vocational rehabilitation, or private scholarships to help pay for your education. To facilitate this requirement, complete the Other Aid Source Disclosure Form.
- If loans are desired, students must complete the Loan Entrance Counseling Session and William D. Ford Federal Direct Loan Master Promissory Note online (direct link is <https://studentloans.gov/>). You must have an established Federal Student Aid (FSA) ID and password in order to complete these items. It may be necessary to wait three days from the time you first create your FSA ID before trying to sign in to this website. For each item, you must enter "Indiana" in the School State field even if you attend classes in another state or online.

- Entrance Counseling Session: Select Complete Loan Counseling (Entrance, Financial Awareness, Exit) from the menu, and on the next page click on the Start button next to Entrance Counseling (Required). Add IWU as a School to Notify and select the appropriate Student Type for your current degree pursuit (undergraduate or graduate).
- Master Promissory Note: Click on Complete Loan Agreement (Master Promissory Note), from the menu and click the Start button next to MPN for Subsidized/Unsubsidized Loans from the next page.
- The Financial Aid Office's standard practice is to originate federal student loans for the amount of a student's maximum eligibility. If you wish to have a lesser loan amount awarded than your maximum eligibility, complete the Reduced Loan Request form.

Once the above steps have been completed, be certain to:

- Quickly respond to requests for additional information from the Financial Aid Office. You may be asked, as required by federal regulations, to provide items for review in a process called Verification. Some items that may be requested are: a completed Verification Worksheet, a completed and notarized Identity and Statement of Educational Purpose Form, and a signed copy of your Federal Income Tax Return (and your spouse's or parents' as appropriate).
- Fully complete all forms. Forms filled out incorrectly or submitted to the wrong office or location could complicate your approval to begin classes or delay your student financial aid awards package.

How Eligibility is Determined and Student Financial Aid is Awarded

- All forms and information submitted online must be received in the Financial Aid Office before eligibility can be determined. In general, award amounts are based on a student's Expected Family Contribution found on the Student Aid Report, a student's enrollment status, the cost of attendance, and other estimated financial assistance. The Financial Aid Office will award a student for his or her maximum eligibility in scholarship, grant, and loan funds unless otherwise instructed in writing. Complete the Reduced Loan Request form to request a loan amount less than the maximum.
- Students in non-term programs must be scheduled for a full academic year, according to the academic year definition for the program in which the student is enrolled, or to degree completion for student financial aid to be awarded. Students in term-based program must be enrolled at least half-time for the term for federal loan funds to be disbursed. Any changes to planned enrollment may affect the amount and/or disbursement date(s) of aid for which the student may qualify.
- The Financial Aid Office will email notification to the IWU student email account that student financial aid has been awarded and is available for review online via the student portal at <https://myiwu.indwes.edu>. This secure website will indicate the types and amounts of aid for which the student qualifies. To decline all or a portion of the awarded aid, the student must submit a written request to the Financial Aid Office or all awarded aid will disburse to the IWU student account, as appropriate. Complete the Reduced Loan Request form to request a loan amount less than the maximum. The student does not need to contact the Financial Aid Office to accept an awards package.

How and When Student Financial Aid is Disbursed

Federal Direct Loans are originated near the start of class. The total loan amount is awarded typically in two disbursements per academic year (one disbursement per term) with the first disbursement occurring shortly after loan origination. Funds are applied as a credit on the IWU student account.

Ministerial Student Aid is disbursed in the form of a check to the student four times a year (January, February, July, and October) from Wesleyan Headquarters for courses completed during the prior period.

All other types of aid are awarded and disbursement dates set as the necessary paperwork is received.

All financial aid forms and information submitted online must be received at least three weeks before a planned class start.

Applying for student financial aid does not remove responsibility for payment. If the funding is not received, the student must pay all outstanding balances immediately.

Satisfactory Academic Progress (SAP)

Students are expected to maintain Satisfactory Academic Progress toward the completion of their course of study. This includes:

- Enrolling in and attending class as well as completing assignments and projects.

- Earning at least the minimum GPA required to maintain good academic standing in the student's primary degree or certificate program.
- Earning passing grades in a minimum of 67% of all credit hours attempted.
- For undergraduate students, completing the program within 150% of the credit hours normally required to complete the course of study (e.g., if the program requires 120 credit hours to complete, then the student may attempt no more than 180 credit hours) or, for graduate students, within the maximum time allowed by the academic department to complete the degree.

Academic progress is reviewed after the end of each term/award period. Students who fail to make satisfactory academic progress will be placed onto SAP Warning or Suspension, as appropriate, per the policy requirements. Students with mitigating circumstances (which may include, but is not limited to, death in the family or grave illness of the student or close family member) may appeal termination of federal student financial aid eligibility due to failure to make academic progress by submitting a SAP Appeal Form, written explanation, and supporting documentation to the SAP Appeals Committee through the Financial Aid Office. The entire SAP Policy is available for review online at <https://www.indwes.edu/Financial-Aid/Adult-and-Graduate/Resources>.

Leaves of Absence, Withdrawals, and Return of Funds

A student may request leaves of absence through the Office of Student Services for breaks in attendance 180 days or less in any 12-month period. In the case there is an approved break between classes, a leave of absence will be reported to the lender, but no loan repayment will be required. If additional circumstances arise that prohibit the student from returning to class as scheduled, the student should contact the Financial Aid Office to discuss options. For a break between classes of more than 180 days in any 12-month period, the university is required to report non-enrollment information to the lender, and the student will be required to begin repayment of any student loans (see your loan promissory note for further information).

If a student finds it necessary to withdraw from the program, withdraw from a course or courses without an approved leave of absence, or take leaves of absence that exceed 180 days in a 12-month period, a federal student financial aid Return of Funds calculation will be performed. This calculation determines how much federal student financial aid has been earned and is based on the number of days attended during the term/payment period when the student withdraws. The amount of federal student financial aid funds to be returned by IWU to the funding source is based on the amount of those funds that the Return of Funds calculation determined were not earned by the student. The following is an example of the Return of Funds calculation:

- The student begins class on June 28 and the term/payment period runs until January 17.
- The student withdraws from the program on October 4.
- The term/payment period has 152 calendar days in it (not including break periods) and the student completed 86 days which is 56.6% of the payment period.
- The amount of the funds to be returned will be 43.4% of the federal student financial aid funds received.
- The portion of the federal student financial aid funds that the school must return is equal to the lesser of:
 - The institutional charges multiplied by the unearned percentage of your funds, or
 - The entire amount of excess funds.

The Financial Aid Office will determine the amount of the return of funds that is owed by IWU and the amount, if any, that is owed by the student. For any loan funds that are owed by the student, the student (or the parent for a Direct PLUS Loan) repays in accordance with the terms of the promissory note (e.g., scheduled payments are to be made to the holder of the loan over a period of time). A letter will be sent to the student indicating the results of the Return of Funds calculation and the amount of the return of funds, if any. The student will earn 100% of the federal student financial aid funds received for the term/payment period if the return of funds calculation shows the student completed 60% or more of the term/payment period. Additionally, state grant awards may be recalculated if the student drops below the minimum amount of credits and/or if tuition and fee charges must be revised as a result of the schedule change.

Funds will be returned to the federal student financial aid programs in the following order: unsubsidized Federal Direct Loan, subsidized Federal Direct Loan, Federal Perkins Loan, Federal Direct PLUS Loans, Federal Pell Grant, Federal SEOG, Federal TEACH Grant and other Title IV grants. The student will have 45 days to contact the Financial Aid Office to make arrangements to repay any federal grants that are owed by the student. Failure to make arrangements or to pay back the federal grants will mean the student is no longer eligible to receive federal student financial aid at any institution until full repayment.

The requirements for Title IV program funds when a student withdraws are separate from IWU's refund policy. Therefore, a student may still owe funds to the school to cover unpaid institutional charges. A student who requests the credit balance from his or her IWU student account and then makes registration changes may be required to repay funds to the university and/or to the student financial aid programs.

Student's Rights and Responsibilities

As a student, you have the right to know:

- What financial assistance is available, including information on all federal and state programs.
- The deadlines for submitting application for each of the student financial aid programs available.
- The cost of attending the school's programs and the school's refund policy.
- The criteria used by the institution to select financial aid recipients.
- How the school determines your financial need. This process includes how costs for tuition, fees, books, and living expenses are considered in your budget.
- What resources (such as employer reimbursement, other financial aid, etc.) are considered in the calculation of your need.
- How much of your financial need, as determined by the institution, has been met.
- An explanation of the various programs in your student financial aid package. If you believe you have been treated unfairly, you may request reconsideration of the award that was made to you.
- What portion of the student financial aid you received must be repaid, and what portion is grant aid. If the aid is a loan, you have the right to know the loan interest rate, the total amount that must be repaid, the payback procedures, the length of time you have to repay the loan, and when the repayment is to begin.

As a student, you are responsible to:

- Review and consider all information about the school's program before you enroll.
- Complete all required forms accurately and submit them in a timely manner to the correct address.
- Pay special attention to, and accurately complete, your FAFSA. Errors can result in delay of receipt of your student financial aid funds. Intentional misreporting of information on application forms for federal student financial aid is a violation of law and is considered a criminal offense subject to penalties under the U.S. Criminal Code.
- Return all additional information, verification, corrections, and/or new information requested by either the Financial Aid Office or the FAFSA central processor.
- Read and understand all the forms that you are asked to sign and keep copies of them.
- Accept responsibility for all agreements you sign.
- If you have a loan, notify the lender of changes in your name, address, or school status.
- Know and comply with the deadline for application or reapplication for aid.
- Know and comply with the school's leave of absence or withdrawal policy/procedures.
- Repay student loans in agreement with the loan promissory note.

Further Information

The Financial Aid Office staff is here to assist in any way possible. If you have questions about any information pertaining to student financial aid, please contact: Financial Aid Office, IWU -National and Global, Indiana Wesleyan University, 1900 West 50th Street, Marion, IN 46953-9393. Voice 800-621-8667 option 4, 765-677-2516, Fax 765-677-2030, Email IWUfinaid@indwes.edu.

Services for Students - Wesley Seminary

Academic Advising

The purpose of academic advising is to support students from enrollment to completion of degree requirements. Advisors help students understand all degree requirements and options to meet those requirements. Advisors also assist students in understanding policies and procedures, and communicating with departments such as Financial Aid and Accounting.

An academic advising team is assigned to each individual student and advises that student throughout the duration of his or her academic program. Advisors are available to meet one-on-one with students face to face, through email, by phone, or via video conference.

It is important that students maintain contact with their academic advising team in order to ensure timely progression toward degree completion as well as appropriate scheduling for maximum financial aid benefit.

Library Services

Off Campus Library Services provides both mediated and direct access to resources and services designed specifically for the adult student. The Jackson Library in Marion has thousands of materials via searchable databases, including both print and online journals; streaming media titles; print books and ebooks; and various formats of microform. These are all searchable via the secured Jackson Library databases. Small library collections are available at the Louisville campus, Ohio campuses at Cincinnati, Cleveland, Columbus, and Dayton, as well as the Indiana campuses at Greenwood, Indianapolis (two locations), and Merrillville, and include some reference books and full access to the library catalog and subscription-based journal and book indexes. Remote access is also available to all databases through the university login. Students can get personalized assistance from OCLS librarians at Cincinnati, Cleveland, Indianapolis, Louisville, Marion, and Merrillville campuses. Librarians assist with general paper editing especially as it pertains to use of the writing style of their degree program. OCLS can also help troubleshoot basic word processing and PowerPoint challenges.

The National and Global student or distance student can contact OCLS via e-mail, 800 telephone, or chat service. Online access to the Library Resource Guide is available from the OCLS Web page; OCLS Tools. All provided services are further described in this document. One on one or group instruction about the services and databases of OCLS or a writing style is available by special appointment.

The library is part of a consortium, Academic Libraries of Indiana, which includes access to most library collections of Indiana higher education institutions. If attending classes in Kentucky or Ohio, the regional OCLS librarian can inform students about opportunities in their area.

Services for Disabled Students

IWU Disability Services

The goal of disability services at Indiana Wesleyan University is to work cooperatively with students to help them reach their maximum academic, social, and personal potential. This is accomplished by integrating legal expectations, Indiana Wesleyan's standards of service, and Christ-like principles. The Director of Accessibility and Accommodations is a trained professional, responsible for determining accommodation eligibility and for coordinating office services for students with disabilities. The director works with the students, faculty, and staff to design and implement a plan of reasonable accommodations that allows for equal access to all areas of university life.

Equal Access

Indiana Wesleyan University is committed to inclusion and equal access of individuals with disabilities. Individuals will not be discriminated against on the basis of disability or be denied equal access and appropriate accommodation to the educational opportunities available at IWU.

"No otherwise qualified person with a disability in the United States shall, solely on the basis of disability, be denied access to, or the benefits of, or be subjected to discrimination under any program or activity in any institution receiving federal financial assistance." –Section 504 of the Rehabilitation Act of 1973.

Admissions

Admission decisions are made without regard to disabilities. All prospective students are expected to present academic credentials that meet or exceed the minimum requirements for admissions.

Prospective students with disabilities are not required to identify themselves to the Admissions Office or the Director of Accessibility and Accommodations. However, those interested in receiving academic accommodations are encouraged to meet with, or contact, the Director of Accessibility and Accommodations as early as possible to allow for a review of documentation and the formulation of an accommodation plan.

Student Address/Email Information

Students should notify the Office of Student Services of any change of address, telephone number, or name so that proper records can be maintained. Name change requests require submission of appropriate documentation.

IWU Student Email Accounts - Upon acceptance, students are given an IWU student e-mail account. This is the only account used by IWU for communication with the student. It is extremely important that the student checks this account on a regular basis as important academic and financial information as well as university announcements will be shared in this way.

Wesley Seminary Degrees

Wesley Seminary offers the following programs:

- Master of Arts degree with a major in Ministry
 - Specializations are available in Children, Youth, and Family (p. 698), Church Health and Revitalization (p. 700), Church Planting and Multiplication (p. 701), Intercultural Studies (p. 703), Leadership (p. 704), Pastoral Care (p. 706), Spiritual Formation (p. 707), Wesley Studies, (p. 709)Worship Arts (p. 711), and Pastoral Ministry (p. 696) (fulfills Wesleyan ordination requirements)
- Master of Practical Theology
- Master of Divinity
 - Specializations are available in Children, Youth, and Family (p. 717), Church Health and Revitalization (p. 718), Church Planting and Multiplication (p. 720), Leadership (p. 723), Pastoral Care (p. 725), Spiritual Formation (p. 727), Wesley Studies (p. 728), and Worship Arts (p. 730)
- Doctor of Ministry
 - Specializations are available in Transformational Leadership (p. 734), Transformational Preaching (p. 735), and Spiritual Formation (p. 732)

Master of Arts - Ministry (42 Hours)

Wesley Seminary offers a 42 hour Master of Arts degree with a specialization in Pastoral Ministry that provides graduate-level training for working ministry practitioners. This program will enable the student to be able to apply a specialized set of ministry skills required by The Wesleyan Church for ordination.

Wesley Seminary at Indiana Wesleyan University strives to promote the following key learning outcomes in the MA program. A student who has completed the MA degree with a major in Ministry should, with graduate-level competency, be able to:

- Implement life-long reflective learning skills to study and apply the disciplines required for faithful and fruitful ministry in various contexts.
- Demonstrate a deepening spiritual character and commitment to integrity in ministry.
- Operate from a solid biblical, theological, historical and cultural understanding that informs ministerial vocation.
- Apply a core set of ministry skills in order to participate effectively in God's advancing mission in the world.

The Master of Arts with a major in Ministry is offered through classes which meet weekly online or on-site, or through week-long intensive classes.

Master of Arts - Ministry - Specialization in Pastoral Ministry

This program will enable the student to be able to apply a specialized set of ministry skills required by The Wesleyan Church for ordination.

Admission Requirements

Admission to the Ministry major begins with completing application forms and submitting them with official transcripts and two personal recommendations. The Office of Student Services shall determine admission status from the completed forms and student file and notify the applicant in writing of the admission status granted. Regular admission to the seminary constitutes admission to candidacy for the master's degree. The basic criteria for regular admission to the MA program within the seminary are as follows:

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum grade-point average (GPA) of at least 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including:
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Transfer Credit

- A maximum of nine hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute and an advanced Bible, theology, or church history elective.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content Exam with a 70% or higher.
- All requirements for the degree must be completed within six years of enrollment.
- Payment of all tuition and fees is required to receive a diploma.

MA Program of Study (42 Hours)

This 42 hour program with a specialization in Pastoral Ministry will enable the student to apply a specialized set of ministry skills required by The Wesleyan Church for ordination in order to participate in the mission of God in the world.

Core Courses

Biblical Studies - 3 Hours

BIBL-500	The Bible as Christian Scripture	3
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Church History - 3 Hours

CHST-500	Global Christian History	3
	or	
CHST-510	History of Christian Missions	3

Intercultural Competency - 3 Hours

MISS-500	Cultural Contexts of Ministry	3
	or	
MISS-510	Cultural Anthropology	3

Spiritual Formation - 3 Hours

SPIR-550	Spiritual Life and Leadership	3
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Theological Studies - 3 Hours

THEO-500	Introduction to Christian Theology	3
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Capstone - 3 Hours

MIN-598	Capstone	3
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Specialization in Pastoral Ministry

MDIV-500	Pastor, Church & World	3
LEAD-545	Strategic Leadership and Management	3
WSHP-520	Time and Space in Worship	3
PROC-520	Transformational Communication	3
CONG-530	Family Ministry for 21st Century Families	3
PCNS-510	Introduction to Pastoral Care	3
CHST-536	Wesleyan Church History and Polity	3
THEO-543	Theology of Holiness	3

Master of Arts - Ministry (36 Hours)

Wesley Seminary offers a 36 hour Master of Arts degree with specializations in several areas that provides graduate-level training for working ministry practitioners.

Wesley Seminary at Indiana Wesleyan University strives to promote the following key learning outcomes in the MA program. A student who has completed the MA degree with a major in Ministry should, with graduate-level competency, be able to:

- Evaluate present-day ministry issues in light of Christian history, scripture, and theology.
- Demonstrate intercultural competency in the practice of ministry.
- Personalize spiritual formation for sustainable ministry.

The Master of Arts with a major in Ministry is offered through classes which meet weekly online or on-site, or through week-long intensive classes.

Master of Arts - Ministry - Specialization in Children, Youth, and Family Ministry

Graduates of this program should be able to apply a core set of skills in ministry to children, youth, and family in order to participate effectively in God's advancing mission in the world.

This program is also offered in Spanish and French.

Admission Requirements

Admission to the Ministry major begins with completing application forms and submitting them with official transcripts and two personal recommendations. The Office of Student Services shall determine admission status from the completed forms and student file and notify the applicant in writing of the admission status granted. Regular admission to the seminary constitutes admission to candidacy for the master's degree. The basic criteria for regular admission to the MA program within the seminary are as follows:

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.

- A minimum grade-point average (GPA) of at least 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including:
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.

Transfer Credit

- A maximum of nine hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content Exam with a 70% or higher.
- All requirements for the degree must be completed within six years of enrollment.
- Payment of all tuition and fees is required to receive a diploma.

MA Program of Study (36 Hours)

Core Courses

Biblical Studies - 3 Hours

BIBL-500 The Bible as Christian Scripture 3

Church History - 3 Hours

CHST-500 Global Christian History 3

or

CHST-510 History of Christian Missions 3

Intercultural Competency - 3 Hours

MISS-500 Cultural Contexts of Ministry 3

or

MISS-510 Cultural Anthropology 3

Spiritual Formation - 3 Hours

SPIR-550 Spiritual Life and Leadership 3

Theological Studies - 3 Hours

THEO-500 Introduction to Christian Theology 3

Capstone - 3 Hours

MIN-598 Capstone 3

Specialization in Children, Youth, and Family Ministry

CONG-530	Family Ministry for 21st Century Families	3
PROC-525	Effective Communication With Children And Youth	3
CONG-550	Child and Adolescent Development	3
CONG-540	Programming and Management in Family Ministry	3

Electives

	Electives	6
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Subtotal: 0

Master of Arts - Ministry - Specialization in Church Health and Revitalization

Graduates of this program should be able to apply a core set of skills in church health, growth, and revitalization in order to participate effectively in God's advancing mission in the world.

This program is also offered in Spanish and French.

Admission Requirements

Admission to the Ministry major begins with completing application forms and submitting them with official transcripts and two personal recommendations. The Office of Student Services shall determine admission status from the completed forms and student file and notify the applicant in writing of the admission status granted. Regular admission to the seminary constitutes admission to candidacy for the master's degree. The basic criteria for regular admission to the MA program within the seminary are as follows:

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum grade-point average (GPA) of at least 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including:
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.

Transfer Credit

- A maximum of nine hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.

- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content Exam with a 70% or higher.
- All requirements for the degree must be completed within six years of enrollment.
- Payment of all tuition and fees is required to receive a diploma.

MA Program of Study (36 Hours)

Core Courses

Biblical Studies - 3 Hours

BIBL-500 The Bible as Christian Scripture 3

Church History - 3 Hours

CHST-500 Global Christian History 3
or

CHST-510 History of Christian Missions 3

Intercultural Competency - 3 Hours

MISS-500 Cultural Contexts of Ministry 3
or

MISS-510 Cultural Anthropology 3

Spiritual Formation - 3 Hours

SPIR-550 Spiritual Life and Leadership 3

Theological Studies - 3 Hours

THEO-500 Introduction to Christian Theology 3

Capstone - 3 Hours

MIN-598 Capstone 3

Specialization in Church Health and Revitalization

CONG-555 Diagnosis and Prescription for a Healthy Church 3

MIN-563 Power, Change, and Conflict Management 3

CONG-525 Newcomer Integration 3

CONG-560 Church Revitalization Field Study 3

Electives

Electives 6

Subtotal: 0

Master of Arts - Ministry - Specialization in Church Planting and Multiplication

Graduates of this program should be able to apply a core set of skills in church planting and multiplication in order to participate effectively in God's advancing mission in the world.

This program is also offered in Spanish and French.

Admission Requirements

Admission to the Ministry major begins with completing application forms and submitting them with official transcripts and two personal recommendations. The Office of Student Services shall determine admission status from the completed forms and student file and notify the applicant in writing of the admission status granted. Regular admission to the seminary constitutes admission to candidacy for the master's degree. The basic criteria for regular admission to the MA program within the seminary are as follows:

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum grade-point average (GPA) of at least 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including:
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.

Transfer Credit

- A maximum of nine hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content Exam with a 70% or higher.
- All requirements for the degree must be completed within six years of enrollment.
- Payment of all tuition and fees is required to receive a diploma.

MA Program of Study (36 Hours)

Core Courses

Biblical Studies - 3 Hours

BIBL-500	The Bible as Christian Scripture	3
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Church History - 3 Hours

CHST-500	Global Christian History	3
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or

CHST-510	History of Christian Missions	3
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Intercultural Competency - 3 Hours

MISS-500	Cultural Contexts of Ministry	3
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or

MISS-510	Cultural Anthropology	3
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Spiritual Formation - 3 Hours

SPIR-550	Spiritual Life and Leadership	3
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Theological Studies - 3 Hours

THEO-500	Introduction to Christian Theology	3
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Capstone - 3 Hours

MIN-598	Capstone	3
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Specialization in Church Planting and Multiplication

MISS-550	Multiply: Foundations of Church Planting and Multiplication	3
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MISS-552	Core: the Calling, Character, and Competency of a Church Multiplier	3
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MISS-553	Launch: Initiating Effective New Churches, Sites, and Venues	3
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MISS-554	Thrive: Maximizing the Post-Launch Phase	3
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Electives

	Electives	6
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Subtotal: 0

Master of Arts - Ministry - Specialization in Intercultural Studies

The MA in Ministry with a specialization in Intercultural Studies is a practical and context-driven program. The curriculum is specifically designed to equip those who are called to intercultural ministry whether globally or among diaspora populations in the North American context. The coursework enables Christian leaders to demonstrate cultural competency and appreciation for the other and to engage other cultures in meaningful ways. The coursework also equips students to develop and lead Christian ministries in ways appropriate for their culture and ministry context. Through the problem-based learning approach, students immediately use skills learned in class to address issues in their ministry context. Peer-learning discussions allow students to benefit from each other's varied global experiences as they learn together.

Graduates of this program should be able to:

- Evaluate present-day ministry issues in light of Christian history, scripture, and theology.
- Demonstrate intercultural competencies in the practice of ministry.
- Personalize spiritual formation for sustainable ministry.
- Minister effectively in contexts of diversity exhibiting sensitivity to other religions and cultures.
- Integrate leadership and intercultural theories learned in class with experiential learning for successful contextual ministry.

Admission Requirements

Admission to the Ministry major begins with completing application forms and submitting them with official transcripts and two personal recommendations. The Office of Student Services shall determine admission status from the completed forms and student file and notify the applicant in writing of the admission status granted. Regular admission to the seminary constitutes admission to candidacy for the master's degree. The basic criteria for regular admission to the MA program within the seminary are as follows:

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum grade-point average (GPA) of at least 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including:
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.

Transfer Credit

- A maximum of nine hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content Exam with a 70% or higher.
- All requirements for the degree must be completed within six years of enrollment.
- Payment of all tuition and fees is required to receive a diploma.

MA Program of Study (36 Hours)

Core Courses**Biblical Studies - 3 Hours**

BIBL-500	The Bible as Christian Scripture	3
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Church History - 3 Hours

CHST-500	Global Christian History	3
	or	
CHST-510	History of Christian Missions	3

Intercultural Competency - 3 Hours

MISS-500	Cultural Contexts of Ministry	3
	or	
MISS-510	Cultural Anthropology	3

Spiritual Formation - 3 Hours

SPIR-550	Spiritual Life and Leadership	3
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Theological Studies - 3 Hours

THEO-500	Introduction to Christian Theology	3
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Capstone - 3 Hours

MIN-598	Capstone	3
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Specialization in Intercultural Studies

INST-560	Missiology	3
INST-580	Cross-Cultural Discipleship	3
INST-605	Intercultural Biblical Hermeneutics	3
LEAD-530	Change Agent	3

Electives

	Electives	6
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Subtotal: 0

Master of Arts - Ministry - Specialization in Leadership

Graduates of this program should be able to apply a core set of leadership, management, and communication skills in order to participate effectively in God's advancing mission in the world.

This program is also offered in Spanish and French.

Admission Requirements

Admission to the Ministry major begins with completing application forms and submitting them with official transcripts and two personal recommendations. The Office of Student Services shall determine admission status from the completed forms and student file and notify the applicant in writing of the admission status granted. Regular admission to the seminary constitutes admission to candidacy for the master's degree. The basic criteria for regular admission to the MA program within the seminary are as follows:

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum grade-point average (GPA) of at least 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including:
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.

Transfer Credit

- A maximum of nine hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content Exam with a 70% or higher.
- All requirements for the degree must be completed within six years of enrollment.
- Payment of all tuition and fees is required to receive a diploma.

MA Program of Study (36 Hours)

Core Courses

Biblical Studies - 3 Hours

BIBL-500	The Bible as Christian Scripture	3
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Church History - 3 Hours

CHST-500	Global Christian History	3
	or	
CHST-510	History of Christian Missions	3

Intercultural Competency - 3 Hours

MISS-500	Cultural Contexts of Ministry	3
	or	
MISS-510	Cultural Anthropology	3

Spiritual Formation - 3 Hours

SPIR-550	Spiritual Life and Leadership	3
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Theological Studies - 3 Hours

THEO-500	Introduction to Christian Theology	3
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Capstone - 3 Hours

MIN-598	Capstone	3
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Specialization in Leadership

LEAD-545	Strategic Leadership and Management	3
LEAD-520	Communication and Leadership	3
LEAD-560	Power, Change, and Conflict Management	3
LEAD-550	Intergenerational Leadership	3

Electives

	Electives	6
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Subtotal: 0

Master of Arts - Ministry - Specialization in Pastoral Care

Graduates of this program should be able to apply a core set of skills in pastoral care in order to participate effectively in God's advancing mission in the world.

This program is also offered in Spanish and French.

Admission Requirements

Admission to the Ministry major begins with completing application forms and submitting them with official transcripts and two personal recommendations. The Office of Student Services shall determine admission status from the completed forms and student file and notify the applicant in writing of the admission status granted. Regular admission to the seminary constitutes admission to candidacy for the master's degree. The basic criteria for regular admission to the MA program within the seminary are as follows:

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum grade-point average (GPA) of at least 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including:
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.

Transfer Credit

- A maximum of nine hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content Exam with a 70% or higher.
- All requirements for the degree must be completed within six years of enrollment.
- Payment of all tuition and fees is required to receive a diploma.

MA Program of Study (36 Hours)

Core Courses

Biblical Studies - 3 Hours

BIBL-500 The Bible as Christian Scripture 3

Church History - 3 Hours

CHST-500 Global Christian History 3
or

CHST-510 History of Christian Missions 3

Intercultural Competency - 3 Hours

MISS-500 Cultural Contexts of Ministry 3
or

MISS-510 Cultural Anthropology 3

Spiritual Formation - 3 Hours

SPIR-550 Spiritual Life and Leadership 3

Theological Studies - 3 Hours

THEO-500 Introduction to Christian Theology 3

Capstone - 3 Hours

MIN-598 Capstone 3

Specialization in Pastoral Care

PCNS-510 Introduction to Pastoral Care 3

PCNS-520 Crisis Intervention Strategies for
Ministry 3

PCNS-610 Marriage and Family Counseling in
Pastoral Ministry 3

PCNS-620 Cross-Cultural Counseling in Pastoral
Ministry 3

Electives

Electives 6

Subtotal: 0

Master of Arts - Ministry - Specialization in Spiritual Formation

Graduates of this program should be able to apply a core set of skills in spiritual formation in order to participate effectively in God's advancing mission in the world.

This program is also offered in Spanish and French.

Admission Requirements

Admission to the Ministry major begins with completing application forms and submitting them with official transcripts and two personal recommendations. The Office of Student Services shall determine admission status from the completed forms and student file and notify the applicant in writing of the admission status granted. Regular admission to the seminary constitutes admission to candidacy for the master's degree. The basic criteria for regular admission to the MA program within the seminary are as follows:

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum grade-point average (GPA) of at least 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including:
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.

Transfer Credit

- A maximum of nine hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content Exam with a 70% or higher.
- All requirements for the degree must be completed within six years of enrollment.
- Payment of all tuition and fees is required to receive a diploma.

MA Program of Study (36 Hours)

Core Courses

Biblical Studies - 3 Hours

BIBL-500	The Bible as Christian Scripture	3
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Church History - 3 Hours

CHST-500	Global Christian History	3
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or

CHST-510	History of Christian Missions	3
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Intercultural Competency - 3 Hours

MISS-500	Cultural Contexts of Ministry	3
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	or		
MISS-510	Cultural Anthropology		3
Spiritual Formation - 3 Hours			
SPIR-550	Spiritual Life and Leadership		3
Theological Studies - 3 Hours			
THEO-500	Introduction to Christian Theology		3
Capstone - 3 Hours			
MIN-598	Capstone		3
Specialization in Spiritual Formation			
SPIR-530	Spiritual Practices		3
CHST-525	Spiritual Traditions		3
THEO-525	Theology of Prayer		3
SPIR-575	Spirit Retreat for the Leader		3
Electives			
	Electives		6
Subtotal: 0			

Master of Arts - Ministry - Specialization in Wesley Studies

Graduates of this program will be able to critically appropriate a Wesleyan ethos in its historical and global context and embody the Wesleyan means of grace.

This program is also offered in Spanish and French.

Admission Requirements

Admission to the Ministry major begins with completing application forms and submitting them with official transcripts and two personal recommendations. The Office of Student Services shall determine admission status from the completed forms and student file and notify the applicant in writing of the admission status granted. Regular admission to the seminary constitutes admission to candidacy for the master's degree. The basic criteria for regular admission to the MA program within the seminary are as follows:

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum grade-point average (GPA) of at least 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including:
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.

Transfer Credit

- A maximum of nine hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.

- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content Exam with a 70% or higher.
- All requirements for the degree must be completed within six years of enrollment.
- Payment of all tuition and fees is required to receive a diploma.

MA Program of Study (36 Hours)

Core Courses

Biblical Studies - 3 Hours

BIBL-500 The Bible as Christian Scripture 3

Church History - 3 Hours

CHST-500 Global Christian History 3

or

CHST-510 History of Christian Missions 3

Intercultural Competency - 3 Hours

MISS-500 Cultural Contexts of Ministry 3

or

MISS-510 Cultural Anthropology 3

Spiritual Formation - 3 Hours

SPIR-550 Spiritual Life and Leadership 3

Theological Studies - 3 Hours

THEO-500 Introduction to Christian Theology 3

Capstone - 3 Hours

MIN-598 Capstone 3

Specialization in Wesley Studies

Theology of Holiness - 3 Hours

THEO-543 Theology of Holiness 3

Historical Theology - 3 Hours

Take one from the following:

CHST-536 Wesleyan Church History and Polity 3

CHST-585 History of Early Methodism 3

CHST-610 Social Justice in the Wesleyan Tradition 3

Systematic Theology - 3 Hours

Take one from the following:

THEO-610 Lyrical Theology of Charles Wesley 3

THEO-586 The Theology of John Wesley 3

THEO-615 Women in Leadership and the Wesleyan Tradition 3

Practical Theology - 3 Hours

Take one from the following:

PROC-615	Wesleyan Homiletics	3
SPIR-530	Spiritual Practices	3
SPIR-610	New Monasticism and Renewal Movements in The Wesleyan Tradition for the 21st Century	3
Electives		
	Electives	6
Subtotal: 0		

Master of Arts - Ministry - Specialization in Worship Arts

Graduates of this program should be able to apply a core set of skills in worship in order to participate effectively in God's advancing mission in the world.

This program is also offered in Spanish and French.

Admission Requirements

Admission to the Ministry major begins with completing application forms and submitting them with official transcripts and two personal recommendations. The Office of Student Services shall determine admission status from the completed forms and student file and notify the applicant in writing of the admission status granted. Regular admission to the seminary constitutes admission to candidacy for the master's degree. The basic criteria for regular admission to the MA program within the seminary are as follows:

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum grade-point average (GPA) of at least 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including:
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.

Transfer Credit

- A maximum of nine hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content Exam with a 70% or higher.

- All requirements for the degree must be completed within six years of enrollment.
- Payment of all tuition and fees is required to receive a diploma.

MA Program of Study (36 Hours)

Core Courses

Biblical Studies - 3 Hours

BIBL-500 The Bible as Christian Scripture 3

Church History - 3 Hours

CHST-500 Global Christian History 3
or

CHST-510 History of Christian Missions 3

Intercultural Competency - 3 Hours

MISS-500 Cultural Contexts of Ministry 3
or

MISS-510 Cultural Anthropology 3

Spiritual Formation - 3 Hours

SPIR-550 Spiritual Life and Leadership 3

Theological Studies - 3 Hours

THEO-500 Introduction to Christian Theology 3

Capstone - 3 Hours

MIN-598 Capstone 3

Specialization in Worship Arts

WSHP-520 Time and Space in Worship 3

WSHP-540 Music and Arts in Worship 3

WSHP-560 Media and Technology in Worship 3

WSHP-580 Emerging Trends in Worship 3

Electives

Electives 6

Subtotal: 0

Master of Arts - Ministry - Individualized Course of Study

This program is also offered in Spanish and French.

Admission Requirements

Admission to the Ministry major begins with completing application forms and submitting them with official transcripts and two personal recommendations. The Office of Student Services shall determine admission status from the completed forms and student file and notify the applicant in writing of the admission status granted. Regular admission to the seminary constitutes admission to candidacy for the master's degree. The basic criteria for regular admission to the MA program within the seminary are as follows:

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum grade-point average (GPA) of at least 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including:
 - One from a pastor or denominational supervisor.

- A general recommendation.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.

Transfer Credit

- A maximum of nine hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content Exam with a 70% or higher.
- All requirements for the degree must be completed within six years of enrollment.
- Payment of all tuition and fees is required to receive a diploma.

MA Program of Study (36 Hours)

Core Courses

Biblical Studies - 3 Hours

BIBL-500	The Bible as Christian Scripture	3
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Church History - 3 Hours

CHST-500	Global Christian History	3
	or	
CHST-510	History of Christian Missions	3

Intercultural Competency - 3 Hours

MISS-500	Cultural Contexts of Ministry	3
	or	
MISS-510	Cultural Anthropology	3

Spiritual Formation - 3 Hours

SPIR-550	Spiritual Life and Leadership	3
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Theological Studies - 3 Hours

THEO-500	Introduction to Christian Theology	3
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Capstone - 3 Hours

MIN-598	Capstone	3
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Electives

	Electives from Graduate Ministry Courses	18
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Subtotal: 0

Master of Practical Theology

The Master of Practical Theology (MPTTh) is a 36 hour (2 year) master's degree that can be taken subsequent to a student's completion of at least 30 graduate level credit hours (such as a completed MA). This MPTTh would create "Master of Divinity (MDiv) equivalence" for students who have completed another master's degree or part of another master's degree. Upon completion of the MPTTh, a student would be eligible to apply to a Doctor of Ministry program.

Students completing the MPTTh should be able to:

- Demonstrate a solid biblical, theological, historical, and contextual foundation for ministry.
- Integrate the Bible, Christian theology, and church history with selected areas of the practice of ministry.
- Effectively apply a theoretical knowledge to the practice of ministry in selected areas of the practice of ministry.

Master of Practical Theology

This program is offered in English and Spanish.

Admission Requirements

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum cumulative undergraduate grade-point average (GPA) of at least 2.5 from the baccalaureate degree granting institution.
- An official transcript from the degree granting institution.
- Two references, including
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- An endorsement from their local church board or appropriate church body.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.
- Applicants must currently be involved in an appropriate ministry or be willing to be placed in such a ministry throughout the program (see application for details).

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree
- Students are required annually in August to submit an updated Church Endorsement Form in order to continue in the MPTTh degree program.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- The MPTTh degree must be completed in no less than two years and within six years.
- Payment of all tuition and fees is required to receive a diploma. (p. 696)

MPTTh Program of Study

Praxis Courses

Take three of the following praxis courses:

MISS-600	The Missional Church	6
LEAD-600	Congregational Leadership	6
WSHP-600	Christian Worship	6
PROC-600	Christian Proclamation	6
CONG-600	Congregational Spiritual Formation	6
PCRE-600	Congregational Relationships	6

Core Courses

MDIV-500	Pastor, Church & World	3
MISS-500	Cultural Contexts of Ministry	3
BIBL-500	The Bible as Christian Scripture	3
THEO-500	Introduction to Christian Theology	3
CHST-500	Global Christian History	3
MIN-695	Integration Capstone	3

Subtotal: -0

Master of Divinity

The MDiv is a 75 hour program that provides high quality, accessible, and economical ministerial training for pastors involved in local church ministry. Courses take place in online, blended, and on-site formats. To enroll in the degree, a person must have earned a bachelor's degree, be officially engaged in ministry with a local church, and have an appropriate ministry context including access to a local body of Christian believers with whom they can successfully complete the required "in-ministry" assignments of the program. Students take required courses (60 hours) in a carefully sequenced format, but also have 15 hours of elective work. Professors include not only a core seminary faculty, but also draw on the strength of undergraduate faculty from IWU's School of Theology and Ministry, as well as on a cadre of prominent adjunct, affiliate, and visiting faculty who teach various courses each year.

Wesley Seminary at Indiana Wesleyan University strives to promote the following key learning outcomes in the MDiv program. A student who has completed the MDiv should, with graduate-level competency, be able to:

- Relate an informed understanding of relevant theories to a lifelong practice of ministry.
- Faithfully and fruitfully participate in the mission of God, lead a local congregation, facilitate worship, proclaim the word of God, spiritually form a people, and foster healthy interpersonal relationships.
- Delineate and implement a process of positive change and transformation into a holy person in one's personal, spiritual, vocational, congregational, and community life.
- Soundly integrate the Bible, Christian theology, and church history with each other and into the practice of ministry.

Master of Divinity

The core of the MDiv curriculum consists of six, six-hour praxis courses of 16 weeks each, offered in the Fall and Spring. Each praxis course is further accompanied by a one-hour spiritual formation course. In addition, students take three-hour foundational courses in Bible, theology, church history, and ministry context in an intensive, one week format, along with a three-hour orientation and then capstone intensive courses. An additional 15 hours of elective credits are then needed to complete the 75 hour degree requirement.

Admission Requirements

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum cumulative grade-point average (GPA) of 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including
 - One from a pastor or denominational supervisor.

- A general recommendation.
- An endorsement from their local church board or appropriate church body.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Transfer Credit

- A maximum of 27 hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.
- Students must have completed all required courses before enrolling in the Capstone Course MIN-695. Registration in the Capstone MIN-695 will be cancelled for any students who fail to satisfactorily complete all required courses. All requirements for the degree must be completed within ten years of enrollment.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content exam with a 70% or higher.
- All requirements for the degree must be completed within ten years.
- Payment of all tuition and fees is required to receive a diploma. (p. 696)

M.Div. Program of Study

Foundational Courses

MDIV-500	Pastor, Church & World	3
MISS-500	Cultural Contexts of Ministry	3
BIBL-500	The Bible as Christian Scripture	3
THEO-500	Introduction to Christian Theology	3
CHST-500	Global Christian History	3
MIN-695	Integration Capstone	3

Praxis Courses

MISS-600	The Missional Church	6
LEAD-600	Congregational Leadership	6
WSHP-600	Christian Worship	6
PROC-600	Christian Proclamation	6
CONG-600	Congregational Spiritual Formation	6
PCRE-600	Congregational Relationships	6

Spiritual Formation

SPIR-500	Spiritual Formation: Change & Transformation	1
SPIR-520	Spiritual Formation: Self Awareness & Appraisal	1
SPIR-540	Spiritual Formation: Goal Setting & Accountability	1

SPIR-560	Spiritual Formation: Mentoring & Spiritual Direction	1
SPIR-570	Spiritual Formation: Personal & Corporate Disciplines	1
SPIR-590	Spiritual Formation: Recovery & Deliverance	1
Electives		
	Electives	15
Subtotal: 0		

Master of Divinity - Specialization in Children, Youth, and Family Ministry

The core of the MDiv curriculum consists of six, six-hour praxis courses of 16 weeks each, offered in the Fall and Spring. Each praxis course is further accompanied by a one-hour spiritual formation course. In addition, students take three-hour foundational courses in Bible, theology, church history, and ministry context in an intensive, one week format, along with a three-hour orientation and then capstone intensive courses. An additional 15 hours of elective credits are then needed to complete the 75 hour degree requirement.

Admission Requirements

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum cumulative grade-point average (GPA) of 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- An endorsement from their local church board or appropriate church body.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Transfer Credit

- A maximum of 27 hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.
- Students must have completed all required courses before enrolling in the Capstone Course MIN-695. Registration in the Capstone MIN-695 will be cancelled for any students who fail to satisfactorily complete all required courses. All requirements for the degree must be completed within ten years of enrollment.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content exam with a 70% or higher.

- All requirements for the degree must be completed within ten years.
- Payment of all tuition and fees is required to receive a diploma. (p. 696)

M.Div. Program of Study

Foundational Courses

MDIV-500	Pastor, Church & World	3
MISS-500	Cultural Contexts of Ministry	3
BIBL-500	The Bible as Christian Scripture	3
THEO-500	Introduction to Christian Theology	3
CHST-500	Global Christian History	3
MIN-695	Integration Capstone	3

Praxis Courses

MISS-600	The Missional Church	6
LEAD-600	Congregational Leadership	6
WSHP-600	Christian Worship	6
PROC-600	Christian Proclamation	6
CONG-600	Congregational Spiritual Formation	6
PCRE-600	Congregational Relationships	6

Spiritual Formation

SPIR-500	Spiritual Formation: Change & Transformation	1
SPIR-520	Spiritual Formation: Self Awareness & Appraisal	1
SPIR-540	Spiritual Formation: Goal Setting & Accountability	1
SPIR-560	Spiritual Formation: Mentoring & Spiritual Direction	1
SPIR-570	Spiritual Formation: Personal & Corporate Disciplines	1
SPIR-590	Spiritual Formation: Recovery & Deliverance	1

Specialization in Children, Youth, and Family Ministry

CONG-530	Family Ministry for 21st Century Families	3
PROC-525	Effective Communication With Children And Youth	3
CONG-550	Child and Adolescent Development	3
CONG-540	Programming and Management in Family Ministry	3

Electives

	Elective	3
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Subtotal: 0

Master of Divinity - Specialization in Church Health and Revitalization

The core of the MDiv curriculum consists of six, six-hour praxis courses of 16 weeks each, offered in the Fall and Spring. Each praxis course is further accompanied by a one-hour spiritual formation course. In addition, students take three-hour foundational courses in Bible, theology, church history, and ministry context in an intensive, one week format, along with a three-hour orientation and then capstone intensive courses. An additional 15 hours of elective credits are then needed to complete the 75 hour degree requirement.

Admission Requirements

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum cumulative grade-point average (GPA) of 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- An endorsement from their local church board or appropriate church body.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Transfer Credit

- A maximum of 27 hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.
- Students must have completed all required courses before enrolling in the Capstone Course MIN-695. Registration in the Capstone MIN-695 will be cancelled for any students who fail to satisfactorily complete all required courses. All requirements for the degree must be completed within ten years of enrollment.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content exam with a 70% or higher.
- All requirements for the degree must be completed within ten years.
- Payment of all tuition and fees is required to receive a diploma. (p. 696)

M.Div. Program of Study

Foundational Courses

MDIV-500	Pastor, Church & World	3
MISS-500	Cultural Contexts of Ministry	3
BIBL-500	The Bible as Christian Scripture	3
THEO-500	Introduction to Christian Theology	3
CHST-500	Global Christian History	3
MIN-695	Integration Capstone	3

Praxis Courses

MISS-600	The Missional Church	6
LEAD-600	Congregational Leadership	6
WSHP-600	Christian Worship	6
PROC-600	Christian Proclamation	6
CONG-600	Congregational Spiritual Formation	6

PCRE-600	Congregational Relationships	6
Spiritual Formation		
SPIR-500	Spiritual Formation: Change & Transformation	1
SPIR-520	Spiritual Formation: Self Awareness & Appraisal	1
SPIR-540	Spiritual Formation: Goal Setting & Accountability	1
SPIR-560	Spiritual Formation: Mentoring & Spiritual Direction	1
SPIR-570	Spiritual Formation: Personal & Corporate Disciplines	1
SPIR-590	Spiritual Formation: Recovery & Deliverance	1
Specialization in Church Health and Revitalization		
CONG-555	Diagnosis and Prescription for a Healthy Church	3
MIN-563	Power, Change, and Conflict Management	3
CONG-525	Newcomer Integration	3
CONG-560	Church Revitalization Field Study	3
Electives		
	Elective	3
Subtotal: 0		

Master of Divinity - Specialization in Church Planting and Multiplication

The core of the MDiv curriculum consists of six, six-hour praxis courses of 16 weeks each, offered in the Fall and Spring. Each praxis course is further accompanied by a one-hour spiritual formation course. In addition, students take three-hour foundational courses in Bible, theology, church history, and ministry context in an intensive, one week format, along with a three-hour orientation and then capstone intensive courses. An additional 15 hours of elective credits are then needed to complete the 75 hour degree requirement.

Admission Requirements

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum cumulative grade-point average (GPA) of 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including
 - a. One from a pastor or denominational supervisor.
 - b. A general recommendation.
- An endorsement from their local church board or appropriate church body.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Transfer Credit

- A maximum of 27 hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.

- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.
- Students must have completed all required courses before enrolling in the Capstone Course MIN-695. Registration in the Capstone MIN-695 will be cancelled for any students who fail to satisfactorily complete all required courses. All requirements for the degree must be completed within ten years of enrollment.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content exam with a 70% or higher.
- All requirements for the degree must be completed within ten years.
- Payment of all tuition and fees is required to receive a diploma. (p. 696)

M.Div. Program of Study

Foundational Courses

MDIV-500	Pastor, Church & World	3
MISS-500	Cultural Contexts of Ministry	3
BIBL-500	The Bible as Christian Scripture	3
THEO-500	Introduction to Christian Theology	3
CHST-500	Global Christian History	3
MIN-695	Integration Capstone	3

Praxis Courses

MISS-600	The Missional Church	6
LEAD-600	Congregational Leadership	6
WSHP-600	Christian Worship	6
PROC-600	Christian Proclamation	6
CONG-600	Congregational Spiritual Formation	6
PCRE-600	Congregational Relationships	6

Spiritual Formation

SPIR-500	Spiritual Formation: Change & Transformation	1
SPIR-520	Spiritual Formation: Self Awareness & Appraisal	1
SPIR-540	Spiritual Formation: Goal Setting & Accountability	1
SPIR-560	Spiritual Formation: Mentoring & Spiritual Direction	1
SPIR-570	Spiritual Formation: Personal & Corporate Disciplines	1
SPIR-590	Spiritual Formation: Recovery & Deliverance	1

Specialization in Church Planting and Multiplication

MISS-550	Multiply: Foundations of Church Planting and Multiplication	3
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MISS-552	Core: the Calling, Character, and Competency of a Church Multiplier	3
MISS-553	Launch: Initiating Effective New Churches, Sites, and Venues	3
MISS-554	Thrive: Maximizing the Post-Launch Phase	3
Electives		
	Elective	3
Subtotal: 0		

Master of Divinity - Specialization in Intercultural Studies

The core of the MDiv curriculum consists of six, six-hour praxis courses of 16 weeks each, offered in the Fall and Spring. Each praxis course is further accompanied by a one-hour spiritual formation course. In addition, students take three-hour foundational courses in Bible, theology, church history, and ministry context in an intensive, one week format, along with a three-hour orientation and then capstone intensive courses. An additional 15 hours of elective credits are then needed to complete the 75 hour degree requirement.

Admission Requirements

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum cumulative grade-point average (GPA) of 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- An endorsement from their local church board or appropriate church body.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Transfer Credit

- A maximum of 27 hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.
- Students must have completed all required courses before enrolling in the Capstone Course MIN-695. Registration in the Capstone MIN-695 will be cancelled for any students who fail to satisfactorily complete all required courses. All requirements for the degree must be completed within ten years of enrollment.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content exam with a 70% or higher.

- All requirements for the degree must be completed within ten years.
- Payment of all tuition and fees is required to receive a diploma. (p. 696)

M.Div. Program of Study

Foundational Courses

MDIV-500	Pastor, Church & World	3
MISS-500	Cultural Contexts of Ministry	3
BIBL-500	The Bible as Christian Scripture	3
THEO-500	Introduction to Christian Theology	3
CHST-500	Global Christian History	3
MIN-695	Integration Capstone	3

Praxis Courses

MISS-600	The Missional Church	6
LEAD-600	Congregational Leadership	6
WSHP-600	Christian Worship	6
PROC-600	Christian Proclamation	6
CONG-600	Congregational Spiritual Formation	6
PCRE-600	Congregational Relationships	6

Spiritual Formation

SPIR-500	Spiritual Formation: Change & Transformation	1
SPIR-520	Spiritual Formation: Self Awareness & Appraisal	1
SPIR-540	Spiritual Formation: Goal Setting & Accountability	1
SPIR-560	Spiritual Formation: Mentoring & Spiritual Direction	1
SPIR-570	Spiritual Formation: Personal & Corporate Disciplines	1
SPIR-590	Spiritual Formation: Recovery & Deliverance	1

Specialization in Intercultural Studies

INST-560	Missiology	3
INST-580	Cross-Cultural Discipleship	3
INST-605	Intercultural Biblical Hermeneutics	3
LEAD-530	Change Agent	3

Electives

	Elective	3
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Subtotal: 0

Master of Divinity - Specialization in Leadership

The core of the MDiv curriculum consists of six, six-hour praxis courses of 16 weeks each, offered in the Fall and Spring. Each praxis course is further accompanied by a one-hour spiritual formation course. In addition, students take three-hour foundational courses in Bible, theology, church history, and ministry context in an intensive, one week format, along with a three-hour orientation and then capstone intensive courses. An additional 15 hours of elective credits are then needed to complete the 75 hour degree requirement.

Admission Requirements

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.

- A minimum cumulative grade-point average (GPA) of 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- An endorsement from their local church board or appropriate church body.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Transfer Credit

- A maximum of 27 hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.
- Students must have completed all required courses before enrolling in the Capstone Course MIN-695. Registration in the Capstone MIN-695 will be cancelled for any students who fail to satisfactorily complete all required courses. All requirements for the degree must be completed within ten years of enrollment.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content exam with a 70% or higher.
- All requirements for the degree must be completed within ten years.
- Payment of all tuition and fees is required to receive a diploma. (p. 696)

M.Div. Program of Study

Foundational Courses

MDIV-500	Pastor, Church & World	3
MISS-500	Cultural Contexts of Ministry	3
BIBL-500	The Bible as Christian Scripture	3
THEO-500	Introduction to Christian Theology	3
CHST-500	Global Christian History	3
MIN-695	Integration Capstone	3

Praxis Courses

MISS-600	The Missional Church	6
LEAD-600	Congregational Leadership	6
WSHP-600	Christian Worship	6
PROC-600	Christian Proclamation	6
CONG-600	Congregational Spiritual Formation	6
PCRE-600	Congregational Relationships	6

Spiritual Formation

SPIR-500	Spiritual Formation: Change & Transformation	1
SPIR-520	Spiritual Formation: Self Awareness & Appraisal	1
SPIR-540	Spiritual Formation: Goal Setting & Accountability	1
SPIR-560	Spiritual Formation: Mentoring & Spiritual Direction	1
SPIR-570	Spiritual Formation: Personal & Corporate Disciplines	1
SPIR-590	Spiritual Formation: Recovery & Deliverance	1

Specialization in Leadership

LEAD-545	Strategic Leadership and Management	3
LEAD-520	Communication and Leadership	3
LEAD-560	Power, Change, and Conflict Management	3
LEAD-550	Intergenerational Leadership	3

Electives

	Elective	3
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Subtotal: 0

Master of Divinity - Specialization in Pastoral Care

The core of the MDiv curriculum consists of six, six-hour praxis courses of 16 weeks each, offered in the Fall and Spring. Each praxis course is further accompanied by a one-hour spiritual formation course. In addition, students take three-hour foundational courses in Bible, theology, church history, and ministry context in an intensive, one week format, along with a three-hour orientation and then capstone intensive courses. An additional 15 hours of elective credits are then needed to complete the 75 hour degree requirement.

Admission Requirements

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum cumulative grade-point average (GPA) of 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- An endorsement from their local church board or appropriate church body.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Transfer Credit

- A maximum of 27 hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.

- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.
- Students must have completed all required courses before enrolling in the Capstone Course MIN-695. Registration in the Capstone MIN-695 will be cancelled for any students who fail to satisfactorily complete all required courses. All requirements for the degree must be completed within ten years of enrollment.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content exam with a 70% or higher.
- All requirements for the degree must be completed within ten years.
- Payment of all tuition and fees is required to receive a diploma. (p. 696)

M.Div. Program of Study

Foundational Courses

MDIV-500	Pastor, Church & World	3
MISS-500	Cultural Contexts of Ministry	3
BIBL-500	The Bible as Christian Scripture	3
THEO-500	Introduction to Christian Theology	3
CHST-500	Global Christian History	3
MIN-695	Integration Capstone	3

Praxis Courses

MISS-600	The Missional Church	6
LEAD-600	Congregational Leadership	6
WSHP-600	Christian Worship	6
PROC-600	Christian Proclamation	6
CONG-600	Congregational Spiritual Formation	6
PCRE-600	Congregational Relationships	6

Spiritual Formation

SPIR-500	Spiritual Formation: Change & Transformation	1
SPIR-520	Spiritual Formation: Self Awareness & Appraisal	1
SPIR-540	Spiritual Formation: Goal Setting & Accountability	1
SPIR-560	Spiritual Formation: Mentoring & Spiritual Direction	1
SPIR-570	Spiritual Formation: Personal & Corporate Disciplines	1
SPIR-590	Spiritual Formation: Recovery & Deliverance	1

Specialization in Pastoral Care

PCNS-510	Introduction to Pastoral Care	3
PCNS-520	Crisis Intervention Strategies for Ministry	3

PCNS-610	Marriage and Family Counseling in Pastoral Ministry	3
PCNS-620	Cross-Cultural Counseling in Pastoral Ministry	3
Electives		
	Elective	3
Subtotal: 0		

Master of Divinity - Specialization in Spiritual Formation

The core of the MDiv curriculum consists of six, six-hour praxis courses of 16 weeks each, offered in the Fall and Spring. Each praxis course is further accompanied by a one-hour spiritual formation course. In addition, students take three-hour foundational courses in Bible, theology, church history, and ministry context in an intensive, one week format, along with a three-hour orientation and then capstone intensive courses. An additional 15 hours of elective credits are then needed to complete the 75 hour degree requirement.

Admission Requirements

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum cumulative grade-point average (GPA) of 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- An endorsement from their local church board or appropriate church body.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Transfer Credit

- A maximum of 27 hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.
- Students must have completed all required courses before enrolling in the Capstone Course MIN-695. Registration in the Capstone MIN-695 will be cancelled for any students who fail to satisfactorily complete all required courses. All requirements for the degree must be completed within ten years of enrollment.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content exam with a 70% or higher.

- All requirements for the degree must be completed within ten years.
- Payment of all tuition and fees is required to receive a diploma. (p. 696)

M.Div. Program of Study

Foundational Courses

MDIV-500	Pastor, Church & World	3
MISS-500	Cultural Contexts of Ministry	3
BIBL-500	The Bible as Christian Scripture	3
THEO-500	Introduction to Christian Theology	3
CHST-500	Global Christian History	3
MIN-695	Integration Capstone	3

Praxis Courses

MISS-600	The Missional Church	6
LEAD-600	Congregational Leadership	6
WSHP-600	Christian Worship	6
PROC-600	Christian Proclamation	6
CONG-600	Congregational Spiritual Formation	6
PCRE-600	Congregational Relationships	6

Spiritual Formation

SPIR-500	Spiritual Formation: Change & Transformation	1
SPIR-520	Spiritual Formation: Self Awareness & Appraisal	1
SPIR-540	Spiritual Formation: Goal Setting & Accountability	1
SPIR-560	Spiritual Formation: Mentoring & Spiritual Direction	1
SPIR-570	Spiritual Formation: Personal & Corporate Disciplines	1
SPIR-590	Spiritual Formation: Recovery & Deliverance	1

Specialization in Spiritual Formation

SPIR-530	Spiritual Practices	3
SPIR-575	Spirit Retreat for the Leader	3
THEO-525	Theology of Prayer	3
CHST-525	Spiritual Traditions	3

Electives

Elective		3
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Subtotal: 0

Master of Divinity - Specialization in Wesley Studies

The core of the MDiv curriculum consists of six, six-hour praxis courses of 16 weeks each, offered in the Fall and Spring. Each praxis course is further accompanied by a one-hour spiritual formation course. In addition, students take three-hour foundational courses in Bible, theology, church history, and ministry context in an intensive, one week format, along with a three-hour orientation and then capstone intensive courses. An additional 15 hours of elective credits are then needed to complete the 75 hour degree requirement.

Admission Requirements

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.

- A minimum cumulative grade-point average (GPA) of 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- An endorsement from their local church board or appropriate church body.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Transfer Credit

- A maximum of 27 hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.
- Students must have completed all required courses before enrolling in the Capstone Course MIN-695. Registration in the Capstone MIN-695 will be cancelled for any students who fail to satisfactorily complete all required courses. All requirements for the degree must be completed within ten years of enrollment.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content exam with a 70% or higher.
- All requirements for the degree must be completed within ten years.
- Payment of all tuition and fees is required to receive a diploma. (p. 696)

M.Div. Program of Study

Foundational Courses

MDIV-500	Pastor, Church & World	3
MISS-500	Cultural Contexts of Ministry	3
BIBL-500	The Bible as Christian Scripture	3
THEO-500	Introduction to Christian Theology	3
CHST-500	Global Christian History	3
MIN-695	Integration Capstone	3

Praxis Courses

MISS-600	The Missional Church	6
LEAD-600	Congregational Leadership	6
WSHP-600	Christian Worship	6
PROC-600	Christian Proclamation	6
CONG-600	Congregational Spiritual Formation	6
PCRE-600	Congregational Relationships	6

Spiritual Formation

SPIR-500	Spiritual Formation: Change & Transformation	1
SPIR-520	Spiritual Formation: Self Awareness & Appraisal	1
SPIR-540	Spiritual Formation: Goal Setting & Accountability	1
SPIR-560	Spiritual Formation: Mentoring & Spiritual Direction	1
SPIR-570	Spiritual Formation: Personal & Corporate Disciplines	1
SPIR-590	Spiritual Formation: Recovery & Deliverance	1

Specialization in Wesley Studies**Theology of Holiness - 3 Hours**

THEO-543	Theology of Holiness	3
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Historical Theology - 3 Hours

Take one from the following:

CHST-536	Wesleyan Church History and Polity	3
CHST-585	History of Early Methodism	3
CHST-610	Social Justice in the Wesleyan Tradition	3

Systematic Theology - 3 Hours

Take one from the following:

THEO-610	Lyrical Theology of Charles Wesley	3
THEO-586	The Theology of John Wesley	3
THEO-615	Women in Leadership and the Wesleyan Tradition	3

Practical Theology - 3 Hours

Take one from the following:

PROC-615	Wesleyan Homiletics	3
SPIR-530	Spiritual Practices	3
SPIR-610	New Monasticism and Renewal Movements in The Wesleyan Tradition for the 21st Century	3

Electives

	Elective	3
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Subtotal: 0

Master of Divinity - Specialization in Worship Arts

The core of the MDiv curriculum consists of six, six-hour praxis courses of 16 weeks each, offered in the Fall and Spring. Each praxis course is further accompanied by a one-hour spiritual formation course. In addition, students take three-hour foundational courses in Bible, theology, church history, and ministry context in an intensive, one week format, along with a three-hour orientation and then capstone intensive courses. An additional 15 hours of elective credits are then needed to complete the 75 hour degree requirement.

Admission Requirements

- A baccalaureate or master's degree from an institution accredited by a regional accrediting body, the Association for Biblical Higher Education, or international theological accrediting associations affiliated with the International Council for Evangelical Theological Education.
- A minimum cumulative grade-point average (GPA) of 2.5 from the degree granting institution.
- An official transcript from the degree granting institution.
- Two recommendations including
 - One from a pastor or denominational supervisor.
 - A general recommendation.
- An endorsement from their local church board or appropriate church body.
- A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one's sense of God's direction in relation to Christian ministry or service.

Transfer Credit

- A maximum of 27 hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective.

Program Requirements

- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.
- Students must have completed all required courses before enrolling in the Capstone Course MIN-695. Registration in the Capstone MIN-695 will be cancelled for any students who fail to satisfactorily complete all required courses. All requirements for the degree must be completed within ten years of enrollment.

Graduation Requirements

- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- Successful completion of the Bible Content exam with a 70% or higher.
- All requirements for the degree must be completed within ten years.
- Payment of all tuition and fees is required to receive a diploma. (p. 696)

M.Div. Program of Study

Foundational Courses

MDIV-500	Pastor, Church & World	3
MISS-500	Cultural Contexts of Ministry	3
BIBL-500	The Bible as Christian Scripture	3
THEO-500	Introduction to Christian Theology	3
CHST-500	Global Christian History	3
MIN-695	Integration Capstone	3

Praxis Courses

MISS-600	The Missional Church	6
LEAD-600	Congregational Leadership	6
WSHP-600	Christian Worship	6
PROC-600	Christian Proclamation	6
CONG-600	Congregational Spiritual Formation	6

PCRE-600	Congregational Relationships	6
Spiritual Formation		
SPIR-500	Spiritual Formation: Change & Transformation	1
SPIR-520	Spiritual Formation: Self Awareness & Appraisal	1
SPIR-540	Spiritual Formation: Goal Setting & Accountability	1
SPIR-560	Spiritual Formation: Mentoring & Spiritual Direction	1
SPIR-570	Spiritual Formation: Personal & Corporate Disciplines	1
SPIR-590	Spiritual Formation: Recovery & Deliverance	1
Specialization in Worship Arts		
WSHP-520	Time and Space in Worship	3
WSHP-540	Music and Arts in Worship	3
WSHP-560	Media and Technology in Worship	3
WSHP-580	Emerging Trends in Worship	3
Electives		
	Elective	3
Subtotal: 0		

Doctor of Ministry

The Doctor of Ministry (DMin) degree is a 38 semester credit hour degree that provides advanced knowledge and research skills in relation to an area of ministry practice. The program is structured around two one-week intensives a year for three years under the supervision of a faculty mentor, supplemented by online courses that prepare a student for work on an individual Research Project. At the end of the first three years, the student is assigned a Project Advisor, who will work with the student in the fourth and any subsequent year through the proposal, implementation, and completion phases of the Project.

A student who has successfully completed the degree should be able to:

- Demonstrate doctoral-level competency in the knowledge and skills related to an area of ministry practice, including the implementation of that practice in varying cultural contexts.
- Conduct self-directed research on an area of ministry practice, culminating in a doctoral-level project that presents a research-based solution to a ministry problem and makes a contribution to scholarship and research in that area.
- Apply biblical, theological, and historical insights to the practice of ministry with advanced understanding.
- Demonstrate spiritual, personal, and professional growth in conjunction with growth in the knowledge and skills related to an area of ministry practice.

Specialization Distinctives

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Doctor of Ministry - Specialization in Spiritual Formation

Admission Requirements

- A Master of Divinity degree or MDiv equivalence, defined as 72 semester credit hours of relevant graduate course work, with at least a 3.0 GPA.
- Students who only have 60 credit hours of graduate work may be provisionally admitted to the DMin, with the understanding that they must satisfactorily complete those 12 hours before final admission to the program and matriculation into a cohort.
- At least three years of full-time ministry experience after receiving an MDiv degree or its equivalence. Up to 20% of students in the DMin program may be admitted without meeting the three year requirement.
- For students whose first language is not English (or Spanish for Spanish DMin cohorts) and have not earned a Bachelor degree taught in English in the US, UK, Australia, New Zealand, or Canada, the TOEFL is required. Students must receive at least a score of 550 on the paper test, an 80 on the internet test, or a 6.5 on the IELTS.
- Official transcript from degree granting institution(s).
- Three letters of reference (one pastoral, one academic, one from a lay person who has been under their ministry).
- A sample of academic writing (10 to 20 page work).

Program Requirements

- **Intensives** - A student takes two weeks of intensive courses per year for the first three years (it is also possible that some of these courses might be taken online). Each intensive course is 5 semester credit hours, making up 30 of the 38 degree hours. These intensives would involve extensive pre- and post-course work. In some cases, a Faculty Mentor may wish to do one of the “intensive” courses online, but no more than 50% of any cohort design will involve purely online courses.
- **Absence from Intensives** - In the case of a major emergency, with the permission of the Faculty Mentor, a student may miss one intensive session (one week) in the degree program. In such cases it is up to the Mentor to determine an appropriate way for the student to make up for the lost learning. If a student misses more than one intensive session, however, the student will have to withdraw from the program and reapply to a subsequent cohort.
- **Withdrawals** - If a student withdraws from a DMin cohort and then is readmitted to a subsequent DMin cohort, the student may be required to audit seminars for which they have already received credit.
- **Project** - Students will be assigned a Project Advisor near the end of the initial three years. An External Reader will also be chosen. Students will continue to register for MIN-802 Project Continuation (one credit hour) until project completion. The substance of the student's work will be in dialog with the Project Advisor. The oral defense will include the student, the Project Advisor, the Faculty Mentor (if different from Project Advisor), and an External Reader.

Graduation Requirements

- Successful completion of 38 hours of coursework with at least 3.00 GPA. Intensive courses will be graded. Project courses will be pass/fail.
- A minimum grade "B" in each course.
- Successful oral defense of a submitted project.
- All requirements for the degree must be completed within seven years of enrollment in the DMin.
- Payment of all tuition and fees is required to receive a diploma. (p. 696)

DMin Program of Study

Foundational Courses

MIN-701	Statement of the Problem	2
MIN-702	Literature Review	2
MIN-703	Methods of Research	2
MIN-800	Ministry Project 1	1
MIN-801	Ministry Project 2	1

Specialization in Spiritual Formation

SPIR-711	Spiritual Formation Seminar 1: Practical Theology of Person- Forming	5
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SPIR-712	Spiritual Formation Seminar 2: Historical Theology of Person- Forming	5
SPIR-713	Spiritual Formation Seminar 3: Practical Theology of Community- Forming	5
SPIR-714	Spiritual Formation Seminar 4: Historical Theology of Community- Forming	5
SPIR-715	Spiritual Formation Seminar 5: Practical Theology of Society- Forming	5
SPIR-716	Spiritual Formation Seminar 6: Historical Theology of Society- Forming	5

Subtotal: 0

Doctor of Ministry - Specialization in Transformational Leadership

Admission Requirements

- A Master of Divinity degree or MDiv equivalence, defined as 72 semester credit hours of relevant graduate course work, with at least a 3.0 GPA.
- Students who only have 60 credit hours of graduate work may be provisionally admitted to the DMin, with the understanding that they must satisfactorily complete those 12 hours before final admission to the program and matriculation into a cohort.
- At least three years of full-time ministry experience after receiving an MDiv degree or its equivalence. Up to 20% of students in the DMin program may be admitted without meeting the three year requirement.
- For students whose first language is not English (or Spanish for Spanish DMin cohorts) and have not earned a Bachelor degree taught in English in the US, UK, Australia, New Zealand, or Canada, the TOEFL is required. Students must receive at least a score of 550 on the paper test, an 80 on the internet test, or a 6.5 on the IELTS.
- Official transcript from degree granting institution(s).
- Three letters of reference (one pastoral, one academic, one from a lay person who has been under their ministry).
- A sample of academic writing (10 to 20 page work).

Program Requirements

- **Intensives** - A student takes two weeks of intensive courses per year for the first three years (it is also possible that some of these courses might be taken online). Each intensive course is 5 semester credit hours, making up 30 of the 38 degree hours. These intensives would involve extensive pre- and post-course work. In some cases, a Faculty Mentor may wish to do one of the “intensive” courses online, but no more than 50% of any cohort design will involve purely online courses.
- **Absence from Intensives** - In the case of a major emergency, with the permission of the Faculty Mentor, a student may miss one intensive session (one week) in the degree program. In such cases it is up to the Mentor to determine an appropriate way for the student to make up for the lost learning. If a student misses more than one intensive session, however, the student will have to withdraw from the program and reapply to a subsequent cohort.
- **Withdrawals** - If a student withdraws from a DMin cohort and then is readmitted to a subsequent DMin cohort, the student may be required to audit seminars for which they have already received credit.
- **Project** - Students will be assigned a Project Advisor near the end of the initial three years. An External Reader will also be chosen. Students will continue to register for MIN-802 Project Continuation (one credit hour) until project completion. The substance of the student's work will be in dialog with the Project Advisor. The oral defense will include the student, the Project Advisor, the Faculty Mentor (if different from Project Advisor), and an External Reader.

Graduation Requirements

- Successful completion of 38 hours of coursework with at least 3.00 GPA. Intensive courses will be graded. Project courses will be pass/fail.
- A minimum grade "B" in each course.
- Successful oral defense of a submitted project.
- All requirements for the degree must be completed within seven years of enrollment in the DMin.
- Payment of all tuition and fees is required to receive a diploma. (p. 696)

DMIN Program of Study

Foundational Courses

MIN-701	Statement of the Problem	2
MIN-702	Literature Review	2
MIN-703	Methods of Research	2
MIN-800	Ministry Project 1	1
MIN-801	Ministry Project 2	1

Specialization in Transformational Leadership

LEAD-711	Leadership Seminar 1: Foundations of Urban, Rural, and Suburban Leadership	5
LEAD-712	Leadership Seminar 2: Foundations of Small and Large Ministry Leadership	5
LEAD-713	Leadership Seminar 3: Foundations of Wesley's Leadership	5
LEAD-714	Leadership Seminar 4: Foundations of Multiplication and Renewal Leadership	5
LEAD-715	Leadership Seminar 5: Foundations of Multi-Cultural and Multi-Ethnic Leadership	5
LEAD-716	Leadership Seminar 6: Foundations of a Leadership Specialty	5

Subtotal: 0

Doctor of Ministry - Specialization in Transformational Preaching

Admission Requirements

- A Master of Divinity degree or MDiv equivalence, defined as 72 semester credit hours of relevant graduate course work, with at least a 3.0 GPA.
- Students who only have 60 credit hours of graduate work may be provisionally admitted to the DMin, with the understanding that they must satisfactorily complete those 12 hours before final admission to the program and matriculation into a cohort.
- At least three years of full-time ministry experience after receiving an MDiv degree or its equivalence. Up to 20% of students in the DMin program may be admitted without meeting the three year requirement.
- For students whose first language is not English (or Spanish for Spanish DMin cohorts) and have not earned a Bachelor degree taught in English in the US, UK, Australia, New Zealand, or Canada, the TOEFL is required. Students must receive at least a score of 550 on the paper test, an 80 on the internet test, or a 6.5 on the IELTS.
- Official transcript from degree granting institution(s).
- Three letters of reference (one pastoral, one academic, one from a lay person who has been under their ministry).
- A sample of academic writing (10 to 20 page work).

Program Requirements

- **Intensives** - A student takes two weeks of intensive courses per year for the first three years (it is also possible that some of these courses might be taken online). Each intensive course is 5 semester credit hours, making up 30 of the 38 degree hours. These intensives would involve extensive pre- and post-course work. In some cases, a Faculty Mentor may wish to do one of the “intensive” courses online, but no more than 50% of any cohort design will involve purely online courses.
- **Absence from Intensives** - In the case of a major emergency, with the permission of the Faculty Mentor, a student may miss one intensive session (one week) in the degree program. In such cases it is up to the Mentor to determine an appropriate way for the student to make up for the lost learning. If a student misses more than one intensive session, however, the student will have to withdraw from the program and reapply to a subsequent cohort.
- **Withdrawals** - If a student withdraws from a DMin cohort and then is readmitted to a subsequent DMin cohort, the student may be required to audit seminars for which they have already received credit.
- **Project** - Students will be assigned a Project Advisor near the end of the initial three years. An External Reader will also be chosen. Students will continue to register for MIN-802 Project Continuation (one credit hour) until project completion. The substance of the student's work will be in dialog with the Project Advisor. The oral defense will include the student, the Project Advisor, the Faculty Mentor (if different from Project Advisor), and an External Reader.

Graduation Requirements

- Successful completion of 38 hours of coursework with at least 3.00 GPA. Intensive courses will be graded. Project courses will be pass/fail.
- A minimum grade "B" in each course.
- Successful oral defense of a submitted project.
- All requirements for the degree must be completed within seven years of enrollment in the DMin.
- Payment of all tuition and fees is required to receive a diploma. (p. 696)

DMin Program of Study

Foundational Courses

MIN-701	Statement of the Problem	2
MIN-702	Literature Review	2
MIN-703	Methods of Research	2
MIN-800	Ministry Project 1	1
MIN-801	Ministry Project 2	1

Specialization in Transformational Preaching

PROC-711	Preaching Seminar 1: Formation of the Preacher	5
PROC-712	Preaching Seminar 2: Biblical Interpretation for Preaching	5
PROC-713	Preaching Seminar 3: Preaching as Historical Movement	5
PROC-714	Preaching Seminar 4: Creativity, Imagination, and Story	5
PROC-715	Preaching Seminar 5: Incarnational Preaching in Context	5
PROC-716	Preaching Seminar 6: Sermon Planning and Preaching for Special Occasions	5

Subtotal: 0

Doctor of Ministry - Individualized Course of Study

Admission Requirements

- A Master of Divinity degree or MDiv equivalence, defined as 72 semester credit hours of relevant graduate course work, with at least a 3.0 GPA.

- Students who only have 60 credit hours of graduate work may be provisionally admitted to the DMin, with the understanding that they must satisfactorily complete those 12 hours before final admission to the program and matriculation into a cohort.
- At least three years of full-time ministry experience after receiving an MDiv degree or its equivalence. Up to 20% of students in the DMin program may be admitted without meeting the three year requirement.
- For students whose first language is not English (or Spanish for Spanish DMin cohorts) and have not earned a Bachelor degree taught in English in the US, UK, Australia, New Zealand, or Canada, the TOEFL is required. Students must receive at least a score of 550 on the paper test, an 80 on the internet test, or a 6.5 on the IELTS.
- Official transcript from degree granting institution(s).
- Three letters of reference (one pastoral, one academic, one from a lay person who has been under their ministry).
- A sample of academic writing (10 to 20 page work).

Program Requirements

- **Intensives** - A student takes two weeks of intensive courses per year for the first three years (it is also possible that some of these courses might be taken online). Each intensive course is 5 semester credit hours, making up 30 of the 38 degree hours. These intensives would involve extensive pre- and post-course work. In some cases, a Faculty Mentor may wish to do one of the “intensive” courses online, but no more than 50% of any cohort design will involve purely online courses.
- **Absence from Intensives** - In the case of a major emergency, with the permission of the Faculty Mentor, a student may miss one intensive session (one week) in the degree program. In such cases it is up to the Mentor to determine an appropriate way for the student to make up for the lost learning. If a student misses more than one intensive session, however, the student will have to withdraw from the program and reapply to a subsequent cohort.
- **Withdrawals** - If a student withdraws from a DMin cohort and then is readmitted to a subsequent DMin cohort, the student may be required to audit seminars for which they have already received credit.
- **Project** - Students will be assigned a Project Advisor near the end of the initial three years. An External Reader will also be chosen. Students will continue to register for MIN-802 Project Continuation (one credit hour) until project completion. The substance of the student's work will be in dialog with the Project Advisor. The oral defense will include the student, the Project Advisor, the Faculty Mentor (if different from Project Advisor), and an External Reader.

Graduation Requirements

- Successful completion of 38 hours of coursework with at least 3.00 GPA. Intensive courses will be graded. Project courses will be pass/fail.
- A minimum grade "B" in each course.
- Successful oral defense of a submitted project.
- All requirements for the degree must be completed within seven years of enrollment in the DMin.
- Payment of all tuition and fees is required to receive a diploma. (p. 696)

DMin Program of Study

Foundational Courses

MIN-701	Statement of the Problem	2
MIN-702	Literature Review	2
MIN-703	Methods of Research	2
MIN-800	Ministry Project 1	1
MIN-801	Ministry Project 2	1

Electives

Electives from Doctoral Ministry Courses	30
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Subtotal: 0

The Graduate School

The Graduate School is charged with the supervision of graduate level education across the university. This includes the development and implementation of new graduate programs and degrees as well as the maintenance of existing programs and degrees. The current graduate degrees offered are the Master of Arts, Master of Science, Master of Science in Nursing, Master of Business Administration, Master of Public Administration, Master of Theological Studies, Master of Public Health, Master of Practical Theology, Master of Divinity, Master of Education, Master of Social Work, Doctor of Nursing Practice, Doctor of Philosophy, Doctor of Ministry, and Occupational Therapy Doctorate. In addition, a number of post-baccalaureate certificates and specialized training programs are offered through the various departments in the University. These degrees, certificates, and training programs are described in the respective departmental sections of the catalog.

The Dean of the Graduate School (Graduate Dean) is the chief academic officer for the Graduate School. The Dean is responsible for the development, evaluation, and administration of all graduate programs within the University. The Dean is also involved with issues involving graduate students including policies regarding admissions, retention, and progress toward graduation.

Mission of the Graduate School

Indiana Wesleyan University's Graduate School will provide a high quality, Christ-centered, graduate education in preparing advanced students to lead change in their world.

We seek to accomplish our mission by challenging students to pursue their leadership potential within a context of academic excellence, professionalism, and ethical behavior.

Communication with the Graduate School

Address	Indiana Wesleyan University 4201 S Washington St Marion IN 46953-5279 http://graduate.indwes.edu http://myIWU.indwes.edu
Dean of The Graduate School	765-677-1138
Office of Student Services	765-677-2359
Financial Aid Office	765-677-2516 or 765-677-2116
Accounting	765-677-2878
Registrar's Office	765-677-2131

IWU Graduate Programs

In the College of Arts and Sciences:

The Graduate Counseling Division in the School of Social and Behavioral and Business offers the Master of Arts degree with majors in:

- Clinical Mental Health Counseling (p. 204)
- Community Counseling (p. 204)
- Marriage and Family Counseling/Therapy (p. 204)
- School Counseling (p. 204)
- Addictions Counseling (p. 204)

- (p. 204)
Student Development Administration (p. 204)

Certificate Programs

- Addictions Counseling Certificate (p. 213)
- Graduate Counseling Post-Master's Certificate (p. 215)

The School of Theology and Ministry offers the Bachelor of Science to Master of Arts degree in Christian Ministries in the:

- Kern Ministry Program (p. 280)
- Master of Arts in Christian Ministries (p. 280)

In the College of Adult and Professional Studies:

The DeVoe School of Business offers the following programs:

- Master of Business Administration with majors in:
 - Business Administration (p. 383)
 - Healthcare Administration (p. 384)
 - Personal Financial Planning (p. 385)
 - Project Management (p. 386)
 - School Administration (p. 388)
 - Nursing Administration/Business Administration (dual MSN/MBA degree with the School of Nursing) (p. 389)
- Master of Science degree with majors in:
 - Accounting (p. 376)
 - Human Resource Management (p. 378)
 - Management (p. 380)
- Graduate Certificates in the areas of:
 - Biology (p. 398)
 - Mathematics (p. 399)
 - Physics (p. 400)
 - Technology/Digital Literacy (p. 400)
- Doctor of Business Administration with majors in:
 - Accounting (p. 391)
 - Healthcare Administration (p. 393)
 - Management (p. 395)

The School of Service and Leadership offers the following programs:

- Master of Public Administration (p. 466)
- Master of Arts with a major in Psychology (p. 444)
- Master of Social Work (p. 447)
- Master of Arts degree with a major in Organizational Leadership (p. 477)
- Doctor of Philosophy degree with a major in Organizational Leadership (p. 478)

The School of Education Leadership offers the following programs:

- Transition to Teaching Initial Licensure Program (p. 525)
- Teaching Certificate Programs (p. 521)
- Master of Education with majors in:
 - (p. 497)
Christian Education (p. 497)
 - Instruction in Early Learning (p. 498)
 - Teacher Leadership - Elementary Education (p. 499)
 - Teacher Leadership - Secondary Education (p. 501)
- Master of Science with majors in:
 - Curriculum, Assessment and Instruction (p. 503)
 - School Administration (p. 505)
 - Special Education (p. 510)
- School Administration Certificate Program (p. 517)

In the School of Nursing:

Graduate Studies in Nursing offers the following degrees:

- Master of Science in Nursing with majors in:
 - Nursing Administration (p. 597)
 - Nursing Administration/Business Administration (dual MSN/MBA degree with the School of Business and Leadership) (p. 607)
 - Nursing Education (p. 600)
 - Primary Care - Family Nurse Practitioner (p. 602)
 - Primary Care - Psychiatric Mental Health Nursing (p. 604)
- Doctor of Nursing Practice (p. 629)

In the School of Health Sciences:

The School of Health Sciences offers the following degrees:

- (p. 668)
Master of Public Health (p. 668)
- (p. 665)
Master of Science with a post-professional major in Athletic Training (p. 665)
- Occupational Therapy Doctorate (p. 671)

In Wesley Seminary at Indiana Wesleyan University:

Wesley Seminary offers the following degrees:

- Master of Arts - Ministry (p. 698)

-

Master of Divinity

- Master of Practical Theology (p. 714)
- DMIN - Ministry (p. 732)

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 Willem Van DeMewre, Ph.D., *Professor of Physics, 1995-2011*
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 Wilbur Williams, M.S., *Associate Professor of Biblical Literature & Archaeology, 1967-2017*

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Steven Babinski, *Head Softball Coach/Special Asst to Athletic Director*

Joanne Barnes, Ed.D., *Dean, Graduate School/Professor*

Stefanie Bassett, *Associate Instructional Designer, Center for Learning & Innovation, IWU-National & Global*

Chad Beights, *Director of Campus Police & Emergency Management, Student Development*

Rich Benjamin, *Head Coach, Baseball*

Ken Bielen, Ph.D., *Part-time Director, Research, Integrity & Sponsored Programs*

Keagan Billings, *Associate Director of Corporate Reps, Adult Enrollment Services - Lexington, IWU-National & Global*

Adam Binkerd, *Director of Student Success, Student Services, IWU-National & Global*

John Blake, *Director, Operations, Facility Services*

Greg Bond, *Associate Vice President of Enrollment, Adult Enrollment Services, Indy North - IWU National & Global*

Brady Boswell, *Software Application Admin, Center for Learning & Innovation, IWU-National & Global*

Deanna Bowman, *Project Manager, Strategic Program Launch, IWU-National & Global*

Jeffrey Boyce, Ph.D., *DBA Program Chair, DeVoe School of Business, College of Adult and Professional Studies*

Keith Brakel, M.S., *Executive Director, Conference Services*

John Bray, *Dean of the Chapel*

Bruce Brinkley, M.L.S., *Senior Head Reference Librarian*

Carol Brown, M.S., *Associate Dean, School of Life Calling Integrated Learning*

Stephen Brown, M.L.S., *Part-time Tech Services Librarian*

Robert Brumley, Ph.D., *Director, Division of Global Academic Programs, College of Adult and Professional Studies*

Amy Bullard, *Assistant Director of Operations, Adult Enrollment Services, IWU-National & Global*

Bob Burchell, M.A., *Director of Chaplain Ministries/Spiritcare, IWU-National & Global*

Sheila Carlblom, M.A., *Director, Library Resources*

Susan Carr, *Associate Vice President of Enrollment, Adult Enrollment Services, IWU-National & Global*

Sandra Cash, M.A., *Director of Accessibility & Accommodations, Center for Student Success*

Carson Castleman, Ph.D., M.A., *Vice President, Regional Education & External Relations, IWU-National & Global*

Michael Cooper, *Director, Mechanical Systems, Facility Services*

Jeanne Craig, M.B.A., *Associate Director of Program Development, DeVoe School of Business, College of Adult and Professional Studies*

Erin Crisp, *Executive Director, Center for Learning & Innovation, College of Adult & Professional Studies*

Paul Crisp, *TV Station Manager, WIWU TV Station*

Connie Crump, D.P.T., *Associate Dean, Accreditation, Assessment & Curriculum, School of Health Sciences*

Michelle Curtis, *Director, Upward Bound, Student Development*

Laurissa Dalrymple, *Head Coach, Women's Swimming and Diving*

Rob Dawson, DNP, RN, FNP-C, *Dean, Division of Pre-licensure, School of Nursing*

Jennifer DeBoy, B.S., *Assistant Director of Marketing*

Kerri DeJesus, *Associate Director, Adult Enrollment Services, IWU-National & Global*

Mark DeMichael, M.Ed., *Director, Athletics Department*

Colleen Derr, Ph.D., *President of Wesley Seminary & EVP of IWU, Wesley Seminary*

David Dial, M.L.S., *Reference Librarian, Off-Campus Library Services, Cleveland Education Center*

Renae Doyle, *Director of Billing, Student Account Services, IWU-National & Global*

Ruth Eby, M.S.N., RN, *Dean, Division of Post-Licensure & Masters Nursing, School of Nursing*

Kimberly Elliott, *Director of Collections & Cashiering, Student Account Services, IWU-National & Global*

Lori Elliott, M.B.A., *Assistant Director, Human Resources*

Kirk Engbrecht, M.B.A., *Director, Accounts Payable/Purchasing*

Scott Erny, M.S., *Director, Clinical Counseling, Center for Student Success*

Ana Feyos, *Regional Sites Manager, Merrillville Ed Center, IWU-National & Global*

John Foss, *Head Coach, Men's and Women's Cross Country*

Bradley Garner, Ph.D., *Director, Faculty Enrichment, Center for Learning and Innovation, IWU-National & Global*

Paul Garverick, Ed.D., *Director, Department of Religion, School of Service and Leadership, College of Adult and Professional Studies*

Philip Gelatt, M.A., *Ron Blue Institute Employee, High School Program, Ron Blue Institute for Financial Planning*

Salvador Giacoman, *Regional Site & Enrollment Manager, Adult Enrollment Services – Miami, IWU-National & Global*

Scott Gilreath, *Assistant Vice President/Chief Information Officer*

Darla Gowan, *Asst. Dean of Nurse Practitioner Program, Grad Nursing, School of Nursing*

Brad Grubb, M.S., *Regional Dean, Central Indiana, IWU-National & Global*

Jeffrey Gunn, B.S., *Director of Software Development, UIT*

Terry Gunter, Ed.D., *Dean, School of Service & Leadership*

Nancy Halderman, *Associate Director of Community Partnerships, VPAA, School of Nursing*

Matthew Hallam, M.A., *Associate Vice President, Enrollment Management, IWU-National & Global*

Natalie Halt, *Associate Director of Admissions, Enrollment Management*

Stacy Hammons, Ph.D., *Provost and Chief Academic Officer*

Lisa Hayes, M.L.S., *Reference Librarian, Off Campus Library Services, Cincinnati Education Center*

Tony Hembrock, *Assistant Director of Licensing & Reporting, School of Educational Leadership, College of Adult & Professional Studies*

Nathan Herring, M.A., *Dean, Center for Student Success*

Janet High, *Regional Sites Manager, Cincinnati Ed Center, IWU-National & Global*

Brandon Hill, Ph.D., *Vice President, School of Life Calling and Integrative Learning*

Dana Howlett, M.S., *CAPS Budget Analyst, CAPS Administration, IWU-National & Global*

Joel Hunt, *Director of Development, Wesley Seminary*

Kerry Hurlbut, *Regional Sites Manager, Columbus Ed Center, IWU-National & Global*

Tyler Huston, B.S., *Director of Experiential Learning, LCIL*

Marty Hutchins, *Assistant Director, Institutional Media Technologies, Information Technology*

Julie Huval, *Regional Sites Manager, Kokomo Ed Center, IWU-National & Global*

Barbara Ihrke, Ph.D., RN, *Vice President of Academic Affairs, School of Nursing*

Michael Jamieson, M.S.M., *Interprise Architect, Information Technology*

Staci Jefferies, *Associate Director of Corporate & Transfer Relationships, IWU-National & Global*

Alison Johnson, M.L.S., *Assistant Library Director*

Kevin Jones, M.Ed., *Online Regional Dean, Online Region, CAPS, IWU-National & Global*

John Jones, M.B.A., *Vice President for Operations, Residential Education*

Mike Jones, *Faculty Enrichment Developer, Center for Learning & Innovation, IWU-National & Global*

Crystal Keetch, *Director of Registration & Academic Services, Registration and Academic Services*

Laura Kelsey, M.S.L., *University Library Instruction Librarian*

Melissa Khosla, OTD, *Clinical Education Coordinator for Occupational Therapy, School of Health Sciences*

Randall King, Ph.D., *Director, Broadcast Media*

Lana Kirk, M.S., *Executive Director, Faculty Services & Compliance, IWU-National & Global*

Craig Kirkwood, *Director of Financial Aid, Enrollment Management, IWU-National & Global*

Les Kroemer, M.S., *Associate Director, Adult Enrollment Services, IWU-National & Global*

Marcia Lampkin, *Associate Director, CLEC, Adult Enrollment Services – Cleveland, IWU-National & Global*

Jordan Langs, *Head Coach, Football*

John Lee, *Online Chaplain, Student Services, IWU-National & Global*

Kristy Lewis, M.S., *Coordinator of Academic Technology, IWU-National & Global*

Tiffany Lewis, M.B.A., *Controller, Business Affairs*

Neftali Lopez, *Chaplain, Chaplain Ministries/Spiritcare, IWU-National & Global*

Amy Lorson, M.L.S., *Reference Librarian, Off-Campus Library Services, Louisville Education Center*

Matt Lucas, *Chancellor, IWU-National & Global*

Rebecca Luckey, M.S.M., *Assistant Director, Curriculum Development, School of Service and Leadership, College of Adult and Professional Studies*

Tammy Luckey, *Coordinator, Prior Learning Assessment & Career Development, IWU-National & Global*

Cathy Lyons, *Coordinator of Registration, Student Services, IWU-National & Global*

James Michael Manning, Ed.D., *Vice President of Academic Affairs of CAPS, College of Adult and Professional Studies*

Sarah Crume, M.L.S., *Reference Librarian, Off-Campus Library Services, Northern Indiana*

Laura Matney, *Marketing Production Manager, Marketing, IWU-National & Global*

Shawn Matter, M.B.A., *University Counsel, Business Affairs*

Donna Meiser, *Coordinator, Office of Alumni Relations, College of Adult & Professional Studies*

Diane McDaniel, M.S., *VP of Diversity and Inclusion & Chief Diversity Officer*

Jenny McGill, M.S.M., *Regional Dean, Northern Indiana, College of Adult and Professional Studies*

Sue Melton, B.S., *Vice President of Student Services, IWU-National & Global*

Michael Mendenhall, M.S.M., *Assistant Director, Faculty Development, School of Service and Leadership, College of Adult and Professional Studies*

Candace Moats, *Head Coach, Volleyball*

Michael Moffitt, *Special Assistant to the President for Corporate and Foundation Relations*

Adam Myers, B.S., *Director, Campus Recreation*

Lee Nave, *Corporate Representative, IECN, Indy North Ed Center, IWU-National & Global*

Joshua Needler, *Lead Full Stack Engineer, IWU-National & Global*

Stephen Nelson, *Associate Director of Multi-Ethnic Recruiting, Adult Enrollment Services, IWU-National & Global*

Shirlene Newbanks, *Assistant Dean of Administration & Education, SON*

Karen Newhard, M.S., *Director, TRiO Scholars Program, Center for Student Success*

Kimberly Nicholson, M.A., *University Registrar*

Lorne Oke, Ed.D., *Assistant Dean of Administration & Education, SON*

Tony Parandi, M.A. *Director of Institutional Research*

Andrew Parker, M.A., *Associate VP & Dean, Student Development*

Mark Pederson, M.Div., *Executive Director for Human Resources*

Rita Pinkerton, M.S.; CPA, *Executive Director of Budgeting, Business Affairs*

Jaime Pitt, M.L.S., *Technical Services Librarian, Off-Campus Library Services*

Scott Pittman, *Director of Enrollment Staff Development, Adult Enrollment Services, IWU-National & Global*

Shelley Quevedo Espot, *Coordinator of Spanish Initiatives-Miami, IWU-National & Global*

Sarah Ralston, *Associate Director, DYEC – Dayton, IWU-National & Global*

Martin Rice, *Dean, SHS/Professor OT*

Ronald Rice, M.L.S., *Reference Librarian, Off Campus Library Services Merrillville*

Nick Rider, *Interim AVP of Marketing, IWU-National & Global*

David Riggs, Ph.D., *Dean, John Wesley Honors College*

Keith Roorbach, *Director, Transportation, Facility Services*

David Rose, M.B.A., *Vice President, Adult Enrollment Services*

Don Rowley, M.S.M., *Assistant Vice President, Operations and Facilities*

Shelli Rowley, *Coordinator of Global Education, School of Nursing*

Neil Rush, M.S.M., SPHR, *Director, Risk Management and Compliance*

Beverly Schaefer, Ed.D., *Assistant Dean, School of Nursing Post-Licensure*

Carolyn Schenck, *Chaplain, Chaplain Ministries/Spiritcare, IWU-National & Global*

Nancy Schoonmaker, CPA; M.B.A., *Vice President & CFO, Business Affairs*

Amanda Serafin, B.S., *Associate Director, LVEC IWU-National & Global*

Roger Shaw, *Regional Chaplain, Spiritcare, Student Services, IWU-National & Global*

Jerry Shepherd, M.A., *Part-time Vice President, University Communications*

Edward Shigley, Ph.D., *Director, Kern Ministry Education Program, Men's and Women's Tennis Coach*

Cynthia Sizemore, M.S.M., *Regional Dean, Ohio, IWU-National & Global*

Ian Slater, *Director, Enrollment Management*

Katherine Smith, B.S., *Associate Director of Admissions, Enrollment Management*

David Smith, Ph.D., *Church Ambassador, Wesley Seminary*

Caleb Snyder, *Head Coach, Men's and Women's Track and Field*

Melissa Sprock, M.Div., *Director Learning Center, LCIL*

Donald Sprowl, Ph.D., *Associate Provost*

Jacqueline Stancil, M.A., *Director of Life Calling, Life Calling & Integrated Learning*

David Stevens, *Associate Director, Admissions*

Vaso Suhodolsky, *Director of Education & Talent Development, Ohio, IWU-National & Global*

Matthew Thompson, M.A., *Dean of Residential Learning, School of Life Calling and Integrative Learning*

Scott Todd, *Executive Director of Marketing, University Relations*

Gregory Tonagel, *Head Coach, Men's Basketball*

Scott Turcott, *AVP of Development, Advancement*

Chris Vermilion, *Assistant Director of Financial Aid, Enrollment, IWU-National & Global*

James Vermilya, Ph.D., *Dean of Global Engagement & Strategic Initiatives, World Impact*

Rhonda Watts, *Assistant Director of Curriculum Development, DeVoe School of Business, College of Adult & Professional Studies*

Shelley Webb, *Associate Director of Faculty Support, DeVoe School of Business, College of Adult & Professional Studies*

Elvin Weinmann, M.B.A., *Senior Director of Development, University Advancement*

Ethan Whaley, *Head Coach, Women's Basketball*

Michael White, *Coordinator of Faculty Recruitment, Merrillville, IWU-National & Global*

Aaron Wilkinson, *AVP of Enrollment and Operations, Wesley Seminary*

Konrad Willmert, *Programmer/Analyst, Software Administration, Information Technology*

James Wise, M.L.S., *Central Ohio OCLS Reference Librarian, IWU-National & Global*

Michael Wolfe, *Assistant Director of Financial Aid, Indianapolis, IWU-National & Global*

David Wright, Ph.D., *University President*

Leslie Zolman, M.A., *Director of Admissions & Advising, Student Services, IWU-National & Global*

Rick Zwirn, B.S., *Transfer Advisor, Residential Academic Services*

Faculty

*Format Key

Name, Appointment Date, *Title(s), Principal Academic Unit*

Principal Academic Unit

Degrees, Attainment Year, College

David Wright, 1994-2005; 2008, *President of the University*

B.A., 1977, Marion College (Currently Indiana Wesleyan University); M.A., 1980, George Fox University

Ph.D., 1990, University of Kentucky

Charles Alcock, 2003, *Assistant Professor of Youth Ministry, Chaplain & Director of Youth Ministry Events, School of Theology and Ministry*

College of Arts and Sciences

B.S., 1989, Indiana Wesleyan University; M.A., 2003, Azusa Pacific University

Mark Alexander, 2002, *Regional Dean, East Central Indiana/Online IN*

Non-Residential Education

A.B., 1996, Indiana Wesleyan University; M.B.A., 2004, Indiana Wesleyan University

Becky Allen-Gull, 2015, *Assistant Professor of Nursing*

School of Nursing

B.A., 1992, Anderson University; B.S.N., 2008, Indiana Wesleyan University

M.S.N., 2013, Anderson University

Paul Allison, 1993, *Professor of English, School of Arts and Humanities*

College of Arts and Sciences

A.B., 1986, Marion College (Currently Indiana Wesleyan University); M.F.A., 1990, University of Pittsburgh

Ph.D., 1995, State University of New York at Binghamton

Randi Antworth, 2017, *Assistant Professor of Nursing*

School of Nursing

B.S., 2004, Indiana Wesleyan University; M.S.N., 2009, University of North Carolina

W. Charles Arn, 2009, *Visiting Professor of Christian Ministry and Outreach, Wesley Seminary at Indiana Wesleyan University*

Wesley Seminary at Indiana Wesleyan University

B.A., 1972, Seattle Pacific University; M.S., 1973, University of Southern California

Ed.D., 1976, University of Southern California

Dave Arnold, 2003, *Associate Professor of History, Division of Liberal Arts*

College of Adult and Professional Studies

A.B., 1971, Southern Nazarene University; M.A., 1973, Southern Nazarene University

Ed.D., 1999, University of La Verne

Mark Asnicar, 2007, *Associate Professor of Biology, School of Physical and Applied Sciences*

College of Arts and Sciences

B.A., 1983, Anderson University; M.S., 1995, IUPUI; Ph.D., 1998, IUPUI

Robert Atchison, 2014, *Assistant Professor of Graduate Counseling, Clinic Coordinator; Chairperson, Division of Graduate Counseling, School of Social and Behavior Sciences and Business*

College of Arts and Sciences

B.S., 2007, Indiana Wesleyan University; M.A., 2009, Indiana Wesleyan University

Ph.D., 2015, Walden University

Angela Bailey, 2011, *Assistant Professor of Nursing*

School of Nursing

B.S.N., 1990, Indiana University; M.S.N., 2008, University of Indianapolis

Barbara Baker, 1998, *Assistant Director, Curriculum Development, DeVoe School of Business*

College of Adult and Professional Studies

B.S.B.A., 1994, Indiana Wesleyan University; M.S.M., 1998, Indiana Wesleyan University

Matthew Barber, 2016, *Assistant Professor of Healthcare, DeVoe School of Business*

College of Adult and Professional Studies

B.S., 2009, Northern Kentucky University; M.S., 2012, Xavier University

Ph.D., (ABD), Indiana Wesleyan University

Rebecca Barnard, 2014, *Assistant Professor of Music Therapy, School of Arts and Humanities*

College of Arts and Humanities

B.M., 1979, Southwestern Oklahoma State University; M.M., 2011, Western Michigan University

Joanne Barnes, 2008, *Dean, The Graduate School, Professor, Graduate Studies in Leadership, School of Service & Leadership*

College of Adult and Professional Studies

B.S.B.A., 1991, Indiana Wesleyan University; M.S.M., 1994, Indiana Wesleyan University

Ed.D., 2007, Indiana Wesleyan University

Margaret Barnes, 2009, *Associate Professor of Nursing*

School of Nursing

B.S.N., 1990, D'Youville College; M.S.N., 1993, D'Youville College

D.N.P., 2015, Indiana Wesleyan University

David Bartley, 1989-1991; 1994, *Professor of History; Chairperson, Division of Social Sciences, School of Social and Behavioral Sciences and Business*

College of Arts and Sciences

A.A., 1977, Montgomery Junior College; B.S., 1979, Marion College (Currently Indiana Wesleyan University)

M.A., 1982, Butler University; Ph.D., 1989, Ball State University

Theodore Batson, 2001, *Professor, Division of Advanced Studies for Teacher Leaders, School of Educational Leadership*

College of Adult and Professional Studies

B.S., 1965, Livingston State University; M.A., 1972, University of South Alabama

Ph.D., 1975, University of Southern Mississippi

Brian Bernius, 2005, *Professor of Old Testament & Near East Studies, Chairperson, Division of Religious & Ministerial Studies, School of Theology and Ministry*

College of Arts and Sciences

B.A., 1997, Asbury College; M.A., 1999, Asbury Theological Seminary

M.Phil., 2004, Hebrew Union College-Jewish Institute of Religion

Ph.D., 2013, Hebrew Union College-Jewish Institute of Religion

Elaine Bernius, 2005, *Professor of Old Testament & Ancient Languages, School of Theology and Ministry*

College of Arts and Sciences

B.A., 1998, Asbury College

M.Phil., 2004, Hebrew Union College-Jewish Institute of Religion

Ph.D., 2013, Hebrew Union College-Jewish Institute of Religion

Tim Beuthin, 2006, *Professor, Graduate Studies in Leadership, School of Service & Leadership*

College of Adult and Professional Studies

B.A., 1974, Spring Arbor College; M.Div., 1980, Asbury Theological Seminary

Ph.D., 1989, Michigan State University

Barbara Bidwell, 2009, *Assistant Professor of Nursing*

School of Nursing

B.S.N., 1996, Lutheran College; M.S.N., 2009, Indiana University

D.N.P., 2015, Indiana Wesleyan University

Ken Bielen, 2007, *Director, Grants Management*

B.A., 1971, Rutgers College; M.A., 1978, University of Rhode Island

Ph.D., 1994, Bowling Green State University

John Birch, 2014, *Assistant Professor of Science, Division of Liberal Arts*

College of Adult and Professional Studies

B.A., 1978, Miami University; M.S. 1981, Miami University; M.A., 2001, Xavier University

Todd Bowman, 2014, *Associate Professor of Graduate Counseling, School of Social and Behavioral Sciences and Business*

College of Arts and Sciences

B.A., 2003, Mount Vernon Nazarene University; Ph.D., 2008, Oklahoma State University

Jeffrey Boyce, 2011, *Chair, DeVoe School of Business*

College of Adult and Professional Studies

B.S., 1979, Michigan Technological University; M.B.A., 1989, Ashland University

Ph.D., 2006, Capella University

Heather Brady, 2011, *Associate Professor of Nursing*

School of Nursing

B.S., 2000, Indiana Wesleyan University; M.S., 2005, Indiana Wesleyan University;

D.N.P., 2014, Valparaiso University

Jack Brady, 2007, *Associate Professor of Criminal Justice, School of Social and Behavioral Sciences and Business*

College of Arts and Sciences

B.S., 1973, Hardin-Simmons University; M.Ed., 1981, University of North Texas

Ph.D., 2015, Capella University

Keith Brautigam, 2009, *Professor of Music, School of Arts and Humanities*

College of Arts and Sciences

B.M., 1979, Grand Rapids Baptist College; M.M., 1982, Indiana University

D.M., 1987, Indiana University

Susan Bray, 2013, *Assistant Professor of Nursing*

School of Nursing

B.S., 1992, Indiana Wesleyan University; M.S.N., 2006, Indiana Wesleyan University;

D.N.P., 2013, University of Alabama

Denise Brehmer, 2008, *Assistant Professor of Nursing*

School of Nursing

B.S., 1986, Ball State University; M.S.N., 1999, Ball State University

P.M.F. F.N.P., 2012, Ball State University

Cindy Briggs, 2018, *Assistant Professor of Management, School of Social and Behavioral Sciences and Business*

College of Arts and Sciences

B.A., 1990, University of Dayton; M.P.A., 2000, Troy State University

M.A., 2004, University of Louisville; M.B.A., 2017, Western Governor's University

Ph.D., 2006, University of Louisville

Bruce Brinkley, 1993, *Assistant Professor, Senior Reference Librarian*

A.B., 1982, Earlham College; M.L.S., 1983, Indiana University

Mark Brooker, 2008, *Dean, DeVoe School of Business*

College of Adult and Professional Studies

B.S., 1982, The Ohio State University; M.S.A., 1996, Central Michigan University

Ph.D., 2007, Walden University

Carol Brown, 2014, *Associate Dean, Life Calling and Career Development, Life Calling and Integrative Learning*

B.S., 1990, University of North Carolina at Greensboro; Ed.D., 1993, Indiana University
M.F.A., In progress, Ball State University

Stephen Brown, 1996, *Assistant Professor, Technical Services Librarian*
B.S., 1967, Cedarville University; M.L.S., 1968, Indiana University

Anne Bruehler, 2006, *Assistant Professor of TESOL, School of Arts and Humanities*
College of Arts and Sciences
B.A., 1998, Asbury College; M.A., 2000, Ohio University; Ph.D., 2018, Lancaster University

Bart Bruehler, 2009, *Associate Professor of New Testament, School of Service & Leadership*
College of Adult and Professional Studies
B.A., 1995, Asbury College; M.Div., 1998, Asbury Theological Seminary
Ph.D., 2007, Emory University

Robert Brumley, 2014, *Director, Division of Global Academic Programs*
College of Adult & Professional Studies
B.A. 1977, University of Evansville; M.A. 1981, University of Evansville;
M.M.L., 2012, Rockbridge Seminary; Ph.D., 1996, Southern Illinois University of Carbondale

H. Michael Buck, 1989, *Dodd-Elder Endowed Professor in English and Literature, School of Arts and Humanities*
College of Arts and Sciences
B.S., 1972, Taylor University; M.A., 1979, Wright State University
Ph.D., 1987, Miami University

Scott Burson, 2008, *Associate Professor of Philosophical Theology, School of Theology and Ministry*
College of Arts and Sciences
B.S., 1985, University of Rio Grande; M.A., 2000, Asbury Theological Seminary
Ph.D., 2015, Brunel University

William Burton, III, 2003, *Assistant Professor, DeVoe School of Business*
College of Adult and Professional Studies
B.S., 1975, Kettering University; M.B.A., 1989, Indiana Wesleyan University
Ph.D., 2010, North Central University

Kevin Cabe, 2013, *Assistant Professor, DeVoe School of Business*
College of Adult and Professional Studies
B.S., 1994, Indiana Wesleyan University; M.B.A., 2004, Indiana Wesleyan University
D.B.A., 2016, Northcentral University

Penny Callaway, 2016, *Assistant Professor of Nursing*
School of Nursing
B.S.N., 2005, Indiana State University; M.S.N., 2008, Indiana Wesleyan University

Sheila Carlblom, 1998, *Assistant Professor, Director of Library Services*
B.S., 1973, Nyack College; M.A.R., 1975, Asbury Theological Seminary
M.L.S., 1982, University of Iowa

William Carpenter, 2006, *Professor of Art, School of Arts and Humanities*
College of Arts and Sciences
B.A., 2002, Wheaton College; M.F.A., 2006, University of Miami

Julie Carson, 2018, *Program Director, Occupational Therapy Assistant*
School of Health Sciences
B.S., 1979, The University of Illinois; M.A., 1983, The University of Illinois

Troy Castle, 2017, *Associate Professor of Music, School of Arts and Humanities*
College of Arts and Sciences
B.A., 2002, Union Bible College; M.M., 2008, Bob Jones University
D.M.A., 2014, Shenandoah University

Carson Castleman, 2004, *Associate Vice President Regional Education, Regional Dean for Southern Ohio and Northern Kentucky*
Non-Residential Education

B.A., 1996, Northern Kentucky University; M.A., 2003, Liberty University
Ph.D., 2013, Capella University

Larry Chamberlain, 2005, *Professor, DeVoe School of Business*
College of Adult and Professional Studies

B.A., 1969, Bob Jones University; M.S.B.A., 1980, Indiana University
M.B.A., 1989, Indiana University; D.S.L., 2006, Regent University

Michael Chase, 2014, *Associate Professor of Business, DeVoe School of Business*
College of Adult and Professional Studies

B.A., 1978, Spring Arbor University; M.S., 1996, Central Michigan University
Ph.D., 2006, Argosy University of Sarasota

Constance Cherry, 2004, *Professor of Christian Worship & Pastoral Ministry, School of Theology and Ministry*
College of Arts and Sciences

A.B., 1975, Huntington College; M.M., 1982, Bowling Green State University
D.Min., 1998, Northern Baptist Theological Seminary

Pamela Childers, 2013, *Assistant Professor, Systems and Web Librarian*

B.A., 1990, Indiana University, Kokomo; M.L.S., 1996, Indiana University, Bloomington

Dorothy Clark-Ott, 2008, *Associate Professor of Nursing, Director, Faculty Development*
School of Nursing

B.S., 1976, State University of New York at Binghamton; M.P.A., 2007, University of Dayton
Ph.D., 2015, Indiana University

Jonathan Conrad, 2001, *Professor of Political Science, School of Social and Behavioral Sciences and Business*
College of Arts and Sciences

B.S., 1991, Indiana Wesleyan University; M.A., 1997, Northern Illinois University
Ph.D., 2004, Northern Illinois University

Stephen Conrad, 2001, *Associate Professor of Biology; School of Physical and Applied Sciences*
College of Arts and Sciences

B.A., 1985, Taylor University; M.S., 1993, Indiana State University
Ph.D., 1999, Indiana State University

Melissa Cook, 2007, *Professor of Exercise Science, School of Physical and Applied Sciences*
College of Arts and Sciences

B.A., 1997, University of the Pacific; M.S., 2002, California State University of Fullerton
Ed.D., 2005, Ball State University

Christopher Coy, 2009, *Assistant Professor of Biology, School of Physical and Applied Sciences*
College of Arts and Sciences

B.S., 1973, Ball State University; M.A., 1977, Ball State University

Jeanne Craig, 2003, *Associate Director, Undergraduate Management and Marketing, DeVoe School of Business*
College of Adult and Professional Studies

B.S., 1978, Ball State University; M.B.A., 1999, Middle Tennessee State University

Erin Crisp, *Director of Academic Assessment and Evaluation, College of Adult & Professional Studies*
IWU-National & Global

B.A., 2000, Indiana Wesleyan University; M.S., 2011, Towson University

Judith Crossman, 2016, *Professor of Pastoral Counseling, School of Theology and Ministry*
College of Arts and Sciences

B.S., 1976, Marion College (Currently Indiana Wesleyan University)
M.Ed., 1986, Clemson University; Ph.D., 1989, University of Georgia

Rodney Crossman, 1981, *Professor of Art; Artist-in-Residence, School of Arts and Humanities*
College of Arts and Sciences

B.S., 1976, Marion College (Currently Indiana Wesleyan University); M.F.A., 2011, Goddard College

Sarah Crume Manlove, 2002, *Reference Librarian, Off Campus Library Services, Northern Indiana*
Non-Residential Education

B.S., 1981, Hanover College; M.L.S., 1987, Indiana University

Miranda Cruz, 2014, *Associate Professor of Christian Theology, School of Theology and Ministry
College of Arts and Sciences*

B.A., 2005, Whitworth University; M.Div., 2008, Princeton Theological Seminary
Ph.D., 2014, Baylor University

Samantha Cussen, 2015, *Assistant Professor of Nursing
School of Nursing*

B.S., 2011, California Coast University; M.S.N., 2014, University of Phoenix
D.N.P., 2019, Indiana State University

Douglas Daugherty, 1997, *Professor of Addictions Counseling, Dean of the School of Social and Behavioral Sciences and
Business, Executive Dean of the College of Arts and Sciences*

College of Arts and Sciences
A.B., 1983, Franklin College; M.A., 1987, Ball State University
Psy.D., 1996, Indiana State University

Erin Davis, 2014, *Associate Professor of Graduate Counseling, School of Social and Behavioral Sciences and Business
College of Arts and Sciences*

B.A., 1994, Anderson University; M.T.S., 2007, Anderson University School of Theology
M.A., 2011, Ball State University; Ph.D., 2014, Ball State University

Lanta Davis, 2016, *Associate Professor of Humanities & Literature, John Wesley Honors College
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B.A., 2004, South Dakota State University
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Lisa Dawson, 2005, *Professor of Music, School of Arts and Humanities
College of Arts and Sciences*

A.B., 1987, Anderson University; M.M., 1992, University of Kentucky
D.A., 2008, Ball State University

Robert Dawson, 2004, *Professor of Nursing; Dean, Division of Pre-licensure Nursing
School of Nursing*

B.S., 1995, Indiana Wesleyan University; M.S., 2004, Indiana Wesleyan University
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Anne Decker, 2003, *Professor, School of Educational Leadership
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B.A., 1981, God's Bible College; Masters, 1999, Mid-American Nazarene University
Ed.D., 2003, Regent University

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B.A., 2003, Wittenberg University; M.S.N., 2006, Vanderbilt University

Kimberly DeMichael, 1999, *Assistant Professor of Education; Education Placement Advisor and Secondary Program
Coordinator, School of Teacher Education*

College of Arts and Sciences
B.S., 1985, Eastern Nazarene College; M.Ed., 1986, Eastern Nazarene College

J. Michael Dennis, 2012, *Associate Professor of Church Music, School of Arts and Humanities
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B.A., 1993, University of Montevallo; M.A., 2004, Lee University
Ph.D., 2010, Robert E. Webber Institute of Worship Studies

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Wesley Seminary at Indiana Wesleyan University
B.S., 1983, United Wesleyan College; M.A., 2007, Indiana Wesleyan University
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- Erin Devers, 2011, *Associate Professor of Social Psychology, School of Social and Behavioral Sciences and Business College of Arts and Sciences*
B.A., 2002, Huntington University; Ph.D., 2007, Indiana University Bloomington
- David Dial, 2003, *Reference Librarian, Off Campus Library Services, Cleveland Education Center Non-Residential Education*
B.A., 1977, Baldwin-Wallace College; M.L.S., 1978, Clarion State University
- Susan Draine, 2012, *Professor of Nursing School of Nursing*
B.S.N., 1976, Olivet Nazarene University; M.S.N., 1983, University of Alabama-Birmingham
M.B.A., 1990, Olivet Nazarene University; Ed.D., 2009, Nova Southeastern University
- Debra Drake, 1993, *Professor of Nursing School of Nursing*
B.S.N., 1976, Olivet Nazarene University; M.S.N., 1992, Bradley University
Ph.D., 2010, Walden University
- Amanda Drury, 2012, *Associate Professor of Youth Ministries and Practical Theology, School of Theology and Ministry College of Arts and Sciences*
B.S., 2002, Indiana Wesleyan University; M.Div., 2005, Princeton Theological Seminary
Ph.D., 2007, Princeton Theological Seminary
- John Drury, 2010, *Associate Professor of Theology and Christian Ministry, Wesley Seminary at Indiana Wesleyan University Wesley Seminary at Indiana Wesleyan University*
B.A., 2001, Indiana Wesleyan University; M.Div., 2004 Princeton Theological Seminary
Ph.D., 2010, Princeton Theological Seminary
- Patrick Eby, 2015, *Assistant Professor of Church History and Christian Ministry, Wesley Seminary at Indiana Wesleyan University Wesley Seminary at Indiana Wesleyan University*
B.A., 1986, Marion College (Currently Indiana Wesleyan University)
M.Div., 1993, Asbury Theological Seminary; M.Phil., 2006, Drew University
Ph.D., 2010, Drew University
- Ruth Eby, 2010, *Assistant Professor of Nursing; Dean, Divisions of Post-licensure and Masters Nursing School of Nursing*
B.S., 1986, Marion College (Currently Indiana Wesleyan University); M.S.N., 2010, Drexel University
D.N.P., 2015, Purdue University
- Craig Edwards, 2010, *Professor of English, Division of Liberal Arts College of Adult & Professional Studies*
B.A., 1986, Evangel College; M.A., 1988, University of Wisconsin
Ph.D., 1998, Indiana University
- James Elsberry, 1995, 2017, *Professor of Education, School of Teacher Education College of Arts and Sciences*
B.S., 1970, Marion College (Currently Indiana Wesleyan University)
M.Ed., 1986, University of Texas at Austin; Ph.D., 1992, University of Texas at Austin
- Haydée Encarnación-García, 2015, *Program Director, Master of Public Health School of Health Sciences*
B.S., 1984, Health Education, University of Puerto Rico; MPH, 1986, Public Health, University of Puerto Rico
M.S., 1999, Health Promotion, Indiana University; Ph.D., 2004, Health Behavior, Indiana University
- Timothy Esh, 2007, *Assistant Professor of English, School of Arts and Humanities College of Arts and Sciences*
B.A., 2001, Houghton College; M.A., 2007, Drew University; Ph.D., 2018, Drew University
- Sarah Farmer, 2018, *Assistant Professor of Practical Theology, School of Theology and Ministry College of Arts and Sciences*
B.A., 2005, Berea College; M.Div., 2008, Emory University
Ph.D., 2016, Emory University

- Cynthia Faulkner, 2015, *Assistant Professor of Healthcare, DeVoe School of Business*
College of Adult and Professional Studies
 B.A., 1983, University of Kentucky; M.S., 2003, University of Kentucky
 Ph.D., (ABD), A.T. Still University
- Joel Ferguson, 2017, *Assistant Professor of Nursing*
School of Nursing
 B.S., 1990, Indiana Wesleyan University; M.S.N., 2015, Indiana Wesleyan University
- Jason Fetters, 2017, *Assistant Professor of Spanish, School of Arts and Humanities*
College of Arts and Sciences
 B.S., 2002, Illinois State University; M.A., 2005, Illinois State University
- Gregory Fiebig, 2006, *Professor of Communication, School of Arts and Humanities*
College of Arts and Sciences
 B.A., 1977, Southwest Baptist College; M.A., 1982, Central Missouri State University
 M.Div., 1985, Midwestern Baptist Theological Seminary
 Ph.D., 2000, University of Missouri-Columbia
- Reginald Finger, 2013, *Assistant Professor, Master of Public Health*
School of Health Sciences
 B.A., 1976, Northwest Nazarene University; M.D., 1981, University of Washington
 MPH, 1983, University of Washington
- Michael Flanagin, 2001, *Assistant Professor of Music, Chairperson, Division of Music, School of Arts and Humanities*
College of Arts and Sciences
 B.M.E., 1994, Indiana University; M.A., 2002, Ball State University
- Joseph Flowers, 1997, *Professor, DeVoe School of Business*
College of Adult and Professional Studies
 B.S., 1978, Indiana University; M.P.A., 1982, Indiana University
 M.A., 1985, Governors State University; Ph.D., 2003, Andrews University
- André Fonteles, 2018, *Assistant Professor of Computer and Information Science, School of Physical and Applied Sciences*
College of Arts and Sciences
 B.S., 2010, Universidade de Fortaleza, Brazil; M.S., 2013, Universidade Federal do Ceará, Brazil
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- R. Nathaniel Foster, 2006, *Program Director, Master of Athletic Training*
School of Health Sciences
 B.S., 2000, Indiana Wesleyan University; M.S.P.E., 2001, Ohio University
 Ph.D., 2012, Capella University
- Safiyah Fosua, 2012, *Associate Professor of Christian Worship and Christian Ministry, Wesley Seminary at Indiana Wesleyan University*
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 B.A., 1986, Northwestern University; M.Div., 1989, Oral Roberts University
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- Russell Fox, 2015, *Assistant Professor of English, Division of Liberal Arts*
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 B.A., 1993, Northern Kentucky University; M.Ed., 2009, Indiana Wesleyan University
 Ed.D., (ABD), Liberty University
- Betty Jane Fratzke, 1984, *Professor of Psychology, School of Social and Behavioral Sciences and Business*
College of Arts and Sciences
 B.S., 1969, Greenville College; M.S., 1970, University of Illinois
 Ed.D., 1988, Ball State University
- James Freemyer, 2008, *Professor, Graduate Studies in Leadership, School of Service & Leadership*
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 B.S., 1973, Northwest Missouri State University; M.S., 1980, Central Missouri State University
 M.A., 1985, Grace Theological Seminary; Ed.D., 1999, University-North Carolina at Charlotte

- Rosemary Fromer, 2014, *Associate Professor of Nursing*
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 B.S.N., 1986, Fairleigh Dickinson University; M.S.N., 1992, Seton Hall University
 Ph.D., 2013, Capella University
- Brian Fry, 2004, *Professor of Sociology, School of Social and Behavioral Sciences and Business*
College of Arts and Sciences
 A.B., 1992, Spring Arbor University; M.A., 1994, Michigan State University
 Ph.D., 1998, Michigan State University
- James O. Fuller, 1996, *Professor of Graduate Counseling, School of Social and Behavioral Sciences and Business*
College of Arts & Sciences
 B.A., 1971, Asbury College; M.Div., 1977, Asbury Theological Seminary
 Ph.D., 1994, University of North Carolina-Greensboro
- Brian Gardner, 2014, *Vice President for University Advancement*
 B.S., 1989, George Fox University; M.B.A., 1997, Seattle Pacific University
 Ph.D., 2010, Loyola University Chicago
- J. Bradley Garner, 2002, *Director, Faculty Enrichment, Center for Learning and Innovation*
Non-Residential Education
 B.S.Ed., 1971, University of Akron; M.S.Ed., 1974, University of Akron
 Ph.D., 1993, Kent State University
- Paul Garverick, 2007, *Director, Department of Religion, School of Service & Leadership*
College of Adult and Professional Studies
 B.A., 1986, Asbury College; M.Div., 1990, Asbury Theological Seminary
 Ed.D., 2013, Indiana Wesleyan University
- Mark Gerig, 2007, *Professor of Graduate Counseling, School of Social and Behavioral Sciences and Business*
College of Arts and Sciences
 B.A., 1980, Purdue University; M.A., 1983, Trinity Evangelical Divinity School
 Ph.D., 1991, University of Toledo
- Lori Goss-Reaves, 2014, *Professor of Social Work, School of Social and Behavioral Sciences and Business*
College of Arts and Sciences
 B.A., 1988, Ball State University, M.A., 1990, IUPUI; Ph.D., 2013, Capella University
- Darla Gowan, 2009, *Associate Professor of Nursing, Assistant Dean of NP Programs*
School of Nursing
 B.S., 1986, Marion College (Currently Indiana Wesleyan University); M.S.N., 1991, UCLA
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College of Arts and Sciences
 B.A., 2004 Westmont College; M.St., 2005 University of Oxford
 Ph.D., 2017, University of Oxford
- Gloria Greentree, 2013, *Assistant Professor*
School of Nursing
 B.S., 1994, Indiana Wesleyan University; M.S.N., 2015, Ball State University
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Non-Residential Education
 B.S., 1975, Cincinnati Bible College; M.A., 1981, Ball State University
 M.S., 2004, Indiana Wesleyan University
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College of Arts and Sciences
 A.B., 2003, The University of Chicago; M.A., 2018, Wheaton College
- Arlie Terry Gunter, 2014, *Regional Dean, Northern Ohio*
Non-Residential Education

B.A., 1980, Olivet Nazarene University; M.Div., 1985, Nazarene Theological Seminary
Ed.D., 2007, Nova Southeastern University

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A.B., 1983, Drake University; M.A., 1991, University of Northern Iowa

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B.S., 1984, University of Missouri; M.A., 1997, Washington State University
Ph.D., 2000, Washington State University

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B.A., 2002, Trevecca Nazarene University; M.Th., 2005, University of Glasgow
Ph.D., 2010, University of Glasgow

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College of Adult and Professional Studies
B.S., 1991, Eastern Kentucky University; M.S., 2009, University of Louisville

Patricia (Lynn) Hartley, 2006, *Assistant Professor of Nursing*
School of Nursing
B.S., 1999, Indiana Wesleyan University; M.S.N., 2003, Xavier University

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College of Adult and Professional Studies
B.S., 1991, Auburn University; M.P.A., 1993, Auburn University
Ph.D., 2003, Auburn University

J. Russell Hawkins, 2009, *Professor of Humanities and History, Associate Dean of John Wesley Honors College*
College of Arts and Sciences
B.A., 1999, Wheaton College; M.A., 2002, Montana State University
Ph.D., 2009, Rice University

Martha Hawkins, 2012, *Associate Professor of Nursing*
School of Nursing
B.S.N., 2002, University of Kentucky; M.S.N., 2002, University of Kentucky
D.N.P., 2010, Vanderbilt University

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Non-Residential Education
B.A., 1984, Indiana University; M.L.S., 1989, Indiana University

Sylvia Heinz, 2013, *Associate Professor of Nursing*
School of Nursing
B.S.N., 1974, Olivet Nazarene University; M.S., 1981, University of Illinois;
Ph.D., 2012, University of Kansas

Roberta Henson, 1992, *Professor of English; Director of the Writing Center, Chairperson, Division of Modern Language and Literature, School of Arts and Humanities*
College of Arts and Sciences
A.B., 1989, Indiana Wesleyan University; M.A., 1990, Ball State University
Ph.D., 1995, Ball State University

Brandon Hill, 2010, *Associate Professor of Graduate Counseling, Vice President, Life Calling and Integrative Learning*
B.S., 1993, Greenville College; M.A., 2002, Azusa Pacific University
Ph.D., 2005, St. Louis University

Patricia Hodges, 2008, *Assistant Professor of Nursing*
School of Nursing
B.S., 1983, Arlington Baptist College; B.S.N., 1999, Andrews University
M.S.N., 2007, Walden University

- Joe Hoffert, 2013, *Associate Professor of Computer Information Sciences, School of Physical and Applied Sciences*
College of Arts and Sciences
 B.A., 1986, Mount Vernon Nazarene College; M.S., 1990, University of Cincinnati
 Ph.D., 2011, Vanderbilt University
- Karen Hoffman, 1993, *Professor of Nursing*
School of Nursing
 B.S., 1977, Grace College; M.S., 1995, Ball State University
 D.N.P., 2006, Rush University Medical Center
- Becky Hoffpauir, 2006, *Associate Professor of Nursing*
School of Nursing
 B.S.N., 1980, McNeese State University; M.S., 2006, University of Phoenix
 Ph.D., 2014, Capella University
- Richard Hooker, 2010, *Professor of Addictions Counseling, School of Social and Behavioral Sciences and Business*
College of Arts and Sciences
 B.A., 1989, God's Bible School; M.A., 1993, Cincinnati Christian University
 M.A., 1994, Cincinnati Christian University; Ed.D., 2001, University of Cincinnati
- Karen Hopkins, 2017, *Assistant Professor*
School of Nursing
 B.S., 1996, Indiana Wesleyan University; M.S.N., 2009, Indiana Wesleyan University
- Stephen Horst, 1999, *Professor of Religion and Philosophy, School of Theology and Ministry*
College of Arts and Sciences
 B.A., 1977, Houghton College; M.Div., 1983, Trinity Evangelical Divinity School
 M.A., 1984, Trinity Evangelical Divinity School; M.A., 1991, Syracuse University
 Ph.D., 2010, University of Wales Lampeter
- Sandy Horton, 2015, *Associate Professor of Nursing*
School of Nursing
 B.S.N., 1987, Olivet Nazarene University; M.S.N., 1999, University of Phoenix
 D.N.P., 2015, Indiana Wesleyan University
- George Howell, 2011, *Associate Professor, DeVoe School of Business*
College of Adult and Professional Studies
 B.A., 1977, Ripon College; M.B.A., 1992, Indiana Wesleyan University
 D.B.A., 2008, Anderson University
- Barbara Hulsman, 2011, *Associate Professor of Nursing*
School of Nursing
 B.S.N., 1973, Baylor University; M.S.N., 1988, University of South Carolina
 Ph.D., 2011, University of Tennessee
- Tammie Huntington, 2007, *Professor of Music, School of Arts and Humanities*
College of Arts and Sciences
 B.S., 1991, Grace College; M.M., 2004, Ball State University
 D.A., 2008 Ball State University
- Barbara Ihrke, 1994, *Vice President for Academic Affairs*
School of Nursing
 B.S., 1977, Crown College; M.S., 1993, Indiana Wesleyan University
 Ph.D., 2002, Purdue University
- Sally Ingles, 2014, *Dean, School of Educational Leadership*
College of Adult & Professional Studies
 B.A., 1994, Spring Arbor College; M.A.T., 2000, Marygrove College
 Ph.D., 2010, Capella University
- Leslie Jackson, 2016, *Assistant Professor, Occupational Therapy Doctorate*
School of Health Sciences
 B.S.O.T., 1999, Creighton University; OTD, 2015, Creighton University

- Mary Jacobs, 2004, *Assistant Professor of Athletic Training; Head Athletic Trainer, School of Physical and Applied Sciences College of Arts and Sciences*
B.S., 1995, Indiana University; M.A., 1996, Western Michigan University
- Robert Jesiolowski, 2015, *Assistant Professor of Social Work, School of Service and Leadership College of Adult and Professional Studies*
B.S., 1992, Illinois State University; M.S., 1999, University of Illinois
- Alison Johnson, 2009, *Assistant Library Director; Assistant Professor*
B.S., 2005, Indiana Wesleyan University; M.A., 2009, Indiana University
- Patricia Johnson, 2013, *Associate Professor, Graduate Studies in Leadership, School of Service & Leadership College of Adult and Professional Studies*
J.D., 1985, Howard University; Ph.D., 2008, Regent University
- R. Boyd Johnson, 1998, *Professor, Graduate Studies in Leadership, School of Service & Leadership College of Adult and Professional Studies*
B.A., 1974, University of California; M.A., 1976, California State University
Ph.D., 1998, Oxford, England
- Daniel Jones, 2002, *Professor of Biology, School of Physical and Applied Sciences College of Arts and Sciences*
B.S., 1984, Purdue University; D.D.S., 1987, Indiana University
Ph.D., 1997, Wright State University
- Kevin Jones, 2005, *Associate Director, Instructional Support, Online Region Non-Residential Education*
B.R.E., 1984, Allegheny Wesleyan College; M.Ed., 2005, Indiana Wesleyan University
M.A., 2009, Indiana Wesleyan University
- Sarah Jones, 2007, *Associate Professor of Special Education, School of Teacher Education College of Arts and Sciences*
B.S., 2002, Indiana Wesleyan University; M.Ed., 2007, Indiana Wesleyan University
- Abson Joseph, 2011, *Dean, Wesley Seminary Wesley Seminary*
Diploma in Theology, 2001, Caribbean Wesleyan College
M.Div., 2005, Asbury Theological Seminary
Ph.D., 2009, Brunel University/London School of Theology
- Judith Justice, 2005, *Professor of Graduate Counseling, School of Social and Behavioral Sciences and Business College of Arts and Sciences*
B.S., 1991, Indiana University; M.A., 1994, Indiana University
Ed.D., 2003, Nova Southeastern University
- Katrina Karnehm-Esh, 2008, *Professor of English, School of Arts and Humanities College of Arts and Sciences*
A.B., 2002, Indiana Wesleyan University; M.Litt., 2004, University of St. Andrews
Ph.D., 2009, University of St. Andrews, Scotland
- Karla Karr, 2009, *Assistant Professor of Education, School of Teacher Education College of Arts and Sciences*
B.S., 1995, Indiana Wesleyan University; M.Ed., 2003, Indiana Wesleyan University
Ed.D., 2017, Liberty University
- Jessica Keller, 2016, *Assistant Professor of Athletic Training, Clinical Education Coordinator, School of the Physical & Applied Sciences College of Arts and Sciences*
B.S., 2001, Indiana Wesleyan University; DAT, 2017, University of Idaho
- Laura Kelsey, 2009, *Assistant Professor, Reference Librarian*
B.A., 1990, Anderson University; M.A., 2005, Indiana University
- Kwasi Kena, 2012, *Associate Professor of Christian Ministry, Wesley Seminary at Indiana Wesleyan University*

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B.S., 1979, Bradley University; B.A., 1982, Wisconsin College Conservatory of Music
M.Div., 1988, Oral Roberts University; D.Min., 1994, United Theological Seminary

Dutch Kendall, 2013, *Assistant Dean of Faculty, DeVoe School of Business*
College of Adult and Professional Studies

B.S., 1994, Rose-Hulman Institute of Technology; M.A., 2000, Webster University
M.B.A., 2003, Webster University; Ph.D., 2012, Capella University

Eric Kern, 2005, *Assistant Professor of Chemistry, School of the Physical and Applied Sciences*
College of Arts and Sciences

B.S., 2002, Ball State University; M.S., 2005, Ball State University

Patricia Kershaw, 2013, *Associate Professor of Nursing*
School of Nursing

B.S.N., 1994, Olivet Nazarene University; M.S.N., 2001, Lewis University
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Melissa Khosla, 2013, *Assistant Professor, Occupational Therapy Doctorate*
School of Health Sciences

B.S., 2000, Indiana Wesleyan University; M.S., 2004, Erikson Institute
OTD, 2010, University of Illinois-Chicago

Duane Kilty, 2014, *Associate Professor of Business, DeVoe School of Business*
College of Adult & Professional Studies

B.S., 1981, Indiana University; M.B.A., 1992, Ball State University
Ph.D., 2002, University of Kentucky

Pil-Woo Kim, 2014, *Assistant Professor, Anatomist*
School of Health Sciences

B.S., 1996, Sangji University; D.C., 2003, Life University; M.S., 2005, Life University

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Non-Residential Education

B.S., 1972, Ball State University; M.S.L.S., 1989, University of Kentucky

Randall King, 2005, *Professor of Communication; Director, Broadcast Media, School of Arts and Humanities*
College of Arts and Sciences

A.B., 1984, Olivet Nazarene University; M.A., 1991, Southwestern Baptist Theological Seminary
Ph.D., 1998, University of Tennessee-Knoxville

Daniel Kiteck, 2008, *Associate Professor of Mathematics, School of Physical and Applied Sciences*
College of Arts and Sciences

A.B., 2001, Asbury College; M.A., 2003, University of Kentucky
Ph.D., 2008, University of Kentucky

David King, 2016, *Assistant Professor of Social Work, School of Service and Leadership*
College of Adult and Professional Studies

B.S., 1988, Eastern Michigan University; M.A., 1992, Asbury Theological Seminary
M.S., 1992, University of Kentucky

Dina King, 2017, *Assistant Professor of Nursing*
School of Nursing

B.S.N., 2010, University of Phoenix; M.S.N., 2012, University of Phoenix

James Kraai, 2008, *Associate Professor, DeVoe School of Business*
College of Adult and Professional Studies

A.B., 1968, Calvin College; M.A., 1970, Western Michigan University
Ed.D., 1973, Western Michigan University; M.B.A., 1983, University of Chicago

Matthew Kreitzer, 2003, *Professor of Biology, School of Physical and Applied Sciences*
College of Arts and Sciences

B.S., 1999, Olivet Nazarene University; Ph.D., 2003, University of Illinois at Chicago

- R.B. Kuhn, 2014, *Associate Professor of General Studies, Division of Liberal Arts*
College of Adult and Professional Studies
 B.A., 1977, Allegheny Wesleyan College; M.S., 1983, Pensacola Christian College
- Faith Labus, 2013, *Assistant Professor of Nursing*
School of Nursing
 B.S., 1996, Indiana Wesleyan University; M.S.N., 2010, Indiana Wesleyan University
- Chris Lagoni, 2016, *Assistant Professor, School of Educational Leadership*
College of Adult and Professional Studies
 B.S., 1991, University of Indianapolis; M.S., 2001, Butler University
 Ph.D., 2011, Purdue University
- John Lakanen, 1995, *Associate Professor of Chemistry, School of Physical and Applied Sciences*
College of Arts and Sciences
 B.S., 1987, Hope College; M.S., 1988, University of Michigan
 Ph.D., 1994, University of Michigan
- Angela Leffler, 2008, *Associate Professor of Education, School of Teacher Education*
College of Arts and Sciences
 B.S., 1991, Ball State University; M.A., 2010, Ball State University
- Thomas Lehman, 1997, *Professor of Economics, School of Social and Behavioral Sciences and Business*
College of Arts and Sciences
 B.S., 1992, Indiana Wesleyan University; M.A., 1994, Ball State University
 Ph.D., 2004, University of Louisville
- Renee Lehrian, 2013, *Assistant Professor of Nursing*
School of Nursing
 B.S., 1993, Indiana Wesleyan University; M.S.N., 2013, Indiana Wesleyan University
- Sheila Leis, 2014, *Assistant Professor of Nursing*
School of Nursing
 B.S.N., 1991, College of Mount St. Joseph; M.S., 2002, Wright State University
- Dave Leitzel, 2000, *Instructional Designer, Center for Learning and Innovation*
Non-Residential Education
 B.S., 1973, Marion College (Currently Indiana Wesleyan University)
- Jolie Leonard, 2014, *Associate Professor of Biology, School of Physical and Applied Sciences*
College of Arts and Sciences
 B.S., 2005, Indiana Wesleyan University; Ph.D., 2011, University of Michigan, Ann Arbor
- Stephen Leonard, 2014, *Associate Professor of Chemistry, School of Physical and Applied Sciences*
College of Arts and Sciences
 B.S., 2006, Indiana Wesleyan University; Ph.D., 2014, University of Michigan, Ann Arbor
- Chris Lessly, 1993, *Professor of Music, School of Arts and Humanities*
College of Arts and Sciences
 B.M.E., 1980, Central Missouri State University; M.M.Ed., 1987, University of Kansas
 Ph.D., 1996, University of Kansas
- Larisa Igorevna Levicheva (Joseph), 2016, *Assistant Professor of Bible & Christian Ministry*
Wesley Seminary at Indiana Wesleyan University
 B.A., 1995, Vladimir State Pedagogical University; A.A., 1999, Christian Evangelical Wesleyan College
 M.Div., 2002, Asbury Theological Seminary, Th.M., 2005, Asbury Theological Seminary
 Ph.D., 2014, London School of Theology, Middlesex University
- Wanda Lewis, 2006, *Director of Fortune Simulation Lab*
School of Nursing
 B.S., 1987, Indiana Wesleyan University; M.S.N., 2013, Indiana Wesleyan University
- Jennifer Light, 2009, *Assistant Professor of English, School of Arts and Humanities*
College of Arts and Sciences

B.A., 1991, Indiana Wesleyan University; M.A., 1997, Ball State University

Daniel Lin, 2016, *Assistant Professor of Music, School of Arts & Humanities*
College of Arts and Sciences
 B.M., 2007, University of Toronto; M.M., 2009, University of Toronto
 D.M.A., 2015, Indiana University

Larry Lindsay, 1995, *Executive Director for Centers and Institutes*
 B.S., 1961, Ball State University; M.A., 1966, Ball State University
 Ed.D., 1977, Ball State University

Benjamin Linger, 2010, *Associate Professor of Chemistry, School of the Physical and Applied Sciences*
College of Arts and Sciences
 B.S., 1999, Mt. Vernon Nazarene University; Ph.D., 2005, Purdue University

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College of Adult and Professional Studies
 B.A., 1983, The Ohio State University; M.A., 2006, Indiana Wesleyan University
 M.A., 2009, Indiana Wesleyan University; Ed.D., 2012, Indiana Wesleyan University

James Lo, 1996-2006; 2007, *Campus Intercessor, Professor of Intercultural Studies, School of Theology & Ministry*
College of Arts and Sciences
 A.B., 1978, Oklahoma Wesleyan University; M.A., 1982, Marion College (Currently Indiana Wesleyan University)
 M.A., 1992, Wheaton College; D.Th., 1998, University of South Africa

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Non-Residential Education
 B.A., 1993, University of Kentucky; M.S.L.S., 2000, University of Kentucky

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 B.S., 1996, Taylor University; M.S., 2002, Indiana University-Purdue University Ft. Wayne
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 B.S., 2000, Indiana Wesleyan University; M.S., 2003, Indiana Wesleyan University

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 B.A., 1989, Yerevan Polytechnic University
 M.A., 1994, School of Intercultural Studies, Fuller Theological Seminary
 M.A., 1996, School of Theology, Fuller Theological Seminary
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College of Arts and Sciences
 B.S., 1979, Marion College (Currently Indiana Wesleyan University); M.S., 1981, Purdue University
 M.S., 1983, Purdue University; Ph.D., 2007, IUPUI

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 B.A., 1999, Taylor University; M.A., 2013, American Military University

James Mike Manning, 2002, *Dean, School of Service & Leadership*
College of Adult and Professional Studies
 B.S., 1988, Sterling College; M.S., 1996, Arkansas State University

M.A., 2009, Indiana Wesleyan University; Ed.D., 2010, Indiana Wesleyan University

Anita Manwell, 2008, *Professor of Education; Dean, School of Teacher Education; Coordinator, Elementary Education, School of Teacher Education*
College of Arts and Sciences

B.S., 1992, Indiana Wesleyan University; M.S., 2000, Indiana University-Kokomo
Ed.D., 2012, Ball State University

Ronald Mazellan, 1993, *Professor of Art, Chairperson, Division of Art + Design, School of Arts and Humanities*
College of Arts and Sciences

B.A., 1981, Wheaton College; M.A., 1991, California State University at Fullerton
M.F.A., 2008, University of Hartford

John McCracken, 2000, *Professor of Education, School of Teacher Education*
College of Arts and Sciences

B.S.Ed., 1978, Miami University at Oxford, Ohio; M.Ed., 1984, Miami University at Oxford, Ohio
Ph.D., 2001, The Ohio State University

Scott McCullough, 2014, *Associate Professor of Mathematics and Physics, School of Physical and Applied Sciences*
College of Arts and Sciences

B.A., 1981, Emporia State University; M.Sc., 1985, Purdue University
M.Div., in progress, Reformed Presbyterian Theological Seminary; Ph.D., 1988, Purdue University

Jenny McGill, 2014, *Regional Dean, Northern Indiana*
Non-Residential Education

B.S., 1996, Austin University; M.A./C.M., 2002, Dallas Theological Seminary
Ph.D. candidate, 2010-present, King's College London

Holly Beede-McKinney, 2018, *Assistant Professor*
School of Nursing

B.S., 2000, University of Wisconsin; B.S., 2002, Simmons College; M.S., 2008, Concordia University
D.N.P., 2016, Concordia University

Sue Melton, 1978, *Associate Vice President of Student Services*
Non-Residential Education

B.S., 1978, Marion College (Currently Indiana Wesleyan University)

Mike Mendenhall, 1999, *Assistant Director for Faculty Development, School of Service & Leadership*
College of Adult and Professional Studies

B.A., 1978, Loma Linda University; M.S.M., 1997, Indiana Wesleyan University

J. Michael Metzcar, 1995, *Assistant Professor, DeVoe School of Business*
College of Adult and Professional Studies

B.A., 1970, Ball State University; M.A., 1976, Ball State University
M.B.A., 1983, Ball State University

Kim Mierau, 2006, *Instructional Designer, Center for Learning and Innovation*
Non-Residential Education

B.A., 2006, Indiana Wesleyan University

Jodi Mills, 2010, *Assistant Professor of Mathematics, Division of Liberal Arts*
College of Adult and Professional Studies

B.S., 1998, Olivet Nazarene; M.A., 2001, University of Findlay
Ph.D., 2016, University of Kentucky

Karen Miller, 2018, *Associate Professor of Music Therapy, School of Arts and Humanities*
College of Arts and Sciences

B.M.E., 1989, Oklahoma Baptists University; M.M., 1991, Florida State University

Matthew Mize, 2009, *Professor of Business, School of Social and Behavioral Sciences and Business*
College of Arts and Sciences

B.S., 1993, Manchester College; M.A., 1994, Manchester College
C.P.A., 1997; J.D., 2000, Indiana University

- Angi Mook, 2019, *Assistant Professor of Exercise Science, School of Physical and Applied Sciences*
College of Arts and Sciences
 B.S., 2011, Indiana Wesleyan University; M.S., 2013, University of Pittsburgh
- Jonathan Morgan, 2016, *Associate Professor of Theology, School of Theology & Ministry*
College of Arts and Sciences
 B.S., 2000, Oklahoma Wesleyan University
 M.A., 2003, Wesley Biblical Seminary; Ph.D., 2013, Marquette University
- Douglas Morris, 2013, *Program Director/Division Chair, Occupational Therapy Doctorate*
School of Health Sciences
 B.S., 1993, Duquesne University; MOT, 1994, Duquesne University
 DPHS, 2007, Trident University International
- Nancy Murray, 2008, *Professor of Nursing*
School of Nursing
 B.S., 1990, Indiana Wesleyan University; M.S., 1991, Indiana Wesleyan University
 Ed.D., 1999, Ball State University
- Marcus Myers, 2003, *Assistant Professor, DeVoe School of Business*
College of Adult and Professional Studies
 B.A., 1972, Evangel College; M.B.A., 1993, University of Akron
 Ph.D., 2008, Cappel University
- Talandra Neff, 2017, *Assistant Professor of Special Education, School of Teacher Education*
College of Arts and Sciences
 B.S., 1996, Purdue University; M.S., 2008, Indiana University South Bend
- Jeremy Nelsen, 2016, *Assistant Professor of Photography, School of Arts & Humanities*
College of Arts and Sciences
 B.S., 2009, Indiana Wesleyan University; M.F.A., 2017, Lesley University
- Shirlene Newbanks, 2011, *Associate Professor of Nursing; Assistant Dean, Administration & Education*
School of Nursing
 B.S., 2007, Indiana Wesleyan University; M.S.N., 2010 Indiana Wesleyan University
 D.N.P., 2015, Indiana Wesleyan University
- Kimberly Nicholson, 2008, *University Registrar*
 B.S., 1999, Indiana Wesleyan University; M.A., 2005, Indiana Wesleyan University
- Lisa Nieman, 2007, *Professor of Business, Chairperson, Division of Business, School of Social and Behavioral Sciences and Business*
College of Arts and Sciences
 B.S., 2000, Central Michigan University; M.B.A., 2002, Anderson University
 D.B.A., 2010, Anderson University
- Candice Norris-Brown, 2015, *Assistant Professor of Graduate Counseling, School of Social and Behavioral Sciences and Business*
College of Arts and Sciences
 B.S., 1989, Virginia State University; M.S., 1992, Virginia State University
 Ed.S., 2003, The University of Georgia; Ph.D., 2011, The University of Georgia
- Jennifer Noseworthy, 2018, *Assistant Professor of Biology, School of Physical and Applied Sciences*
College of Arts and Sciences
 B.S., 2002, Gordon College; M.S., 2005, University of Florida at Gainesville
 Ph.D., 2012, University of New Hampshire at Durham
- Sally Nurse, 2018, *Assistant Professor/Fieldwork Coordinator, Occupational Therapy Assistant*
School of Health Sciences
 B.S., 1986, Eastern Kentucky University; M.S., 2014, Argosy University
- Lorne Oke, 2007, *Executive Director, Center for Learning and Innovation*
Non-Residential Education

B.A., 1983, Bethel College; M.A., 1992, Indiana University
Ed.D., 2003, Indiana University

Dama O'Keefe, 2016, *Assistant Professor of Nursing*
School of Nursing

B.S., 2001, University of St. Francis; M.S.N., 2013, Indiana Wesleyan University

Rhonda Oldham, 2010, *Associate Professor of Nursing*
School of Nursing

B.S.N., 1990, Murray State University; M.S., 2009, Walden University

D.N.P., 2013, Union University

Joseph Oloyede, 2008, *Assistant Professor, DeVoe School of Business*
College of Adult and Professional Studies

H.N.D. (B.S. equivalent), 1986, The Polytechnic; M.B.A., 1997, Enugu State University of Technology

M.B.A., 1999, University of Sarasota (now Argosy University, Sarasota)

D.B.A., 2011, Argosy University

Oladele Omosogbon, 2001, *Professor of Economics, DeVoe School of Business*
College of Adult and Professional Studies

B.S., 1982, University of Sokoto; M.A., 1992, Lakehead University

Ph.D., 1996, Southern Illinois University

Donald Osborn, 2006, *Assistant Professor of Graduate Counseling, School of Social and Behavioral Sciences and Business*
College of Arts and Sciences

B.A., 1979, Lincoln Christian College; M.S., 1984, Indiana State University

M.A., 1987, Saint Mary-of-the-Woods College; Ph.D., 2013, Indiana State University

Joshua Ostrander, 2019, *Assistant Professor of Physical Chemistry, School of Physical and Applied Sciences*
College of Arts and Sciences

B.S., 2014, Indiana Wesleyan University

Teresa Ousley, 2019, *Assistant Professor of Nursing*
School of Nursing

B.S.N., 1996, Indiana Wesleyan University; M.S.N., 2010, Indiana Wesleyan University

John Ozmun, 2009, *Professor of Physical Education, School of Physical and Applied Sciences*
College of Arts and Sciences

B.S., 1982, Taylor University; M.S., 1985, Indiana University

P.E.D., 1991, Indiana University

Jessie Pablo, 2016, *Instructor, School of Service and Leadership*
College of Adult and Professional Studies

B.S.W., 2011, Indiana Wesleyan University; M.S.W., 2012, Roberts Wesleyan College

Phoenix Park-Kim, 2005, *Professor of Music; Coordinator, Accompanying Program, School of Arts and Humanities*
College of Arts and Sciences

B.M., 1999, Yonsei University; B.A., 1999, Yonsei University

M.M., 2001, Miami University; D.M.A., 2005, University of Missouri-Kansas City

Debra Parker, 2010, *Assistant Professor of Nursing*
School of Nursing

B.S., 2006, Indiana Wesleyan University; M.S.N., 2009, Indiana Wesleyan University

D.N.P., 2015, Indiana Wesleyan University

Jerry Pattengale, 1997, *University Professor, Executive Director Green Scholars Initiative*

B.S., 1979, Marion College (Currently Indiana Wesleyan University); M.A., 1981, Wheaton Graduate School

M.A., 1987, Miami University; Ph.D., 1993, Miami University

Andre Payne, 2017, *Assistant Professor of Marketing, School of Social and Behavioral Sciences and Business*
College of Arts and Sciences

B.A., 2009, Taylor University; M.B.A., 2013, Keller Graduate School of Management

Charlotte Peel, 2015, *Assistant Professor of Nursing*

School of Nursing

B.S., 1993, Indiana Wesleyan University; M.S.N., 2013, Indiana Wesleyan University

Luis Penaranda, 2014, *Assistant Professor of Latino/Latina Christian Ministry, Wesley Seminary at Indiana Wesleyan University*

Wesley Seminary at Indiana Wesleyan University

English Certificate, 1998, Virginia Polytechnic Institute

B.A., 2002, Life Bible College East; M.A., 2004, Azusa Pacific University

Ph.D., 2015, Regent University

Aaron Perry, 2016, *Professor of Christian Ministry & Congregational Relationships*

Wesley Seminary at Indiana Wesleyan University

B.A., 2003, Kingswood University (Bethany Bible College)

M.A., 2005, Asbury Theological Seminary

Ph.D., 2015, Regent University

Mark Perry, 2008, *Professor of Communication; Chairperson, Division of Communication and Theatre; Radio Advisor, School of Arts and Humanities*

College of Arts and Sciences

A.B., 1986, Loyola University of Chicago; M.A., 1989, Northwestern University

Ph.D., 2008, University of Pittsburgh

Veronica Peters, 2007, *Assistant Professor of Nursing*

School of Nursing

B.S.N., 1983, Roberts Wesleyan College; M.Ed., 1991, University of Central Oklahoma

M.S.N., 2008, Indiana Wesleyan University

Herb Peterson, 2014, *Associate Professor of Graphic Design, School of Arts and Humanities*

College of Arts and Sciences

B.F.A., 2006, Herron School of Art and Design; M.F.A., 2008, Ohio State University

Debbie Philpott, 2010, *Assistant Professor, DeVoe School of Business*

College of Adult and Professional Studies

B.S., 1994, Indiana Wesleyan University; M.S., 2005, Indiana Wesleyan University

Ed.D., 2012, Indiana Wesleyan University

Stephen Pierce, 2015, *Assistant Professor of History, School of Social and Behavioral Sciences and Business*

College of Arts and Sciences

B.A., 1997, Cedarville University; M.A., 2008, Northeastern University

Ph.D., 2018, University of Wisconsin-Madison

Jaime Pitt, 2005, *Reference Librarian, Cataloging/Technical Services, Off Campus Library Services*

B.S., 2001, Indiana Wesleyan University; M.L.I.S., 2004, Simmons College

Daniel Poff, 2003, *Associate Professor of Leadership Studies; Terry T. Munday Endowed Chair of Life Calling*

College of Arts and Sciences

B.S., 1981, Ohio State University; M.S., 1987, Ohio State University

Ph.D., 1999, Purdue University

Frank Ponce, 2011, *Fine Arts Department Coordinator, Division of Liberal Arts*

College of Adult and Professional Studies

B.S., 1977, Anderson University; M.S.M., 1982, Wittenberg University

Ph.D., 1994, Ohio State

Kersten Priest, 2010, *Associate Professor of Sociology, School of Social and Behavioral Sciences and Business*

College of Arts and Sciences

B.S., 1980, Columbia International University; M.A., 1998, University of South Carolina

Ph.D., 2009 Loyola University

Keith Puffer, 1993, *Professor of Psychology, School of Social and Behavioral Sciences and Business*

College of Arts and Sciences

B.S., 1979, Michigan State University; M.A., 1990, International Christian Graduate University

M.A., 1991, Trinity Evangelical Divinity School; Ph.D., 1998, Purdue University

- Wendy Puffer, 2006, *Associate Professor of Art, School of Arts and Humanities*
College of Arts and Sciences
 B.S., 1983, Indiana State University; M.A., 2001, Ball State University
 M.F.A., 2016, Radford University
- Nathan Reep, 2017, *Assistant Professor of Athletic Training, School of Physical and Applied Sciences*
College of Arts and Sciences
 B.A., 2010, Geneva College; M.S., 2015, Texas Tech University Health Science Center
- Tara Renbarger, 2012, *Associate Professor of Biology; Chairperson, Division of Natural Sciences; School of Physical and Applied Sciences*
College of Arts and Sciences
 B.S., 2006, Indiana University; Ph.D., 2012, Indiana University School of Medicine
- Philip Renfroe, 2013, *Assistant Professor, Master of Public Health*
School of Health Sciences
 B.S., 1982, Northeast Louisiana University; M.D., 1986, Louisiana State University School of Medicine
 MScPH, 2009, University of London
- Misty Resendez, 2017, *Assistant Professor of Business, School of Social and Behavioral Sciences and Business*
College of Arts and Sciences
 B.S., 2001, Indiana University; M.S., 2003, Indiana Wesleyan University
 Ed.D., 2014, Indiana Wesleyan University
- Scott Rhoades, 2013, *Assistant Professor of Nursing*
School of Nursing
 B.S.N., 1995, University of Pittsburgh; M.S., 2006, Indiana University of Pennsylvania
- Curt Rice, 2008, *Reference Librarian, Off Campus Library Services, Northwest Indiana*
Non-Residential Education
 B.A., 1970, Aurora College; M.S., 1973, Northern Illinois University
 M.A., 1979, Wheaton College; M.A., 1989, Northern Illinois University
- Carol Rice, 2018, *Assistant Professor, Occupational Therapy Doctorate*
School of Health Sciences
 B.S., 1984, Wheaton College; M.S., 1987, Western Michigan University
 Ph.D., 2018, Texas Women's University
- Martin S. Rice, 2016, *Professor & Dean*
School of Health Sciences
 B.S., 1984, Pennsylvania State University; M.S., 1987, Western Michigan University
 Ph.D., 1996, Pennsylvania State University
- Paul Richardson, 2001, *Associate Director, Undergraduate Business Administration, DeVoe School of Business*
College of Adult and Professional Studies
 B.S., 1969, UCLA; M.S.M., 1975, Purdue University
 M.A., 2009, Indiana Wesleyan University; Ed.D., 2013, Indiana Wesleyan University
- Linda Rieg, 2008, *Professor of Nursing*
School of Nursing
 B.S.N., 1980, Edgecliff College; M.B.A., 1982, Xavier University
 M.S.N., 1985, University of Cincinnati; Ph.D., 2000, University of Cincinnati
- David Riggs, 2000; 2017, *Associate Professor of Humanities; Dean, John Wesley Honors College*
College of Arts and Sciences
 B.A., 1991, Azusa Pacific University; M.Div., 1994, Princeton Theological Seminary
 M.Phil., 1997, University of Oxford; D.Phil., 2006, University of Oxford
- Laura Rigsby, 2013, *Associate Professor of Nursing*
School of Nursing
 B.S.N., 1998, IUPUI; M.S.N./M.B.A., 2007, Anderson University
- Betsye Robinette, 2000, *Professor of Psychology, School of Social and Behavioral Sciences and Business*

College of Arts and Sciences

B.S., 1982, Virginia Tech; M.A., 1984, Wheaton College

Ph.D., 1993, University of Tennessee

Warren Rogers, 2016, *Blanchard Endowed Chair, Professor of Physics, School of Physical and Applied Sciences*
College of Arts and Sciences

B.S., 1981, Harvey Mudd College; M.A., 1983, University of Rochester

Ph.D., 1986, University of Rochester

Chuck Roome, 2005, *Assistant Professor, DeVoe School of Business*

College of Adult and Professional Studies

B.S., 1983, Marion College (Currently Indiana Wesleyan University); M.S., 2002, Indiana Wesleyan University

Melvin Royer, 2001, *Professor of Mathematics; Chairperson, Division of Mathematics and Computer Information Sciences, School of Physical and Applied Sciences*

College of Arts and Sciences

B.S., 1988, Purdue University; M.S., 1989, Purdue University

Ph.D., 1997, Purdue University

Jason Runyan, 2007, *Professor of Psychology, School of Social and Behavioral Sciences and Business*

College of Arts and Sciences

B.A., 2001, Wheaton College; M.S., 2003, University of Texas Health Science Center at Houston

M.S., 2005, University of Oxford; Ph.D., 2009, University of Oxford

Tina Rush, 2018, *Assistant Professor*

School of Nursing

B.S., 2000, Indiana Wesleyan University; M.S., 2007, University of Michigan

Matthew Sattley, 2010, *Professor of Biology, School of Physical and Applied Sciences*

College of Arts and Sciences

B.A., 1998, Blackburn College; Ph.D., 2006 Southern Illinois University

Beverly Schaefer, 2012, *Associate Professor of Nursing; Assistant Dean, Post-licensure Division*

School of Nursing

B.S.N., 1985, West Liberty State College; M.S.N., 1989, West Virginia University

Ed.D., 2005, West Virginia University

Kenneth Schenck, 1997, *Professor of New Testament and Ancient Languages, Dean, School of Theology & Ministry*

College of Arts & Sciences

A.B., 1987, Southern Wesleyan University; M.Div., 1990, Asbury Theological Seminary

M.A., 1993, University of Kentucky; Ph.D., 1996, University of Durham

Wayne Schmidt, 2010, *Vice President for Wesley Seminary at Indiana Wesleyan University*

Wesley Seminary at Indiana Wesleyan University

B.A., 1979, Marion College (Currently Indiana Wesleyan University); M.A., 1988, Calvin Theological Seminary

D.Min., 1994, Trinity Evangelical Divinity School

Russell Schwarte, 2008, *Associate Professor of Biology, School of Physical and Applied Sciences*

College of Arts and Sciences

B.S., 1992, Indiana Wesleyan University; Ph.D., 2006, Old Dominion University

Mary Seaborn, 1984, *Professor of Education; Director, Certification and Student Teaching, School of Teacher Education*

College of Arts and Sciences

A.B., 1976, Southern Wesleyan University; M.A.Ed., 1979, Eastern Kentucky University

Ed.D., 1985, Boston University

Lanette Sessink, 2016, *Associate Professor of Health & Sports Management, School of Physical & Applied Sciences*

College of Arts and Sciences

B.A., 1983, Olivet Nazarene University; M.Ed., 1993, Oakland University

Ph.D., 2009, Saint Louis University

Eugenia Shawler, 2011, *Associate Professor of Nursing*

School of Nursing

B.S.N., 1988, University of the State of New York; M.S.N., 1995, Bellarmine University
Ph.D., 2006, Indiana State University

Marcia Shea, 2017, *Assistant Professor, Academic Fieldwork Coordinator, Occupational Therapy Doctorate
School of Health Sciences*

A.S., OTA, 2009, University of Southern Indiana; B.S., 2009, University of Southern Indiana
O.T.D., 2012, University of Toledo

Eddy Shigley, 2013, *Associate Professor of Christian Leadership; Director, Kern Ministry Program, School of Theology and
Ministry*

College of Arts and Sciences

B.S., 1988, Indiana Wesleyan University; M.A., 2000, University of Texas at Tyler
D.S.L., 2012, Regent University

Chan Woong Shin, 2013, *Associate Professor of International Relations, School of Social and Behavioral Sciences and
Business*

College of Arts and Sciences

B.A., 2001, Seoul National University; M.A., 2004, Seoul National University
ABD, Syracuse University

Jeannie Short, 2004, *Assistant Professor of Nursing*

School of Nursing

B.S., 1978, Ball State University; M.S.N., 1983, Indiana University

Susan Sigworth, 2017, *Assistant Professor of Strategic Communication and Public Relations, School of Arts and Humanities
College of Arts and Sciences*

B.S., 1984, Huntington University; M.A., 1986, Ball State University

Corey Sizelove, 2016, *Assistant Professor of Nursing*

School of Nursing

B.S.N., 2009, Indiana Wesleyan University; M.S.N., 2013, Indiana Wesleyan University

Cynthia Sizemore, 2012, *Regional Dean, Southern Kentucky & Southern Indiana
Non-Residential Education*

B.A., 1976, Northern Kentucky University; M.S.M., 2007, Indiana Wesleyan University

David F. Smith, 2015, *Dean, Professor of New Testament and Christian Ministry
Wesley Seminary at Indiana Wesleyan University*

B.A., 1987, Asbury College; M.A., 1989, Asbury Theological Seminary
M.Div., 1996, Asbury Theological Seminary; Ph.D., 2003, University of Durham

Henry Smith, 2016, *Professor, Division of Liberal Arts*

College of Adult and Professional Studies

B.S., 1977, University of Cincinnati; M.A., 1978, University of Cincinnati
Ph.D., 1987, The Ohio State University

Mark Smith, 2001, *Professor of History, School of Social and Behavioral Sciences and Business
College of Arts and Sciences*

A.B., 1981, Asbury College; M.A.R., 1984, Asbury Theological Seminary
M.A., 1989, University of Kentucky; Ph.D., 1992, University of Kentucky

Steven Smith, 2007, *Associate Professor of Physics, School of Physical and Applied Sciences
College of Arts and Sciences*

B.S., 1981, Wayne State University; M.S., 1984, Wayne State University
Ph.D., 1989, Wayne State University

Katti Sneed, 2002, *Professor of Social Work; Director, Social Work Program, School of Social and Behavioral Sciences and
Business*

College of Arts and Sciences

A.B., 1992, Purdue University; M.S.W., 1995, Indiana University
Ph.D., 2007, Capella University

Joseph Snider, 2013, *Assistant Professor, DeVoe School of Business*

College of Adult and Professional Studies

B.S., 1982, Illinois College; M.B.A., 1988, Indiana Wesleyan University

D.B.A., 2011, Northcentral University

Henrik Soderstrom, 2011, *Associate Professor of Art, School of Arts and Humanities*

College of Arts and Sciences

Design Certificate, 2004, NyckelviksSkolan, Stockholm, Sweden

B.F.A., 2008, Rhode Island School of Design; M.F.A., 2011, Rochester Institute of Technology

Joanna Solis-Walker, 2009, *Director of Latino/Latina Education*

Wesley Seminary at Indiana Wesleyan University

B.A., 1989, Universidad InterAmericana; M.Div., 2005, Asbury Theological Seminary

Jerilynn Spring, 2019, *Assistant Professor*

School of Nursing

B.S.N., 1994, Indiana Wesleyan University; M.S.N., 2004, Oakland University

D.N.P., 2015, Ball State University

Keith Springer, 1990, *Professor of Educational Ministries, School of Theology and Ministry*

College of Arts and Sciences

A.A., 1966, Oklahoma Wesleyan University; A.B., 1969, Southern Nazarene University

M.Div., 1972, Nazarene Theological Seminary

D.Min., 2002, Northern Baptist Theological Seminary

Donald Sprowl, 2006, *Associate Provost*

B.A., 1978, Houghton College; Ph.D., 1985, University of Minnesota

Jackie Stancil, 2014, *Director of Life Coaching, Life Calling and Integrative Learning*

B.A., 1990, University of Michigan, Ann Arbor; M.A., 2014, Indiana Wesleyan University

Keith Starcher, 2007, *Professor of Business, DeVoe School of Business*

College of Adult and Professional Studies

B.S., 1973, Pennsylvania State University; Ph.D., 1986, University of South Florida

M.B.A., 1988, University of South Florida; M.Div., 2003, Trinity Theological Seminary

Anneke Stasson, 2016, *Associate Professor of Humanities & History, John Wesley Honors College*

College of Arts and Sciences

B.A., 2003, Calvin College; M.A., 2008, Regent College

Ph.D., 2013, Boston University

Timothy Steenbergh, 2003, *Professor of Psychology; Chairperson, Division of Behavioral Sciences, School of Social and Behavioral Sciences and Business*

College of Arts and Sciences

B.S., 1993, Indiana Wesleyan University; M.A., 1995, Ball State University

Ph.D., 2001, University of Memphis

David Stefan, 2013, *Associate Faculty, Department of Behavioral and Social Sciences, School of Service & Leadership*

College of Adult and Professional Studies

B.A., 1988, Miami University; M.A., 1992, Asbury Theological Seminary

M.A., 1996, Asbury Theological Seminary; Ph.D., 1998, The Union Institute and University

Jill Steinke, 2005, *Assistant Professor of Nursing*

School of Nursing

B.S., 1981, Marion College (Currently Indiana Wesleyan University); M.S., 2009, Ball State University

Nenetzin Stoeckle, 2007, *Associate Professor of Graduate Counseling, School of Social and Behavioral Sciences and Business*

College of Arts and Sciences

B.S., 2001, Baylor University; M.S., 2004, Texas Tech University

Ph.D., 2007, Texas Tech University

Mari Stormer, 2012, *Assistant Professor of Nursing*

School of Nursing

B.S.N., 2006, Urbana University; M.S.N., 2008, Indiana Wesleyan University

- Keith Studebaker, 2001, *Assistant Professor, School of Service & Leadership
College of Adult and Professional Studies*
B.A., 1979, Marion College (Currently Indiana Wesleyan University); M.Div., 1999, Asbury Theological Seminary
- Todd Syswerda, 2000, *Professor of Music, School of Arts and Humanities
College of Arts and Sciences*
B.M., 1991, Taylor University; M.M., 1994, University of Northern Colorado
D.A., 2002, University of Northern Colorado
- Rosanne Thomas, 2018, *Program Director, Doctor of Physical Therapy
School of Health Sciences*
B.S., 1982, University of Health Sciences/The Chicago Medical School
M.S., 1996, Finch University of Health Sciences/The Chicago Medical School
Ph.D., 2005, Rosalind Franklin University of Medicine and Science
- Adam Thompson, 1999, *Professor of Athletic Training; Director, Athletic Training Education, Chairperson, Division of Health
and Human Performance, School of Physical and Applied Sciences*
College of Arts and Sciences
B.A., 1996, Anderson University; M.S.P.E., 1997, Ohio University
Ph.D., 2005, Capella University
- Jason Thompson, 2006, *Associate Professor of Music, School of Arts and Humanities
College of Arts and Sciences*
B.S., 2003, Indiana University; M.M., 2005, Bowling Green State University
D.M.A., 2014, Indiana University
- Matt Thompson, 2013, *Assistant Professor, Dean of Residential Learning, Life Calling & Integrative Learning*
B.A., 2003, Taylor University; M.A., 2005, Wheaton College Graduate School
- Rob Thompson, 1993, *Associate Professor of Graduate Counseling, Coordinator of Student Development Counseling and
Administration, School of Social and Behavioral Sciences and Business*
College of Arts and Sciences
B.S., 1982, Iowa State University; M.S., 1985, University of Tennessee (Knoxville)
Ph.D., 2002, Indiana State University
- Rachel Timmons, 2014, *Assistant Professor, Occupational Therapy Doctorate
School of Health Sciences*
OTD, 2011, Belmont University
- Robert Townsend, 2006, *Professor, School of Educational Leadership
College of Adult and Professional Studies*
B.M., 1983, Western Michigan University; M.M.Ed., 1991, Indiana University
Ph.D., 1996, University of Illinois
- Mary Alice Trent, 2011, *Professor of English, School of Arts and Humanities
College of Arts and Sciences*
B.A., 1987, McNeese State University; M.A., 2007, McNeese State University
Ph.D., 1995, University of Louisiana at Lafayette
- Steven Tripp, 2007, *Associate Professor of Chemistry, School of Physical and Applied Sciences
College of Arts and Sciences*
B.S., 1996, Indiana Wesleyan University; Ph.D., 2003, Purdue University
- Michael Tulino, 2014, *Assistant Professor of Math, Division of Liberal Arts
College of Adult & Professional Studies*
B.S., 2003, State University of New York at Geneseo; M.S., 2007, University of Buffalo
- David Vardaman, 2007, *Associate Professor of Christian Ministries, Chairperson, Division of Practical Theology, School of
Theology and Ministry*
College of Arts and Sciences
A.B., 1973, Marion College (Currently Indiana Wesleyan University)
M.A., 1978, Western Michigan University; Ph.D., 2014, Indiana Wesleyan University

- Theresa Veach, 2015, *Assistant Director, Department of Behavioral Sciences*
College of Adult and Professional Studies
 B.A., 1993, Indiana University - Kokomo; M.A., 1995, Ball State University
 Ph.D., 2000, Ball State University
- Jim Vermilya, 2006, 2010, *Assistant Professor, Dean, Global Engagement and Strategic Initiatives*
 B.S., 1997, Indiana Wesleyan University; M.A., 2005, Fuller Theological Seminary
 Ph.D., 2011, Concordia Theological Seminary
- Matthew Voss, 2017, *Assistant Professor of Entrepreneurship, School of Social and Behavioral Sciences and Business*
College of Arts and Sciences
 B.A., 2003, Indiana Wesleyan University; M.B.A., 2004, Ball State University
- Merissa Waddey, 2015, *Assistant Professor of Education, School of Educational Leadership*
College of Adult and Professional Studies
 B.S., 1999, Middle Tennessee State University; M.Ed., 2009, Miami University
 Ed.D., 2015, University of the Cumberlands
- Rebecca Wakeman, 2017, *Assistant Professor of Mathematics, School of Physical and Applied Sciences*
College of Arts and Sciences
 B.S., 2008, Taylor University; M.A., 2013, Ball State University
- Chris Walker, 2011, *Assistant Professor of History, Division of Liberal Arts*
College of Adult and Professional Studies
 B.A., 1993, Olivet Nazarene University; M.A., 1998, University of Indianapolis
 Ph.D., 2013, Purdue University
- Debra Walker, 2010, *Associate Professor of Nursing*
School of Nursing
 B.S.N., 1995, Southwestern Oklahoma State University; M.S.N., 2005, University of Phoenix
 M.Ed., 2007, American Intercontinental University; Ph.D., 2014, Capella University
- Melanie Walters, 2017, *Assistant Professor*
School of Nursing
 B.S.N., 2003, Northern Kentucky University; M.S.N., 2006, Vanderbilt University
- Katie Wampler, 2011, *Associate Professor of Theatre, School of Arts and Humanities*
College of Arts and Sciences
 B.A., 2003, Harding University; M.A., 2007, Emerson College
 Ph.D., 2011, Texas Tech University
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